



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Pete Kampa, General Manager

DATE: February 9, 2021

SUBJECT: Agenda Item 5A. Discussion and Board Direction on Groveland CSD Fire Department Operational and Financial Matters Including Increased Staffing Levels, Expanded Facilities and Equipment, as Well as Funding Proposed to be Provided Through the Tuolumne County Fire Authority

RECOMMENDED ACTION:

This is intended as an update report only and no specific action is required; however Board direction to staff is appropriate and expected

BACKGROUND:

The board has requested that we continue to discuss the status of the operation of the Groveland Fire Department, the Tuolumne County Fire Authority, the June 2021 special tax measure, fire staffing in the region and costs associated with increasing staffing at the GCSB fire station. For each Board meeting a brief written summary of activities will be provided.

Actions through February 4, 2021:

- Prepared revised fire department budget projections which include adding a second engine crew and associated expansion of the fire station facilities; **attached**
- Reviewed draft and final proposed Tuolumne County Fire Authority (TCFA) bylaws and special tax ordinance prepared by GCSB legal counsel and County Counsel.
- TCFA Board meetings have been scheduled for February 17, March 3rd and March 5th to vote on the bylaws, conflict in interest code, tax ordinance and approve a resolution calling for the election; scheduled for June 8, 2021. The draft documents are scheduled for distribution tomorrow.

ATTACHMENTS:

- Updated Fire Department Budget Projection for Increased Staffing

FINANCIAL IMPACT:

This is an update report only.

Groveland Community Services District

Fire Fiscal Impact Analysis

4-0 Staffing, 2 engines

Item	Adjusted Annual Reoccurring Expenditures
Department Salaries / Benefits ¹	\$72,058
Department Services / Supplies ¹	\$63,820
CAL FIRE Schedule A Cooperative Agreement ²	\$2,229,520
Unfunded Pension Liability ¹	\$62,730
Other (Incl. OPEB, Leases, Cost of Water) ¹	\$26,028
District Administration Allocation ¹	\$77,456
Fire Station Expansion/Renovation ⁴	\$17,000
Additional Type 1 Apparatus ⁵	\$88,000
Department Capital Outlay ³	\$257,509
Total Annual Expenditures	\$2,894,121
(Existing) Property Tax Revenue	\$1,130,000
(Proposed) Special Tax Revenue	\$552,579
Total Revenue	\$1,682,579
Revenue Shortfall	-\$1,211,542

Potential Revenue Options:

Community Facilities District within GCSD (Formation in Progress)

Additional Property Assessment or Special Tax

Tuolumne County allocation of TOT, special tax or other revenue

SAFER Grant participation (covers three years' staff cost at declining percent annually)

Notes:

¹ From District's 2020-21 Adopted Budget for the Fire Department. Excludes Jones Hill Fire Break Grant.

² Based on increased staffing level from 5 personnel to 11 personnel (2 fire captains and 9 fire apparatus engineers).

³ From 2020 GCSD Fire Master Plan Update and Board approved equipment replacement schedule, which is currently not funded due to lack of tax revenue. Includes apparatus, equipment and station upgrades and replacement.

⁴ **(SECOND CREW)** Estimated \$250,000 to modify sleeping quarters and common areas for added staff and current standards

⁵ **(SECOND CREW)** Financing \$750,000 for 10 years