



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** February 11, 2025

**SUBJECT:** Agenda Item 4C: Notice of Filing of the Mary Laveroni Park Improvements (REBID) Project Notice of Completion with the County of Tuolumne

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### **RECOMMENDED ACTION:**

#### **Staff recommends the following action:**

*Your Motion to Approve the Consent Calendar Recognizes the Filing of the Notice of Completion for the Mary Laveroni Park Improvements Project (REBID) Project.*

### **BACKGROUND:**

This Groveland Asset Rehabilitation and Beautification Project made improvements to the Groveland Community Services District (GCSB) Mary Laveroni Park including waste reduction and beautification by removing large amounts of trash from the GCSB's newly purchased 37-acre property, replacing the current small, dilapidated restroom, and installing adequate trash and recycling receptacles. Beautification measures including trash/recycling receptacles, benches and numerous ground and hanging flower containers were installed on Main Street by the Chamber of Commerce and community volunteers.

The user experience has been enhanced by constructing a covered transit shelter and a shaded picnic area, seat wall, multiple benches and boulder edging. Pedestrian facilities were improved by the construction of accessible walking paths connecting amenities in the park as well as information and wayfinding signage and a large kiosk. Existing dirt access roads and trails were restored to link the park to the historic Hetch Hetchy Railroad grade and new 37-acre property, initiating new recreation opportunities on a one-mile scenic loop.

The installation of the Project's scope of work by Njirich Construction has been completed per the plans and technical specifications prepared for the project, with modifications made through change orders. AM Consulting Engineers, Inc. attended a final walkthrough of the project site to verify that the project had been adequately completed. Based on the findings during the final walkthrough, the Mary Laveroni Park Improvements Project (REBID)

were accepted and deemed complete by the General Manager, as authorized by Resolution 15-2024.

**FINANCIAL IMPACT**

There is no Fiscal Impact associated with filing the Notice of Completion.

**ATTACHMENTS:**

1. Notice of Completion
2. Resolution 15-2024

Recorded in Official Records  
County of Tuolumne County

RECORDING REQUESTED BY:  
AND FOR THE BENEFIT OF,

Groveland Community Services District  
No Fee-Gov/t. Code Sections  
6103 and 27383

WHEN RECORDED, MAIL TO:

Groveland Community Services District  
18966 Ferretti Rd,  
Groveland, CA 95321

Kaenan Whitman  
County Recorder  
DOC # 2025-000607

01/21/2025  
10:27 AM

Titles: 1 Pages: 1

Fees: \$0.00  
Taxes: \$0.00  
CA SB2 Fee: \$0.00  
Total: \$0.00

ccelaya

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is: **Groveland Community Services District**
3. The full address of the owner is: **18966 Ferretti Rd, Groveland, CA 95321**
4. The nature of the interest or estate of the owner is: **In Fee**
5. A work of improvement on the property hereinafter described was completed on: **November 29, 2024**. The work done was: **Mary Laveroni Park Improvements Project (REBID)**.
6. The name of the contractor, if any, for such work of improvement was: **Njirich & Sons, Inc, 19970 Kelly Drive, Sonora, CA 95370**.
7. The properties on which said work of improvements were completed are in the County of Tuolumne, State of California, and are described as follows: **Various improvements to Mary Laveroni Park. This includes, but is not limited to, the replacement of the existing bathroom, as well as the addition of two shade structures, sidewalks, signage and planting.**
8. The street addresses of said properties are: **18950 CA-120, Groveland, CA 95321,**

Dated:

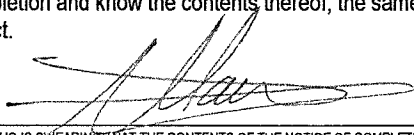
*January 15, 2025*

Peter Kampa  
District Manager

VERIFICATION

I, the undersigned, say: I am the Engineer for the Groveland Community Services District, the declarant of the foregoing notice of completion;

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.



(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)

Executed on January 15, 2025, at Fresno, CA  
(DATE) (LOCATION)

**Resolution No. 15-2024**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND  
COMMUNITY SERVICES DISTRICT AUTHORIZING THE AWARD OF THE  
MARY LAVERONI PARK IMPROVEMENTS REBID PROJECT TO NJIRICH &  
SONS, INC. AND TO AUTHORIZE THE GENERAL MANAGER TO SIGN AN  
AGREEMENT ON BEHALF OF THE DISTRICT**

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District has the authority to construct, operate and maintain the Mary Laveroni Park; and

**WHEREAS**, the District needs to complete repairs and improvements to the Mary Laveroni Park existing facilities; and

**WHEREAS**, the proposed improvements will be paid for in part by a Clean California Grant; and

**WHEREAS**, the proposed improvements will be paid for in part by Groveland CSD funding that was included in the adopted fiscal year 2023/2024 final budget; and

**WHEREAS**, AM Consulting Engineers prepared plans and specifications for the Mary Laveroni Park Improvements Rebid Project; and

**WHEREAS**, the Project was advertised on May 11, 2024 in the Union Democrat; and

**WHEREAS**, a mandatory pre-bid meeting was held on May 15, 2024 where five (5) contractors attended; and

**WHEREAS**, the bids received were publicly opened and read on May 29, 2024; and

**WHEREAS**, the District has the authority to reject any and all bids, or to award the contract to the lowest responsive bidder; and

**WHEREAS**, Njirich & Sons, Inc. bid dated May 29, 2024 is included herein for reference and we are to be included in the contract documents as detailed in the project specifications.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY** approve as follows:

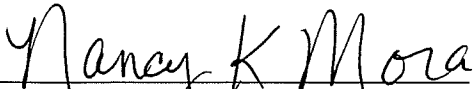
1. The General Manager is authorized to issue Notice of Award to the lowest bidder Njirich & Sons, Inc.
2. The General Manager is authorized to execute the construction contract to the lowest bidder Njirich & Sons, Inc. in the amount of \$630,000.00 after the Contractor's Performance and Payment Bonds are received.
3. The General Manager is authorized to negotiate Construction Change Orders (CCO) in an amount not to exceed a 15% increase in the original bid and contract amount.
4. The General Manager is authorized to negotiate deductive (cost) change order that result in a comparable work product.
5. The General Manager is authorized to negotiate a construction start date and issue the Notice to Proceed to the Contractor in accordance with the Project Plans and Specifications.
6. The General Manager is authorized to approve and process Contractor payments within the cost limitations stated herein, in accordance with the Project Plans and Specifications.
7. The General Manager is authorized to file the Project Notice of Completion in accordance with the Plans and Specifications.

**PASSED AND ADOPTED** by the Board of Directors of the Groveland Community Services District on June 11, 2024, by the following vote:

AYES: Directors Mora, Kwiatkowski, Edwards, and Swan

ABSENT: Director Armstrong

APPROVE:

  
Nancy Mora, Board President

ATTEST:

  
Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 11, 2024.

DATED: 6/11/2024