

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
November 14, 2023  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Janice Kwiatkowski Vice President, and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:03am.

Directors Armstrong and Edwards Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan to approve the order of the Agenda.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Directors Armstrong and Edwards*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Debra Percoco for her 13 Years of Service to the Groveland Community Services District

Recognition of Nathan Moffitt for his 3 Year of Service to the Groveland Community Services District

Recognition of Darren Dalton for his 1 Year of Service to the to the Groveland Community Services District

Recognition of Spencer Edwards for his 6 Years of Service to the Groveland Community Services District

## Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the October 10, 2023, Regular Meeting

Accept October 2023 Payables

Waive Reading of Ordinances and Resolutions Except by Title

Ratification of the Filing and Recordation of a Notice of Completion with the County of Tuolumne for the Phase 1 WWTP Improvements (REBID) Project

### **Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan to approve the Consent Calendar.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving a Revised License and Cost Reimbursement Agreement Between the District and Tuolumne County for Funding an Additional Fire Apparatus and Associated Staffing Co-Located with the Groveland Community Services District Fire Department for One (1) Year

### **Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to adopt Resolution 36-2023 approving an extension of the License and Cost Reimbursement Agreement between the District and Tuolumne County for funding an additional fire apparatus and associated staffing co-located with the Groveland Community Services District Fire Department for one (1) year.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Accepting and Approving a Preliminary Design and Cost Estimate for Future Expansion of the Groveland Fire Station to Accommodate Additional Staffing and Equipment

### **Motion**

*It was moved by Director Swan and seconded by Director Mora to adopt Resolution 48-2023 Accepting and Approving a Preliminary Design and Cost Estimate for Future Expansion of the Groveland Fire Station to Accommodate Additional Staffing and Equipment.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Discussion and Input for Items or Issues to be Addressed by the Tuolumne County Natural Resources Committee

**Motion**

*It was moved by Director Swan and seconded by Director Mora to support and recommend the strategic priorities as amended for the Tuolumne County Natural Resources Committee.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Accepting the Groveland Community Services District Integrated Water and Wastewater Master Plan Prepared by Wood Rogers, Inc.

**Motion**

*It was moved by Director Kwiatkowski and seconded by Director Swan to Adopt Resolution 49-2023 Accepting the Groveland Community Services District Integrated Water and Wastewater Master Plan Prepared by Wood Rogers, Inc.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Approving and Implementing the Revised District Communication Plan

**Motion**

*It was moved by Director Mora and seconded by Director Kwiatkowski to adopt Resolution 50-2023 approving and implementing the revised District Communication Plan.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Approving the Revised Consulting Agreement with Roni Lynn Rudy for Social Media Management and Other Public Outreach Services

**Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to adopt Resolution 51-2023 approving the revised Consulting Agreement with Roni Lynn Rudy for Social Media Management and other Public Outreach Services.*

*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

Adoption of a Resolution Commending Debra Percoco for her Efforts and Accomplishments while Serving the Groveland Community Services District

**Motion**

*It was moved by Director Mora and seconded by Director Kwiatkowski to adopt Resolution 52-2023 commending Debra Percoco for her efforts and accomplishments while serving the Groveland Community Services District.*


*Ayes: Directors Mora, Kwiatkowski, and Swan*

*Absent: Director Armstrong and Edwards*

**Adjournment**

The meeting adjourned at 12:55pm.

APPROVED:

  
Nancy Mora, Board President

ATTEST:

  
Rachel Pearlman, Board Secretary