

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA
May 8, 2017
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Robert Swan, President
John Armstrong, Director
Maureen Griefer, Director
Nicholas Stauffacher, Director
Scott Wemmer, Director

Public Comment- (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

1. Agenda Approval

Action Items to be Considered by the Board of Directors

2. Administer Oath of Office to Newly Appointed Director Nicholas Stauffacher

3. Consent Calendar

- A. Approve Minutes from the April 4, 2017 Special Meeting
- B. Approve Minutes from the April 10, 2017 Special Meeting
- C. Approve Minutes from the April 10, 2017 Regular Meeting
- D. Approve Minutes from the April 25, 2017 Special Meeting

4. Consider for Approval Matching Sonora Area Foundation Grant of \$17,000 for the Surfacing Material for the New Playground in Mary Laveroni Park

5. Consider for Approval Contracted Controller and Accounting Services Agreement Between Groveland Community Services District and Gilbert Associates, Inc.
6. Consider for Approval Rejecting Bids Received for the Big Creek Clearwell Project as the Potential of the Project being Covered by Grant Funds has been Raised
7. Consider for Approval Resolution 3-2017, A Resolution of the Board of Directors of the Groveland Community Services District Accepting the Construction Improvements for the Lift Station #16 Rehabilitation and Authorizing the General Manager to File a Notice of Completion with the County of Tuolumne's Records' Office
8. Consider for Approval FY 2017-18 District Wide Budget
9. Receive Update on General Manager Recruitment and Consider the Continued Use of BHI Management Consulting Firm
10. Consider for Approval Appointing New Board Vice President

Information Items

11. Discuss Upcoming SFPUC 100 Day Outage Scheduled to Begin November 1, 2018 and Update on AWS and Tank 2 Project
12. Review and Discuss CAL FIRE Contract Update
13. Update on District Grants
14. Update on IRWMP
15. Update on Sewer Rate Study
16. Ad Hoc Committees Reports
 - A. Board of Director's Policy Manual (Director Swan)
 - B. Equipment Review Committee (Directors Wemmer & Armstrong)
 - C. Survey Committee (Directors Griefer & Armstrong)
 - D. Budget Committee (Directors Swan & Griefer)
 - E. Fire Department (Directors Armstrong & Wemmer)
 - F. Drought Ordinance Revision Committee (Directors Swan & Wemmer)
 - G. General Manager Recruitment Committee (Directors Swan & Griefer)
17. Standing Committee Reports
 - A. Park Committee (Directors Wemmer & Griefer)
 - B. Water Conservation (Director Swan)
 - C. Finance Committee (Director Swan & Director Griefer)
18. Staff Reports
 - A. General Manager's Comments
 - B. Operations and Maintenance
 - C. Admin/Finance
 - a. List of April Payables

19. Director Comments

20. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Summary of Guidelines for Public Comments at District Board Meetings

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA**

**April 4, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Scott Wemmer, Maureen Grierer, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Absent: Director Carter

Director Swan called the meeting to order at 10:00 am.

Agenda Approval

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the agenda as written.

Ayes: Directors Swan, Wemmer, Grierer and Armstrong

Absent: Director Carter

Action Items to be Considered by the Board of Directors

Consider for Approval Resolution 1-17, Designation of Applicant's Agent Resolution for Non-State Agencies

Mr. Sterling presented the item to the Board. He stated this resolution authorizes staff to apply for grant funds for up to three years. A brief discussion ensued between the Board and staff.

Motion

Director Armstrong moved, seconded by Director Wemmer, and the motion passed to Approve Resolution 1-17, Designation of Applicant's Agent Resolution for Non-State Agencies from the Government Offices of Emergency Services.

Ayes: Directors Swan, Wemmer, Grierer and Armstrong

Absent: Director Carter

Adjournment

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed to adjourn the meeting at 10:09 am.

Ayes: Directors Swan, Wemmer, Grierer and Armstrong

Absent: Director Carter

APPROVED:

Robert Swan, President

ATTEST:

Jennifer Flores, Board Secretary

DRAFT

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA**

April 10, 2017

9:00 a.m.

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Bruce Carter, Vice President, Scott Wemmer, Maureen Grier, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 9:00 am.

Agenda Approval

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to approve the agenda as written.

Closed Session

A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Possible Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One case

The Board entered closed session at 9:02 am

The Board reconvened into open session at 9:52 am

Report out of Closed Session

No report.

Adjournment

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to adjourn the meeting at 9:52 am.

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
April 10, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Bruce Carter, Vice President, Maureen Grier, Scott Wemmer, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/ Board Secretary Jennifer Flores.

Call to Order

Director Swan called the meeting to order at 10:00am.

Public Comment- None

Agenda Approval

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the agenda as written.

Action Items to be Considered by the Board of Directors

Consent Calendar

- A. Approve Minutes from the March 13, 2017 Regular Board Meeting

Motion

Director Armstrong moved, seconded by Director Wemmer, and the motion passed unanimously to approve the consent calendar.

Consider for Approval System Improvements for the Alternative Water Source Treatment Plant

General Manager Jon Sterling presented the item to the Board. He stated that there will be a complex maintenance schedule for the Hetch Hetchy Tunnel over the next ten years, and that the District is expecting tunnel outages to stretch over four months. He further discussed the much needed improvements to the AWS Treatment Plant that would allow staff to produce and move water more efficiently. A long discussion ensued between the Board, public, and staff.

Motion

Director Armstrong moved, seconded by Swan, and the motion passed unanimously to approve System Improvements for the Alternative Water Source Treatment Plant in the Amount Not to Exceed \$250,000.

Consider for Approval the Transfer of Fiscal Year 16/17 Other Post-Employment Benefits (OPEB) Contribution to the Restricted Trust Fund

Mr. Sterling presented the item to the Board. He stated the item was approved in the budget, and in an effort to be transparent, staff is bringing the item to the Board. A brief discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the Motion passed Unanimously to Direct Staff to Transfer Funds in the Amount of \$180,250 To the OPEB Restricted Trust Fund Prior to June 1, 2017.

Consider for Approval Resolution 2-17, A Resolution of the Board of Directors of Groveland Community Services District Adopting Deeming Certain Vehicles to be Surplus and that in the Best Interest of the District Authorizing Staff to Dispose of these Equipment and Vehicles at Public Action

Mr. Sterling presented the item to the Board. He stated the District has a Chevy Silverado, a Ford 150, and other equipment that are no longer useful to the District. A brief discussion ensued between the Board, a member of the public, and staff.

Motion

Director Carter moved, seconded by Director Wemmer, and the motion passed unanimously to Adopt Resolution 2-17, Deeming Certain Equipment and Vehicles be Surplus and that in the Best Interest of the District Authorize Staff to Dispose of these Equipment and Vehicles at Public Auction.

Consider for Approval \$500 Allowance to Park Committee from Government Fund for BBQ Supplies for Playground Fundraiser

Office Manager Jennifer Flores presented the item to the Board. She stated the Park Committee is requesting funds to purchase supplies to hold a playground fundraiser BBQ. The BBQ will bring attention to the project and help raise additional revenue for the playground equipment at Mary Laveroni Park. The fundraiser was scheduled for July 15th and more details would be worked out at the park committee level.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve \$500 Allowance to Park Committee from the Government Fund to Purchase BBQ Supplies for Playground Fundraising Event.

Consider for Approval Chief Plant Operator In Training and Collections and Distribution System Lead In Training Job Descriptions and Salary Range

Mr. Sterling presented the item to the Board. He stated the District has continuously attempted to recruit for high level positions, and has been unsuccessful. The District has developed two 12 month in training positions to allow for the development of current staff to meet the specifications of the position. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve The Water and Wastewater Treatment Chief Plant Operator in Training and Collections and Distribution System Lead in Training Job Descriptions and Salary Range.

Information Items

Discuss Preliminary Sewer Collection System Improvement Documents

Mr. Sterling stated these documents are specifically related to the planning grant that is in progress for Downtown Groveland and Big Oak Flat. A brief discussion ensued between the Board and Staff.

Discuss Revised Park Master Plan

Director Grier presented the item to the Board; she stated the Park committee revised the 2001/2002 Master Plan. The committee's main goals and objectives are: improvements to the upper and lower levels of Mary Laveroni Park, increase community use to Leon Rose Ball Field, and to further improve the walking trails from Mary Laveroni Park to the Ball Field. A discussion ensued between the Board and staff.

Discuss Transferring Funds for Big Creek Clearwell Project into Restricted Reserve

Mr. Sterling presented the item to the Board. He stated the project has been published for bids, and that discussions have taken place with the project manager for the Downtown Groveland/Big Oak Flat project, and that the project may be eligible for grant funding. A brief discussion ensued between the Board and Staff.

Discuss Draft FY 2017-18 District Wide Budget

Mr. Sterling presented the item to the Board. A long discussion ensued between the Board, and staff.

Update on District Grants

Mr. Sterling presented the item to the Board. He stated the District is using 11 % more water this year than last year and less than 1% compared to 2013. Conservation is still needed to maintain grant eligibility.

LS 16: Project is completed and the District is waiting to be reimbursed from the State.

Downtown Groveland/Big Oak Flat Sewer Collection Project: The Board has had the opportunity to look at the draft rehab plans for the sewer collection system.

Downtown Groveland/Big Oak Flat Water Distribution Project: Aerial and ground surveying have been completed. He further stated that there are some areas that may require alternative water line locations.

KaBOOM: Ms. Flores stated that the Board has already discussed the fundraising BBQ, and a tentative completion date of the project is August 31, 2017.

Update on Sewer Rate Study

Mr. Sterling presented the item to the Board. He stated that Bartle Wells have completed the revised sewer capital improvement list, and rates scenarios are being finalized.

Update on Watershed Advisory Committee

Mr. Sterling presented the update to the Board. A brief discussion ensued between the Board and staff.

Ad Hoc Committees Reports

Board of Director's Policy Manual (Director Swan)

No report

Equipment Review Committee (Directors Wemmer & Armstrong)

No report

Survey Committee (Directors Griefer & Armstrong)

Ms. Flores updated the Board; she stated there have been 44 total submissions. Director Griefer will take over for Director Carter.

Budget Committee (Directors Swan & Griefer)

Board was presented the proposed budget.

Fire Department (Directors Carter & Armstrong)

No report. Next meeting will be held May 8th after the regular board meeting. Director Wemmer will take over for Director Carter, Director Armstrong will chair.

Drought Ordinance Revision Committee (Directors Swan & Wemmer)

No report. Meeting scheduled for Monday April 17th, at 10:00 am.

General Manager Recruitment Committee (Directors Carter & Griefer)

Director Swan will take over for Director Carter. Next meeting to be determined at a later date and time.

Standing Committee Reports

Park Committee (Directors Wemmer & Griefer)

Director Wemmer presented to the Board. He stated that he was able to meet with the Historical Society. The recommendation from the Parks Committee is for the Board to Direct staff to set up a land use agreement with the Historical Society for the Charge Point Charging Station; so long that there is not upfront or future costs to the District.

With no objection the Board directed staff to contact the Historical Society.

Water Conservation (Directors Swan & Carter)

Next meeting will be held on April 19th.

Finance Committee (Director Swan & Director Griefer)

Mr. Sterling stated the next meeting will be held on May 4th, 2017 at 2:00 pm.

Staff Reports

General Manager's Comments

Mr. Sterling stated staff has aggressively irrigated reservoir 2 to keep ahead of the weather. He further stated the District's water conservation level is still a concern, aggressive conservation efforts may need to be taken to stay eligible for grants.

Operations and Maintenance

The Board was presented the monthly staff report.

Admin/Finance

a. List of March Payables

Ms. Flores presented the item to the Board. She stated the revision to the Leak Adjustment Policy took effect April 1st. The Water Ordinance 2-17 will take effect April 11, 2017. The Water Debt Service fee reduction change took effect in the current billing. New rates are in test phase, and staff will ensure rates are inputted correctly, and will take effect May 1, 2017.

She further stated staff has received two applications for the open Board seat, and reminded the Board that the candidate forum will take place April 25th at 10:00 am.

Recognize Director Carter for his Service to the Groveland Community Services District Board of Directors

Director Swan presented a plaque in recognition of Director Carter.

Director Comments

Director Armstrong stated: "Bruce you're going to be missed, and it has been a real pleasure working with you"

Director Grier thanked Director Carter, and stated: "he has been a voice of reason," and wished him a lot of luck in his future endeavors.

Director Wemmer stated: "it has been a pleasure working with him, and he hopes that the Board finds someone who is half as level headed as he is."

Director Swan stated: "You always think carefully before you say things, and the stuff you say makes sense whether I agree with you or not, and I thank you."

Adjournment

Motion

Director Swan moved, seconded by Director Carter, and the motion passed unanimously to adjourn the meeting at 12:20 pm.

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
April 25, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Scott Wemmer and Maureen Grier being present. Also present was General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Armstrong was absent.

Director Swan called the meeting to order at 10:00 am.

Agenda Approval

Motion

Director Wemmer moved, seconded by Director Grier.

Ms. Flores mentioned that adjournment will need to be added to the agenda, and that staff would like to include Staff and Director Comments.

Motion

Director Wemmer moved, seconded by Director Grier, and the motion passed to approve the agenda as amended.

Ayes: Directors Swan, Wemmer and Grier

Absent: Director Armstrong

Conduct Board Candidate Forum

Director Swan discussed how the interview would be conducted. He stated that all three Directors would need to be unanimous in the selection of the new Board member, and that there was the option of holding a County Election.

A. Interview Candidates

Nancy Mora was present via teleconference.

Nick Stauffacher was present at the meeting.

Each Director asked the candidates several questions on their experience, their knowledge of the District, transparency, and what direction they see the District taking, or should take. A long discussion ensued between the candidates, the Board and staff.

B. Consider for Approval Appointing a Candidate to the Vacant Board Seat

The Board deliberated for several minutes between the candidates.

Director Swan informed Mrs. Mora that she should stay involved in the District and run when there is an open seat on the Board, and in turn Director Swan nominated Mr. Stauffacher for the vacant seat.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed to Appoint Nick Stauffacher to the Vacant Board Seat.

Ayes: Director Swan, Wemmer, and Grierfer

Absent: Director Armstrong

- C. Schedule to Administer Oath of Office to Appointed Candidate at the May 8th Regular Board Meeting
- D. Newly Appointed Candidate Takes Seat on Board at the May 8th 2017 Regular Board Meeting

Ms. Flores informed Mr. Stauffacher that he would be sworn in at the next regular Board meeting.

Director and Staff Comments:

Mr. Sterling stated that FEMA has been onsite for storm damage. Project coordinators have met with staff, as well as the Engineer. He further stated that in FEMA's opinion, the divergent flume requires 75% replacement, which would be fully funded. For the upper flume, mitigation funds may be made available to repair and replace as well, and the District would contribute \$0.06 cents on the dollar towards the repair.

Adjournment

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed to adjourn the meeting at 10:53 am.

Ayes: Directors Swan, Wemmer and Grierfer

Absent: Director Armstrong

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

AGENDA SUBMITTAL

TO: GCSB Board of Directors
FROM: GCSB Staff
DATE: May 8, 2017
SUBJECT: Consider for Approval Matching Sonora Area Foundation Grant of \$17,000 for the Surfacing Material for the New Playground in Mary Laveroni Park

SUMMARY

Office Manager Jennifer Flores submitted a written grant to Sonora Area Foundation (SAF) requesting grant funds in the amount of \$34,000 to cover the new playground surfacing material. SAF reached out to the District last week and informed that the SAF Board awarded the District a partial grant match award of \$17,000 to cover 50% of the cost of the project.

The conditions of the grant require that the District come up with the additional full \$17,000 for the project in order to receive the grant funds from SAF.

Attachments:

1. Grant Award Letter

RECOMMENDED ACTION

Approve Matching Sonora Area Foundation Grant of \$17,000 for the surfacing material for the new playground in Mary Laveroni Park



SONORA AREA FOUNDATION

For good. For ever.

May 1, 2017

Jennifer Flores
Groveland Community Services District
P. O. Box 350
Groveland, CA 95321

RE: Grant # 2017073 *"Surfacing Material for playground at Mary Laveroni Park - match"*

Dear Jennifer:

Sonora Area Foundation is pleased to inform you that a \$1 for \$1 matching grant for \$17,000.00 has been approved from Sonora Area Foundation through its supporting organization The Irving J. Symons Foundation for Tuolumne County. *These matching monies are available until April 30, 2018.* The match for this grant may be from any source including but not limited to Groveland Community Services District.

Enclosed are two copies of the General Terms of Grant, one of which needs to be signed returned as soon as possible. Upon receiving confirmation of funds being raised the Foundation will pay the matching grant portion of \$17,000.00. The Foundation would like recognition for this grant by acknowledgment and identification in press releases to the media, and including any type of plaque placed at the playground.

Sonora Area Foundation and Irving J. Symons Foundation for Tuolumne County are pleased to provide this opportunity for your project.

