

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
May 15, 2017  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Maureen Griefer, Vice President, Scott Wemmer, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 10:00 am.

Director Stauffacher was absent.

**Agenda Approval**

*Director Swan requested that Resolutions be referred to by number and title only.*

Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the agenda and to Refer to Resolutions by Number and Title Only.*

*Ayes: Directors Swan, Griefer, Wemmer, and Armstrong*

*Absent: Director Stauffacher*

**Action Items to be Considered by the Board of Directors**

**Consider for Approval Three (3) Resolutions Required by the State Water Resources Control Board (SWRCB) as Part of the Clean Water State Revolving Fund (CWSRF) Application**

Director Swan stated that the resolutions authorize the General Manager to submit applications to the Water Resource Control Board.

Mr. Sterling stated that the resolutions are specifically for the Downtown Groveland Big Oak Flat Sewer Collection System Improvement Project. A brief discussion ensued between the Board and staff.

- A. Resolution No. 4-17 Titled: *"Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Authorizing the General Manager to Sign and File a Financial Assistance Application to the State Clean Water State Revolving Fund (CWSRF) for the Design and Construction of Sewer Collection System Improvements."*

Motion

*Director Swan moved seconded by Director Armstrong, and the motion passed to Adopt Resolution 4-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Authorizing the General Manager to Sign and File a Financial Assistance Application to the State Clean Water State Revolving Fund (CWSRF) for the Design and Construction of the Sewer Collection System Improvements.*

*Ayes: Directors Swan, Griefer, Wemmer and Armstrong*

*Absent: Director Stauffacher*

- B. Resolution No. 5-17 Titled: "A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Stating Its Intention to be Reimbursed for Expenditures Incurred Ahead of the Approval of the Disbursement of CWSRF Construction Funds from the State Water Resources Control Board."

Motion

Director Wemmer moved, seconded by Director Armstrong, and the motion passed to Adopt Resolution 5-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Stating Its Intention to be Reimbursed for the Expenditures Incurred Ahead of the Approval of the Disbursement of CWSRF Construction Funds from the State Water Resources Control Board."

- C. Resolution No. 6-17 titled: "A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Pledging and Dedicating Net Sewer Revenues Towards Payment of Clean Water State Revolving Fund (CWSRF) Financing."

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to Adopt Resolution 6-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Pledging and Dedication Net Sewer Revenues towards Payment of Clean Water Sate Revolving Fund (CWSRF) Funding.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

**Consider for Approval Request from Tuolumne County for Hazardous Tree Removal**

Mr. Sterling presented the item to the Board. He stated that the County along with the Office of Emergency Services have been removing hazardous trees throughout the community. Work on District property is planned the week of May 22<sup>nd</sup>, and in order for the County to be able to perform the work, the County is requiring the District to sign a Hold Harmless Agreement. A brief discussion ensued between the Board and staff.

Motion

Director Armstrong moved, seconded by Director Griefer, and the motion passed to Authorize the General Manager to Sign the Right of Entry and Hold Harmless Permit with the County of Tuolumne for Hazardous Tree Removal.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

**Discuss BHI Consulting Response to the Board's Requests and Direction Regarding the General Manager Recruitment Process; Consider Issuing Response to BHI Consulting**

Mr. Sterling presented the item to the Board. He asked the Board if they would like to advertise locally for the General Manager position and extend the application deadline to July. A long discussion ensued between the Board and staff.

*The Board directed the General Manager to pay the April invoice, to leave the closing date for applications the same for the time being, and to schedule a teleconference to review the applicant pool with the full Board in closed session on June 5, 2017 at 10:00 am.*

**Staff Comments**

Ms. Flores announced staff member Lindsay Northrop will be leaving the District, and Amanda Livingston will be promoted to Administrative Services Technician. The District has published the Office Clerk position in the Union Democrat.

**Director Comments**

Director Swan stated he read the Government Code and discovered that the District can develop a Restricted Reserve for Capital Improvements and it takes a 4/5<sup>th</sup> vote to adopt.

**Adjournment**

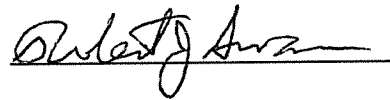
Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed to adjourn the meeting at 10:40 am.*

*Ayes: Directors Swan, Grier, Wemmer, and Armstrong*

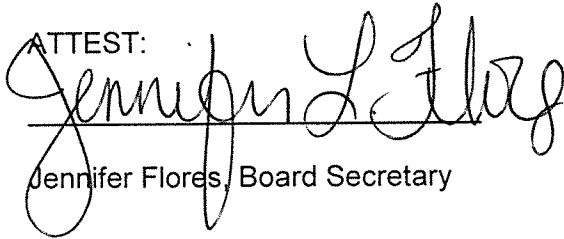
*Absent: Director Stauffacher*

APPROVED:



Robert Swan, President

ATTEST:



Jennifer Flores, Board Secretary