



SPECIAL MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

WORKSHOP MEETING AGENDA

April 26, 2022

10:00 a.m.

BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/7688070165> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSB.ORG OR MAY BE REQUESTED TO BE DELIVERED BY EMAIL OR U.S. MAIL BY CONTACTING THE DISTRICT SECRETARY AT 209-962-7161 OR Board@gcsd.org.

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

TELEPHONIC / ELECTRONIC COMMENTS:

During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

AGENDA MATERIAL:

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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WORKSHOP AGENDA

April 26, 2022

10:00 a.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Board Members

Spencer Edwards, President

Robert Swan, Vice President

John Armstrong, Director

Janice Kwiatkowski, Director

Nancy Mora, Director

4. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution in Support of Tuolumne Utilities District's Acquisition of PG&E's Owned Water Rights and Related Assets
- B. Presentation of a 3rd Quarter 2021-2022 FY Financial Statements
- C. Presentation and Update Report on the Status of the District's Information Technology and Cybersecurity Measures
- D. Update of the 2021-2022 Management Objectives which Identify Management Actions Intended to Accomplish the Goals of the Board of Directors and Update Report on the Status of Current and Ongoing District Infrastructure Projects

5. Adjournment

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BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter J. Kampa, General Manager

DATE: April 26, 2022

SUBJECT: Agenda Item 4A: Adoption of a Resolution in Support of Tuolumne Utilities District's Acquisition of PG&E's Owned Water Rights and Related Assets

RECOMMENDED ACTION:

I move to approve Resolution 16-2022 in support of Tuolumne Utilities District's acquisition of PG&E's owned water rights and related assets.

BACKGROUND:

The health, safety, economy and way of living in our entire county is dependent upon a secure, reliable and adequate water supply. Securing senior water rights and water storage for Tuolumne County dates back more than a century. A newspaper article published February 28th described the need for more water in Tuolumne County as an "old question, never settled." That was February 28th, 1920. The truth is, the County has struggled with a dependable water supply for decades. The Tuolumne Utilities District (TUD) and the communities they serve have the opportunity of a lifetime: a chance to finally secure a reliable water supply – and the future of Tuolumne County for generations to come. TUD acquiring water rights is important to GCSB as there are means in state water law that would allow TUD to contract with GCSB for its water supply.

TUD is currently in exclusive negotiations with PG&E to acquire water rights, Pinecrest Lake and Lyons Reservoir, the Tuolumne Main Canal, and Phoenix hydropower facilities. More information is available on TUD's website at <https://tuocoourwater.com/>. Unlike most water providers, TUD does not own the rights to the water they provide their customers, or key elements of the system needed to collect it from local watersheds. These assets are owned by PG&E. Having stated its intent to divest itself of these assets, PG&E and TUD are negotiating to transfer senior water rights, ownership of key water system elements, and accompanying hydropower facilities to TUD and its customers. More important is the acquisition of valuable, pre-1914 senior water rights. Local ownership of these rights will reduce uncertainty, improve water security, and keep management of the water under control of the locally-elected (TUD) Board who will be more responsive to customer needs than any outside entity.

Benefits to TUD customers can be summarized in four distinct areas:

A Dependable Water Supply

Tuolumne County has zero water rights presently and has struggled with a dependable water supply for years. This is an opportunity to secure critically important water supplies for our customers now and in the future.

Local Control

TUD customers understand that government functions best when it is closest to – and therefore most accountable to – its constituents. Our water security is too important to allow an outside entity to control.

TUD Customers First

While still adhering to federal regulations that require certain operational practices, TUD customers will benefit from flexibility created by operating the system primarily as a water supply system, with hydroelectric production as a secondary function. This flexibility will reduce water supply risk and improve certainty of water availability.

Drought and Wildfire

Due to recent droughts and other factors, in 2019, Tuolumne County was listed as California’s number one County at risk of wildfire (Source: California Department of Insurance’s, Availability and Affordability of Coverage for Wildfire Loss in Residential Property Insurance in the Wildland-Urban Interface). With that ever-increasing threat, the acquisition will improve our collective ability to safeguard the region.

It’s easy to see how in our wildfire and drought-prone region, the gold in our streams isn’t buried in the plunge pools – the real gold is the water itself. As the owner of the water, TUD could transfer it to buyers outside the current system. Because TUD is a not-for-profit public agency, the cost of the water does not need to include dividends (profits) for investors, and could be used to offset and reduce costs and wildfire risks on both sides of the Tuolumne River.

It is management’s recommendation that the GCSD Board of Directors adopt a position of support for TUD’s Acquisition of PG&E’s Owned Water Rights and Related Assets for the countywide benefits stated herein and the potential future water supply for GCSD customers.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Resolution 16-2022

RESOLUTION 16-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT SUPPORTING THE TUOLUMNE UTILITIES DISTRICT'S ACQUISITION OF PG&E'S OWNED WATER RIGHTS AND RELATED ASSETS

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code, providing water, sewer, fire and park services in southern Tuolumne County; and

WHEREAS, the health, safety, economy and way of living in our entire county is dependent upon a secure, reliable and adequate water supply; and

WHEREAS, Tuolumne County has zero water rights presently and has struggled with a dependable water supply for years; and

WHEREAS, PG&E owns water rights, Pinecrest Lake and Lyons Reservoir, the Tuolumne Main Canal, and Phoenix hydropower facilities on the Stanislaus River in Tuolumne County, which is the primary water supply for the majority of Tuolumne County; and

WHEREAS, PG&E has stated its intent to divest itself of these water supply assets in Tuolumne County, leaving TUD, the county and all of its communities at risk should an outside agency or entity acquire these critical facilities and rights; and