Sincerely,

Lin Freer
Program Manager

Encl.

AGENDA SUBMITTAL

To: GCSO Board of Directors
From: GCSO Staff
Date: May 8, 2017
Subject: Consider for Approval Contracted Controller and Accounting Services Agreement Between Groveland Community Services District and Gilbert Associates, Inc.

Summary

The agreement the District has with Gilbert Associates, Inc. expired June 30, 2016. Staff is seeking Board approval to renew this contract for a term commencing on March 1, 2017 thru December 31, 2019. Terms have not changed within the contract and the total compensation remains the same at \$37,200. Staff has been extremely satisfied with the work product and services received from Gilbert Associates, Inc.

Attachment:

1. Contracted Controller and Accounting Services Agreement between Groveland Community Services District and Gilbert Associates, Inc.

Recommended Action

Approve Contracted Controller and Accounting Services Agreement between Groveland Community Services District and Gilbert Associates, Inc.

**CONTRACTED CONTROLLER AND ACCOUNTING SERVICES
AGREEMENT BETWEEN
GROVELAND COMMUNITY SERVICE DISTRICT
AND GILBERT ASSOCIATES, INC.**

This Agreement is made as of March 1, 2017, by and between the Groveland Community Service District ("District") and Gilbert Associates, Inc. ("Contracted Controller") concerning services.

WHEREAS, the District desires to retain the services of the Contracted Controller to provide accounting services and the Contracted Controller desires to perform such services on the terms and conditions set forth below,

NOW, THEREFORE, the parties agree as follows:

A. *Description of Work* - Contracted Controller agrees to perform the following services:

- Directly support the in-house accounting department in day-to-day accounting functions and their utilization of Springbrook software for financial accounting input.
- Provide the District's in-house accounting department with professional development in the areas of government accounting and financial reporting through one-on-one training with the Contracted Controller, invitation to outside trainings and access to professional resources.
- Work with District's management and the Board of Directors to provide the most meaningful information for analysis and review.
- Serve as an accounting expert to inform and facilitate financial related discussions with the District's management and the Board of Director's.
- Serve as the "audit liaison" for the annual financial audits.
- Assist with the preparation of the annual audited financial statements and report, including the following:
 - Statement of Net Position
 - Statement of Revenues, Expenses, and Changes in Net Position
 - Governmental Fund Financial Statements
 - Proprietary Fund Financial Statements
 - Government Accounting Standards Board (GASB) 34 conversion entries to convert the governmental funds from modified accrual to full accrual
 - Reconciliation of Governmental Funds Balance Sheets to the Statement of Net Position
 - Reconciliation of Statements of Revenues, Expenditures and Changes in Fund Balance to Governmental Funds to the Statement of Activities
 - Notes to the financial statements
 - Required supplementary information
 - Management Discussion and Analysis
- Prepare and/or review annual audit schedules and support for the auditors.
- Implement new GASB standards for the District.

Accounting Services Agreement

- Prepare adjusting journal entries for difficult accounting transactions. For example, complex debt refunding entries and complex revenue recognition rules in modified accrual financial statements
- Review the reasonableness of actuarial methods and assumption for the post-employment health care benefits and pension plan actuary reports.
- Review significant accounting policies to ensure they are up to standards and consistent with other similar government agencies and provide recommendations, as necessary.

- B. *Compensation* - In exchange for the services rendered hereunder, the Contracted Controller shall be compensated in the amount of \$37,200 annually, to be billed monthly starting March 1, 2017. The fee estimate is based on anticipated cooperation from the District's representatives and the assumption that unexpected circumstances will not be encountered during the work performed. Fees will be reviewed annually and, based upon actual time and standard fees, adjusted if necessary. If significant additional time is necessary, the Contracted Controller will discuss it with the District representatives and arrive at a new fee estimate before the Contracted Controller incurs additional costs. The Contracted Controller invoices are payable upon presentation.

If we elect to terminate our services for nonpayment, or for any other reason provided for in this letter, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended, and to reimburse us for all of our out-of-pocket costs, through the date of termination.

- C. *Term* – The term of this agreement shall commence on March 1, 2017 through December 31, 2019.
- D. *Compliance with Laws* – The Contracted Controller agrees that the work will be conducted and the services will be performed in compliance with all laws and regulations; with the policies, procedures and directives of the District, particularly those related to fiscal and management matters; and with generally accepted accounting principles applicable to governmental entities.
- E. *Termination* - This Agreement may be terminated at any time by either party upon ninety days advance written notice to the other party. Upon termination by either party, the Contracted Controller shall be compensated for all work performed through the date of termination.
- F. *Disclosures of Conflicts* – The Contracted Controller shall be responsible for disclosing financial interests that may be a conflict. Disclosure may be satisfied through completion of the related Fair Political Practices Commission form on an annual basis.

Accounting Services Agreement

- G. *Insurance* – The Contracted Controller shall maintain Commercial General Liability on an occurrence basis with limits no less than \$1,000,000 per occurrence and general aggregate limit no less than \$2,000,000; Auto Liability with limit no less than \$1,000,000 per accident; Workers' Compensation with Statutory limits and Employer's Liability with limits of no less than \$1,000,000 per accident for bodily injury or disease; Professional Liability insurance with limit no less than \$1,000,000 per occurrence or claim and aggregate no less than \$2,000,000 and Crime coverage with limit of no less than \$500,000.
- H. *Indemnification* – The Contracted Controller agrees to indemnify, defend and hold harmless the District, its officers, directors and member agencies from any liability arising from the Contracted Controller's negligence or willful misconduct or omissions in the performance of this agreement. The District, its officers, directors and member agencies agree to indemnify, defend and hold harmless the Contracted Controller from any liability arising from the negligence, willful misconduct or omissions of the District, its officers, directors and member agencies.
- I. *Independent Contractor* – It is expressly agreed by the parties that the Contracted Controller's relationship to the District is that of an independent contractor. As such, the District will not be providing any Workers' Compensation coverage or benefits to the Contracted Controller.
- J. *Other Obligations of Parties* – The District is responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. The District is responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

None of the accounting services rendered can be relied on to disclose errors, fraud or illegal acts that may exist. The Contracted Controller has no responsibility to identify and communicate the deficiencies in the District's internal control as part of this engagement.

- K. *Entire Agreement* - This writing constitutes the entire agreement between the parties relative to the services specified herein, and no modifications shall be effective unless and until such modification is evidenced by a writing signed by both parties. This agreement is contractual in nature, and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties.

Accounting Services Agreement

- L. *Successors and Assignment* - The Contracted Controller agrees that it will not assign, transfer, convey, or otherwise dispose of this Agreement or any part thereof, or its rights, title, or interest therein, without the prior written consent of the District.
- M. *Waiver* - The waiver by either party of a breach by the other of any provision of this Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of either of the same or a different provision of this Agreement.
- N. *Severability* - Should any part of this Agreement be declared unconstitutional, invalid, or beyond the authority of either party to enter into or carry out, such decision shall not affect the validity of the remainder of this agreement, which shall continue in full force and effect; provided that the remainder of this contract can, absent the excised portion, be reasonably interpreted to give effect to the intentions of the parties.
- O. *Headings* - The descriptive headings used in this Agreement are for convenience only and shall not control or affect the meaning or construction of any of its provisions.
- P. *Title to Documents* - All original calculations, files, records, studies and other material or documents developed or used in connection with the performance of this Agreement shall be the property of the District. If working papers or product include computer generated material, The Contracted Controller shall provide the material including the database upon which it is based to the District in a mutually agreed upon computer machine-readable format and media.
- Q. *Email Transmission* - In connection with this engagement, the Contracted Controller may communicate with the District or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, the Contracted Controller cannot guarantee or warrant that emails from the Contracted Controller will be properly delivered and read only by the addressee. Therefore, the Contracted Controller specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by the Contracted Controller in connection with the performance of this engagement. In that regard, the District agrees that the Contracted Controller shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.
- R. *Litigation* - In the event the Contracted Controller is required to respond to a subpoena, court order or other legal process for the production of documents and/or testimony relative to information the Contracted Controller obtained and/or prepared during the course of this engagement, the District agrees to compensate the Contracted Controller at our hourly rates for the time the Contracted Controller expend in connection with such response, and to reimburse the Contracted Controller for all of our out-of-pocket costs incurred in that regard. In the event that the Contracted Controller is or may be obligated to pay any cost, settlement, judgment, fine, penalty, or similar award or sanction as a result of a claim, investigation, or other proceeding instituted by any third party, then to the extent that such obligation is or may be a direct or indirect result of your intentional or knowing misrepresentation or provision to the Contracted Controller of inaccurate or incomplete information in connection with this engagement, and not any failure on our part to comply with professional standards, the District agrees to indemnify the Contracted Controller, defend the Contracted Controller, and hold the Contracted Controller harmless as against such obligations. If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties. Any litigation arising out of this engagement, except actions by us to enforce payment of our professional invoices, must be filed within one year from the completion of the engagement, notwithstanding any statutory provision to the contrary.

Accounting Services Agreement

- S. *Fee Disputes* - The Contracted Controller and the District both agree that any dispute over fees charged by the Contracted Controller to the District will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. In agreeing to arbitration, the Contracted Controller and the District both acknowledge that in the event of a dispute over fees charged by the Contracted Controller, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

- T. *Amendment* - Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

IN WITNESS WHEREOF, the parties execute this Agreement on the day and year first above written.

GROVELAND COMMUNITY SERVICE DISTRICT

BY _____ DATE _____
TITLE _____

GILBERT ASSOCIATES, INC.

BY _____ DATE _____
TITLE _____

AGENDA SUBMITTAL

TO: GCSB Board of Directors
FROM: GCSB Staff
DATE: May 8, 2017
SUBJECT: Consider for Approval Rejection of Bids for the Big Creek Water Treatment Facility Clearwell Project

SUMMARY

The District routinely has the Distribution and Clearwell storage tanks cleaned and inspected. During the inspection of the Big Creek Clearwell and Second Garrote storage tanks in April of 2016, significant corrosion issues were noted at the Big Creek Clearwell. The Clearwells at Big Creek and Second Garrote were originally put into service in 1997 in order to comply with Disinfection Contact Time (CT) required by the State of California and to provide additional storage of potable water during times of outages of the District's raw water supply. Typically, a life expectancy of 40 years is expected for an Epoxy Resin coating, making the failure of the coating premature.

District staff sought funding opportunities (grants) upon receipt of the inspection report but was unsuccessful in locating any eligible grants for the Big Creek project. Due to the seriousness of the corrosion of the Clearwell at the Big Creek treatment site, the project was put out to bid in March of 2017 with a project estimate of \$500,000. In April of 2017, District staff again approached the State of California Drinking Water State Revolving Fund (SRF) for grant funds for this project with the inclusion of the Second Garrote site. Staff at the SRF has indicated they believe we are eligible for grant funds to assist with these projects. Upon approval of the Board, District staff will apply to the SRF for funds for these projects.

Attachment:

1. Summary of Bids

RECOMMENDED ACTION

Approve Rejection of the received bids for the Big Creek Clearwell Coating project due to the possible availability of Grant Funds and instruct staff to apply for Grant Funds from the State Revolving Fund for the rehabilitation of the Big Creek and Second Garrote Clearwells

Groveland Community Services District
 Big Creek Pump Station Clearwell and Chlorine Contact Tank Rehabilitation
 Bid Opening Date: April 27th, 2017

Summary of Bids

Item No.	Item Description	Bidder		
		Euro Style Management	F. D. Thomas, Inc.	Conco Construction
Base Bid				
1	Clearwell Rehabilitation	\$633,000.00	\$618,400.00	\$679,400.00
2	Chlorine Contact Tank Rehabilitation	\$30,400.00	\$60,740.00	\$57,800.00
	Base Bid Total:	\$663,400.00	\$679,140.00	\$737,200.00
Bid Alternative No. 1				
1	Clearwell and Chlorine Contact Tank Exterior Coating	\$274,750.00	\$348,568.00	\$137,300.00
	Bid Alternative No. 1 Total:	\$274,750.00	\$348,568.00	\$137,300.00

STAFF REPORT

AGENDA ITEM: Authorize General Manager to file and record with County of Tuolumne a Notice of Completion for the Lift Station #16 Rehabilitation

MEETING DATE: May 8th, 2017

PREPARED BY: Alfonso Manrique, District Engineer

RECOMMENDATION:

Board of Directors to authorize General Manager to file and record a Notice of Completion with County of Tuolumne for the Lift Station #16 Rehabilitation.

DISCUSSION:

The Lift Station 16 project is being funded through an Integrated Regional Water Management Implementation Grant from the Department of Water Resources. The total grant amount is \$564,000.

RTC Construction Management completed the construction of the Lift Station #16 Rehabilitation Improvements on April 18, 2017.

The improvements at Lift Station #16 have been completed per the plans and technical specifications prepared for that project. AM Consulting Engineers, Inc. attended a final walkthrough of the project site on April 26, 2017 to verify that the project had been adequately completed.

Based on the findings during the final walkthrough the Lift Station #16 can be accepted and deemed complete.

FISCAL IMPACT:

There is no Fiscal Impact associated with filing the NOC.

ATTACHMENTS:

Resolution 3-17
Notice of Completion

RESOLUTION NO. 3-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT ACCEPTING THE CONSTRUCTION IMPROVEMENTS FOR THE LIFT STATION #16 REHABILITATION AND AUTHORIZING THE GENERAL MANAGER TO FILE A NOTICE OF COMPLETION WITH THE COUNTY OF TUOLUMNE'S RECORDERS' OFFICE.

WHEREAS, the Groveland Community Services District Lift Station #16 Rehabilitation has been completed per the plans and specifications; and

WHEREAS, there are no outstanding matters with the contractor; and

WHEREAS, on May 8th, 2017 the Groveland Community Services District held a public meeting at its main office, at 18966 Ferretti Road, Groveland, CA 95321 and received a staff report, and accepted public comments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Groveland Community Services District as follows:

- Section 1.** The above recitals are true and correct findings of the Board of Directors of the Groveland Community Services District.
- Section 2.** The Board of Directors using their independent judgment, hereby accepts the subject project; and
- Section 3.** The Board of Directors hereby accepts the subject project for maintenance in accordance with the provisions of the contract and applicable policies; and
- Section 4.** The Board of Directors approves the Notice of Completion for the construction improvements for the Lift Station #16 Rehabilitation and hereby authorizes the General Manager to transmit the attached Notice of Completion to the Tuolumne County Recorders' Office.; and
- Section 5.** This Resolution shall take effect from and after the date of its adoption.

Passed and adopted this 8th day of May, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Robert Swan, Board President
of the Groveland Community Services District

ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District this 8th day of May, 2017.

Jennifer Flores, Board Secretary
of the Groveland Community Services District

**RECORDING REQUESTED BY:
AND FOR THE BENEFIT OF,**

Groveland Community Services District
No Fee-Gov/t. Code Sections
6103 and 27383

WHEN RECORDED, MAIL TO:

Groveland Community Services District
18966 Ferretti Rd.
Groveland, CA 95321

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is: **Groveland Community Services District**
3. The full address of the owner is: **18966 Ferretti Road, Groveland, CA 95321**
4. The nature of the interest or estate of the owner is: **Appurtenant Easement**
5. A work of improvement on the property hereinafter described was completed on: **April 18, 2017**. The work done was: **Lift Station #16 Rehabilitation.**
6. The name of the contractor, if any, for such work of improvement was: **RTC Construction Management Inc, 731 E Yosemite Ave, Suite B #127, Merced, CA 95340.**
7. The property on which said work of improvement was completed is in the township of Big Oak Flat, County of Tuolumne, State of California, and is described as follows: **Lift Station #16 located within the SW ¼ of Section 30, T1S, R16E, MDB&M.**
8. The APN of said property is: **057-240-01-00**
9. Resolution No. 2017-____, Attached Hereto and Made a Part Hereof.

