



REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

AGENDA

June 14, 2022

10:00 a.m.

BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

AGENDA MATERIAL:

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

TELECONFERENCE AGENDA

June 14, 2022

10:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Spencer Edwards, President

Robert Swan, Vice President

John Armstrong, Director

Janice Kwiatkowski, Director

Nancy Mora, Director

1. Approve Order of Agenda

2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report

B. Proclamations

- i. Recognition of Rachel Pearlman for her 5 Years of Service to the Groveland Community Services District
- i. Recognition of Anthony Filippi for his 4 Years of Service to the Groveland Community Services District
- ii. Recognition of Andrew Klein for his 1 Year of Service to the Groveland Community Services District

4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the May 10, 2022, Regular Meeting
- B. Approve Minutes from the May 31, 2022, Special Meeting

- C. Accept May 2022 Payables
- D. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of June 14, 2022, through July 12, 2022, Pursuant to Brown Act Provisions
- E. Waive Reading of Ordinances and Resolutions Except by Title

5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. Adoption of a Resolution Approving Implementation of the Previously Authorized Sewer Rate Increase for the Fiscal Year 22/23
- B. Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

6. Public Hearing

Conduct Public Hearing Regarding the Adoption of the FY 2022-2023 Final Budget

- A. Adoption of a Resolution Approving the FY 2022-2023 Final Budget Including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart

7. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Commending Assistant Chief Andy Murphy on his Retirement and for his Efforts and Accomplishments While Serving the Groveland Fire Department
- B. Adoption of a Resolution Amending the System of Accounting Policies to Increase the Limit of Accounting for Fixed Assets from \$2,500 to \$5,000
- C. Adoption of a Resolution Approving of Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties Participation Agreement
- D. Adoption of a Resolution Authorizing the General Manager to Execute Agreements with The California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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- E. Authorization to Proceed with Loan Financing Applications in the Amount of \$350,000 for the Groveland Asset Rehabilitation and Beautification Project's 25% Cash Match Requirement

- F. Consideration of Direction to District Management to Seek Proposals for a Partnership with an Internet Service Provider for a Specified Level of Broadband Internet Service at District Facilities in Exchange for Siting Communication Facilities on District Properties

- G. Authorization to Submit a Funding Application in the Amount of \$5,443,000 to the California Transportation Commission, Active Transportation Program Cycle 6

8. Adjournment

**Groveland Community Services District
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report
June 1, 2022

To: Board of Directors

From: Andy Murphy, Assistant Chief
By: Travis Chunn, Fire Captain

Subject: Monthly Activity Report – May 1, 2022 to May 31, 2022

Operations:

On May 12, 2022, GCSD Engine 781 and CAL FIRE Engine 4476 responded to a vehicle accident on Highway 120 between Hardin Flat Road and Rush Creek Lodge. Upon arrival Engine 781 found a single vehicle which had traveled off Highway 120 and 50 feet down the embankment. Engine 781 and Engine 4476 crews were able to load the single patient on a stokes basket and carry the patient back up to the road. Due to the injuries, an air ambulance was requested and landed at the Buck Meadows Landing Zone. The patient was flown to Doctor's Modesto Hospital by CAL Star 13.





Apparatus and Equipment:

| Apparatus | Description | Status |
|-------------|-----------------------------|----------------|
| Engine 781 | 2009 Pierce Contender | In Service |
| Engine 787 | 2000 Freightliner FL112 | In Service |
| Engine 783 | 1995 International Model 15 | Out Of Service |
| Utility 786 | 2008 Chevrolet 2500 | In Service |

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Radios
- Ropes
- Stokes
- Engineer Dave Donabedian passed his 1st year Joint Apprenticeship Committee test

Fire Department News:

The Stockton Delta Center was having trouble supplying their California Conservation Corpsmembers with turnouts. These turnouts were needed to complete their Basic Firefighter Academy training. Fortunately, we had 30 sets of turnouts that were expired and no longer being used at station 78. With the approval of General Manager Pete Kampa, we were able to donate these expired turnouts to the Stockton Delta Center. This allowed them to complete their necessary training. We received a thank you letter, and pictures from Captain Christopher Costales on behalf of the Stockton Delta Center.



DEPARTMENT OF FORESTRY AND FIRE PROTECTION
Tuolumne-Calaveras Unit
785 Mountain Ranch Road
San Andreas, CA 95249
(209) 754-3831
(209) 754-1959 (fax)
www.fire.ca.gov



To the Groveland Community Services District Members:

Thank you for supporting the California Conservation Corps-CALFIRE Basic Firefighter Academy. Your generous donation has helped to reinforce the training program and the students overall experience as well.

The CCC Corpsmembers were arduously trained over a period of 8 weeks, 4 days a week. From how fire departments are organized, fire behavior, types of fire attack methods, to hazardous materials responses, firefighter survival techniques and many other things that a firefighter must know to protect the people that they serve, the students learned to "dig deep" within themselves and keep pushing towards their common goal of course completion. Though challenged, through self-determination and teamwork, they have achieved their goal and will be graduating on April 1st, 2022.

Beyond the knowledge, skills, and abilities gained over the past 8 weeks, the students have learned teamwork, communications skills, patience, and most importantly they have learned to believe in themselves and each other.

The students are extremely thankful for the support that you have provided and have asked that I express this to you.

So, from the "219 Crew" at CCC-CALFIRE Stockton Delta Center, Thank You!


Christopher Costales
CALFIRE
Training Captain
Stockton Delta Center

Fire Chief's Report
June 1, 2022
Page 5 of 5



MONTH - May 2022

STATION 78

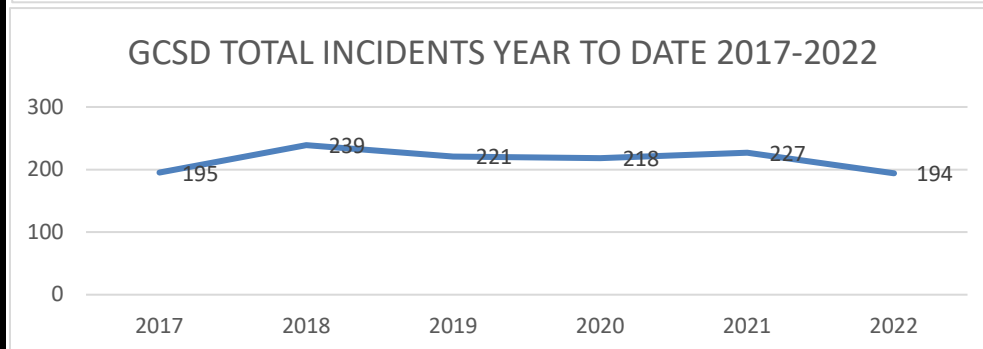
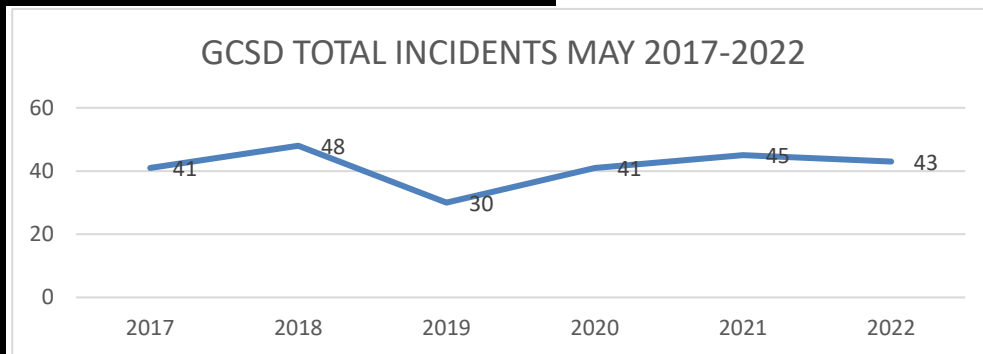
| | |
|---------------------------|-----------|
| Alarm Sounding | 1 |
| Odor Investigation | 0 |
| Debris Fire | 0 |
| Medical Aid | 28 |
| Fire Menace Standby | 0 |
| Fire Other | 0 |
| Haz Mat | 1 |
| Landing Zone | 1 |
| Plane/Heli Crash | 0 |
| Public Assist | 9 |
| Smoke Check | 0 |
| Structure Fire | 0 |
| Commercial Structure Fire | 0 |
| Vegetation Fire | 0 |
| Vehicle Accident | 4 |
| Vehicle Accident/Pin in | 0 |
| Vehicle Fire | 0 |
| TOTAL | 43 |



| Auto Aid | Given |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Tuolumne County | 4 |
| INC# 5663- Vehicle Accident Hardin Flat INC# 5734- Vehicle Accident Priest Grade INC# 5797- Commercial Alarm Evergreen Lodge INC# 6140- Medical Aid Hardin Flat | |

| ALS | |
|-----|----|
| Yes | No |
| 23 | 11 |

Last Call Logged Run # 6631





Information Provided By

O&M Manager: Luis Melchor
 Operations Supervisor: Greg Dunn
 Maintenance Supervisor: Andrew Klein
 Administration Services Technician: Renee Van Dyk

**Operations and Maintenance Report
 May 2022**

Operations Department

Wastewater Treatment Division

| Influent Totals | |
|-----------------|------|
| Total | 3.45 |
| High | .15 |
| Low | .08 |
| Average | .11 |

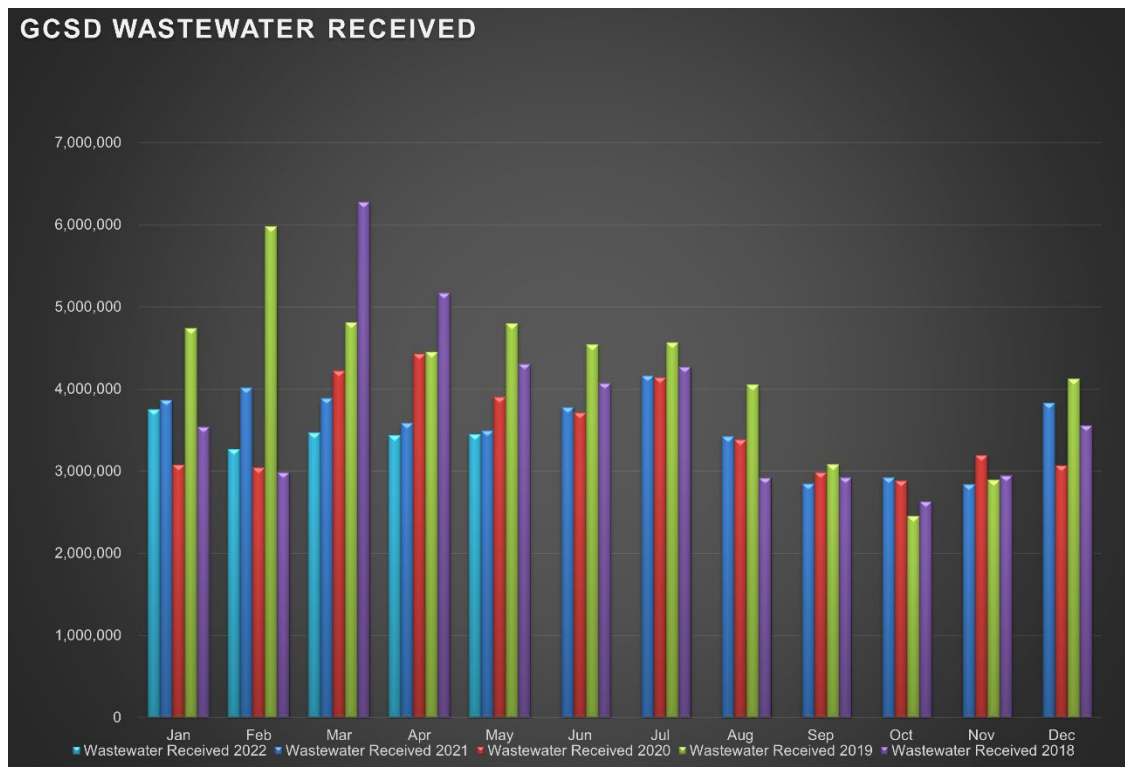
| Effluent Totals | |
|-----------------|------|
| Total | 3.63 |
| High | 0.16 |
| Low | 0.09 |
| Average | 0.12 |

| Reclamation Totals | |
|--------------------------|--|
| PML | |
| Spray Fields | |
| PML Season Total | |
| Spray Field Season Total | |

| Wasting Totals | |
|-----------------|------|
| Total Inches | 187 |
| Total Pounds | 3727 |
| Active Accounts | 1562 |

| STP Rainfall Totals by Year During Current Month (Inches) | | | | | |
|-----------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|
| Season | 2022 | 2021 | 2020 | 2019 | 2018 |
| | 24.20 | 0.07 | 0.00 | 1.97 | 7.90 |
| High | High 0.07 | High 0.00 | High 1.23 | High 1.88 | High 0.45 |

Charted Historical Monthly Influent Totals



Wastewater Treatment Division

Routine Tasks

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Alpha Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab

Water Treatment Division

Routine Tasks

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent them into Alpha Lab
- Monitored/sampled Distribution Tanks as needed

Maintenance Department

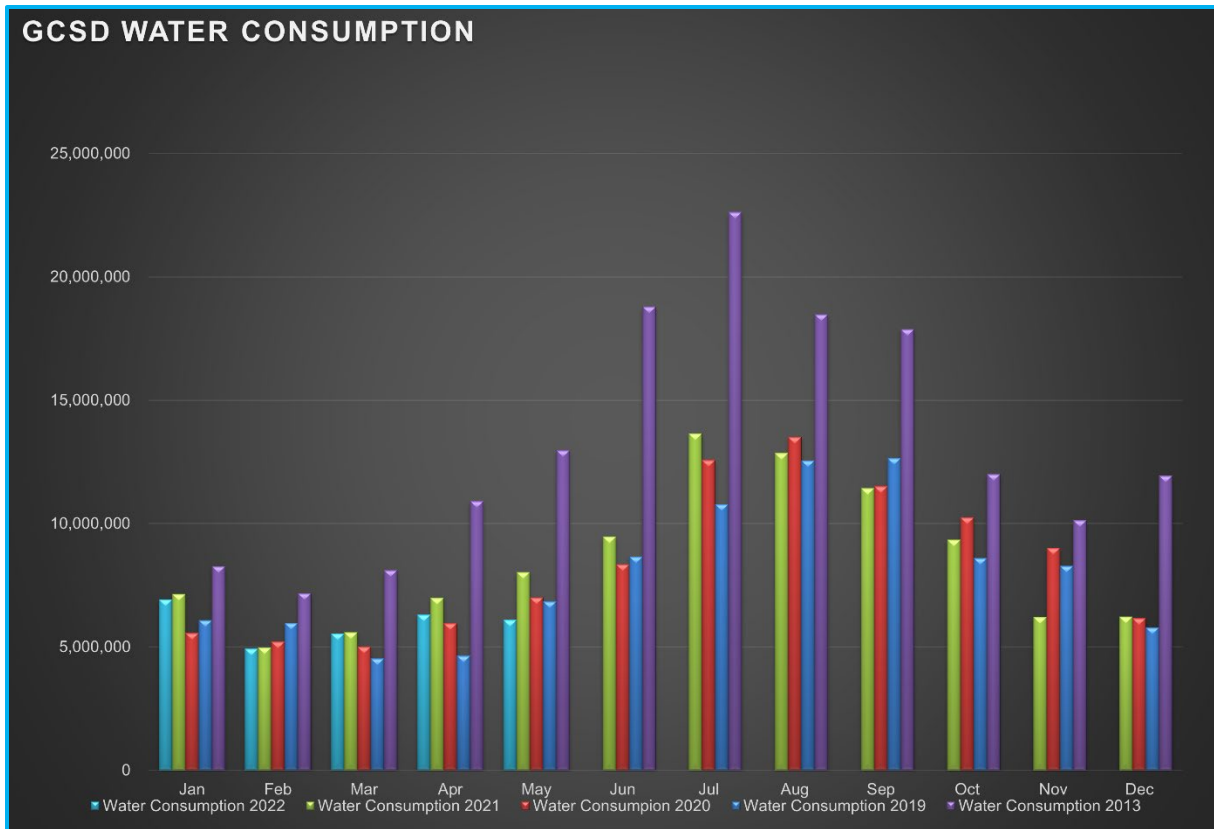
Water Distribution System Division

| Meter Related Services | Total |
|-----------------------------------|-----------|
| Check / Repair Meters | 3 |
| Water Meters Installed | 0 |
| Monthly Meter Restrictions | 0 |
| Meter Changeouts | 0 |
| Tenant Final Reads | 8 |
| Re-Reads | 8 |
| Meter Turn-Offs | 1 |
| Meter Turn-Ons | 1 |
| Meter Tests | 1 |
| Total Meter Related Issues | 22 |

| Billed Consumption (Gallons) | 2022 | 2021 | 2020 |
|------------------------------|------------------|------------------|------------------|
| Residential | 6,090,772 | 6,987,117 | 5,961,500 |
| Commercial | 420,166 | 367,224 | N/A |
| Total | 6,510,928 | 7,354,341 | 5,961,500 |

| | |
|------------------------|------|
| Active Accounts | 3258 |
|------------------------|------|

Charted Historical Monthly Water Consumption



Water Distribution System Division

Maintenance and Repair Data

| Description | Total |
|-------------------------------------|-------|
| Water Main Leaks / Repairs | 1 |
| Water Service Line Leaks / Repairs | 1 |
| Fire Hydrant Repairs / Replacements | 0 |
| Number of Hydrants Flushed | 10 |
| Number of Dead-Ends Flushed | 5 |
| Water Valves Exercised | 2 |
| GIS Points | 3 |

| Description | Gallons |
|----------------------------------|---------|
| Flushing for Water Quality | 12,800 |
| Water Loss Due to Leaks / Breaks | 3,500 |

| After-Hours Calls (Hours) | | | | |
|---------------------------|-------|------|-------|-------|
| Water | Sewer | Park | Other | Total |
| 4 | 20 | 0 | 1 | 25 |

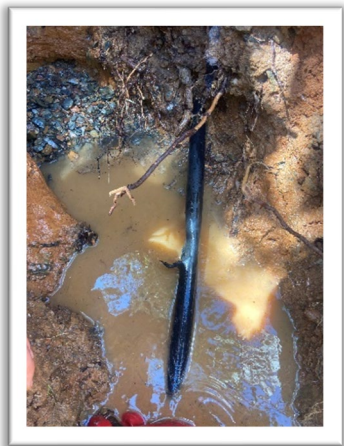
Maintenance and Repair

- **Routine Tasks**
 - Read all District Water Meters
 - Customer Service Calls (Low / High Pressures, No Water, Turn-Ons / Turn-Offs, Etc.)
 - Underground Service Alert (USA) Utility Marking Program
 - Weekly Pump Station Inspections at Tank 2, Tank 4, Tank 5 (Buildings, Tanks, Motors, Pumps, Drives, Communications, Generators, and Auxiliary Equipment)
- **Tanks and Pump Stations**
- **Distribution System**
 - Dead-End flushing for Units: Merrell Rd area
 - Inspect Big Creek transmission line (~5100')
 - Repaired broken main caused by roots at contractor dig site @ 18841 Main St
 - Repaired water service line break caused by contractor at 11120 Merrell Rd
 - Rebuilt 3 ARV's (air relief valves) on 2G transmission main near Old 120
 - Meter washer replacements to repair leaks at U4/L395

Water break – Main St – At contractor work site



Water Service Line Break – 11120 Merrell Rd



Wastewater Collection System Division

| Description | Total |
|--------------------|-------|
| Manholes Inspected | 129 |
| GIS Points | 140 |
| Customer Complaint | 1 |
| Odor Complaints | 0 |

| Description | Total |
|-------------------------|-------|
| Flushing/Jetting (Feet) | 2650 |
| Video Inspection (Feet) | 65 |

| Description | Total |
|-----------------------------|-------|
| Sanitary Sewer Spills (SSO) | 0 |
| SSO Gallons Spilled | 0 |

Maintenance and Repair

- **Routine Tasks**
 - Weekly lift station site inspections
 - Added degreaser and odor control to lift stations
- **Lift Stations**
 - Cleaned: LS1, LS2, LS2, LS4
 - Weed maintenance and general site cleanup at LS14 and LS10
- **Collection System**
 - Installed air scrubber (odor filter) units at LS 7 and LS8
 - Inspected Manholes: Twin Pines Easement, Bass Pond
 - Flushed/Jetted gravity sewer line areas (See data above):
 - GIS Manholes (see data above): LS7, LS12, LS13, LS14
 - MH Root removal U4/L85, Dunn Ct
 - Treated problem grease mainlines with caustic soda
 - Line testing (Power) at LS10 and LS11

Parks Division

Maintenance and Repair

- **Mary Laveroni Community Park**
 - Landscape Maintenance
 - Install sunshade over stage seating area.
 - Inspection/maintenance before memorial service
 - Movies in the Park
- **Ballfield & Dog Park**
 - GIS sprinkler head location and cap for grading of ballfield

General Maintenance Division

Maintenance By Department

- **Operations Department**

- 2G Water Treatment Plant
 - Remove chlorine pump and send in for factory rebuild
- Big Creek Water Treatment Plant
 - Installed lime mixer with modified design of motor bracket and new splash guard
 - Weed maintenance
- AWS
- STP

- **Maintenance Department**

- Equipment
- Vehicles
 - 781: Removed and Replaced pressure switch. Perform exhaust clean testing.
 - 986: Perform exhaust clean
 - 987: Test, diagnose, and repair leaking valves and prepared truck for annual Pump and Valve testing. Testing completed 04/26/2022.
 - 783: Pump repaired at Hi Tech
 - 10520: Rebuilt fenders on car trailer
 - 50817: Repair motor mounts and replace boost tube boots
 - 40403: Diagnose faulty transmission. Needs replacement
- Buildings & Yard
 - General yard cleanliness.
 - Replace eyewash station at maintenance shop
 - Complete caulking of flume
 - Begin Res 2 Weed maintenance
 - Installed door in Admin building

Contracted Work

- CS Mobile
 - Large vehicle smoke testing

Workplace Safety and Training

- Confined space training/C & D crew
- Routine Safety Meetings
 - 1) Daily Tailgate Meetings
 - 2) Weekly Safety Meetings
 - 3) Weekly Security Checks
 - 4) Weekly Vehicle Inspection

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
May 10, 2022
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, Janice Kwiatkowski, and Nancy Mora being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Edwards called the meeting to order at 10:00am.

Director Armstrong Absent

Approve Order of Agenda

Motion

Director Swan moved, seconded by Director Kwiatkowski, and the motion passed by roll call to approve the order of the agenda.

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Absent: Director Armstrong

Director Mora joined the meeting at 10:04am.

Public Comment

None.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report
General Manager's Report
Operations Manager's Report
Administrative Services Manager's Report

Proclamations

Recognition of Peter Kampa for his 3 Years of Service to the Groveland Community Services District

Recognition of Renee Van Dyk for her 3 Years of Service to the Groveland Community Services District

Recognition of Meghan Orsetti for her 3 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the April 7, 2022, Special Meeting

Approve Minutes from the April 12, 2022, Regular Meeting

Approve Minutes from the April 26, 2022, Special Meeting

Accept April 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of May 10, 2022 through June 7, 2022 Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt approve the consent calendar.

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Absent: Director Armstrong

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the Award of the Pavement Rehabilitation Phase 2 Project to the Lowest Responsive Bidder and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

Director Swan moved, seconded by Director Edwards and the motion passed by roll call to approve Resolution 17-2022 to authorize the award of the Pavement Rehabilitation (Phase 2) Construction Contract to Moyle Excavation for a bid amount of \$320,250.00 and to authorize the General Manager to sign Contract Documents on behalf of the District.

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Absent: Director Armstrong

Adoption of a Resolution Approving a Consulting Services Agreement with Patrick Engineering for Water, Sewer, Treatment Plant, and Parks Asset Data Conflation and Migration to ArcGIS and Cartograph OMS

Motion

Director Kwiatkowski moved, seconded by Director Mora and the motion passed by roll call to adopt Resolution 18-2022 approving a consulting agreement with Patrick Engineering for water, sewer, treatment plant, and parks asset data conflation and migration to ArcGIS and Cartograph OMS

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Absent: Director Armstrong

Discussion and Consideration of a Memorandum of Understanding Between the District and Tuolumne County for Funding an Additional Fire Apparatus and Associated Staffing Co-located with the Groveland Community Services District Fire Department, and Related Fire Station Improvements

Motion

Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to authorize the General Manager to Negotiate a Memorandum of Understanding Between the District and Tuolumne County for Funding an Additional Fire Apparatus and Associated Staffing Co-located with the Groveland Community Services District Fire Department, and Related Fire Station Improvements.

Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora

Absent: Director Armstrong

Adjournment

Meeting adjourned at 11:45am.

APPROVED:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

**SPECIAL MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
May 31, 2022
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in a special session on the above mentioned date with Directors Robert Swan Vice President, John Armstrong, and Nancy Mora being present. Also present was General Manager Peter Kampa, Administrative Manager Jennifer Flores, Board Secretary Rachel Pearlman and Operations Manager Luis Melchor.

Call to Order

Director Edwards called the meeting to order at 10:07am.

Directors Edwards and Armstrong absent.

Public Comment

None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of May 31, 2022 through June 30, 2022 Pursuant to Brown Act Provisions

Motion

Director Armstrong moved, seconded by Director Mora and the motion passed by roll call to approve Resolution 19-2022 Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of May 31, 2022 through May 30, 2022 Pursuant to Brown Act Provisions.

Ayes: Directors Swan, Armstrong, and Mora.

Absent: Director Edwards and Armstrong.

The Board convened the meeting at 10:22am.

The Board reconvened the meeting at 10:32am.

Public Input and Consideration of a Preliminary Draft Budget for the Period of July 1, 2022 Through June 30, 2023 and Establish Budget Public Hearing for June 14, 2022 to Consider Adoption of the Budget

Motion

Director Armstrong moved, seconded by Director Mora and the motion passed by roll call to prepare the draft 2022/23 Fiscal Year Budget to include the direction given by this Board in today's meeting and to schedule a public hearing for its consideration and adoption on June 14, 2022.

Ayes: Directors Swan, Armstrong, and Mora.

Absent: Director Edwards and Armstrong.

Adjournment

Meeting adjourned at 12:05pm.

APPROVED:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary



ACCOUNTS PAYABLE CHECK LISTING

May 2022
Fiscal Year 21/22
Board Approval Date _____

Accounts Payable Checks



User: dpercoco
Printed: 6/2/2022 10:48:59 AM

| Check N | Vendor N | Vendor Name | Check Da | Committ | Description | Amount |
|---------|----------|----------------------------------------------|-----------|---------|---------------------------------------------------------------|--------------|
| 21662 | UMP01 | UMPQUA Bank Comm Card Ops | 5/2/2022 | True | April Credit Card Purchases | \$18,311.10 |
| 115849 | OE3 | Operating Engineers Local #3 | 5/6/2022 | True | PR Batch 00001.05.2022 Oper Engin Union Dues | \$400.68 |
| 902459 | CAL09 | CalPers 457 Plan Administrator | 5/6/2022 | True | PR Batch 00001.05.2022 CalPers DeComp | \$1,038.47 |
| 902460 | DCSS | Dept of Child Support Services | 5/6/2022 | True | PR Batch 00001.05.2022 Wage Garnish Child Support | \$205.03 |
| 902461 | EDD01 | EDD - Electronic | 5/6/2022 | True | PR Batch 00001.05.2022 State Income Tax | \$2,532.12 |
| 902462 | FedEFTPS | Federal EFTPS | 5/6/2022 | True | PR Batch 00001.05.2022 FICA Employee Portion | \$16,092.32 |
| 902463 | Orion | Orion Portfolio Solutions | 5/6/2022 | True | PR Batch 00001.05.2022 Orion 457 | \$1,805.00 |
| 902464 | PER01 | Pers - Electronic | 5/6/2022 | True | PR Batch 00001.05.2022 PERS Employer Exp. PEPR | \$10,368.23 |
| 21539 | UB*03060 | Adkison, Jacob | 5/13/2022 | True | Refund Check 015779-000, 19596 BUTLER 01/001 A MW 08/288 | \$195.25 |
| 21540 | All06 | AllStar Fire Equipment, Inc | 5/13/2022 | True | Repair Parts and Installation on SCBAMMR | \$306.11 |
| 21541 | UB*03044 | Anderson, Hannelore | 5/13/2022 | True | Refund Check 009894-001, 19296 OAK GROVE 5/187 | \$12.05 |
| 21542 | BLU01 | Anthem Blue Cross | 5/13/2022 | True | Monthly Group Health Ins. | \$24,662.90 |
| 21543 | ATT02 | AT&T | 5/13/2022 | True | Monthly Cal Net phone service | \$257.35 |
| 21544 | ATTLD | AT&T (Internet) | 5/13/2022 | True | Monthly Fiber Internet-Admin | \$594.52 |
| 21545 | UB*03048 | Berghoff, Charles & Susan | 5/13/2022 | True | Refund Check 011860-000, 12993 Wells Fargo 2/431 M | \$53.48 |
| 21546 | UB*03041 | Bowers, Michael & Suzanne | 5/13/2022 | True | Refund Check 005777-000, 20711 CHAPARRAL 11/51 | \$403.82 |
| 21547 | CAL22 | Cals Engine & Machine | 5/13/2022 | True | Drivers Side Cylinder Head Work for Truck 15 | \$605.08 |
| 21548 | CAR06 | Carbon Copy Inc. | 5/13/2022 | True | Monthly Copier Usage | \$40.18 |
| 21549 | Cin01 | Cintas | 5/13/2022 | True | FirstAid Supplies | \$66.06 |
| 21550 | Cle03 | CleanSmith Solutions | 5/13/2022 | True | Disinfection Services Monthly | \$1,800.00 |
| 21551 | COL03 | Columbia Communications | 5/13/2022 | True | Annual Pager Service May 1,2021 - April 30, 2022 for 588-4411 | \$156.00 |
| 21552 | Con06 | Conifer Communications | 5/13/2022 | True | Internet Service-Quarterly | \$79.80 |
| 21553 | CWEA | CWEA | 5/13/2022 | True | Luis Melchor Plant Maintenance Tech Grade 1 Renewal | \$91.00 |
| 21554 | den01 | De Nora, Water Technologies INC | 5/13/2022 | True | Brine Pump for WTPOSG | \$1,127.92 |
| 21555 | PER05 | Dean Perkins | 5/13/2022 | True | Parts for Waste Water Prime Pump Automation | \$340.88 |
| 21556 | UB*03056 | del Carmen Romero Martinez del Sobral, Luisa | 5/13/2022 | True | Refund Check 016871-000, 19794 PINE MT DR 1/447 | \$138.06 |
| 21557 | UB*03052 | Del Castillo, Cesar & Gerlita | 5/13/2022 | True | Refund Check 016709-000, 20160 LWR SKYRDG 15/93 | \$3.16 |
| 21558 | DEP09 | Department of Forestry & Fire Protection | 5/13/2022 | True | January-March 2022 CalFire Contract | \$212,731.44 |
| 21559 | Doh01 | Doherty Tire of Sonora, Inc. | 5/13/2022 | True | Tire for Car Trailer | \$143.27 |
| 21560 | UB*03058 | Downen, Richard | 5/13/2022 | True | Refund Check 015923-001, 20270 Pleasant View 2/2 | \$55.37 |
| 21561 | DRU01 | Drugtech Toxicology Services, LLC | 5/13/2022 | True | Consortium DOT Tests | \$152.00 |
| 21562 | Du-A01 | Du-All Safety, LLC | 5/13/2022 | True | 9.5 Hours oProfessional Safety Consultation for April 2022 | \$1,425.00 |
| 21563 | EDIS01 | E.D.I.S. | 5/13/2022 | True | Supplemental Health Ins. | \$2,111.27 |

| Check N | Vendor N | Vendor Name | Check Da | Committ | Description | Amount |
|---------|----------|-------------------------------------------|-----------|---------|---------------------------------------------------------------|-------------|
| 21564 | FOO01 | Foothill-Sierra Pest Control | 5/13/2022 | True | Pest Control | \$3,500.00 |
| 21565 | GCS02 | GCSO | 5/13/2022 | True | GCSO Water Bill | \$3,291.62 |
| 21566 | GEN01 | General Plumbing Supply | 5/13/2022 | True | Collections Stock | \$6,971.20 |
| 21567 | Geo01 | GeoAnalytical Laboratories, Inc. | 5/13/2022 | True | Testing Precision Lab Tests, Biosolids Test | \$2,967.00 |
| 21568 | gilb01 | Gilbert Associates, Inc. | 5/13/2022 | True | Monthly CPA Services | \$3,400.00 |
| 21569 | GRA04 | Grainger | 5/13/2022 | True | Tools, WWTP Plumbing repair, rope | \$1,043.91 |
| 21570 | UB*03042 | Guglielmo, Anthony & Bobbie | 5/13/2022 | True | Refund Check 011221-000, 20016 RIDGECREST 13/306 | \$4.23 |
| 21571 | HIT01 | Hi-Tech E V S, Inc | 5/13/2022 | True | Annual Pump Test / Repair | \$999.22 |
| 21572 | Hum02 | Humana Insurance Company | 5/13/2022 | True | Dental Insurance-Monthly | \$2,925.02 |
| 21573 | ind04 | Industrial Electrical Co. | 5/13/2022 | True | Kohler Generators for Lift Stations 8 & 9, LS #7 pump repair | \$61,924.00 |
| 21574 | UB*02979 | Jacinto, John | 5/13/2022 | True | Refund Check 012976-000, 13046 MOKELUMNE 2/205 | \$60.00 |
| 21575 | UB*03049 | Jaser, Harb | 5/13/2022 | True | Refund Check 016490-001, 19223 SALVADOR 5/25C | \$121.19 |
| 21576 | JOE01 | Joe Cover & Sons Inc. | 5/13/2022 | True | Loads of Dirt for Leon Rose Ballfield, Sand/Cutback for Stock | \$4,670.00 |
| 21577 | JOR01 | Jorgensen Co. | 5/13/2022 | True | Fire Extinguisher Service at Fire Department | \$304.95 |
| 21578 | UB*03053 | King-Baughner, Carolyn | 5/13/2022 | True | Refund Check 010228-003, 19995 PINE MT DR 13/246 | \$66.91 |
| 21579 | UB*03047 | Lacey, Josh | 5/13/2022 | True | Refund Check 016497-000, 20876 Mckinley Way 10/74 | \$12.06 |
| 21580 | UB*03051 | Lemay, Trustee, Rosemarie | 5/13/2022 | True | Refund Check 017093-000, 18974 HWY 120 #GROV | \$2,462.62 |
| 21581 | OTL01 | Leonard Otley | 5/13/2022 | True | Reimbursement for CERT Training Supplies | \$140.19 |
| 21582 | UB*03034 | McNair, Shannon & Dan | 5/13/2022 | True | Refund Check 015851-000, 19504 PINE MT DR 1/415 | \$144.99 |
| 21583 | ORS01 | Meghan Orsetti | 5/13/2022 | True | Travel Expenses for SNUG Conference | \$375.51 |
| 21584 | Met03 | Metro Presort | 5/13/2022 | True | Monthly UB Statement Processing | \$4,431.51 |
| 21585 | met02 | Metropolitan Life Insurance Company | 5/13/2022 | True | Monthly LTD Insurance | \$386.49 |
| 21586 | MOO01 | Moore Bros. Scavenger Co., Inc. | 5/13/2022 | True | 30 Yd. Monthly Debris Box Rental & Monthly Garbage service | \$657.36 |
| 21587 | MOT03 | Mother Lode Answering Service | 5/13/2022 | True | Monthly Answering Service | \$268.00 |
| 21588 | MOU03 | Mountain Oasis Water Systems | 5/13/2022 | True | Bottled Water | \$138.50 |
| 21589 | Moy01 | Moyle Paving, Inc. | 5/13/2022 | True | Emergency Water Line Repair on Highway 120 | \$2,457.74 |
| 21590 | UB*03057 | Mullaney, Mark & Jenna | 5/13/2022 | True | Refund Check 016510-000, 20780 CRESCENT WAY 4/18 | \$104.64 |
| 21591 | neu01 | Neumiller & Beardslee | 5/13/2022 | True | Legal Services for March | \$3,175.36 |
| 21592 | UB*03055 | Ong, Peter | 5/13/2022 | True | Refund Check 016014-000, 20132 PINE MT DR 4/136 | \$195.90 |
| 21593 | per04 | Percoco, Ronald | 5/13/2022 | True | Monthly Uniform Laundering & District Building Cleaning | \$2,570.00 |
| 21594 | UB*03061 | Pesusic, Danny | 5/13/2022 | True | Refund Check 015760-000, 20838 Big Foot Circle 4/375 | \$61.49 |
| 21595 | PGE01 | PG&E | 5/13/2022 | True | Monthly Electric Charges | \$806.34 |
| 21596 | SUE01 | Ray Sues Insurance & Invst | 5/13/2022 | True | Retiree Health Insurance | \$3,801.49 |
| 21597 | UB*03054 | Regalia, Kenneth | 5/13/2022 | True | Refund Check 011501-000, 12322 Sunnyside Way 8/11 | \$319.15 |
| 21598 | Rig01 | Right Now Couriers | 5/13/2022 | True | Monthly Courier Service | \$208.80 |
| 21599 | Ron01 | Roni Lynn | 5/13/2022 | True | Social Media Management | \$2,600.00 |
| 21600 | SFPUC | San Francisco Public Utilities Commission | 5/13/2022 | True | Monthly Water Purchase | \$12,221.38 |
| 21601 | UB*03045 | Sanders, Mary Ann | 5/13/2022 | True | Refund Check 006856-000, 19219 FERRETTI RD 5/255 | \$118.59 |
| 21602 | UB*03059 | Seals, Trustee, Craig & Karen | 5/13/2022 | True | Refund Check 015098-000, 12101 HILLHURST 8/191 | \$49.55 |
| 21603 | Sna01 | Snap-on Attn: Kyle | 5/13/2022 | True | Tools for Vehicle Repairs | \$1,903.69 |
| 21604 | SPE03 | Spectrum Chemical Mfg. Corp. | 5/13/2022 | True | Thermo Scientific Nalgene Bottles for WWTP Lab | \$118.68 |
| 21605 | UB*03046 | Thompson, Steven | 5/13/2022 | True | Refund Check 006185-000, 12693 CRESTHAVEN 4/484 Monthly | \$96.62 |
| 21606 | TUO01 | Tuo. Co. Public Power Agency | 5/13/2022 | True | Public Power Purchase | \$16,896.04 |