WHEREAS, PG&E and TUD have entered into exclusive negotiations to acquire water rights, Pinecrest Lake and Lyons Reservoir, the Tuolumne Main Canal, and Phoenix hydropower facilities; and

WHEREAS, Local ownership of these rights will reduce uncertainty, improve water security, and keep management of the region's water under control of the locally-elected (TUD) Board of Directors who will be more responsive to our local and regional water needs than any outside entity; and

WHEREAS, With the ever-increasing wildfire threat, the acquisition of this water supply by a local public agency will improve our collective ability to safeguard the region; and

WHEREAS, As the owner of the water rights, TUD could transfer and sell water to buyers such as Groveland CSD as a potentially lower cost and more reliable alternative to an updated contract with SFPUC.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve resolution 16-2022 in Support of Tuolumne Utilities District’s Acquisition of PG&E’s Owned Water Rights and Related Assets.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on April 26, 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT

APPROVE:

Spencer Edwards, President - Board of Directors

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 26, 2022.

DATED: _____

April 26, 2022

3rd Quarter Financial Statement Memo

Authored by: Jennifer Flores, Administrative Services Manager

WATER FUND

REVENUE

Fixed rates are on track and variable rates are exceeding the budgeted figure by 6%. Other operating revenue has exceeded the entire fiscal budgeted amount by 79%. This revenue includes \$39,000 in other water sales for flow meters, \$8,000 for new meters, \$13,000 in backflow installation and testing fees, \$33,000 in late fees and penalties, \$10,000 in account transfer fees, and \$11,000 in reimbursement funds for COVID-19 related expenses. Other nonoperating revenue includes \$1,429,250 in state grant funds for the Big Creek Clearwell Project.

EXPENSES

Overall, District expenses are on track. Utilities is over slightly over budget due to increased TPPA energy rates.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$663,789 for Big Creek/Second Garrotte/Butler Way Construction Project, \$46,020 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$9,163 fund share expense for new Trimble Unit for GIS Map Surveying.

2nd Quarter

2nd quarter capital expense includes \$2,067 fund share expense for the Admin Parking Lot Upgrade Project, \$5,164 fund share expense for Fuel Tank Project, \$600,241 for Big Creek/Second Garrotte/Butler Way Construction Project, \$2,215 in engineering expense for generator installations, \$5,703 in engineering expense for IRWMP Emergency Generator Project, and \$104,311 for the purchase of new Kohler emergency generator for Second Garrotte.

3rd Quarter

3rd quarter capital expense includes \$12,735 for the ballfield main line replacement, \$3,996 for the Highlands pump repair, \$2,305 fund share expense for the Admin Parking Lot Upgrade Project, \$4,425 fund share expense for Fuel Tank Project, \$25,797 for the purchase and programming of Historian

Dreamworks software, \$3,796 for purchase of new turbidimeter, and \$111,665 expense for purchase of new generator for IRWMP Emergency Generator Project.

WATER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	3,996
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	4,372
Fuel Tank Painting/Electronic Logging	84,000	9,589
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,288,952
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	2,215
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	25,797
New Trimble R2	7,500	9,163
Kohler Generator-2G	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	
Emergency Generator-Big Creek	115,000	
GCSO Fuel Reduction Grant Exp.	5,600	
Unbudgeted Items		
IRWMP Emergency Generators		117,829
TOTAL WATER CAPITAL OUTLAY	2,337,100	1,651,585
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	937,100	362,633

SEWER FUND

REVENUE

Fixed rates are on track and variable rates are exceeding the budgeted figure by 4%. Other operating revenue includes \$22,000 in late fees and penalties, \$7,000 for a new sewer connection, and \$5,000 in reimbursement funds for COVID-19 related expenses.

EXPENSES

Overall, District expenses are on track. Utilities is over budget by 17% due to increased TPPA energy rates.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$14,490 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$20,226 in wastewater pump replacements, \$6,218 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$21,656 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$4,312 fund share expense for new Trimble Unit for GIS Map Surveying.

2nd Quarter

2nd quarter capital expense includes \$33,039 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$22,120 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$2,684 in engineering expense for IRWMP Emergency Generator Project, \$4,734 expense for replacement cells for the chlorine generator, and \$7,208 in engineering expense for the Reservoir 1 Relining Project.

3rd Quarter

3rd quarter capital expense includes \$26,187 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$44,672 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$180,897 in construction expense for road maintenance, \$10,200 for the purchase of two (2) new AC units, \$12,140 for the purchase and programming of Historian Dreamworks software, \$91,585 expense for the purchase of a new generator for IRWMP Emergency Generator Project, \$1,787 for purchase of new turbidimeter, and \$3,628 in engineering expense for the Reservoir 1 Relining Project.

SEWER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Downtown Groveland/BOF Construction	4,149,176	73,716
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	20,226
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	66,792
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	2,967
Fuel Tank Painting/Electronic Logging	57,000	6,507
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	180,897
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	
STP Blower/Gen Room Rehab	45,000	10,200
SCADA Improvements	23,000	12,140
New Trimble R2	7,500	4,312
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	4,734
WWTP Pond 1 Liner	357,000	10,836
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	
WWTP Emergency Generator	85,000	
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
Unbudgeted Items		
IRWMP Emergency Generators		94,486
TOTAL SEWER CAPITAL OUTLAY	7,649,172	521,991
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	3,499,996	448,275

FIRE FUND

REVENUE

The District received its first disbursement check from the county with \$661,000 being allocated to the Fire Fund; the second large disbursement check will be received in April. Other nonoperating revenue includes \$24,00 in grant funds for the Jones Hill Fuel Break Project, and \$5,300 in Rural Fire Capacity grant funds which covers 50% of the cost of the five (5) newly purchased radios.