Dated: _____

Jon Sterling
General Manager

VERIFICATION

I, the undersigned, say: I am the Engineer for the Groveland Community Services District, the declarant of the foregoing notice of completion;

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

Executed on _____, 2017, at Groveland, California
(DATE)

	A	B	C	D
1				
2	Total District-Wide	2017/18 Proposed	Total - Governmental Funds	2017/18 Proposed
3	Fixed rates	2,486,926		
4	Variable rates	1,180,086		
5	Property taxes	1,092,149	Property taxes	1,092,149
6	Other operating revenues	149,966	Other operating revenues	52,250
7	Total operating revenues	4,909,128	Total operating revenues	1,144,399
8	Salaries and benefits	(1,731,288)	Salaries and benefits	(74,819)
9	Cost of water	(195,206)		
10	Utilities	(262,213)	Utilites	(49,400)
11	Legal	(62,466)	Legal	(4,500)
12	Cal Fire contract	(1,230,058)	Cal Fire/Amador contract	(1,230,058)
13	Other operating expenses	(1,277,360)	Other operating expenses	(120,475)
14	Total operating expenses	(4,758,591)	Total operating expenses	(1,479,252)
15	Operating income	150,536	Operating income	(334,853)
16				
17	Leases: prin+interest	(49,950)		
18	Transfer to OPEB Trust	(182,768)	Transfer to OPEB Trust	(200)
19	Transfer to Pension	(165,200)	Transfer to Pension	(45,200)
20	Capital outlay (fixed assets)	(1,462,500)	Capital outlay (fixed assets)	(42,000)
21	Other nonoperating revenue	21,082	Other nonoperating revenues	-
22	Net profit (loss)	(1,688,799)	Net profit (loss)	\$ (422,253)
23				

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
25	WATER FUND			
26	REVENUE			
27	050-000-42-010-01	WC Fixed Meter 3/4" - Res	1,321,906	1,313,988
28	050-000-42-010-05	WC Fixed Meter 3/4" Comm	50,154	31,275
29	050-000-42-010-07	WC Fixed Meter 1"	21,660	12,645
30	050-000-42-010-09	WC Fixed Meter 1.5"	3,256	1,926
31	050-000-42-010-11	WC Fixed Meter 2"	7,306	4,322
32	050-000-42-010-13	WC Fixed Meter 3"	6,888	4,075
33	050-000-42-010-15	WC Fixed Meter 4"	6,513	3,853
34	050-000-42-010-16	WC Surcharge Fixed 1"	866	866
35	050-000-42-010-17	WC Surcharge Fixed 1.5"	577	577
36	050-000-42-010-18	WC Surcharge Fixed 4"	4,906	4,906
37	050-000-42-010-23	DCHOA Fixed Rate	-	4,226
38	050-000-42-011-00	Fire Service Chg	1,260	1,260
39	Total Fixed		1,425,292	1,383,919
40				
41				
42	050-000-42-010-02	WC Variable Meter 3/4 Res *	664,043	462,400
43	050-000-42-010-04	WC Variable Meter 3/4 Comm	172,987	403,500
44	050-000-42-010-06	WC Variable Meter 1"	-	
45	050-000-42-010-08	WC Variable Meter 1.5"	-	
46	050-000-42-010-10	WC Variable Meter 2"	-	
47	050-000-42-010-12	WC Variable Meter 3"	-	
48	050-000-42-010-14	WC Variable Meter 4"	-	1,648
49	Total Variable		837,030	867,548
50				
51	050-000-42-005-00	Participation Fee	-	
52	050-000-42-014-00	Other Water Sales and Charges		
53	050-000-42-020-00	Water Bond Charges		
54	050-000-42-030-00	Water Disconnect Fee	9,124	8,858
55	050-000-42-030-01	Unlock Meter Fee	212	206
56	050-000-42-040-00	Meters	-	
57	050-000-42-045-00	Backflow Test Fee	-	
58	050-000-42-047-00	Backflow Test	3,395	3,296
59	050-000-42-050-00	Water Service Application Fee	-	
60	050-000-42-055-00	Transfer Fee	9,071	8,807
61	050-000-42-065-00	Returned Check Charge	1,273	1,236
62	050-000-42-070-00	Other Operating Income		
63	050-000-42-999-00	Late Penalty Charges	37,132	36,050
64	050-000-43-020-01	Cell Tower Rental	9,888	9,600
65	050-000-48-001-00	Interest Earned (S/C UB)	2,334	2,266
66	Total Operating Rev		72,429	70,319

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
67				
68	050-000-43-022-00	Federal Grant Revenue		
69	050-000-43-024-00	State Grant Revenue		
70	050-000-43-030-00	Non Operating Income	902	876
71	050-000-43-050-00	Expense Refunds	5,305	5,150
72	050-000-48-003-00	Interest Earned Rabobank	-	
73	050-000-48-005-00	Interest Earned BNY Mellon	4,774	4,635
74	Total Non-Oper Rev.		10,981	10,661
75				
76	TOTAL REVENUE		2,345,731	2,332,447
77				
78	ADMIN			
79	050-100-50-201-00	Wages (5 employees)	160,024	186,609
80	050-100-50-206-00	Miscellaneous Pay	-	
81	050-100-50-213-00	Administrative Leave	1,885	
82	050-100-50-215-00	On Call Wages	1,200	927
83	050-100-50-219-00	Overtime Pay	600	5,386
84	050-100-50-230-00	Vacation Leave	10,970	6,695
85	050-100-50-240-00	Sick Leave	7,475	6,971
86	050-100-50-250-00	Holiday Pay	6,830	7,556
87	Total Wages		188,984	214,144
88				
89	050-100-52-001-00	PERS Expense	13,260	20,188
90	050-100-52-003-00	FICA Expense	10,460	10,918
91	050-100-52-008-00	Medicare	2,445	3,090
92	050-100-52-009-00	SUI-State Unemployment Ins/E	1,325	1,650
93	050-100-52-010-00	Workers Compensation	4,095	2,956
94	050-100-52-030-00	Health Insurance	37,500	41,628
95	050-100-52-040-00	Retired Members Medical	38,200	28,000
96	050-100-52-060-00	Long Term Disability		400
97	Total Benefits		107,285	108,830
98				
99	050-100-52-100-02	Transfer to OPEB Trust	103,000	103,000
100	050-100-52-100-04	Transfer to Pension Liab Acct	60,000	45,000
101	Total OPEB/Pension		163,000	148,000
102				
103	050-100-70-001-00	Rabobank Charges/NSF Fees	1,600	1,030
104	050-100-70-005-00	CC Merchant Fees	17,500	15,000
105	050-100-70-007-00	Tax Lien Expense	600	300
106	050-100-70-010-00	Permits & Licenses	38,192	-
107	050-100-70-035-00	Office Supplies	5,305	5,150
108	050-100-70-061-00	Propane	1,963	1,906
109	050-100-70-080-00	Membrshps,Dues,Subscrip	3,605	3,500
110	050-100-70-085-00	Equip/Software Maint Agreemr	10,397	10,094

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
111	050-100-70-085-01	Itron MVRS Software Maint	2,750	1,545
112	050-100-70-090-00	Office Expense	4,500	1,854
113	050-100-70-090-01	Records Destruction	1,000	721
114	050-100-70-091-00	Janitorial Expense	1,950	1,800
115	050-100-70-112-00	Postage/Shipping	19,096	18,540
116	050-100-70-115-00	Rents & Leases	743	721
117	050-100-70-125-00	Training	2,000	1,288
118	050-100-70-130-00	Printing & Advertising	3,000	515
119	050-100-70-170-00	Travel, Meetings, Conferences	1,061	1,030
120	050-100-70-191-00	Communications(Phone/Radio)	7,426	7,210
121	050-100-70-200-00	Bad Debt Expense	1,061	1,030
122	050-100-71-012-00	Employee Medical Testing	200	-
123	050-100-71-153-00	Pest Control	318	309
124	050-100-78-010-00	General Liability	28,114	27,295
125	050-100-79-010-02	Actuarial Review (GASB 45)	1,273	1,236
126	050-100-79-020-00	Engineering Fees	21,000	20,600
127	050-100-79-025-00	Consultant Fees	2,652	2,575
128	050-100-79-025-01	IT Services	7,426	7,210
129	050-100-79-025-02	CPA Services	26,523	25,750
130	050-100-79-030-00	Audit Fees	7,426	7,210
131	050-100-79-035-04	Computer Software/Hardware	2,000	2,060
132	050-100-79-040-00	Water Rate Study	60,000	60,000
133	Total Operating Exp.		280,681	227,479
134			-	-
135	050-100-70-192-00	Utilities- PG&E/Golden State		
136	050-100-70-192-04	Utilities-Trash Removal	690	670
137	Total Utilities		690	670
138				
139	050-100-79-015-00	Legal Fees	19,096	18,540
140	050-100-79-015-06	Legal Fees - Personnel Matters	10,609	10,300
141	Total Legal		29,705	28,840
142				
143	TOTAL ADMIN		770,345	727,963
144				
145	BOARD			
146				
147	050-150-52-080-00	Board of Director Compensation	6,000	5,000
148	Total Wages		6,000	5,000
149				
150	050-150-52-003-00	FICA Expense	375	305
151	050-150-52-008-00	Medicare	90	75
152	050-150-52-010-00	Workers Compensation	40	55
153	Total Benefits		505	435
154				

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
155	050-150-52-150-00	GM Recruitment	8,583	8,333
156	050-150-52-125-00	Board Member Training	530	515
157	050-150-52-170-00	Travel, Meetings & Conferences	849	824
158	Total Operating Exp.		9,962	9,672
159				
160	050-150-79-015-00	Legal Fees	5,305	5,150
161	050-150-79-015-06	Legal Fees - Personnel Matters	2,652	2,575
162	Total Legal		7,957	7,725
163				
164	TOTAL BOARD		24,424	22,832
165				
166	OPERATIONS			
167	050-200-50-201-00	Wages (5 employees)	143,830	100,810
168	050-200-50-206-00	Miscellaneous Pay (Holiday)	1,500	
169	050-200-50-213-00	Admin Leave	750	
170	050-200-50-215-00	On Call Wages	7,300	5,809
171	050-200-50-219-00	Overtime Pay	9,600	7,921
172	050-200-50-230-00	Vacation Leave	8,350	6,695
173	050-200-50-240-00	Sick Leave	6,950	5,615
174	050-200-50-250-00	Holiday Pay	6,355	6,087
175	Total Wages		184,635	132,937
176				
177	050-200-52-001-00	PERS Expense	13,000	17,201
178	050-200-52-003-00	FICA Expense	10,405	8,755
179	050-200-52-008-00	Medicare	2,435	2,024
180	050-200-52-009-00	SUI-State Unemployment Ins/E	1,215	1,038
181	050-200-52-010-00	Workers Compensation	8,500	7,519
182	050-200-52-030-00	Health Insurance	42,000	48,668
183	050-200-52-040-00	Retired Members Medical	20,000	20,300
184	050-200-52-060-00	Long Term Disability	-	721
185	Total Benefits		97,555	106,226
186				
187	050-200-70-085-00	Equip/Software Maint Agreeeme	849	824
188	050-200-70-091-00	Janitorial Expense	2,250	2,060
189	050-200-70-130-00	Printing & Advertising	1,804	1,751
190	050-200-70-170-00	Travel/Meetings/Conferences	530	515
191	050-200-71-010-00	District Licenses/Permits	-	37,080
192	050-200-71-011-00	Employee Certification	1,273	1,236
193	050-200-71-012-00	Employee Medical Testing	1,850	824
194	050-200-71-060-00	Gas & Oil	8,000	13,905
195	050-200-71-062-00	Diesel Fuel	1,000	1,545
196	050-200-71-090-00	Uniform & Clothing Exp	5,000	6,345
197	050-200-71-100-00	Operating Supplies/Expenses	1,500	1,030
198	050-200-71-101-00	Chemicals	40,000	30,000

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
199	050-200-71-111-00	Small Tools Equipment	200	515
200	050-200-71-113-00	Lab Tests Aqua Labs	44,000	43,260
201	050-200-71-114-00	Lab Supplies and Equipment	2,000	4,120
202	050-200-71-114-01	Calgon UV Bulbs	13,792	13,390
203	050-200-71-150-00	Repair & Maint General	37,132	36,050
204	050-200-71-150-02	Instrumentation Repair	15,914	15,450
205	050-200-71-150-04	Repair & Maintenance - AWS	10,000	15,000
206	050-200-71-153-00	Pest Control	424	412
207	050-200-71-156-00	Generator/ATS Testing	15,000	
208	050-200-71-160-00	Training	2,122	2,060
209	050-200-71-161-00	Safety Equipment	2,652	2,575
210	050-200-71-191-00	Communications(Phone/Radio)	6,896	6,695
211	050-200-71-201-00	Tunnel Shutdown/Related Costs	30,000	60,000
212	050-200-78-015-00	Automate State Reporting	700	1,545
213	050-200-79-025-01	IT Services	4,244	4,120
214	050-200-79-025-06	Programming/Support	7,622	7,400
215	Total Operating Exp.		256,752	309,707
216				
217	050-200-71-192-01	Utilities -Power-TCPPA/PML	80,000	96,305
218	050-200-71-192-02	Utilities-GCSD Water and Sewer	400	273
219	050-200-71-192-04	Utilities-Trash Removal	2,228	2,163
220	Total Utilities		82,628	98,741
221				
222	050-200-71-200-00	Water Costs	195,206	189,520
223	Total Cost of Water		195,206	189,520
224				
225				
226	TOTAL OPERATIONS		816,776	837,131
227				
228	MAINTENANCE			
229	050-300-50-201-00	Wages (7 employees)	153,000	182,216
230	050-300-50-206-00	Miscellaneous Pay		-
231	050-300-50-215-00	On Call Wages	14,600	11,742
232	050-300-50-219-00	Overtime Pay	12,000	13,390
233	050-300-50-230-00	Vacation Leave	7,655	8,343
234	050-300-50-240-00	Sick Leave	7,360	8,190
235	050-300-50-250-00	Holiday Pay	6,750	8,800
236	Total Wages		201,365	232,681
237				
238	050-300-52-001-00	PERS Expense	14,000	24,772
239	050-300-52-003-00	FICA Expense	11,600	10,700
240	050-300-52-008-00	Medicare	2,710	2,500
241	050-300-52-009-00	SUI-State Unemployment Ins/E	1,640	2,200
242	050-300-52-010-00	Workers Compensation	9,300	10,100
243	050-300-52-030-00	Health Insurance	58,000	69,223

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
244	050-300-52-040-00	Retired Members Medical	5,500	6,000
245	050-300-52-060-00	Long Term Disability		1,030
246	Total Benefits		102,750	126,525
247				
248	050-300-70-061-00	Propane	2,500	3,090
249	050-300-70-080-00	Membership,Dues, Subscription	300	412
250	050-300-70-091-00	Janitorial Expense	2,000	1,339
251	050-300-70-130-00	Printing & Advertising	318	309
252	050-300-70-170-00	Travel/Meetings/Conferences	530	515
253	050-300-71-011-00	Employee Certification	3,000	1,545
254	050-300-71-012-00	Employee Medical Testing	2,910	1,854
255	050-300-71-060-00	Gas & Oil	7,500	11,845
256	050-300-71-062-00	Diesel Fuel	2,000	10,815
257	050-300-71-090-00	Uniform & Clothing Exp	5,000	7,280
258	050-300-71-100-00	Operating Supplies/Expenses	2,800	2,060
259	050-300-71-101-00	Chemicals	3,183	3,090
260	050-300-71-110-00	Equipment Rental	530	515
261	050-300-71-111-00	Small Tools Equipment	2,500	3,605
262	050-300-71-114-00	Lab Supplies and Equipment	424	412
263	050-300-71-120-00	Backflow Expenses	2,652	2,575
264	050-300-71-150-00	Repair & Maintenance	45,000	51,500
265	050-300-71-150-02	Instrumentation Repair	-	
266	050-300-71-150-03	Water Tank Cleaning	7,957	7,725
267	050-300-71-150-06	Emergency Repair Water Lines	26,523	25,750
268	050-300-71-153-00	Pest Control	530	515
269	050-300-71-160-00	Training	1,854	1,800
270	050-300-71-161-00	Safety Equip/Traffic Control	3,296	3,200
271	050-300-71-165-00	Traffic Control Supplies	530	515
272	050-300-71-191-00	Communications(Phone/Radio)	1,591	1,545
273	050-300-71-208-00	Maintenance Shop Computer	700	824
274	050-300-79-025-01	IT Services	2,122	2,060
275	Total Operating Exp.		128,252	146,695
276				
277	050-300-71-192-00	Utilities-Power-PG&E	5,659	5,494
278	050-300-71-192-01	Power-TCPPA/PML	5,305	5,150
279	050-300-71-192-02	Utilities-GCSD Water and Sewer	584	567
280	050-300-71-192-04	Utilities-Trash Removal	212	206
281	Total Utilities		11,760	11,417
282				
283	TOTAL MAINTENANCE		444,126	517,318
284				
285				
286	LEASES			
287	050-700-70-029-00	PML Lease Agreement	5,000	5,000

