

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
Groveland Community Services District

**AGENDA**

November 13, 2018  
10:00 a.m.

District Office  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Board Members**

Robert Swan, President  
John Armstrong, Vice President  
Spencer Edwards, Director  
Janice Kwiatkowski, Director  
Nancy Mora, Director

**1. Approve Order of Agenda**

**Action Items to be Considered by the Board of Directors**

**2. Public Comment-** (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

**3. Information Items**

- A. Staff Reports
  - i. Fire Department Report
  - ii. General Manager's Report
  - iii. Operations and Maintenance Report
  - iv. Admin/Finance Report
    - 1. 1<sup>st</sup> Quarter Financial Statement

**4. Consent Calendar**

- A. Approve Minutes from the September 20, 2018 Special Meeting
- B. Approve Minutes from October 9, 2018 Regular Meeting

- C. Approve Minutes from October 23, 2018 Special Meeting
- D. Approve Minutes from October 26, 2018 Special Meeting
- E. Approve Minutes from November 5, 2018 Special Meeting
- F. Allow Claim in Full for 19330 Pleasant View Dr. (Clark)
- G. Allow Claim in Full for 19340 Reid Circle (Summers)
- H. Adoption of a Resolution Authorizing a Contract Change Order with Njirich & Sons, Inc., in the Amount of \$27,500 for Additional Concrete Work on the Sludge Drying Beds Concrete Slab Project
- I. Accept October Payables
- J. Waive Reading of Ordinances and Resolutions Except by Title

## 5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. None.

## 6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Adopting a Mitigated Negative Declaration for the Big Oak Flat/Groveland Water System Replacement Project, in Compliance with the California Environmental Quality Act
- B. Presentation of the District's Audited Financial Statements for FY 17/18 by Gilbert and Associates
- C. Consideration of Comparator Agencies to be Evaluated in the Classification and Compensation Study being Performed by Koff and Associates
- D. Adoption of a Resolution Approving a Schedule of Miscellaneous Fees to be Charged by the District for all Services Provided by the District that are Discretionary in Nature
- E. Adoption of a Resolution Approving a 2018 District Communications Plan
- F. Consideration of the Process and Schedule for Update of the District's Wastewater Ordinance
- G. Consideration of the Process and Schedule for Evaluation of Options and Implementation of Potential Solutions for Odor Control Related to the District Wastewater System

## 7. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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### **Summary of Guidelines for Public Comments at District Board Meetings**

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
  - Announce the Agenda Item
  - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
  - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
  - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.

(Sec. 6 Policy Manual for the Board of Directors)

*Any person who has any questions concerning this agenda may contact the District Secretary.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)