EXPENSES

The District has not yet received the 3rd quarter CALFIRE invoice; all other expenses are on track.

CAPITAL OUTLAY

1st Quarter

1st quarter capital expense includes \$46,766 for the purchase of new extrication equipment, \$13,975 for the purchase of a thermal imaging camera, and \$7,934 for the purchase of rescue struts.

2nd Quarter

2nd quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project and \$461 fund share expense for Fuel Tank Project.

3rd Quarter

3rd quarter capital expense includes \$205 fund share expense for the Admin Parking Lot Upgrade Project and \$395 fund share expense for Fuel Tank Project.

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	390
Fuel Tank Painting/Electronic Logging	7,500	856
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSO Fuel Reduction Grant Exp.	500	
Airbags		
TOTAL FIRE CAPITAL OUTLAY	143,250	69,921

PARKS FUND

REVENUE

The District received its first disbursement check from the county with \$57,538 being allocated to the Parks Fund; the second large disbursement check will be received in April. Other nonoperating revenue includes \$42,000 in cell tower rent.

EXPENSES

Utilities are up as a result of higher park water bills.

CAPITAL OUTLAY

1st Quarter

None.

2nd Quarter

2nd quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project, \$461 fund share expense for Fuel Tank Project, \$45,541 in Adventure Park Improvements Project expense which is the work performed by WRT in preliminary park design and public outreach material, and \$176,432 in land purchase expense for the newly acquired 37-acre property. The purchase of the land has been submitted for reimbursement via the California Department of Parks and Recreation Per Capita Grant Program.

3rd Quarter

3rd quarter capital expense includes \$41 fund share expense for the Admin Parking Lot Upgrade Project, \$79 fund share expense for Fuel Tank Project, and \$22,516 in design and engineering expense for work performed by WRT and AM Consulting for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails Program.

PARK CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	78
Fuel Tank Painting/Electronic Logging	1,500	171
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	22,516
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
TOTAL PARK CAPITAL OUTLAY	535,350	245,293

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Total - District-Wide	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Fixed rates	\$ 3,368,882	\$ 2,525,097	\$ (843,785)	25%
Variable rates	1,521,793	1,227,390	\$ (294,403)	19%
Property taxes	1,228,991	728,717	\$ (500,274)	41%
Other operating revenues	139,106	176,210	\$ 37,104	-27%
Other nonoperating revenues	6,634,519	1,603,213	\$ (5,031,306)	76%
Total Revenues	12,893,291	6,260,627	(6,632,664)	
Salaries and benefits	(2,600,424)	(1,738,064)	862,360	33%
Cost of water	(220,000)	(126,751)	93,249	42%
Utilities	(308,000)	(251,047)	56,953	18%
Cal Fire contract	(943,467)	(471,854)	471,613	50%
Other operating expenses	(2,010,627)	(1,157,087)	853,540	42%
Leases: prin+interest	(10,501)	(9,406)	1,095	10%
Sewer Project Imp Loan	(105,838)	(105,838)	-	
Transfer to Pension	(271,717)	(269,535)	2,182	1%
Total Expenses	(6,470,574)	(4,129,582)	2,340,992	
Capital outlay (fixed assets)	(10,564,872)	(2,397,078)	8,167,794	77%
Net profit (loss)	\$ (4,142,155)	\$ (266,033)	\$ 3,876,122	
Debt Service Collections	935,771	708,463		
Debt Service: Prin/Interest	(810,535)	(810,535)		
	125,236	(102,072)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Water	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,644,735	\$ 1,233,769	\$ (410,966)	25%
Variable rates	977,042	795,404	(181,638)	19%
Other operating revenues	71,956	128,703	56,747	-79%
Other nonoperating revenues	2,149,700	1,528,453	(621,247)	29%
Total Revenue	4,843,433	3,686,329	(1,157,104)	
Salaries	(973,497)	(627,588)	345,909	36%
Benefits	(385,243)	(309,366)	75,877	20%
Cost of water	(220,000)	(126,751)	93,249	42%
Utilities	(135,000)	(108,227)	26,773	20%
Other operating expenses	(1,016,544)	(586,166)	430,378	42%
Leases	(8,264)	(7,625)	639	8%
Pension Unfunded Liability	\$ (115,762)	\$ (115,771)	(9)	0%
Total Expenses	(2,854,310)	(1,881,494)	972,816	
Capital outlay (Fixed assets)	(2,337,100)	(1,559,874)	777,226	33%
Net profit (loss)	\$ (347,977)	\$ 244,961	\$ 592,938	
Debt Service Collections	607,417	462,287		
Debt Service Prin/Interest	(515,295)	(515,295)		
	92,122	(53,008)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Sewer	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,724,147	\$ 1,291,328	\$ (432,819)	25%
Variable rates	544,751	431,986	(112,765)	21%
Other operating revenues	45,000	36,441	(8,559)	19%
Other nonoperating revenues	4,247,717	4,462	(4,243,255)	100%
Total Revenue	6,561,615	1,764,217	(4,797,398)	
Salaries	(780,803)	(500,613)	280,190	36%
Benefits	(293,669)	(230,363)	63,306	22%
Utilities	(100,000)	(92,302)	7,698	8%
Other operating expenses	(779,254)	(447,161)	332,093	43%
Leases	(2,237)	(1,781)	456	20%
Sewer Improvement Project Loan-P/I	(105,838)	(105,838)	-	0%
Pension Unfunded Liability	(78,552)	(78,559)	(7)	0%
Total Expenses	(2,140,353)	(1,456,617)	683,736	
Capital Outlay (fixed assets)	(7,549,172)	(521,990)	7,027,182	93%
Net profit (loss)	\$ (3,127,910)	\$ (214,390)	\$ 2,913,520	
Debt Service Collections	328,354	246,176		
Debt Service:Prin/Interest	(295,240)	(295,240)		
	33,114	(49,064)		