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
288	050-700-70-031-00	Copystar 5550 GE Capital Lease	3,000	3,500
289	050-700-70-031-03	FP Mail Machine Lease	850	850
290	TOTAL LEASES		8,850	9,350
291				
292	CAPITAL PROJECTS			
293	050-800-80-301-00	NTU Meters	7,000	7,000
294	050-800-80-001-02	Transfer to Capital Reserve	249,000	
295	050-800-80-	Turbine Motors/Booster Pumps		
296	050-800-80-305-00	Tank 4/Highlands Pumps	12,500	12,500
297	050-800-80-307-00	Roofing Treatment Plants		25,000
298	050-800-80-309-00	New Ammonia Analyzers	18,000	18,000
299	050-800-80-311-00	Maintenance Building	10,000	10,000
300	050-800-80-313-00	OSG Units Repair	35,000	
301	050-800-80-453-00	Chlorine Tank Coating	500,000	300,000
302	050-800-80-459-00	2016 Chevy Silverado		11,610
303	050-800-80-458-00	Water Shed Sanitary Survey		10,000
304	050-800-80-575-00	Springbrook Software Upgrade	7,000	7,000
305	050-800-80-590-00	Admin Building Repairs/Roof	15,000	15,000
306	050-800-80-592-00	SCADA Upgrade	10,000	
307	050-800-80-595-00	BC Generator		
308	050-800-80-596-00	Rebates-Water Conservation		
309	050-800-80-597-00	Rate Study	60,000	
310	050-800-80-600-00	Emergency Filtration Plant		
311	050-800-80-600-01	SRF Grant Match-Filtration Plant		
312		Water Tank Service/Repair	40,000	
313		2017 /18/19service truck /20 cr	25,000	
314		2017/18/19 hatchback	15,000	
315	TOTAL CAPITAL PROJECTS		1,003,500	416,110
316				
317			FY 17-18	FY 16-17
318		Total Operating Revenue	2,345,731	2,332,447
319	*Big Creek/2G Clearwells	Total Wages	580,984	584,762
320	Trying to get State Grant	Health Insurance	137,500	159,519
321		PERS	40,260	62,161
322		OPEB/RETIRE	166,700	157,300
323		PERS Unfunded Liability	60,000	45,000
324		Total Disbursements	(2,064,521)	(2,114,594)
325		Operating Gain (Deficit)	281,210	217,853
326		Total Capital Projects	(1,003,500)	(416,110)
327		Operating Gain (Deficit)	(722,290)	(198,257)
328				
329	050-800-80-001-02	Reducing budget by 100K for C	100,000	100,000
330		Operating Gain (Deficit)	(622,290)	(98,257)
331				

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
332	SEWER FUND			
333	REVENUE		969,495	928,497
334	060-000-41-010-04	S01 Res Fixed		
335	060-000-41-010-05	S01A Res Avg	3,982	4,674
363	060-000-41-012-00	S12/S Stdby & Stdby/Split L	3,982	4,674
364	Total Fixed Revenue		1,061,634	1,021,496
365				
366	060-000-41-010-01	Residential Variable	260,118	266,072
367	060-000-41-011-01	Commercial Variable	82,939	91,745
368	Total Variable Revenue		343,056	357,817
369				
370	060-000-41-035-00	Waste Water Sales	2,500	52
371	060-000-42-999-00	Late Penalty Charges	16,391	15,914
372	060-000-43-020-01	Cell Tower Rental	6,896	6,695
373	060-000-41-015-00	Sewer Service Application Fee		
374	060-000-41-020-00	Sewer Inspection		
375	060-000-41-025-00	Sewer Connections		
376	Other Operating Rev.		25,787	22,661
377				
378	060-000-43-024-00	State Grant Revenue		399,000
379	060-000-43-024-01	state Grant Revenue-LS#16		565,000
380	060-000-43-050-00	Expense Refunds	2,758	2,678
381	060-000-45-501-00	Septage	27	26
382	060-000-48-001-00	Interest Earned (S/C UB)	1,194	1,159
383	060-000-48-003-00	Interest Earned Rabobank	5,623	5,459
384	Total Non-Oper Rev.		9,602	973,322
385				
386	TOTAL REVENUE		1,440,080	2,375,296
387				
388	ADMIN			
389	060-100-50-201-00	Wages (5 employees)	154,000	180,374
390	060-100-50-213-00	Administrative Leave	1,810	
391	060-100-50-215-00	On Call Wages	1,200	927
392	060-100-50-219-00	Overtime Pay	575	5,171
393	060-100-50-230-00	Vacation Leave	10,550	6,283
394	060-100-50-240-00	Sick Leave	7,175	6,901
395	060-100-50-250-00	Holiday Pay	6,555	7,880
396	Total Wages		181,865	207,536
397				
398	060-100-52-001-00	PERS Expense	13,000	19,519
399	060-100-52-003-00	FICA Expense	10,050	9,579
400	060-100-52-008-00	Medicare	2,350	2,264
401	060-100-52-009-00	SUI-State Unemployment Ins/E	1,275	1,414
402	060-100-52-010-00	Workers Compensation	4,000	2,200

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
403	060-100-52-030-00	Health Insurance	36,500	39,963
404	060-100-52-040-00	Retired Members Medical	27,000	24,000
405	060-100-52-060-00	Long Term Disability		403
406	Total Benefits		94,175	99,342
407				
408	060-100-52-100-02	Transfer to OPEB Trust	79,568	77,250
409	060-100-52-100-04	Transfer to Pension Liab Acct	60,000	43,260
410	OPEB/Pension Trust		139,568	120,510
411				
412	060-100-70-001-00	Rabobank Charges/NSF Fees	1,000	515
413	060-100-70-005-00	CC Merchant Fees	10,000	6,901
414	060-100-70-010-00	Permits & Licenses	38,192	37,080
415	060-100-70-035-00	Office Supplies	2,122	2,060
416	060-100-70-061-00	Propane	1,167	1,133
417	060-100-70-080-00	Membrships,Dues,Subscrips	2,884	2,800
418	060-100-70-085-00	Equip/Software Maint Agreemr	6,695	6,500
419	060-100-70-090-00	Office Expense	2,500	515
420	060-100-70-090-01	Records Destruction	637	618
421	060-100-70-091-00	Janitorial Expense	2,228	2,163
422	060-100-70-112-00	Postage/Shipping	9,018	8,755
423	060-100-70-115-00	Rents & Leases	318	309
424	060-100-70-125-00	Training	2,000	1,030
425	060-100-70-130-00	Printing & Advertising	1,000	412
426	060-100-70-170-00	Travel, Meetings,Conferences	773	750
427	060-100-70-191-00	Communications(Phone/Radio)	3,713	3,605
428	060-100-70-200-00	Bad Debt Expense	530	515
429	060-100-70-290-00	Misc Expense	212	206
430	060-100-71-012-00	Employee Medical Testing	-	
431	060-100-71-153-00	Pest Control	291	283
432	060-100-71-890-00	Cost of Bond Issuance	3,250	
433	060-100-78-010-00	General Liability	28,114	27,295
434	060-100-79-010-02	Actuarial Review (GASB 45)	849	824
435	060-100-79-020-00	Engineering Fees	3,000	7,210
436	060-100-79-025-00	Consultant Fees	2,652	2,575
437	060-100-79-025-01	IT Services	6,365	6,180
438	060-100-79-025-02	CPA Services	12,500	18,540
439	060-100-79-030-00	Audit Fees	6,896	6,695
440	060-100-79-035-04	Computer Software/Hardware	2,000	
441	060-100-79-040-00	Sewer Rate Study		60,000
442	Total Operating Exp.		150,906	205,469
443				
444	060-100-70-192-00	Utilities	700	680
445	060-100-70-192-04	Utilities-Trash Removal	59	57
446	Total Utilities		759	737
447				

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
448	060-100-79-015-00	Legal Fees	7,500	15,450
449	060-100-79-015-06	Legal Fees - Personnel Matters	7,500	5,150
450	Total Legal		15,000	20,600
451				
452	TOTAL ADMIN		582,273	654,194
453				
454	BOARD			
455				
456	060-150-52-080-00	Board of Director Compensation	6,000	4,800
457	Total Wages		6,000	4,800
458				
459	060-150-52-003-00	FICA Expense	375	287
460	060-150-52-008-00	Medicare	90	67
461	060-150-52-010-00	Workers Compensation	40	55
462	Total Benefits		505	409
463				
464	060-150-52-125-00	Board Member Training	424	412
465	060-150-52-150-00	GM Recruitment	8,583	8,333
466	060-150-52-170-00	Travel, Meetings, & Conference	637	618
467	060-150-70-290-00	Misc Expense	530	515
468	Total Operating Exp.		10,174	9,878
469				
470	060-150-79-015-00	Legal Fees	3,183	3,090
471	060-150-79-015-06	Legal Fees - Personnel Matters	2,122	2,060
472	Total Legal		5,305	5,150
473				
474	TOTAL BOARD		21,984	20,237
475				
476	OPERATIONS			
477	060-200-50-201-00	Wages (5 employees)	130,000	101,385
478	060-200-50-206-00	Miscellaneous Pay (Holiday)	1,200	
479	060-300-50-213-00	Admin Leave	610	
480	060-200-50-215-00	On Call Wages	7,300	5,639
481	060-200-50-219-00	Overtime Pay	8,000	9,800
482	060-200-50-230-00	Vacation Leave	6,850	6,739
483	060-200-50-240-00	Sick Leave	5,700	5,783
484	060-200-50-250-00	Holiday Pay	5,200	6,283
485	Total Wages		164,860	135,629
486				
487	060-200-52-001-00	PERS Expense	11,500	17,098
488	060-200-52-003-00	FICA Expense	9,275	8,652
489	060-200-52-008-00	Medicare	2,175	2,024
490	060-200-52-009-00	SUI-State Unemployment Ins/E	1,000	1,694
491	060-200-52-010-00	Workers Compensation	7,650	8,100
492	060-200-52-030-00	Health Insurance	36,000	48,668

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
493	060-200-52-040-00	Retired Members Medical	20,000	17,991
494	060-200-52-060-00	Long Term Disability	-	747
495	Total Benefits		87,600	104,974
496				
497	060-200-70-080-00	Membrshps,Dues, Subscrip	1,061	1,030
498	060-200-70-091-00	Janitorial Expense	2,500	2,216
499	060-200-70-125-00	Training	-	
500	060-200-70-130-00	Printing & Advertising	769	747
501	060-200-70-170-00	Travel/Meetings/Conferences	530	515
502	060-200-71-010-00	License/Permits	-	20,600
503	060-200-71-010-01	Dam Monitoring Survey	1,857	1,803
504	060-200-71-011-00	Employee Certification	3,090	3,000
505	060-200-71-012-00	Employee Medical Testing	1,318	309
506	060-200-71-062-00	Diesel Fuel	3,000	4,532
507	060-200-71-090-00	Uniform & Clothing Exp	3,500	4,440
508	060-200-71-100-00	Operating Supplies/Expenses	637	618
509	060-200-71-101-00	Chemicals	25,462	24,720
510	060-200-71-110-00	Equipment Rental	530	515
511	060-200-71-111-00	Small Tools Equipment	530	515
512	060-200-71-113-00	Lab Tests Aqua Labs	23,870	23,175
513	060-200-71-114-00	Lab Supplies and Equipment	3,500	6,180
514	060-200-71-150-00	Repair & Maint General	35,000	26,000
515	060-200-71-150-02	Instrumentation Repair	3,000	
516	060-200-71-151-00	Groundwater Monitoring	5,305	5,150
517	060-200-71-153-00	Pest Control	318	309
518	060-200-71-160-00	Training	1,591	1,545
519	060-200-71-161-00	Safety Equipment	2,122	2,060
520	060-200-71-191-00	Communications(Phone/Radio)	3,183	3,090
521	060-200-71-195-00	Biosolids Disposal - Annual	12,200	11,845
522	060-200-71-195-01	Irrigation Fields	-	-
523	060-200-78-015-00	Automated State Reporting	-	-
524	060-200-79-025-01	IT Services	2,122	2,060
525	060-200-79-025-04	Software Licensing	1,061	1,030
526	060-200-79-025-05	SCADA Programming Support	8,013	6,980
527	060-200-79-025-06	SEMS Programming Support	-	-
528	Total Operating Exp.		146,070	154,984
529				
530	060-200-71-192-01	Power-TCPPA/PML	81,689	79,310
531	060-200-71-192-02	Utilities-GCSD Water and Sewer	11,139	10,815
532	060-200-71-192-04	Utilities-Trash Removal	2,228	2,163
533	Total Utilities		95,057	92,288
534				
535	TOTAL OPERATIONS		493,586	487,875

	A	B	C	D
		Description	FY 17-18 Proposed	FY 16-17 Budgeted
24				
536				
537		MAINTENANCE		
538	060-300-50-201-00	Wages (7 employees)	110,000	169,852
539	060-300-50-206-00	Miscellaneous Pay	-	-
540	060-300-50-215-00	On Call Wages	14,600	11,279
541	060-300-50-219-00	Overtime Pay	8,600	11,845
542	060-300-50-230-00	Vacation Leave	5,500	7,456
543	060-300-50-240-00	Sick Leave	5,300	7,949
544	060-300-50-250-00	Holiday Pay	4,850	8,456
545		Total Wages	148,850	216,837
546				
547	060-300-52-001-00	PERS Expense	10,000	22,684
548	060-300-52-003-00	FICA Expense	8,310	10,146
549	060-300-52-008-00	Medicare	1,950	2,421
550	060-300-52-009-00	SUI-State Unemployment Ins/E	1,175	1,853
551	060-300-52-010-00	Workers Compensation	6,700	9,680
552	060-300-52-030-00	Health Insurance	50,000	63,085
553	060-300-52-040-00	Retired Members Medical	5,400	4,000
554	060-300-52-060-00	Long Term Disability	-	901
555		Total Benefits	83,535	114,770
556				
557	060-300-70-061-00	Propane	1,751	1,700
558	060-300-70-080-00	Membebership,Dues,Subscripti	1,061	1,030
559	060-300-70-091-00	Janitorial Expense	1,500	1,236
560	060-300-70-170-00	Travel/Meetings/Conferences	530	515
561	060-300-71-010-00	License/Permits	2,500	618
562	060-300-71-011-00	Employee Certification	2,122	2,060
563	060-300-71-012-00	Employee Medical Testing	1,500	412
564	060-300-71-060-00	Gas & Oil	7,426	7,210
565	060-300-71-062-00	Diesel Fuel	13,261	12,875
566	060-300-71-090-00	Uniform & Clothing Exp	4,759	4,620
567	060-300-71-100-00	Operating Supplies/Expenses	849	824
568	060-300-71-101-02	Chemical/Odor Control	10,609	10,300
569	060-300-71-110-00	Equipment Rental	530	515
570	060-300-71-111-00	Small Tools Equipment	2,122	2,060
571	060-300-71-111-06	Vac Truck Suction Hoses/Tools	1,000	1,030
572	060-300-71-111-07	Flush Truck Nozzles/Tools	1,000	824
573	060-300-71-150-00	Maintenance and Repair	26,523	25,750
574	060-300-71-150-02	Instrumentation Repair	1,500	-
575	060-300-71-150-06	Emergency Repair Sewer Lines	5,305	5,150
576	060-300-71-151-00	Conservation Crew Expenses	3,000	2,575
577	060-300-71-153-00	Pest Control	424	412
578	060-300-71-154-00	Annual Collect System TV Insp	55,000	46,350
579	060-300-71-156-00	Annual ATS Upgrade/Testing	15,000	7,725

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
580	060-300-71-160-00	Training	1,591	1,545
581	060-300-71-161-00	Safety Equip/Traffic Control	2,546	2,472
582	060-300-71-191-00	Communications(Phone/Radio)	9,018	8,755
583	060-300-71-208-00	Maintenance Shop Computer	600	824
584	060-300-79-025-01	IT Services	1,061	1,030
585	Total Operating Exp.		174,088	150,417
586				
587	060-300-71-192-00	Utilities-PG&E-Power	1,857	1,803
588	060-300-71-192-01	Power-TCPPA/PML	18,672	18,128
589	060-300-71-192-02	Utilities-GCSD Water and Sewer	557	541
590	060-300-71-192-04	Utilities-Trash Removal	833	809
591	Total Utilities		21,919	21,281
592				
593	TOTAL MAINTENANCE		428,392	503,305
594				
595	LEASES			
596	060-700-70-031-00	Copystar C5550 GE Lease	2,700	1,650
597	060-700-70-031-03	FP Mail Machine Lease	400	400
598	060-700-70-046-01	Rabo Screwpress Lease-Interest	38,000	38,000
599	TOTAL LEASES		41,100	40,050
600				
601	CAPITAL PROJECTS			
602	060-800-80-015-00	generator STP	35,000	
603	060-800-80-355-00	LS Generator Replacement		
604	060-800-80-450-00	Air Blowers and VFD Grant Match STP		10,000
605	060-800-80-301-00	Grant IRWMP Grant Match- LS #16		565,000
606	060-800-80-490-00	Transfer to Reserve	100,000	
607	060-800-80-461-00	2017 Chevy Silverado		11,610
608	060-800-80-305-00	Muffin Monster Grant Match	25,000	
609	060-800-80-575-00	Springbrook Software Upgrade	3,000	3,000
610	060-800-80-576-00	Slipline Air 6-inch Ductile	10,000	
611	060-800-80-307-00	STP Pumps Grant Match	-	10,000
612	060-800-80-309-00	Clarifier Parts /Sludge Pump	7,000	7,000
613	060-800-80-582-00	OSG Unit Parts		
614	060-800-80-584-00	Maint Building	7,000	7,000
615	060-800-80-586-00	LS Pump Replacement	40,000	35,000
616	060-800-80-587-00	Force Main Camera	100,000	
617	060-800-80-592-00	SCADA Upgrade	5,000	
618	060-800-80-501-00	Groveland BOF Sewer Rep/Repl		399,000
619	060-800-80-598-00	LS Tsurumi Sewage Pump		
620	060-800-80-604-00	300' Sewer Collection Main Ext.	60,000	
621		2017/18/19 Hatchback	10,000	
622		17/18/19 service truck/20 crane	15,000	
623		F650 DumpTruck		
624	TOTAL CAPITAL PROJECTS		417,000	1,047,610