| Check N | Vendor N | Vendor Name | Check Da | Committ | Description | Amount |
|---------|----------|--------------------------------------------|-----------|---------|----------------------------------------------------------------|-------------|
| 21607 | ULI01 | ULINE, Attn AR | 5/13/2022 | True | Janitorial Supplies/Safety Supplies , 0 & M Safety | \$1,780.75 |
| 21608 | Van01 | VanDyk, Renee | 5/13/2022 | True | Reimbursement for Travel Expenses for SNUG Conference | \$364.54 |
| 21609 | UB*03043 | Wallace, Bruce | 5/13/2022 | True | Refund Check 007275-000, 12926 FIRSTGARROTE 7/119 | \$16.06 |
| 21610 | UB*03050 | Wallace, Bruce | 5/13/2022 | True | Refund Check 012138-000, 12928 1ST GARROTE 7/118 | \$16.06 |
| 21611 | Sprbrk | Springbrook Holding Company LLC | 5/13/2022 | True | Monthly Civic Pay C/C Pmt Fees | \$1,243.40 |
| 21612 | Wells | Wells Fargo Vendor Financial Services, LLC | 5/13/2022 | True | Monthly Lease on Admin Copier | \$359.28 |
| 21613 | am01 | AM Consulting Engineers, Inc. | 5/19/2022 | True | Engineering Fees for April 2022, BC \$5500, Sewer Impr. \$5100 | \$22,666.18 |
| 21614 | UB*03067 | Association, Federal National Mortgage | 5/19/2022 | True | Refund Check 016929-000, 12438 Tannahill Dr 1/59 M/60 | \$31.29 |
| 21615 | UB*03066 | Brodie, Edward & Tonna | 5/19/2022 | True | Refund Check 012405-000, 20791 Nonpareil Way 10/31 | \$95.90 |
| 21616 | BUR01 | Burton's Fire Inc | 5/19/2022 | True | Sensor for Engine #781 | \$311.16 |
| 21617 | UB*03064 | Conn, James | 5/19/2022 | True | Refund Check 014990-000, 20771 Buttercup Circle 4/300 | \$48.08 |
| 21618 | CWEA | CWEA | 5/19/2022 | True | Zach Pacheco CWEA CSM I Certification, Travis Deutsch Renewal | \$283.00 |
| 21619 | Data Sup | Data Support Company | 5/19/2022 | True | Furnace Filters for WWTP Lab | \$1,773.00 |
| 21620 | DIS01 | Dish Network | 5/19/2022 | True | Satellite TV for FD | \$60.66 |
| 21621 | FP Mail | FP Mailing Solutions | 5/19/2022 | True | Monthly Postage Machine Rental | \$213.95 |
| 21622 | GCS01 | GCS D Petty Cash | 5/19/2022 | True | Office Supplies | \$13.39 |
| 21623 | Geo01 | GeoAnalytical Laboratories, Inc. | 5/19/2022 | True | Lab Tests | \$151.00 |
| 21624 | GRA04 | Grainger | 5/19/2022 | True | Shop Tools, Parts for Backflow Test Kit | \$68.24 |
| 21625 | GRE07 | Green Dot Transportation Solutions | 5/19/2022 | True | Hetch Hetchy ATP Grant Plan | \$3,690.00 |
| 21626 | Gre06 | Green Rubber-Kennedy Ag | 5/19/2022 | True | Parts For Temporary Odor Control Units, Air Scrubber | \$1,506.47 |
| 21627 | UB*03069 | Grevemberg, Neil & Sally | 5/19/2022 | True | Refund Check 015196-000, 19982 DUNN CT 1/261 | \$124.71 |
| 21628 | H&S | H & S Parts and Service | 5/19/2022 | True | Parts to Repair Dump Truck #68622 | \$136.99 |
| 21629 | HAC01 | Hach | 5/19/2022 | True | Chemicals for Water and WWTP Labs | \$701.50 |
| 21630 | UB*03074 | Harrison, Trustee, Sandra | 5/19/2022 | True | Refund Check 007744-000, 21038 Hemlock St. 12/245 MW 246 | \$1,904.63 |
| 21631 | Hum02 | Humana Insurance Company | 5/19/2022 | True | June Dental Insurance-Monthly | \$2,925.02 |
| 21632 | JSW02 | J.S. West Propane Gas | 5/19/2022 | True | Propane | \$984.60 |
| 21633 | UB*02979 | Jacinto, John | 5/19/2022 | True | Refund Check 012976-000, 13046 MOKELUMNE 2/205 | \$60.00 |
| 21634 | UB*03071 | Janakes, Jeff & Denise | 5/19/2022 | True | Refund Check 015717-000, 20712 Rising Hill 3/331 & 332 | \$249.55 |
| 21635 | CUR01 | L. N. Curtis & Sons | 5/19/2022 | True | Air Lift System | \$9,008.09 |
| 21636 | UB*03070 | LLC, Cash Offers | 5/19/2022 | True | Refund Check 017296-000, 13100 WELLS FARGO 2/412 | \$132.01 |
| 21637 | Met03 | Metro Presort | 5/19/2022 | True | Monthly UB Statement Processing | \$1,860.75 |
| 21638 | MIS02 | MiscoWater | 5/19/2022 | True | Spare Parts Kit for WTP Lime Pump Rebuild | \$529.52 |
| 21639 | MOD03 | Modesto Steel | 5/19/2022 | True | Parts for Trailer Repair | \$624.38 |
| 21640 | UB*03068 | Morine, Michael | 5/19/2022 | True | Refund Check 005568-000, 19691 BUTLER WAY 8/139 | \$86.88 |
| 21641 | UB*03063 | Nemetz, Maggie | 5/19/2022 | True | Refund Check 009773-000, 20717 Nonpareil Way 4/146 | \$220.23 |
| 21642 | UB*03062 | Palmer, Sonja | 5/19/2022 | True | Refund Check 006493-002, 18976 DIGGER PINE 7/240 | \$73.76 |
| 21643 | pml01 | PML Hardware & Supply Inc. | 5/19/2022 | True | Monthly Hardware supplies | \$649.90 |
| 21644 | PRE06 | Precision Enviro-Tech | 5/19/2022 | True | LabTests | \$4,016.75 |
| 21645 | RLR01 | R.L. Righetti Enterprises, Inc. | 5/19/2022 | True | Parts to Repair Engine #781 | \$482.36 |
| 21646 | Safety-K | Safety-Kleen Systems, Inc. | 5/19/2022 | True | Shop Parts Cleaner Service | \$613.29 |
| 21647 | SIE03 | Sierra Motors | 5/19/2022 | True | Parts for Truck #15 Repair , Truck #27 repair parts | \$1,619.46 |
| 21648 | Sna01 | Snap-on Attn: Kyle | 5/19/2022 | True | Tools for Shop | \$128.70 |
| 21649 | son12 | Sonora Ford | 5/19/2022 | True | Parts to Repair Truck #17 | \$600.59 |

| Check N | Vendor N | Vendor Name | Check Da | Committ | Description | Amount |
|---------|----------|----------------------------------------------------|-----------|---------|-----------------------------------------------------------|--------------|
| 21650 | SPE03 | Spectrum Chemical Mfg. Corp. | 5/19/2022 | True | Supplies for WWTP | \$211.63 |
| 21651 | Sta15 | Staples Credit Plan | 5/19/2022 | True | Office Supplies | \$200.79 |
| 21652 | SWR02 | SWRCB | 5/19/2022 | True | Shane Sawyer Treatment I Certification | \$55.00 |
| 21653 | TRO01 | Trotter Welding & Steel Supply | 5/19/2022 | True | Parts to Repair/Fabricate Fenders on Car Trailer | \$467.44 |
| 21654 | UB*03073 | Trust dtd 10/26/2004, The Massman Revocable Living | 5/19/2022 | True | Refund Check 016760-000, 19485 FERRETTI 6/200 | \$51.94 |
| 21655 | TWO1 | Two Guys Pizza | 5/19/2022 | True | Concession Supplies for Movies in the Park | \$283.81 |
| 21656 | Ver03 | Verizon Wireless 7706 | 5/19/2022 | True | Monthly Auto Dialers | \$121.28 |
| 21657 | UB*03072 | Wallace, Dennis | 5/19/2022 | True | Refund Check 016153-001, 20825 Big Foot Circle 4/383 | \$32.28 |
| 21658 | WRT01 | Wallace, Robert & Todd | 5/19/2022 | True | Adventure Park Improvement Project Through May 1, 2022 | \$3,190.62 |
| 21659 | Watt01 | Watts Regulator Company | 5/19/2022 | True | Chemicals for Water Treatment Plant Labs | \$341.12 |
| 21660 | UB*03065 | White, Donald | 5/19/2022 | True | Refund Check 015243-001, 19383 PINE MT DR 1/38 | \$236.05 |
| 115850 | OE3 | Operating Engineers Local #3 | 5/23/2022 | True | PR Batch 00002.05.2022 Oper Engin Union Dues | \$400.68 |
| 902465 | CAL09 | CalPers 457 Plan Administrator | 5/23/2022 | True | PR Batch 00002.05.2022 CalPers Def Comp | \$1,038.47 |
| 902466 | DCSS | Dept of Child Support Services | 5/23/2022 | True | PR Batch 00002.05.2022 Wage Garnish Child Support | \$205.03 |
| 902467 | EDD01 | EDD - Electronic | 5/23/2022 | True | PR Batch 00002.05.2022 State Income Tax | \$2,542.17 |
| 902468 | FedEFTPS | Federal EFTPS | 5/23/2022 | True | PR Batch 00002.05.2022 Federal Income Tax | \$15,745.65 |
| 902469 | Orion | Orion Portfolio Solutions | 5/23/2022 | True | PR Batch 00002.05.2022 Orion 457 | \$1,805.00 |
| 902470 | PER01 | Pers - Electronic | 5/23/2022 | True | PR Batch 00002.05.2022 2nd Tier PERS | \$10,471.60 |
| 21663 | AIR01 | Airgas USA, LLC | 5/31/2022 | True | Shop Tools | \$124.50 |
| 21664 | BLU02 | Anthem Blue Cross | 5/31/2022 | True | Insurance D. Beaudreau | \$1,133.85 |
| 21665 | ATT02 | AT&T | 5/31/2022 | True | Monthly Cal Net phone service | \$326.60 |
| 21666 | ATT03 | AT&T | 5/31/2022 | True | Monthly Internet Uverse | \$479.40 |
| 21667 | ATILD | AT&T (Internet) | 5/31/2022 | True | Monthly Fiber Internet-Admin | \$594.52 |
| 21668 | C-S | C-S Mobile Smoke Test | 5/31/2022 | True | Smoke Testing on Diesel Vehicles | \$500.00 |
| 21669 | CWEA | CWEA | 5/31/2022 | True | Shane Sawyer Technical Certification Program Grade I Cert | \$180.00 |
| 21670 | FOO01 | Foothill-Sierra Pest Control | 5/31/2022 | True | Pest Control | \$171.00 |
| 21671 | met02 | Metropolitan Life Insurance Company | 5/31/2022 | True | Monthly LTD Insurance | \$484.17 |
| 21672 | Oreil | O'Reilly Auto Parts | 5/31/2022 | True | January 22 Auto Parts | \$657.37 |
| 21673 | ser01 | ServiceMaster | 5/31/2022 | True | 2G WTP Insulation and Building Cleaning | \$7,321.39 |
| 21674 | Sie17 | Sierra Instant Printing | 5/31/2022 | True | 50 Dog Park Permits | \$28.02 |
| 21675 | TIR01 | The Tire Shop | 5/31/2022 | True | Mount and Balance CERT Ambulance Tires | \$50.00 |
| 21676 | UNI05 | Univar Solutions | 5/31/2022 | True | Chemicals for Water and Wastewater Plants | \$2,434.58 |
| | | | | | Direct Deposit Payroll for May | \$83,375.48 |
| | | | | | Total May Accounts Payable | \$644,964.38 |



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Jennifer Flores, Administrative Services Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 4D: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of June 14, 2022 through July 12, 2022 Pursuant to Brown Act Provisions

RECOMMENDED ACTION:

I move to approve Resolution 20-2022 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of June 14, 2022 through July 12, 2022 Pursuant to Brown Act Provisions.

BACKGROUND:

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
 - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
 - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Resolution 20-2022

RESOLUTION 20-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD JUNE 14, 2022, TO JULY 12, 2022, PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

WHEREAS, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

WHEREAS, the Board of Directors does hereby find that a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Groveland Community Services District, this 14th day of June 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____



BOARD MEETING AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: Jennifer Flores, Administrative Services Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 5A. Adoption of a Resolution Approving Implementation of the Previously Authorized Sewer Rate Increase for the Fiscal Year 2022/23

RECOMMENDED ACTION:

Staff recommends the following action:

I Move to Adopt Resolution 21-2022 Approving Implementation of the Previously Authorized Sewer Rate Increase for the Fiscal Year 2022/23

BACKGROUND:

The Board approved the Sewer Rate Study Report prepared by Bartle Wells and Associates in August 2018 and implemented the initial rate increase in September 2018. The Board has implemented each subsequent rate increase every year thereafter. The Board has the option to implement the fifth and final sewer rate increase as recommended in the rate study report if it chooses which would take effect July 1st 2022. The scheduled increase is 3% and is reflected the attached chart.

A new sewer rate study has been budgeted for in the upcoming FY 2022-23 budget.

ATTACHMENTS:

1. Resolution 21-2022
2. Sewer Rate Increase Billing Insert

FINANCIAL IMPACT:

Increased revenue for the Sewer Fund.

RESOLUTION 21-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING IMPLEMENTATION OF THE PREVIOUSLY AUTHORIZED SEWER RATE INCREASE FOR THE FISCAL YEAR 2022/23

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District Board of Directors adopted Resolution 22-18 which approved increased sewer rates to fund the increasing cost of sewer service operations, infrastructure replacement and improvements and the development of reserves through 2023, as presented in the Bartle Wells Associates Sewer Rate Study Report; and

WHEREAS, the Board has annually approved implementing the sewer rate increase as stipulated in the Study Report since its adoption in 2018; and

WHEREAS, annual rate increases are required for the District to remain fiscally solvent, to meet revenue objectives set to fund system improvement projects and to meet grant and loan requirements, to moderate the amount of future rate increases and address annual inflation of operating expenses.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve implementation of the previously authorized sewer rate increase for the fiscal year 2022/23 as detailed below:

| New Rate Structure Effective July 1, 2022 | |
|-------------------------------------------|------------------|
| | 2022/2023 |
| Residential | 3% |
| Monthly Fixed Charge | \$88.68 |
| Debt Service Charge - PML | \$20.42 |
| Volume Charge (\$/gal) | \$0.01166 |
| | |
| Commercial | 3% |
| Monthly Fixed Charge | \$88.68 |
| Debt Service Charge - PML | \$20.42 |
| Volume Charge (\$/gal) | \$0.01872 |

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 14, 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____

FY 2022-2023 Sewer Rate Increase

On June 14, 2022, the GCS D Board of Directors voted to implement the next scheduled sewer rate increase (3%) that will take effect with the July 2022 billing. The new sewer rates are reflected in the chart below. There was no increase to the water rates.

New Rate Structure Effective July 1, 2022

Sewer

| | 2022/2023 |
|---------------------------|------------------|
| Residential | |
| Monthly Fixed Charge | \$88.68 |
| Debt Service Charge - PML | \$20.42 |
| Volume Charge (\$/gal) | \$0.01166 |
| | |
| Commercial | |
| Monthly Fixed Charge | \$88.68 |
| Debt Service Charge - PML | \$20.42 |
| Volume Charge (\$/gal) | \$0.01872 |



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Jennifer Flores, Administrative Services Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 5B: Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

RECOMMENDED ACTION:

I move to approve Resolution 22-2022 Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Trainings, and other Approved Events

BACKGROUND:

The Board of Director's Policy Manual states that, "*Members of the Board of Directors shall receive a Director's Fee for each "meeting day", with a maximum of six meeting days per month. The fee shall be annually established by the Board at the first regular meeting in July.*"

The Board voted in August of 2019 to increase it's per day of service compensation from \$50 to \$75 and on August 10, 2021 the compensation went from \$75 to \$100. CSD Law in Government Code Section 61047 establishes a maximum of \$100 for "each day of service" and then up to a 5% inflator each year thereafter. It also provides that no member may receive compensation for more than 6 days of service (aka \$600 maximum).

Most districts with a budget the size of GCSB compensate directors at the maximum rate allowed by law. Before the Board today for consideration is whether or not they would like to adjust Board member compensation up by 5% for the 22/23 fiscal year.

FINANCIAL IMPACT

If the Board decides to adjust its compensation by the 5% maximum inflator allowed under CSD Law, the monthly per meeting fee will increase from \$100 to \$105 for each day of service.

Resolution No. 22-2022

RESOLUTION ESTABLISHING BOARD MEMBER REMUNERATION, IN ACCORDANCE WITH DIRECTOR'S POLICY 10.3, FOR ATTENDANCE AT BOARD MEETINGS, TRAINING, AND OTHER APPROVED EVENTS

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Board of Directors Policy Manual establishes that Directors shall receive a fee for each day of service;

WHEREAS, the policy also states that the fee shall be annually established by the Board at the first meeting in July;

WHEREAS, Board member remuneration was increased to \$100 in August 2021, the maximum allowed under CSD Law Government Code Section 61047;

WHEREAS, if the Board so desires, per CSD Law Government Code Section 61047, it may increase the Director fee by up to a 5% inflator each year thereafter;

WHEREAS, the law provides that no member shall receive compensation for more than six (6) days of service.

THEREFORE BE IT RESOLVED,

1. The Board of Directors hereby sets Board Member remuneration to increase by a ___% inflator for Fiscal Year 2022/23.

PASSED AND ADOPTED by the Board of Directors of the Groveland Community Services District on June 14, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 6A: Adoption of a Resolution Approving the FY 2022-2023 Final Budget including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart

RECOMMENDED ACTION:

Staff recommends the following action:

I Move to Adopt Resolution 23-2022 Approving the FY 2022-2023 Final Budget including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart

BACKGROUND:

Before the Board today is the proposed final draft FY 2022-23 District budget, which reflects the changes that were directed by the Board to be made at their May 31, 2022 workshop. Those changes include increasing the annual employee COLA to the amount reflected in the Western Region CPI, which is 8.7%, in addition to increasing the Fire Fund Operating Budget by \$40,000 for a Fire Tax Study.

The Appropriations Limit was produced by Gilbert and Associates May 20th and has been published on the website, along with the draft version of the proposed final budget. The public hearing notice for consideration of adoption at today's meeting was published in the Union Democrat as required by law on May 27, 2022.

Staff has prepared a budget memo that has been provided as an attachment and should be referred to for more detailed information regarding the development of the proposed final FY 2022-23 budget.

ATTACHMENTS:

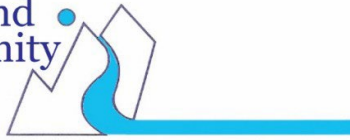
1. Budget Preparation Memorandum
2. Proposed Draft FY 2022-2023 Budget
3. Appropriations Limit

4. Investment of District Funds Policy
5. Miscellaneous Fee Schedule
6. Employee Salary Schedule
7. Organizational Chart
8. Resolution 23-2022



FY 2022-23 Budget Memorandum





June 14, 2022

1 BUDGET OVERVIEW

1.1 PURPOSE

We are pleased to present to the Board of Directors the final draft 2022/2023 fiscal year budget, which will be described in detail in this budget memorandum. The intent of this document is to describe, in narrative terms, how the budget is planned to support accomplishment of Board goals and management objectives. We provide background on how management is approaching budget preparation, to describe what the budget will and will not contain, changes to be made or expected in operations and administration, infrastructure improvements and other capital investments proposed. After Board review and direction today, a final version of this memo will become the budget narrative that supports and explains the final budget for the benefit of the Board and public. The Budget Memorandum also serves as a foundation for financial continuity and stability through changes in Boards and management into the future.

1.2 TRANSPARENCY

The development of the small public agency budget is as much an exercise in public outreach and education as it is in finance and fiscal accountability. Effective special district budgets tie directly to management goals and objectives, are simply presented and easily understood by the average District service customer. Budgets containing every line item to be purchased are not realistic or necessary in our public service environment, where our revenue is very predictable but our expenses can vary widely due to weather, regulations, natural disasters, critical equipment failure or pandemic. Therefore, this budget is presented with individual line items summarized into functional categories in each service, including:

- Salaries, benefits and pension liabilities
- Operating expenses such as equipment, vehicles, system/building maintenance and repair
- Outside (contractual) services
- Other expenses such as utilities, training, certification
- Leases and debt service (loan) payments
- Capital outlay (projects and equipment with a value of over \$5000 and useful life of greater than three years)

These expense categories are easily understood by the layperson and prepared for the Board and public to understand how much we spend on employees and the cost change from year to year; the amounts invested in infrastructure and equipment replacement, the cost of loans, contracted services and maintenance.

To provide a basis of budget understanding, the assumptions, criteria and procedures of budget development are articulated in this memorandum to offer the reader with the background necessary to comprehend the methodology used and performance to budget within the year currently coming to a close; as well as the ability to transition into the upcoming budget year with the information necessary to identify trends, financial red flags, budget influences and other factors. The budgeting exercise is therefore used as a vehicle to increase financial transparency and accountability.

1.3 ACCOUNTABILITY

Budgeting is also a management tool used to continuously refine financial accounting methods to evaluate the impact of delivering various levels of public services. For example, we need to be able to not only quickly recognize when we have underestimated cost for materials and supplies; we should also have the ability to know whether it was maintenance, state permits or salaries that produced the cost overrun. This provides the Board with the ability to uphold their fiscal responsibilities; seeking clarification, considering budget amendments and/or evaluating options to increase revenue or reduce expense. The budget also lays out the annual expenditure plan that directly ties to and supports the service rates charged. Performance within the budget, accomplishing the District's goals, setting aside reserves for infrastructure and operations provides a measurement of financial success.

1.4 SERVICES PROVIDED

In accordance with [California Government Code Section 61100](#), The District is authorized by the Local Agency Formation Commission (LAFCO) to provide the following services (active powers):

- Water
- Sewer
- Fire
- Park/recreation including Community Centers

1.4.1 Water Service

In accordance with permits issued by the State Department of Public Health, the district provides potable water treatment and distribution service to approximately 3300 connections from Big Oak Flat through Groveland and Pine Mountain Lake. The also provides fire hydrants and stored water for firefighting purposes. The cost of delivering water services is funded 100% by water system user charges and fees. Some infrastructure improvements are funded by state and federal grants, and the district expends much effort to maximize available grants. Grants are very competitive and can take one to five years to complete the application and receive a funding contract. All water system infrastructure grants pay on a reimbursement basis; in other words we must have the cash to pay the contractor, then request reimbursement from the state, which can take two to six months for payment. In funding all of our services, grants are NOT available to pay the cost of staff, chemicals, power, fuel or any other normal operating cost; or to waive or reduce fees or charges for low income, seniors, etc. Some Covid-19 related funding is now available through the state budget to pay the cost of water bill arrearage for low income customers.

1.4.2 Sewer Service

In accordance with permits issued by the State Regional Water Quality Control Board, the district provides wastewater collection, treatment and recycling services to approximately 1550 connections from Big Oak Flat through Groveland and Pine Mountain Lake. As with water service, the cost of

delivering wastewater services is funded 100% by sewer system user charges and fees, and some infrastructure improvements are funded by state and federal grants.

1.4.3 Fire Services

The district fire department provides fire suppression and protection, emergency response, emergency medical, rescue and hazardous materials response services within the district boundaries and surrounding areas under mutual aid agreements. The fire department is funded entirely with ad-valorem property tax dollars received by the District (not a special tax or assessment). The District typically allocates 92% of the total property tax received to fund the fire department. Prior to 2012 when it expired, the District also had a property assessment in place that generated approximately \$250,000 annually. A special tax measure on the 2012 and 2021 ballot failed, and the department has only property taxes remaining, coupled with small amounts of reimbursements for equipment used on state fires. Grants are available for some projects and programs, such as new fire safety and inspections; but not to cover permanent staffing or operating expenses such as fuel.

The GCSD fire department has no direct employees and is staffed under contract with CAL FIRE. Two CAL FIRE firefighters are on duty at the District station 24x7 and the fire engines and all equipment in the station are owned and maintained by GCSD. During the fire season, the CAL FIRE station on Merrell Road is also staffed with a minimum of two full time firefighters at state expense. During non-fire season (typically November – April), Tuolumne County funds the cost for these two full time staff to remain at the CAL FIRE station to respond to District emergency calls under mutual aid. District maintenance and administrative staff are responsible for fire department equipment and buildings, finances, planning, communication, contracts and other management matters. Please see the [2020 Fire Department Master Plan](#) which outlines concerns with the low level of staffing and funding available to support the fire department.

In response to the fire department financial deficiencies identified by the District and in the fire master plan, the District and Tuolumne County initiated the formation up the Tuolumne County Fire Authority (TCFA) in early 2021, for the purpose of providing a means to place a special tax on the ballot on June 8th 2021 to fund fire services in most of the county. Unfortunately, the tax measure known as “Measure V” failed. In May of 2022, the county approached the District with a proposal to bring additional resources and enhanced service to the Groveland area via a partnership and co-location at the District Fire Station 78. District management is currently in the process of working with county staff on an agreement in the form of an MOU for this arrangement.

1.4.4 Park Services

The District owns and operates Mary Laveroni Park and all of its amenities, as well as the dog park and Leon Rose Ballfield. The District also provides limited recreational programs run by volunteers such as Movies in the Park. The park operation is funded by the remaining 8% of the ad-valorem property taxes and a small amount of facility rental fee revenue. Competitive grants are occasionally available to build new amenities and replace infrastructure, buildings and related equipment. As with the Fire Department, the park services also share maintenance and administrative staffing with all other services. With increasing maintenance costs at the park and very small increases in property tax revenue, amenities such as Leon Rose Ballfield can only be opened to the public if operated and maintained by volunteers. The District has a goal of increasing partnerships and revenue-generating amenities at its parks.

1.5 SERVICE LEVELS

Special districts are truly the most responsive vehicle in which to respond to a community's service provision needs. In some cases, a district is formed to provide a single public service such as water or wastewater, and in others such as GCSD, a district is formed to provide multiple public services, tailored at a level specific to the needs of the community. Considering these differences, it is important to understand the fact that some of our service levels are fixed by law or state/federal regulations and we must comply with these regardless of the impacts on the budget. Other service levels are at the discretion of the district through its Board of Directors; and considering public input as further described below.

1.5.1 Mandatory Service Level Example

The Local Agency Formation Commission (LAFCO) Resolution that formed GCSD assigns to us the responsibility to provide water and sewer services; which must be delivered in a manner that protects public health and safety, and in strict compliance with State and Federal Permits, regulations and laws. We have an obligation to provide our community with safe drinking water. We are mandated to comply with Safe Drinking Water laws and requirements, and if we do not, the state will levy steep fines, penalties and expensive/unplanned improvement requirements. Pleading that the District or its customers cannot comply with OSHA laws, Safe Drinking Water or Clean Water Act requirements because we do not have enough money, have high unemployment and low household income in the community; will not relieve the District of the fines or enforcement plus the requirement to be in compliance with laws. Also, as community members responsible for healthy drinking water, our staff and management will not allow customer water quality to suffer due to budget cuts.

The District Board and management have NO flexibility when it comes to providing service in compliance with these requirements, no matter how costly. Therefore, management will budget for compliance including ensuring an adequate staff of state certified operators, mandated training, chemicals, reliable pumps, controls, monitoring equipment, reliable vehicles and equipment and safety equipment. Qualified, certified staff do not come cheaply as they are in high demand in the region, state and country and the employment market is very competitive with high paying agencies such as the valley irrigation districts and City/County of San Francisco at its Hetch Hetchy facilities. We also budget for consultation with qualified engineers to ensure we are operating in accordance with current industry practices and in the most cost effective manner possible. All water and sewer utility and treatment facility construction must meet strict state standards, and District contractors must by state law be paid Prevailing Wage, which typically adds up to 30% to a project cost over what a private citizen pays for the same construction work.

1.5.2 Discretionary Service Level Example

Fire and Park services are examples where we have the discretion to set service levels. With regard to parks, if we own and operate them, certain less onerous mandatory requirements apply, including:

- To reduce liability, we must maintain for public safety. We can, and will be sued for a dangerous or defective condition of public property
- We must comply with all handicapped accessibility requirements for facilities and buildings
- Playgrounds must be constructed and maintained in compliance with the Handbook for Public Playground Safety
- We must comply with public contracting requirements such as payment of prevailing wage; CEQA and non-discrimination requirements

However, if we have no money available to operate a baseball field, replace a leaky roof, replace a broken refrigerator, irrigate or mow the lawn, stripe the parking lot, or keep the skate park open when

the concrete fails; there is no requirement in law to provide for these. Therefore, as unpopular as it may be, if there is no money, the District can budget \$0 for water and \$0 for power, close and lock buildings and stop mowing the lawn.

In the example above, the District does have the ability to propose the adoption of a funding measure, such as a property assessment or special tax, that if approved by the voters can be used to maintain services at a current level or improve them to the level desired by the community. Once a funding measure is approved, law requires that those funds can only be spent on the services and improvements for which they were approved by the voters. The District is currently actively seeking grant funds to increase the park amenities that can be reserved and rented by the public; thereby increasing revenue for the parks department.

In a very high fire hazard zone like the GCSD service area, one would assume that having a local fire department would be mandatory; however this is not the case. If the district budget and revenue will not support the cost of operating a fire department, the Board can choose to petition the Local Agency Formation Commission (LAFCO) to stop providing the service. The District could choose to terminate its Schedule A contract with CAL FIRE and have only a volunteer department, when and if personnel were available. While providing fire services whether volunteer or through CAL FIRE, strict state mandated procedural, training, safety and documentation requirements exist and must be followed. Obviously having no fire department or a volunteer only department would have a negative effect on property insurance and safety throughout the district and region. Providing and receiving mutual aid and responding to emergencies outside the district boundaries is also at the discretion of the GCSD Board.

1.6 GENERAL BUDGET DEFINITIONS

1.6.1 Administrative Expenses

All administrative, or overhead expenses are presented in their own category on page 5 of the [District-Wide Budget](#) for transparency and evaluation purposes. The salary and benefits of office staff, management, office expense, insurance, board expenses and other basic, foundational costs incurred to administer the affairs of the District, regardless of the services provided, are accounted for in the administrative expense. As a standard accounting practice in local government, administrative expense is either funded by allocation of property tax dollars, or distributed to the various services provided, at an allocation percentage based on the level of administrative effort that goes into delivering the respective service.

Continuing in 2022/23, it is recommended that GCSD allocate the administrative expenses to each of its service funds based on an appropriate percentage of benefit derived. The administrative overhead is allocated to water and sewer services proportionally based on the numbers of customers served. The proportional share of administrative expenses paid by park and fire services are based on the estimated level of administrative effort to manage the respective services and meet the goals of the Board.

1.6.2 Revenue

1.6.2.1 Taxes and Assessments

- **Property Taxes – Current Secured:** A portion of the ad valorem (value based) property taxes that are levied, collected and appropriated by the County to the District for all secured property within the Groveland Community Services District service area. This tax is secured by a lien on real property and are subject to 1% of market value limitations of Proposition 13. The

Board of Directors has the discretion to allocate ad valorem property taxes to any and all legitimate expenses of the District. Historically, the District has allocated all ad valorem taxes received to the Fire and Park services.

- **Property Taxes – Current Unsecured:** A portion of the ad valorem (value based) property taxes that are levied, collected and appropriated by the County to the District for all unsecured property with the District’s service area. The term “unsecured” simply refers to property that is not secured real estate such as a house or parcel of land which is currently owned. In general, unsecured property tax is either for business personal property (office equipment, owned or leased), boats, berths, or possessory interest for use of a space.
- **Assessments** (In our case also referred to as Bonds): A levy or charge upon real property by an agency for a special benefit conferred upon the real property that is subject to Proposition 218.

1.6.2.2 *Service Charges*

Property related charges imposed for a property related service. Article XIII D of the California constitution determined that water and wastewater are property related services subject to the ratemaking procedures of Proposition 218 (1996).

- **Water Service Charge:** Fees collected to recover the cost of providing water service and potable water to District customers. The fixed charge or “base rate” is levied on a monthly basis to keep the water system in a “ready to serve” condition.
- **Wastewater Service Charge:** Fees collected to recover the cost of wastewater collection, treatment and disposal services to District customers. The fixed charge or “base rate” is levied on a monthly basis to keep the wastewater system in a “ready to serve” condition.
- **Variable Rates:** the dollar amount charged per unit of water consumed and/or sewage discharged based on meter readings

1.6.2.3 *Fees*

Miscellaneous set fees such as late fees, door notice fees, hydrant meter rental, hookup fees, reconnection fees, property transfer fees and returned check fees. All fees are charged related to actions or non-actions specific to a customer’s water or wastewater account, for facility rentals and other administrative processes. Government Code § 61115(a)(1) provides that the District Board of Directors can, by ordinance or resolution, establish fees for the services and facilities that the District provides. All such fees must be reasonably related to the service provided. The fees cannot be used as a source of “general revenue” for the District. The District has adopted a Miscellaneous Fee Schedule which contains the various charges for extra services provided by the District.

1.6.2.4 *Grants & Donations*

Various grants or donations received for specific purposes or areas. Grants are only included in the budgeted revenue if a grant agreement is in place and the receipt of the grant revenue can be certainly expected within the fiscal year. Grant revenue may be listed as contingent if there is a reasonable expectation that the money will be received to offset a particular expense.

1.6.2.5 *Other Revenue*

- **Strike Team and Equipment Rental Revenue:** Income received from the State of California and Federal Government to reimburse the District for expenses related to responding to a request for mutual aid to fight wildfire (Strike Team). This is applicable to the fire fund only.
- **Lease Revenue:** Income received from the rental of District property, equipment or buildings.
- **Cell Tower Rental:** Income received from the rental of District property to telecommunications companies for the location of cellular and data transmission facilities.

- **Sale of Assets:** Monies received from the sale of buildings, vehicles, land or equipment owned by the District.
- **Interest Revenue:** Interest earned on investment of District funds, such as Money Market accounts or LAIF.

1.6.3 General Expenses

- **Salaries:** Costs associated with compensation paid to employees and interns of the District including regular pay, overtime, standby, vacation, sick, strike team, cell phone stipend, uniform allowance, and intern stipends.
- **Benefits:** Costs associated with all fringe benefits and payroll related expenses for District employees. Costs include payroll taxes, retirement contributions, health/vision/dental insurance premiums, and workers compensation insurance premiums.
- **OPEB/Pension Liability:** Other Post-Employment Benefits (OPEB) reflects the cost of pre-funding medical benefit costs which will be provided to current vested employees (hired prior to 2013) upon retirement. Employees hired after 2016 do not receive District payment of medical insurance in retirement. Those hired between 2013 and 2016 receive retiree medical insurance based on a vesting schedule (years of service). This annual payment, which is calculated based on an actuarial valuation, is deposited into a specific (interest earning) trust fund intended to reduce and control future retiree medical insurance costs. Pension liability is the amount of estimated payments to fund the deficit in the District's retirement account with CalPERS.
- **Retiree Medical:** The direct cost of medical insurance premiums for existing retired employees that receive this benefit in which they are vested.
- **Equip, Auto, Maint, & Repairs:** This category of costs includes maintenance and repair of equipment, facilities, and vehicles; fuel; safety supplies and equipment; new equipment purchases with a purchase price of less than \$5,000 per item; personal protective equipment; landscaping and janitorial services.
- **Outside Services:** Costs from professional outside consultants/service providers including public outreach, human resources, auditing, legal, engineering, medical, janitorial, lab services, and IT service providers.
- **Other:** Other costs consist of state permits, utilities, phone and communication expenses, property and liability insurance, training, conferences, travel, certifications, public education materials, software licenses and maintenance.
- **Cost of Water** - In the water fund, the purchase of water from SFPUC and tunnel outage related costs.
- **Debt Service:** The amount of (loan) principal and interest due during the fiscal year on debt incurred for previous capital improvement purchases/projects.
- **Capital Outlay:** Assets or improvements with a cost of \$5000 or more and a useful life that is longer than three years. The cost of engineering, materials, supplies, permits and construction contracting is included with the cost of each project.

1.6.4 Reserves

Fund balances/net assets set aside to meet known and estimated future obligations and to ensure available cash for normal operations. Reserves are typically established based on improvements identified in adopted capital improvement plans and master plans. Reserves are shown as both an expense (where a certain amount of cash is set aside) and a revenue (Transfer in) to fund a project or purpose for which they are set aside.

1.7 2021/22 BUDGET PERFORMANCE AND ACCOMPLISHMENTS

The projected fiscal year end for 2021/22 total operating revenue and operating expenses for each fund is summarized below:

| WATER | AMOUNT | SEWER | AMOUNT |
|-------------------------------|-------------|-------------------------------|-------------|
| Revenue | \$2,773,838 | Revenue | \$2,303,520 |
| Expenses | \$2,548,983 | Expenses | \$1,802,961 |
| Revenue Over (Under) Expenses | \$224,855 | Revenue Over (Under) Expenses | \$500,559 |

| FIRE | AMOUNT | PARK | AMOUNT |
|-------------------------------|-------------|-------------------------------|-----------|
| Revenue | \$1,136,027 | Revenue | \$160,449 |
| Expenses | \$1,196,283 | Expenses | \$132,925 |
| Revenue Over (Under) Expenses | \$60,256 | Revenue Over (Under) Expenses | \$27,524 |

Investing in Capital Assets – July 1, 2021 – June 30, 2022

As has been the trend the last several years, the District continues to make significant progress towards capital improvements and is projected to complete approximately \$3,940,334 in infrastructure improvement projects and equipment purchases by fiscal year end funded with dollars generated from customer rates, state grants and reserves. The capital projects completed in FY 2021/22 are listed below and financial detail included in the [Capital Outlay Budget](#) sheet attached to this memo:

Building and Infrastructure

STP Blower & Generator Room Rehab Project

This project will start May 2022 and consist of painting the exterior of the Chemical shed, Admin/STP Generator room, STP Blower Room and the installation of new AC unit to the Blower room. The replacement of the existing Blower room door is behind schedule and might be pushed into 2022/23 fiscal year.

Highlands Booster Pump Rebuild

This pump allows us to move water from Tank #1 to Tank #5; the repair of this pump consisted of disassemble & inspection, housing; shaft; wear ring repair, dipped, baked winding, test & paint.

Totaling: \$3,995.65

Big Creek/2G Clearwell, Butler Way Rehabilitation Project

This project has spanned over two fiscal years and is expected to be completed in 2022/23 fiscal year.

Totaling \$1,290,906.62

Ballfield Water Line Project

This project replaced approximately 300 Ft of 6" water main that had multiple failures/repairs over the past few years. The new water line was installed to the District's current standards, which will provide adequate water with minimal interruptions for the next 20+ years.

Totaling \$12,735.15

New Trimble R2

The new Trimble R2 unit helps streamline the process of capturing GIS data, increased workflow abilities and allowed the district to complete more of its GIS database in a shorter amount of time.

Totaling: \$13,475.36

37 Acre Parcel Purchase

The District acquired a 37 acre parcel off of Deer Flat Road for the purpose of enhancing recreational opportunities, allowing for the reduction of fire fuels close to downtown and providing a second means of vehicle egress paralleling Hwy 120, connecting to Deer Flat Road. The expense of this purchase will be refunded by a state grant per its Per Capita Grant program.

Totaling: \$176,931.89

6" Tigermag Flow Meter:

This replaced the failed influent flow meter that monitors the untreated wastewater flow into Sewer Treatment Plant.

Totaling: \$4,357.66

Lift Station # 9 Pump Replacement

The District operates each Lift Station with 2 submersible pumps for redundancy purposes, and keeps one stored for backup in the event we lose a pump. This purchase replaced Lift Station 9 backup submersible pump.

Totaling: \$7,757.01

Lift Station # 5 Pump Replacement

The District operates each of its sixteen (16) Lift Stations with 2 submersible pumps each for redundancy purposes, and keeps one stored for backup in the event we lose a pump. This purchase replaced Lift Station 5 backup submersible pump.

Totaling: \$12,469.41

Lift Station # 7 Pump Repair

The District operates each Lift Station with 2 submersible pumps for redundancy purposes, and keeps one stored for backup in the event we lose a pump. This purchase repaired Lift Station 7 backup submersible pump.

The repair consisted of disassemble/inspection, seal journal, impeller seal journal repair, dynamically balance rotor, steam, bake, test, and paint.

Totaling: \$18,755.88

Road Maintenance

The Road Maintenance Project corrected all drainage failures, replaced all failed/undersized culverts, and resurfaced all roadways with aggregate road base around the corporation yard, wastewater holding reservoir and dam, and reservoir roads.

This project was completed during 2021/22 **Totaling: \$180,897**

Hach Lab Turbidimeter

This equipment documents daily turbidity for the Wastewater Treatment Plant and can be used to reference and check Water Treatment Plant analyzers.

Totaling \$5,583.02

Equipment

Ops Manager and IT/Instrumentation Trucks

This was the purchase of 2 new trucks, one for the newly created Instrumentation and IT position, and the other was to replace the Operations Manager truck that was moved to the Collection and Distribution (C&D) Department for the newly created Operations Supervisor position.

Totaling: \$67,676.30

Equipment Trailer

This was the replacement of our current 1971 equipment trailer which has lived well beyond its life expectancy and did not have standard operator safety features. The new trailer is compliant with all DOT standards and road regulations.

Totaling: \$33,544.59

Generators

The District was awarded grant funding to purchase 9 new generators. We have received the 5 below and are waiting on the remaining 4.

These generators will replace older units that were becoming unreliable and harder to maintain due to the availability of parts and support. The new units will provide backup power generation for the next 15 to 20 years.

- Big Creek Generator: \$109,130.18
- 2G Generator: \$104,311.35
- Admin/STP Generator: \$90,392.98
- Lift Station #8: \$21,584.06
- Lift Station #9: \$21,584.06

Lift Station # 5 Generator Repair

This repair was a high priority due to LS 5 being one of the District main hub Lift Stations that receives high flow volume from PML. The repair to LS 5 generator consisted of the replacement of the fuel transfer pump, fuel injection pump, fuel regulating solenoid and auxiliary fault board.

Totaling: \$12,789.43

Lift Station #6 Generator Repair

This repair was a high priority for due to LS 6 being one of the District main hub Lift Stations that receives high flow volume from PML. The repair to LS 6 generator consisted of the replacement of the fuel injection pump.

Totaling: \$6,154.04

Technology Improvements

SCADA Improvements

This project consisted of adding an Historian Software optimizing our current Supervisory Control and Data Acquisition (SCADA) system efficiency and functionality, giving staff the ability to provide better water and sewer system management, troubleshooting, repair, increase predictability and reliability, and create more detailed reports (trends, flow, levels etc.)

Totaling: \$37,936.54

Weather Stations/Micro server

The purchase of this new weather station will give the District the ability to better monitor and the Inflow and Infiltration (I&I) of stormwater entering into the collections system.

Totaling: \$6,132.60

Planning

Hetch Hetchy RR Trail Planning

This was the planning, design and grant application efforts performed by District consultant WRT for the proposed development of a trail on the Hetch Hetchy Railroad grade.

Totaling \$22,516.38

Mary Laveroni Park Improvement Project

This was the planning, design, writing and submission of a grant application performed by WRT for the Rural Recreation and Tourism Grant for improvements to Mary Laveroni Park.

Totaling \$45,595.59

Engineering

Below is the planning and design work expense performed by the District engineers for the respective project; getting them ready for funding and construction. These projects are now planned to be put out to bid and construction completed/and or commenced in FY 2022/23. The Admin Parking Lot project, Sewer Rehab Project, and Reservoir 1 lining Project have already been out to bid and were awarded to Moyle Excavation.