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Total - Governmental Funds	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,228,991	728,717	(500,274)	41%
Other operating revenues	22,150	11,066	(11,084)	50%
Other nonoperating revenues	237,102	70,298	(166,804)	70%
Total Revenues	1,488,243	810,081	(678,162)	
Salaries and benefits	(167,212)	(70,134)	97,078	58%
Utilities	(73,000)	(50,518)	22,482	31%
Cal Fire Contract	(943,467)	(471,854)	471,613	50%
Other operating expenses	(214,829)	(123,760)	91,069	42%
Transfer to Pension/Unfunded	(77,403)	(75,205)	2,198	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
Total Expenses	(1,642,211)	(791,471)	850,740	
Capital outlay (fixed assets)	(678,600)	(315,214)	363,386	54%
Net profit (loss)	\$ (832,568)	\$ (296,604)	\$ 535,964	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Fire	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,130,673	\$ 670,420	\$ (460,253)	41%
Other operating revenues	19,650	8,006	(11,644)	59%
Other nonoperating revenues	3,350	30,666	\$ 27,316	-815%
Total Revenues	1,153,673	709,092	(444,581)	
Salaries and benefits	(125,557)	(45,435)	80,122	64%
Cal Fire Contract	(943,467)	(471,854)	471,613	50%
Utilities	(21,000)	(12,205)	8,795	42%
Other operating expenses	(155,698)	(81,652)	74,046	48%
Tfr. to PERS Unfunded Liability	(75,336)	(73,138)	\$ 2,198	3%
Total Expenses	(1,321,058)	(684,284)	636,774	
Capital Outlay (fixed assets)	(143,250)	(69,921)	\$ 73,329	
Net Profit (Loss)	\$ (310,635)	\$ (45,113)	\$ 265,522	

Budget to Actual 3rd Quarter Report

Groveland Community Services District

For 3rd Quarter Ended March, 2022

Parks	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 98,318	\$ 58,297	\$ (40,021)	41%
Other operating revenues	2,500	3,060	560	-22%
Other nonoperating revenues	233,752	39,632	(194,120)	83%
Total Revenue	334,570	100,989	(233,581)	
Salaries and benefits	(41,655)	(24,699)	16,956	41%
Utilities	(52,000)	(38,313)	13,687	26%
Other operating expenses	(59,131)	(42,108)	17,023	29%
Transfer to Pension	(2,067)	(2,067)	-	0%
Total Expenses	(154,853)	(107,187)	47,666	
Capital outlay (fixed assets)	(535,350)	(245,293)	290,057	54%
Net Profit (Loss)	\$ (355,633)	\$ (251,491)	\$ 104,142	

**Groveland Community Services District
Adopted FY 2021/22 Annual Budget
Capital Outlay**

WATER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	3,996
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	4,372
Fuel Tank Painting/Electronic Logging	84,000	9,589
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,288,952
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	2,215
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	25,797
New Trimble R2	7,500	9,163
Kohler Generator-2G	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	
Emergency Generator-Big Creek	115,000	
GCSD Fuel Reduction Grant Exp.	5,600	
Unbudgeted Items		
IRWMP Emergency Generators		117,829
TOTAL WATER CAPITAL OUTLAY	2,337,100	1,651,585
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	937,100	362,633

**Groveland Community Services District
Adopted FY 2021/22 Annual Budget
Capital Outlay**

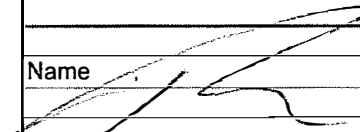
SEWER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Downtown Groveland/BOF Construction	4,149,176	73,716
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	20,226
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	66,792
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	2,967
Fuel Tank Painting/Electronic Logging	57,000	6,507
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	180,897
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	
STP Blower/Gen Room Rehab	45,000	10,200
SCADA Improvements	23,000	12,140
New Trimble R2	7,500	4,312
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	4,734
WWTP Pond 1 Liner	357,000	10,836
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	
WWTP Emergency Generator	85,000	
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
Unbudgeted Items		
IRWMP Emergency Generators		94,486
TOTAL SEWER CAPITAL OUTLAY	7,649,172	521,991
TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)	3,499,996	448,275

**Groveland Community Services District
 Adopted FY 2021/22 Annual Budget
 Capital Outlay**

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	390
Fuel Tank Painting/Electronic Logging	7,500	856
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSD Fuel Reduction Grant Exp.	500	
Airbags		
TOTAL FIRE CAPITAL OUTLAY	143,250	69,921

**Groveland Community Services District
 Adopted FY 2021/22 Annual Budget
 Capital Outlay**

PARK CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	78
Fuel Tank Painting/Electronic Logging	1,500	171
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	22,516
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
TOTAL PARK CAPITAL OUTLAY	535,350	245,293

