

April 26, 2022

3rd Quarter Financial Statement Memo

Authored by: Jennifer Flores, Administrative Services Manager

WATER FUND

REVENUE

Fixed rates are on track and variable rates are exceeding the budgeted figure by 6%. Other operating revenue has exceeded the entire fiscal budgeted amount by 79%. This revenue includes \$39,000 in other water sales for flow meters, \$8,000 for new meters, \$13,000 in backflow installation and testing fees, \$33,000 in late fees and penalties, \$10,000 in account transfer fees, and \$11,000 in reimbursement funds for COVID-19 related expenses. Other nonoperating revenue includes \$1,429,250 in state grant funds for the Big Creek Clearwell Project.

EXPENSES

Overall, District expenses are on track. Utilities is over slightly over budget due to increased TPPA energy rates.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$663,789 for Big Creek/Second Garrotte/Butler Way Construction Project, \$46,020 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$9,163 fund share expense for new Trimble Unit for GIS Map Surveying.

2nd Quarter

2nd quarter capital expense includes \$2,067 fund share expense for the Admin Parking Lot Upgrade Project, \$5,164 fund share expense for Fuel Tank Project, \$600,241 for Big Creek/Second Garrotte/Butler Way Construction Project, \$2,215 in engineering expense for generator installations, \$5,703 in engineering expense for IRWMP Emergency Generator Project, and \$104,311 for the purchase of new Kohler emergency generator for Second Garrotte.

3rd Quarter

3rd quarter capital expense includes \$12,735 for the ballfield main line replacement, \$3,996 for the Highlands pump repair, \$2,305 fund share expense for the Admin Parking Lot Upgrade Project, \$4,425 fund share expense for Fuel Tank Project, \$25,797 for the purchase and programming of Historian

Dreamworks software, \$3,796 for purchase of new turbidimeter, and \$111,665 expense for purchase of new generator for IRWMP Emergency Generator Project.

WATER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	3,996
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	4,372
Fuel Tank Painting/Electronic Logging	84,000	9,589
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,288,952
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	2,215
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	25,797
New Trimble R2	7,500	9,163
Kohler Generator-2G	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	
Emergency Generator-Big Creek	115,000	
GCSO Fuel Reduction Grant Exp.	5,600	
Unbudgeted Items		
IRWMP Emergency Generators		117,829
TOTAL WATER CAPITAL OUTLAY	2,337,100	1,651,585
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	937,100	362,633

SEWER FUND

REVENUE

Fixed rates are on track and variable rates are exceeding the budgeted figure by 4%. Other operating revenue includes \$22,000 in late fees and penalties, \$7,000 for a new sewer connection, and \$5,000 in reimbursement funds for COVID-19 related expenses.

EXPENSES

Overall, District expenses are on track. Utilities is over budget by 17% due to increased TPPA energy rates.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$14,490 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$20,226 in wastewater pump replacements, \$6,218 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$21,656 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$4,312 fund share expense for new Trimble Unit for GIS Map Surveying.

2nd Quarter

2nd quarter capital expense includes \$33,039 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$22,120 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$2,684 in engineering expense for IRWMP Emergency Generator Project, \$4,734 expense for replacement cells for the chlorine generator, and \$7,208 in engineering expense for the Reservoir 1 Relining Project.

3rd Quarter

3rd quarter capital expense includes \$26,187 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$44,672 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$180,897 in construction expense for road maintenance, \$10,200 for the purchase of two (2) new AC units, \$12,140 for the purchase and programming of Historian Dreamworks software, \$91,585 expense for the purchase of a new generator for IRWMP Emergency Generator Project, \$1,787 for purchase of new turbidimeter, and \$3,628 in engineering expense for the Reservoir 1 Relining Project.