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
625				
626			FY 17-18	FY 16-17
627	Downtown/BOF Project	Total Revenue	1,440,080	2,375,296
628	has \$250K left that State	Total Wages	501,575	564,802
629	will let us use to Camera	Health Insurance	122,500	151,716
630	Force Mains in PML	PERS	34,500	59,301
631		OPEB/RETIRED	131,968	123,241
632		PERS Unfunded Liability	60,000	43,260
633		Total Disbursements	(1,567,336)	(1,705,661)
634		Operating Gain (Deficit)	(127,256)	669,635
635		Total Capital Projects	(417,000)	1,047,610
636		Operating Gain (Deficit)	(544,256)	(377,975)

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
637	FIRE FUND			
638	REVENUE			
639	070-000-43-053-01	StrikeTeam-EngineEquip Reven	50,000	50,000
640	070-000-45-011-00	General Property Taxes	1,004,778	918,000
641	070-000-48-003-00	Interest Earned-Rabobank	500	500
642	TOTAL REVENUE		1,055,278	968,500
643				
644	ADMIN			
645	070-100-50-201-00	Wages	6,425	2,600
646	070-100-50-213-00	Admin Leave	75	-
647	070-100-50-219-00	Overtime Pay	24	-
648	070-100-50-230-00	Vacation Leave	440	-
649	070-100-50-240-00	Sick Leave	300	-
650	070-100-50-250-00	Holiday Pay	275	-
651	Total Wages		7,539	2,600
652				
653	070-100-52-001-00	PERS Expense	530	398
654	070-100-52-003-00	FICA Expense	420	212
655	070-100-52-008-00	Medicare	100	32
656	070-100-52-009-00	SUI-State Unemployment Ins/E	55	15
657	070-100-52-010-00	Workers Compensation	165	27
658	070-100-52-030-00	Health Insurance	1,500	-
659	070-100-52-060-00	Long Term Disability	-	-
660	Total Benefits		2,770	684
661				
662	TOTAL ADMIN		10,309	3,284
663				
664	070-150-52-150-00		-	4,167
665	TOTAL BOARD		-	4,167
666				
667	MAINTENANCE			
668	070-300-50-201-00	Wages	8,650	6,365
669	070-300-50-219-00	Overtime Pay	700	212
670	070-300-50-230-00	Vacation leave	450	212
671	070-300-50-240-00	Sick Leave	425	212
672	070-300-50-250-00	Holiday Pay	400	293
673	Total Wages		10,625	7,294
674				
675	070-300-52-001-00	PERS Expense	800	859
676	070-300-52-003-00	FICA Expense	675	641
677	070-300-52-008-00	Medicare	160	149
678	070-300-52-009-00	SUI-State Unemployment Ins/E	100	97
679	070-300-52-010-00	Workers Compensation	525	662
680	070-300-52-030-00	Health Insurance	3,300	849

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
681	070-300-52-040-00	Retired Medical Medical	-	55
682	Total Benefits		5,560	3,312
683				
684	TOTAL MAINTENANCE		16,185	10,606
685				
686	FIRE			
687	070-500-52-040-00	Retired Members Medical	16,000	13,100
688	Total Benefits		16,000	13,100
689				
690	070-500-52-100-04	Transfer to Pension Liab Acct	45,000	45,000
691	Total OPEB/Pension		45,000	45,000
692				
693	070-500-70-035-00	Office Supplies/Expenses	1,200	1,100
694	070-500-70-036-00	Knox Boxes	1,500	
695	070-500-70-038-00	Fire Extinguisher Service	675	650
696	070-500-70-061-00	Propane	1,200	1,150
697	070-500-70-080-00	Memberships,Dues,Subscriptions		
698	070-500-70-085-00	Equip/Software Maint Agreemr	500	1,200
699	070-500-70-130-00	Printing & Advertising	700	650
700	070-500-70-191-00	Communications Radio)	500	
701	070-500-70-290-00	Misc. Expense(Computer)	3,000	
702	070-500-71-060-00	Gas & Oil	3,000	5,500
703	070-500-71-062-00	Diesel Fuel	6,500	12,500
704	070-500-71-090-00	Protective Clothing/Wildland	8,000	
705	070-500-71-091-00	Medical Supplies	1,000	
706	070-500-71-095-00	EMS Equipment		
707	070-500-71-100-00	Operating Supplies/Expenses	4,000	3,750
708	070-500-71-101-00	Fire Prevention Supplies		750
709	070-500-71-111-00	Small Tools Purchasing	250	250
710	070-500-71-111-01	Small Tools Replacement	250	250
711	070-500-71-111-11	Barton Bay Doors	1,250	1,000
712	070-500-71-111-38	Annual Ladder/Pump Testing	850	800
713	070-500-71-150-00	Repair & Maint General	3,500	3,500
714	070-500-71-150-01	Repair & Maint Apparatus	16,500	16,000
715	070-150-52-150-00	GM Recruitment		4,167
716	070-500-71-153-00	Pest Control	800	800
717	070-500-71-160-00	Training		
718	070-500-71-161-00	Safety Equipment	1,000	750
719	070-500-71-161-02	SCBA Maintenance	7,500	6,500
720	070-500-71-191-00	Communications (phone)	7,500	1,200
721	070-500-78-010-00	General Liability	22,000	21,500
722	070-500-79-025-01	IT Services	3,000	2,750
723	070-500-79-030-00	Audit Fees	850	800
724	Total Operating Exp.		97,025	87,517

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
725				
726	070-500-79-035-00	Cal Fire Contract	990,351	838,084
727	070-500-79-045-00	Amador Plan	239,707	232,252
728	Total CALFIRE		1,230,058	1,070,336
729				
730	070-500-70-192-00	Utilities	-	13,200
731	070-500-70-192-01	Utilities-Power-TCPPA	4,000	
732	070-500-70-192-02	Utilities-GCSD Water & Sewer	4,300	
733	070-500-70-192-04	Utilities-Trash Removal	500	
734	Total Utilities		8,800	13,200
735				
736	070-500-79-015-00	Legal Fees	3,500	7,000
737	070-500-79-015-06	Legal Fees - Personnel Matters		
738	Total Legal		3,500	7,000
739				
740	TOTAL FIRE		1,400,383	1,236,153
741				
742	CAPITAL PROJECTS			
743				
744	Total Capital Projects			-
745				
746	Total Disbursements		1,426,877	1,254,210
747				
748				
749			FY 17-18	FY 16-17
750		Total Revenue	1,055,278	968,500
751		Total Disbursements	(1,426,877)	(1,254,210)
752		Operating Gain (Deficit)	(371,599)	(285,710)
753		Total Capital Projects	-	-
754		Operating Gain (Deficit)	(371,599)	(285,710)

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
755	PARKS FUND			
756				
757	REVENUE			
758	080-000-43-020-00	Use Fees	500	1,000
759	080-000-43-022-00	Permit Fees Dog Park	1,250	1,500
760	080-000-45-011-00	General Property Taxes	87,371	79,458
761	TOTAL REVENUE		89,121	81,958
762				
763	ADMIN			
764	080-100-50-201-00	Wages	-	2,000
765	080-100-50-213-00	Administrative Leave	-	20
766	080-100-50-230-00	Vacation Leave	-	40
767	080-100-50-240-00	Sick Leave	-	40
768	080-100-50-250-00	Holiday Pay	-	40
769	Total Wages		-	2,140
770				
771	080-100-52-001-00	PERS Expense	-	278
772	080-100-52-003-00	FICA Expense	-	45
773	080-100-52-008-00	Medicare	-	45
774	080-100-52-009-00	SUI-State Unemployment Ins/E	-	25
775	080-100-52-010-00	Workers Compensation	-	45
776	080-100-52-030-00	Health Insurance	-	200
777	080-100-52-060-00	Long Term Disability	-	10
778	Total Benefits		-	648
779				
780	080-100-52-100-02	Transfer to OPEB Trust	200	200
781	080-100-52-100-04	Transfer to Pension Liab Acct	200	200
782	OPEB/Pension Total		400	400
783				
784	080-100-70-250-00	Toilet Rebates	2,000	
785	080-100-78-010-00	General Liability	2,300	2,400
786	080-100-78-040-00	Dog Park Expense	400	400
787	080-100-79-025-00	Consultant Fees		
788	080-100-79-030-00	Audit Fees	500	600
789	Total Operating Exp		5,200	3,400
790				
791	080-100-79-015-00	Legal Fees	1,000	3,500
792				
793	TOTAL ADMIN		6,600	10,088
794				
795	080-150-52-150-00	GM Recruitment		4,167
796	TOTAL BOARD		-	4,167
797				
798	MAINTENANCE			

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
799	080-300-50-201-00	Wages	17,500	15,799
800	080-300-50-219-00	Overtime Pay	1,355	
801	080-300-50-230-00	Vacation Leave	875	712
802	080-300-50-213-00	Admin Leave		
803	080-300-50-240-00	Sick Leave	850	776
804	080-300-50-250-00	Holiday Pay	775	688
805	Total Wages		21,355	17,975
806				
807	080-300-52-001-00	PERS Expense	1,600	2,205
808	080-300-52-003-00	FICA Expense	1,325	1,202
809	080-300-52-008-00	Medicare	310	281
810	080-300-52-009-00	SUI-State Unemployment Ins/E	185	182
811	080-300-52-010-00	Workers Compensation	1,050	1,243
812	080-300-52-030-00	Health Insurance	6,500	2,000
813	080-300-52-060-00	Long Term Disability	-	101
814	Total Benefits		10,970	7,214
815				
816	080-300-70-091-00	Janitorial Expense	12,500	12,000
817	080-300-71-150-00	Repair & Maintenance	2,200	2,000
818	080-300-71-100-00	Operating Supplies	500	
819	080-300-71-153-00	Pest Control	300	250
820	080-300-71-154-00	Turf Maintenance	1,750	1,500
821	080-300-71-161-00	Safety Equipment	1,000	2,000
822	080-300-78-040-00	Dog Park Maintenance Water		
823	Total Operating Exp.		18,250	17,750
824				
825	080-300-71-192-00	Utilities-PG&E-Power	-	2,800
826	080-300-71-192-01	Power-TCPPA	5,500	5,500
827	080-300-71-192-02	Utilities-GCSD Water & Sewer	34,000	34,000
828	080-300-71-192-04	Utilities-Trash Removal	1,100	1,000
829	Total Utilities		40,600	43,300
830				
831	TOTAL MAINTENANCE		91,175	86,239
832				
833	CAPITAL PROJECTS			
834	080-800-80-320-00	Playground Equip Construction	25,000	25,000
835		Sonora Area Grant Match-Surfacing	17,000	
836	080-800-80-340-00			
837	TOTAL CAPITAL PROJECTS		42,000	25,000
838				
839	Total Park Disbursements		97,775	100,494
840				

	A	B	C	D
24		Description	FY 17-18 Proposed	FY 16-17 Budgeted
841				
842			FY 17-18	FY 16-17
843		Total Revenue	89,121	81,958
844		Total Disbursements	(97,775)	(100,494)
845		Operating Gain (Deficit)	(8,654)	(18,536)
846		Total Capital Projects	(42,000)	(25,000)
847		Operating Gain (Deficit)	(50,654)	(43,536)
848				
849				
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AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: GCSB Staff

DATE: May 8, 2017

SUBJECT: Consider for Approval Receipt of General Manager Recruitment Progress Report and Consider the Continued use of BHI Consulting Firm

SUMMARY

Upon announcement of the departure of our current General Manager (GM), the District's Board of Directors engaged BHI Consulting firm to assist in recruiting a replacement General Manager with a budget to not exceed \$25,000. To date, BHI has billed the District for \$13,866 and District staff are concerned that with the majority of the work to be completed (interviews, reference checks, etc.) that BHI will exceed the approved budget and ask the District for an increase in the budget. Staff is asking that the Board suspend the use of BHI consultants and take possession of the work product to date for the GM recruitment and have the GM Recruitment committee evaluate the applicants received and report back to the full Board at the June 12, 2017 Board meeting.

Attachments:

1. General Manager Recruitment progress report
2. BHI billing statements to date

RECOMMENDED ACTION

Accept receipt of the General Manager Recruitment Progress report and suspend use of BHI Consulting Firm for the recruitment of the General Manager

BHI MANAGEMENT CONSULTING

"Organizational Efficiency for Public Agencies"

To: Ad-hoc Committee for the General Manager Recruitment - Groveland Community Services District

From: Brent Ives, BHI Management Consulting

Subject: Status Report on GM Recruiting Efforts

Date: April 27, 2017

On March 24 of 2017, BHI Management Consulting began actively advertising your General Manager position. This report is to let you know the mid-point status of the recruitment effort. The ads and direct marketing will run until May 21st.

- Advertisements have been placed in 6 publications that position the ad throughout the country.
- 10 candidates have fully applied
- 3 candidates have requested further information from BHI
- 25 individuals have been targeted with information about the position.

Those candidates who have applied for the position span the range of being quite qualified to unqualified. The advertisement has been in the job market four weeks and the targeted aspects of the work has yielded two of the ten candidates. The ads run until the close, May 21st. We are hoping to identify as many as 20 qualified candidates by that time we to review together, scheduled to occur in early June.

Due to the relatively low number of candidates at this mid-point in the recruitment, adjustments in the marketing plan may be proposed. I will send another report to you on or about May 15th. I will evaluate the number and quality of the pool and advise again at that point. If, in the meantime, you and/or your staff identify individuals whom I should contact, please advise.

Thank you,

Brent H Ives

BHI Management Consulting

2459 Neptune CT, Suite 110
Tracy, Ca. 95304

Tele. (209)740-6779

Fax. (209)835-3772

Client - Groveland Community Services District

Date: February 28, 2017

Attn: Jennifer Flores

Invoice # 017-15

Terms: Net 10 days
PO #7065

Project	Date	Service	Charge
GM Search	February work	<ul style="list-style-type: none">• Board Profile workshop• Position marketing pieces• Direct effort marketing position	\$4950.00
		Trips:	
		Mileage	\$84.24
		(156 mi. r/t)	
		Meals	\$22.44
TOTAL			\$5056.68

RECEIVED
MAR 24 2017
BY: _____

050-150-52-150-00

1693.99

060-150-52-150-00

1693.99

070-150-52-150-00

834.35

080-150-52-150-00

834.35

BHI Management Consulting

2459 Neptune CT, Suite 110

Tracy, Ca. 95304

Tele.(209)740-6779

Tax ID - 559929310

Client - Groveland Community Services District

Date: March 31, 2017

Attn: Debbie Percoco

Invoice # 017-23

Terms: Net 10 days

PO #7065

Project	Date	Service	Charge
GM Search	March work	<ul style="list-style-type: none"> • Develop and vet advertisements and candidate brochure • Posting ads • Direct effort targeting position 	\$4950.00
		<ul style="list-style-type: none"> • Direct cost of posting ads on-line (not a part of BHI contract- pass-through cost only) - CSDA - \$375.00 - PS Jobs - \$119.00 - CWEA - \$285.00 - mywaterplantjobs \$135.00 waterandwastewater jobs - \$195.00 	\$1109.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p style="margin: 0;">RECEIVED</p> <p style="margin: 0;">MAR 31 2017</p> <p style="margin: 0;">BY: _____</p> </div>			
TOTAL			\$6059.00

33.5% 050-150-52-150-00

33.5% 060-150-52-150-00

16.5% 070-150-52-150-00

16.5% 080-150-52-150-00

BHI Management Consulting

2459 Neptune CT, Suite 110
Tracy, Ca. 95304

Tele.(209)740-6779

Tax ID - 559929310

Client - Groveland Community Services District

Date: April 28, 2017

Attn: Debbie Percoco

Invoice # 017-28

**Terms: Net 10 days
PO #7065**

Project	Date	Service	Charge
GM Search	April work	• Prograss payment for GM recruiting, candidate pool development.	\$2750.00
TOTAL			\$2750.00

050-150-52-150-00 - 921.25
060-150-52-150-00 - 921.25
070-150-52-150-00 - 453.75
080-150-52-150-00 - 453.75