GROVELAND COMMUNITY SERVICES DISTRICT				Enterprise & D/G Funds			Government Funds		
Quarterly Investment/Treasurer's Report									
3rd Quarter Balances @ 03/31/22									
Cash Accounts	Acct	Interest Rate	YTD Interest Jan-Dec 2022	Water	Sewer	Grunsky	Fire	Parks	G/L Totals
Mechanics Bank Operating Account	4498	0	0	1,280,191.02	812,905.29	1,166.82	(27,101.98)	(64,923.39)	2,002,237.76
Mechanics Bank Payroll Account	2426	0	0	71,299.63	71,359.73		4,454.82	4,295.48	151,409.66
Water Bond Pymt Reserve	4662	0.04%	83.25	860,632.91	-		-	-	860,632.91
Sewer Bond Pymt Reserve	4745	0.04%	78.30	-	802,667.23		-	-	802,667.23
Cash Drawer				168.00	132.00				300.00
Petty Cash				100.00	100.00				200.00
LAIF	5001	0.23%	3,619.03	1,660,683.75	1,908,147.18	12,186.93	769,016.13	246,113.94	4,596,147.93
				3,873,075.31	3,595,311.43	13,353.75	746,368.97	185,486.03	8,413,595.49
				-					-
2021 YTD Interest Earned		<u>Jan-Dec</u>	<u>\$ 3,780.58</u>						
"I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expense for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively."									
Name	Title			Date					
	General Manager			4-20-2022					



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter J. Kampa, General Manager

DATE: April 26, 2022

SUBJECT: Agenda Item 4C: Presentation and Update Report on the status of the Districts Information Technology and Cybersecurity Measures

RECOMMENDED ACTION:

No action required.

BACKGROUND:

This item is before you today at the request of Director Edwards. The District's Information Technology, Steve Rogers will present a presentation and he will be available to address any questions or concerns.

FISCAL IMPACT:

None.

ATTACHMENTS:

None.



BOARD MEETING AGENDA SUBMITTAL

TO: GCS D Board of Directors

FROM: Peter J. Kampa, General Manager

DATE: April 26, 2022

SUBJECT: Agenda Item 4D. Update of the 2021-2022 Management Objectives which Identify Management Actions Intended to Accomplish the Goals of the Board of Directors and Update Report on the Status of Current and Ongoing District Infrastructure Projects

RECOMMENDED ACTION:

I move to accept the 6-Month Lookahead Management Priorities as submitted.

BACKGROUND:

At each quarterly Board workshop, the management objectives With \$22.8 million in capital replacement and improvement projects funded, kicking off and underway as shown in the attached table, it is now necessary to plan our priorities by setting priorities for know items, looking up to six months in the future but also keeping our eyes on the long term. When looking mid to long term, it is estimated that an additional \$32.6 million in capital projects will be in some state of planning, design or construction within a 3 to 5 horizon.

Considering the magnitude of the work for this small GCS D staff and to ensure we maintain the Board's focus on the big picture and clear direction on where management should focus, we have included the following documents:

1. A snapshot graphic of the management priorities for the next 6 months. It is requested that we discuss this list of priorities to a e of clear understanding, make necessary adjustments and secure Board acceptance.
2. The full management objective sheet from the February 2022 workshop, provided only for your reference only as it has not been updated with status and completion dates. We can absolutely discuss any item on this list, and we will certainly continue working on them with the priority being those listed in the priority sheet.
3. The Project funding sheet showing the \$55.4 million in projects on the horizon.

FISCAL IMPACT:

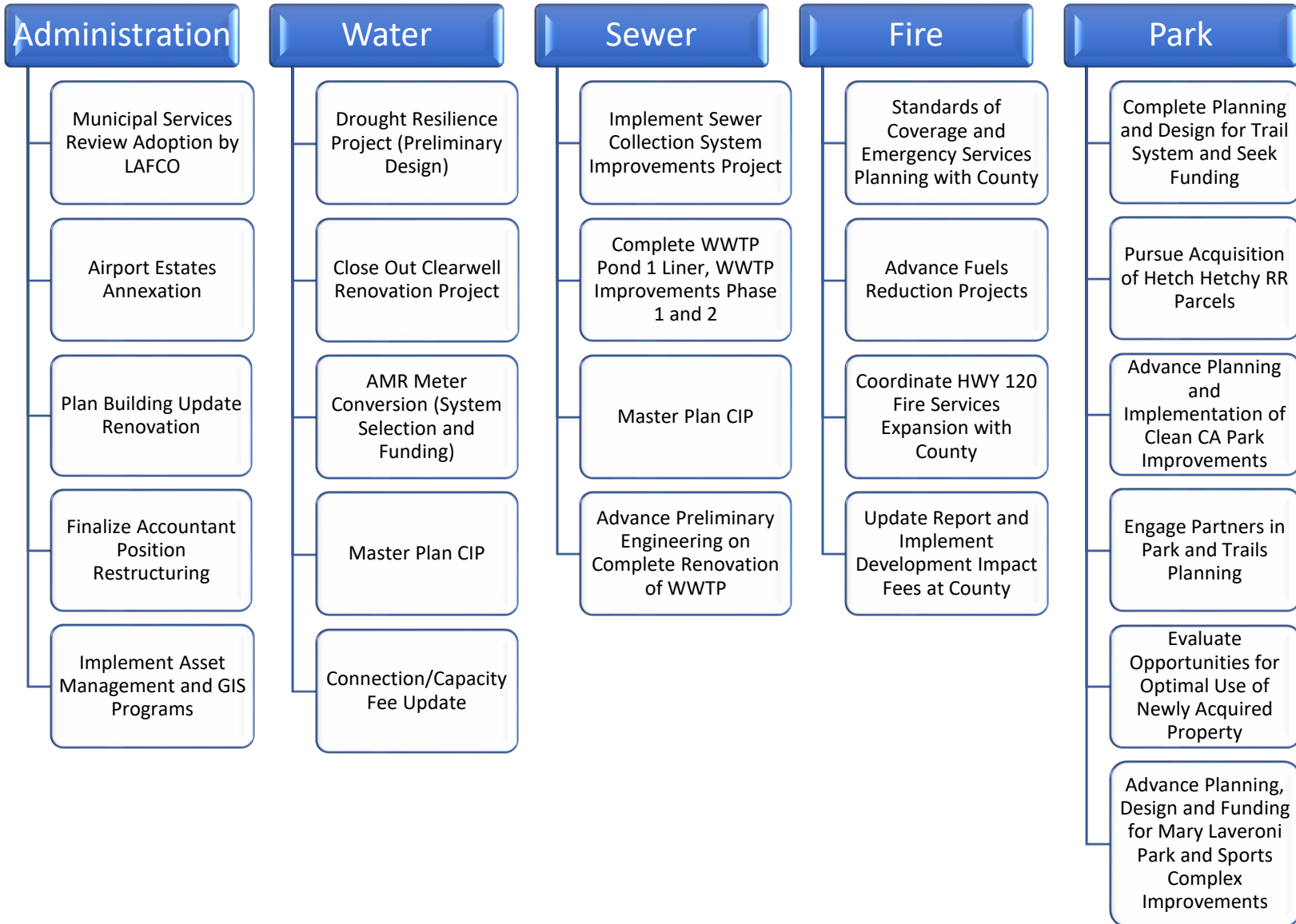
None.