Admin Parking Lot Project:

Awarded to Moyle excavation

Engineering cost - \$7,806.75

Fuel Tank Project

Will go out to bid 2022/23 fiscal year:

Engineering cost - \$17,123.03

Generator Installations Project

Will go out to bid 2022/23 fiscal year, funded by state and federal grants

Engineering cost- \$12,792

Downtown Groveland BOF Sewer Rehab Project

Awarded to Moyle Excavation, funded by a state grant and loan

Engineering cost - \$73,715.95

Headworks Phase 2 Project

Will go out to bid 2022/23 fiscal year

Engineering cost - \$66,791.65

Wastewater Treatment Plant Reservoir 1 Liner Project:

Awarded to Moyle Excavation

Engineering cost \$10,835.75

1.8 BOARD DIRECTION RELATED TO BUDGET 2022/2023 DEVELOPMENT

The staffing plans, employee development strategies, projects, major purchases, technology, studies and management actions planned for 2022/23 are each intended to support accomplishment of the following adopted Board Goals:

1. Support an Excellent, Efficient and Qualified Staff
2. Adopt/Update Solid Policies and Ordinances
3. Support Facilities and Operations to Stabilize Long Term Cost by Planning for the Future and Reduce the Rate of Cost Increase
4. Support Excellent Customer Service, Customer Relations and Outreach
5. Ensure the Financial Stability of the District by Planning Long Term Versus Crisis
6. Provide the structure, process and staffing for competent, transparent and accountable governance and administration of all District services

1.9 2022/2023 Operating BUDGET HIGHLIGHTS:

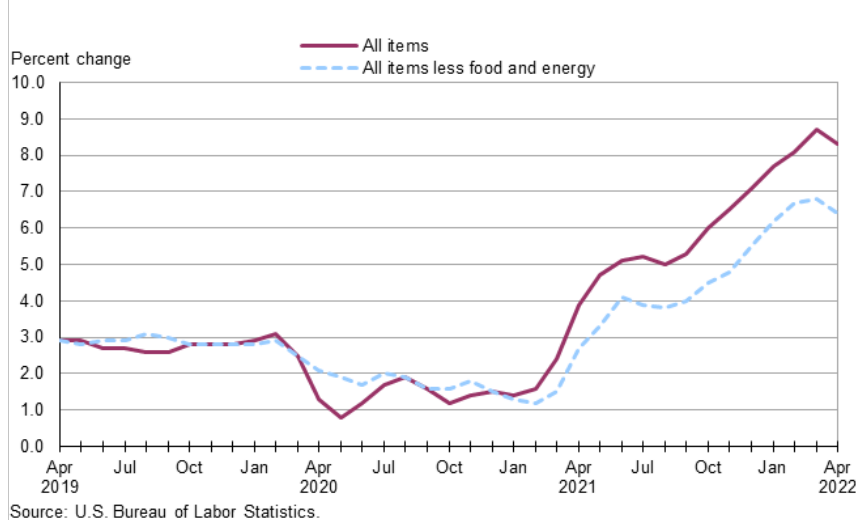
This section of the Budget Memorandum is intended to provide the reader an overview, or “bottom line” of what has changed from prior years, and where to focus in the budget for major projects or purchases. Additional detail is provided later in the report supporting the budget highlights, which include:

- Administrative expenses of \$ 1,835,933 which reflects the baseline cost of staffing the office, business equipment, office supplies, Board of Directors training and stipends, operating and maintaining the District office and related facilities. The current proposed budget allocates the majority of administrative expenses based on customer count in water and sewer, and based on

the estimated amount of administrative staff effort for fire and park, as follows:

- Water – 56%
- Sewer – 38%
- Fire – 5%
- Park – 1%
- 8.7% COLA increase to all positions in the salary schedule based on Western Region CPI. **PLEASE NOTE:** The MOU allows for a max COLA of 3% which was reflected in the previously presented budget, however, at the Board’s budget workshop on May 31, 2022, the Board directed staff to adjust the COLA to the actual figure reflected in the 12-month CPI as of March 2022. The Board’s direction was based off of concern that the District would be falling behind too quickly in maintaining industry competitive wages and that if the District were to wait until a full salary survey was completed, the increase could potentially be much more drastic.

Chart 1. Over-the-year percent change in CPI-U, West region, April 2019–April 2022



- Employee merit salary step increases for employees meeting and exceeding performance expectations
- Consulting services to optimize employee job duty efficiency and improve employee attraction and retention capabilities, which include performing an organizational staffing evaluation including a benchmark comparison of our services, positions and staffing against other similar districts; revising and updating job descriptions, developing employee responsibility/salary advancement path and incentive pay program for those exceeding performance expectations. This was budgeted for in previous fiscal year, however workload did not allow this to be accomplished
- Water fund revenue **falls short** of covering the projected operating expenses by \$546,946. The lack of a water rate increase for the last two years has resulted in an unbalanced budget. A 2% water rate increase each year would have balanced the budget without the use of fund balance (reserves)
- Water Rate Study/consulting services budgeted for early 2023 at \$40,000
- Sewer revenue **falls short** of covering operating expenses by \$72,721
- Fire service property tax revenue shortfall of \$419,911 if Schedule A contract is billed at CAL FIRE estimated budget. Please note that the Schedule A contract was budgeted at \$943,467 last FY and the projected FY end expense is \$942,055, just \$1,412 under budget. The above operating revenue shortfall does not include the necessary +\$250,000 in equipment replacement funds or funds for increases in staffing.
- Park fund revenue covers operating expenses by \$16,452 due to the allocation of cell tower lease

revenue to the Park services. The Park property tax revenue is not adequate to cover long term facility and equipment major maintenance, replacement or improvements.

2 2022/23 BUDGET DISCUSSION

2.1 BUDGET DEVELOPMENT PROCESS

The District's budget is developed for the ensuing fiscal year, initially by office and operations management staff under the direction of the General Manager. Expenses and revenue through the first six to eight months of the year are closely analyzed and then projected through the end of the year. To understand financial trends and identify potential budgeting inaccuracies, the expenses and revenue are then compared to previous years' budgets and actual fiscal year-end figures. These identified trends, as well as areas where we had in previous years budgeted too high or low, are taken into consideration in development of the next fiscal year's budget. Further, budget criteria are identified, and assumptions made about known changes in expenses and revenue for the next year; which are then forecasted to further guide budget development.

The District budget proposal is very simply constructed and presented, due to the relatively stable and very limiting nature of our funding and limited expense fluctuations; therefore, this narrative is very important in understanding the financial condition of the District.

2.2 SERVICES CRITERIA

Following are some basic assumptions and criteria used in our budget development, which are driven by the Board adopted/amended Management Objectives. Detailed in the following section are specific management directives issued to staff to guide their overall approach to budget development, and setting certain minimum and maximum goals:

2.2.1 Water/Sewer

- Customer Service levels will be maintained or improved
- Preventative maintenance of the sewer system will continue in compliance with the adopted SSMP and at industry standards; completed with a more experienced, highly trained, certified and licensed staff using appropriate software and equipment
- Sewer Collection system odors from lift stations are to be reduced through increased, thorough removal of accumulated solids and installation of odor filtering systems
- Preventative maintenance of the water system will increase over 2022 with a more experienced, highly trained, certified and licensed staff using appropriate software and equipment
- System repair and maintenance capital improvements will continue at 2022 pace
- Staffing, equipment and maintenance plans will take into consideration that the sewer collection project will start in summer and extend for a year with potential disruptions in service and emergency situations
- Water and wastewater quality will be maintained at all times
- Efforts and expenditures will continue to be invested in optimizing water and wastewater treatment processes
- Public Outreach regarding operations and improvements will continue to increase
- SCADA technology will be optimized, and digital asset management (GPS) implemented and

- maintained
 - Compliance is mandatory with state permits and other regulatory and legal requirements
 - Employee and public safety is of utmost importance
 - Equipment is to be safe, reliable and operable for the intended purpose
- 2.2.2 Mary Laveroni Park
- Improvements to park infrastructure will be planned and implemented to stabilize and reduce operating costs without reducing services; while designing overall improvements to increase revenue generation
 - Public safety, public health and park condition is a top priority
- 2.2.3 Fire
- Continue the Cal Fire Schedule A Contract and to provide the highest level of services possible
 - Maintain equipment and facilities in a safe, reliable manner and replace critical equipment that has failed or reached its useful life
 - Develop an understanding of the benefits to the county and region of providing mutual aid emergency response services
 - Understand that fire revenue does not cover the cost of operating the fire department, but that reduced staffing or equipment reliability puts the public and our firefighters at risk
- 2.2.4 Administration and General Directives
- Capital investments will be made in improvements that will reduce long term costs, rather than to “save (short term) cost at all cost”
 - Technology will be safe, maintained and improved
 - Public outreach on District management and administration will be increased
 - Financial practices will be solid, safe and audits clean
 - The Board of Directors will continue to function as a knowledgeable, functional governance team
 - Maintaining a forward thinking, efficient and technology-based records management system is a priority
 - Employee and customer safety will be considered in staffing arrangements in the office and in office modifications to maintain social distance, provide privacy for work focus and clean work areas
- 2.3 REVENUE ASSUMPTIONS
- Grant/loan revenue is budgeted to offset project costs where funding contracts are in place as of June 2022
 - [Water Service Charge](#) base rate revenue will not increase this year as the District implemented the final approved increase in fiscal year 2020/21. A revenue shortfall may result as expenses are predicted to increase.
 - Interest earnings are expected to continue to decrease as a result of the negative impact of COVID-19 on investment interest rates paid
 - [Wastewater \(Sewer\) revenue](#) will increase by 3% over 2021/22 as a result of the step rate increase approved in the 2018 rate increase schedule and as ratified in June 2022. This is the last rate increase until the District goes through and adopts another sewer rate study.
 - [Property tax revenue](#) (normally allocated to Park and Fire Services) is estimated to increase by

2% which is the normal Proposition 13 allowed inflation increase levied by the county. Ninety Two percent (\$1,170,246) of the property tax will be allocated to Fire, and 8% (\$101,759) to Park services.

2.4 EXPENSE ASSUMPTIONS

- Staffing level remains the same, although a new position was created and a lateral movement was made by the previous C&D Supervisor into the position. A member of C&D staff was promoted to the C&D Supervisor position.
- Salary and salary related benefit expenses applied to all services are increased by the 8.7% cost of Living(COLA) per Board direction at the May 31, 2022 workshop, and merit salary increases are budgeted for highly performing employees
- Hire consultant for completion of the organizational evaluation and classification descriptions and employee performance/advancement plan
- Consultant contract for public outreach and social media management will be necessary and continue this fiscal year
- CAL FIRE costs will be budgeted in accordance with the 2021 contract as adjusted based on estimated fiscal year end 2021/22 amounts billed, and it is assumed that the actual amount billed to the District will steadily increase to the amount budgeted in future years
- A Fire Tax Rate Study was added to the budget per Board direction at the budget workshop
- A loan of \$350,000 will be secured in the Park fund expenses to pay the 25% local match cost of the Groveland Asset Rehabilitation and Beautification Project. The annual loan payments will total \$43,000 for 10 years.
- Expenses for materials and supplies are expected to increase significantly due to continued inflation as well as the impacts of COVID-19
- Utility expenses and fuel are budgeted to take into consideration current and projected trends which have been negatively impacted by COVID-19 and other overall cost increases
- Technology expenses will increase slightly as a result of District efforts to have newly purchased software systems fully integrated and functional with the use of outside services. It has become obvious that existing staff does not have the time or capabilities of getting these systems up and running on their own.
- A Water and Sewer Rate Study has been budgeted for the upcoming fiscal year. The water operating fund is projected to be in the negative this fiscal year, due to the lack of a gradual rate increase since 2020, in addition to the drastic inflation currently occurring. The sewer operating fund is also slightly negative.

3 CAPITAL IMPROVEMENT PROJECTS/PURCHASES

Each fiscal year the District budgets for the replacement of vehicles and equipment based on criteria including age, maintenance history and impending breakdowns, criticality of the item and its need/planned use for the year, safety and reliability. Heavy equipment and diesel trucks are required by the California Air Resources Board to be upgraded to current emission standards, or an equipment replacement program implemented; and the most cost effective for the District is to replace the vehicles over time as their upgrade would not be cost effective. In addition, new vehicles are added to the fleet when new positions are created such as the IT Manager.

The district also identifies necessary infrastructure replacements and improvements based on maintenance history, life expectancy, changes in state regulations, to extend the life of existing facilities and to improve facilities to increase efficiency, safety, and stabilize or reduce long term cost. Construction capital improvements are typically designed by the district engineer with construction contracts awarded through a competitive bidding process.

These projects have been broken down into three categories, Building and Infrastructure, Equipment, and Technology.

Building and Infrastructure

Park Improvements

The District was awarded grant funds for 75% of the cost of the Groveland Asset Rehabilitation and Beautification Project which is located on Mary Laveroni Park and the adjacent 37 acre parcel recently purchased by the District. The project includes expenditures of approximately \$1,027,145 this FY:

Waste reduction project infrastructure components:

- Replacement of an undersized, non-functional public restroom with a new restroom in Mary Laveroni Park, sized appropriately to handle peak usage rates of 300 persons per hour, including site lighting, ADA drinking fountains and heating for winter use.
- Installing eight (8) new, animal resistant trash and recycling receptacles in the park and twelve (12) along the adjacent downtown Main Street.
- Removing approximately 50-80 cubic yards of debris and trash from a GCSO property adjacent to the park allowing this new 37 acres amenity to be opened to the public
- Removing approximately 3000 square feet of irrigated turf grass reducing potable water consumption by 50,000 gallons per month and saving \$757 per month in water costs

Pedestrian and mobility improvements include:

- Complete environmental planning and design of the three (3) mile Hetch Hetchy Railroad trail along the historic railroad grade, planned to be constructed as soon as possible with available funding to connect the new future expanded Sports Complex, Groveland Community Resilience Center, Pine Mountain Lake residential community, Big Oak Flat and downtown Groveland.
- Removing 50 to 80 cubic yards of refuse, downed trees, overgrown brush and moving boulders to allow opening of the new 37-acre fantastic natural area to hiking, biking and future camping. The one-mile Jefferson Mine Loop Trail on existing roads will be cleared of vegetation and made safely walkable, linking to the Hetch Hetchy Trail segment and Park as shown in the Project Map.
- Construct new walkways and paths connecting and providing handicapped access to the new restrooms, bus shelter, picnic area and benches to the existing benches and playground area.
- Installation of an information kiosk with wayfinding signage in Mary Laveroni Park, directing pedestrians to the existing and new park recreation amenities and trails, to local downtown connections and the future pedestrian bridge planned to connect the downtown core with the future Hetch Hetchy trail in the natural area adjacent to the park. Installation of interpretive and educational signage regarding the Hetch Hetchy Railroad and Jefferson Mine.
- Constructing a new covered transit shelter and bike facilities in Mary Laveroni Park.

Park and Community improvements and beautification include:

- Remove 3000 square feet of high water using turf and replace with 2000 square feet of drought tolerant California native plantings along walkways and paths, adjacent to the new picnic area, bus shelter and restrooms.

- In partnership with the Yosemite Hwy 120 Chamber of Commerce; Install new planters and benches along Main Street to improve the visitor experience. All furnishing improvements will be on local, publicly controlled property, or with agreements with private property owners. Each receptacle installed on Main Street will be painted by local artists; the purpose of which is to display the mining, California water and railroad history, as well as to depict the Yosemite National Park, National Forest and Sierra Nevada Gateway identity of Groveland. The Chamber will fund the 25% local match portion of these improvements.

Sewer Treatment Plant Upgrades

The Sewer Treatment Plant Upgrade Project is comprised of multiple projects and are listed below at an estimated cost of \$1,375,556. This project is funded by the \$1.5 million loan secured in 2019; made possible by the sewer rate increases which started in 2018.

- **Headworks Replacement**

The District purchased and received the replacement headworks screen and roto drums in 2020/21.

The Headworks Replacement project includes the installation of the new screens/roto drums, replacement of electrical panels/controls, building renovations, and concrete work.

- **Screw Press Enclosure and Pumping System**

The Screw Press Pump System and Enclosure Project will give District operators the ability to operate the screw press in auto; this will increase employee safety, eliminate multiple equipment starts/stops and protect it from weather elements. The screw press currently has to be shut down every 15 minutes by an operator to dump the loaded sludge bin. The new system will operate a pump system allowing the screw press to run continuously to a selected drying bed, eliminating the need to stop the screw press to dump the sludge bin every 15 minutes. The new enclosure will add needed protection from all-weather elements which will increase the life expectancy of all equipment.

- **Influent Pump Station Upgrade**

The Influent Pump Station Upgrade Project will allow operators to remotely operate the bypass pump system which is used during high flow and off spec events, reduce the number of pumps needed during bypass pumping operations, and make access for cleaning and maintenance safer.

- **Screw Press Concrete/Grading Work**

The Screw Press Concrete and Grading Project will correct all drainage around existing drying bed system and eliminate runoff from saturating stored sludge, keep sludge contained on a washable surface and give operators a smooth safe working area. This project was started in 2021/22, and is set to be completed in FY 2022/23.

- **Irrigation System Upgrade**

The Irrigation System Upgrade Project will replace multiple valves, add an additional pump, update current electrical panels/controls with newer supported equipment and replace the older undersized wet well.

This project will give staff the ability to pump to both PML and the District's spray fields simultaneously, replace older valves, replace the current control/electrical cabinets to protect

equipment from outside elements helping maintain the life expectancy of all equipment and replace the undersized wet-well used to take the screw press effluent with a larger wet-well allowing staff to run the screw press at a higher rate.

- **Road Maintenance**

The Road Maintenance Project will correct all drainage, replace all damaged, failed/undersized culverts, and resurface all roadways with aggregate road base around the corporation yard, dam, and reservoir roads. Current system has failed causing damage from loss of materials due to erosion. This project was completed during 2021/22 totaling \$180,897.

- **Lift Station #2 Upgrade**

The Lift Station #2 Upgrade Project will complete the mechanical portion of the station upgrade, it will replace older valves, add access to the force main for maintenance/cleaning, make station cleaning easier and safer for staff and coat/seal the wet-well and mechanical well extending the life of the current concrete and steel.

Totaling- \$1,175,556

Fuel Tank Project

The Fuel Tank Project will provide the District additional diesel storage for future power outages and PSPS events, increase efficiency and accountability by providing notification on low fuel levels, generation of fuel usage reports by vehicle and person, as well as cost tracking and increased safety.

Totaling- \$250,000

Generator Installations

This Generator Installations Project will cover the installations and any modifications needed (concrete, electrical, temporary power, etc.) to install nine (9) new generators purchased with grant funding.

Totaling- \$150,000

Big Creek and Second Garrotte Clearwell Rehabilitation

The Big Creek and Second Garrotte Clearwell Rehabilitation Project consist of removing failed interior tank coatings, repairs corrosion damage and provides exterior coating on tanks. The project also includes the renovation of the Butler Way Booster Pump Station. This project is 90% complete in fiscal year 2021/22, total amount spent so far is \$ 3,234,716.

Totaling- \$500,000

Downtown Groveland/BOF Sewer Collection System Rehabilitation Project

The Sewer Project will consist of sewer line replacement/repair, manhole rehabilitation, and Lift Station wet well upgrades. This project will help reduce odor production, improve operating efficiency and cleaning capabilities, and reduce the potential of SSO. This project will be starting in 2022/23 fiscal year.

Totaling- \$4,294,176

Big Creek WTP Asphalt Replacement

The Big Creek WTP Asphalt Rehabilitation Project will replace all failed asphalt, grade for proper drainage, and recompact roadways. This project was not a part of last year's asphalt rehabilitation project due to the Big Creek Clearwell Project.

Totaling- \$120,000

Sewer Treatment Plant Polymer Pump System

Polymer is used to help collect any solids/turbidity in our final effluent helping us stay in compliance with our State Regulations during high flows or upset in the Sewer Treatment Process. Currently, operators mix polymer multiple times daily to get a continuous flow throughout their shift. If the Sewer Treatment Plant has any kind of upset in the treatment process, operators have to come in after hours and mix additional polymer. The new pump will reduce the need of operators handling polymer, reduce staff time, and allow for 24hrs of regulated continuous flow.

Totaling- \$20,000

Odor Control Dosing Pump System

The Odor Dosing Pump System Project will allow odor control chemicals to be administered in the recommended volumes automatically for 24hrs a day in our main hub stations. Currently, staff adds odor control two times a week and as needed depending on received odor complaints.

Totaling- \$10,000

On-Site Chlorine Generators

Three of the four Treatment Plants use these units to generate chlorine for disinfection. These units take the combination of electricity and salt to make chlorine. This project will replace three on-site chlorine generators; two at the Water Treatment Plants and one at the Sewer Treatment Plant. All three of these units have lived well past their life expectancy and have had multiple failures recently. In addition, parts and support for these units have become a problem in the past few years, and the loss of either one of these units results in a treatment plant being shut down.

Totaling- \$110,000

Water Treatment Plant Flowmeters

The Water Treatment Plant Flowmeter Project will replace/update our current outdated flowmeters (influent/raw water-effluent/finished water) at both Water Treatment Plants. These flowmeters will have better support (parts, tech. support), higher accuracy and more functionality to work with our new historian software.

Totaling- \$32,500

WTP Chloramine Analyzers (8)

We are starting to see a decline in the availability of Hach instruments and more importantly, the chemicals each analyzer uses. Switching to the Rosemount would save in chemical cost since these do not use any reagents to operate, and we could remove the Hach service contract we have on our current analyzer.

Totaling- \$50,000

Equipment

New Dump Truck and Trailer

This will replace the current 1986 dump truck and 1971 equipment trailer which both have gone past their life expectancy, do not have standard driver and operator safety features, and have high down time and repair costs.

This truck was ordered in FY 2021/22 but with availability issues it was delayed and moved to 2022/23.

Totaling- \$200,000

New Vac-Con Truck

The Maintenance Department needs a Vac-Con Truck as our current vacuum and flushing trucks do not meet our needs in maintaining our wastewater collection system. Our current vacuum truck does not have the capability of cleaning four of our lift stations and has a difficult time cleaning several others. Our flush truck has a hard time pushing the linear footage needed to efficiently clean our sewer mains. The District relies heavily on Presidio Systems, Inc. (PSI) to fill the gap in our equipment short fall capabilities, which poses several problems. PSI is the only company we can find to perform this work and they are based out of Livermore. Getting them scheduled and up here can often take anywhere from two weeks to a month. It also comes with a heavy expense, not just because of the work we have them perform, but because it takes them a total of six to eight hours of round-trip travel time.

The specifications of the Vac-Con surpass the specifications of our current equipment, which would afford us more independence in maintaining our system and efficiency in responding to emergencies. While the Vac-Con would primarily be used for the wastewater collection system, it would also help with other maintenance and operational tasks. A Vac-Con is an excellent tool for excavation, which would help when responding to water breaks in our distribution system. It would also help with the cleanup of water breaks, cleanup of sewer spills, and Sewer Treatment Plant maintenance efforts. This new piece of equipment will give staff the ability to clean all main hub lift stations more frequently, which will help with odor reduction of these stations. This also brings new technology and will make routine collection system maintenance easier, safer and expand productivity due to the fact this truck will have the function of two trucks, which currently is how the district operates now.

This truck was ordered in FY 2021/22 but due to availability issues it was delayed and moved to fiscal year 2022/23.

Totaling- \$533,075

Flow Monitoring Equipment

This equipment will help monitor I&I in the collection system, staff is currently looking into products that will fit the District needs for years to come.

Totaling- \$35,000

Tire and Balancing Machine

This is new piece of equipment will allow staff to change/repair tires on-site with minimal truck and shop down time.

Totaling- \$16,500

Skip Loader Tractor

Currently, staff does not have a way to maintain District dirt/gravel roads/ditches and has to rely on outside contractors to perform this work. This new piece of equipment will give staff the ability to maintain all gravel and dirt surfaces, correct drainages, and clean ditches on a routine basis.

Totaling- \$100,000

Heavy Equipment and Truck Lift

Currently, staff does not have a lift with the capacity to lift any of our Heavy equipment/trucks (backhoe, Dump Truck, Fire Engines, etc.). When these pieces of equipment need to be worked on, district mechanics must perform work from ground positions, which carries a higher risk of a workplace injuries. This new lift will give staff the ability to work on heavy equipment in a safer position.

Totaling- \$50,000

Shop Parts Washer

This piece of equipment will replace our current rented parts washer with a new, bigger, more efficient unit that we will own and maintain. The District currently spends around \$2,500 annually on the rented equipment.

Totaling- \$8,500

C&D Truck

The C&D Department is in need of an additional work truck to maintain workflow when other service trucks are down for repairs, service, etc. We have experienced more frequent and extensive repairs with our older trucks in the C&D Department creating an impact and disruption to operations.

Totaling- \$50,000

Truck 15 Replacement

This truck will replace Truck 15 which is an 18-year-old truck and has been out of service frequently more recently, and has had multiple and extensive maintenance work performed. This truck is a one ton service body truck, with a bumper mounted crane which is used for water and sewer infrastructure repairs.

Totaling- \$140,000

Truck 3, 6 & 8 Replacements

These 3 trucks were supposed to be replaced last year FY, but due to availability and pricing/ordering problems, they had to be moved to the 2022/23 fiscal year.

Totaling- \$135,104

Unmanned Aerial Vehicle (drone) with SAR and Infrared Capabilities

To be used to inspect easements, locate water leaks and inspect manholes in remote areas, CERT use to assists in search and rescue and spot fire location.

Totaling- \$30,000

Technology Improvements

SCADA Improvements

This will optimize our current SCADA system efficiency and functionality, giving staff the ability to create more detailed reports (trends, fuel levels, runtimes, amperage etc.)

Totaling- \$30,000

Electronic Sign Board

This project and piece of equipment will give the District the ability to display notifications. (events, water outage, emergency, etc.) It will replace the current banner sign location by the Fire Department. This sign could also generate revenue as it could also be used to display community group event notifications.

Totaling- \$35,000

Sensaphone Sentinel

The Sensaphone Sentinel Project will replace our current 3G Verizon based auto dialer system which is no longer supported. This new system will provide more functionality and can be set up as a backup to our current SCADA system.

The current system is run by a Verizon 3G based phone connection (Potswap-Janus) and works as a redundant alarm to SCADA for high level events ran by floats. If the high float is triggered by extremely high flow or pump failure, it will call each staff member logged in the auto dialer and this system works even if our SCADA system is down.

Totaling- \$30,000

4 BUDGET IMPLICATIONS

The budget document provides information about the revenue we expect to collect and what expenditures are planned and why, and what they will cost. Many times when we plan a balanced budget, all appears to be in order financially. What the budget assumptions, criteria and figures may not reveal is the answer to questions such as:

1. With the revenue available, are we able to maintain our water and sewer system to industry standards; and if not, what are the short and long term implications in terms of cost, regulatory compliance and service reliability?
 - a. Barring any unforeseen major system malfunctions, this budget as proposed provides adequate funding in terms of personnel and supplies for regulatory compliance in water and wastewater services.
 - b. Due to drastically increasing expenses and flat water revenue, our operating revenue and expenses do not balance and we will be spending approximately \$1.6 million of our water

- fund balance cash to operate and complete the planned improvements. This level of capital expenditures is not sustainable in the future without additional customers or rate increases.
- c. Prior to 2018, the District had been operating for over a decade with cost control as a primary goal and in a reactive rather than proactive mode. This mode of operation and without revenue (rate) increases caused our systems to be financially and operationally unstable. Much of our infrastructure and equipment had been operated well beyond its useful life, resulting in unpredictable costs and reliability. Since 2018 and after rate increases in both water and sewer funds the District has invested millions annually in infrastructure, equipment and technology upgrades and replacements. The systems are operating well and reliability has increased significantly.
 - d. Our water and sewer master plans will be completed in 2022, which will identify the necessary future investments in infrastructure. In early 2023, we have budgeted to complete a financial analysis to determine the water and sewer rates necessary to fund operations and capital improvements into the future.
2. Are we spending to simply stay afloat and keep the rates as reasonable as we can today, or are we investing toward long term goals and efficiency?
 - a. This budget year, we are continuing our recent trend of investing in long-term improvements and replacements and operating in a more maintenance proactive manner.
 3. Are we planning in our budgeting for the long-term needs and financial health of the Park and Fire services?
 - a. This year, we have secured significant grant funds to improve Mary Laveroni Park, including replacement of the restroom and improvements to reduce water consumption and related cost. The improvements will reduce costs which in turn will free up revenue for maintenance and improvements. We are also completing planning and design for the Hetch Hetchy Railroad Trail and are actively developing partnerships which will assist with providing maintenance, increase revenue and improve recreation services. We are planning future park improvements intended to significantly increase revenue, including event facilities and potential RV Park/campground.
 - b. The Fire operating cost exceeds revenue, and we have nearly zero equipment replacement funds. With the failure of Measure V, we are now budgeting to conduct public engagement and evaluate a potential special fire tax to cover the operating deficit and fund equipment replacement.
 - c. We have developed a policy to implement Community Facilities Districts (CFD) for future large commercial and residential developments to fund the cost of expanding fire and park services in the future. We have also adopted development impact fees for park and fire services which will fund the capital cost of new/expanded equipment and facilities in the future with growth. We will work with the County for implementation of the impact fees in 2022.

Groveland Community Services District
Proposed FY 2022/23
Annual Budget

| DISTRICT-WIDE SUMMARY | WATER | | | |
|-----------------------------------------------------------------------------|---------------------|---------------------|-----------------------|--------------|
| | Budgeted 21/22 | 21/22 Projected FYE | Proposed 22/23 | |
| Beginning Cash Balance | 2,770,660 | 2,517,661 | 2,502,926 | |
| Revenue | | | | |
| Services Charges | \$ 2,619,777 | \$ 2,620,871 | \$ 2,615,311 | 0% |
| Fees | \$ 21,956 | 144,086 | 75,162 | -48% |
| Taxes | \$ - | - | - | |
| Other Revenue | \$ 11,500 | \$ 8,881 | \$ 8,920 | 0% |
| TOTAL FUND REVENUE | \$ 2,653,233 | \$ 2,773,838 | \$ 2,699,393 | -3% |
| Operating Expenses | | | | |
| Salaries | \$ 646,737 | \$ 615,770 | \$ 730,478 | 19% |
| Benefits | 226,994 | 242,133 | 284,518 | 18% |
| Retiree Medical | 50,000 | 50,000 | 55,000 | 10% |
| Admin Operating Expense | | | | |
| Equip, Auto, Maint., & Repairs | 357,208 | 295,500 | 413,000 | 40% |
| Outside Services | 268,679 | 139,739 | 273,500 | 96% |
| CAL FIRE (Schedule A) | | | | |
| Other (incl. OPEB, Leases, Cost of Water) | 430,550 | 400,041 | 464,520 | 16% |
| TOTAL FUND EXPENSES | \$ 1,980,168 | \$ 1,743,183 | \$ 2,221,016 | 27% |
| Administrative Cost Allocation | 864,142 | 805,800 | 1,025,323 | 27% |
| TOTAL OPERATING EXPENSES | \$ 2,844,310 | \$ 2,548,983 | \$ 3,246,339 | 27% |
| TOTAL OPERATING BALANCE | \$ (191,077) | \$ 224,854 | \$ (546,946) | -343% |
| Capital Expenses and Revenue | | | | |
| Capital Revenue (Connection/Capacity Fees, Reserve Transfer, Loans, Grants) | (2,138,200) | (1,596,863) | (2,734,130) | |
| Capital Outlay (Expenditures on Fixed Assets) | 2,292,244 | 1,928,575 | 3,933,568 | |
| NET CAPITAL EXPENSES | \$ 154,044 | \$ 331,712 | \$ 1,199,438 | 262% |
| Reserve Set-Aside | | | | |
| Reserve for Capital Outlay | \$ - | \$ - | \$ - | |
| TOTAL RESERVE SET-ASIDE | \$ - | \$ - | \$ - | |
| TOTAL EXPENSES (LESS GRANTS) | \$ 2,998,354 | \$ 2,880,695 | \$ 4,445,778 | 54% |
| Debt Service Expenses and Revenue | | | | |
| Debt Service Charge Revenue | \$ (607,417) | \$ (607,417) | \$ (607,417) | |
| Debt Service Payments | 515,295 | 515,295 | 514,000 | |
| WWTP Improvement Loan | | | | |
| NET DEBT SERVICE | \$ (92,122) | \$ (92,122) | \$ (93,417) | |
| GRAND TOTAL EXPENSES NET REVENUE | \$ (252,999) | \$ (14,735) | \$ (1,652,968) | |
| ENDING CASH BALANCE | \$ 2,517,661 | \$ 2,502,926 | \$ 849,958 | |

Groveland Community Services District
Proposed FY 2022/23
Annual Budget

| DISTRICT-WIDE SUMMARY | SEWER | | | |
|-----------------------------------------------------------------------------|-----------------------|-----------------------|-----------------------|--------------|
| | Budgeted 21/22 | 21/22 Projected FYE | Proposed 22/23 | % Diff |
| Beginning Cash Balance | 4,051,280 | 3,546,913 | 2,247,661 | |
| Revenue | | | | |
| Services Charges | \$ 2,268,198 | \$ 2,252,803 | \$ 2,320,202 | 3% |
| Fees | 20,000 | 43,112 | 36,750 | -15% |
| Taxes | - | - | - | |
| Other Revenue | 8,300 | 7,605 | 5,338 | |
| TOTAL FUND REVENUE | \$ 2,296,498 | \$ 2,303,520 | \$ 2,362,290 | 3% |
| Operating Expenses | | | | |
| Salaries | \$ 559,073 | \$ 523,746 | \$ 631,414 | 21% |
| Benefits | 195,214 | 202,907 | 244,686 | 21% |
| Retiree Medical | 25,000 | 25,000 | 27,500 | 10% |
| Admin Operating Expense | | | | |
| Equip, Auto, Maint., & Repairs | 235,652 | 176,758 | 265,986 | 50% |
| Outside Services | 235,276 | 116,954 | 324,900 | 178% |
| CAL FIRE (Schedule A) | | | | |
| Other (incl. OPEB, Leases, Cost of Water) | 203,500 | 223,052 | 252,100 | 13% |
| TOTAL FUND EXPENSES | \$ 1,453,715 | \$ 1,268,417 | \$ 1,746,586 | 38% |
| Administrative Cost Allocation | 580,800 | 534,544 | 688,426 | 29% |
| TOTAL OPERATING EXPENSES | \$ 2,034,515 | \$ 1,802,961 | \$ 2,435,011 | 35% |
| TOTAL OPERATING BALANCE | \$ 261,983 | \$ 500,559 | \$ (72,721) | -115% |
| Capital Expenses and Revenue | | | | |
| Capital Revenue (Connection/Capacity Fees, Reserve Transfer, Loans, Grants) | (4,239,417) | - | (6,134,176) | |
| Capital Outlay (Expenditures on Fixed Assets) | 7,525,334 | 1,627,088 | 7,362,247 | |
| NET CAPITAL EXPENSES | \$ 3,285,917 | \$ 1,627,088 | \$ 1,228,071 | -25% |
| Reserve Set-Aside | | | | |
| Reserve for Capital Outlay | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| TOTAL RESERVE SET-ASIDE | \$ 100,000 | \$ 100,000 | \$ 100,000 | |
| TOTAL EXPENSES (LESS GRANTS) | \$ 5,420,432 | \$ 3,530,049 | \$ 3,763,082 | 7% |
| Debt Service Expenses and Revenue | | | | |
| Debt Service Charge Revenue | \$ (328,354) | \$ (328,354) | \$ (328,354) | |
| Debt Service Payments | 295,240 | 295,240 | 297,665 | |
| WWTP Improvement Loan | - | 105,838 | 105,838 | |
| NET DEBT SERVICE | \$ (33,114) | \$ 72,724 | \$ 75,149 | 3% |
| GRAND TOTAL EXPENSES NET REVENUE | \$ (3,090,820) | \$ (1,299,253) | \$ (1,475,940) | |
| ENDING CASH BALANCE | \$ 960,460 | \$ 2,247,661 | \$ 771,720 | |

Groveland Community Services District
Proposed FY 2022/23
Annual Budget

| DISTRICT-WIDE SUMMARY | FIRE | | | |
|-----------------------------------------------------------------------------|---------------------|---------------------|---------------------|--------------|
| | Budgeted 21/22 | 21/22 Projected FYE | Proposed 22/23 | % Diff |
| Beginning Cash Balance | 999,751 | 990,347 | 940,450 | |
| Revenue | | | | |
| Services Charges | | | | |
| Fees | | | | |
| Taxes | \$ 1,130,673 | \$ 1,134,027 | \$ 1,170,246 | 3% |
| Other Revenue | 3,350 | 56,625 | 22,000 | -61% |
| TOTAL FUND REVENUE | \$ 1,134,023 | \$ 1,190,652 | \$ 1,192,246 | 0% |
| Operating Expenses | | | | |
| Salaries | \$ 62,018 | \$ 8,315 | \$ 70,760 | 751% |
| Benefits | 22,700 | 14,543 | 28,452 | 96% |
| Retiree Medical | 2,000 | 2,000 | 2,200 | 10% |
| Admin Operating Expense | | | | |
| Equip, Auto, Maint., & Repairs | 80,911 | 57,784 | 78,911 | 37% |
| Outside Services | | | | |
| CAL FIRE (Schedule A) | 943,467 | 942,055 | 1,164,318 | 24% |
| Other (incl. OPEB, Leases, Cost of Water) | 118,550 | 92,723 | 167,720 | 81% |
| TOTAL FUND EXPENSES | \$ 1,229,646 | \$ 1,117,420 | \$ 1,512,361 | 35% |
| Administrative Cost Allocation | 83,910 | 78,863 | 99,796 | 27% |
| TOTAL OPERATING EXPENSES | \$ 1,313,556 | \$ 1,196,283 | \$ 1,612,157 | 35% |
| TOTAL OPERATING BALANCE | \$ (179,533) | \$ (5,631) | \$ (419,911) | 7357% |
| Capital Expenses and Revenue | | | | |
| Capital Revenue (Connection/Capacity Fees, Reserve Transfer, Loans, Grants) | (19,650) | (36,802) | (435,000) | |
| Capital Outlay (Expenditures on Fixed Assets) | \$ 168,745 | \$ 81,068 | \$ 584,540 | |
| NET CAPITAL EXPENSES | \$ 149,095 | \$ 44,266 | \$ 149,540 | 238% |
| Reserve Set-Aside | | | | |
| Reserve for Capital Outlay | \$ - | \$ - | \$ - | |
| TOTAL RESERVE SET-ASIDE | \$ - | \$ - | \$ - | |
| TOTAL EXPENSES (LESS GRANTS) | \$ 1,462,651 | \$ 1,240,549 | \$ 1,761,697 | 42% |
| Debt Service Expenses and Revenue | | | | |
| Debt Service Charge Revenue | | | | |
| Debt Service Payments | | | | |
| WWTP Improvement Loan | | | | |
| NET DEBT SERVICE | | | | |
| GRAND TOTAL EXPENSES NET REVENUE | \$ (328,628) | \$ (49,897) | \$ (569,451) | |
| ENDING CASH BALANCE | \$ 671,123 | \$ 940,450 | \$ 370,999 | |

Groveland Community Services District
Proposed FY 2022/23
Annual Budget

| DISTRICT-WIDE SUMMARY | PARKS | | | |
|-----------------------------------------------------------------------------|---------------------|------------------------|---------------------|--------------|
| | Budgeted 21/22 | 21/22 Projected FYE | Proposed 22/23 | % Diff |
| Beginning Cash Balance | 378,770 | 326,777 | 50,698 | |
| Revenue | | | | |
| Services Charges | | | | |
| Fees | \$ 2,500 | \$ 3,250 | \$ 3,000 | -8% |
| Taxes | 98,318 | 98,611 | 101,759 | 3% |
| Other Revenue | 55,800 | 58,588 | 59,325 | 1% |
| TOTAL FUND REVENUE | \$ 156,618 | \$ 160,449 | \$ 164,084 | 2% |
| Operating Expenses | | | | |
| Salaries | \$ 23,959 | \$ 17,143 | \$ 28,304 | 65% |
| Benefits | 9,079 | 7,910 | 11,381 | 44% |
| Retiree Medical | | | | |
| Admin Operating Expense | | | | |
| Equip, Auto, Maint., & Repairs | 8,050 | 6,085 | 8,100 | 33% |
| Outside Services | | | | |
| CAL FIRE (Schedule A) | | | | |
| Other (incl. OPEB, Leases, Cost of Water) | 93,700 | 81,154 | 77,460 | -5% |
| TOTAL FUND EXPENSES | \$ 134,788 | \$ 112,292 | \$ 125,245 | 12% |
| Administrative Cost Allocation | 19,215 | 20,633 | 22,388 | 9% |
| TOTAL OPERATING EXPENSES | \$ 154,003 | \$ 132,925 | \$ 147,632 | 11% |
| TOTAL OPERATING BALANCE | \$ 2,615 | \$ 27,524 | \$ 16,452 | -40% |
| Capital Expenses and Revenue | | | | |
| Capital Revenue (Connection/Capacity Fees, Reserve Transfer, Loans, Grants) | (177,952) | - | (1,290,693) | |
| Capital Outlay (Expenditures on Fixed Assets) | \$ 538,449 | \$ 303,604 | \$ 1,047,596 | |
| NET CAPITAL EXPENSES | \$ 360,497 | \$ 303,604 | \$ (243,096) | -180% |
| Reserve Set-Aside | | | | |
| Reserve for Capital Outlay | \$ - | \$ - | \$ - | |
| TOTAL RESERVE SET-ASIDE | \$ - | \$ - | \$ - | |
| TOTAL EXPENSES (LESS GRANTS) | \$ 514,500 | \$ 436,529 | \$ (95,464) | -122% |
| Debt Service Expenses and Revenue | | | | |
| Debt Service Charge Revenue | | | | |
| Debt Service Payments | | | 43,400 | |
| WWTP Improvement Loan | | | | |
| NET DEBT SERVICE | - | - | 43,400 | |
| GRAND TOTAL EXPENSES NET REVENUE | \$ (357,882) | \$ (276,080) | \$ 216,148 | |
| ENDING CASH BALANCE | \$ 20,888 | \$ 50,698 | \$ 266,846 | |