RECEIVED
APR 28 2017
BY: _____

EXHIBIT D, SCHEDULE A

LOCAL FUNDED-STATE RESOURCES

FISCAL DISPLAY

PRC-4142

NAME OF LOCAL AGENCY: Groveland Community Services District

CONTRACT NUMBER: XXXXXXXX

Index: 4400

PCA: 48202

Fiscal Year: 2017/2018

This is Schedule A of Cooperative Agreement originally dated July 1, 2017, by and between CAL FIRE of the State of California and LOCAL AGENCY

SEE ATTACHED

**EXHIBIT D, SCHEDULE A
 FISCAL DISPLAY
 PRC 4142**

NAME OF LOCAL AGENCY: Groveland Community Services District

Index 4400 PCA 48202

This is Schedule A of Cooperative Agreement originally dated July 1, 2017, by and between the State of the California Department of Forestry and Fire Protection (CAL FIRE) and Tuolumne County.
 Fiscal Year 2017/2018

PERSONNEL SERVICES

FIRE CONTROL & EMERGENCY SERVICES

Salary	No.	Class	Months	Pay	Salary	Total	Benefits	Total
				Periods	Rate	Salary	89.06%	
	1.0	FC	12	12	5,299	63,588	56,631	120,219
	4.0	FAE	12	12	4,700	225,600	200,919	426,519
Groveland CSD (Amador)	3.0	FFI	6	6	4,137	74,466	66,319	140,785

Educational Incentive

	No.	Class	Months	Pay	Salary	Total	Benefits	Total
				Periods	Rate	Salary	89.06%	
	1.0	FC	12	12	75	900	802	1,702
	4.0	FAE	12	12	75	3,600	3,206	6,806

EDWC

(Extended Duty Week Compensation)

	No.	Class	Months	Work	EDWC	Total	Benefits	Total
				Periods	Rate	POT	49.14%	
	1.0	FC	12	13	2,926	38,038	18,692	56,730
	4.0	FAE	12	13	2,599	135,148	66,412	201,560
Groveland CSD (Amador)	3.0	FFI	6	6	1,513	27,237	13,384	40,621

Unplanned Overtime

	No.	Class	Months	Work	UPOT	Total	Benefits	Total
				Periods	Rate	POT	1.45%	
		Varies	12	12	Varies	50,000	725	50,725

Unemployment

	No.	Class	Months	Work	Salary and	Total	Benefits	Total
				Periods	EDWC Rate	Total	8.23%	
	3.0	FFI	6	6	5,650	101,703	8,370	8,370

Total Personal Services \$1,054,038

OPERATING EXPENSE

PERSONAL CARE

Uniform Allowance	No.	Class	Months	Rate	Total	Benefits	Total
					Uniforms	1.45%	
	1.0	FC	12	\$177.50	2,130	31	2,161
	4.0	FAE	12	\$177.50	8,520	124	8,644
Groveland CSD (Amador)	3.0	FFI	6	\$177.50	3,195	46	3,241

Sub-total Personal Care \$14,046

Total Operating Expenses \$14,046

Total PS and OE&E		<u>\$1,068,084</u>
Statewide Pro Rata	5.66%	\$60,454
CAL FIRE Indirect	6.93%	\$74,018
<u>Total Cost for Fiscal Year 2017/2018</u>		<u>\$1,202,555</u>
<u>Total Cost for Fiscal Year 2018/2019</u>		<u>\$1,262,683</u>
<u>Total Cost for Fiscal Year 2019/2020</u>		<u>\$1,325,817</u>
<u>Total Cost for PRC 4142</u>		<u>\$3,791,055</u>

**EXHIBIT D, SCHEDULE A
FISCAL DISPLAY
PRC 4144**

NAME OF LOCAL AGENCY: Groveland Community Services District

Index 4400 PCA 48202

This is Schedule A of Cooperative Agreement originally dated July 1, 2017, by and between the State of California, California Department of Forestry and Fire Protection (CAL FIRE) and Tuolumne County.
Fiscal Year 2017/2018

PERSONAL SERVICES - Unplanned Overtime

FIRE CONTROL & EMERGENCY SERVICES

	No.	Class	Months	Work Periods	UPOT Rate	Total OT	Benefits 1.45%	Total
Groveland CSD		Varies	6	6	Varies	\$5,000	\$72.50	\$5,072.50

COMMAND/SUPPORT

	No.	Class	Months	Pay Periods	UPOT Rate	Total Salary	Benefits 1.45%	Total
Support Officer	1.0	BC	6	6	Varies	\$5,000	\$72.50	\$5,072.50

Total Personal Services (PS) \$10,145.00

**SCHEDULE A - Continued
PRC 4144**

OPERATING EXPENSES

<u>COMMUNICATIONS</u>		<u>No.</u>	<u>Service</u>	<u>Mos.</u>	<u>Rate</u>	<u>Total</u>
	1.0	Mobile Radio	6	\$13.70	\$82	
	2.0	Handi-Talkie	6	\$7.42	\$89	
Sub-total Communications						\$171
<u>UTILITIES</u>		<u>No.</u>	<u>Service</u>	<u>Mos.</u>	<u>Rate</u>	<u>Total</u>
Groveland CSD	1.0	Electricity	6	\$345	\$2,070	
	1.0	Propane	6	\$389	\$2,334	
	1.0	Telephone - LD only	6	\$49	\$294	
	1.0	Water/Sewer	6	\$93	\$558	
ECC - San Andreas HQ	1.0	Electricity	3	\$90	\$270	
Sub-total Utilities						\$5,526
<u>VEHICLE OPERATIONS</u>		<u>No.</u>	<u>Type</u>	<u>Mos.</u>	<u>Rate</u>	<u>Total</u>
Groveland CSD	1.0	Engine Type 3-B-1	6	\$1,431	\$8,586	
Sub-total Vehicle Operations						\$8,586
Total Operating Expenses (OE&E)						\$14,283
Total PS and OE&E						\$24,428
Statewide Pro Rata					5.66%	\$1,383
CAL FIRE Indirect					6.93%	\$1,693
<u>Total for Fiscal Year 2017/2018</u>						<u>\$27,504</u>
<u>Total For Fiscal Year 2018/2019</u>						<u>5% \$28,879</u>
<u>Total For Fiscal Year 2019/2020</u>						<u>5% \$30,323</u>
<u>Total Cost For PRC 4144</u>						<u>\$86,706</u>

**EXHIBIT D, SCHEDULE A
FISCAL SUMMARY**

Contractor Name: Tuolumne County
Contract No: XXXXXXXXX

Fiscal Summary For Tuolumne County Agreements
Fiscal Year 2017/2018

	<u>PCA Code</u>	<u>Cost</u>	Administrative Rate <u>12.59%</u>	<u>Total</u>
Tuolumne County	48200	\$3,273,531	\$412,138	\$3,685,669
Groveland Fire	48202	\$1,068,084	\$134,472	\$1,202,555
Amador Plan	48201	\$51,325	\$6,462	\$57,787
Amador Groveland	48202	\$24,428	\$3,076	\$27,504
Totals		\$4,417,368	\$556,147	\$4,973,515

AGENDA SUBMITTAL

TO: GCSD Board of Directors

FROM: GCSD Staff

DATE: May 8, 2017

SUBJECT: Update on District Grants

SUMMARY

1 – IRWM LS16-

Project is complete. We have yet to receive a reimbursement for expenses from the Department of Water Resources.

2 – GRVL/BOF Sewer Collection System

Still waiting on a response from the Department of Fish and Game on our permit application for the work to be done alongside any of the area creeks. We have applied for a 90 day extension as the completion date for this planning grant is July 30. We are adding the camera of the District's force mains to this project. The application for the Construction portion is being completed.

3- GRVL/BOF Water Distribution Lines

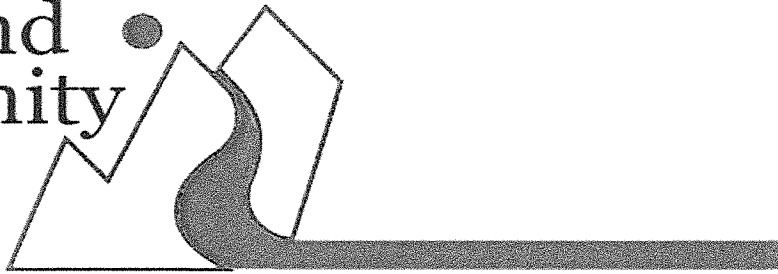
Survey work is being completed. The Big Oak Flat area has been a challenge for the Surveyors due to lack of valves that were originally installed, expectations for a draft report are for June.

4- KaBOOM! Playground Grant

Sonora Area Foundation has awarded a partial grant match in the amount of \$17,000 for the new playground surfacing material. The details for the fundraiser BBQ continue to be worked out, but will be held on Saturday, July 15th. Site preparation and issuing a purchase order for the playground equipment will be the next steps towards moving the project towards completion.

5- Diversion Flume- Survey work was completed and we expect to have draft plans and scope of work around 5/16. FEMA is anxious to fund this project.

Groveland
Community
Services
District



Draft Wastewater Rate Study

4/10/2017



Bartle Wells Associates
1889 Alcatraz Avenue
Berkeley, CA 94703

Table 1: Fixed and Variable Cost Allocation
Groveland Community Services District
Sewer Rate Study

Budget Category	Test Year 2016/17	Fixed Cost	Variable Cost
Administration & Board	581,700	100%	0%
<u>Operations</u>			
Employee Salaries and Benefits	262,400	100%	0%
Overhead [1]	53,576	100%	0%
Chemicals	24,720	0%	100%
Laboratory	29,355	50%	50%
Repairs and Maintenance	26,000	25%	75%
Biosolids	10,300	0%	100%
SCADA	6,180	0%	100%
Irrigation Fields	1,545	0%	100%
Groundwater Monitoring	5,150	100%	0%
Utilities	<u>90,125</u>	0%	100%
Total Operations	509,351		
<u>Maintenance</u>			
Employee Salaries and Benefits	337,078	100%	0%
Fuel	21,785	0%	100%
Chemical/Odor Control	10,300	0%	100%
Maintenance and Repair	25,750	25%	75%
Emergency Repair Sewer Lines	5,150	100%	0%
Conservation Crew Expenses	2,575	100%	0%
Annual Collect System TV Insp	46,350	100%	0%
Utilities	20,472	0%	100%
Overhead [1]	<u>38,816</u>	100%	0%
Total Maintenance	508,276		
Equipment Leases	40,050	100%	0%
Debt	410,000	90%	10%
Capital Improvement Funding	250,000	90%	10%
Total	2,299,377	1,994,460	304,917
Allocation		87%	13%

[1] Small tools, supplies, office expenses, misc.

Table 2 : Customer Information
Groveland Community Services District
Sewer Rate Study

Code	Customer Information	Number of Accounts	Total Number of Bills	Ratio [1]	Equivalent Number of Bills
S01	Sewer Monthly Fixed Rate	1,499	17,988	1.00	17,988
S01FC	Fixed Consump Fee 3100 ga	15	180	0.41	73
S02	Sewer Coml Monthly Fixed Ra	91	1,092	1.00	1,092
S02S	Coml w/stdby	1	12	1.00	12
S03	Sewer Coml Monthly Fixed Ra	1	12	1.00	12
S04	Coml 2 Conn Fixed	5	60	2.00	120
S04S	Coml 2 Conn w/Stdby	5	60	2.00	120
S06	Coml 4 Conn Fixed	1	12	4.00	48
	Total	1,618	19,416		19,465

Table 3: Current Monthly Rates
Groveland Community Services District
Sewer Rate Study

Rate Category	FY2017 Current Rates
Monthly Minimum Charge	\$53.10
2014 Wastewater Debt Service Charge [1]	\$25.75
Volume Usage Charge (\$/gallon metered water use)	
Residential	\$0.00698
Commercial	\$0.01121

[1] Not applicable to Groveland/Big Oak Flat accounts not tributary to Lift Station 7

**Table 3 : "Updated CIP"
Groveland Community Services District
Sewer Rate Study**

Description	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Force Main Inspection		\$22,969	\$22,969	\$22,969	\$22,969	
A. LS 7 to Treatment Plant		85,963	85,963	85,963	85,963	-
B. LS 13		137,750	137,750	137,750	137,750	-
C. LS 2		20,500	20,500	20,500	20,500	-
D. LS 1		6,165	6,165	6,165	6,165	-
E. LS 14		36,990	36,990	36,990	36,990	-
F. LS 15		10,275	10,275	10,275	10,275	-
G. LS8		30,750	30,750	30,750	30,750	-
H. LS10		104,805	104,805	104,805	104,805	-
I. LS11		123,300	123,300	123,300	123,300	-
J. LS3		18,495	18,495	18,495	18,495	-
K. LS4		4,110	4,110	4,110	4,110	-
L. LS 9		26,715	26,715	26,715	26,715	-
M. LS 12		18,495	18,495	18,495	18,495	-
N. LS 5		69,870	69,870	69,870	69,870	-
O. LS6		49,320	49,320	49,320	49,320	-
P. LS 16 [1]		743,623	743,623	743,623	743,623	-
Flume 1400' [1]		175,000	175,000	175,000	175,000	-
WWTP Headworks		250,000				
WWTP Repair		-		1,666,666	1,666,666	1,666,666
Gravity Sewer Line Rehab		1,053,050	1,053,050	1,053,050	1,053,050	1,053,050
Satelite lift station rehab		-	-	-	100,000	100,000
Admin Building		25,000	25,000	25,000	25,000	25,000
HUB Lift Station 6		-	-	-	-	-
TOTAL	\$1,061,000	\$2,763,144	\$3,013,144	\$4,429,810	\$4,529,810	\$2,844,716
[1]Grant Funding						

**Table 3 : "Updated CIP"
Groveland Community Services District
Sewer Rate Study**

Description	2022/23	2023/24	2024/25	2025/26	2026/27
Force Main Inspection	-	-	-	-	-
A. LS 7 to Treatment Plant	-	-	-	-	-
B. LS 13	-	-	-	-	-
C. LS 2	-	-	-	-	-
D. LS 1	-	-	-	-	-
E. LS 14	-	-	-	-	-
F. LS 15	-	-	-	-	-
G. LS 8	-	-	-	-	-
H. LS 10	-	-	-	-	-
I. LS 11	-	-	-	-	-
J. LS 3	-	-	-	-	-
K. LS 4	-	-	-	-	-
L. LS 9	-	-	-	-	-
M. LS 12	-	-	-	-	-
N. LS 5	-	-	-	-	-
O. LS 6	-	-	-	-	-
P. LS 16 [1]	-	-	-	-	-
Flume 1400' [1]	-	-	-	-	-
WWTP Headworks	-	-	-	-	-
WWTP Repair	1,666,666	1,666,666	1,666,666	1,666,666	1,666,666
Gravity Sewer Line Rehab	1,053,050	1,053,050	1,053,050	1,053,050	1,053,050
Satelite lift station rehab	100,000	100,000	100,000	100,000	100,000
Admin Building	25,000	25,000	25,000	25,000	25,000
HUB Lift Station 6	-	-	-	-	250,000
TOTAL	\$2,844,716	\$2,844,716	\$2,844,716	\$2,844,716	\$3,094,716
[1]Grant Funding					

**Table 3 : "Updated CIP"
Groveland Community Services District
Sewer Rate Study**

Description	2027/28	2028/29	2029/30	2030/31	2031/32
Force Main Inspection	-	-	-	-	-
A. LS 7 to Treatment Plant	-	-	-	-	-
B. LS 13	-	-	-	-	-
C. LS 2	-	-	-	-	-
D. LS 1	-	-	-	-	-
E. LS 14	-	-	-	-	-
F. LS 15	-	-	-	-	-
G. LS 8	-	-	-	-	-
H. LS 10	-	-	-	-	-
I. LS 11	-	-	-	-	-
J. LS 3	-	-	-	-	-
K. LS 4	-	-	-	-	-
L. LS 9	-	-	-	-	-
M. LS 12	-	-	-	-	-
N. LS 5	-	-	-	-	-
O. LS 6	-	-	-	-	-
P. LS 16 [1]	-	-	-	-	-
Flume 1400' [1]	-	-	-	-	-
WWTP Headworks	-	-	-	-	-
WWTP Repair	1,666,666	1,666,666	1,666,666	1,666,666	1,666,666
Gravity Sewer Line Rehab	1,053,050	1,053,050	1,053,050	1,053,050	1,053,050
Satelite lift station rehab	100,000	100,000	100,000	-	-
Admin Building	25,000	25,000	25,000	25,000	25,000
HUB Lift Station 6	250,000	250,000	250,000	250,000	250,000
TOTAL	\$3,094,716	\$3,094,716	\$3,094,716	\$2,994,716	\$2,994,716

[1]Grant Funding



Scenario 1
Updated CIP Financed through Debt Issuance



Bartle Wells Associates
1889 Alcatraz Avenue
Berkeley, CA 94703

Scenario 1: Debt Funding Updated CIP
 Table 4a: Preliminary Debt Estimates
 GCSD

Sewer Rate Study

Description	Current	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
2014 Bond	324,300	324,300	324,300	324,300	324,300	324,300	324,300
Proposed Loans							
2018 Debt [1]	0	0	166,530	166,530	166,530	166,530	166,530
2019 Debt [2]	0	0	0	252,173	252,173	252,173	252,173
2020 Debt [2]	0	0	0	0	252,173	252,173	252,173
2021 Debt [2]	0	0	0	0	0	252,173	252,173
Total	324,300	324,300	490,830	743,003	995,176	1,247,349	1,247,349