ATTACHMENTS:

1. Priorities, management objectives and project sheet

GCS Management Priorities

6 MONTH LOOKAHEAD THROUGH OCTOBER 2022



Management Objectives Report 2020-2022

Legend:		NEW OBJECTIVES PROPOSED FOR APPROVAL		REVIEW WORKSHOP April 2022
On Track, moving toward due date				
Delayed, waiting on other items or time hampered				
Off Track, not needed, or not possible				
#	Objective Description	Measurement	Due Date	Status Through April 21, 2022
DEVELOP AND SUPPORT EXCELLENT EMPLOYEES AND A SAFE WORKING ENVIRONMENT				
1	Conduct an Organizational Evaluation/Develop an Employee Excellence Program	Board action on consultant contract and subsequent package of updated job descriptions		CONSULTANT PROPOSAL AND WORK SCOPE UNDER COMMITTEE REVIEW
1a	Develop updated job descriptions that identify the core responsibilities, assignments and advancement expectations and path for each district position	Board presentation on program Outline (consultant assistance with program development)		
1b	Develop a service continuity plan that ensures coverage of essential tasks and responsibilities during emergency conditions such as Pandemic	Board approval of Continuity/Staffing Plan		
2	Develop a succession plan and strategy for the District's internal Accountant position	Presentation of plan to Board		ON TRACK - TRAINING AND TASK REASSIGNMENT OCCURRING INTERNALLY, DEVELOPING WRITTEN JOB TASK ITEMS
3	Conduct an evaluation of the Completeness and Effectiveness of our employee safety program including IIPP, required procedures and methods, and ability to protect against exposure to viruses such as COVID-19	Presentation of evaluation report to Board		ENTIRE SAFETY PROGRAM CURRENTLY BEING UPDATED BY STAFF AND CONSULTANT
3a	Consult with safety experts to update the District IIPP and safety program with necessary procedures	Board approval of Safety Consultant Contracts and subsequent presentation of updated Safety Program		COMPLETED, UNDER CONTRACT WITH SAFETY SPECIALIST CONSULTANT
NEW AND AMENDED POLICIES TO SUPPORT OPERATIONS AND GOOD GOVERNANCE				
4	Add to the Board Orientation Program a development plan to include recommended learning path and schedule, training and conference attendance, certification	Board approval of updated orientation program content		ONGOING UPDATES
5	Complete the Sewer Ordinance Update	Board approval of revised ordinance		NO ACTION
5a	Update Winter Averaging Provisions of Ordinance	Board approval of revised revisions		COMPLETED
6	Complete Water Ordinance Update	Board approval of revised ordinance		NO ACTION
7	Complete Park Ordinance Update	Board approval of revised ordinance		NO ACTION
ACTIONS TO PROVIDE FOR EFFECTIVE, LONG TERM FINANCIAL INVESTMENTS IN SUPPORT OF RELIABLE, EFFICIENT AND COMPLIANT FACILITIES AND OPERATIONS				
8	Complete updated water and sewer master plans	Board approval of final master plans		FINAL DRAFT EXPECTED FOR REVIEW BY MARCH 2022
8a	Complete updated water and sewer 30 Year Capital Improvement Plans (CIP)	Board adoption of CIP		INCLUDED IN MASTER PLAN
8b	Complete preliminary wastewater treatment plant upgrades evaluation and submit applications for funding	Preliminary Engineering Report presented to Board		
8c	Submit funding applications for priority projects contained in the water/sewer master plan CIP	Report to Board on Applications Submitted		
9	Develop and implement Encroachment Permit process, outreach process to advise of need for permit and resolve encroachments and address existing conflicts	Permits issued for encroachments, and existing conflicts removed		ON TRACK, WAITING FOR STATE APPROVAL TO PROCEED WITH PHASE II SO CONTRACTOR CAN SET SCHEDULE
10	Manage Engineer, Construction Contract and state funding requirements through project completion	Notice of Completion		ONGOING UPDATES
10a	Secure amended agreement with state with addition of second phase in PML	Amended agreement		REQUEST AND DOCUMENTATION SUBMITTED
11	Complete Clearwell Renovation Project	Notice of Completion		ON TRACK, CONTRACTOR CLAIMS YET TO BE RESOLVED
11a	Secure funding agreement extension for one year to complete additional tank renovation work with remaining grant funds	Amended funding agreement		REQUEST AND DOCUMENTATION SUBMITTED
12	Prepare 2019/20 Community Development Block Grant (CDBG) funding application for downtown water system improvements	Confirmation of application submitted		COMPLETED, NO UPDATE, AWAITING NOTICE FROM CDBG
13	Fire Department Emergency Response and deployment optimization and cost evaluation (potential for ALS emergency rescue squad)	Board consideration of report		MEETING WITH COUNTY AND COUNTY FIRE CHIEFS AND COUNTY PROMOTING THE COMPLETION OF A STANDARDS OF COVERAGE EVALUATION, WHICH WILL PROVIDE NECESSARY DATA FOR DECISIONS
14	Compile Fire Department Call data for visual display and analysis in the CAD system, to determine future equipment, staffing and deployment strategies	Board presentation of call data		COMPLETED - GIS UPDATE, PROPOSE IMPROVED RESPONSE TRACKING SYSTEM
15	Pursue funding for park improvements	Submit grant applications		ON TRACK, SUBMITTED CLEAN CA AND RURAL RECREATION AND TOURISM APPLICATIONS
16	Complete park improvements planning and design	Bid ready plans and specifications		NEED GRANT FUNDING TO START
17	Secure Per Capita Funding Agreement with State	Management Report of signed funding agreement		ALL DOCUMENTS SUBMITTED AND AWAITING AGREEMENT
17a	Implement Per Capita Park Improvements	Management presentation of completed projects		PROPERTY PURCHASED
18	Complete PG&E Permanent Interconnection Hub (PIH) project agreement to facilitate continuous power to downtown Groveland during PSPS	Board consideration of easement approval and related agreement		COMPLETED -FINAL CONNECTIONS MADE BY PG&E IN NOVEMBER 2021, PLANTING SPRING 2022
19	Complete evaluation and partnership agreement with an Internet Service Provider to expand broadband services in the GCSD service area, and implement new technologies at District facilities	Board consideration of partnership agreement		MEETING SCHEDULED WITH PARTNERS FEBRUARY 2022
20	Evaluate consolidation of the Groveland Lighting District into GCSD	Board consideration of consolidation proposal		COMPLETED REVIEW OF THE LIGHTING FUND REVENUE AND EXPENSES, BOARD ACTION TO SUPPORT - WATING FOR COMPLETION OF MSR BY LAFCO
21	Complete the acquisition of the Hetch Hetchy Railroad Parcels for sewer easement and potential future trail	Property Purchase		
22	Complete annexation of Airport Estates	LAFCO approval of annexation		PENDING MSR ADOPTION