Groveland Community Services District
Proposed FY 2022/23
Annual Budget

| DISTRICT-WIDE SUMMARY | ADMIN | | | |
|-----------------------------------------------------------------------------|---------------------|------------------------|---------------------|------------|
| | Budgeted 21/22 | 21/22 Projected FYE | Proposed 22/23 | % Diff |
| Beginning Cash Balance | | | | |
| Revenue | | | | |
| Services Charges | | | | |
| Fees | | | | |
| Taxes | | | | |
| Other Revenue | | | | |
| TOTAL FUND REVENUE | - | - | - | |
| Operating Expenses | | | | |
| Salaries | \$ 583,498 | \$ 524,970 | \$ 662,847 | 26% |
| Benefits | 193,300 | 191,642 | 221,932 | 16% |
| Retiree Medical | | | | |
| Admin Operating Expense | 367,950 | 388,412 | 433,226 | 12% |
| Equip, Auto, Maint., & Repairs | | | | |
| Outside Services | 190,747 | 121,950 | 279,488 | 129% |
| CAL FIRE (Schedule A) | | | | |
| Other (incl. OPEB, Leases, Cost of Water) | 212,572 | 212,866 | 238,440 | 12% |
| TOTAL FUND EXPENSES | \$ 1,548,067 | \$ 1,439,840 | \$ 1,835,933 | 28% |
| Administrative Cost Allocation | 1,548,067 | 1,439,840 | 1,835,933 | 28% |
| TOTAL OPERATING EXPENSES | | | | |
| TOTAL OPERATING BALANCE | | | | |
| Capital Expenses and Revenue | | | | |
| Capital Revenue (Connection/Capacity Fees, Reserve Transfer, Loans, Grants) | | | | |
| Capital Outlay (Expenditures on Fixed Assets) | | | | |
| NET CAPITAL EXPENSES | | | | |
| Reserve Set-Aside | | | | |
| Reserve for Capital Outlay | | | | |
| TOTAL RESERVE SET-ASIDE | | | | |
| TOTAL EXPENSES (LESS GRANTS) | | | | |
| Debt Service Expenses and Revenue | | | | |
| Debt Service Charge Revenue | | | | |
| Debt Service Payments | | | | |
| WWTP Improvement Loan | | | | |
| NET DEBT SERVICE | | | | |
| GRAND TOTAL EXPENSES NET REVENUE | | | | |
| ENDING CASH BALANCE | | | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
WATER-REVENUE

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | Adopted 21/22 | 21/22 Year to Date -10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|-------------------------------------------|------------------|------------------|------------------|----------------------------|---------------------|------------------|---------------------------|------------|-----------------------------------------|
| | | | | | | | \$ | % | |
| Service Charges | | | | | | | | | |
| Fixed Charges | 1,594,714 | 1,644,582 | 1,644,735 | 1,369,986 | 1,647,287 | 1,642,227 | (5,060) | 0% | |
| Variable Charges | 941,254 | 1,068,646 | 975,042 | 854,148 | 973,584 | 973,084 | (95,562) | 0% | |
| TOTAL SERVICE CHARGES | 2,535,968 | 2,713,227 | 2,619,777 | 2,224,135 | 2,620,871 | 2,615,311 | (100,622) | | |
| Fees | | | | | | | | | |
| Participation Fees | 32,311 | 6,292 | 3,106 | 9,683 | 9,683 | 6,212 | (3,471) | -36% | |
| Other Water Sales | | 36,775 | | 39,153 | 39,153 | - | (39,153) | -100% | |
| Disconnection Fees | 6,600 | - | - | - | - | 3,000 | 3,000 | | Resuming after COVID suspension |
| Unlock Meter Fee | 1,240 | 40 | 40 | - | - | 100 | 100 | | |
| Meters | 3,901 | 1,380 | 850 | 8,069 | 8,069 | 850 | (7,219) | -89% | |
| Backflow Testing/Installations | 5,120 | 1,960 | 1,960 | 12,600 | 12,600 | 8,000 | (4,600) | -37% | Admin/Backflow Test |
| Account Transfer Fee | 10,165 | 16,495 | 14,500 | 11,625 | 13,900 | 12,500 | (1,400) | -10% | |
| Returned Check Fee | 910 | 525 | 500 | 560 | 630 | 500 | (130) | -21% | |
| Misc. Admin Fees | 11,139 | 1,074 | 1,000 | 4,025 | 4,100 | 2,000 | (2,100) | -51% | |
| Late Pay Penalty | 25,208 | - | - | 36,019 | 42,400 | 40,000 | (2,400) | -6% | Resuming after COVID suspension |
| Interest .5% Late Penalty (UB) | 2,065 | - | - | 1,997 | 2,600 | 2,000 | (600) | -23% | Resuming after COVID suspension |
| Other Operating Income | | | | 10,951 | 10,951 | - | (10,951) | -100% | |
| TOTAL FEES | 98,659 | 64,541 | 21,956 | 134,682 | 144,086 | 75,162 | (57,973) | | |
| Grant and Loan Revenue | | | | | | | | | |
| Big Creek-2G Clearwell, Butler Way Bypass | | 1,814,134 | 2,138,200 | 1,520,961 | 1,586,863 | 500,000 | (1,086,863) | | Assuming Tank 5 is added and reimbursed |
| 2022 Groveland Drought Resil (DWR) | | | | 6,017 | 10,000 | 2,125,000 | 2,115,000 | | Estimated reimbursements from DWR |
| Big Creek Emer. Generator-IRWMP/DWR | | | | | | 109,130 | 109,130 | | Purchased in 21/22,Reimburse in 22/23 |
| TOTAL GRANT AND LOAN REVENUE | | 1,814,134 | 2,138,200 | 1,526,978 | 1,596,863 | 2,734,130 | | | |
| Other Non-Operating Revenue | | | | | | | | | |
| Non operating Income | 18,411 | 79,028 | | 100 | 100 | - | (100) | -100% | |
| Expense Refunds | 8,662 | 7,328 | | 3,836 | 3,836 | 4,000 | 164 | 4% | |
| Interest Earned-LAIF | 38,809 | 14,779 | 11,500 | 3,272 | 4,570 | 4,570 | - | 0% | |
| Interest Earned-Mechanics | 2,435 | 655 | | 259 | 350 | 350 | - | 0% | |
| Interest Earned BNY Mellon | 2,338 | (5,566) | | 25 | 25 | - | (25) | -100% | |
| TOTAL NON-OPERATING REVENUE | 70,655 | 96,224 | 11,500 | 7,492 | 8,881 | 8,920 | 39 | | |
| WATER REVENUE LESS GRANTS | 2,705,282 | 2,873,992 | 2,653,233 | 2,366,309 | 2,773,838 | 2,699,393 | (74,445) | -3% | |
| TOTAL WATER REVENUE | 2,705,282 | 4,688,126 | 4,791,433 | 3,893,286 | 4,370,701 | 5,433,523 | (158,555) | 24% | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
WATER-EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date-10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------------------------------|----------------|----------------|----------------|---------------------------|---------------------|----------------|---------------------------|-------|--------------------------------------------------------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Salaries | | | | | | | | | |
| Regular Time | 306,544 | 379,481 | 509,311 | 374,038 | 472,685 | 577,240 | 104,555 | 22% | Step Increases and COLA |
| Overtime | 25,680 | 34,984 | 32,372 | 32,655 | 41,624 | 34,943 | (6,681) | -16% | |
| On Call | 23,573 | 22,415 | 22,880 | 18,535 | 22,903 | 22,880 | (23) | 0% | |
| Admin Leave | 1,018 | 582 | 1,057 | 44 | 44 | 1,206 | 1,162 | 2641% | Step Increases and COLA |
| Vacation Leave | 19,238 | 15,653 | 25,415 | 20,497 | 26,023 | 30,753 | 4,730 | 18% | Step Increases and COLA |
| Sick Leave | 14,867 | 10,769 | 23,663 | 18,116 | 17,214 | 28,160 | 10,946 | 64% | Step Increases and COLA |
| Holiday Pay | 16,585 | 17,999 | 28,364 | 19,853 | 19,853 | 35,295 | 15,442 | 78% | Step Increases and COLA |
| Misc Pay/Flex/Bereave/Jury | 4,185 | 10,164 | 3,675 | 15,047 | 15,424 | | (15,424) | -100% | |
| TOTAL SALARIES | 411,690 | 492,047 | 646,737 | 498,785 | 615,770 | 730,478 | 114,708 | | |
| Benefits | | | | | | | | | |
| CalPERS Retirement | 29,941 | 39,929 | 45,691 | 40,082 | 49,782 | 55,389 | 5,607 | 11% | |
| FICA | 25,525 | 30,507 | 33,336 | 30,924 | 38,373 | 39,396 | 1,023 | 3% | |
| Medicare | 5,969 | 7,135 | 7,796 | 7,232 | 8,974 | 9,214 | 240 | 3% | |
| SUI | 2,524 | 2,458 | 1,785 | 1,469 | 1,912 | 1,313 | (600) | -31% | |
| Workers Comp | 11,721 | 16,055 | 22,753 | 18,092 | 18,092 | 39,944 | 21,852 | 121% | Increase as result of work comp claim |
| Health/Vision/Dental Insurance | 89,196 | 98,102 | 115,633 | 113,661 | 125,000 | 139,264 | 14,264 | 11% | |
| TOTAL BENEFITS | 164,876 | 194,185 | 226,994 | 211,460 | 242,133 | 284,518 | 42,385 | | |
| Retiree Medical | | | | | | | | | |
| Retiree Medical | 52,070 | 48,779 | 50,000 | 39,876 | 50,000 | 55,000 | 5,000 | 10% | |
| TOTAL RETIREE MEDICAL | 52,070 | 48,779 | 50,000 | 39,876 | 50,000 | 55,000 | 5,000 | | |
| Equipment, Automotive, Maintenance & Repairs | | | | | | | | | |
| Fuel | 32,232 | 33,013 | 50,000 | 34,414 | 48,000 | 84,000 | 36,000 | 75% | Fuel price increases |
| Water Meters | 8,702 | 16,529 | 15,000 | 2,472 | 7,472 | 16,500 | 9,028 | 121% | Low on meters, plan on purchasing more this year with higher cost per meter |
| Uniform/Clothing | 13,201 | 12,151 | 15,000 | 11,744 | 15,659 | 16,500 | 841 | 5% | Anticipating higher cost for clothing |
| Tools/Equipment | 7,796 | 15,023 | 15,000 | 7,633 | 13,673 | 16,500 | 2,827 | 21% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maintenance-General | 29,819 | 30,840 | 50,000 | 27,671 | 32,661 | 50,000 | 17,339 | 53% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maintenance-Vehicles | 12,934 | 16,362 | 25,000 | 15,997 | 21,250 | 27,500 | 6,250 | 29% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maint. -Trans/Distribution | 76,091 | 57,847 | 64,208 | 58,829 | 65,000 | 71,500 | 6,500 | 10% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maintenance- Treatment | 47,748 | 45,240 | 50,000 | 17,706 | 32,500 | 50,000 | 17,500 | 54% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maint - Asphalt Patching | | | 25,000 | 18,406 | 25,000 | 30,000 | 5,000 | 20% | New line item |
| Repair & Maintenance- Equipment | 6,715 | 14,384 | 25,000 | 12,524 | 16,524 | 27,500 | 10,976 | 66% | Anticipating higher cost for tools, equipment and materials, and we will be performing more generator load testing |
| Water Tank Cleaning | 4,000 | | 8,000 | 3,800 | 7,800 | 8,000 | 200 | 3% | |
| Safety Supplies | 13,088 | 10,713 | 15,000 | 8,761 | 9,961 | 15,000 | 5,039 | 51% | Anticipating increase in supplies orders to stay in compliance with our safety program update |
| TOTAL EQUIP, AUTO, MAINT & REPAIRS | 252,326 | 252,102 | 357,208 | 219,957 | 295,500 | 413,000 | 117,500 | | |
| Outside Services | | | | | | | | | |
| Janitorial Services & Supplies | 7,023 | 9,545 | 15,000 | 7,946 | 12,946 | 16,500 | 3,554 | 27% | Anticipated inflation for all supplies |
| General Engineering | 27,823 | 23,323 | 20,000 | 14,474 | 19,474 | 21,000 | 1,526 | 8% | Increased progress meetings and correspondence for grant applications |
| Engineering-Regulatory | | | 18,000 | 18,106 | | 20,000 | | | New Line Item, re-classed from general engineering |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
WATER-EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date-10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|----------------------------------------------|------------------|----------------|------------------|---------------------------|---------------------|------------------|---------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Aqua Labs-Lab Tests | 41,984 | 39,278 | 48,000 | 21,961 | 32,961 | 48,000 | 15,039 | 46% | Our original lab was purchased by a new company, have been seeing higher cost |
| Conservation Crew/Fuel Reduction/Fire Safety | 1,843 | 3,724 | 20,000 | | 3,686 | 22,000 | 18,314 | 497% | Not used in current FY due to grant funded fuels reduction projects, and the disbandment of the baseline crews |
| Computer Hardware/Equipment | 46,411 | 66,067 | 19,584 | 6,755 | 9,755 | 20,000 | 10,245 | 105% | Some equipment is scheduled to be replaced this upcoming year |
| Programming | | | 10,900 | 6,816 | 6,816 | 12,000 | 5,184 | 76% | Most programming needs this fiscal year were accomplished within capital projects, but this line item will be ongoing |
| Annual Software Subscriptions | | | 15,640 | 2,360 | 2,500 | 8,500 | 6,000 | 240% | Reclassified multiple items within this line item |
| Master Plan Development | 76,120 | 18,823 | 16,555 | 7,715 | 16,381 | - | (16,381) | -100% | Master Plan Completed and in final review |
| GIS / Map Updates | 12,139 | | 25,000 | 3,480 | 15,500 | 45,500 | 30,000 | 194% | Expecting to upload multiple GIS data points, and combine Arch GIS with Cartegraph |
| Safety Program Assessment and Update | - | 11,424 | 20,000 | 16,187 | 19,720 | 20,000 | 280 | 1% | Multiple programs still needing to be completed |
| Water Rate Study | - | | 40,000 | - | - | 40,000 | 40,000 | | |
| TOTAL OUTSIDE SERVICES | 213,343 | 172,183 | 268,679 | 105,800 | 139,739 | 273,500 | 113,761 | | |
| Cost of Water | | | | | | | | | |
| SFPUC | 160,626 | 188,208 | 190,000 | 111,047 | 170,000 | 190,000 | 20,000 | 12% | |
| Tunnel Shutdown Related Costs | 21,869 | 23,388 | 30,000 | 15,704 | 30,000 | 33,000 | 3,000 | 10% | |
| 2021 Drought Related Expenses | | | | | | | - | #DIV/0! | |
| " Budgeted" 2021 Drought Related Expenses | | | 10,000 | | | | | | |
| TOTAL COST OF WATER | 182,495 | 211,596 | 220,000 | 126,751 | 200,000 | 223,000 | 23,000 | | |
| Other | | | | | | | | | |
| Utilities | 92,764 | 114,231 | 135,000 | 109,114 | 145,000 | 160,000 | 15,000 | 10% | |
| Memberships | - | 5,468 | 7,500 | 4,241 | 5,000 | 7,500 | 2,500 | 50% | Kept last FY budget figure |
| Training, Conferences & Travel | 801 | 12,612 | 9,200 | 2,448 | 3,448 | 10,120 | 6,672 | 194% | Anticipating more offsite training, & increase in travel cost |
| Employee Certification | 1,197 | 2,809 | 4,000 | 1,708 | 2,200 | 4,000 | 1,800 | 82% | More certifications were obtained last fiscal year requiring renewals |
| Employee Medical Testing | 1,559 | 4,420 | 4,850 | 1,554 | 4,000 | 5,400 | 1,400 | 35% | More CDL drivers requiring updated physicals and increase in fit testing cost |
| Chemicals | 25,667 | 28,575 | 35,000 | 15,393 | 25,393 | 38,500 | 13,107 | 52% | Anticipated cost increase, due to availability, shipping, and general increase |
| Permits & Licenses | 7,665 | 7,770 | 10,000 | 9,308 | 10,000 | 11,000 | 1,000 | 10% | |
| TOTAL OTHER | 129,653 | 175,885 | 205,550 | 143,766 | 195,041 | 236,520 | 41,479 | | |
| Lease Expense | | | | | | | | | |
| Alternative Water Supply (AWS) | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0% | |
| TOTAL LEASE EXPENSE | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 0% | |
| TOTAL WATER EXPENSES | 1,411,453 | | 1,980,168 | 1,351,394 | 1,743,183 | 2,221,016 | 457,833 | | |
| Admin Allocation Transfer Out | 730,031 | | 864,142 | 678,961 | 805,800 | 1,025,323 | 219,523 | 27% | |
| TOTAL WATER WITH ADMIN | 2,141,484 | | 2,844,310 | 2,030,355 | 2,548,983 | 3,246,339 | 677,356 | | |
| Capital Outlay | | | | | | | | | |
| See Capital Outlay Sheet | 45,305 | | 2,292,244 | 1,653,957 | 1,928,575 | 3,933,568 | 2,004,994 | 104% | |
| TOTAL CAPITAL OUTLAY | 45,305 | | 2,292,244 | 1,653,957 | 1,928,575 | 3,933,568 | 2,004,994 | | |
| Reserve Set-Aside | | | | | | | | | |
| Annual Fund Reserve Set-Aside | | | - | | | | - | | |
| TOTAL RESERVE SET-ASIDE | - | | - | - | - | - | - | | |
| GRAND TOTAL WITH CAPITAL | 2,186,789 | | 5,136,554 | 3,684,312 | 4,477,558 | 7,179,908 | 2,682,349 | | |

Groveland Community Services District
Proposed FY 2021/23 Annual Budget
SEWER-REVENUE

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date-10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|----------------------------------------|------------------|------------------|------------------|---------------------------|---------------------|------------------|---------------------------|-------------|----------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Service Charges | | | | | | | | | |
| Fixed Charges | 1,455,370 | 1,672,751 | 1,724,147 | 1,434,950 | 1,720,503 | 1,772,118 | 51,615 | 3% | Planned rate increase |
| Variable Charges | 466,237 | 562,496 | 544,051 | 470,765 | 532,300 | 548,084 | 15,784 | 3% | Planned rate increase |
| TOTAL SERVICE CHARGES | 1,921,607 | 2,235,247 | 2,268,198 | 1,905,715 | 2,252,803 | 2,320,202 | 67,399 | | |
| Fees | | | | | | | | | |
| Sewer Connections | 21,000 | 21,375 | 20,000 | 7,125 | 7,125 | 14,250 | 7,125 | 100% | |
| Interest .5% Late Fee | 968 | | | 1,144 | 1,562 | 2,500 | 938 | 60% | |
| Late Pay Penalty | 12,783 | | | 23,225 | 26,631 | 20,000 | (6,631) | -25% | |
| Wastewater Water Sales | | 1,525 | | 2,641 | 2,641 | - | (2,641) | -100% | |
| Other Operating Income | | | | 5,153 | 5,153 | - | (5,153) | -100% | |
| TOTAL FEES | 34,751 | 22,900 | 20,000 | 39,288 | 43,112 | 36,750 | (6,362) | | |
| Grant and Loan Revenue | | | | | | | | | |
| SWRCB Grant/Loan Collection System | - | 383,164 | 4,214,417 | - | - | 4,294,176 | 4,294,176 | | Estimated amount of state reimbursements @75% comp |
| WWTP Improvement Loan (from 2019) | - | | | | | 1,500,000 | 1,500,000 | | |
| WWTP Emergency Gen. IWRMP/DWR | | | | | | 290,000 | 290,000 | | Purchased in 21/22, Plan to install and Receive Funds in 22/23 |
| Office/WWTP Emergency Gen. USDA | | | | | | 50,000 | | | Estimated reimbursement from USDA on completion |
| IRWMP LS#16 Grant | - | | 25,000 | - | - | - | - | | |
| 2017 Flood Grant | - | 42,430 | - | - | - | - | - | | |
| SUBTOTAL GRANT AND LOAN REVENUE | - | 425,594 | 4,239,417 | - | - | 6,134,176 | | | |
| Other Non-Operating Revenue | | | | | | | | | |
| Interest Earned LAIF | 17,395 | 11,212 | 8,300 | 3,759 | 5,260 | 5,000 | (260) | -5% | Lower interest rate |
| Interest Earned Rabobank/BNY | 5,629 | 492 | | 254 | 338 | 338 | - | 0% | |
| Expense Refunds | - | 3,026 | - | 1,767 | 1,767 | - | - | | |
| Other Non Operating Income | - | 13 | - | 240 | 240 | - | - | | |
| TOTAL NON-OPERATING REVENUE | 23,024 | 14,742 | 8,300 | 6,020 | 7,605 | 5,338 | (260) | | |
| TOTAL SEWER REVENUE LESS GRANTS | 1,979,382 | 2,272,890 | 2,296,498 | 1,951,022 | 2,303,520 | 2,362,290 | (4,233,399) | 3% | |
| TOTAL SEWER REVENUE | 1,979,382 | 2,698,484 | 6,535,915 | 1,951,022 | 2,303,520 | 8,496,466 | 60,777 | 269% | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
SEWER EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date-10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------------------------------|----------------|----------------|----------------|---------------------------|---------------------|----------------|---------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Salaries | | | | | | | | | |
| Regular Time | 257,341 | 293,662 | 438,008 | 316,450 | 406,372 | 496,427 | 90,055 | 22% | Step Increases and COLA |
| Overtime/Comp | 20,567 | 23,763 | 27,840 | 30,103 | 35,314 | 30,051 | (5,263) | -15% | |
| On Call | 23,573 | 22,375 | 22,880 | 18,535 | 22,903 | 22,880 | (23) | 0% | |
| Admin Leave | 691 | 325 | 909 | 30 | 30 | 1,037 | 1,007 | 3357% | Step Increases and COLA |
| Vacation Leave | 12,678 | 11,604 | 21,857 | 12,026 | 15,650 | 26,448 | 10,798 | 69% | Step Increases and COLA |
| Sick Leave | 14,587 | 7,561 | 20,350 | 15,037 | 14,764 | 24,218 | 9,454 | 64% | Step Increases and COLA |
| Holiday Pay | 13,698 | 12,944 | 24,393 | 16,882 | 16,882 | 30,354 | 13,472 | 80% | Step Increases and COLA |
| Misc Pay/Flex/Bereave/Jury | 4,317 | 6,657 | 2,836 | 11,702 | 11,831 | | (11,831) | -100% | |
| TOTAL SALARIES | 347,452 | 378,891 | 559,073 | 420,765 | 523,746 | 631,414 | 107,668 | | |
| Benefits | | | | | | | | | |
| CalPERS Retirement | 26,042 | 31,085 | 39,294 | 34,466 | 42,891 | 47,634 | 4,743 | 11% | |
| FICA | 21,542 | 23,491 | 28,669 | 26,087 | 32,472 | 33,880 | 1,408 | 4% | |
| Medicare | 5,038 | 5,494 | 6,705 | 6,101 | 7,595 | 7,924 | 329 | 4% | |
| SUI | 1,852 | 1,680 | 1,535 | 1,220 | 1,435 | 1,129 | (306) | -21% | |
| Workers Comp | 10,080 | 13,807 | 19,567 | 8,514 | 8,514 | 34,352 | 25,838 | 303% | Increase as result of work comp claim |
| Health/Vision/Dental Insurance | 75,923 | 82,966 | 99,444 | 98,090 | 110,000 | 119,767 | 9,767 | 9% | |
| TOTAL BENEFITS | 140,477 | 158,523 | 195,214 | 174,478 | 202,907 | 244,686 | 41,779 | | |
| Retiree Medical | | | | | | | | | |
| Retiree Medical | 24,043 | 22,933 | 25,000 | 18,787 | 25,000 | 27,500 | 2,500 | 10% | |
| TOTAL RETIREE MEDICAL | 24,043 | 22,933 | 25,000 | 18,787 | 25,000 | 27,500 | 2,500 | | |
| Equipment, Automotive, Maintenance & Repairs | | | | | | | | | |
| Fuel | 14,651 | 15,052 | 22,000 | 15,664 | 22,000 | 38,500 | 16,500 | 75% | Fuel price increases |
| Uniform/Clothing | 6,212 | 5,484 | 6,500 | 5,526 | 6,325 | 7,150 | 825 | 13% | Anticipating higher cost for clothing |
| Tools/Equipment | 3,852 | 3,975 | 10,760 | 4,413 | 9,413 | 11,836 | 2,423 | 26% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maintenance-General | 16,789 | 13,164 | 40,000 | 13,554 | 16,554 | 40,000 | 23,446 | 142% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maintenance-Vehicles | 11,754 | 8,962 | 15,000 | 7,515 | 10,515 | 16,500 | 5,985 | 57% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maint. -Trans/Collections | 16,642 | 44,771 | 71,392 | 30,475 | 41,575 | 55,000 | 13,425 | 32% | Reclassified \$35K to Equipment that was put in the wrong line, and did a mid year adjustment to add the rental cost of temporary odor control units, will have some cost 22/23 fiscal year for this equipment. |
| Repair & Maintenance- Treatment | 24,655 | 10,359 | 20,000 | 12,955 | 14,500 | 22,000 | 7,500 | 52% | Anticipating higher cost for tools, equipment and materials |
| Repair & Maint.-Asphalt Patching | | | | | | 25,000 | | | New Line item |
| Repair & Maintenance- Equipment | 16,126 | 35,742 | 40,000 | 46,876 | 50,876 | 40,000 | (10,876) | -21% | Had unbudgeted expense of 35k for LS 5 gen repair/rental |
| Safety Supplies | 6,255 | 5,373 | 10,000 | 4,500 | 5,000 | 10,000 | 5,000 | 100% | Anticipating increase in supplies orders to stay in compliance with our safety program update |
| TOTAL EQUIP, AUTO, MAINT & REPAIRS | 116,936 | 142,882 | 235,652 | 141,478 | 176,758 | 265,986 | 64,228 | | |
| Outside Services | | | | | | | | | |
| Computer Hardware/Equipment | 21,136 | 33,006 | 9,216 | 3,714 | 5,714 | 10,200 | 4,486 | 79% | Some equipment is scheduled to be relaced this fiscal year |
| Annual Software Subscriptions | | | 7,360 | 5,088 | 5,500 | 12,000 | 6,500 | 118% | Reclassified multiple items within this line item |
| Programming | | | 9,100 | 6,816 | 6,816 | 10,000 | 3,184 | 47% | Most programming needs this fiscal year were accomplished within capital projects, but this line item will be ongoing |
| Janitorial Service & Supplies | 3,303 | 4,585 | 10,000 | 3,738 | 6,738 | 11,000 | 4,262 | 63% | Anticipated inflation for all supplies |
| Aqua Labs-Lab Tests | 13,880 | 12,034 | 22,000 | 15,038 | 20,038 | 24,200 | 4,162 | 21% | Our original lab was purchased by a new company, have been seeing higher cost |
| Groundwater Monitoring | 3,090 | 2,206 | 4,000 | 1,722 | 1,722 | 4,000 | 2,278 | 132% | Kept last FY budget figure |
| Conservation Crew/Fire Reduction/Safety | 1,843 | 3,686 | 20,000 | - | - | 22,000 | 22,000 | | Not used in current FY due to grant funded fuels reduction projects, and the disbandment of the baseline crews with slight increase |
| Annual Collections System Camera Insp. | 16,694 | 65,332 | 70,000 | - | - | 70,000 | 70,000 | | Kept last FY budget figure, experience difficulty getting contractors in Groveland |
| Biosolids Disposal | 7,689 | 4,375 | 8,000 | 1,360 | 8,000 | 10,000 | 2,000 | 25% | Anticipated expense |
| General Engineering | 10,365 | 32,962 | 10,000 | 4,781 | 6,381 | 10,000 | 3,619 | 57% | Increased progress meetings and correspondence for grant applications |
| Engineering-Regulatory | | | 30,000 | 22,327 | 22,327 | 30,000 | 7,673 | 34% | New Line Item, re-classed from general engineering |
| Master Plan Development | 76,120 | 2,442 | 10,600 | 6,432 | 10,600 | - | (10,600) | -100% | |
| GIS and System Map Updates | 4,301 | | 15,000 | 1,638 | 12,500 | 35,500 | 23,000 | 184% | expecting to upload multiple GIS data points, and combine Arch GIS with Cartegraph |
| Safety Program Assessment and Update | - | 5,376 | 10,000 | 7,618 | 10,618 | 11,000 | 382 | 4% | Multiple programs still needing to be completed |
| Hetch Hetchy RR Properties Acquisition | | | | | | 25,000 | 25,000 | | CEQA and Legal, Real Estate consultant |
| Sewer Rate Study | | | | | | 40,000 | 40,000 | | |
| TOTAL OUTSIDE SERVICES | 158,421 | 166,004 | 235,276 | 80,271 | 116,954 | 324,900 | 207,946 | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
SEWER EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date-10 Mos | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------|------------------|----------------|------------------|---------------------------|---------------------|------------------|---------------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Other | | | | | | | | | |
| Memberships | 764 | 3,007 | 5,000 | 2,713 | 3,713 | 5,500 | 1,787 | 48% | More certifications were obtained last fiscal year, increasing membership cost |
| Training, Conferences & Travel | 1,346 | 7,149 | 7,000 | 928 | 1,528 | 8,000 | 6,472 | 424% | Anticipating more offsite training, & increase in travel cost |
| Permits & Licenses | 21,392 | 33,972 | 40,000 | 48,856 | 48,856 | 40,000 | (8,856) | -18% | Paid annual Dam permit for 22/23 this fiscal year putting us over, will keep 21/22 adopted which we anticipate will cover any increases this fiscal year |
| Dam Monitoring Survey | - | - | 4,000 | - | - | 4,000 | 4,000 | | |
| Employee Certification | 3,922 | 4,804 | 5,000 | 2,405 | 2,805 | 6,000 | 3,195 | 114% | Anticipated increase in employee certifications |
| Employee Medical Testing | 735 | 2,176 | 2,500 | 732 | 2,150 | 2,600 | 450 | 21% | More CDL drivers requiring updated physicals and increase in fit testing cost |
| Chemicals/Odor Control | 35,643 | 28,921 | 40,000 | 30,140 | 40,000 | 50,000 | 10,000 | 25% | Anticipated cost increase, due to availability, shipping, and general increase |
| Utilities | 94,916 | 90,983 | 100,000 | 92,997 | 124,000 | 136,000 | 12,000 | 10% | |
| I & I Study | - | - | - | - | - | - | - | | |
| TOTAL OTHER | 158,718 | 171,011 | 203,500 | 178,770 | 223,052 | 252,100 | 29,048 | | |
| TOTAL SEWER EXPENSES | 946,047 | | 1,453,715 | 1,014,549 | 1,268,417 | 1,746,586 | 478,169 | | |
| Admin Allocation Transfer Out | 495,561 | | 580,800 | 456,097 | 534,544 | 688,426 | 153,882 | 29% | |
| TOTAL SEWER WITH ADMIN | 1,441,608 | - | 2,034,515 | 1,470,646 | 1,802,961 | 2,435,011 | 632,050 | 0 | |
| Capital Outlay | | | | | | | | | |
| See Capital Outlay Sheet | 70,198 | | 7,525,334 | 599,869 | 1,627,088 | 7,362,247 | 5,735,159 | 352% | |
| TOTAL CAPITAL OUTLAY | 70,198 | | 7,525,334 | 599,869 | 1,627,088 | 7,362,247 | 5,735,159 | | |
| Reserve Set-Aside | | | | | | | | | |
| Annual Fund Reserve Set-Aside | | | 100,000 | | 100,000 | 100,000 | - | | |
| TOTAL RESERVE SET-ASIDE | - | | 100,000 | - | 100,000 | 100,000 | - | | |
| GRAND TOTAL WITH CAPITAL | 1,511,806 | | 9,659,849 | 2,070,515 | 3,530,049 | 9,897,258 | 6,367,209 | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
FIRE-REVENUE

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|--------------------------------------------|------------------|------------------|------------------|--------------------|---------------------|------------------|---------------------------|-----------|---------------------------------------|
| | | | | | | | \$ | % | |
| Taxes | | | | | | | | | |
| General Property Tax | 1,121,864 | 1,163,960 | 1,130,673 | 670,420 | 1,134,027 | 1,170,246 | 36,219 | 3% | |
| TOTAL TAXES | 1,121,864 | 1,163,960 | 1,130,673 | 670,420 | 1,134,027 | 1,170,246 | 36,219 | | |
| Variable Revenue | | | | | | | | | |
| Equipment Use Rental | 31,383 | 80,522 | | 54,625 | 54,625 | 20,000 | (34,625) | -63% | |
| TOTAL VARIABLE REVENUE | 33,038 | 80,522 | - | 54,625 | 54,625 | 20,000 | (34,625) | | |
| Grant and Loan Revenue | | | | | | | | | |
| Jones Hill Fire Break Grant | 1,650 | 140,768 | | 23,882 | 23,882 | - | (23,882) | -100% | |
| Turnouts Grant | 15,656 | 3,300 | | 5,270 | 5,270 | | (5,270) | -100% | |
| CERT Revenue | 1,655 | | 19,650 | 7,650 | 7,650 | 25,000 | 17,350 | | County grant paid as reimbursement |
| GCSD Infrastructure Fuel Reduction Project | | | - | - | - | 410,000 | 410,000 | | CCI State Grant for shaded fuel break |
| TOTAL GRANT AND LOAN REVENUE | 33,038 | 80,522 | 19,650 | 36,802 | 36,802 | 435,000 | 398,198 | | |
| Other Non-Operating Revenue | | | | | | | | | |
| Interest Earned -LAIF | \$ 14,882 | \$ 4,518 | 3,350 | \$ 1,515 | \$ 2,000 | \$ 2,000 | - | 0% | |
| TOTAL NON-OPERATING REVENUE | 32,193 | 7,818 | 3,350 | 1,515 | 2,000 | 2,000 | - | | |
| TOTAL FIRE REVENUE LESS GRANTS | 1,168,134 | 1,108,233 | 1,134,023 | 726,560 | 1,190,652 | 1,192,246 | 428,944 | 0% | |
| TOTAL FIRE REVENUE | 1,185,440 | 1,252,301 | 1,153,673 | 763,362 | 1,227,454 | 1,627,246 | 399,792 | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
FIRE-EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------------------------------|----------------|----------------|----------------|--------------------|---------------------|------------------|---------------------------|-------|-----------------------------------------------------|
| | | | | | | | \$ | % | |
| CAL FIRE Contract | | | | | | | | | |
| Schedule "A" Plan | 981,180 | 762,563 | 943,467 | 729,324 | 942,055 | 1,164,318 | 222,263 | 24% | Projected increase |
| TOTAL CAL FIRE CONTRACTS | 981,180 | 762,563 | 943,467 | 729,324 | 942,055 | 1,164,318 | 222,263 | | |
| Salaries | | | | | | | | | |
| Regular Time | 6,304 | 12,374 | 50,931 | 8,470 | 7,218 | 57,724 | 50,506 | | 5% of Maintenance and Ops staff allocated to fund |
| Overtime | 37 | 215 | 3,237 | 163 | 100 | 3,494 | 3,394 | | 5% of Maintenance and Ops staff allocated to fund |
| Vacation Leave | 266 | 240 | 2,542 | 36 | 291 | 3,075 | 2,784 | | 5% of Maintenance and Ops staff allocated to fund |
| Admin Leave | 18 | 22 | 106 | 4 | 4 | 121 | 117 | | 5% of Maintenance and Ops staff allocated to fund |
| Sick Leave | 243 | 328 | 2,366 | 410 | 188 | 2,816 | 2,628 | | 5% of Maintenance and Ops staff allocated to fund |
| Holiday Pay/Misc/PT | 178 | 12,890 | 2,836 | 437 | 514 | 3,530 | 3,016 | | 5% of Maintenance and Ops staff allocated to fund |
| TOTAL SALARIES | 7,046 | 26,071 | 62,018 | 9,521 | 8,315 | 70,760 | 62,445 | | |
| Benefits | | | | | | | | | |
| CalPERS Retirement | 554 | 453 | 4,569 | 987 | 872 | 5,539 | 4,667 | 535% | 5% of Maintenance and Ops payroll allocated to fund |
| FICA | 437 | 754 | 3,334 | 590 | 516 | 3,940 | 3,424 | 663% | 5% of Maintenance and Ops payroll allocated to fund |
| Medicare | 102 | 176 | 780 | 138 | 120 | 921 | 801 | 668% | 5% of Maintenance and Ops payroll allocated to fund |
| SUI | 75 | 522 | 179 | 23 | 24 | 131 | 107 | 447% | 5% of Maintenance and Ops payroll allocated to fund |
| Workers Comp | 469 | 1,037 | 2,275 | 411 | 411 | 3,994 | 3,583 | 872% | 5% of Maintenance and Ops payroll allocated to fund |
| Health/Vision/Dental Insurance | 3,472 | | 11,563 | 11,386 | 12,600 | 13,926 | 1,326 | 11% | 5% of Maintenance and Ops payroll allocated to fund |
| TOTAL BENEFITS | 5,109 | 2,943 | 22,700 | 13,536 | 14,543 | 28,452 | 13,909 | | |
| Retiree Medical | | | | | | | | | |
| Retiree Medical | 14,165 | 7,959 | 2,000 | 1,742 | 2,000 | 2,200 | 200 | 10% | |
| TOTAL RETIREE MEDICAL | 14,165 | 7,959 | 2,000 | 1,742 | 2,000 | 2,200 | 200 | | |
| Unfunded Pension Liability | | | | | | | | | |
| Unfunded Pension Liability | 40,896 | 60,643 | 65,000 | 62,801 | 60,643 | 75,040 | 14,397 | 24% | |
| TOTAL UNFUNDED PENSION LIABILITY | 40,896 | 60,643 | 65,000 | 62,801 | 60,643 | 75,040 | 14,397 | | |
| Equipment, Automotive, Maintenance & Repairs | | | | | | | | | |
| Radio Communications | | 2,161 | 3,800 | - | 5,000 | 5,000 | - | 0% | |
| Fuel | 11,721 | 10,948 | 15,000 | 12,024 | 12,000 | 15,000 | 3,000 | 25% | Fuel price increases |
| Protective Clothing/Wildland | 8,000 | 917 | 12,870 | 9,837 | 1,130 | 12,870 | 11,740 | 1039% | Kept last FY budgeted figure. Supply chain delays |
| Medical Supplies/EMS Equip. | 255 | 1,100 | 4,700 | 1,604 | 1,500 | 1,500 | - | 0% | |
| Small Tools & Safety Equipment | 332 | 10,135 | 4,500 | 2,061 | 4,500 | 4,500 | - | 0% | |
| Repair & Maint.-Station General | 5,866 | 5,901 | 10,341 | 4,523 | 3,659 | 10,341 | 6,682 | 183% | Kept last FY budgeted figure |
| Repair & Maint.-Apparatus | 9,878 | 25,524 | 20,000 | 5,308 | 20,490 | 20,000 | (490) | -2% | |
| Repair & Maint.- Equipment | 1,610 | 537 | 2,200 | 150 | 2,000 | 2,200 | 200 | 10% | |
| SCBA Equipment | 551 | 7,528 | 7,500 | 1,290 | 7,505 | 7,500 | (5) | 0% | |
| TOTAL EQUIP, AUTO, MAINT & REPAIRS | 38,213 | 64,750 | 80,911 | 36,797 | 57,784 | 78,911 | 21,127 | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
FIRE-EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------|------------------|----------------|------------------|--------------------|---------------------|------------------|---------------------------|------------|-------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Other | | | | | | | | | |
| Utilities | 16,264 | 18,759 | 21,000 | 13,866 | 17,000 | 21,000 | 4,000 | 24% | Kept last FY budgeted figure |
| Office & Cleaning Supplies | 5,943 | 6,165 | 4,900 | 4,573 | 4,900 | 5,390 | 490 | 10% | |
| Fire Prevention Supplies/Events | 461 | | 500 | 496 | 496 | 550 | 54 | 11% | |
| Cert Expenses | | 999 | 27,150 | 8,130 | 9,000 | 25,740 | 16,740 | | Equipment, supplies, training expenses and FF Rehab Modifications |
| Permits & Licenses | | | | 684 | 684 | - | - | | |
| Fire Tax Rate Study | | | | | | 40,000 | | | Added as directed by Board at May workshop |
| TOTAL OTHER EXPENSE | 22,668 | 25,924 | 53,550 | 27,750 | 32,080 | 92,680 | 21,284 | | |
| TOTAL FIRE EXPENSES | 1,109,277 | 950,852 | 1,229,646 | 881,470 | 1,117,420 | 1,512,361 | 355,625 | 35% | |
| Admin Allocation Transfer Out | 26,485 | | 83,910 | 67,426 | 78,863 | 99,796 | 20,933 | 27% | |
| TOTAL FIRE WITH ADMIN | 1,135,762 | 950,852 | 1,313,556 | 948,897 | 1,196,283 | 1,612,157 | 376,558 | | |
| Capital Outlay | | | | | | | | | |
| See Capital Outlay Sheet | 34,571 | | 168,745 | 71,599 | 81,068 | 584,540 | 503,472 | 621% | |
| TOTAL CAPITAL OUTLAY | 34,571 | - | 168,745 | 71,599 | 81,068 | 584,540 | 503,472 | | |
| Reserve Set-Aside | | | | | | | | | |
| Annual Fund Reserve Set-Aside | | | | | | | - | | |
| TOTAL RESERVE SET-ASIDE | - | - | - | - | - | - | - | | |
| GRAND TOTAL WITH CAPITAL | 1,170,333 | 950,852 | 1,482,301 | 1,020,495 | 1,277,351 | 2,196,697 | 880,029 | | |

