

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
February 11, 2020
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:03am.

Absent: Director Armstrong

Approve Order of Agenda

Motion

Director Edwards moved, seconded by Director Swan and the motion passed to approve the order of the agenda.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

Public Comment

None

Information Items Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

- A. Staff Reports
 - i. Fire Department Report
 - ii. General Manager's Report
 - iii. Operations Manager's Report
 - iv. Administrative Services Manager's Report
- B. Community Relations Consultant's Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the January 7, 2020 Special Meeting
- B. Approve Minutes from the January 28, 2020 Special Meeting
- C. Accept January 2020 Payables

- D. Adoption of a Resolution Approving a Memorandum of Understanding Between the District, County of Tuolumne and Jamestown Fire Protection District, Authorizing Application to the 2019 Assistance to Firefighters Grant Program (AFG) to Upgrade Mobile and Handheld Radios
- E. Adoption of a Resolution Approving the Nomination of Peter J. Kampa as a candidate for CSDA Board of Directors 2021 – 2023. Waive Reading of Ordinances and Resolutions Except by Title
- F. Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Edwards and the motion passed to approve the consent calendar with the removal of item D for discussion.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. Review of Financial Report tabled from the January 28, 2020 Workshop

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Review of Leon Rose Ballfield Repair/Renovation Plan and Schedule, Planned Volunteer Workdays and Authorize the Opening of the Field for use by Tioga High School for the 2020 Softball Season

Motion

Director Edwards moved, seconded by Director Mora, and the motion passed to authorize the Restoration with the assistance of Tioga High School, and Use of Leon Rose Baseball Field for use by Tioga High School for the 2020 Softball and Baseball Season.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

- B. **10:30AM APPOINTMENT:** The Board will arrange the meeting schedule to start this agenda item as close to the scheduled time as possible.
 - i. Presentation by the Community Emergency Response Team (CERT) Program Coordinator and the Forming Groveland CSD Fire CERT

- C. Approval of the Purchase of a Surplus CAL FIRE Type III Wildland Engine and Associated Tools and Equipment

Motion

Director Swan moved, seconded by Director Mora, and the motion passed to approve the purchase of a used CAL FIRE Type 3 fire engine to replace GCSD Engine 788.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

Consent Calendar Item D

Adoption of a Resolution Approving a Memorandum of Understanding Between the District, County of Tuolumne and Jamestown Fire Protection District, Authorizing Application to the 2019 Assistance to Firefighters Grant Program (AFG) to Upgrade Mobile and Handheld Radios

Motion

Director Swan moved, seconded by Director Edwards and the motion passed to approve a Memorandum of Understanding Between the District, County of Tuolumne and Jamestown Fire Protection District, Authorizing Application to the 2019 Assistance to Firefighters Grant Program (AFG) to Upgrade Mobile and Handheld Radios.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

D. Adoption of a Resolution Allowing District Staff to Apply for a Grant to Sonora Area Foundation for "Movies in the Park"

Motion

Director Kwiatkowski moved, seconded by Director Swan, and the motion passed to approve adopting a Resolution Approving District Staff to apply for a Grant to Sonora Area Foundation for "Movies in the Park".

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

E. Consideration of Allocation of certain discretionary funds to park operations, improvements and specified initiatives such as Movies in the Park and GRACE

Motion:

Director Swan moved, seconded by Director Edwards, and the motion passed to authorize the General Manager to allocate and budget discretionary funds to park operations, improvements and specified initiatives such as Movies in the Park and GRACE.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

F. Approval of a Mid-year 2019/20 Budget Adjustment to Include the Addition and Modification of the Capital Outlay/Projects Schedule and Minor Operating Expense Adjustments

Motion

Director Edwards moved, seconded by Director Swan, and the motion passed to approve Mid-year 2019/20 Budget Adjustment to Include the Addition and Modification of the Capital Outlay/Projects Schedule and Minor Operating Expense Adjustments.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

G. Consideration of Approval of Board Members Attending the CSDA Annual Conference in Palm Desert

Motion

Director Kwiatkowski moved, seconded by Director Swan, and the motion passed to approve of Board Members Attending the CSDA Annual Conference in Palm Desert.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

- H. Approve Authorizing Waiver of Park Rental Fees and Partnership with the ROOFBB Organization to Host a Concert Fundraiser with Proceeds to be Split Equally between GCSD Movies in the Park and ROOFBB's

Motion

Director Swan moved, seconded by Director Mora, and the motion passed to approve authorizing waiver of Park Rental Fees and partnership with the ROOFBB organization to hold a concert fundraiser with proceeds to be split equally between GCSD Movies in the Park and ROOFBB's.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

- I. Adoption of a Resolution Authorizing Execution of a Funding Agreement with the State Water Resources Control Board for the Downtown Groveland/Big Oak Flat Sewer Collection System Renovation Project

Motion

Director Swan moved, seconded by Director Mora, and the motion passed to adopt a Resolution Authorizing Execution of a Funding Agreement with the State Water Resources Control Board for the Downtown Groveland/Big Oak Flat Sewer Collection System Renovation Project.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

- J. Adoption of a Resolution Approving a Revised Annexation Policy

Motion

Director Edwards moved, seconded by Director Swan, and the motion passed to adopt a Resolution Approving a Revised Annexation Policy.

Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

Adjournment

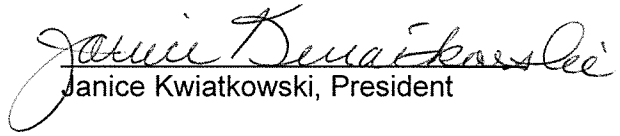
Motion

Director Edwards moved, seconded by Director Swan and the motion passed to adjourn the meeting at 1:15p.m.

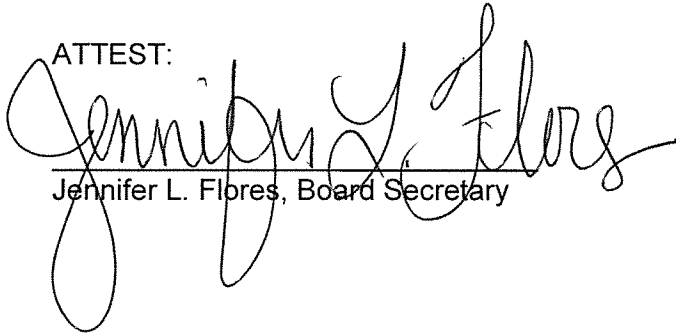
Ayes: Directors Kwiatkowski, Mora, Swan and Edwards

Absent: Director Armstrong

APPROVED:


Janice Kwiatkowski, President

ATTEST:


Jennifer L. Flores, Board Secretary