SEWER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Downtown Groveland/BOF Construction	4,149,176	73,716
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	20,226
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	66,792
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	2,967
Fuel Tank Painting/Electronic Logging	57,000	6,507
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	180,897
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	
STP Blower/Gen Room Rehab	45,000	10,200
SCADA Improvements	23,000	12,140
New Trimble R2	7,500	4,312
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	4,734
WWTP Pond 1 Liner	357,000	10,836
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	
WWTP Emergency Generator	85,000	
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
Unbudgeted Items		
IRWMP Emergency Generators		94,486
TOTAL SEWER CAPITAL OUTLAY	7,649,172	521,991
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	3,499,996	448,275

FIRE FUND

REVENUE

The District received its first disbursement check from the county with \$661,000 being allocated to the Fire Fund; the second large disbursement check will be received in April. Other nonoperating revenue includes \$24,00 in grant funds for the Jones Hill Fuel Break Project, and \$5,300 in Rural Fire Capacity grant funds which covers 50% of the cost of the five (5) newly purchased radios.

EXPENSES

The District has not yet received the 3rd quarter CALFIRE invoice; all other expenses are on track.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$46,766 for the purchase of new extrication equipment, \$13,975 for the purchase of a thermal imaging camera, and \$7,934 for the purchase of rescue struts.

2nd Quarter

2nd quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project and \$461 fund share expense for Fuel Tank Project.

3rd Quarter

3rd quarter capital expense includes \$205 fund share expense for the Admin Parking Lot Upgrade Project and \$395 fund share expense for Fuel Tank Project.

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	390
Fuel Tank Painting/Electronic Logging	7,500	856
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSO Fuel Reduction Grant Exp.	500	
Airbags		
TOTAL FIRE CAPITAL OUTLAY	143,250	69,921

PARKS FUND

REVENUE

The District received its first disbursement check from the county with \$57,538 being allocated to the Parks Fund; the second large disbursement check will be received in April. Other nonoperating revenue includes \$42,000 in cell tower rent.

EXPENSES

Utilities are up as a result of higher park water bills.

CAPITAL OUTLAY

1st Quarter

None.

2nd Quarter

2nd quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project, \$461 fund share expense for Fuel Tank Project, \$45,541 in Adventure Park Improvements Project expense which is the work performed by WRT in preliminary park design and public outreach material, and \$176,432 in land purchase expense for the newly acquired 37-acre property. The purchase of the land has been submitted for reimbursement via the California Department of Parks and Recreation Per Capita Grant Program.

3rd Quarter

3rd quarter capital expense includes \$41 fund share expense for the Admin Parking Lot Upgrade Project, \$79 fund share expense for Fuel Tank Project, and \$22,516 in design and engineering expense for work performed by WRT and AM Consulting for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails Program.

PARK CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	78
Fuel Tank Painting/Electronic Logging	1,500	171
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	22,516
Admin Office Remodel	200	
GCSO Fuel Reduction Grant Exp.	100	
TOTAL PARK CAPITAL OUTLAY	535,350	245,293