Groveland Community Services District
Proposed FY 22/23 Annual Budget
PARKS-REVENUE

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------------|----------------|----------------|----------------|--------------------|---------------------|------------------|---------------------------|-------------|-----------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Taxes | | | | | | | | | |
| General Property Tax | 97,553 | 101,214 | 98,318 | 98,611 | 98,611 | 101,759 | 3,148 | 3% | |
| TOTAL TAXES | 97,553 | 101,214 | 98,318 | 98,611 | 98,611 | 101,759 | 3,148 | | |
| Variable Revenue | | | | | | | | | |
| Use Fees | 1,260 | 145 | 500 | 450 | 500 | 500 | - | 0% | |
| Dog Park Permit Fees | 2,515 | 2,778 | 2,000 | 2,695 | 2,750 | 2,500 | (250) | -9% | |
| Expense Refunds | | 340 | | | | | | | |
| TOTAL VARIABLE REVENUE | 3,775 | 3,263 | 2,500 | 3,145 | 3,250 | 3,000 | (250) | (0) | |
| Grant and Loan Revenue | | | | | | | | | |
| Per Capita Grant | - | | 177,952 | - | - | 177,952 | 177,952 | | Estimate state reimbursement for property purchase in 2022/23 FY |
| Caltrans Clean CA Grant | | | | | | 770,359 | 770,359 | | Groveland Asset Rehabilitation and Beautification Project (80% grant) |
| | | | | | | | 30,019 | | |
| Municipal Finance Corporation Loan | | | | | | 342,382 | 342,382 | | Proposed loan to cover 25% of Asset Rehab and Beautif project costs |
| TOTAL GRANT AND LOAN REVENUE | - | - | 177,952 | - | - | 1,290,693 | 1,320,711 | - | |
| Other Revenue | | | | | | | | | |
| Cell Tower Leases | 53,929 | 52,773 | 54,000 | 46,051 | 55,438 | 56,675 | 1,237 | 2% | |
| Non Operating Income | | 25,822 | | 250 | 250 | - | | | |
| Interest Earned-LAIF | 4,763 | 1,446 | 800 | 485 | 650 | 650 | - | 0% | |
| Donations (Movies in the Park) | 4,855 | 10,065 | 1,000 | 1,260 | 2,250 | 2,000 | | | Movies in the Park - 4 months |
| TOTAL OTHER REVENUE | 63,547 | 90,106 | 55,800 | 48,045 | 58,588 | 59,325 | 1,237 | 0 | |
| TOTAL PARK REVENUE LESS GRANTS | 164,875 | 194,583 | 156,618 | 149,801 | 160,449 | 164,084 | 4,135 | 2% | |
| TOTAL PARKS REVENUE | 164,875 | 194,583 | 334,570 | 149,801 | 160,449 | 1,454,777 | 1,324,846 | 807% | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
PARKS-EXPENSES

| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | Projected FYE vs Proposed | | REASON FOR CHANGE |
|---------------------------------|----------------|---------------|----------------|--------------------|---------------------|------------------|---------------------------|-------|------------------------------|
| | | | | | | | \$ | % | |
| Salaries | | | | | | | | | |
| Regular Time | 18,501 | 6,573 | 20,372 | 11,758 | 15,359 | 23,090 | 7,731 | 50% | Step Increases and COLA |
| Overtime | 445 | 163 | 1,295 | 549 | 511 | 1,398 | 887 | 174% | Step Increases and COLA |
| Vacation Leave | 1,195 | (150) | 1,017 | 30 | 78 | 1,230 | 1,152 | 1477% | Step Increases and COLA |
| Admin Leave | 91 | 4 | 42 | 1 | 1 | 48 | 47 | 4724% | Step Increases and COLA |
| Sick Leave | 606 | 190 | 98 | 487 | 425 | 1,126 | 701 | 165% | Step Increases and COLA |
| Holiday Pay/Misc | 1,281 | 463 | 1,135 | 754 | 769 | 1,412 | 643 | 84% | Step Increases and COLA |
| TOTAL SALARIES | 22,119 | 7,244 | 23,959 | 13,579 | 17,143 | 28,304 | 11,161 | | |
| Benefits | | | | | | | | | |
| CalPERS Retirement | 1,890 | 612 | 1,828 | 1,220 | 1,497 | 2,216 | 719 | 48% | |
| FICA | 1,371 | 449 | 1,333 | 842 | 1,063 | 1,576 | 513 | 48% | |
| Medicare | 321 | 105 | 312 | 197 | 249 | 369 | 120 | 48% | |
| SUI | 53 | 32 | 71 | 43 | 61 | 53 | (9) | -14% | |
| Workers Comp | 1,172 | 544 | 910 | - | - | 1,598 | 1,598 | | |
| Health/Vision/Dental Insurance | 8,873 | 3,753 | 4,625 | 4,588 | 5,040 | 5,571 | 531 | 11% | |
| TOTAL BENEFITS | 13,680 | 5,496 | 9,079 | 6,890 | 7,910 | 11,381 | 3,471 | | |
| Operating Expense | | | | | | | | | |
| Computer Maint/Prog./IT | | 6 | | | | | | | |
| Dog Park | 661 | 642 | 550 | 496 | 550 | 600 | 50 | 9% | |
| Repair & Maintenance | 6,295 | 3,103 | 7,500 | 3,900 | 5,535 | 7,500 | 1,965 | 36% | Kept last FY budgeted figure |
| TOTAL OPERATING EXPENSE | 6,956 | 3,751 | 8,050 | 4,396 | 6,085 | 8,100 | 2,015 | | |
| Other | | | | | | | | | |
| Utilities | 34,620 | 39,740 | 52,000 | 38,390 | 52,000 | 57,200 | 5,200 | 10% | |
| Janitorial Services | 7,193 | 11,730 | 12,500 | 13,589 | 16,589 | 17,000 | 411 | 2% | Increase in cleanings |
| Safety Equipment | 115 | | 1,200 | 6 | 1,200 | 1,260 | 60 | 5% | |
| Movies in the Park Expense | | 1,545 | 3,000 | 2,474 | 3,500 | 2,000 | | | Moved from Admin |
| Park Master Plan | - | 12,578 | | 4,876 | | | - | | |
| Grant Application Assistance | | | 25,000 | 7,865 | 7,865 | | (7,865) | | |
| Municipal Finance Loan Payments | | | | | | 43,400 | 43,400 | | 10 year loan of \$350,000 |
| TOTAL OTHER EXPENSE | 41,928 | 65,594 | 93,700 | 67,200 | 81,154 | 120,860 | (2,194) | | |
| TOTAL PARK EXPENSES | 84,683 | 82,084 | 134,788 | 92,064 | 112,292 | 168,645 | 56,353 | | |
| Admin Allocation Transfer Out | 55,093 | 15,933 | 19,215 | 17,763 | 20,633 | 22,388 | 1,755 | 9% | |
| TOTAL PARKS WITH ADMIN | 139,776 | 98,017 | 154,003 | 109,827 | 132,925 | 191,032 | 58,107 | | |
| Capital Outlay | | | | | | | | | |
| See Capital Outlay Sheet | 10,670 | - | 538,449 | 245,629 | 303,604 | 1,047,596 | 743,993 | 245% | |
| TOTAL CAPITAL OUTLAY | 10,670 | - | 538,449 | 245,629 | 303,604 | 1,047,596 | 743,993 | | |
| Reserve Set-Aside | | | | | | | | | |
| Annual Fund Reserve Set-Aside | | | - | | | | - | | |
| TOTAL RESERVE SET-ASIDE | - | - | - | - | - | - | - | | |
| TOTAL WITH CAPITAL | 150,446 | 98,017 | 692,452 | 355,456 | 436,529 | 1,238,629 | 802,100 | | |

Groveland Community Services District
Proposed FY 22/23 Annual Budget
ADMIN-REVENUE

| | | | | | | | Projected FYE vs Proposed | | |
|----------------------------|------------------|------------------|------------------|-----------------------|------------------------|-------------------|------------------------------|----|-------------------------------------|
| BUDGET ITEM | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | \$ | % | ALLOCATION OF DISCRETIONARY REVENUE |
| Other Revenue | | | | | | | | | |
| Property Taxes | 1,223,419 | 1,265,174 | 1,228,991 | 1,232,638 | 1,232,638 | 1,272,005 | 39,367 | 3% | |
| TOTAL OTHER REVENUE | 1,223,419 | 1,265,174 | 1,228,991 | 1,232,638 | 1,232,638 | 1,272,005 | 39,367 | | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
ADMIN-EXPENSES

| BUDGET ITEM | ADMIN EXPENSES | | | | | | Projected FYE vs Proposed | | REASON FOR CHANGE |
|-----------------------------------------------|----------------|----------------|----------------|--------------------|---------------------|----------------|---------------------------|-------|---------------------------------------------------------------------------|
| | 19/20 Actual | 20/21 Actual | 21/22 Adopted | 21/22 Year to Date | 21/22 Projected FYE | Proposed 22/23 | \$ | % | |
| Admin/Board Salaries | | | | | | | | | |
| Regular Time | 393,911 | 403,712 | 481,446 | 347,918 | 442,647 | 547,854 | 105,207 | 24% | Step Increases and COLA |
| Board Wages | 8,976 | 8,550 | 12,000 | 9,850 | 11,851 | 12,000 | 149 | 1% | |
| Leave | 7,629 | 8,023 | 8,641 | 4,093 | 4,093 | 9,884 | 5,791 | 141% | Step Increases and COLA |
| On Call | 1,906 | - | - | - | - | - | - | - | |
| Overtime/Comp | 3,245 | 6,982 | 3,582 | 3,749 | 4,295 | 2,804 | (1,491) | -35% | Step Increases and COLA |
| Vacation Leave | 32,253 | 39,869 | 26,146 | 18,528 | 17,407 | 30,875 | 13,468 | 77% | Step Increases and COLA |
| Sick Leave | 24,513 | 43,674 | 23,506 | 16,435 | 20,301 | 26,776 | 6,475 | 32% | Step Increases and COLA |
| Holiday Pay/PH/Misc/Flex | 27,449 | 26,703 | 28,177 | 24,463 | 24,376 | 32,654 | 8,278 | 34% | Step Increases and COLA |
| TOTAL ADMIN/BOARD SALARIES | 499,882 | 537,514 | 583,498 | 425,036 | 524,970 | 662,847 | 137,877 | | |
| Admin/Board Benefits | | | | | | | | | |
| CalPERS Retirement | 37,704 | 39,306 | 45,364 | 31,342 | 42,069 | 51,074 | 9,005 | 21% | |
| FICA | 28,319 | 27,847 | 29,070 | 22,690 | 30,878 | 32,477 | 1,599 | 5% | |
| Board FICA | 557 | 530 | 744 | 587 | 736 | 744 | 8 | 1% | |
| Medicare | 6,623 | 6,811 | 7,389 | 5,698 | 7,614 | 8,417 | 803 | 11% | |
| Board Medicare | 130 | 124 | 174 | 137 | 172 | 174 | 2 | 1% | |
| SUI | 2,180 | 1,309 | 1,428 | 1,050 | 1,417 | 1,041 | (376) | -27% | |
| Workers Comp | 1,407 | 1,585 | 2,242 | 1,347 | 1,347 | 3,767 | 2,420 | 180% | Increase as result of work comp claim |
| Board Workers Comp | 47 | 44 | 61 | - | - | 89 | 89 | | |
| Health/Vision/Dental Insurance | 103,535 | 95,090 | 106,828 | 91,553 | 107,409 | 124,148 | 16,739 | 16% | |
| TOTAL ADMIN/BOARD BENEFITS | 180,502 | 172,647 | 193,300 | 154,404 | 191,642 | 221,932 | 30,290 | | |
| OPEB/Pension Unfunded Liability | | | | | | | | | |
| Transfer to OPEB Trust | - | - | - | - | - | - | - | - | |
| Pension Unfunded Liability | 159,804 | 179,340 | 206,717 | 206,734 | 206,734 | 232,620 | 25,886 | 13% | |
| TOTAL OPEB/PENSION UNFUNDED LIABILITY | 159,804 | 179,340 | 206,717 | 206,734 | 206,734 | 232,620 | 25,886 | | |
| Admin Operating Expense | | | | | | | | | |
| Bank Fees | 5,168 | 4,440 | 5,775 | 3,557 | 5,585 | 6,350 | 765 | 14% | |
| Credit Card Merchant Fees | 41,397 | 47,140 | 45,000 | 35,009 | 47,000 | 48,000 | 1,000 | 2% | |
| Office Supplies | 5,771 | 7,257 | 9,150 | 4,288 | 7,700 | 8,150 | 450 | 6% | |
| Memberships (IRWMP/CSDA) | 17,352 | 14,267 | 20,050 | 19,130 | 21,800 | 23,666 | 1,866 | 9% | |
| LAFCO Fees | - | 12,638 | 6,425 | 3,295 | 3,295 | 6,750 | 3,455 | 105% | |
| Computer Hardware/Equipment | 104,681 | 104,377 | 19,200 | 10,893 | 16,025 | 20,250 | 4,225 | 26% | |
| Annual Software Subscriptions/Internet | - | 1,758 | 56,000 | 46,596 | 54,430 | 62,125 | 7,695 | 14% | |
| Office Expense | 36,916 | 32,730 | 32,650 | 36,124 | 46,300 | 49,400 | 3,100 | 7% | |
| Training, Conferences, Travel | 9,936 | 10,322 | 12,000 | 6,106 | 12,000 | 12,935 | 935 | 8% | |
| District Telephone Services | 18,234 | 16,278 | 24,000 | 19,933 | 24,202 | 26,400 | 2,198 | 9% | |
| Toilet Rebates | - | 2,375 | 2,700 | 1,300 | 2,000 | - | (2,000) | -100% | Moved to Revenue-Rebates |
| Misc. Expense | - | 89 | - | - | - | - | - | - | |
| District Permits/Licenses | - | 9,206 | - | 77 | - | - | - | - | |
| District General Liability Insurance | 101,267 | 143,848 | 135,000 | 146,132 | 148,075 | 169,200 | 21,125 | 14% | |
| TOTAL ADMIN OPERATING EXPENSE | 340,722 | 407,037 | 367,950 | 332,439 | 388,412 | 433,226 | 44,814 | | |
| Outside Services | | | | | | | | | |
| Janitorial Service/Supplies | 4,229 | 7,783 | 10,000 | 7,141 | 9,155 | 10,070 | 915 | 10% | |
| Cost of Bond Issuance | - | 25,546 | - | - | - | - | - | - | |
| CPA Services/Annual Audit | 50,700 | 54,005 | 59,500 | 46,504 | 57,434 | 62,500 | 5,066 | 9% | |
| Impact Mitigation Fee Study | - | 17,264 | - | - | - | 10,000 | 10,000 | | Law changes require an updated report |
| Legal Counsel Services | 31,315 | 32,523 | 35,000 | 13,701 | 20,572 | 35,000 | 14,428 | 70% | |
| Actuarial Review (GASB-OPEB) | 2,500 | 1,500 | 3,000 | - | - | 3,000 | 3,000 | | |
| Organizational and Comp Study | - | 1,950 | 50,000 | - | - | 65,000 | 65,000 | | Not able to get to in previous FY. Figure based off of proposal received. |
| Public Relations/Communications | 30,136 | 31,200 | 31,247 | 26,000 | 31,203 | 32,763 | 1,560 | 5% | Increased due to CPI |
| Interest | - | 988 | - | 326 | - | 10,000 | 10,000 | | |
| HR Consulting | - | 4,800 | 2,000 | - | 1,953 | 2,155 | 202 | 10% | |
| Water and Sewer Connection/Capacity Fee Study | - | 11,037 | - | 2,916 | 1,633 | 14,000 | 12,367 | 757% | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
ADMIN-EXPENSES

| BUDGET ITEM | ADMIN EXPENSES | | | | | | Projected FYE vs Proposed | | REASON FOR CHANGE |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | | | | \$ | % | |
| Laserfiche Integration | | | | | | 35,000 | 35,000 | | This project will complete the Laserfiche intergration for the District by an outside contractor, this will streamline the intergration process and reduce the time needed by staff to complete |
| TOTAL OUTSIDE SERVICES | 118,880 | 188,594 | 190,747 | 96,588 | 121,950 | 279,488 | 157,538 | | |
| Leases | | | | | | | | | |
| Copystar 5550 GE Capital | 4,383 | 3,708 | 4,704 | 3,665 | 4,389 | 4,610 | 221 | 5% | |
| FP Mail Machine | 1,133 | 1,088 | 1,151 | 1,381 | 1,743 | 1,210 | (533) | -31% | |
| Avaya Phone System | 1,864 | 3,439 | - | - | - | - | - | | |
| TOTAL LEASES | 7,380 | 8,235 | 5,855 | 5,047 | 6,132 | 5,820 | (312) | | |
| TOTAL ADMIN EXPENSE | 1,307,170 | 1,493,368 | 1,548,067 | 1,220,247 | 1,439,840 | 1,835,933 | 396,092 | 28% | Overall % Change |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
Capital Outlay

| FUND SHARE CAPITAL OUTLAY | | | | | | | |
|--------------------------------------------------------------------|----------------|--------------|-----------------|-------------|-----------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| CIP Project | 2019/20 Actual | 20/21 Actual | 2021/22 Adopted | 2021/22 YTD | 2021/22 Projected FYE | 2022/23 Proposed | COMMENTS |
| Admin Parking Lot Upgrade (5 Yr Plan) | | | 175,000 | 7,807 | 110,000 | 110,000 | Don't know if this will be completed 21/22 FY. Have in both FY budgets. |
| Fuel Tank Painting/Electronic Logging | | | 150,000 | 17,123 | 22,123 | 250,000 | Expanded project and Inflation cost of equipment & materials |
| Admin Building Upgrade-Phase 1 | | | 19,900 | | | 20,000 | This phase will consist of having an engineering firm provide redesign and upgrade options |
| Truck #6 Replacement | | | 40,000 | | | 46,910 | Price increase due to year change to 2023 and discontinued fleet price |
| Truck #8 Replacemnt | | | 40,000 | | | 44,097 | Price increase due to year change to 2023 and discontinued fleet price |
| Dump Truck & Trailer | | | 200,000 | 33,544 | 33,544 | 200,000 | Will not receive until the 22/23 year with possible increase due to chassis availability and material cost increase. 21/22 expense is for trailer only |
| Truck 3 replacement | | | 40,000 | | | 44,097 | Price increase due to year change to 2023 and discontinued fleet price |
| Truck #15 Replacement | | | | | | 140,000 | Will replace Truck 15 which is 18 years old and is past it's life expectancy |
| Tire Machine & Balancing Machine | | | | | | 16,500 | Will give staff the ability to service tires onsite with minimal truck and shop down time |
| Electronic Sign Board | | | | | | 35,000 | Will be used to display various district information/event notifications |
| Heavy Equipment & Truck Lift | | | | | | 50,000 | Current lift does not support heavy equipment, this will give staff the ability to work on heavy trucks/equipment safer |
| Shop Parts Washer | | | | | | 8,500 | Will replace current rented parts washer with a new unit we own and maintain, currently spend around \$2500 for maintenance/service |
| New Collection and Distribution (C&D) Truck | | | | | | 50,000 | C&D staff need an additional truck to be able to maintain work flow if any other trucks are down for any period of time. |
| Unmanned Aerial Vehicle (drone) with SAR and Infrared capabilities | | | | | | 30,000 | Inspect easements, locate water leaks and inspect manholes in remote areas, CERT use to assist in search and rescue and spot fire location |
| TOTAL FUND SHARE CAPITAL OUTLAY | - | - | 664,900 | 58,474 | 165,667 | 1,045,104 | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
Capital Outlay

| WATER CAPITAL OUTLAY | | | | | | | |
|----------------------------------------------------------|----------------|------------------|------------------|------------------|-----------------------|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CIP Project | 2019/20 Actual | 20/21 Actual | 2021/22 Adopted | 2021/22 YTD | 2021/22 Projected FYE | 2022/23 Proposed | COMMENTS |
| Downtown Groveland/BOF Water System Rehab Planning | 19,585 | 12,811 | | | | | Complete, to be added to project total cost for fixed asset purposes |
| 2022 Groveland Drought Resiliency Project (\$8.4M Grant) | | | | 6,017 | 10000 | 2,125,000 | Assuming completion of design and CEQA permitting, bidding and start of construction |
| General Water Improvements | | 4,817 | 40,000 | 12,735 | 15,735 | 40,000 | On-Going |
| Water Pump Replacements | | 9,023 | 20,000 | 3,996 | 3,996 | 20,000 | On-Going |
| Treatment Plant General Improvements/Replacements | | | 25,000 | | 10,000 | 27,500 | On-Going with slight increase |
| Big Creek-2G Clearwell, Butler Way Bypass | 25,720 | 1,932,367 | 1,400,000 | 1,290,907 | 1,400,000 | 500,000 | Tank 5 improvements using carryover contingency construction dollars |
| Ops Manager Truck | | | 20,400 | 23,010 | 23,010 | - | Purchase completed |
| IT/Instrumentation Tech Truck | | | 27,200 | 23,010 | 23,010 | - | Purchase completed |
| Generator Installations | | | 80,000 | 8,699 | 8,699 | 150,000 | Estimated cost of generator installations |
| Pump Control and Surge Valves | | | 35,000 | | 32,000 | 32,000 | Might not receive until 22/23 year |
| New Trimble R2 (GPS locating device) | | | 7,500 | 6,738 | 6,738 | - | Purchase completed |
| 2G Kohler Generator | | | 107,000 | 104,311 | 104,311 | - | Purchase completed, paid with \$287K in 20/21 |
| Highland Pump Kohler Generator | | | | | 46,310 | 46,310 | Unsure on the delivery date, hoping to receive this fiscal year but could roll into next fiscal year. Will receive grant money for this. Paid for with \$287K in 20/21 |
| Hach Lab Turbidimeter | | | 3,800 | 3,796 | 3,796 | - | Purchase completed |
| SCADA Improvements | | | 36,000 | 25,797 | 36,000 | 30,000 | This Project will expand the data we can collect with our new historian software, we will be able to pull data from Gen, pumps, VFD, Etc. (50/50) |
| Weather Station/Micro Server | | | 3,000 | 3,066 | 3,066 | - | Purchase completed |
| Big Creek Emergency Generator (IRWMP/DWR) | | 1,721 | 115,000 | 109,130 | 109,130 | - | Purchase completed |
| Water Treatment Plant Flow Meters | | | | | | 32,500 | Will replace both BC & 2G outdated influent and effluent flow meters |
| Big Creek WTP Asphalt Rehab | | | | | | 120,000 | Will rehab all asphalt at the BCWTP, this was not done during last fiscal year pavement rehab project due to the Clearwell Project |
| Skip Loader Tractor | | | | | | 50,000 | This new piece of equipment will be used to maintain district gravel/dirt roads and ditches which will be on-going maintenance moving forward. (50/50) |
| New OSG Unit @ Big Creek | | | | | | 55,000 | Will replace the current outdated OSG with the latest equipment with more available parts/service |
| New OSG Unit @ 2G | | | | | | 55,000 | Will replace the current outdated OSG with the latest equipment with more available parts/service |
| Chlorine analyzer for WTP x 4 | | | | | | 25,000 | We are starting to see a decline in the availability of Hach instruments and more importantly the chemicals each analyzer use, switching to the Rosemount would save in chemical cost since these do not use any reagents to operate, and we could remove the Hach service contract we have on our current analyzer |
| Chloramine analyzer for WTP x 4 | | | | | | 25,000 | We are starting to see a decline in the availability of Hach instruments and more importantly the chemicals each analyzer use, switching to the Rosemount would save in chemical cost since these do not use any reagents to operate, and we could remove the Hach service contract we have on our current analyzer |
| New AC/Heater Unit for Operations Building | | | | | | 15,000 | This will replace 2 units, one of which has failed and both are no longer supported for parts |
| FUND SHARE CAPITAL OUTLAY-56% | | | 372,344 | 32,745 | 92,774 | 585,258 | |
| TOTAL WATER CAPITAL OUTLAY | 45,305 | 1,960,739 | 2,292,244 | 1,653,957 | 1,928,575 | 3,933,568 | |
| TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS) | 19,585 | 28,372 | 892,244 | 363,050 | 268,824 | 1,308,568 | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
Capital Outlay

| SEWER CAPITAL OUTLAY | | | | | | | |
|-----------------------------------------------------------------------------------|----------------|--------------|-----------------|-------------|-----------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CIP Project | 2019/20 Actual | 20/21 Actual | 2021/22 Adopted | 2021/22 YTD | 2021/22 Projected FYE | 2022/23 Proposed | COMMENTS |
| Downtown Groveland/BOF Sewer Collection Rehab Project | | | 4,149,176 | 73,716 | 90,000 | 4,294,176 | Assume project 75% complete at FYE 2023 |
| WWTP Emergency Generator (IRWMP/DWR) | | | 85,000 | 94,486 | 94,486 | - | Purchase completed, Revenue coming in 22/23 |
| Wastewater Pump Replacements | | | 46,000 | 38,982 | 40,226 | 46,000 | On Going |
| WWTP Improvements, Phase 2-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump | 60,084 | | 1,300,000 | 66,792 | 124,444 | 1,175,556 | This Project should go out to Bid in 2022/23 Fiscal Year |
| Concrete grading by Screw Press | 1,313 | | 200,000 | | 200,000 | 200,000 | work started but wont be completed until 2022/23 fiscal year |
| Road Maintenance | 8,801 | | 200,000 | 180,897 | 180,897 | - | Completed |
| Ops Manager Truck | | | 9,600 | 10,828 | 10,828 | - | Purchase completed |
| IT/Instrumentation Tech Truck | | | 12,800 | 10,828 | 10,828 | - | Purchase completed |
| Vac-Tron Truck | | | 533,075 | | - | 533,075 | Did not receive last FY due to chasis availability |
| Generator Installations | | | 120,000 | 4,093 | 4,093 | 175,000 | Estimated cost of generator installations |
| STP Blower & Gen Room Rehab | | | 45,000 | 10,200 | 35,200 | 10,000 | project started May 2022 with exception of the replacement of the door in the blower room which will be |
| New Trimble R2 | | | 7,500 | 6,737 | 6,737 | - | Purchase completed |
| Asphalt Rehabilitation | | | 140,000 | | 184,700 | 184,700 | Increase due to Bid coming in higher than engineer estimate & project might not be finished in 21/22 |
| Chlorine Gen Cell Tubes | | | 4,734 | 4,734 | 4,734 | - | Purchase completed |
| WWTP Pond 1 Liner | | | 357,000 | 10,836 | 364,982 | - | Bids came in higer than engineer estimate, planned for completion prior to June 30, 2022 |
| Hach Lab Turbidimeter | | | 1,787 | 1,787 | 1,787 | - | Purchase completed |
| SCADA Improvements | | | 23,000 | 12,140 | 23,000 | 30,000 | This Project will expand the data we can collect with our new historian software, we will be able to pull data from Gen, pumps, VFD, Etc. (50/50) |
| Weather Station/Micro Server | | | 3,000 | 3,066 | 3,066 | - | Purchase completed |
| Flow Monitoring Equipment | | | 35,000 | | 35,000 | 35,000 | This equipment will help monitor I&I in the collection system, staff is currently looking into products that will fit the District needs for years to come. |
| 6" Sparling Tigermag EP | | | | 4,358 | 4,358 | - | Purchase completed |
| LS#1 Kohler Generator | | | | | 26,315 | 26,315 | Unsure on the delivery date, hoping to receive this fiscal year but could roll into next fiscal year. Paid for with \$287K in 20/21 |
| LS#7 Kohler Generator | | | | | 43,300 | 43,300 | Unsure on the delivery date, hoping to receive this fiscal year but could roll into next fiscal year. Paid for with \$287K in 20/21 |
| LS#8 Kohler Generator | | | | 21,584 | 21,584 | - | Purchase completed. Paid for with \$287K in 20/21 |
| LS#9 Kohler Generator | | | | 21,584 | 21,584 | - | Purchase completed. Paid for with \$287K in 20/21 |
| LS#13 Kohler Generator | | | | | 31,985 | 31,985 | Unsure on the delivery date, hoping to receive this fiscal year but could roll into next fiscal year. Paid for with \$287K in 20/21 |
| Sensaphone Sentinel | | | | | | 30,000 | Will replace 3G Verizon auto dialer system which is no longer supported; new system will provide more function and will be able to backup SCADA |
| STP Polymer Pump | | | | | | 20,000 | Will reduce staff time, make handling polymer safer and allow continuous flow during 24hr periods |
| Skip Loader Tractor | | | | | | 50,000 | This equipment will be used to maintain District gravel/dirt roads and ditches |
| Odor Control Dosing Pump System | | | | | | 10,000 | Will allow chemical odor control dosing on a time interval basis, currently staff performs this two (2) times a week and as needed per complaints |
| New OSG Pump @ STP | | | | | | 55,000 | Will replace the current outdated OSG with the latest equipment with more available parts/service |
| New AC/Heater Unit for Operations Building | | | | | | 15,000 | This will replace 2 units, one of which has failed and both are no longer supported for parts |
| FUND SHARE CAPITAL OUTLAY-38% | | | 252,662 | 22,220 | 62,953 | 397,140 | |
| TOTAL SEWER CAPITAL OUTLAY | 70,198 | | 7,525,334 | 599,869 | 1,627,088 | 7,362,247 | |
| TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS) | 70,198 | - | 3,376,158 | 431,667 | 1,297,833 | 2,966,471 | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
Capital Outlay

| FIRE CAPITAL OUTLAY | | | | | | | |
|-------------------------------------------------|----------------|--------------|-----------------|---------------|-----------------------|------------------|------------------------------------------------------------------------------------------------------|
| CIP Project | 2019/20 Actual | 20/21 Actual | 2021/22 Adopted | 2021/22 YTD | 2021/22 Projected FYE | 2022/23 Proposed | COMMENTS |
| SCBA Fill Station | 32,796 | | | | | | |
| Operations Roof R & M, siding, windows, paint | 1,775 | | | | | | |
| Asphalt repair (driveway/employee parking area) | | | 56,000 | | 62,785 | 62,785 | Increase due to Bid coming in higher than engineer estimate & project might not be finished in 21/22 |
| Extrication Equipment | | | 47,000 | 46,766 | | | |
| Thermal Imaging Camera | | | 14,000 | 13,975 | | | |
| Rescue Struts | | | 8,500 | 7,934 | | | |
| Turnouts - 4 Complete Sets | | | | | | 17,000 | Replacing older outdated turnouts |
| Hand Held Radios - 5 Complete Packages | | | | | | 14,000 | Upgrading hand held radios to current standard radios |
| 3 Mobile Radio Packages | | | | | | 14,000 | Replacing outdated mobile radios in 3 fire apparatus |
| SCBA Fill Station Storage Bottles | | | | | | 14,500 | Upgrading storage bottles to new standard equipment |
| GCSD Infrastructure Fuel Reduction Project | | | 10,000 | | 10,000 | 410,000 | Shaded fuel break on 119 acres of GCSD property |
| FUND SHARE CAPITAL OUTLAY-5% | | | 33,245 | 2,924 | 8,283 | 52,255 | |
| TOTAL FIRE CAPITAL OUTLAY | 34,571 | - | 168,745 | 71,599 | 81,068 | 584,540 | |

Groveland Community Services District
Proposed FY 2022/23 Annual Budget
Capital Outlay

| PARK CAPITAL OUTLAY | | | | | | | |
|-----------------------------------------------------------|----------------|--------------|-----------------|----------------|-----------------------|------------------|---------------------------------------------------------------------|
| Projects | 2019/20 Actual | 20/21 Actual | 2021/22 Adopted | 2021/22 YTD | 2021/22 Projected FYE | 2022/23 Proposed | COMMENTS |
| Park Amphitheater | 10,670 | | | | | | |
| General Park Upgrades | | | 10,000 | | 10,000 | 10,000 | |
| Mary Laveroni Park Improvement Project | | | 155,000 | 45,596 | 45,596 | | Now shown below in separate projects |
| Groveland Asset Rehabilitation and Beautification Project | | | | | | 1,027,145 | Assume project 75% complete at FYE, Funded by Clean CA Grant at 80% |
| HH Railroad Trail Project | | | 100,000 | 22,516 | 35,000 | | |
| Park 37 Acre Parcel Purchase | | | 187,800 | 176,932 | 176,932 | - | |
| Park Parking Lot Repair | | | 79,000 | | 34,419 | | Project might not be finished in 21/22 |
| FUND SHARE CAPITAL OUTLAY-1% | | | 6,649 | 585 | 1,657 | 10,451 | |
| TOTAL PARK CAPITAL OUTLAY | 10,670 | - | 538,449 | 245,629 | 303,604 | 1,047,596 | |

**GROVELAND COMMUNITY SERVICES DISTRICT
APPROPRIATION LIMIT DATA**

| | | PER CAPITA | TUOLUMNE COUNTY | | | | | | | | | | |
|----------------------------|--------------|-------------|-----------------|------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------|----------|--------|--------|-------------|-----------------|
| | | PERSONAL | STATE | POPULATION | | | | | | | | | |
| | | INCOME % | POPULATION | CHANGE | | | | % INC | | | | | |
| DATA | TO BE | CHANGE | CHANGE | OVER PR | | | | (DEC) | | | | | |
| AS OF | USED FOR | OVER PR | OVER PR | YEAR | | TUOLUMNE COUNTY-EXCLUSIONS IIA | | SINCE | | | | WEIGHTED | |
| JANUARY 1, | FYE | YEAR | YEAR | SONORA | UNINCORPORATED | TOTAL | SONORA | UNINCORPORATED | 2001 | SONORA | UNINC | AVE | |
| 2001 | 2001-2002 | 7.82% | 1.8100% | 0.37% | 0.40% | 48,832 | 4,238 | 44,594 | 0.0000% | 0.00% | 0.00% | 0.00% | |
| 2002 | 2002-2003 | -1.27% | 1.8300% | 1.00% | 0.97% | 51,566 | 4,537 | 47,029 | 5.4604% | 5.60% | 5.46% | 5.60% | |
| 2003 | 2003-2004 | 2.31% | 1.6900% | 1.30% | 1.10% | 52,239 | 4,605 | 47,634 | 6.8171% | 6.98% | 6.82% | 6.98% | |
| 2004 | 2004-2005 | 3.28% | 1.5200% | 0.71% | 0.64% | 52,741 | 4,653 | 48,088 | 7.8351% | 8.00% | 7.84% | 8.00% | |
| 2005 | 2005-2006 | 5.26% | 1.5000% | -1.55% | -1.32% | 51,962 | 4,573 | 47,389 | 6.2677% | 6.41% | 6.27% | 6.41% | |
| 2006 | 2006-2007 | 3.96% | 1.2100% | 2.17% | 1.05% | 54,038 | 4,804 | 49,234 | 10.4050% | 10.66% | 10.40% | 10.66% | |
| 2007 | 2007-2008 | 4.42% | 1.2000% | 1.00% | 0.47% | 53,093 | 4,750 | 48,343 | 8.4070% | 8.73% | 8.41% | 8.73% | |
| 2008 | 2008-2009 | 4.29% | 1.3100% | -0.19% | -0.08% | 52,568 | 4,698 | 47,870 | 7.3463% | 7.65% | 7.35% | 7.65% | |
| 2009 | 2009-2010 | 0.62% | 1.1100% | 0.00% | 0.09% | 52,253 | 4,666 | 47,587 | 6.7117% | 7.01% | 6.71% | 7.01% | |
| 2010 | 2010-2011 | -2.54% | 1.0300% | 0.58% | 0.57% | 52,306 | 4,672 | 47,634 | 0.07 | 0.07 | 0.07 | 0.0711 | |
| 2011 | 2011-2012 | 2.51% | 1.0103% | 0.29% | 0.43% | 51,727 | 4,913 | 46,814 | 0.05 | 0.06 | 0.05 | 0.0593 | |
| 2012 | 2012-2013 | 3.77% | 1.0448% | -2.17% | -1.84% | 50,553 | 4,788 | 45,765 | 0.03 | 0.04 | 0.03 | 0.0352 | |
| 2013 | 2013-2014 | 5.12% | 1.0595% | -0.06% | 0.18% | 51,322 | 4,847 | 46,475 | 0.04 | 0.05 | 0.04 | 0.0510 | |
| 2014 | 2014-2015 | -0.23% | 1.0072% | 0.10% | -0.08% | Note: Beginning with 2014-2015 FYE, District began applying the State provided Annual Percent Change in Population for the unincorporated areas of Tulumne County (Department of Finance Letters per FYE, Attachment B) | | | | | | | |
| 2015 | 2015-2016 | 3.82% | 1.0479% | 0.83% | 1.05% | | | | | | | | |
| 2016 | 2016-2017 | 5.37% | 1.0632% | -0.27% | -0.28% | | | | | | | | |
| 2017 | 2017-2018 | 3.69% | 1.0457% | -0.55% | -0.45% | | | | | | | | |
| 2018 | 2018-2019 | 3.67% | 1.0448% | 0.29% | -0.10% | | | | | | | | |
| 2019 | 2019-2020 | 3.85% | 1.0434% | -0.20% | -0.14% | | | | | | | | |
| 2020 | 2020-2021 | 3.73% | 1.0396% | -0.17% | -0.07% | | | | | | | | |
| 2021 | 2021-2022 | 5.73% | 1.0524% | -1.82% | -0.90% | | | | | | | | |
| 2022 | 2022-2023 | 7.55% | 1.0723% | 0.45% | 0.84% | | | | | | | | |
| APPROPRIATION LIMIT | | | | | | | | | | | | | |
| 2005-2006 | \$ 2,366,624 | 105.260000% | | | | 99.98523% | | | | | | 105.244453% | \$ 2,490,740.89 |
| 2006-2007 | \$ 2,490,741 | 103.960000% | | | | 100.03995% | | | | | | 104.001534% | \$ 2,590,408.74 |
| 2007-2008 | \$ 2,590,409 | 104.420000% | | | | 99.98251% | | | | | | 104.401739% | \$ 2,704,431.78 |
| 2008-2009 | \$ 2,704,432 | 104.420000% | | | | 99.99011% | | | | | | 104.409675% | \$ 2,823,688.42 |
| 2009-2010 | \$ 2,823,688 | 100.620000% | | | | 99.99401% | | | | | | 100.613971% | \$ 2,841,025.04 |
| 2010-2011 | \$ 2,841,025 | 97.460000% | | | | 100.00101% | | | | | | 97.460989% | \$ 2,768,891.09 |
| 2011-2012 | \$ 2,768,891 | 102.510000% | | | | 99.98893% | | | | | | 102.498653% | \$ 2,838,076.06 |
| 2012-2013 | \$ 2,838,076 | 103.770000% | | | | 99.97730% | | | | | | 103.746448% | \$ 2,944,403.11 |
| 2013-2014 | \$ 2,944,403 | 105.120000% | | | | 100.01521% | | | | | | 105.135991% | \$ 3,095,627.38 |
| 2014-2015 | \$ 3,095,627 | 99.770000% | | | | 99.92000% | | | | | | 99.690184% | \$ 3,086,036.63 |
| 2015-2016 | \$ 3,086,037 | 103.820000% | | | | 101.05000% | | | | | | 104.910110% | \$ 3,237,564.42 |
| 2016-2017 | \$ 3,237,564 | 105.370000% | | | | 99.72000% | | | | | | 105.074964% | \$ 3,401,869.65 |
| 2017-2018 | \$ 3,401,870 | 103.690000% | | | | 99.55000% | | | | | | 103.223395% | \$ 3,511,525.35 |
| 2018-2019 | \$ 3,511,525 | 103.670000% | | | | 99.90000% | | | | | | 103.566330% | \$ 3,636,757.93 |
| 2019-2020 | \$ 3,636,758 | 103.850000% | | | | 99.86000% | | | | | | 103.704610% | \$ 3,771,485.63 |
| 2020-2021 | \$ 3,771,486 | 103.730000% | | | | 99.93000% | | | | | | 103.657389% | \$ 3,909,423.53 |
| 2021-2022 | \$ 3,909,424 | 105.730000% | | | | 99.10000% | | | | | | 104.778430% | \$ 4,096,232.59 |
| 2022-2023 | \$ 4,096,233 | 107.550000% | | | | 100.84000% | | | | | | 108.453420% | \$ 4,442,504.34 |

409 INVESTMENT OF DISTRICT FUNDS

ADOPTED: October 11, 2010

AMENDED: March 12, 2018 (Resolution 8-18)

409.1 Purpose

The Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern (California Government Code (CGC) §53600.6 and §53630.1). The purpose of this policy is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

Government Code Sections 5921 and 53601, et seq., allow the legislative body of a local agency to invest surplus monies not required for the immediate necessities of the local agency. The investment policies and practices of the District are based on state law and prudent money management. All funds will be invested in accordance with the District's Investment Policy, and California Government Code Sections 53601, 53601.1, 53601.5 and 53635.5. When the District issues bonds, the investment of bond proceeds will be further restricted by the provision of relevant bond documents.

