

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
September 8, 2015  
9:30 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Bob Swan, President, Scott Wemmer, Vice President, Bruce Carter, and Steve Perreira being present. Also present General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 9:34 AM

**Agenda Approval**

Motion

*Director Carter moved, seconded by Director Wemmer, and the motion passed to approve the agenda as written.*

*Ayes: Directors Carter, Perreira, Swan, and Wemmer*

*Absent: Director Armstrong*

The Board convened into closed session at 9:35 am.

**Closed Session**

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Possible Initiation of litigation pursuant to paragraph (4) of subdivision  
(d) of Section 54956.9: One case

The Board reconvened into regular session at 9:59 AM.

**Report out of Closed Session**

Director Swan reported the District received and accepted \$104,255 from Long Gulf Ranch. The District accepted the offer and will release the liens on eleven parcels. The funds collected will be split proportionally between water and sewer enterprise funds. He further stated that \$32,892 (as of June 2015) is the remaining balance on the lien due from Yosemite Club Partners.

**Consider for Approval Resolution 9-15, A Resolution of the Board of Directors of Groveland Community Services District Approving Flow Meter Application Agreement**

Mr. Sterling presented the item to the Board. He stated the Amador Tuolumne Calaveras Action Agency (ATCAA) is the lead agency taking the role to provide assistance to residences in the county who have failed, or failing wells. He further stated the water used for this program will not count towards the water production figures sent to the state. A discussion ensued between the Board and staff.

Motion

*Director Swan moved, seconded by Director Perreira, and the motion passed to approve Resolution 9-15, A Resolution of the Board of Directors of Groveland Community Services District Approving Flow Meter Application Agreement.*

*Ayes: Directors Swan, Carter, Wemmer, and Perreira*

*Absent: Director Armstrong*

**Consider for Approval Resolution 10-15, Deeming Certain Vehicles to be Surplus and that in the Best Interest of the District Authorizing Staff to Dispose of these Vehicles at Public Auction**

Mr. Sterling presented the item to the Board. He stated the need to dispose of the listed vehicles that no longer meets the needs of the District. A discussion ensued between the Board and staff.

Motion

*Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve Resolution 10-15, Deeming Certain Vehicles to be Surplus and that in the Best Interest of the District Authorizing Staff to Dispose of these Vehicles at Public Auction.*

*Ayes: Directors Swan, Carter, Wemmer, and Perreira*

*Absent: Director Armstrong*

**Information Items**

**Discussion of Possible Pilot Study for Geographically Variable Water and Sewer Costs**

Director Perreira presented to the Board. Mr. Perreira suggested conducting a pilot study to locate the areas which cost the District more to serve, as well as the areas that cost the least to serve. Director Perreira stated he believes this would cost substantially less than the quote given by Mr. Sterling of \$60,000. A discussion ensued between the Board and staff. Staff was directed to look into and/or obtain proposals and rates for a pilot engineering report to be discussed at the December Board meeting.

**Discuss Alternative Rate Structures for the Upcoming Water and Sewer Rate Studies**

Water

Director Swan presented the item to the Board and stated the need to reach a final agreement on the water rate structure. A discussion ensued between the Board and staff. The Board came to an agreement of a two tiered rate structure: baseline usage of 3300 gallons and a peak demand variable rate.

Sewer

Director Carter asked staff for the total inflow that enters the sewer treatment plant and the total amount of water used by all sewer customers. Director Carter stated also stated he would like to compare these numbers to the winter averaging figures used in previous years. A discussion ensued between the Board and staff.

**Update on the 49er Festival**

Mr. Sterling presented the item to the Board. He stated staff has ordered magnets and static clings for the District's booth.

**Receive Input from the Board on the First Amendment to Lease Agreement Received by Verizon Wireless Regarding the Airport Cell Tower Site**

Mr. Sterling presented the item to the Board. Mr. Sterling stated Verizon has presented a proposed revision for the existing agreement to increase lease the rental to \$1200 per month. A discussion ensued between the Board and staff. The Board directed staff to counter Verizon Wireless with a \$2000 monthly rental fee.

**Set Special Meeting Date for Further Rate Study Discussion**

The Board came to the decision to hold the Special Meeting on September 24, 2015 at 9 AM.

## **Ad Hoc Committee Reports**

### **Board of Director's Policy Manual** (Directors Swan & Perreira)

Director Swan stated they have met a few times, and the committee is currently working on changes.

### **Technology Committee** (Director Swan)

Director Swan stated the website is almost ready.

### **Equipment Review Committee** (Directors Wemmer & Armstrong)

Director Wemmer stated they are in the process of having a surplus auction.

### **Park Committee** (Directors Wemmer & Armstrong)

Director Wemmer stated the committee discussed the Skate Park.

### **Long Gulch Ranch Committee** (Directors Swan & Carter)

Disbanded.

### **Employee Survey Committee** (Directors Swan & Armstrong)

Director Swan will contact Dr. Simpson.

### **Customer Survey Committee** (Directors Perreira & Armstrong)

Director Perreira stated staff had compiled the results, and he will have a final report at the next Regular Board meeting.

### **Energy Conservation Committee** (Directors Wemmer & Perreira)

Director Wemmer stated the committee went over additional cost saving projects the District has completed.

### **General Manager Goals and Objectives Committee** (Directors Wemmer & Carter)

No report.

## **Standing Committee Reports**

### **Strategic Planning** (Directors Wemmer & Perreira)

No report.

### **Water Conservation** (Directors Carter & Perreira)

Director Perreira stated that customers inquired about rebates, and greywater systems at the Labor Day BBQ. He stated the need to revise the water forgiveness policy, and informed the Board that meetings will now be held on the third Tuesday of every month at 8 am.

### **Finance Committee** (Directors Carter & Swan)

Director Swan stated the committee will be meeting to discuss the water rate study.

## **Staff Reports**

### **General Manager's Comments**

Mr. Sterling stated the District received a \$5000 grant from Tuolumne County. He updated the Board of mandatory flushing requirement due to high nitrification issues from the hot weather.

**Admin/Finance**

Ms. Flores presented the August payables to the Board.

**Director Comments**

Director Perreira asked if customers can purchase reclaimed water to help save dying trees. Mr. Sterling mentioned local companies with water trucks who can deliver reclaimed water.

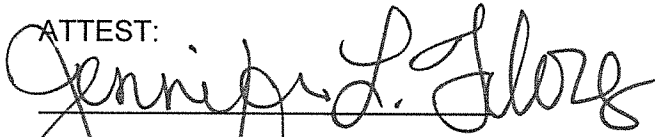
**Adjournment**

Motion

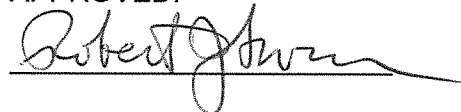
*Director Swan moved, seconded by Director Carter, and the motion passed to adjourn the meeting at 1:10 pm.*

*Ayes: Directors Swan, Carter, Wemmer and Perreira*

*Absent: Director Armstrong*

ATTEST:  
  
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Jennifer Flores, Board Secretary

APPROVED:

  
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Robert Swan, President