[1] \$3.4 Million 30 yr Bond at 2.5%

[2] \$5.3 Million 30 yr Bond at 2.5%

Scenario 1: Debt Funding Updated CIP
Table 4a: Preliminary Debt Estimates

GCSB

Sewer Rate Study

Description	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
2014 Bond	324,300	324,300	324,300	324,300	-	-	-	-	-
Proposed Loans									
2018 Debt [1]	166,530	166,530	166,530	166,530	166,530	166,530	166,530	166,530	166,530
2019 Debt [2]	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173
2020 Debt [2]	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173
2021 Debt [2]	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173	252,173
Total	1,247,349	1,247,349	1,247,349	1,247,349	923,049	923,049	923,049	923,049	923,049

[1] \$3.4 Million 30 yr Bond at 2.5%

[2] \$5.3 Million 30 yr Bond at 2.5%

Scenario 1: Debt Funding Updated CIP
 Table 5a : Cash Flow Scenario 1
 Groveland Community Services District
 Sewer Rate Study

DRAFT

	Est. Actual 2015/16	Budget 2016/17	2017/18	2018/19	Projected 2019/20	2020/21	2021/22
Beginning Fund Balance							
Operating Balance [1]	\$545,900	\$857,000	\$617,500	\$2,549,379	\$6,603,627	\$9,950,637	\$13,667,674
Typical Monthly Bill [2]							
Rate Adjustment	\$92.11	\$92.11	\$128.96	\$180.54	\$252.76	\$303.31	\$363.97
Growth	0%	0%	40%	40%	40%	20%	20%
Debt service charge	0%	0%	0%	0%	0%	0%	0%
Revenues	25.75	25.75	25.75	25.75	25.75	25.75	25.75
Sewer rate revenues [3]	1,401,500	1,379,300	1,931,000	2,703,400	3,784,800	4,541,800	5,450,200
Debt service charge revenues	410,000	410,000	410,000	410,000	324,300	324,300	324,300
Misc. revenues	31,100	32,000	32,000	32,000	32,000	32,000	32,000
Grants	0	964,000	818,623	818,623	818,623	818,623	0
Loan Proceeds	0	0	3,500,000	5,300,000	5,300,000	5,300,000	0
Total Revenues	1,842,600	2,785,300	6,691,623	9,264,023	10,259,723	11,016,723	5,806,500
Expenses							
Administration & Board	556,400	581,700	593,300	605,200	617,300	629,600	642,200
Operations	480,800	509,400	519,600	530,000	540,600	551,400	562,400
Maintenance	492,600	508,300	518,500	528,900	539,500	550,300	561,300
Equipment Leases	38,000	40,100	40,900	41,700	42,500	43,400	44,300
Total Operating Expenses	1,567,800	1,639,500	1,672,300	1,705,800	1,739,900	1,774,700	1,810,200
Debt Service Payment	324,300	324,300	324,300	490,830	743,003	995,176	1,247,349
Capital Improvement Projects	153,500	1,061,000	2,763,144	3,013,144	4,429,810	4,529,810	2,844,716
Operating Revenue	1,842,600	1,821,300	2,373,000	3,145,400	4,141,100	4,898,100	5,806,500
Grants and Loan Proceeds	0	964,000	4,318,623	6,118,623	6,118,623	6,118,623	0
Total Expenses	2,045,600	3,024,800	4,759,744	5,209,774	6,912,713	7,299,686	5,902,265
Net Revenues	(203,000)	(239,500)	1,931,879	4,054,249	3,347,010	3,717,036	(95,765)
Ending Fund Balance	617,500	617,500	2,549,379	6,603,627	9,950,637	13,667,674	13,571,908
Debt Service Coverage							
Net Operating Revenues	274,800	181,800	700,700	1,439,600	2,401,200	3,123,400	3,996,300
Debt Service Payment	324,300	324,300	324,300	490,830	743,003	995,176	1,247,349
Debt Coverage	0.85	0.56	2.16	2.93	3.23	3.14	3.20
1 - FY2016/17 Actual Opening Fund Balance 2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption 3 - Does not include 2014 Wastewater Debt Service Charge revenues							

Scenario 1: Debt Funding Updated CIP
 Table 5a : Cash Flow Scenario 1
 Groveland Community Services District
 Sewer Rate Study

	UPDATE				
	2022/23	2023/24	2024/25	2025/26	2026/27
Beginning Fund Balance					
Opening Balance [1]	\$13,571,908	\$13,440,043	\$13,271,178	\$13,064,613	\$12,819,747
Typical Monthly Bill [2]					
Rate Adjustment	\$363.97	\$363.97	\$363.97	\$363.97	\$363.97
Growth	0%	0%	0%	0%	0%
Debt service charge	25.75	25.75	25.75	25.75	25.75
Revenues					
Sewer rate revenues [3]	5,450,200	5,450,200	5,450,200	5,450,200	5,450,200
Debt service charge revenues	324,300	324,300	324,300	324,300	324,300
Misc. revenues	32,000	32,000	32,000	32,000	32,000
Grants	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Total Revenues	5,806,500	5,806,500	5,806,500	5,806,500	5,806,500
Expenses					
Administration & Board	655,000	668,100	681,500	695,100	709,000
Operations	573,600	585,100	596,800	608,700	620,900
Maintenance	572,500	584,000	595,700	607,600	619,800
Equipment Leases	45,200	46,100	47,000	47,900	48,900
Total Operating Expenses	1,846,300	1,883,300	1,921,000	1,959,300	1,998,600
Debt Service Payment	1,247,349	1,247,349	1,247,349	1,247,349	1,247,349
Capital Improvement Projects	2,844,716	2,844,716	2,844,716	2,844,716	3,094,716
Operating Revenue	5,806,500	5,806,500	5,806,500	5,806,500	5,806,500
Grants and Loan Proceeds	0	0	0	0	0
Total Expenses	5,938,365	5,975,365	6,013,065	6,051,365	6,340,665
Net Revenues	(131,865)	(168,865)	(206,565)	(244,865)	(534,165)
Ending Fund Balance	13,440,043	13,271,178	13,064,613	12,819,747	12,285,582
Debt Service Coverage					
Net Operating Revenues	3,960,200	3,923,200	3,885,500	3,847,200	3,807,900
Debt Service Payment	1,247,349	1,247,349	1,247,349	1,247,349	1,247,349
Debt Coverage	3.17	3.15	3.12	3.08	3.05
1 - FY2016/17 Actual Opening Fund Balance					
2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption					
3 - Does not include 2014 Wastewater Debt Service Charge revenues					

Scenario 1: Debt Funding Updated CIP
 Table 5a : Cash Flow Scenario 1
 Groveland Community Services District
 Sewer Rate Study

	2027/28	2028/29	2029/30	2030/31	2031/32
Beginning Fund Balance					
Opening Balance [1]	\$12,285,582	\$11,711,417	\$11,096,451	\$10,439,886	\$9,840,821
Typical Monthly Bill [2]					
Rate Adjustment	\$363.97	\$363.97	\$363.97	\$363.97	\$363.97
Growth	0%	0%	0%	0%	0%
Debt service charge	0%	0%	0%	0%	0%
Revenues					
Sewer rate revenues [3]	5,450,200	5,450,200	5,450,200	5,450,200	5,450,200
Debt service charge revenues	0	0	0	0	0
Misc. revenues	32,000	32,000	32,000	32,000	32,000
Grants	0	0	0	0	0
Loan Proceeds	0	0	0	0	0
Total Revenues	5,482,200	5,482,200	5,482,200	5,482,200	5,482,200
Expenses					
Administration & Board	723,200	737,700	752,500	767,600	783,000
Operations	633,300	646,000	658,900	672,100	685,500
Maintenance	632,200	644,800	657,700	670,900	684,300
Equipment Leases	49,900	50,900	51,900	52,900	54,000
Total Operating Expenses	2,038,600	2,079,400	2,121,000	2,163,500	2,206,800
Debt Service Payment	923,049	923,049	923,049	923,049	923,049
Capital Improvement Projects	3,094,716	3,094,716	3,094,716	2,994,716	2,994,716
Operating Revenue	5,482,200	5,482,200	5,482,200	5,482,200	5,482,200
Grants and Loan Proceeds	0	0	0	0	0
Total Expenses	6,056,365	6,097,165	6,138,765	6,081,265	6,124,565
Net Revenues	(574,165)	(614,965)	(656,565)	(599,065)	(642,365)
Ending Fund Balance	11,711,417	11,096,451	10,439,886	9,840,821	9,198,456
Debt Service Coverage					
Net Operating Revenues	3,443,600	3,402,800	3,361,200	3,318,700	3,275,400
Debt Service Payment	923,049	923,049	923,049	923,049	923,049
Debt Coverage	3.73	3.69	3.64	3.60	3.55
1 - FY2016/17 Actual Opening Fund Balance					
2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption					
3 - Does not include 2014 Wastewater Debt Service Charge revenues					

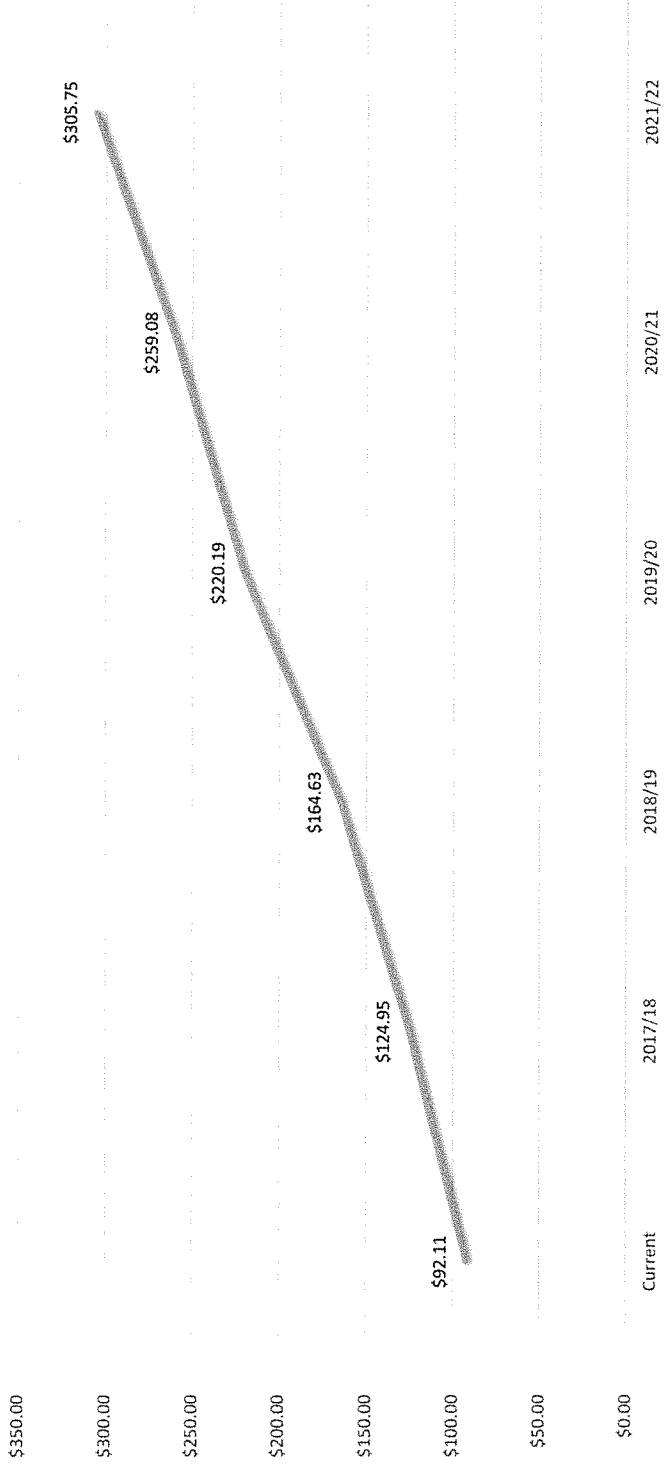
Scenario 1: Debt Funding Updated CIP

Table 6a : 100% Fixed

**Groveland Community Services District
Sewer Rate Study**

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Total Revenue Requirement		\$1,931,000	\$2,703,400	\$3,784,800	\$4,541,800	\$5,450,200
Total Number of Billing Units		19,465	19,465	19,465	19,465	19,465
Fixed Rate per Unit		\$99.20	\$138.88	\$194.44	\$233.33	\$280.00
Debt Service		\$25.75	\$25.75	\$25.75	\$25.75	\$25.75
	\$92.11	\$124.95	\$164.63	\$220.19	\$259.08	\$305.75

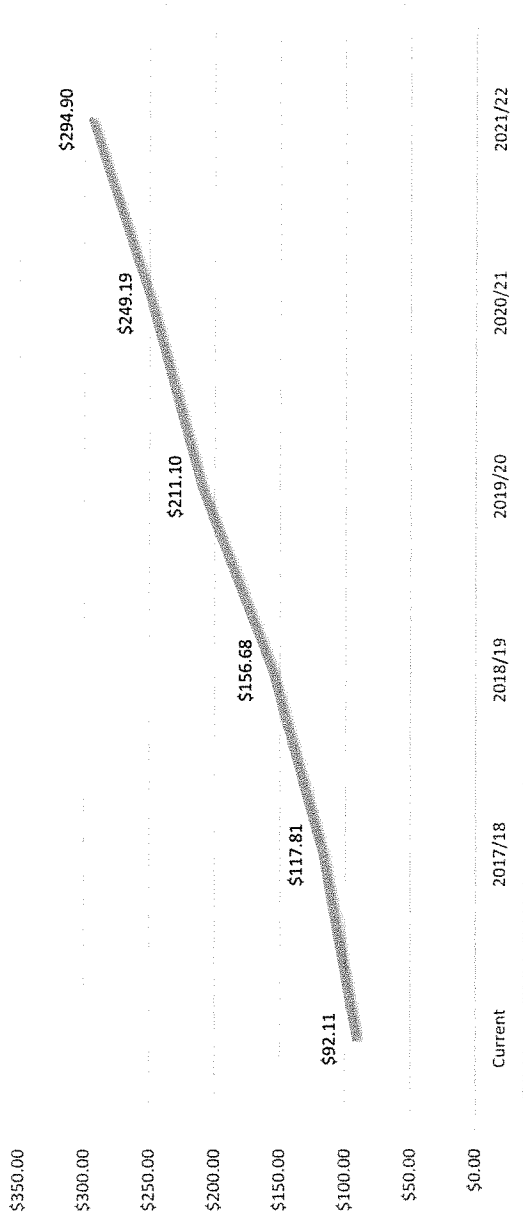
Scenario 1
Table 6a: 100% Fixed Typical Bills



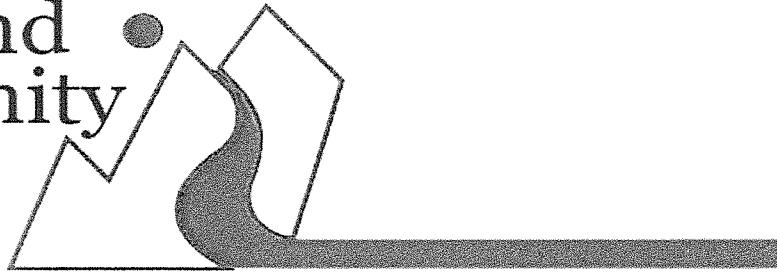
**Scenario 1: Debt Funding Updated CIP
Table 7a : 100% Fixed with Debt Service Included
Groveland Community Services District
Sewer Rate Study**

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Total Revenue Requirement		\$1,931,000	\$2,703,400	\$3,784,800	\$4,541,800	\$5,450,200
2014 Debt Service		\$410,000	\$410,000	\$410,000	\$410,000	\$410,000
		\$2,341,000	\$3,113,400	\$4,194,800	\$4,951,800	\$5,860,200
Total Number of Billing Units		19,872	19,872	19,872	19,872	19,872
Fixed Rate per Unit	\$92.11	\$117.81	\$156.68	\$211.10	\$249.19	\$294.90

Scenario 1
Table 7a: 100% Fixed charge incl. 2014 Debt. Typical Bill



Groveland
Community
Services
District



Scenario 2
Pay-Go Funding with Updated CIP



Bartle Wells Associates
1889 Alcatraz Avenue
Berkeley, CA 94703

Scenario 2: Pay-Go Funding Updated CIP
 Table 5 b: Cash Flow Projection for All Scenarios
 Groveland Community Services District
 Sewer Rate Study