The Treasurer or fiscal officer of a local agency is required to annually prepare and submit a statement of investment policy and such policy, and any changes thereto, is to be considered by the local agency's legislative body at a public meeting (CGC §53646(a)). For Groveland Community Services District, Treasurer shall be responsible for preparing and submitting such policy for adoption by minute action or by resolution of the District Board. The adopted Investment Policy shall be reviewed on an annual basis and the District Board shall approve any modifications to such policy by minute action or by resolution. The investment policy, as adopted by the District Board, shall be used to guide District staff in investment decisions and transactions.

For these reasons, and to ensure prudent and responsible management of the public's funds, it is the policy of Groveland Community Services District to invest funds not required for immediate needs of the District in a manner which will provide the highest investment return with the maximum safety while meeting the daily cash flow demands of the District and conforming to all statutes governing the investment of Groveland Community Services District funds.

409.2 Scope

This investment policy shall apply to the investment of all funds of Groveland Community Services District except retirement funds and debt service funds held by Trustees for payment of bond redemption and interest.

409.3 Prudence

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs; not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The standard of prudence to be used by District staff shall be the “prudent person” standard as found in §53600.3 of the Government Code of the State of California, and shall be applied in the context of managing an overall portfolio. The Treasurer, acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations for expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

409.4 Objectives

As specified in California Government Code §53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives of the investment activities, in priority order, shall be:

A. Legality and Safety

Legality and safety of principal are the foremost objectives of the investment program. Investments of Groveland Community Services District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

B. Liquidity

The investment portfolio will remain sufficiently liquid to enable Groveland Community Services District to meet all projected, as well as expected and unexpected cash needs.

C. Return on Investments

The District shall seek to attain market average rates of return on all investments within the constraints imposed by State law, by the avoidance of capital losses and by cash flow considerations. The District’s investment portfolio shall be diversified to eliminate the risk of loss resulting from over-concentration of asset in a specific issuer or class of securities and shall contain investments of varying lengths of maturity of five (5) years or less.

409.5 Delegation of Authority

Authority to manage the investment program is derived from California Government Code §53600, *et seq.* Management responsibility for the investment program is hereby delegated by the Board to the Treasurer.

The Treasurer shall render a quarterly report to the Board specifying the type of investment, institution, date of maturity, amount of deposit, current market value for all securities with a maturity of more than twelve (12) months, and a rate of interest. Under the provisions of California

Government Code §53600.3, the Treasurer is a trustee and a fiduciary subject to the prudent investor standard.

409.6 Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

409.7 Authorized Financial Institutions and Dealers

The Treasurer will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness that are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, the Treasurer shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the Treasurer shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for Groveland Community Services District's account with the firm has reviewed Groveland Community Services District's Investment Policy and that the firm understands the policy and intends to present investment recommendations and transactions to Groveland Community Services District that are appropriate under the terms and conditions of the Investment Policy.

409.8 Permitted Investment Instruments

Permitted investment instruments for the District's assets are the following:

- A. Government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- B. Obligations issued by Banks for Cooperatives, Federal Land Banks, Federal Intermediate Credit Banks, Federal Farm Credit Banks, Federal Home Loan Banks, the Federal Home Loan Bank Board, the Federal Home Loan Mortgage Corporation, the Resolution Funding Corporation, or in obligations, participations, or other instruments of, or issued by, or fully guaranteed as to principal and interest by, the Federal National Mortgage Association; or in guaranteed portions of Small Business Administration notes; or in obligations, participations or other instruments of, or issued by, a federal agency or a United States government-sponsored enterprise, or such agencies or enterprises which may be created.

- C. FDIC insured or fully collateralized time certificates of deposit in financial institutions located in California. Preference may be given to local banks.
- D. Negotiable certificates of deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank; provided that the senior debt obligations of the issuing institution are rated “AA” or better by Moody’s or Standard & Poor’s.

Purchase of negotiable certificates of deposit may not exceed 30 percent of the District’s investment portfolio.

- E. State of California’s Local Agency Investment Fund. The LAIF portfolio should be reviewed periodically.
- F. Investment Trust of California (CalTRUST). CalTRUST is a joint powers authority of California public agencies that serves as an investment alternative to LAIF.
- G. Insured savings account or money market account.

409.9 Prohibited Investments

Under the provisions of California Government Code §53601.6 and §53631.5, Groveland Community Services District shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools or any investment that may result in a zero (0) interest accrual if held to maturity. Additional investments which are not permitted include repurchase agreements, banker’s acceptances, commercial paper, and medium-term corporate notes.

409.10 Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations. The maximum maturity will be no more than five years from purchase date to maturity date.

409.11 Reporting

The Treasurer shall submit to the District Board a quarterly investment report, which shall consist of a cover report over the reports generated by the investment fund and the Local Agency Investment Fund. The cover report shall include a certification that:

- A. All investment actions executed since the last report have been made in full compliance with this Investment Policy, and
- B. Groveland Community Services District will meet its cash flow requirements for the next six (6) months.

409.12 Investment Policy Review

This Investment Policy shall be reviewed, modified as needed, and approved on an annual basis by the Board of Directors. This should be done during the annual budgeting process.

GROVELAND COMMUNITY SERVICES DISTRICT

Fee Schedule for Fiscal Year 2022-2023

WATER AND SEWER MONTHLY CHARGES

| Water Monthly Fixed Rate Service Charges | | |
|------------------------------------------|-----------|----------------|
| Meter Size | EMU Ratio | Monthly Charge |
| 5/8-3/4-inch | 1.0 | \$39.64 |
| 1.0 inch | 1.6 | \$63.43 |
| 1.5 inch | 2.6 | \$103.07 |
| 2.0 inch | 3.5 | \$138.74 |
| 3.0 inch | 5.5 | \$218.02 |
| 4.0 inch | 7.8 | \$309.19 |

| Water Usage Variable Rate Charges | | |
|-----------------------------------|-------------------------|------------------------|
| Gallons Used per Month | Usage Charge per Gallon | Usage Rate Category |
| 0 to 3300 | .00765 | Baseline Usage Rate |
| >3300 | .01514 | Peak Demand Usage Rate |

| Sewer Monthly Fixed Rate Service Charges | |
|------------------------------------------|------------|
| Residential | Commercial |
| \$88.68 | \$88.68 |

| Sewer Usage Variable Rate Charges per Gallon | |
|----------------------------------------------|------------|
| Residential | Commercial |
| .01166 | .01872 |

ADMINISTRATIVE SERVICE FEES

| | | |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| Establishment of Tenant Account | Charged to account per tenant agreement. Property owner must sign agreement with District to send bills to tenant of property. Owner is ultimately responsible for payment of water and/or sewer service to property. | \$40 |
| Reestablishing Account in Owner's Name | Transfer of account back into owner's name once tenant vacates property | \$40 |
| Overpayment Refund Request | Charged to account for each overpayment refund request. This charge is deducted from the credit for the fees associated with processing the refund check. | \$30 |

| | | |
|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Customer Payment Processing Error | Processing fee for transfer of payment to correct account. | \$10 |
| Meter re-read/Re-inspection Fee | Charged to account for customer generated re-read of meter at service address. This charge is per service address. If at any time a re-read is a District error, the account will not be charged a re-read fee. | \$30 |
| Meter Test Fee | Charged to account for customer generated meter test. If meter is found to be reading inaccurately, the account will not be charged a test fee. | \$30 |
| Meter Final/Closing Read Fee | Charged to account for request of a final/closing read of meter at service address. | \$30 |
| Meter Shut Off Fee | Charged to account when customer requests District turn meter off due to maintenance or other reasons | \$35 |
| Meter Turn On Fee | Charged to account when customer requests meter be turned back on after maintenance complete or other reasons | \$35 |
| New Water/Sewer Service Application | Charge for processing application to establish new water and/or sewer service connection | \$40 |
| Engineering Request Processing Fee | Charge for processing engineering request documents | \$40 |
| Copies | Public Records Requests | .25 per page or \$3.00 per disk |
| Agenda Mailing Fee (Annual) | Required if requested, includes postage and envelope, assumes 12 monthly mailings | Actual Costs (Envelope and Postage) |

COLLECTIONS PROCESSING FEES

| | | |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Payment Returns/Chargebacks | Charged to account for each returned payment from the bank reasons such as process errors, invalid account number, closed account, fraudulent transactions, or non-sufficient funds (NSF). | \$35 |
| Reconnection Fee during normal business hours | Charged to account for processing each service connection reconnection after shut off. | \$50 |
| Reconnection Fee After Normal Business Hours | Charged to account for processing each after hour service connection reconnection after shut off. | \$150 |
| Cut Lock/Removal Fee | Charged to account for each cut lock/removal | \$75 |
| Denial Access Fee | Charged to account when access is intentionally denied to perform proper operation and maintenance to system, to enforce disconnection of service for non-payment and for the protection of public health. This | \$200 |

| | | |
|------------------------------------------------|------------------------------------------------------------------------------------------------------|------|
| | includes locked gates, placement of vicious animals, placement of objects obstructing access, etc. | |
| Placement of Lien Fee | Charged to account for processing each Notice of Lien on service connection property for non-payment | \$65 |
| Satisfaction of Lien Fee | Charged to account for processing each Satisfaction of Lien on service connection property | \$65 |
| Late Payment Interest Penalty Fee | Charged on past due account balances not paid by due date | 10% |
| Continued Interest on Past Due Balances | Charged on account balances over two billing cycles past due | .5% |

FIELD SERVICE WORK BY DISTRICT STAFF

| Hourly Charges | Per Employee |
|-----------------------|---------------------|
| Regular Work Hours | \$45.07 |
| *After Hours/Weekend | \$51.83 |
| *Holiday | \$58.59 |

*Total fees will be based on a minimum of two (2) hours compensation.

DISTRICT EQUIPMENT RATES

| Vehicle Type | Hourly Rate |
|---------------------|--------------------|
| Flush Truck | \$34 |
| Vac Truck | \$34 |
| Boom Truck | \$75 |
| Service Truck | \$25 |
| Bobcat Skid Steer | \$40 |
| Backhoe | \$70 |
| Excavator | \$80 |
| Sole Air Compressor | \$20 |

FIRE HYDRANT TEMPORARY USE

| | |
|----------------------------------------------|--------------------------------|
| Non-Refundable Service Charge for Flow Meter | \$100 |
| Daily Hydrant Use Charge | \$5 |
| Rental Deposit | Current Meter Replacement Cost |
| Charge per 100 Gallons | \$1.39 |
| Flow Meter Relocation Charge | \$65.00 |

UNAUTHORIZED USE OF DISTRICT FIRE HYDRANTS

| | |
|-------------------------------------------------------------------------------------------------------------|--------|
| Charge for Unauthorized Use of District Fire Hydrants (per occurrence, includes estimated water usage fees) | \$1000 |
|-------------------------------------------------------------------------------------------------------------|--------|

DAMAGE TO DISTRICT FACILITIES (INCLUDING VANDALISM)

| | |
|----------------------------------------------------------------------------------------------------------|-----------------------------|
| Facility/Infrastructure Repair, Replacement, Restoration or Clean Up Cost (Contracted or District labor) | Actual Cost + 15% Admin Fee |
|----------------------------------------------------------------------------------------------------------|-----------------------------|

CROSS CONNECTION CONTROL BACKFLOW PREVENTION FEES

| | | |
|-------------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------|
| Installation of Backflow Device | Charged for the installation of backflow prevention device | Actual device cost and labor charges |
| Annual Inspection Fee | Charged for annual backflow device inspection | \$160 |
| Repair/Replace Backflow Device | Charge for the repair or replacement of failed backflow device | Actual material/device cost and labor charges |
| Annual Backflow Administration Fee | Charged to monitor, report, notify customers of testing needed, and associated recordkeeping | \$40 |

NEW METER CHARGES AND WATER SYSTEM PARTICIPATION FEES

| Meter Size | EMU Multiplier | Participation Fees | Meter Install Charge |
|------------|----------------|--------------------|---------------------------------|
| 5/8-inch | 1.0 | \$1,827 | Actual Device and Labor Charges |
| ¾ inch | 1.0 | \$1,827 | Actual Device and Labor Charges |
| 1.0 inch | 1.7 | \$3,106 | Actual Device and Labor Charges |
| 1.5 inch | 3.3 | \$6,029 | Actual Device and Labor Charges |
| 2.0 inch | 5.3 | \$9,684 | Actual Device and Labor Charges |
| 3.0 inch | 11.7 | \$21,377 | Actual Device and Labor Charges |
| 4.0 inch | 20.0 | \$36,542 | Actual Device and Labor Charges |

SEWER SERVICE PARTICIPATION FEES

| | |
|------------------------------|---------|
| Participation/Connection Fee | \$7,000 |
|------------------------------|---------|

WATER/SEWER MAIN EXTENSION FEES

| | |
|----------------------------------------------------------------------|-----------------------------|
| Subject to Development Agreement (Contracted Cost or District labor) | Actual cost + 15% Admin Fee |
|----------------------------------------------------------------------|-----------------------------|

ENGINEERING FEES

| | | |
|-------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------------|
| District Engineer Fee (Applicant/Customer requests requiring engineering review; contract hourly rate +15%) | | \$143.75/hr |
| Easement Abandonment Requests (site inspection, records research, documentation) | Non-Refundable Application Fee | \$240 |
| | Actual District Engineer Fees | At District Engineer Hourly Rate (Deducted from \$575 Refundable Deposit) |
| Easement Acceptance Requests (as a Condition of PUE Abandonment) | Application Fee | \$100 |
| | Title Report and County Recording Fees | Actual Cost |
| Encroachment Permit | Non-Refundable Application Fee | \$240 |
| | Non-Refundable Administration Fee | \$100 |
| | County Recording Fees | Actual Recording Cost |
| | Actual District Engineer Fees | At District Engineer Hourly Rate (Deducted from \$575 Refundable Deposit) |
| Service Application for New Development Projects | Non-Refundable Application Fee | \$200 |
| | Non-Refundable Administration Fee | \$500 |
| | Actual District Engineer Fees | At District Engineer Hourly Rate (Deducted from \$2500 Refundable Deposit) |

PARK FEES

| | |
|-----------------------------------------------------------------|-----------|
| PARK DAY USE FEES | |
| 0-100 People | \$35/day |
| 101-300 People | \$50/day |
| 301-500 People | \$150/day |
| 500 or more "Large Event or PSPS Community Resource Center Fee" | \$500/day |
| JANITORIAL SERVICES | |
| 0-100 Janitorial Services (minimum two (2) hours) | \$60 |

| | |
|-------------------------------------------------------|--------------------|
| 101-300 Janitorial Services (minimum three (3) hours) | \$90 |
| 301-500 Janitorial Services (minimum four (4) hours) | \$120 |
| 500 or more "Large Event" (Required) | \$200 |
| DISTRICT PROPERTY USE FEES | |
| District Chairs | \$35/day |
| District Tables | \$35/day |
| P.A. System | \$45/day |
| Concession Stand | \$50/day |
| Lost Key Fee | \$25 |
| Damaged Chair Fee | \$25/chair |
| Damaged Table Fee | \$50/table |
| DOG PARK USE FEES | |
| 1-2 Dogs | \$25/calendar year |
| 3 or more | \$35/calendar year |

Groveland Community Services District
Proposed Salary Range Schedule FY 2022-23
Board Approved: June 14, 2022
8.7% COLA Adjustment

| FACTORS | |
|-----------------------------------------------|-----------------------|
| Range 6, Step 5, Annual \$59,764.35 | lowest current salary |
| Step Increase 5.00% | |
| Range Increase 2.50% | |
| Pay Periods per Year 26 | |
| Hours per Year 2,080 | |

| Salary Range | Annually | | | | | Monthly | | | | | Per Pay Period | | | | | Hourly | | | | |
|--------------|----------|---------|---------|---------|---------|---------|--------|--------|--------|--------|----------------|----------|----------|----------|----------|--------|--------|--------|--------|--------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
| 1 | 43,458 | 45,630 | 47,912 | 50,308 | 52,823 | 3,621 | 3,803 | 3,993 | 4,192 | 4,402 | 1,671.45 | 1,755.02 | 1,842.77 | 1,934.91 | 2,031.65 | 20.89 | 21.94 | 23.03 | 24.19 | 25.40 |
| 2 | 44,544 | 46,771 | 49,110 | 51,565 | 54,144 | 3,712 | 3,898 | 4,092 | 4,297 | 4,512 | 1,713.23 | 1,798.89 | 1,888.84 | 1,983.28 | 2,082.44 | 21.42 | 22.49 | 23.61 | 24.79 | 26.03 |
| 3 | 45,658 | 47,941 | 50,338 | 52,854 | 55,497 | 3,805 | 3,995 | 4,195 | 4,405 | 4,625 | 1,756.06 | 1,843.87 | 1,936.06 | 2,032.86 | 2,134.51 | 21.95 | 23.05 | 24.20 | 25.41 | 26.68 |
| 4 | 46,799 | 49,139 | 51,596 | 54,176 | 56,885 | 3,900 | 4,095 | 4,300 | 4,515 | 4,740 | 1,799.96 | 1,889.96 | 1,984.46 | 2,083.68 | 2,187.87 | 22.50 | 23.62 | 24.81 | 26.05 | 27.35 |
| 5 | 47,969 | 50,368 | 52,886 | 55,530 | 58,307 | 3,997 | 4,197 | 4,407 | 4,628 | 4,859 | 1,844.96 | 1,937.21 | 2,034.07 | 2,135.78 | 2,242.56 | 23.06 | 24.22 | 25.43 | 26.70 | 28.03 |
| 6 | 49,168 | 51,627 | 54,208 | 56,918 | 59,764 | 4,097 | 4,302 | 4,517 | 4,743 | 4,980 | 1,891.09 | 1,985.64 | 2,084.92 | 2,189.17 | 2,298.63 | 23.64 | 24.82 | 26.06 | 27.36 | 28.73 |
| 7 | 50,397 | 52,917 | 55,563 | 58,341 | 61,258 | 4,200 | 4,410 | 4,630 | 4,862 | 5,105 | 1,938.36 | 2,035.28 | 2,137.05 | 2,243.90 | 2,356.09 | 24.23 | 25.44 | 26.71 | 28.05 | 29.45 |
| 8 | 51,657 | 54,240 | 56,952 | 59,800 | 62,790 | 4,305 | 4,520 | 4,746 | 4,983 | 5,232 | 1,986.82 | 2,086.17 | 2,190.47 | 2,300.00 | 2,415.00 | 24.84 | 26.08 | 27.38 | 28.75 | 30.19 |
| 9 | 52,949 | 55,596 | 58,376 | 61,295 | 64,360 | 4,412 | 4,633 | 4,865 | 5,108 | 5,363 | 2,036.49 | 2,138.32 | 2,245.24 | 2,357.50 | 2,475.37 | 25.46 | 26.73 | 28.07 | 29.47 | 30.94 |
| 10 | 54,273 | 56,986 | 59,836 | 62,827 | 65,969 | 4,523 | 4,749 | 4,986 | 5,236 | 5,497 | 2,087.41 | 2,191.78 | 2,301.37 | 2,416.43 | 2,537.26 | 26.09 | 27.40 | 28.77 | 30.21 | 31.72 |
| 11 | 55,629 | 58,411 | 61,331 | 64,398 | 67,618 | 4,636 | 4,868 | 5,111 | 5,366 | 5,635 | 2,139.59 | 2,246.57 | 2,358.90 | 2,476.85 | 2,600.69 | 26.74 | 28.08 | 29.49 | 30.96 | 32.51 |
| 12 | 57,020 | 59,871 | 62,865 | 66,008 | 69,308 | 4,752 | 4,989 | 5,239 | 5,501 | 5,776 | 2,193.08 | 2,302.74 | 2,417.87 | 2,538.77 | 2,665.70 | 27.41 | 28.78 | 30.22 | 31.73 | 33.32 |
| 13 | 58,446 | 61,368 | 64,436 | 67,658 | 71,041 | 4,870 | 5,114 | 5,370 | 5,638 | 5,920 | 2,247.91 | 2,360.30 | 2,478.32 | 2,602.24 | 2,732.35 | 28.10 | 29.50 | 30.98 | 32.53 | 34.15 |
| 14 | 59,907 | 62,902 | 66,047 | 69,350 | 72,817 | 4,992 | 5,242 | 5,504 | 5,779 | 6,068 | 2,304.11 | 2,419.31 | 2,540.28 | 2,667.29 | 2,800.66 | 28.80 | 30.24 | 31.75 | 33.34 | 35.01 |
| 15 | 61,404 | 64,475 | 67,698 | 71,083 | 74,637 | 5,117 | 5,373 | 5,642 | 5,924 | 6,220 | 2,361.71 | 2,479.79 | 2,603.78 | 2,733.97 | 2,870.67 | 29.52 | 31.00 | 32.55 | 34.17 | 35.88 |
| 16 | 62,940 | 66,087 | 69,391 | 72,860 | 76,503 | 5,245 | 5,507 | 5,783 | 6,072 | 6,375 | 2,420.75 | 2,541.79 | 2,668.88 | 2,802.32 | 2,942.44 | 30.26 | 31.77 | 33.36 | 35.03 | 36.78 |
| 17 | 64,513 | 67,739 | 71,126 | 74,682 | 78,416 | 5,376 | 5,645 | 5,927 | 6,223 | 6,535 | 2,481.27 | 2,605.33 | 2,735.60 | 2,872.38 | 3,016.00 | 31.02 | 32.57 | 34.20 | 35.90 | 37.70 |
| 18 | 66,126 | 69,432 | 72,904 | 76,549 | 80,376 | 5,510 | 5,786 | 6,075 | 6,379 | 6,698 | 2,543.30 | 2,670.47 | 2,803.99 | 2,944.19 | 3,091.40 | 31.79 | 33.38 | 35.05 | 36.80 | 38.64 |
| 19 | 67,779 | 71,168 | 74,726 | 78,463 | 82,386 | 5,648 | 5,931 | 6,227 | 6,539 | 6,865 | 2,606.89 | 2,737.23 | 2,874.09 | 3,017.80 | 3,168.69 | 32.59 | 34.22 | 35.93 | 37.72 | 39.61 |
| 20 | 69,473 | 72,947 | 76,595 | 80,424 | 84,445 | 5,789 | 6,079 | 6,383 | 6,702 | 7,037 | 2,672.06 | 2,805.66 | 2,945.94 | 3,093.24 | 3,247.90 | 33.40 | 35.07 | 36.82 | 38.67 | 40.60 |
| 21 | 71,210 | 74,771 | 78,509 | 82,435 | 86,557 | 5,934 | 6,231 | 6,542 | 6,870 | 7,213 | 2,738.86 | 2,875.80 | 3,019.59 | 3,170.57 | 3,329.10 | 34.24 | 35.95 | 37.74 | 39.63 | 41.61 |
| 22 | 72,991 | 76,640 | 80,472 | 84,496 | 88,721 | 6,083 | 6,387 | 6,706 | 7,041 | 7,393 | 2,807.33 | 2,947.70 | 3,095.08 | 3,249.84 | 3,412.33 | 35.09 | 36.85 | 38.69 | 40.62 | 42.65 |
| 23 | 74,815 | 78,556 | 82,484 | 86,608 | 90,939 | 6,235 | 6,546 | 6,874 | 7,217 | 7,578 | 2,877.51 | 3,021.39 | 3,172.46 | 3,331.08 | 3,497.64 | 35.97 | 37.77 | 39.66 | 41.64 | 43.72 |
| 24 | 76,686 | 80,520 | 84,546 | 88,773 | 93,212 | 6,390 | 6,710 | 7,046 | 7,398 | 7,768 | 2,949.45 | 3,096.92 | 3,251.77 | 3,414.36 | 3,585.08 | 36.87 | 38.71 | 40.65 | 42.68 | 44.81 |
| 25 | 78,603 | 82,533 | 86,660 | 90,993 | 95,542 | 6,550 | 6,878 | 7,222 | 7,583 | 7,962 | 3,023.19 | 3,174.35 | 3,333.06 | 3,499.72 | 3,674.70 | 37.79 | 39.68 | 41.66 | 43.75 | 45.93 |
| 26 | 80,568 | 84,596 | 88,826 | 93,267 | 97,931 | 6,714 | 7,050 | 7,402 | 7,772 | 8,161 | 3,098.77 | 3,253.71 | 3,416.39 | 3,587.21 | 3,766.57 | 38.73 | 40.67 | 42.70 | 44.84 | 47.08 |
| 27 | 82,582 | 86,711 | 91,047 | 95,599 | 100,379 | 6,882 | 7,226 | 7,587 | 7,967 | 8,365 | 3,176.24 | 3,335.05 | 3,501.80 | 3,676.89 | 3,860.74 | 39.70 | 41.69 | 43.77 | 45.96 | 48.26 |
| 28 | 84,647 | 88,879 | 93,323 | 97,989 | 102,889 | 7,054 | 7,407 | 7,777 | 8,166 | 8,574 | 3,255.64 | 3,418.42 | 3,589.35 | 3,768.81 | 3,957.25 | 40.70 | 42.73 | 44.87 | 47.11 | 49.47 |
| 29 | 86,763 | 91,101 | 95,656 | 100,439 | 105,461 | 7,230 | 7,592 | 7,971 | 8,370 | 8,788 | 3,337.03 | 3,503.88 | 3,679.08 | 3,863.03 | 4,056.18 | 41.71 | 43.80 | 45.99 | 48.29 | 50.70 |
| 30 | 88,932 | 93,379 | 98,047 | 102,950 | 108,097 | 7,411 | 7,782 | 8,171 | 8,579 | 9,008 | 3,420.46 | 3,591.48 | 3,771.06 | 3,959.61 | 4,157.59 | 42.76 | 44.89 | 47.14 | 49.50 | 51.97 |
| 31 | 91,155 | 95,713 | 100,499 | 105,524 | 110,800 | 7,596 | 7,976 | 8,375 | 8,794 | 9,233 | 3,505.97 | 3,681.27 | 3,865.33 | 4,058.60 | 4,261.53 | 43.82 | 46.02 | 48.32 | 50.73 | 53.27 |
| 32 | 93,434 | 98,106 | 103,011 | 108,162 | 113,570 | 7,786 | 8,175 | 8,584 | 9,013 | 9,464 | 3,593.62 | 3,773.30 | 3,961.97 | 4,160.06 | 4,368.07 | 44.92 | 47.17 | 49.52 | 52.00 | 54.60 |
| 33 | 95,770 | 100,558 | 105,586 | 110,866 | 116,409 | 7,981 | 8,380 | 8,799 | 9,239 | 9,701 | 3,683.46 | 3,867.63 | 4,061.02 | 4,264.07 | 4,477.27 | 46.04 | 48.35 | 50.76 | 53.30 | 55.97 |
| 34 | 98,164 | 103,072 | 108,226 | 113,637 | 119,319 | 8,180 | 8,589 | 9,019 | 9,470 | 9,943 | 3,775.55 | 3,964.32 | 4,162.54 | 4,370.67 | 4,589.20 | 47.19 | 49.55 | 52.03 | 54.63 | 57.37 |
| 35 | 100,618 | 105,649 | 110,932 | 116,478 | 122,302 | 8,385 | 8,804 | 9,244 | 9,707 | 10,192 | 3,869.94 | 4,063.43 | 4,266.60 | 4,479.93 | 4,703.93 | 48.37 | 50.79 | 53.33 | 56.00 | 58.80 |
| 36 | 103,134 | 108,290 | 113,705 | 119,390 | 125,360 | 8,594 | 9,024 | 9,475 | 9,949 | 10,447 | 3,966.68 | 4,165.02 | 4,373.27 | 4,591.93 | 4,821.53 | 49.58 | 52.06 | 54.67 | 57.40 | 60.27 |
| 37 | 105,712 | 110,998 | 116,548 | 122,375 | 128,494 | 8,809 | 9,250 | 9,712 | 10,198 | 10,708 | 4,065.85 | 4,269.14 | 4,482.60 | 4,706.73 | 4,942.07 | 50.82 | 53.36 | 56.03 | 58.83 | 61.78 |
| 38 | 108,355 | 113,773 | 119,461 | 125,434 | 131,706 | 9,030 | 9,481 | 9,955 | 10,453 | 10,976 | 4,167.50 | 4,375.87 | 4,594.67 | 4,824.40 | 5,065.62 | 52.09 | 54.70 | 57.43 | 60.30 | 63.32 |
| 39 | 111,064 | 116,617 | 122,448 | 128,570 | 134,999 | 9,255 | 9,718 | 10,204 | 10,714 | 11,250 | 4,271.68 | 4,485.27 | 4,709.53 | 4,945.01 | 5,192.26 | 53.40 | 56.07 | 58.87 | 61.81 | 64.90 |

Groveland Community Services District
Proposed Salary Range Schedule FY 2022-23
Board Approved: June 14, 2022
8.7% COLA Adjustment

| Salary Range | Annually | | | | | Monthly | | | | | Per Pay Period | | | | | Hourly | | | | |
|--------------|----------|---------|---------|---------|---------|---------|--------|--------|--------|--------|----------------|-----------|-----------|-----------|-----------|--------|--------|--------|--------|--------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
| 40 | 113,840 | 119,532 | 125,509 | 131,784 | 138,374 | 9,487 | 9,961 | 10,459 | 10,982 | 11,531 | 4,378.48 | 4,597.40 | 4,827.27 | 5,068.63 | 5,322.07 | 54.73 | 57.47 | 60.34 | 63.36 | 66.53 |
| 41 | 116,686 | 122,521 | 128,647 | 135,079 | 141,833 | 9,724 | 10,210 | 10,721 | 11,257 | 11,819 | 4,487.94 | 4,712.34 | 4,947.95 | 5,195.35 | 5,455.12 | 56.10 | 58.90 | 61.85 | 64.94 | 68.19 |
| 42 | 119,604 | 125,584 | 131,863 | 138,456 | 145,379 | 9,967 | 10,465 | 10,989 | 11,538 | 12,115 | 4,600.14 | 4,830.14 | 5,071.65 | 5,325.23 | 5,591.50 | 57.50 | 60.38 | 63.40 | 66.57 | 69.89 |
| 43 | 122,594 | 128,723 | 135,160 | 141,917 | 149,013 | 10,216 | 10,727 | 11,263 | 11,826 | 12,418 | 4,715.14 | 4,950.90 | 5,198.44 | 5,458.36 | 5,731.28 | 58.94 | 61.89 | 64.98 | 68.23 | 71.64 |
| 44 | 125,658 | 131,941 | 138,538 | 145,465 | 152,739 | 10,472 | 10,995 | 11,545 | 12,122 | 12,728 | 4,833.02 | 5,074.67 | 5,328.40 | 5,594.82 | 5,874.57 | 60.41 | 63.43 | 66.61 | 69.94 | 73.43 |
| 45 | 128,800 | 135,240 | 142,002 | 149,102 | 156,557 | 10,733 | 11,270 | 11,833 | 12,425 | 13,046 | 4,953.84 | 5,201.54 | 5,461.61 | 5,734.69 | 6,021.43 | 61.92 | 65.02 | 68.27 | 71.68 | 75.27 |
| 46 | 132,020 | 138,621 | 145,552 | 152,830 | 160,471 | 11,002 | 11,552 | 12,129 | 12,736 | 13,373 | 5,077.69 | 5,331.58 | 5,598.15 | 5,878.06 | 6,171.96 | 63.47 | 66.64 | 69.98 | 73.48 | 77.15 |
| 47 | 135,320 | 142,086 | 149,191 | 156,650 | 164,483 | 11,277 | 11,841 | 12,433 | 13,054 | 13,707 | 5,204.63 | 5,464.86 | 5,738.11 | 6,025.01 | 6,326.26 | 65.06 | 68.31 | 71.73 | 75.31 | 79.08 |
| 48 | 138,703 | 145,639 | 152,921 | 160,567 | 168,595 | 11,559 | 12,137 | 12,743 | 13,381 | 14,050 | 5,334.75 | 5,601.49 | 5,881.56 | 6,175.64 | 6,484.42 | 66.68 | 70.02 | 73.52 | 77.20 | 81.06 |
| 49 | 142,171 | 149,280 | 156,744 | 164,581 | 172,810 | 11,848 | 12,440 | 13,062 | 13,715 | 14,401 | 5,468.12 | 5,741.52 | 6,028.60 | 6,330.03 | 6,646.53 | 68.35 | 71.77 | 75.36 | 79.13 | 83.08 |
| 50 | 145,725 | 153,012 | 160,662 | 168,695 | 177,130 | 12,144 | 12,751 | 13,389 | 14,058 | 14,761 | 5,604.82 | 5,885.06 | 6,179.31 | 6,488.28 | 6,812.69 | 70.06 | 73.56 | 77.24 | 81.10 | 85.16 |
| 51 | 149,368 | 156,837 | 164,679 | 172,913 | 181,558 | 12,447 | 13,070 | 13,723 | 14,409 | 15,130 | 5,744.94 | 6,032.19 | 6,333.80 | 6,650.49 | 6,983.01 | 71.81 | 75.40 | 79.17 | 83.13 | 87.29 |
| 52 | 153,103 | 160,758 | 168,796 | 177,235 | 186,097 | 12,759 | 13,396 | 14,066 | 14,770 | 15,508 | 5,888.56 | 6,182.99 | 6,492.14 | 6,816.75 | 7,157.59 | 73.61 | 77.29 | 81.15 | 85.21 | 89.47 |
| 53 | 156,930 | 164,777 | 173,016 | 181,666 | 190,750 | 13,078 | 13,731 | 14,418 | 15,139 | 15,896 | 6,035.78 | 6,337.57 | 6,654.45 | 6,987.17 | 7,336.53 | 75.45 | 79.22 | 83.18 | 87.34 | 91.71 |
| 54 | 160,854 | 168,896 | 177,341 | 186,208 | 195,518 | 13,404 | 14,075 | 14,778 | 15,517 | 16,293 | 6,186.67 | 6,496.01 | 6,820.81 | 7,161.85 | 7,519.94 | 77.33 | 81.20 | 85.26 | 89.52 | 94.00 |
| 55 | 164,875 | 173,119 | 181,775 | 190,863 | 200,406 | 13,740 | 14,427 | 15,148 | 15,905 | 16,701 | 6,341.34 | 6,658.41 | 6,991.33 | 7,340.89 | 7,707.94 | 79.27 | 83.23 | 87.39 | 91.76 | 96.35 |
| 56 | 168,997 | 177,447 | 186,319 | 195,635 | 205,417 | 14,083 | 14,787 | 15,527 | 16,303 | 17,118 | 6,499.87 | 6,824.87 | 7,166.11 | 7,524.42 | 7,900.64 | 81.25 | 85.31 | 89.58 | 94.06 | 98.76 |
| 57 | 173,222 | 181,883 | 190,977 | 200,526 | 210,552 | 14,435 | 15,157 | 15,915 | 16,710 | 17,546 | 6,662.37 | 6,995.49 | 7,345.26 | 7,712.53 | 8,098.15 | 83.28 | 87.44 | 91.82 | 96.41 | 101.23 |
| 58 | 177,552 | 186,430 | 195,751 | 205,539 | 215,816 | 14,796 | 15,536 | 16,313 | 17,128 | 17,985 | 6,828.93 | 7,170.38 | 7,528.89 | 7,905.34 | 8,300.61 | 85.36 | 89.63 | 94.11 | 98.82 | 103.76 |
| 59 | 181,991 | 191,091 | 200,645 | 210,677 | 221,211 | 15,166 | 15,924 | 16,720 | 17,556 | 18,434 | 6,999.65 | 7,349.64 | 7,717.12 | 8,102.97 | 8,508.12 | 87.50 | 91.87 | 96.46 | 101.29 | 106.35 |
| 60 | 186,541 | 195,868 | 205,661 | 215,944 | 226,741 | 15,545 | 16,322 | 17,138 | 17,995 | 18,895 | 7,174.64 | 7,533.38 | 7,910.05 | 8,305.55 | 8,720.82 | 89.68 | 94.17 | 98.88 | 103.82 | 109.01 |
| 61 | 191,204 | 200,764 | 210,803 | 221,343 | 232,410 | 15,934 | 16,730 | 17,567 | 18,445 | 19,367 | 7,354.01 | 7,721.71 | 8,107.80 | 8,513.19 | 8,938.85 | 91.93 | 96.52 | 101.35 | 106.41 | 111.74 |
| 62 | 195,984 | 205,784 | 216,073 | 226,876 | 238,220 | 16,332 | 17,149 | 18,006 | 18,906 | 19,852 | 7,537.86 | 7,914.75 | 8,310.49 | 8,726.02 | 9,162.32 | 94.22 | 98.93 | 103.88 | 109.08 | 114.53 |
| 63 | 200,884 | 210,928 | 221,475 | 232,548 | 244,176 | 16,740 | 17,577 | 18,456 | 19,379 | 20,348 | 7,726.31 | 8,112.62 | 8,518.25 | 8,944.17 | 9,391.37 | 96.58 | 101.41 | 106.48 | 111.80 | 117.39 |
| 64 | 205,906 | 216,201 | 227,011 | 238,362 | 250,280 | 17,159 | 18,017 | 18,918 | 19,864 | 20,857 | 7,919.46 | 8,315.44 | 8,731.21 | 9,167.77 | 9,626.16 | 98.99 | 103.94 | 109.14 | 114.60 | 120.33 |
| 65 | 211,054 | 221,606 | 232,687 | 244,321 | 256,537 | 17,588 | 18,467 | 19,391 | 20,360 | 21,378 | 8,117.45 | 8,523.32 | 8,949.49 | 9,396.96 | 9,866.81 | 101.47 | 106.54 | 111.87 | 117.46 | 123.34 |
| 66 | 216,330 | 227,147 | 238,504 | 250,429 | 262,951 | 18,028 | 18,929 | 19,875 | 20,869 | 21,913 | 8,320.39 | 8,736.41 | 9,173.23 | 9,631.89 | 10,113.48 | 104.00 | 109.21 | 114.67 | 120.40 | 126.42 |
| 67 | 221,738 | 232,825 | 244,467 | 256,690 | 269,524 | 18,478 | 19,402 | 20,372 | 21,391 | 22,460 | 8,528.40 | 8,954.82 | 9,402.56 | 9,872.69 | 10,366.32 | 106.60 | 111.94 | 117.53 | 123.41 | 129.58 |
| 68 | 227,282 | 238,646 | 250,578 | 263,107 | 276,262 | 18,940 | 19,887 | 20,882 | 21,926 | 23,022 | 8,741.61 | 9,178.69 | 9,637.62 | 10,119.50 | 10,625.48 | 109.27 | 114.73 | 120.47 | 126.49 | 132.82 |
| 69 | 232,964 | 244,612 | 256,843 | 269,685 | 283,169 | 19,414 | 20,384 | 21,404 | 22,474 | 23,597 | 8,960.15 | 9,408.15 | 9,878.56 | 10,372.49 | 10,891.12 | 112.00 | 117.60 | 123.48 | 129.66 | 136.14 |
| 70 | 238,788 | 250,727 | 263,264 | 276,427 | 290,248 | 19,899 | 20,894 | 21,939 | 23,036 | 24,187 | 9,184.15 | 9,643.36 | 10,125.53 | 10,631.80 | 11,163.39 | 114.80 | 120.54 | 126.57 | 132.90 | 139.54 |
| 71 | 244,758 | 256,996 | 269,845 | 283,338 | 297,504 | 20,396 | 21,416 | 22,487 | 23,611 | 24,792 | 9,413.75 | 9,884.44 | 10,378.66 | 10,897.60 | 11,442.48 | 117.67 | 123.56 | 129.73 | 136.22 | 143.03 |
| 72 | 250,877 | 263,420 | 276,591 | 290,421 | 304,942 | 20,906 | 21,952 | 23,049 | 24,202 | 25,412 | 9,649.10 | 10,131.55 | 10,638.13 | 11,170.04 | 11,728.54 | 120.61 | 126.64 | 132.98 | 139.63 | 146.61 |
| 73 | 257,148 | 270,006 | 283,506 | 297,682 | 312,566 | 21,429 | 22,500 | 23,626 | 24,807 | 26,047 | 9,890.33 | 10,384.84 | 10,904.08 | 11,449.29 | 12,021.75 | 123.63 | 129.81 | 136.30 | 143.12 | 150.27 |
| 74 | 263,577 | 276,756 | 290,594 | 305,124 | 320,380 | 21,965 | 23,063 | 24,216 | 25,427 | 26,698 | 10,137.58 | 10,644.46 | 11,176.69 | 11,735.52 | 12,322.30 | 126.72 | 133.06 | 139.71 | 146.69 | 154.03 |
| 75 | 270,167 | 283,675 | 297,859 | 312,752 | 328,389 | 22,514 | 23,640 | 24,822 | 26,063 | 27,366 | 10,391.02 | 10,910.58 | 11,456.10 | 12,028.91 | 12,630.35 | 129.89 | 136.38 | 143.20 | 150.36 | 157.88 |
| 76 | 276,921 | 290,767 | 305,305 | 320,570 | 336,599 | 23,077 | 24,231 | 25,442 | 26,714 | 28,050 | 10,650.80 | 11,183.34 | 11,742.51 | 12,329.63 | 12,946.11 | 133.13 | 139.79 | 146.78 | 154.12 | 161.83 |
| 77 | 283,844 | 298,036 | 312,938 | 328,585 | 345,014 | 23,654 | 24,836 | 26,078 | 27,382 | 28,751 | 10,917.07 | 11,462.92 | 12,036.07 | 12,637.87 | 13,269.77 | 136.46 | 143.29 | 150.45 | 157.97 | 165.87 |
| 78 | 290,940 | 305,487 | 320,761 | 336,799 | 353,639 | 24,245 | 25,457 | 26,730 | 28,067 | 29,470 | 11,190.00 | 11,749.50 | 12,336.97 | 12,953.82 | 13,601.51 | 139.87 | 146.87 | 154.21 | 161.92 | 170.02 |
| 79 | 298,213 | 313,124 | 328,780 | 345,219 | 362,480 | 24,851 | 26,094 | 27,398 | 28,768 | 30,207 | 11,469.75 | 12,043.23 | 12,645.40 | 13,277.66 | 13,941.55 | 143.37 | 150.54 | 158.07 | 165.97 | 174.27 |
| 80 | 305,669 | 320,952 | 337,000 | 353,850 | 371,542 | 25,472 | 26,746 | 28,083 | 29,487 | 30,962 | 11,756.49 | 12,344.31 | 12,961.53 | 13,609.61 | 14,290.09 | 146.96 | 154.30 | 162.02 | 170.12 | 178.63 |
| 81 | 313,310 | 328,976 | 345,425 | 362,696 | 380,831 | 26,109 | 27,415 | 28,785 | 30,225 | 31,736 | 12,050.40 | 12,652.92 | 13,285.57 | 13,949.85 | 14,647.34 | 150.63 | 158.16 | 166.07 | 174.37 | 183.09 |
| 82 | 321,143 | 337,200 | 354,060 | 371,763 | 390,352 | 26,762 | 28,100 | 29,505 | 30,980 | 32,529 | 12,351.66 | 12,969.25 | 13,617.71 | 14,298.59 | 15,013.52 | 154.40 | 162.12 | 170.22 | 178.73 | 187.67 |
| 83 | 329,172 | 345,630 | 362,912 | 381,058 | 400,110 | 27,431 | 28,803 | 30,243 | 31,755 | 33,343 | 12,660.45 | 13,293.48 | 13,958.15 | 14,656.06 | 15,388.86 | 158.26 | 166.17 | 174.48 | 183.20 | 192.36 |
| 84 | 337,401 | 354,271 | 371,985 | 390,584 | 410,113 | 28,117 | 29,523 | 30,999 | 32,549 | 34,176 | 12,976.97 | 13,625.81 | 14,307.10 | 15,022.46 | 15,773.58 | 162.21 | 170.32 | 178.84 | 187.78 | 197.17 |
| 85 | 345,836 | 363,128 | 381,284 | 400,349 | 420,366 | 28,820 | 30,261 | 31,774 | 33,362 | 35,030 | 13,301.39 | 13,966.46 | 14,664.78 | 15,398.02 | 16,167.92 | 166.27 | 174.58 | 183.31 | 192.48 | 202.10 |
| 86 | 354,482 | 372,206 | 390,816 | 410,357 | 430,875 | 29,540 | 31,017 | 32,568 | 34,196 | 35,906 | 13,633.92 | 14,315.62 | 15,031.40 | 15,782.97 | 16,572.12 | 170.42 | 178.95 | 187.89 | 197.29 | 207.15 |
| 87 | 363,344 | 381,511 | 400,587 | 420,616 | 441,647 | 30,279 | 31,793 | 33,382 | 35,051 | 36,804 | 13,974.77 | 14,673.51 | 15,407.19 | 16,177.55 | 16,986.42 | 174.68 | 183.42 | 192.59 | 202.22 | 212.33 |
| 88 | 372,428 | 391,049 | 410,602 | 431,132 | 452,688 | 31,036 | 32,587 | 34,217 | 35,928 | 37,724 | 14,324.14 | | | | | | | | | |

