



BOARD MEETING AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Jennifer Donabedian, Administrative Services Manager

DATE: August 8, 2023

SUBJECT: Agenda Item 6D: Adoption of a Resolution Declaring Certain District Property Surplus and Authorizing the Sale of Equipment by Public Bidding Process

RECOMMENDED ACTION:

Staff recommends the following action:

I move to adopt Resolution 38-2023 declaring certain district property surplus and authorizing the sale of equipment by public bidding process.

BACKGROUND:

Staff has identified District assets that are no longer needed, or the useful lifespan of the equipment has expired. Staff have set a minimum bid of items to be sold as surplus if approved by the Board. If approved by the Board, District surplus vehicles and equipment will be available for inspection at the District on August 25th & 26th between the hours of 8am-11am. All bids must be submitted to the District in a sealed envelope by 4 p.m. on Friday, September 1, 2023 and must include a description of the item, a bid amount, and the bidder's contact information. Members of the public are invited to witness the opening of the bids on Tuesday, September 5th at 10am at the District Administration Office.

FINANCIAL IMPACT:

Revenue for equipment deemed unusable to the District. All bids accepted from the Surplus Sale will go into the Sale of Assets fund.

ATTACHMENTS:

1. Resolution 38-2023
2. District Surplus Equipment List

RESOLUTION 38-2023

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DECLARING CERTAIN DISTRICT PROPERTY SURPLUS AND AUTHORIZING THE SALE OF EQUIPMENT BY PUBLIC BIDDING PROCESS

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, annually the District identifies assets that are no longer needed, or the useful lifespan of the equipment has expired; and

WHEREAS, staff has set a minimum bid of items to be sold as surplus; and

WHEREAS, District surplus vehicles and equipment will be available for inspection at the District on August 25th & 26th; and

WHEREAS, bids must be submitted to the District in a sealed envelope by 4 p.m. on Friday, September 1, 2023; and

WHEREAS, members of the public are invited to witness the opening of the bids by the on Tuesday, September 5th at 10am and all bids accepted from the Surplus Sale will go into the Sale of Assets fund.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY *adopt Resolution 38-2023 declaring certain district property surplus and authorizing the sale of equipment by public bidding process.*

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on August 8, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT

APPROVE:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on August 8, 2023.

DATED: _____

