

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
January 12, 2021  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, John Armstrong and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:03am.

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll call to approve the order of the agenda.*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**A. Staff Reports**

- A. Staff Reports
  - i. Fire Department Report
  - ii. General Manager's Report
    - 1. Presentation of 2020 State of the District/Management Performance Report
  - iii. Operations Manager's Report
  - iv. Administrative Services Manager's Report
    - 1. Presentation of the 2020 District Year in Review
- B. Proclamations
  - i. Recognition of Andrew Marshall for his 3 Years of Service to the Groveland Community Services District
  - ii. Recognition of Luis Melchor for his 14 Years of Service to the Groveland Community Services District
  - iii. Recognition of Zachary Pacheco for his 1 Year of Service to the Groveland Community Services District

## **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the December 8, 2020 Regular Meeting
- B. Accept December 2020 Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

### Motion

*Director Swan moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve the consent calendar.*

## **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

- A. Update on the staffing, facility improvement and equipment budget projections, financial analysis and funding plans to accomplish a Groveland CSD Fire Department standard consisting of a minimum of four staff and two engines at all times

### Motion

*No action taken.*

## **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Approval of a Mid-year 2020/21 Budget Adjustment to Include Non-Budgeted Items Previously Approved by the Board, the Addition and Modification of the Capital Outlay/Projects Schedule and Minor Operating Expense Adjustments

### Motion

*Director Armstrong moved, seconded by Director Mora and the motion passed unanimously by roll call to approve of a Mid-year 2020/21 Budget Adjustment to Include Non-Budgeted Items Previously Approved by the Board, the Addition and Modification of the Capital Outlay/Projects Schedule and Minor Operating Expense Adjustments.*

- B. Adoption of a Resolution Ratifying the General Manager's Execution of an Advance Funding Agreement with Preserve Partners Inc. to Secure Funding Deposits to Cover the Cost of Legal, Administrative and Engineering Services Associated with the Hwy 120 Lodging Project (Formerly Yonder Yosemite)

### Motion

*Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to adopt Resolution 01-2021 Ratifying the General Manager's Execution of an Advance Funding Agreement with Preserve Partners, Inc. to Secure Funding Deposits to Cover the Cost of Legal, Administrative and Engineering Services Associated with the Hwy 120 Lodging Project (Formerly Yonder Yosemite).*

- C. Consideration of authorizing the Groveland CSD Fire Department to apply for the Office of Traffic Safety (OTS) Grant

Motion

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to allow the GCSD Fire Department to submit the Office of Traffic Safety grant application and allow the General Manager to sign any subsequent documents pertaining to this grant.*

- D. Adoption of a Resolution Authorizing an Memorandum of Understanding with Tuolumne County Fire Department to Submit a Joint Grant Application to the Sonora Area Foundation for Rapid Intervention Team Pack Fast Attack Emergency Air Supply Units

Motion

*Director Swan moved, seconded by Director Armstrong and the motion passed unanimously by roll call to adopt Resolution 03-2021 Authorizing a Memorandum of Understanding with Tuolumne County Fire Department to Submit a Joint Grant Application to the Sonora Area Foundation for Rapid Intervention Team Pack Fast Attack Emergency Air Supply Units at a cost of \$13,845.16 and approve the General Manager to sign any related documents.*

- E. Consideration of Interest in a Policy Amendment Clarifying the Process Regarding Board Members Attending and Receiving Compensation for Meetings Outside of District Meetings but Related to District Business

Motion

*Director Swan moved, seconded by Director Mora and the motion passed unanimously by roll call to appoint Director Swan and Director Kwiatkowski to Ratify an Ad-Hoc Committee to discuss and establish a proposed structure and process for a Board protocol or policy amendment to be presented for Board consideration at the February 2021 Regular meeting.*

**Public Comment**

None.

The Board convened into closed session at 12:42pm.

**Closed Session** (Public may comment on closed session item prior to Board convening into closed session)

- A. Public Employee Performance Evaluation  
Pursuant to Govt. Code Sec. 54957  
Title: General Manager

The Board reconvened into open session at 1:16pm.

- B. Announcement of Reportable Action taken in Closed Session

No reportable action was taken.

**Adjournment**

Meeting adjourned at 1:24pm.



APPROVED:

  
Janice Kwiatkowski, President

ATTEST:

  
Rachel Pearlman, Board Secretary