**Groveland Community Services District
Proposed Salary Range Schedule FY 2022-23
Board Approved: June 14, 2022
8.7% COLA Adjustment**

| Salary Range | Annually | | | | | Monthly | | | | | Per Pay Period | | | | | Hourly | | | | |
|--------------|----------|---------|---------|---------|---------|---------|--------|--------|--------|--------|----------------|-----------|-----------|-----------|-----------|--------|--------|--------|--------|--------|
| | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
| 92 | 411,090 | 431,645 | 453,227 | 475,889 | 499,683 | 34,258 | 35,970 | 37,769 | 39,657 | 41,640 | 15,811.17 | 16,601.73 | 17,431.82 | 18,303.41 | 19,218.58 | 197.64 | 207.52 | 217.90 | 228.79 | 240.23 |
| 93 | 421,368 | 442,436 | 464,558 | 487,786 | 512,175 | 35,114 | 36,870 | 38,713 | 40,649 | 42,681 | 16,206.45 | 17,016.77 | 17,867.61 | 18,760.99 | 19,699.04 | 202.58 | 212.71 | 223.35 | 234.51 | 246.24 |
| 94 | 431,902 | 453,497 | 476,172 | 499,980 | 524,979 | 35,992 | 37,791 | 39,681 | 41,665 | 43,748 | 16,611.61 | 17,442.19 | 18,314.30 | 19,230.02 | 20,191.52 | 207.65 | 218.03 | 228.93 | 240.38 | 252.39 |
| 95 | 442,699 | 464,834 | 488,076 | 512,480 | 538,104 | 36,892 | 38,736 | 40,673 | 42,707 | 44,842 | 17,026.90 | 17,878.25 | 18,772.16 | 19,710.77 | 20,696.31 | 212.84 | 223.48 | 234.65 | 246.38 | 258.70 |
| 96 | 453,767 | 476,455 | 500,278 | 525,292 | 551,557 | 37,814 | 39,705 | 41,690 | 43,774 | 45,963 | 17,452.58 | 18,325.20 | 19,241.46 | 20,203.54 | 21,213.71 | 218.16 | 229.07 | 240.52 | 252.54 | 265.17 |
| 97 | 465,111 | 488,367 | 512,785 | 538,424 | 565,345 | 38,759 | 40,697 | 42,732 | 44,869 | 47,112 | 17,888.89 | 18,783.33 | 19,722.50 | 20,708.63 | 21,744.06 | 223.61 | 234.79 | 246.53 | 258.86 | 271.80 |
| 98 | 476,739 | 500,576 | 525,605 | 551,885 | 579,479 | 39,728 | 41,715 | 43,800 | 45,990 | 48,290 | 18,336.11 | 19,252.92 | 20,215.56 | 21,226.34 | 22,287.66 | 229.20 | 240.66 | 252.69 | 265.33 | 278.60 |
| 99 | 488,657 | 513,090 | 538,745 | 565,682 | 593,966 | 40,721 | 42,758 | 44,895 | 47,140 | 49,497 | 18,794.51 | 19,734.24 | 20,720.95 | 21,757.00 | 22,844.85 | 234.93 | 246.68 | 259.01 | 271.96 | 285.56 |
| 100 | 500,874 | 525,918 | 552,213 | 579,824 | 608,815 | 41,739 | 43,826 | 46,018 | 48,319 | 50,735 | 19,264.38 | 20,227.60 | 21,238.98 | 22,300.93 | 23,415.97 | 240.80 | 252.84 | 265.49 | 278.76 | 292.70 |

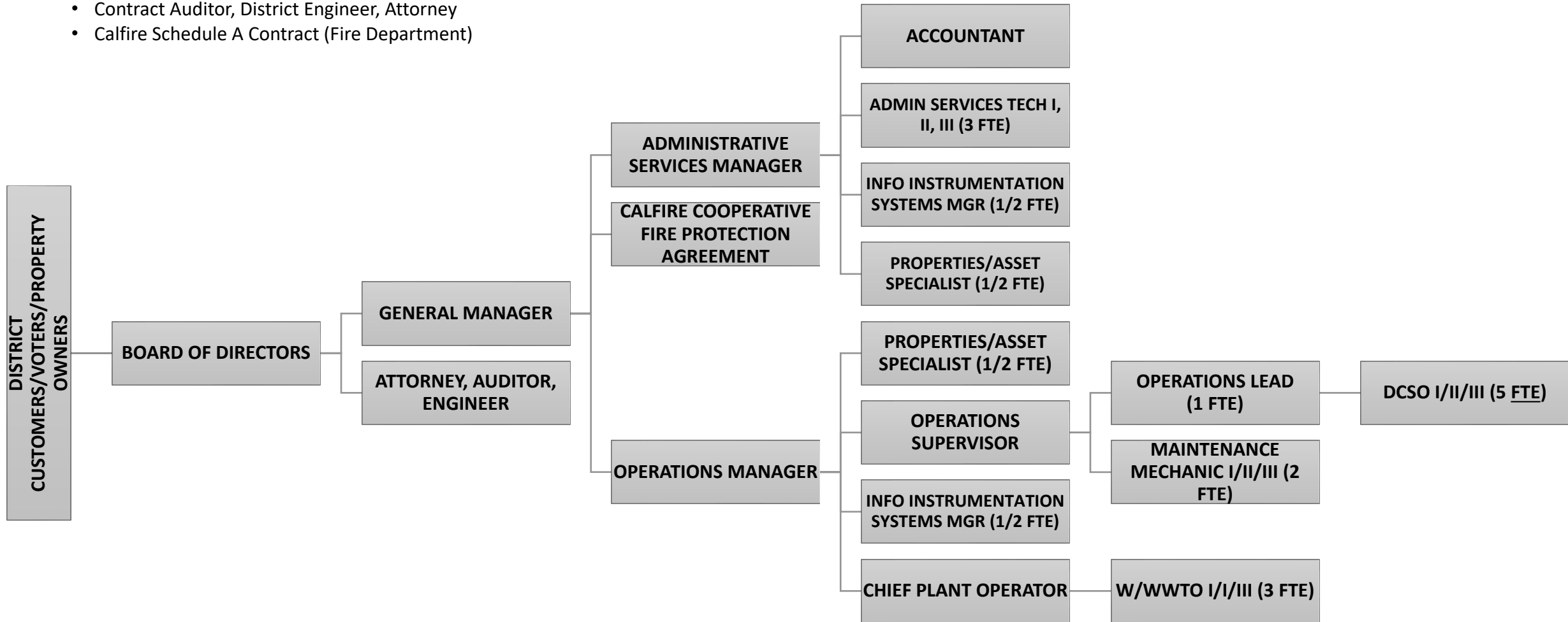
**Groveland Community Services District
Salary Range Placement**

| Class Title | Salary Range | Maximum Monthly Salary |
|-------------------------------------------------|--------------|-------------------------|
| Administrative Services Technician I | 3 | \$4,625 |
| Administrative Services Technician II | 7 | \$5,105 |
| Administrative Services Technician III | 13 | \$5,920 |
| Chief Plant Operator | 27 | \$8,365 |
| Collection and Distribution System Operator I | 5 | \$4,859 |
| Collection and Distribution System Operator II | 11 | \$5,635 |
| Collection and Distribution System Operator III | 15 | \$6,220 |
| Collections and Distribution Lead | 19 | \$6,865 |
| Accountant | 20 | \$7,037 |
| Maintenance Mechanic I | 11 | \$5,635 |
| Maintenance Mechanic II | 17 | \$6,535 |
| Maintenance Mechanic III | 21 | \$7,213 |
| Administrative Services Manager | 29 | \$8,788 |
| Operations & Maintenance Manager | 38 | \$10,976 |
| Information/Instrumentation Systems Manager | 35 | \$10,192 |
| Operations & Maintenance Supervisor | 27 | \$8,365 |
| Water/Wastewater Operator I | 9 | \$5,363 |
| Water/Wastewater Operator II | 15 | \$6,220 |
| Water/Wastewater Operator III | 19 | \$6,865 |
| General Manager | Contract | \$178,464 Annual Salary |

GCSD Organizational Chart- Proposed FY 2022-23

APPROVED HEADCOUNT 2-09-2021:

- 21 FTE
- Contract Auditor, District Engineer, Attorney
- Calfire Schedule A Contract (Fire Department)



RESOLUTION 23-2022

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND
COMMUNITY SERVICES DISTRICT ADOPTING THE DISTRICT'S FINAL 2022/2023
FISCAL YEAR BUDGET AND RELATED ACTIONS**

WHEREAS, the Groveland Community Services District (District) Board of Directors reviews and accepts a monthly treasurer's report that includes statements of cash flows, account and investment balances, and budget to actual reports; and

WHEREAS, the District held a public budget workshop on May 31, 2022 and the District publicly reviewed and received public comment on a preliminary draft budget; and

WHEREAS, the Board directed the preparation of a final budget for consideration during a regular Board meeting of June 14, 2022; and

WHEREAS, the Notice of Public Hearing regarding budget adoption was duly published on May 27, 2022 in the local newspaper as required by law; and

WHEREAS, the final draft 2022-2023 budget reflecting the input of the public and direction of the Board is included herein for consideration; and

WHEREAS, the published appropriations limit (Gann Limit) calculation and employee Salary Schedule is also included herein for consideration.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District does hereby approve and adopt:

1. Budget Preparation Memorandum
2. 2022-2023 Budget
3. Appropriations Limit
4. Investment of District Funds Policy
5. Miscellaneous Fee Schedule
6. Employee Salary Schedule
7. Organizational Chart

BE IT FURTHER RESOLVED that the District General Manager or his/her designee is hereby authorized to expend the funds contained within the 2022-2023 Budget in accordance with financial policies adopted by the Board.

PASSED AND ADOPTED by the Board of Directors of the Groveland Community Services District on June 14, 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Pete Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7D. Adoption of a Resolution Commending Assistant Chief Andy Murphy on his Retirement and for his Efforts and Accomplishments While Serving the Groveland Fire Department

RECOMMENDED ACTION:

Staff recommends the following action:

I move to approve resolution 24-2022 commending Assistant Chief Andy Murphy on his retirement and for his efforts and accomplishments while serving the Groveland Fire Department.

BACKGROUND:

Assistant County Fire Chief Andy Murphy is retiring from service with CALFIRE effective July 4, 2022. What this means to GCSB, Groveland Fire and our community is that Chief Murphy will no longer serve as Assistant Chief of the Groveland Fire Department. Although we will sorely miss the service and contributions of Chief Murphy going forward, we congratulate and commend him on a very successful career of public service and amazing efforts throughout the County, Unit and State. We appreciate everything you have done for the fire services, Chief.

A little background on Andy.... Chief Murphy has served over 31 years in public service with CAL FIRE. Some of his many professional experiences include; Tuolumne County Assistant Chief/Assistant County Fire Warden. Responsible for the management and administration of the Tuolumne County Fire Department (TCFD), the Groveland Community Services District (GCSB) Fire Department, oversee the Unit Training Bureau including the supervision and management of one schedule A employee, two schedule B employees, three schedule C employees, and the coordination of 41 Volunteer Firefighters. Act as Unit Duty Chief as assigned and perform other duties and responsibilities as required or assigned as a member of the Unit's Executive Management Team. Establish and maintain effective professional relationships with the Tuolumne County Administrator and staff, Tuolumne County Board of Supervisors and other County department heads, the GCSB General Manager and staff, GCSB Board of Directors, many other local, state, and federal cooperating agencies, and the local community. Represent CAL FIRE and TCFD at many meetings and serve on committees and working groups as required. Make formal presentations on behalf of CAL FIRE, TCFD, or GCSB to governing boards and community

groups. Chief Murphy has served 8 years on CAL FIRE Incident Management Teams (IMT) and is currently the CAL FIRE IMT 2 Planning Section Chief. He has taken on many voluntary and challenging projects including serving as the acting TCU Administrative Officer and has also been a part of several different cadres and working groups. Chief Murphy is also an active volunteer with several different community organizations and groups. During his career Chief Murphy has been a labor representative, is a state certified Fire Officer and Fire Instructor, and has received several commendations and awards. He currently is a licensed paramedic and has taken many classes in the Incident Command System and Emergency Management and so much more.

Chief Murphy made many contributions to Groveland Community Services District. He understood the financial hardships that the district has been facing. Chief Murphy made it a priority to pursue grant funding. Station 78 received over 1.3 million dollars in grant funds since 2018 while Chief Murphy was the Assistant Chief. He proved to be a great catalyst in developing a positive relationship and understanding between Groveland Community Services District and Tuolumne County. He was able to assist with getting Tuolumne County to start paying for Amador staffing at the CAL FIRE Groveland station. This eased the financial obligations for Groveland Community Services District. Most recently, he assisted with getting Tuolumne County to commit to providing a second, year-round, fully staffed fire engine in the Groveland area. This will provide a much-needed service for the Groveland community and southern Tuolumne County. His impact has been felt throughout the entire county and beyond; he is a true superhero in our eyes! The District wishes to express our gratitude for Chief Murphy's leadership and service to the Groveland Community Services District and wish him the best in his new endeavors.

ATTACHMENTS:
Resolution 24-2022

RESOLUTION 24-2022

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE GROVELAND COMMUNITY SERVICES DISTRICT COMMENDING ASSISTANT CHIEF ANDY
MURPHY FOR HIS EFFORTS AND ACCOMPLISHMENTS WHILE SERVING THE GROVELAND FIRE
DEPARTMENT**

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Groveland Community Services District provides fire protection services, rescue services, hazardous material emergency response services, and ambulance services in the same manner as a fire protection district, formed pursuant to the Fire Protection District Law, Part 2.7 (commencing with Section 13800) of Division 12 of the Health and Safety Code; and

WHEREAS, Chief Andy Murphy has served over thirty-one years with CAL FIRE, has represented Groveland Community Services District for five years as Assistant Chief and has made many contributions to the Groveland Community; and

WHEREAS, Station 78 received over 1.3 million dollars in grant funds while Chief Murphy was the Assistant Chief; and

WHEREAS, Chief Murphy was the ambassador for increasing fire department resources on the Highway 120 corridor and an advocate for Tuolumne County providing funding of the Amador staffing at the CAL FIRE Groveland station; and

WHEREAS, Chief Murphy spent his entire tenure in Groveland advocating for increased fire resources in the region which resulted in Tuolumne County's commitment to providing a second, year-round, fully staffed fire engine in the District Fire Station 78; and

WHEREAS, Chief Murphy was a true leader and catalyst in developing a positive relationship and understanding between Groveland Community Services District and Tuolumne County; and

WHEREAS, Chief Murphy's impact has been felt throughout the entire county and beyond; GCSD wants to express our gratitude to Assistant Chief Andy Murphy for the leadership, assistance, and public service to the Groveland Community Services District and the region's population, and wish him the best in his new endeavors.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY extend the appreciation of this Board to Andy Murphy for the excellent public service provided to the community and for showing the knowledge, skills, experience, and drive that is the model of cultural excellence for which we strive at GCSD.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 14, 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7B. Adoption of a Resolution Amending the System of Accounting Policies to Increase the Limit of Accounting for Fixed Assets from \$2,500 to \$5,000

RECOMMENDED ACTION:

I move to approve resolution 25-2022 amending the System of Accounting Policies to increase the limit of accounting for fixed assets from \$2,500 to \$5,000.

BACKGROUND:

It is currently the District's policy that items with a \$2,500 value be accounted for as a fixed asset. During the development of the 2022-23 fiscal year budget, staff noticed that the Capital Outlay was becoming very long as a result of this policy, and that there were many items that really shouldn't be listed as a capital item and were more appropriate to be budgeted for under general operating expense/equipment. The last time this policy was adopted was 2010, and the cost of many of the items that would now be required to be accounted for as a fixed asset, would not have been back then.

Staff reached out to its CPA consultants about this issue for guidance and a recommendation. It was the recommendation of our CPA to adjust the accounting of fixed assets figure from \$2,500 to \$5,000 which is a standard capitalization threshold for a District of our size.

ATTACHMENTS

- Draft Fixed Assets Policy
- Resolution 25-2022

FINANCIAL IMPACT:

None

402.3 F.

Accounting of Fixed Assets

The Admin/Finance Manager shall conduct an accounting or inventory of all fixed assets on an annual basis. At the conclusion of such inventory the Finance Manager shall report the results thereof to the Board of Directors and certify the completeness of the inventory. Such inventory of fixed assets shall include the following: (a) all equipment, tools, supplies and vehicles that individually have an original total cost of more than ~~\$2,500~~ \$5,000; (b) all land and buildings regardless of value; (c) the value of any additions or major improvements or renovations to the District's water, wastewater, fire protection and/or park and recreation service infrastructure.

RESOLUTION 25-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AMENDING THE SYSTEM OF ACCOUNTING POLICIES TO INCREASE THE LIMIT OF ACCOUNTING FOR FIXED ASSETS FROM \$2,500 TO \$5,000

WHEREAS, the Board of Directors (Board) of the Groveland Community Services District (District) is authorized and required to adopt and amend policies related to the services it provides and typically does so by Resolution of the Board; and

WHEREAS, the Board desires to amend and update the above policy to meet the current needs of the District.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES hereby adopt Resolution 25-2022 amending the System of Accounting Policies to increase the limit of accounting for fixed assets from \$2,500 to \$5,000.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 14, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

Spencer Edwards, President - Board of Directors

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7C. Adoption of a Resolution Approving of Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties Participation Agreement

RECOMMENDED ACTION:

I move to adopt resolution 26-2022 approving the general manager to enter into a participation agreement with the Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties.

BACKGROUND:

This item is before the board today at the request of Groveland CERT Program Manager Bob Asquith, he will be presenting the information regarding the Health Care and Safety Coalition of Tuolumne-Calaveras Counties.

ATTACHMENTS:

- Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties Participation Agreement
- Resolution 26-2022

FINANCIAL IMPACT:

None

Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties Participation Agreement

Initial Plan: August 2013, approved March 2014

Revision date: 9/7/2021

I. Introduction

Since 2002, states, hospitals, public health and emergency management communities have worked tirelessly to improve the state of medical and public health preparedness. The early program focused on building capacity and emphasized activities such as decontamination, pharmaceutical caches, identifying hospital bed surge capacity and training providers in the diagnosis and management of diseases caused by bioterrorism. In August 2011 a new 5-year Public Health Emergency Preparedness cooperative agreement was initiated with updated standards for local and state public health preparedness. These new standards emphasize the need for a coordinated collaboration between all members of the entire healthcare community. Strong and resilient Healthcare Coalitions are the key to an effective state and local response to an event-driven medical surge. This reason led to further development of the Tuolumne-Calaveras Health Care and Safety Coalition (HCSC) in which both counties maintain independent coalitions that cooperate as needed.

II. Mission

- A. The **mission of the HCSC** is to develop a dynamic public-private partnership that promotes an effective **community** response to a public health or medical emergency. **Priorities** of the HCSC are determined by the Hazard Vulnerabilities Assessment (HVA), identifying the **local** Top Ten Hazards.

Activities include conducting mutual hazard vulnerability/risk assessment to identify community health gaps and develop plans and strategies to address; development of standardized tools, emergency plans, processes and protocols, training and exercises to support the community.

- B. The work of the HCSC aligns with the emergency preparedness community prioritization requirements described in the Assistant Secretary of Preparedness and Response (ASPR) National Guidance for Healthcare System Preparedness and the CDC National Standards for State and Local Planning as well as other documents.
- C. The Health Care and Safety Coalition primary goal is to foster collaboration amongst provider types in order to strengthen the overall health system by leveraging expertise, sharing resources, and increasing capacity to respond.

III. Structure

- A. Meetings: **HCSC meetings** are conducted under the leadership of an organizational structure based on core organization members. Meetings are conducted every month in

Tuolumne-Calaveras Healthcare & Safety Coalition Participation Agreement

order to plan, test and evaluate protocols that mitigate effect, and improve the response and recovery to public health and medical emergencies and disasters in the Tuolumne or Calaveras County areas.

B. Meeting content: Projects and outcomes of the HCSC meetings are aligned with local, regional, state and federal Emergency Preparedness initiatives. Input from the Tuolumne/Calaveras County Public Health Emergency Preparedness and Response Steering Committee will inform the HCSC of these local, regional, state and federal guidelines.

C. Membership

1. Core Members

Leadership positions are filled by each of the core member organizations, defined by the Office of the Assistant Secretary for Preparedness and Response as local public health departments, local EMS agencies, local emergency management agencies, & all local general acute care hospitals. Each core member organization is responsible for designating at least one representative, and each core member organization has a requirement to be represented at every coalition meeting. The following organizations represent the core members of the Tuolumne-Calaveras HCSC:

- a. Local Public Health Department
 - Tuolumne/Calaveras County Public Health Department
 - Leads coalition meetings
 - Sets agenda
 - Communicates dates/ times/ minutes
- b. Tuolumne/Calaveras County Office of Emergency Services
- c. Tuolumne/Calaveras County Emergency Medical Services Agency
- d. Adventist Health Sonora/Mark Twain Medical Center

2. Members

- a. Members are delegated representatives of their respective organizations and facilities with authority to sign formalized agreement (or facilitates getting the signature when needed.)
- b. Members must have signed participation agreements to receive Hospital Preparedness Program funds (HPP).
- c. Membership is not limited to hospitals, but may include EMS, outpatient services (dialysis, primary care and tribal health), skilled nursing, mental health, assisted living, government entities such as Veterans Affairs and forensic health, community-based organizations and community response agencies, such as the American Red Cross, law enforcement, faith-based organizations, and other non-governmental organizations.
- d. Utilization of Subject Matter Experts (SMEs) provides for improved coordination of preparedness, response, and recovery activities by contributing specialized knowledge to the plan. SMEs may be regular coalition members or may be brought in on an ad hoc basis.

3. Steering Committee

- a. Steering committee members include the Public Health Emergency Preparedness coordinators (HPP, PHEP, PanFlu), the Health Officer, Emergency Medical Services Administrator, Tuolumne/Calaveras County Office of Emergency Services and the

Tuolumne-Calaveras Healthcare & Safety Coalition Participation Agreement

Directors of the Human Services Agency (or designees), Public Health, Environmental Health & Behavioral Health.

- b. The steering committee meets, upon request, when guidance in local compliance with regulatory agencies is needed. They assist with priority setting and integration of health and medical response plans with county emergency plans.

IV. Roles and Responsibilities of the Coalition Members and Partners

| Topic | Responsibility |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Attendance and participation | <ol style="list-style-type: none"> 1. Attend 75% of annual meetings 2. Participate in Exercises, Training and Drills, including the Statewide Medical and Health Exercise (SWMHE). |
| Planning | <p>During the planning phase, each healthcare organization participating in the coalition agrees to do as able:</p> <ol style="list-style-type: none"> 1. Establish and maintain relationships with healthcare partners and local emergency response partners. 2. Share information 3. Review health emergency response plans and provide feedback; the policies and procedures developed by the Coalition. 4. Maintain emergency supplies for disaster response. 5. Develop, and integrate where applicable, organization disaster response, recovery and continuity plans. 6. Properly store and maintain supplies according to manufacturer’s specifications, items purchased through the emergency preparedness funding streams, including restricted use for intended purposes and provide training for applicable employees on the proper use of the supplies. 7. Contact County Public Health within 30 days if any items purchased through the emergency preparedness funding streams if any item is broken or determined to be no longer needed. The County will provide direction regarding repair, transfer, or disposal of the item. <p>The Tuolumne/Calaveras County Public Health Hospital Preparedness Program agrees to do as able:</p> <ol style="list-style-type: none"> 1. Maintain inventory of grant purchased supplies and equipment. 2. Inspect the storage and maintenance of grant purchased supplies and equipment with at least 7 days’ notice to the partnering agency. |
| Response | <p>During the response phase, each healthcare organization agrees to share resources to the best of its ability:</p> <ul style="list-style-type: none"> • Personnel • Equipment • Supplies • Pharmaceuticals • Information <ol style="list-style-type: none"> 1. Reimbursement: Reimbursement of shared resources should be agreed upon between the receiving and providing organizations. It is recommended that Mutual Aid agreements are completed <i>prior</i> to an emergency event between healthcare coalition members. 2. Implementation: Only the Incident Commander at each healthcare organization has the authority to activate the process of sharing of mutual aid and resources. 3. Resource Request Process: The process for requesting medical and health mutual aid resources is coordinated by the Tuolumne/Calaveras County Medical Health Operational Area Coordinator (MHOAC) and the Region IV Regional Disaster Medical health Coordinator (RDMHC). |

Tuolumne-Calaveras Healthcare & Safety Coalition Participation Agreement

| | |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | <ol style="list-style-type: none">4. Collaboration: Participate in shared healthcare system community response, including mass dispensing, bed decompression for the hospitals and consistent messaging through a Joint Information Center.5. Scarce Resources: Participate as a Multi-Agency-Coordinating (MAC) group to assist with de-confliction of scarce resources. |
| Recovery | <p>During the recovery phase, each healthcare organization agrees to do the following to the best of their ability;</p> <ol style="list-style-type: none">1. Begin recovery planning as soon as the response phase begins2. Return facility to pre-event status in terms of staffing, supplies and equipment, communications, EMS services, facility use, medical records, standards of care and finance.3. Resume day-to-day functions4. Monitor staff, patients, residents and volunteers for signs of stress, illness or needed interventions. |

Signature Page

The following community and governmental agency, facility or organization agrees to participate in the Tuolumne-Calaveras Healthcare and Safety Coalition, a collaborative body representing the broad range of healthcare and safety resources in Tuolumne & Calaveras Counties committed to the goal of being prepared for a coordinated response to a local health emergency and/or disaster. This commitment includes all of the obligations stated in the previous pages of the participation agreement.

Agency

Name & Title of Representative (printed)

Date

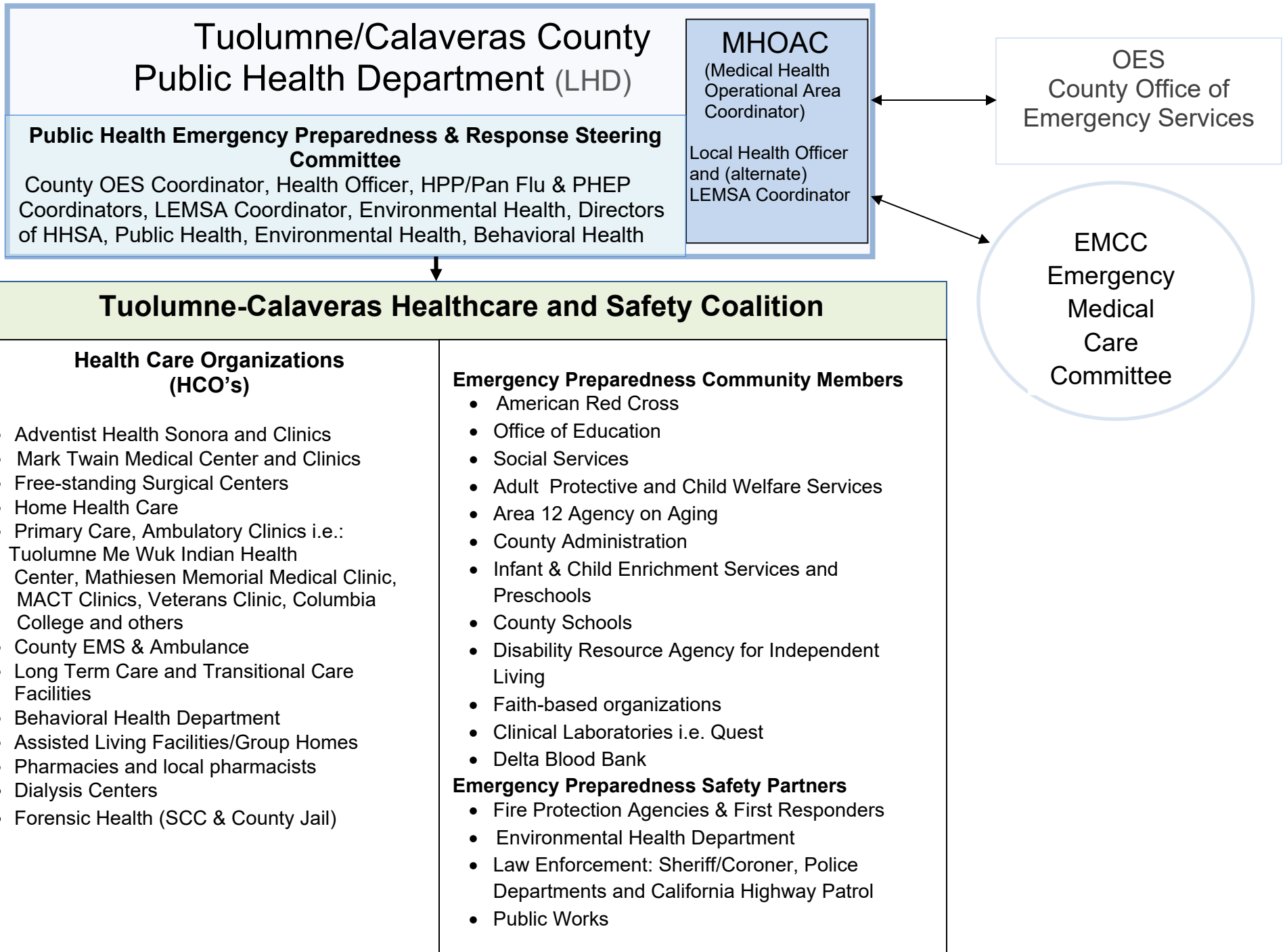
Signature

Please return original document to:

Tuolumne County Public Health
HPP Coordinator
20111 Cedar Rd. N,
Sonora, CA 95370

OR

Calaveras County Public Health
HPP Coordinator
700 Mountain Ranch Rd Suite C-2
Sand Andreas, CA 95249



Tuolumne-Calaveras Healthcare & Safety Coalition Participation Agreement

Preparing for Health and Medical Emergencies

Print Form

HEALTHCARE ORGANIZATION (HCO) SITUATION REPORT (SITREP)/RESOURCE REQUEST FORM

Agency: _____ Date: _____

Reporter(s): _____

Complete **preferred** communication method:

Phone: _____ FAX: _____ E-mail: _____

| | | |
|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Report type: | <input type="checkbox"/> ADVISORY: No Action Required | <input type="checkbox"/> ALERT: Assistance may be needed, See Critical Issues |
| | <input type="checkbox"/> INITIAL REPORT | <input type="checkbox"/> UPDATED REPORT |
| Name of Incident: _____ | | CURRENT STATUS: |
| Nature of Incident (describe the threat, risk or source of operational problems facing your facility): | | <input type="checkbox"/> NO CHANGE |
| | | <input type="checkbox"/> IMPROVING |
| | | <input type="checkbox"/> WORSENING |
| | | Incident Type: Estimate number of population affected at your facility: _____ |
| CRITICAL ISSUES (nearly exhausted or exhausted resources, specific health threat, functional status of utilities, etc): | | |
| RESOURCE REQUEST (request for support, such as equipment, supplies, volunteers or other resources): | | |
| OPERATIONAL STATUS | | |
| <input type="checkbox"/> GREEN - Normal Operations: Situation Resolved | <input type="checkbox"/> ORANGE - SOME Assistance Required | <input type="checkbox"/> BLACK - NOT OPERATIONAL |
| <input type="checkbox"/> YELLOW - Under Control: NO Assistance Needed | <input type="checkbox"/> RED - SIGNIFICANT Assistance Required | <input type="checkbox"/> GREY - Unknown Conducting Assessments |
| System Function Specific Status - <i>check box only if necessary</i> (If other than green, provide brief comment) | | |
| Drinking Water | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |
| Food Safety | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |
| Health Haz-Mat/Fumes | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |
| Liquid/Solid Waste Disposal | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |
| Structural Safety | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |
| Power Outage/HVAC | <input type="checkbox"/> Green <input type="checkbox"/> Yellow <input type="checkbox"/> Orange <input type="checkbox"/> Red <input type="checkbox"/> Black | _____ |

This report can be completed, printed and faxed (209) 533-7406.

Please confirm report received with a phone call to 533-7401, or 533-8055

PROCEDURE FOR COMPLETING HEALTHCARE ORGANIZATION SITUATION REPORT

The Medical Health Operational Area Coordinator (*MHOAC*) is the local jurisdiction access to assistance from California Region IV, and then if needed, to the State and Federal Government.

1. This report is **NOT** used for day-to-day reporting, such as mandatory communicable disease reports. *When an operational problem occurs in the course of ordinary day-to-day activities, relevant information should be reported to the appropriate local and State agencies in accordance with statutory and regulatory requirements and local policies and procedures.*
2. This report is to be used for Medical and Health Unusual Events *and if an Emergency System Activation occurs.*

Definition of Unusual Event:

- a. The incident significantly impacts or is anticipated to impact public health or safety
- b. The incident disrupts or is anticipated to disrupt the Public Health and Medical **system**
- c. Resources are needed or anticipated to be needed beyond the capabilities of the Operational area (including those resources available through existing agreements)
- d. The incident produces media attention or is politically sensitive
- e. The incident leads to a Regional or State request for information OR
- f. Whenever increased information flow from the Operational Area to the State will assist in the management or mitigation of the incident's impact.

Emergency System Activation occurs when the Healthcare Organization's Department Operation Centers (DOCs) and/or Emergency Operation Centers (EOCs) are activated.

Source: EOM 2011, (Emergency Operations Manual, CDPH, EMSA)

3. Complete this report for potential (unusual) events and actual events.
 - a. Complete demographic data including preferred method of communication
 - b. Check if initial report or an update. If multiple updates include how many, such #3.
 - c. Utilize the incident type to assist in categorizing of the event
 - d. Briefly describe the event
 - e. If resources needed, describe what you need, how many and if you have transport or need delivery.
 - f. Use color coded boxes to report OVERALL operational status.
 - h. Fax the form to Public Health
 - g. If a natural disaster, such as a severe winter storm, has affected infrastructure, include that information. (otherwise may leave blank)
4. Use this form to request resources from either local, state or federal supplies/equipment/personnel. The Medical Health Officer Area Coordinator (MHOAC) coordinates medical health resources within the operational area and is the conduit to the region, State and Federal resources. The Local Health Officer has the authority to request an inventory from healthcare organizations if needed.
5. If you do not receive a confirmation that the report was received, please make a follow up phone call to ensure arrival.

| | |
|--------------------------------------------------|--------------|
| Tuolumne Co. Public Health Department (TCHD): | 209 533-7401 |
| Tuolumne holidays/weekends/nights Duty Officer: | 209 533-8055 |
| Calaveras Co. Public Health Department (CCHD): | 209-754-6460 |
| Calaveras holidays/weekends/nights Duty Officer: | 209-754-6465 |

RESOLUTION 26-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT Approving of HEALTH CARE AND SAFETY COALITION (HCSC) OF TUOLUMNE- CALAVERAS COUNTIES PARTICIPATION AGREEMENT

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Groveland Community Services District provides fire protection services, rescue services, hazardous material emergency response services, and ambulance services in the same manner as a fire protection district, formed pursuant to the Fire Protection District Law, Part 2.7 (commencing with Section 13800) of Division 12 of the Health and Safety Code; and

WHEREAS, the Health Care and Safety Coalition of Tuolumne-Calaveras Counties is a dynamic public-private partnership that promotes an effective community response to public health, medical emergencies, and hazardous situations; and

WHEREAS, the District through its Community Emergency Response Team (CERT) desires to participate in the Tuolumne-Calaveras Healthcare and Safety Coalition, a collaborative body representing the broad range of healthcare and safety resources in Tuolumne & Calaveras Counties committed to the goal of being prepared for a coordinated response to a local health emergency and/or disaster.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY adopts resolution 26-2022 approving the general manager to enter into a participation agreement with the Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 14, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7D. Adoption of a Resolution Authorizing the General Manager to Execute Agreements with The California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project

RECOMMENDED ACTION:

I move to approve resolution 27-2022 authorizing the General Manager to execute agreements with the California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project.