	Est. Actual 2015/16	Budget 2016/17	2017/18	2018/19	Projected 2019/20	2020/21	2021/22
Beginning Fund Balance							
Opening Balance [1]	\$545,900	\$857,000	\$617,500	(\$123,022)	\$1,525,857	\$2,275,670	\$3,194,082
Typical Monthly Bill [2]		\$92.11	\$184.22	\$368.45	\$405.29	\$425.56	\$425.56
Rate Adjustment	0%	0%	100%	100%	10%	5%	0%
Growth	0%	0%	0%	0%	0%	0%	0%
Revenues							
Sewer rate revenues [3]	1,401,500	1,379,300	2,758,600	5,517,200	6,068,900	6,372,300	6,372,300
Debt service charge revenues	410,000	410,000	410,000	324,300	324,300	324,300	324,300
Misc. revenues	31,100	32,000	32,000	32,000	32,000	32,000	32,000
Total Revenues	1,842,600	1,821,300	3,200,600	5,873,500	6,425,200	6,728,600	6,728,600
Grants	0	954,000	818,623	818,623	818,623	818,623	0
Expenses							
Administration & Board	556,400	581,700	593,300	605,200	617,300	629,600	642,200
Operations	480,800	509,400	519,600	530,000	540,600	551,400	562,400
Maintenance	492,600	508,300	518,500	528,900	539,500	550,300	561,300
Equipment Leases	38,000	40,100	40,900	41,700	42,500	43,400	44,300
Total Operating Expenses	1,567,800	1,639,500	1,672,300	1,705,800	1,739,900	1,774,700	1,810,200
Debt Service Payment	324,300	324,300	324,300	324,300	324,300	324,300	324,300
Capital Improvement Projects	153,500	1,061,000	2,763,144	3,013,144	4,429,810	4,529,810	2,844,716
Revenues	1,842,600	2,785,300	4,019,223	6,692,123	7,243,823	7,547,223	6,728,600
Total Expenses	2,045,600	3,024,800	4,759,744	5,043,244	6,494,010	6,628,810	4,979,216
Net Revenues	(203,000)	(239,500)	(740,522)	1,648,879	749,813	918,413	1,749,384
Ending Fund Balance	342,900	617,500	(123,022)	1,525,857	2,275,670	3,194,082	4,943,466
Debt Service Coverage							
Net Operating Revenues	274,800	181,800	1,528,300	4,167,700	4,685,300	4,953,900	4,918,400
Debt Service Payment	324,300	324,300	324,300	324,300	324,300	324,300	324,300
Debt Coverage	0.85	0.56	4.71	12.85	14.45	15.28	15.17
1 - FY2016/17 Actual Opening Fund Balance							
2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption							
3 - Does not include 2014 Wastewater Debt Service Charge revenues							

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Scenario 2: Pay-Go Funding Updated CIP
 Table 5 b: Cash Flow Projection for All Scenarios
 Groveland Community Services District
 Sewer Rate Study

	2021/23	2021/24	2021/25	2021/26	2021/27
Beginning Fund Balance					
Opening Balance [1]	\$4,943,466	\$6,656,750	\$8,333,034	\$9,971,618	\$11,571,902
Typical Monthly Bill [2]					
Rate Adjustment	\$425.56	\$425.56	\$425.56	\$425.56	\$425.56
Growth	0%	0%	0%	0%	0%
Revenues					
Sewer rate revenues [3]	6,372,300	6,372,300	6,372,300	6,372,300	6,372,300
Debt service charge revenues	324,300	324,300	324,300	324,300	324,300
Misc. revenues	32,000	32,000	32,000	32,000	32,000
Total Revenues	6,728,600	6,728,600	6,728,600	6,728,600	6,728,600
Grants					
Expenses					
Administration & Board	655,000	668,100	681,500	695,100	709,000
Operations	573,600	585,100	596,800	608,700	620,900
Maintenance	572,500	584,000	595,700	607,600	619,800
Equipment Leases	45,200	46,100	47,000	47,900	48,900
Total Operating Expenses	1,846,300	1,883,300	1,921,000	1,959,300	1,998,600
Debt Service Payment	324,300	324,300	324,300	324,300	324,300
Capital Improvement Projects					
Capital Improvement Projects	2,844,716	2,844,716	2,844,716	2,844,716	3,094,716
Revenues	6,728,600	6,728,600	6,728,600	6,728,600	6,728,600
Total Expenses	5,015,316	5,052,316	5,090,016	5,128,316	5,417,616
Net Revenues	1,713,284	1,676,284	1,638,584	1,600,284	1,310,984
Ending Fund Balance	6,656,750	8,333,034	9,971,618	11,571,902	12,882,886
Debt Service Coverage					
Net Operating Revenues	4,882,300	4,845,300	4,807,600	4,769,300	4,730,000
Debt Service Payment	324,300	324,300	324,300	324,300	324,300
Debt Coverage	15.05	14.94	14.82	14.71	14.59
1 - FY2016/17 Actual Opening Fund Balance					
2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption					
3 - Does not include 2014 Wastewater Debt Service Charge revenues					

Scenario 2: Pay-Go Funding Updated CIP
 Table 5 b: Cash Flow Projection for All Scenarios
 Groveland Community Services District
 Sewer Rate Study

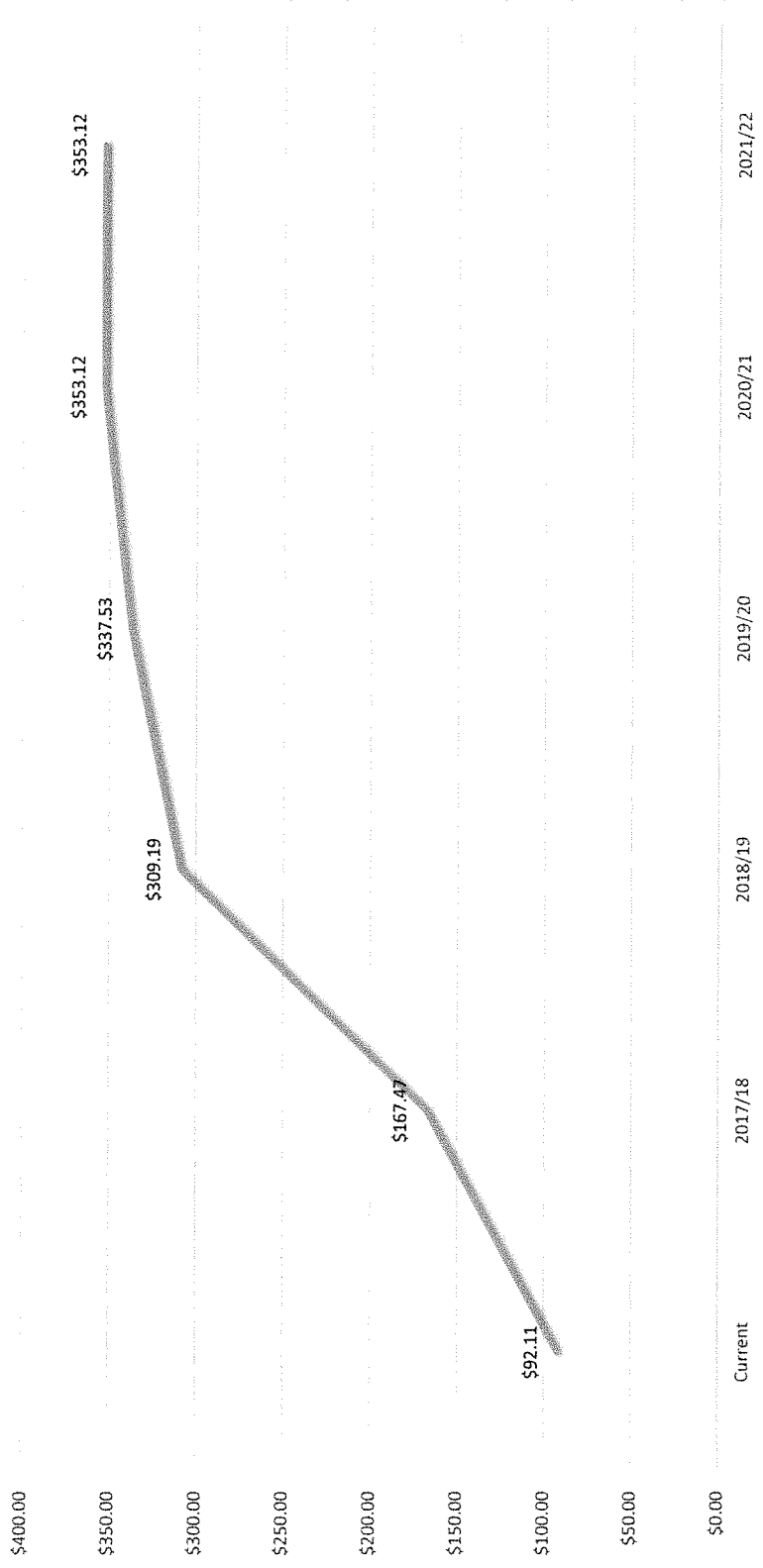
	2021/28	2021/29	2021/30	2021/31	2021/32
Beginning Fund Balance					
Opening Balance [1]	\$12,882,886	\$14,153,870	\$15,384,054	\$16,572,638	\$17,818,722
Typical Monthly Bill [2]					
Rate Adjustment	\$425.56	\$425.56	\$425.56	\$425.56	\$425.56
Growth	0%	0%	0%	0%	0%
Revenues					
Sewer rate revenues [3]	6,372,300	6,372,300	6,372,300	6,372,300	6,372,300
Debt service charge revenues					
Misc. revenues	32,000	32,000	32,000	32,000	32,000
Total Revenues	6,404,300	6,404,300	6,404,300	6,404,300	6,404,300
Grants					
Expenses					
Administration & Board					
Operations	723,200	737,700	752,500	767,600	783,000
Maintenance	633,300	646,000	658,900	672,100	685,500
Equipment Leases	632,200	644,800	657,700	670,900	684,300
Total Operating Expenses	49,900	50,900	51,900	52,900	54,000
Debt Service Payment	2,038,600	2,079,400	2,121,000	2,163,500	2,206,800
Capital Improvement Projects	0	0	0	0	0
Revenues	3,094,716	3,094,716	3,094,716	2,994,716	2,994,716
Total Expenses	6,404,300	6,404,300	6,404,300	6,404,300	6,404,300
Net Revenues	5,133,316	5,174,116	5,215,716	5,158,216	5,201,516
Ending Fund Balance	1,270,984	1,230,184	1,188,584	1,246,084	1,202,784
Debt Service Coverage	14,153,870	15,384,054	16,572,638	17,818,722	19,021,506
Net Operating Revenues	4,365,700	4,324,900	4,283,300	4,240,800	4,197,500
Debt Service Payment	0	0	0	0	0
Debt Coverage					
1 - FY2016/17 Actual Opening Fund Balance					
2 - Fixed Charge + Debt Service Charge + 1900 gallons Consumption					
3 - Does not include 2014 Wastewater Debt Service Charge revenues					

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Scenario 2: Pay-Go Funding Updated CIP
Table 6b : 100% Fixed
Groveland Community Services District
Sewer Rate Study

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Total Revenue Requirement		\$2,758,600	\$5,517,200	\$6,068,900	\$6,372,300	\$6,372,300
% increase		100%	100%	10%	5%	0%
Total Number of Billing Units		19,465	19,465	19,465	19,465	19,465
Fixed Rate per Unit		\$141.72	\$283.44	\$311.78	\$327.37	\$327.37
Debt Service		\$25.75	\$25.75	\$25.75	\$25.75	\$25.75
	\$92.11	\$167.47	\$309.19	\$337.53	\$353.12	\$353.12

Scenario 2
Table 6b: 100% Fixed Typical Bills



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Scenario 2: Pay-Go Funding Updated CIP
Table 7b : 100% Fixed with Debt Service Included
Groveland Community Services District
Sewer Rate Study

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Total Revenue Requirement		\$2,758,600	\$5,517,200	\$6,068,900	\$6,372,300	\$6,372,300
Debt Service		\$410,000	\$410,000	\$410,000	\$410,000	\$410,000
		\$3,168,600	\$5,927,200	\$6,478,900	\$6,782,300	\$6,782,300
Total Number of Billing Units		19,465	19,465	19,465	19,465	19,465
Fixed Rate per Unit	\$92.11	\$162.78	\$304.50	\$332.84	\$348.43	\$348.43

Scenario 2
 Table 7b
 : 100% Fixed Charge incl. 2014 Debt Typical Bills

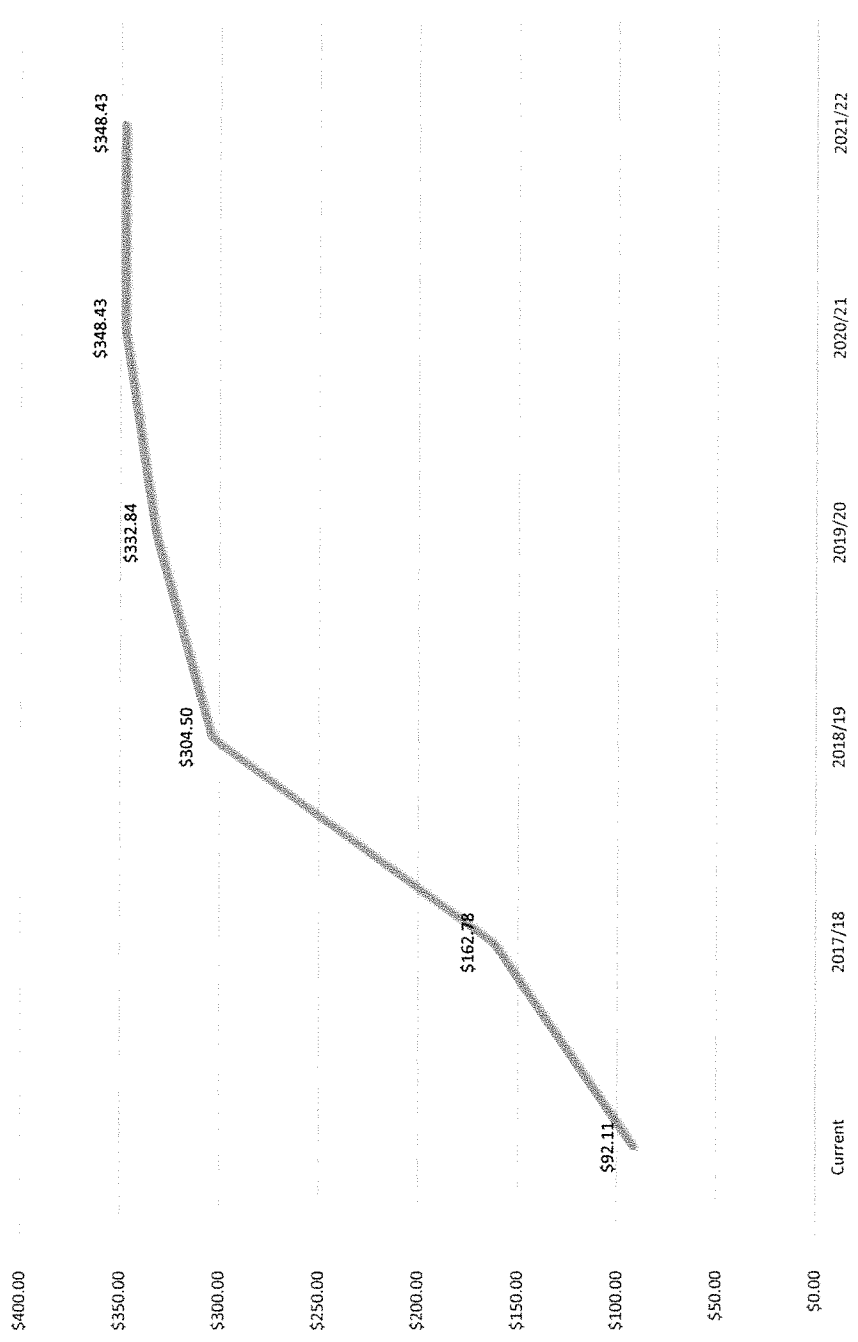


Table 8: Scenario Rate Summary
Groveland Community Services District
Sewer Rate Study

Scenario 1 Updated CIP Financed Through Debt Issuance

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Scenario 1: Fixed Only	\$92.11	\$124.95	\$164.63	\$220.19	\$259.08	\$305.75
Scenario 1: Fixed Only Including Debt Service	\$92.11	\$117.81	\$156.68	\$211.10	\$249.19	\$294.90

Scenario 2 Pay-Go Funding with Updated CIP

	Current	2017/18	2018/19	2019/20	2020/21	2021/22
Scenario 2: Fixed Only	\$92.11	\$167.47	\$309.19	\$337.53	\$353.12	\$353.12
Scenario 2: Fixed Only Including Debt Service	\$92.11	\$162.78	\$304.50	\$332.84	\$348.43	\$348.43

