

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
September 12, 2016
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors, Bob Swan, President, Bruce Carter, Vice President, Scott Wemmer, John Armstrong, and Steve Perreira being present. Also present General Manager Jon Sterling and Interim Board Secretary Lindsay Northrop.

Director Swan called the meeting to order at 10:00 a.m.

Public Comment

Member of the public Kay Crow addressed the Board regarding Cal Am Water.

Agenda Approval

Director Perreira asked to add an item to the agenda.

To be compliant with the Brown Act, the item was tabled until the next regular meeting.

Motion

Director Carter moved, seconded by Director Swan and the motion passed to approve the agenda as written.

Ayes: Directors Swan, Carter, Wemmer, and Armstrong.

Noes: Director Perreira.

Action Items to be Considered by the Board of Directors

Consent Calendar

Approve Minutes from August 15, 2016 Special Meeting

Approve Minutes from August 31, 2016 Special Meeting

Director Perreira noted a typo to the August 31, 2016 minutes.

Director Perreira abstained because he did not approve the August 31, 2016 agenda.

Motion

Director Armstrong moved, seconded by Director Swan, and the motion passed to approve the consent calendar with the noted change to the August 31, 2016 minutes.

Ayes: Directors Swan, Carter, Wemmer, and Armstrong.

Abstentions: Director Perreira.

Consider for Approval General Manager Job Description.

Mr. Sterling presented the item to the Board. He stated the contract review committee reviewed the job description and has incorporated the Board's previously stated suggestions. A long discussion ensued between the Board, members of the public and staff.

Director Perreira stated he would not approve the item, due to the lack of emphasis on grant writing.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the General Manager Job Description.

*Ayes: Directors Swan, Carter, Wemmer, and Armstrong.
Noes: Director Perreira.*

Consider for Approval Payment Installment Agreement.

Ms. Northrop presented the item to the Board. She stated due to the large amount of water loss, the customer is asking for assistance with a payment installment plan. A discussion ensued between the Board and staff.

Motion

Director Wemmer moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Payment Installment Agreement for Account 015265-000.

Consider for Approval General Manager 12-month Contract.

Director Swan presented the item to the Board. He stated the new terms and changes to the contract. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the General Manager Employment Agreement.

Consider for Approval General Manager Goals and Objectives.

Director Carter presented the item to the Board. He stated the expectations the committee created to encompass the General Manager's role for the upcoming year. A discussion ensued between the board and staff.

Motion

Director Swan moved, seconded by Director Perreira, and the motion passed unanimously to approve the General Manager Goals and Objectives.

Consider for Approval Urban Water Management Plan 5 Year Update.

Mr. Sterling presented the item to the Board. He stated the draft included the revisions sent to staff by the Board. A long discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve the edits to the 2015 Draft Urban Water Management Plan Five Year Update.

Consider for Approval Water Conservation Report.

Director Carter presented the item to the Board. He stated the committee tried to make the report brief, but clarify what the state is requiring the public to do. A discussion ensued between the Board and staff.

Motion

Director Carter moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Water Conservation Report.

Consider for Approval 2016 Biennial Notice for Conflict of Interest Codes.

Ms. Northrop presented the item to the Board. A discussion ensued between the Board and staff.

Motion

Director Carter moved, seconded by Director Armstrong, and the motion passed unanimously to approve to Inform Tuolumne County that no Amendment is Required to the Conflict of Interest Code.

Information Items

Discuss and Review Environmental Protection Agency Notification.

Mr. Sterling presented the item to the Board. He stated the EPA has finally removed federal administrative order issued in 2003 for disinfection of byproducts. Processes were changed and the District has been in compliance for 10 years.

Discuss and Review Sewer Rate Request for Proposal (Staff).

A special meeting will be determined to interview Engineering consultants.

Due to time constraints the Board moved to adjourn the meeting and revisit the informational items at the next regular Board meeting.

Adjournment

Motion

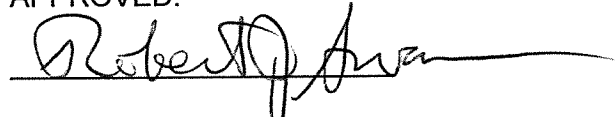
Director Swan moved, seconded by Director Carter, and the motion passed unanimously to adjourn the meeting at 12:46pm.

ATTEST:



Lindsay Northrop, Interim Board Secretary

APPROVED:



Robert Swan, President