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Total - District-Wide	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 3,368,882	\$ 2,525,097	\$ (843,785)	25%
Variable rates	1,521,793	1,227,390	\$ (294,403)	19%
Property taxes	1,228,991	728,717	\$ (500,274)	41%
Other operating revenues	139,106	176,210	\$ 37,104	-27%
Other nonoperating revenues	6,634,519	1,603,213	\$ (5,031,306)	76%
Total Revenues	12,893,291	6,260,627	(6,632,664)	
Salaries and benefits	(2,600,424)	(1,738,064)	862,360	33%
Cost of water	(220,000)	(126,751)	93,249	42%
Utilities	(308,000)	(251,047)	56,953	18%
Cal Fire contract	(943,467)	(471,854)	471,613	50%
Other operating expenses	(2,010,627)	(1,157,087)	853,540	42%
Leases: prin+interest	(10,501)	(9,406)	1,095	10%
Sewer Project Imp Loan	(105,838)	(105,838)	-	
Transfer to Pension	(271,717)	(269,535)	2,182	1%
Total Expenses	(6,470,574)	(4,129,582)	2,340,992	
Capital outlay (fixed assets)	(10,564,872)	(2,397,078)	8,167,794	77%
Net profit (loss)	\$ (4,142,155)	\$ (266,033)	\$ 3,876,122	
Debt Service Collections	935,771	708,463		
Debt Service: Prin/Interest	(810,535)	(810,535)		
	125,236	(102,072)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Water	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,644,735	\$ 1,233,769	\$ (410,966)	25%
Variable rates	977,042	795,404	(181,638)	19%
Other operating revenues	71,956	128,703	56,747	-79%
Other nonoperating revenues	2,149,700	1,528,453	(621,247)	29%
Total Revenue	4,843,433	3,686,329	(1,157,104)	
Salaries	(973,497)	(627,588)	345,909	36%
Benefits	(385,243)	(309,366)	75,877	20%
Cost of water	(220,000)	(126,751)	93,249	42%
Utilities	(135,000)	(108,227)	26,773	20%
Other operating expenses	(1,016,544)	(586,166)	430,378	42%
Leases	(8,264)	(7,625)	639	8%
Pension Unfunded Liability	\$ (115,762)	\$ (115,771)	(9)	0%
Total Expenses	(2,854,310)	(1,881,494)	972,816	
Capital outlay (Fixed assets)	(2,337,100)	(1,559,874)	777,226	33%
Net profit (loss)	\$ (347,977)	\$ 244,961	\$ 592,938	
Debt Service Collections	607,417	462,287		
Debt Service Prin/Interest	(515,295)	(515,295)		
	92,122	(53,008)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Sewer	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,724,147	\$ 1,291,328	\$ (432,819)	25%
Variable rates	544,751	431,986	(112,765)	21%
Other operating revenues	45,000	36,441	(8,559)	19%
Other nonoperating revenues	4,247,717	4,462	(4,243,255)	100%
Total Revenue	6,561,615	1,764,217	(4,797,398)	
Salaries	(780,803)	(500,613)	280,190	36%
Benefits	(293,669)	(230,363)	63,306	22%
Utilities	(100,000)	(92,302)	7,698	8%
Other operating expenses	(779,254)	(447,161)	332,093	43%
Leases	(2,237)	(1,781)	456	20%
Sewer Improvement Project Loan-P/I	(105,838)	(105,838)	-	0%
Pension Unfunded Liability	(78,552)	(78,559)	(7)	0%
Total Expenses	(2,140,353)	(1,456,617)	683,736	
Capital Outlay (fixed assets)	(7,549,172)	(521,990)	7,027,182	93%
Net profit (loss)	\$ (3,127,910)	\$ (214,390)	\$ 2,913,520	
Debt Service Collections	328,354	246,176		
Debt Service:Prin/Interest	(295,240)	(295,240)		
	33,114	(49,064)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Total - Governmental Funds	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,228,991	728,717	(500,274)	41%
Other operating revenues	22,150	11,066	(11,084)	50%
Other nonoperating revenues	237,102	70,298	(166,804)	70%
Total Revenues	1,488,243	810,081	(678,162)	
Salaries and benefits	(167,212)	(70,134)	97,078	58%
Utilities	(73,000)	(50,518)	22,482	31%
Cal Fire Contract	(943,467)	(471,854)	471,613	50%
Other operating expenses	(214,829)	(123,760)	91,069	42%
Transfer to Pension/Unfunded	(77,403)	(75,205)	2,198	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
Total Expenses	(1,642,211)	(791,471)	850,740	
Capital outlay (fixed assets)	(678,600)	(315,214)	363,386	54%
Net profit (loss)	\$ (832,568)	\$ (296,604)	\$ 535,964	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Fire	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,130,673	\$ 670,420	\$ (460,253)	41%
Other operating revenues	19,650	8,006	(11,644)	59%
Other nonoperating revenues	3,350	30,666	\$ 27,316	-815%
Total Revenues	1,153,673	709,092	(444,581)	
Salaries and benefits	(125,557)	(45,435)	80,122	64%
Cal Fire Contract	(943,467)	(471,854)	471,613	50%
Utilities	(21,000)	(12,205)	8,795	42%
Other operating expenses	(155,698)	(81,652)	74,046	48%
Tfr. to PERS Unfunded Liability	(75,336)	(73,138)	\$ 2,198	3%
Total Expenses	(1,321,058)	(684,284)	636,774	
Capital Outlay (fixed assets)	(143,250)	(69,921)	\$ 73,329	
Net Profit (Loss)	\$ (310,635)	\$ (45,113)	\$ 265,522	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Parks	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 98,318	\$ 58,297	\$ (40,021)	41%
Other operating revenues	2,500	3,060	560	-22%
Other nonoperating revenues	233,752	39,632	(194,120)	83%
Total Revenue	334,570	100,989	(233,581)	
Salaries and benefits	(41,655)	(24,699)	16,956	41%
Utilities	(52,000)	(38,313)	13,687	26%
Other operating expenses	(59,131)	(42,108)	17,023	29%
Transfer to Pension	(2,067)	(2,067)	-	0%
Total Expenses	(154,853)	(107,187)	47,666	
Capital outlay (fixed assets)	(535,350)	(245,293)	290,057	54%
Net Profit (Loss)	\$ (355,633)	\$ (251,491)	\$ 104,142	