Management Objectives Report 2020-2022

Legend:		NEW OBJECTIVES PROPOSED FOR APPROVAL	REVIEW WORKSHOP April 2022	
On Track, moving toward due date			Status Through April 21, 2022	
Delayed, waiting on other items or time hampered				
Off Track, not needed, or not possible				
#	Objective Description	Measurement	Due Date	
ACTIONS TO IMPROVE DISTRICT FINANCIAL CONDITION AND PRUDENTLY PREPARE FOR KNOWN FUTURE EXPENDITURES				
23	Produce an annual accomplishments report detailing where and how our customer and taxpayer money has been (and will be) spent	Presentation of annual accomplishments reports		ONGOING EFFORT, PLANNED FOR MARCH 2022 AND DISTRIBUTION IN A MAILED NEWSLETTER
24	Complete Financial Reserve Needs Evaluations and Establish Targeted Annual and Total Reserve Amount	Board approval of financial needs analysis		RESERVE STUDY TO BEGIN ON MASTER PLAN COMPLETION
25	Develop New Financial Reserve Policies	Board approval of policies		POLICIES ARE TIED TO COMPLETION OF MASTER PLANS AND RESERVE STUDY
26	Complete creation of a Community Facilities District (CFD) within the GCSD boundaries to provide funding for Fire and Park services from new development projects	Board election for CFD, updated development policies		COMPLETED, THEN RESCINDED. UPDATING POLICIES TO APPLY CFD FORMATION TO NEW DEVELOPMENT OF LARGE COMMERCIAL AND LARGE RESIDENTIAL DEVELOPMENTS
26a	Coordinate CFD implementation through County			CFD 2021-01 RESCINDED
27	Coordinate Development Impact Fee adoption by County Board and implementation	Fee adoption by county, and implementation		FEE COLLECTION AGREEMENT AND IMPACT FEES SUBMITTED TO THE COUNTY FOR ADOPTION BY THE BOS. THE COUNTY IS UPDATING THEIR IMPACT FEES, AND WILL LIKELY ACT ON OURS AND THEIRS AS A UNIT
28	Develop a long-term Park Service Funding Plan	Board approval of funding plan		NO ACTION - WILL BE EVALUATING THE FEASIBILITY OF AN RV PARK AND POTENTIAL FACILITY RENTAL REVENUE WITH ENHANCED FACILITIES
29	Coordinate with County for the implementation of Community Facilities Districts or other funding mechanisms to offset the impact of land development outside GCSD boundaries	Consideration of agreement with County regarding mitigation funding for development projects		THIS IS AN ONGOING MATTER TO WHICH WE WILL CONTINUE TO DEDICATE TIME AND EFFORT
30	Contract for Water and Wastewater System Connection Fee Study	Board adoption of Connection Fee Study and Schedule		CONTRACT WITH NBS, WORK STARTS ON COMPLETION OF CIP IN MASTER PLAN
31	Engage a Fire Department focus group of interested public to assist in planning and advocating for the future financial health of the department	Confirmation of group formation		BOARD COMMITTEE TO BE FORMED
ACTIONS THAT SUPPORT THE FOUNDATION OF SOLID MANAGEMENT AND ADMINISTRATION OF DISTRICT SERVICES AND ASSETS, TRANSPARENCY AND ACCOUNTABILITY				
32	Achieve District of Distinction Accreditation (Platinum Level)	Presentation of award to Board		NO ACTION
33	Coordinate with and assist LAFCO in a comprehensive update of the District's Municipal Service Review (MSR)	Submit LAFCO information request/response for Board review on August 11, 2020 of October Board workshop		IN PROGRESS - LAFCO MAY CONSIDER APPROVAL IN MARCH 2022
34	Develop reports on reserves and present annually	Annual Board presentations on reserves contained in Management Discussion and Analysis (MD&A) with annual audit		ONGOING
35	Develop connection/capacity fee report	Presentation of report to Board		
36	Develop and begin distribution of a GCSD quarterly newsletter	Newsletter delivery		NO ACTION

