REGULAR MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA
October 13, 2020
10:00 a.m.

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, John Armstrong and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:27am.

Approve Order of Agenda

Motion
Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to approve the order of the agenda.

Public Comment

A member of the public made a comment informing the Board that the Tuolumne County Sheriff's Department Volunteer program will have two (2) Patrol Vehicles in the Groveland area to assist the Sheriff's Department, and to serve the community.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. **Staff Reports**
   I. Fire Department Report
   II. General Manager's Report
   III. Operations Manager's Report
   IV. Administrative Services Manager's Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

A. Approve Minutes from the September 16, 2020 Regular Meeting
B. Accept September 2020 Payables
C. Consideration of Initial Authorization for the Granting of an Additional Easement to PG&E for the PIH Project Under the Same Terms and Conditions as the Prior Project Easements
D. Waive Reading of Ordinances and Resolutions Except by Title

Motion
Director Kwiatkowski moved, seconded by Director Swan and the motion passed unanimously by roll call to approve the consent calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

A. None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Adoption of a Resolution Awarding a Consulting Services Contract to WRT Engineering for the Preparation of a Park Amenities Study and Plan

Motion
Director Swan moved, seconded by Director Armstrong and the motion passed unanimously by roll call *to approve Resolution 45-2020 awarding a Consulting Services Contract to WRT Engineering for the preparation of a Park Amenities Study and Plan.*

B. Discussion Regarding Modifying the Groveland Amador Station Contract With CALFIRE

Motion
No action taken.

C. Consideration of and Direction Relating to the Formation of a Community Facilities District Within District Boundaries for Fire Protection and Park Services

Motion
Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed unanimously by roll call to take the actions necessary to establish an annexable Community Facilities District for financing certain public services within the boundaries of the Groveland Community Services District and direct staff to continue with the steps necessary to facilitate formation.

D. Consideration of Draft Language for a Joint Powers Authority with Tuolumne County Fire Protection Agencies for the Purpose of Development and Implementation of a Countywide Fire Funding Measure

Motion
Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed unanimously by roll call to approve the initial draft JPA language and direct staff to continue development of the Final Tuolumne County Fire Joint Powers Authority Agreement to be considered by the Board.

E. Adoption of a Resolution Authorizing an Application for Grant Funding through the Department of the Interior Bureau of Reclamation's Watersmart Water and Energy Efficiency Grant Program for Fiscal Year 2021 for the Automatic Meter Reading Installation Project

Motion
Director Kwiatkowski moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve Resolution 46-2020 authorizing an Application for Grant Funding through the Department of the Interior Bureau of Reclamation's Watersmart Water and Energy Efficiency Grant Program for Fiscal Year 2021 for the Automatic Meter Reading Installation Project.

F. Adoption of a Resolution Approving a Revised and Updated District Organizational Chart to Reflect the Addition of an Information/Instrumentation System Manager Position and Related Personnel Budget Amendment

Motion
Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve Resolution 47-2020 a revised and updated District Organizational Chart to reflect the addition of an Information/Instrumentation System Manager position and related personnel budget amendment.

Director Edwards left the meeting at 12:55pm.

G. Consideration of a Formal District Position on the County's Measure U Related to the Proposed Increase in Transient Occupancy Tax

Motion
Director Kwiatkowski moved, seconded by Director Armstrong to recommend that the Board consider the request for support for Measure U and take action appropriately.

Amended Motion
Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call for the GCSD Board of Directors to publicly support Measure U.
Ayes: Directors Kwiatkowski, Mora, Swan and Armstrong
Absent: Director Edwards

H. Adoption of a Resolution Approving the District Pavement Rehabilitation Project and Authorize the General Manager to Proceed with Public Bidding

Motion
Director Swan moved, seconded by Director Armstrong and the motion passed by roll call to adopt Resolution 48-2020 approving the District Pavement Rehabilitation Project and authorize the General Manager to proceed with public bidding.
Ayes: Directors Kwiatkowski, Mora, Swan and Armstrong
Absent: Director Edwards

I. Discussion of Options to Provide Law Enforcement within the District Boundaries

Motion
Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call to table Item 6I to Old Business at the November meeting.
Ayes: Directors Kwiatkowski, Mora, Swan and Armstrong
Absent: Director Edwards

Adjournment

Meeting adjourned at 1:42pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Jennifer L. Flores, Board Secretary