**Groveland Community Services District
Adopted FY 2021/22 Annual Budget
Capital Outlay**

WATER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	3,996
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	4,372
Fuel Tank Painting/Electronic Logging	84,000	9,589
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,288,952
2021 Chevy Silverado	20,400	23,010
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Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	2,215
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	25,797
New Trimble R2	7,500	9,163
Kohler Generator-2G	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
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Unbudgeted Items		
IRWMP Emergency Generators		117,829
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TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	937,100	362,633

Groveland Community Services District
Adopted FY 2021/22 Annual Budget
Capital Outlay

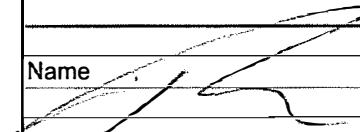
SEWER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Downtown Groveland/BOF Construction	4,149,176	73,716
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	20,226
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	66,792
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	2,967
Fuel Tank Painting/Electronic Logging	57,000	6,507
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	180,897
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	
STP Blower/Gen Room Rehab	45,000	10,200
SCADA Improvements	23,000	12,140
New Trimble R2	7,500	4,312
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	4,734
WWTP Pond 1 Liner	357,000	10,836
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	
WWTP Emergency Generator	85,000	
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
Unbudgeted Items		
IRWMP Emergency Generators		94,486
TOTAL SEWER CAPITAL OUTLAY	7,649,172	521,991
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	3,499,996	448,275

**Groveland Community Services District
 Adopted FY 2021/22 Annual Budget
 Capital Outlay**

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	390
Fuel Tank Painting/Electronic Logging	7,500	856
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSD Fuel Reduction Grant Exp.	500	
Airbags		
TOTAL FIRE CAPITAL OUTLAY	143,250	69,921

**Groveland Community Services District
 Adopted FY 2021/22 Annual Budget
 Capital Outlay**

PARK CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	78
Fuel Tank Painting/Electronic Logging	1,500	171
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	22,516
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
TOTAL PARK CAPITAL OUTLAY	535,350	245,293

GROVELAND COMMUNITY SERVICES DISTRICT				Enterprise & D/G Funds			Government Funds		
Quarterly Investment/Treasurer's Report									
3rd Quarter Balances @ 03/31/22									
Cash Accounts	Acct	Interest Rate	YTD Interest Jan-Dec 2022	Water	Sewer	Grunsky	Fire	Parks	G/L Totals
Mechanics Bank Operating Account	4498	0	0	1,280,191.02	812,905.29	1,166.82	(27,101.98)	(64,923.39)	2,002,237.76
Mechanics Bank Payroll Account	2426	0	0	71,299.63	71,359.73		4,454.82	4,295.48	151,409.66
Water Bond Pymt Reserve	4662	0.04%	83.25	860,632.91	-		-	-	860,632.91
Sewer Bond Pymt Reserve	4745	0.04%	78.30	-	802,667.23		-	-	802,667.23
Cash Drawer				168.00	132.00				300.00
Petty Cash				100.00	100.00				200.00
LAIF	5001	0.23%	3,619.03	1,660,683.75	1,908,147.18	12,186.93	769,016.13	246,113.94	4,596,147.93
				3,873,075.31	3,595,311.43	13,353.75	746,368.97	185,486.03	8,413,595.49
				-					-
2021 YTD Interest Earned		<u>Jan-Dec</u>	<u>\$ 3,780.58</u>						
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."									
Name	Title			Date					
	General Manager			4-20-2022					