Outside Project Funding Secured

Project	grant	loan	Application Process	Customer Benefits
Water and Sewer Planning grants	\$ 800,000	\$ -	Funding application to the state water board	Completed a thorough inspection and condition assessment of the water and sewer systems and identified the highest priority upgrade/replacement projects to advance into a state construction grant application process
Groveland/Big Oak Flat sewer collection system replacement project	\$ 4,384,176	\$ 1,461,392	Required state loan for 25%. Loan payments will be made from 2018 sewer rate increase, no additional rate increases required for this project. Completion of the planning study and technical reports, participate in full fiscal analysis by the state, completed rate studies and rate increase processes to qualify for the grants	Reduced odor production, improved operating efficiency and cleaning capabilities, reduced potential for SSO and associated fines, reduced cost to customers with 75% grant funding
Big Creek/2G clearwell renovation project	\$ 3,400,000	\$ -	Tank engineering condition assessment and state funding application including managerial, technical and financial evaluation (are we competent to properly receive and spend the money correctly)	Improved water quality from both WTP, extended life of the tanks by an additional 20-30 years, reduced cost to customers since 100% grant
Drought Resilience Water System Improvements	\$ 8,545,000	\$ -	No match or payback required. State Water Board application package submitted	Provide water supply surety even in worst case scenario drought, improve water quality and reduce maintenance expense
Groveland Asset Rehabilitation and Beautification Project	\$ 1,095,622	\$ 273,905	Loan to be paid with existing revenue sources, no tax increase vote planned. An application to Caltrans was required to be prepared in a short 30 day window.	New park bathrooms, wheelchair accessible walkways, covered picnic area playground, benches, trash/recycling containers, reduced turf and maintenance costs, drought tolerant landscape installed, planters, trash cans and benches downtown
Wastewater Treatment Plant Headworks/Sludge/Road Improvements		\$ 1,600,000	Loan payments made through 2018 sewer rate increases and no further rate increase needed for this project. Shopped for best project financing through relationship with CSDA Finance Corporation, Simple loan application	Very low interest rates and project completed faster than waiting for prioritization by state. The project reduces odor production, increases operating efficiency, better monitors and controls wastewater process flow, solids and sludge handling
Generators	\$ 634,600	\$ -	Three separate sources of funding. Worked with CSDA legislative team and secured direct state allocation to special districts. The application included a project plan, budget and narrative about the problem and need for the replacement generators. A second application was submitted to the Tuolumne Stanislaus Regional Water Management Authority, application servicing with the state, interview and followup meetings with DWR and IRWM group	Reduced cost to customers since state paid the cost of replacing old, worn out equipment; increased system reliability and lower emissions production
Fire Fuel Breaks	\$ 571,000	\$ -	Preparation of a competitive narrative application to the state including budget and workplan, maps of treated areas	Protection of communities from wildfire, protection of critical water and sewer infrastructure
	\$ 19,430,398	\$ 3,335,297		

Outside Project Funding (In Pursuit)

Project	grant request	Potential Match \$ or Loan (Rough Estimate)	How Match is Paid/funding Application Process	Customer Benefits
Mary Laveroni Park and Trail Improvements	\$ 6,500,000	\$ 500,000	Match paid with existing park funds, district labor, other grants, potential loan paid with existing revenue. Grant applications prepared to: Clean California, Proposition 68 Rural Recreation and Tourism, State Office of Emergency Services for fire fuels reduction on new land parcel. Applications upcoming for State Recreational Trails Program, EDA Recreation Program, Caltrans Active Transportation program, OES Hazard Mitigation Grant	Community beautification, community health and wellness infrastructure and improvements, non-motorized trail linkage from Ballfield to Community Resilience Center to Mary Laveroni Park and Downtown Groveland, trail serves as road connection from PML to Deer Flat Road for emergency ingress/egress bypassing Hwy 120, increased park functional space for events, classes and gatherings, new sanitary public restrooms, improved picnic areas, outdoor music and movie venues, climbing and adventure features
Groveland/Big Oak Flat Water Distribution system replacement project	\$ 4,000,000	\$ 1,000,000	State required 25% Loan paid over 30 years at subsidized interest rate, no rate increase required. Application submitted to the State Water Board's Drinking Water State Revolving Fund. Requires an extensive technical report and environmental permits and documentation, requires financial analysis to ensure capacity to repay loan amounts	Replace failing and undersized water mains, upsize water mains to provide adequate fire flow through hydrants, improve system functionality, reduce water losses
Wastewater Treatment Plant Upgrades/Recycled Water	\$ 15,000,000	\$ 3,750,000	May require additional revenue to pay loan payments if grant percentage is not high enough. Application to be submitted to the Clean Water State Revolving Funds	Meet current and future state water quality regulations, reduce odor production, new water source for park, ball field and greenbelt/fire fuel break irrigation, capacity enhancements
Automatic Water Meter Project	\$ 1,500,000	\$ 375,000	Applications submitted to USDA and State Drought Emergency Funding Program	Customer access to realtime water usage data, increased water conservation, increased cost efficiency and capability to troubleshoot the water system/water loss
	\$ 27,000,000	\$ 5,625,000		