BACKGROUND:

On December 14, 2022 the board adopted resolution 43-2021 approving the general manager to submit an application for the Clean California Local Grant Program to clean up the 37-acre property that was recently acquired by the District, improving Mary Laveroni Park and other community improvements. The project includes a myriad of pedestrian-scale active recreation improvements, cleanup and waste reduction measures, and beautification enhancements to Mary Laveroni Park and adjacent public property resources.

The major waste reduction project infrastructure components include:

- Replacement of an undersized, non-functional public restroom with a new restroom in Mary Laveroni Park, sized appropriately to handle peak usage rates of 300 persons per hour, including site lighting, ADA drinking fountains and heating for winter use.
- Installing eight (8) new, animal resistant trash and recycling receptacles in the park and twelve (12) along the adjacent downtown Main Street.
- Removing approximately 50-80 cubic yards of debris and trash from a GCSB property adjacent to the park allowing this new 37 acres amenity to be opened to the public
- Removing approximately 3000 square feet of irrigated turf grass reducing potable water consumption by 50,000 gallons per month and saving \$757 per month in water costs

Pedestrian and mobility improvements for the project include:

- Complete environmental planning and design of the three (3) mile Hetch Hetchy Railroad trail along the historic railroad grade, planned to be constructed as soon as possible with available funding to connect the new future expanded Sports Complex, Groveland Community

Resilience Center, Pine Mountain Lake residential community, Big Oak Flat and downtown Groveland.

- Removing 50 to 80 cubic yards of refuse, downed trees, overgrown brush and moving boulders to allow opening of the new 37-acre fantastic natural area to hiking, biking and future camping. The one-mile Jefferson Mine Loop Trail on existing roads will be cleared of vegetation and made safely walkable, linking to the Hetch Hetchy Trail segment and Park as shown in the Project Map.
- Construct new walkways and paths connecting and providing handicapped access to the new restrooms, bus shelter, picnic area and benches to the existing benches and playground area.
- Installation of an information kiosk with wayfinding signage in Mary Laveroni Park, directing pedestrians to the existing and new park recreation amenities and trails, to local downtown connections and the future pedestrian bridge planned to connect the downtown core with the future Hetch Hetchy trail in the natural area adjacent to the park. Installation of interpretive and educational signage regarding the Hetch Hetchy Railroad and Jefferson Mine.
- Constructing a new covered transit shelter and bike facilities in Mary Laveroni Park.

Park and Community improvements and beautification include:

- Remove 3000 square feet of high water using turf and replace with 2000 square feet of drought tolerant California native plantings along walkways and paths, adjacent to the new picnic area, bus shelter and restrooms.
- Install new planters and benches along Main Street to improve the visitor experience. All furnishing improvements will be on local, publicly controlled property, or with agreements with private property owners. Each receptacle installed on Main Street will be painted by local artists; the purpose of which is to display the mining, California water and railroad history, as well as to depict the Yosemite National Park, National Forest and Sierra Nevada Gateway identity of Groveland.

On March 1st 2022 the Clean California Local Grant Program, administered by the California Department of Transportation (Caltrans) awarded the district funding for the above described project. The funding criteria allowed the Clean CA grant to cover 75% of the project costs. District staff is now in the process of executing the agreement to secure the funds to begin the project which has a completion deadline date of June 2024. The funding agreement is included with this agenda item, and the grant program guidelines are hyperlinked below.

ATTACHMENTS:

- Agreement
- Resolution 27-2022
- Community Asset Rehab Budget
- Guidelines

<https://www.gcsd.org/files/a6f11f9b7/Item+7D+CCLGP+GUIDELINES+%28G6GJdMY8SDKZDN0h4etEjg%29.pdf>

FINANCIAL IMPACT:

The total project cost is estimated at \$1,369,527, of which the local cash match for which the District is responsible is \$342,382. To maintain an acceptable Park fund (cash) balance, it is recommended that the district secure a loan of up to \$350,000 toward the project. The annual payments on such a loan would be approximately \$43,000 per year for 10 years.

**Clean California Local Grant Program (State)
Restricted Grant Agreement**

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the Groveland Community Services District, hereinafter referred to as **AGENCY**, will commence on May 15, 2022, or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of this RGA and before receipt of Notice to Proceed from **CALTRANS**. This RGA shall expire on **December 31, 2024**.

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, who will implement the project pursuant to the attached Approved Grant Application and Amendment(s) to Grant Application, Attachment III under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement shall be subject to this RGA.

Now, Therefore, based upon the terms, covenants, and conditions of this RGA, the parties agree as follows:

Section I

AGENCY Agrees:

To timely and satisfactorily complete all Project work described in **Attachment III** ("Project Work") within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Agrees:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

It Is Mutually Agreed:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-101-0046T, and **AGENCY** will use the funds to only conduct the scope of work identified in this agreement and authorized by Streets and Highway Code section 91.41. The funds subject to this RGA must be identified as available to a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program in **CALTRANS'** budget, and **AGENCY** represents and warrants that it is a public entity that is responsible for implementing the scope of work authorized under the Clean California Local Grant Program.

2. Under this restricted grant, funds may be only used for the purposes set forth in this RGA, **AGENCY** Resolution (**Attachment IV**), Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), and the Grant Program Guidelines (**Attachment I**), and the funds may only be used for costs and expenses that are directly related to such purpose.
3. **AGENCY** shall perform all the duties and obligations described in Groveland Community Asset Rehabilitation and Beautification Project, hereinafter "Project", subject to the terms and conditions of this RGA and Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**), which are attached hereto as **Attachment III**.
4. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above-described Project is attached hereto as **Attachment IV**.
5. **AGENCY** is not requesting an advance payment pursuant to California Streets and Highways Code section 94.41(e) and the parties agree that **AGENCY** must satisfy all of the requirements of California Streets and Highways Code section 94.41(e).
6. All services performed by **AGENCY** pursuant to this RGA shall be subject to and performed in accordance with California Streets and Highways Code §91.41 including, but not limited to, Government Code Section 14460(a)(1), as well as all applicable Federal, State, and Local laws, regulations, and ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the Grant Program Guidelines (**Attachment I**).

California Government Code Section 14460(a)(1) provides: "The department [**CALTRANS**], and external entities that receive state and federal transportation funds from the department, are spending those funds efficiently, effectively, economically, and in compliance with applicable state and Federal requirements. Those external entities include, but are not limited to, private for profit and nonprofit organizations, local transportation agencies, and other local agencies that receive transportation funds either through a contract with the department or through an agreement or grant administered by the department."

7. Project funding is as follows:

| Fund Title | Fund Source | Dollar Amount |
|---------------------------------------------------------|----------------------------------|-----------------------|
| Clean California Local Grant Funds | State General Fund (0001) | |
| | Budget Item 2660-130-001 | |
| | State Program Code 20.30.010.900 | |
| | FY 2021/22 | \$256,786.00 |
| | FY2022/23 ¹ | \$770,359.00 |
| Cash Local Match | Agency Provided | \$342,382.00 |
| Value of Third-Party In-Kind Contributions | Agency Provided | \$0.00 |
| Total of other fund sources (not in-kind contributions) | Agency Provided | \$0.00 |
| | Total Project Costs | \$1,369,527.00 |

No in-kind contributions may be made unless the amount and type of the contribution is identified above.

For Caltrans Use Only

| | | | |
|----------------------------------------------------------------------------------------------------|------------------------------|-----------|------------------|
| I hereby Certify upon my own personal knowledge that budgeted funds are available for encumbrance. | | | |
| Jessamine Pelos | <i>Jessamine Pelos</i> | 5/11/2022 | \$1,027,145.00 |
| Accounting Officer Printed Name | Accounting Officer Signature | Date | Amount Certified |

8. This RGA is exempt from the legal review and approval by the Department of General Services, pursuant to Legal Opinions of the Attorney General: 58 Ops. Cal. Atty. Gen. 586 (1975), 63 Ops. Cal. Atty. Gen. 290 (1980), 74 Ops. Cal. Atty. Gen. 10 (1991), and 88 Ops. Cal. Atty. Gen. 56.

9. Notification of Parties

- a. **AGENCY's** Project Manager for Project is Peter Kampa, (209) 962-7161 ext. 1024.
- b. **CALTRANS'** Contract Manager is Benjamin Tam, (209) 948-3614. "Contract Manager" as used herein includes his/her designee.
- c. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

GROVELAND COMMUNITY SERVICES DISTRICT
 Attention: Peter Kampa, (General Manager)
 Phone Number: (209) 962-7161 ext. 1024
 Email: pkampa@gcsd.org
 18966 Ferretti Road
 Groveland, California 95321

California Department of Transportation
District 10 / Division of Local Assistance
Attention: Benjamin Tam, Local Assistance Engineer
Phone Number: (209) 948-3614
Email: benjamin.tam@dot.ca.gov
1977 E Charter Way
Stockton, California 95205

10. Period of Performance

- a. Reimbursable work under this RGA shall begin no earlier than on May 15, 2022, following the written approval of **CALTRANS** and **AGENCY's** receipt of the Notice to Proceed letter of this RGA by **CALTRANS**. All reimbursable work shall terminate no later than June 30, 2024. Project closeout and final invoicing to **CALTRANS** must be submitted no later than November 1, 2024. Work incurred after June 30, 2024 will not be reimbursed. Payment shall be forfeit for any and all invoicing submitted to **CALTRANS** after November 1, 2024. Notwithstanding the foregoing, Caltrans will reimburse for actual close out costs incurred by **AGENCY** through November 1, 2024 (which, in total, shall not exceed 5% of the grant award).
- b. If requested by the **CALTRANS Contract Manager**, **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed sent by **CALTRANS**.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties.

12. Cost Limitation

- a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **\$1,027,145.00**.
- b. It is agreed and understood that the CCLGP funds are limited to the amount granted. **CALTRANS** will only reimburse the cost of services actually incurred in accordance with the provisions of this RGA and as authorized by the **CALTRANS** Contract Manager at or below that fund limitation established herein.

13. Termination

- a. **CALTRANS** reserves the right to terminate this RGA upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with PROJECT Work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination. **AGENCY** shall return any unused advance amounts which cannot be supported by eligible expenditure documentation.
- b. This RGA may be terminated by either party for any reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all costs that are expressly allowable, pre-authorized in writing, and non-cancellable, up to the date of termination.

- c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance with the terms of this RGA. Failure to submit invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs. Costs that are reimbursed and later determined to be ineligible for reimbursement shall be returned by **AGENCY** to **CALTRANS**.

14. Budget Contingency Clause

- a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.
- b. The certification of FY 2022/23 funds will be contingent upon the passage of the FY 2022/23 Budget. Payment for any work performed that is funded by FY 2022/23 will be delayed if the FY 2022/23 Budget is not signed by June 30, 2022. Pursuant to Government Code (GC), Section 926.10, no late payment penalty shall accrue during any time period for which no Budget Act in effect.
- c. If funding for any fiscal year is reduced or deleted by US Congress or State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect reduced amount.

15. Payment and Invoicing

- a. **AGENCY**, its contractors, subcontractors and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.
- b. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Approved Grant Application and Amendment(s) to Grant Application (**Attachment III**). **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs, and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project Work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles, Item 16d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitations, Item 11a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment III** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

- c. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or after the start date and the issuance of the Notice to Proceed letter for this RGA and before the Expiration Date but must have also paid for those costs to claim any reimbursement.
- d. The **AGENCY** indirect cost rate must be approved in writing by the California Department of Transportation Independent Office of Audits and Investigations or federal cognizant agency before any reimbursement payment is made by **CALTRANS** to **AGENCY** for such cost.
- e. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its subrecipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: <https://travelpocketguide.dot.ca.gov/>.
Also see website for summary of travel reimbursement rules.
- f. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears upon completion of project tasks, milestone and/or deliverables in accordance with the Project Timeline in **Attachment III** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager, as stated in **Section III–Notification of Parties, Item 8c**.
- g. Invoices shall include the following information:
 - 1) Names of the **AGENCY** personnel performing work
 - 2) Dates and times of Project Work
 - 3) Locations of Project Work
 - 4) Itemized costs as set forth in **Attachment III**, including identification of each employee, contractor or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, subrecipient and subcontractor invoices.
 - 5) **AGENCY** shall submit written progress reports with each set of invoices to allow **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.
- h. Incomplete or inaccurate invoices shall be returned to the **AGENCY** unapproved for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per Section III–Termination, Item 12.
- i. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

- j. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date this RGA expires. **AGENCY** has until November 1, 2024 to make final allowable payments to Project contractors or vendors, and submit the Project's Final Report, as defined in Attachment I and a final invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices contractor.
- k. The final invoice will be paid upon submission by **AGENCY** to **CALTRANS** and acceptance by **CALTRANS** of the Final Delivery Report. Complete final delivery reports and invoices must be submitted to **CALTRANS** by November 1, 2024.

16. Local Match Funds

- a. **AGENCY** shall contribute not less than a proportional cash amount toward the services described herein on a monthly or quarterly basis. Notwithstanding the foregoing, to the extent that in-kind contributions are permitted and identified under this RGA, **Section III–Project Funding, Item 6**, the contributions may be counted as cash only when they are actually received by the **AGENCY** and confirmed by **CALTRANS**. Except where expressly allowed in writing herein, reimbursement of credits for local matching funds and in-kind contributions will be made or allowed only for work performed on and after the initial date of this Agreement and on or before June 30, 2024.
- b. **AGENCY** agrees to contribute the statutorily required local contribution of matching funds if any is specified within this RGA or in any Attachment hereto, toward the actual cost of the services described in **Attachment III**. **AGENCY** shall contribute not less than its required match amount toward the services described herein. Local cash and in-kind match requirements can be found in the Grant Program Guidelines (**Attachment I**); but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7** with the final invoice.

17. Quarterly Progress Reporting

- a. **AGENCY** shall submit written quarterly progress reports to the **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

- a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, in-kind contributors, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project cost items and (b) and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

- c. Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller or any other fund source.
- d. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf>
- e. **AGENCY** agrees and shall require that all its agreements with consultants and subrecipients contain provisions requiring adherence to this section in its entirety **except for section c, above**.

19. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

20. Iran Contracting Act

Proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current DGS list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (<https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses>), before the Agreement has been executed, unless Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the Agreement.

21. Indemnification

- a. Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, its contractors, its subrecipients, or its subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, including, but not limited to, tortious, contractual, likeness statutes under California Civil Code §§ 3344 and 3344.1, inverse condemnation, or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, subrecipients, or subcontractors under this RGA.

- b. **AGENCY** agrees to fully defend, indemnify, and save harmless **CALTRANS** and all of its officers and employees from any and all claims, lawsuits, or legal actions, including reasonable attorneys' fees and legal costs, relating to intellectual property claims arising from or related to the Project and/or any work procured under this RGA, including but not limited to claims based on (1) U.S. federal or state trademark infringement laws, (2) patent infringement laws (3) 17 U.S.C. §§ 101-810 (the Copyright Act of 1976, as modified), (4) 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA"), (5) 17 U.S.C. § 113, (6) California Civil Code § 987 (the California Art Preservation Act), California Civil Code §989, or (7) any other rights arising under U.S. federal or state laws or under the laws of any other country that conveys rights and protections of the same nature as those conveyed under 17 U.S.C. §106A(a) and California Civil Code §987, including intellectual property claims arising from or related to breach of contract, inverse condemnation, conversion, and/or taking of property.

22. Nondiscrimination Clause (2 CCR 11105 Clause b)

- a. During the performance of this RGA, the **AGENCY**, its contractors, its subrecipients, and its subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.
- b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.
- c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.
- d. **AGENCY** and its contractors, its sub-recipients, and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under this RGA.

23. Retention of Records/Audits

- a. **AGENCY**, its contractors, subcontractors, and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

- b. **AGENCY**, its contractors, subcontractors, and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors, and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.
- c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** contracts with third parties pursuant to Government Code Section 8546.7, **AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.
- d. **AGENCY**, its subrecipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other agency of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.
- e. Additionally, all grants may be subject to a pre-award audit prior to execution of this RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable and allocable costs.
- f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

24. Adjudication of Facts in Disputes

- a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.
- b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of this RGA.

25. INTENTIONALLY DELETED

26. Third-Party Contracts

- a. **AGENCY** shall perform the work contemplated with resources available within its own organization and no portion of the work shall be contracted to a third party without prior written authorization by the **CALTRANS** Contract Manager unless expressly included (subrecipient identified) in **Attachment III** as Project Work.
- b. All State-government-funded procurements must be conducted using a fair and competitive procurement process. **AGENCY** may use its own procurement procedures as long as the procedures comply with the local **AGENCY's** laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the **AGENCY** endeavor to obtain at least three (3) competitive bids for solicitation of goods, services, and consulting services (see Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code); a qualifications-based solicitation process, for which statements of qualifications are obtained from at least three (3) qualified firms for architecture and engineering services (see Title 1, Division 5, Chapter 10 of the Government Code); and, the applicable provisions of the State Contracting Manual (SCM), Chapter 5, which are not inconsistent with this **Item 23, Third Party Contracts**. The SCM can be found and the following link: <https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/State-Contracting>.
- c. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors, must be submitted to the **CALTRANS** Contract Manager.
- d. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors, and the **AGENCY** shall be fully responsible for all work performed by its subrecipients, contractors, or subcontractors.
- e. Prior authorization in writing by the **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted sub-agreement. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III– Payment and Invoicing, Item 14(e)(4), above**.

- f. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subrecipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Item 14c, above**.

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all of the following:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
- b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - 1) The dangers of drug abuse in the workplace.
 - 2) The person's or organization's policy of maintaining a Drug-Free workplace.
 - 3) Any available counseling, rehabilitation, and employee assistance programs.
 - 4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:
 - 1) Will receive a copy of the company's Drug-Free policy statement.
 - 2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.
- d. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future state contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

- a. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

- 1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.
- 2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.
- 3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.
- 4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.
- 5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.
- 6) Notify the **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.
- 7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.

b. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.

c. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s) (State Administrative Manual (SAM) Section 5335.1).

30. **CALTRANS**' Use of "Before" and "After" Project Photographs

- a. **AGENCY** acknowledges it provided a "Before" photograph of the Project with the **AGENCY**'s application for the Clean California Local Grant Program. **AGENCY** acknowledges and agrees it must provide an "After" photograph of the Project as part of the close out reporting process.
- b. **AGENCY** warrants it is the copyright owner of the "Before" and "After" Project photographs.
- c. Neither the "Before" nor "After" Project photographs shall include the faces of any individuals.
- d. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the "Before" and "After" Project photographs, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- e. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

31. Limited Grant of Rights to **CALTRANS** for Use of Educational Programming (“educational programming”) Created or Produced for Project and Visual Art Located Outside of State Right-of-Way (“**Artwork**”) Created or Produced for Project

a. Educational programming:

- i. **AGENCY** shall obtain from any and all copyright owner(s) of educational programming a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this RGA.
- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of the educational programming created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. When applicable, **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.
- iv. To the extent any logos, including trademarks or service marks, belonging to third parties and/or the **AGENCY** are used on educational programming created or produced for Project under this RGA, **AGENCY** agrees to obtain and grant all necessary rights for **CALTRANS** to use and allow agents of **CALTRANS** to use the logos in connection with use of the educational programming for non-commercial purposes or State government purposes. This includes but is not limited to reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education and exhibition catalogues or other similar publication. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

b. **Artwork**:

- i. **AGENCY** shall obtain from the artist(s), or any other copyright owner(s) of **Artwork**, a sublicensable, irrevocable, perpetual, royalty-free, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication. **AGENCY** shall obtain any and all other intellectual property rights necessary to make this grant to **CALTRANS** as described in this

RGA.

- ii. **AGENCY** grants to **CALTRANS** an irrevocable, perpetual, royalty-free, sublicensable, unlimited, worldwide license to prepare derivative works, make, publish, display, and distribute two-dimensional reproductions and/or copies, digitally and in print, of **Artwork** created or produced for Project under this RGA, or derivatives thereof, for non-commercial purposes or any State government purposes. This includes, but is not limited to, reproductions used in brochures, media publicity, public outreach campaigns (including television and social media campaigns), education, and exhibition catalogues or other similar publication.
- iii. **AGENCY** shall obtain and provide to **CALTRANS** any and all documentation **CALTRANS** reasonably determines is necessary or desirable to perfect the license or sublicense described in this RGA to **CALTRANS**. This documentation shall be provided to **CALTRANS** within fifteen (15) days of written notice that this documentation is required.

32. Government Purpose Rights for Inventions

- a. Inventions are any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient during the term of this RGA and in performance of any work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of work issued under this RGA.
- b. **CALTRANS** will have Government Purpose Rights to any inventions created as a result of the Project. "Government Purpose Rights" are the unlimited, irrevocable, worldwide, perpetual, royalty-free, non-exclusive rights, and licenses to use, modify, reproduce, perform, release, display, create derivative works from, and disclose any said invention. "Government Purpose Rights" also include the right to release or disclose said invention(s) outside **CALTRANS** for any State government purpose and to authorize recipients to use, modify, reproduce, perform, release, display, create derivative works from, and disclose the invention(s) for any State government purpose. "Government Purpose Rights" do not include any rights to use, modify, reproduce, perform, release, display, create derivative works from, or disclose the invention(s) for any commercial purpose.

33. Additional Intellectual Property Provisions

- a. To the extent any intellectual property is created or produced for Project under this RGA, and not covered in other provisions of this RGA, **AGENCY** agrees to take reasonable steps to ensure that **CALTRANS** has the rights necessary to allow for use of the intellectual property in a fashion substantially similar to other rights for non-commercial uses and State government purposes described in this RGA.
- b. If additional uses are reasonably determined to be needed by **CALTRANS** for public outreach purposes, **AGENCY** will obtain rights and grant **CALTRANS** and its agents said additional rights for use of the "Before" and "After" Project photos, **Artwork** created or produced for Project under this RGA, and educational programming created or produced for Project under this RGA. The grant will be an irrevocable, non-exclusive, perpetual, royalty-free, sublicensable, unlimited, worldwide license.
- c. When requested to so do by **AGENCY**, all reproductions and/or copies by **CALTRANS** of "Before" or "After" Project photographs, educational programming, and **Artwork** shall contain a credit to the Artist/ Copyright owner(s) and a copyright notice in substantially the following form: © [Artist/Copyright owner's name, date of publication]. **AGENCY** bears sole responsibility to

promptly notify **CALTRANS**, in writing, about instances where such accreditation is requested and provide the Artist/ Copyright owner's name and date of publication. **CALTRANS** will make reasonable efforts to affix the copyright notice in a timely manner.

- d. Required disclaimer language for educational programming and **Artwork** created or produced for Project under this RGA.
 - i. Educational programming: **AGENCY** must place a disclaimer statement in a conspicuous manner on the educational programming created or produced for Project under this RGA a disclaimer that states the content of the educational programming does not reflect the official views or policies of **CALTRANS**. The educational programming does not constitute a standard, specification, or regulation.
 - ii. **Artwork**: **AGENCY** must place a disclaimer statement in a conspicuous manner on or in close proximity to the **Artwork** created or produced for Project under this RGA a disclaimer statement that the contents of the artwork do not reflect the official views or policies of **CALTRANS**.
- e. Avoidance of Infringement: In performing work under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.
- f. **Contractors, Subcontractors, and Subrecipients**: Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of paragraphs 31-33 of this RGA. In performing services under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's Contractor/Subcontractor/Subrecipient** becomes aware of any such possible infringement in the course of performing any work under this RGA, **AGENCY's Contractor/Subcontractor/Subrecipient** shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify **CALTRANS** in writing.

34. Visual Art Located on California State Right-of-Way

AGENCY agrees if Project involves visual art located on California State right-of-way, Project must be submitted and adhere to **CALTRANS'** most current Transportation Art Proposal process, policies, guidelines, and requirements. Information regarding **CALTRANS'** Transportation Art program can be found at <https://dot.ca.gov/programs/design/lap-landscape-architecture-and-community-livability/lap-liv-j-transportation-art>. **AGENCY** bears sole responsibility for ensuring that any Project will be timely submitted through **CALTRANS'** Transportation Art Proposal process, approved, and installed prior to any deadlines as required by this RGA.

- a. **AGENCY** acknowledges that funds provided by **CALTRANS** under this RGA shall not be used for maintenance outside of the project time limits as provided in this RGA.
- b. **AGENCY** acknowledges that the **CALTRANS'** Transportation Art Proposal process requires, among other things, **CALTRANS** ownership of any tangible visual final artwork, an unlimited, irrevocable copyright assignment to **CALTRANS** of the final artwork, and waiver of moral rights under California Civil Code § 987 (the California Art Preservation Act) and 17 U.S.C. § 106A(a) (the Visual Artists Rights Act of 1990, "VARA") of the final artwork.

- c. **AGENCY** acknowledges that any submittal to the **CALTRANS**' Transportation Art Proposal process includes restrictions on the type of work that can be located on California State right-of-way.

35. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this Agreement, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, Subcontractors, Subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless **CALTRANS**, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of **CALTRANS**, the State of California, and/or any of their officers, agents and/or employees.

36. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from **CALTRANS** Contract Manager

37. Project Close Out/Closeout Report

- a. **AGENCY** will provide a final close out report to the **CALTRANS** Contract Manager no later than November 1, 2024.
CALTRANS reserves the right to inspect the project location prior to approving the final invoice and closeout report.
- b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt and approval of the final closeout report by the **CALTRANS** Contract Manager.
- c. Payments shall be forfeit if invoices are submitted after November 1, 2024.

38. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by **CALTRANS** must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

39. Prevailing Wages and Labor Code Compliance

AGENCY shall comply with any and all applicable labor and prevailing wage requirements in Labor Code Sections 1720 through 1815 and implementing regulations for any public works or maintenance contracts and subcontracts executed for the **AGENCY**'s work on or for the Project.

40. In the event of any inconsistency between the provisions which constitute this RGA, the following order of precedence shall apply:

- I. This Restricted Grant Agreement (as amended);
- II. The **CALTRANS** Local Grant Program Guidelines;
- III. Approved Indirect Cost Rate (if applicable);
- IV. Approved Grant Application (as amended); and
- V. **AGENCY** Resolution.

41. Survival

AGENCY's representations, the indemnification provisions in paragraph 21, intellectual property provisions in paragraphs 30, 31, 32, and 33, and all other provisions which by their inherent character establish ongoing obligations shall remain in full force and effect, regardless of any expiration and/or termination of this RGA.

42. Sanctions

No agreements under this RGA shall be made with individuals and/or entities that are determined to be a target of sanctions by the State of California while such sanctions are in effect.

Section IV

Attachments:

The following attachments are incorporated into, and are made a part of this RGA by this reference and attached hereto.

- I. Grant Program Guidelines
- II. Approved Indirect Cost Rate (if applicable)
- III. Approved Grant Application and Amendment(s) to Grant Application (if applicable)
- IV. **AGENCY** Resolution

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

**GROVELAND COMMUNITY SERVICES
DISTRICT**

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Gretchen Chavez

Title: _____

Title: _____

Office Chief
Clean California Local Grant Program
Division of Local Assistance

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

RESOLUTION 27-2022

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE GROVELAND COMMUNITY SERVICES DISTRICT
AUTHORIZING THE GENERAL MANAGER TO EXECUTE AGREEMENTS
WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE
GROVELAND ASSET REHABILITATION AND BEAUTIFICATION PROJECT**

WHEREAS, the Board of Directors of the Groveland Community Services District is eligible to receive State funding for certain transportation related work through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Clean California Local Grant Program; and

WHEREAS, the Groveland Community Services District wishes to delegate authorization to execute these agreements and any amendments thereto; and

NOW, THEREFORE, BE IT RESOLVED by the Groveland Community Services District Board of Directors, authorize the General Manager, or designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve resolution 27-2022 Authorizing the General Manager to Execute Agreements with The California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on June 14, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on June 14, 2022.

DATED: _____

Detailed Engineer's Estimate and Total Project Costs

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

| Project Information: | | | |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------|
| Agency: | Groveland Community Services District | | Date: 2/1/2022 |
| Project Description: | This project will make improvements to the Groveland Community Services District (GCSD) Mary Laveroni Park including waste reduction and beautification by removing large amounts of trash from the GCSD's newly purchased 37-acre property, replacing the current small, dilapidated restroom, and installing adequate trash and recycling receptacles. The user experience will be enhanced by constructing a covered transit shelter and a shaded picnic area. Pedestrian facilities will be improved by the construction of accessible walking paths connecting amenities in the park as well as a trailhead information and wayfinding kiosk. Existing dirt access roads and trails will be restored to link the park to the historic Hetch Hetchy Railroad grade and new 37 acre property, initiating new recreation opportunities on a one-mile scenic loop. Areas of turf will be replaced with drought tolerant landscaping and irrigation. Beautification measures including trash receptacles, planters and benches will be installed through Groveland's downtown core. | | |
| Project Title: | Groveland Community Asset Rehabilitation and Beautification Project | | |
| Project Location: | Mary Laveroni Park in Groveland, CA | | |
| Name of Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: | Alfonso Manrique | License #: | C63673 |

Engineer's Estimate and Cost Breakdown:

| Engineer's Estimate (for Construction Items Only) | | | | | Cost Breakdown | | | | |
|-------------------------------------------------------------------|--------------------------------------------------|----------|-------|-------------|--------------------|---------------------------------|--------------------|-------------------------------------|----|
| Item No. | Item | Quantity | Units | Unit Cost | Total Item Cost | CCLGP Participating Costs/Items | | CCLGP Non-participating Costs/Items | |
| | | | | | | % | \$ | % | \$ |
| General Overhead-Related Construction Items | | | | | | | | | |
| 1 | Mobilization/Demobilization | 1 | LS | \$25,000.00 | \$25,000 | 100% | \$25,000 | | |
| 2 | Clearing and Grubbing Trail | 1 | LS | \$30,000.00 | \$30,000 | 100% | \$30,000 | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| 5 | | | | | | | | | |
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| 9 | | | | | | | | | |
| 10 | | | | | | | | | |
| General Construction Items | | | | | | | | | |
| 11 | Demolition and Disposal of Old Restroom | 1 | EA | \$35,000.00 | \$35,000 | 100% | \$35,000 | | |
| 12 | Public Restroom Hookups and Site Prep | 1 | LS | \$6,500.00 | \$6,500 | 100% | \$6,500 | | |
| 13 | Prefab Public Restroom Purchase and Install | 1 | EA | ##### | \$342,768 | 100% | \$342,768 | | |
| 14 | Pedestrian Paths Throughout Upper Park | 500 | LF | \$30.00 | \$15,000 | 100% | \$15,000 | | |
| 15 | Wayfinding, Interpretive and Educational Signage | 1 | EA | \$50,000.00 | \$50,000 | 100% | \$50,000 | | |
| 16 | Trailhead Information Kiosk | 1 | EA | \$10,000.00 | \$10,000 | 100% | \$10,000 | | |
| 17 | Drought Tolerant Landscaping and Drip Irrigation | 2000 | SF | \$25.00 | \$50,000 | 100% | \$50,000 | | |
| 18 | New Picnic Area with Tables and Shade Cover | 1 | EA | \$60,000.00 | \$60,000 | 100% | \$60,000 | | |
| 19 | Transit Shelter Construction With Benches | 1 | EA | \$12,500.00 | \$12,500 | 100% | \$12,500 | | |
| 20 | Purchase and Install Bicycle Parking | 1 | EA | \$5,000.00 | \$5,000 | 100% | \$5,000 | | |
| 21 | Bench Installations - Park, Downtown and Trail | 16 | EA | \$3,200.00 | \$51,200 | 100% | \$51,200 | | |
| 22 | Trash/Recycle Receptacles - Park and Trail | 8 | EA | \$3,500.00 | \$28,000 | 100% | \$28,000 | | |
| 23 | Construct Retaining Wall at Restroom | 15 | CY | \$3,500.00 | \$52,500 | 100% | \$52,500 | | |
| 24 | Backfill and Compact at Retaining Wall | 1 | EA | \$10,000.00 | \$10,000 | 100% | \$10,000 | | |
| 25 | Concrete Flatwork at Restroom | 600 | SF | \$30.00 | \$18,000 | 100% | \$18,000 | | |
| 26 | Recycling Receptacles With Artwork - Main Street | 12 | EA | \$2,625.00 | \$31,500 | 100% | \$31,500 | | |
| 27 | Trash Receptacles With Artwork - Main Street | 12 | EA | \$2,625.00 | \$31,500 | 100% | \$31,500 | | |
| 28 | Beautification Planters - Main Street | 65 | EA | \$1,100.00 | \$71,500 | 100% | \$71,500 | | |
| 29 | Vehicle Gate and Barrier Install on 37 Acres | 1 | EA | \$9,200.00 | \$9,200 | 100% | \$9,200 | | |
| 30 | Refuse Removal on 37 Acre Parcel | 80 | CY | \$450.00 | \$36,000 | 100% | \$36,000 | | |
| 31 | | | | | | | | | |
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| 51 | | | | | | | | | |
| 52 | | | | | | | | | |
| Subtotal of Construction Items: | | | | | \$981,168 | | \$981,168 | | |
| Construction Item Contingencies (% of Construction Items): | | | | | 20.00% | | \$196,234 | | |
| Total (Construction Items & Contingencies) cost: | | | | | \$1,177,402 | | \$1,177,402 | | |

| Project Delivery Costs: | | | | |
|----------------------------------------------|--------------------|---------------------------|-------------------------------|--------------------------|
| Type of Project Cost | Cost \$ | CCLGP Participating Costs | CCLGP Non-participating Costs | |
| Preliminary Engineering (PE) | | | | |
| Environmental Studies and Permits(PA&ED): | \$ 46,308 | \$46,308 | | |
| Plans, Specifications and Estimates (PS&E): | \$ 92,617 | \$92,617 | | "PE" costs / "CON" costs |
| Total PE: | \$ 138,925 | \$138,925 | | 12% 25% Max |
| Right of Way (RW) | | | | |
| Right of Way Engineering: | \$ 20,000 | \$20,000 | | |
| Acquisitions and Utilities: | \$ - | | | |
| Total RW: | \$ 20,000 | \$20,000 | | |
| Total Pre-Construction Costs (PE+RW): | \$158,925 | \$158,925 | | |
| Construction Engineering (CE) | | | | |
| Construction Engineering (CE): | \$ 33,200 | \$33,200 | | "CE" costs / "CON" costs |
| Total Construction Costs: | \$1,210,602 | \$1,210,602 | | 3% 15% Max |
| Total Project Cost: | \$1,369,527 | \$1,369,527 | | |

Documentation of Non-Participating Costs:

The Engineer's logic and/or calculations for splitting costs between CCLGP-Participating and Non-participating costs must be documented in this section of the Estimate form. Separate logic is required for each item which is partly a participating cost for CCLGP funding or is required for the construction of a non-participating item/element of the project.

| Item #: | Description of Engineer's Logic: (See examples shown in the Instructions) |
|---------|---------------------------------------------------------------------------|
| | |
| | |
| | |



BOARD MEETING AGENDA SUBMITTAL

TO: GCS D Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7E. Authorization to Proceed with Loan Financing Applications in the Amount of \$350,000 for the Groveland Asset Rehabilitation and Beautification Project's 25% Cash Match Requirement

RECOMMENDED ACTION:

I move to authorize the General Manager to proceed with loan financing applications in the amount of \$350,000 for the Groveland Asset Rehabilitation and Beautification Project for its 25% match requirement.

BACKGROUND:

As discussed in the prior agenda item regarding the execution of a funding agreement with Caltrans, the district is responsible for 25% of the total project cost as a local match. As this project includes many valuable assets that will increase the beauty and functionality of the park and reduce operating cost, the investment of 25% of the project cost is very reasonable. Since this project needs to be completed within two years, the park fund does not have adequate cash to fund its local match responsibility of approximately \$350,000 at one time. It is recommended that the district secure a loan for this amount of money, with a 10 or 15 year payback term.

Attached you will find two proposals from the finance corporation for the above referenced loan and the payment terms are summarized below. It is staff's recommendation the Board approve securing the loan and direct staff to work with the CSDA Finance Corporation by the above recommended motion. Annual loan payments of \$43,000 are included in the 2022/23 budget as presented today.

ATTACHMENTS

- CSDA Finance Corporation Loan Quote

FINANCIAL IMPACT:

| | 10 YR | 15 YR |
|-----------------------|--------------|--------------|
| Interest Rate | 4.1% | 4.3% |
| Annual Payments | \$ 43,367 | \$ 31,904 |
| Total of All Payments | \$ 478,549 | \$ 433,669 |
| Total Interest | \$ 83,669 | \$ 128,549 |



CSDA Finance Corporation



1112 I Street, Suite 200
Sacramento, CA 95814
t: 916.442.7887 f: 916.442.7889
www.csdafinance.net

PREPARED BY CSDA FINANCE CORPORATION

DATE: June 8, 2022

PROPOSED LEASE PURCHASE FOR: Groveland Community Services District

RE: Park Improvement Project

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Cost of Issuance: \$8,500 (payable at closing)

| | | | |
|-------------------------------|-------------------------|----------------------|-----------------|
| | Financing Amount | Interest Rate | Term |
| Payments: Annually in arrears | \$350,000 | 4.10% | 10 Years |

| PMT # | Due Date | Rent Payment | To Principal | To Interest | Purchase Option |
|-------|----------|--------------|--------------|-------------|-----------------|
| 1 | | \$43,366.91 | \$29,016.91 | 14,350.00 | |
| 2 | | 43,366.91 | 30,206.60 | 13,160.31 | |
| 3 | | 43,366.91 | 31,445.07 | 11,921.84 | |
| 4 | | 43,366.91 | 32,734.32 | 10,632.59 | |
| 5 | | 43,366.91 | 34,076.43 | 9,290.48 | 192,520.67 |
| 6 | | 43,366.91 | 35,473.56 | 7,893.35 | 157,047.11 |
| 7 | | 43,366.91 | 36,927.98 | 6,438.93 | 120,119.13 |
| 8 | | 43,366.91 | 38,442.03 | 4,924.88 | 81,677.10 |
| 9 | | 43,366.91 | 40,018.15 | 3,348.76 | 41,658.95 |
| 10 | | 43,366.91 | 41,658.95 | 1,707.96 | 0.00 |

| | | | |
|---------|---------------------|---------------------|--------------------|
| TOTALS: | <u>\$433,669.10</u> | <u>\$350,000.00</u> | <u>\$83,669.10</u> |
|---------|---------------------|---------------------|--------------------|

Approved and agreed to: Groveland Community Services District

By: _____

Date: _____

Title: _____



CSDA Finance Corporation



1112 I Street, Suite 200
Sacramento, CA 95814
t: 916.442.7887 f: 916.442.7889
www.csdafinance.net

PREPARED BY CSDA FINANCE CORPORATION

DATE: June 8, 2022

PROPOSED LEASE PURCHASE FOR: Groveland Community Services District

RE: Park Improvement Project

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Purchase Option amount is exclusive of the rental payment due on same date.

Interest rate quote is valid for an acceptance within 15 days and lease funding within 60 days.

Cost of Issuance: \$8,500 (payable at closing)

| | | | |
|------------------------------------|-------------------------|----------------------|-----------------|
| | Financing Amount | Interest Rate | Term |
| Payments: Semi-annually in arrears | \$350,000 | 4.30% | 15 Years |

| PMT # | Due Date | Rent Payment | To Principal | To Interest | Purchase Option |
|-------|----------|--------------|--------------|-------------|-----------------|
| 1 | | \$15,951.63 | \$8,426.63 | 7,525.00 | |
| 2 | | 15,951.63 | 8,607.80 | 7,343.83 | |
| 3 | | 15,951.63 | 8,792.87 | 7,158.76 | |
| 4 | | 15,951.63 | 8,981.92 | 6,969.71 | |
| 5 | | 15,951.63 | 9,175.03 | 6,776.60 | |
| 6 | | 15,951.63 | 9,372.29 | 6,579.34 | |
| 7 | | 15,951.63 | 9,573.80 | 6,377.83 | |
| 8 | | 15,951.63 | 9,779.63 | 6,172.00 | |
| 9 | | 15,951.63 | 9,989.89 | 5,961.74 | |
| 10 | | 15,951.63 | 10,204.68 | 5,746.95 | |
| 11 | | 15,951.63 | 10,424.08 | 5,527.55 | |
| 12 | | 15,951.63 | 10,648.20 | 5,303.43 | |
| 13 | | 15,951.63 | 10,877.13 | 5,074.50 | |
| 14 | | 15,951.63 | 11,110.99 | 4,840.64 | |
| 15 | | 15,951.63 | 11,349.88 | 4,601.75 | 202,685.18 |
| 16 | | 15,951.63 | 11,593.90 | 4,357.73 | 191,091.28 |
| 17 | | 15,951.63 | 11,843.17 | 4,108.46 | 179,248.11 |
| 18 | | 15,951.63 | 12,097.80 | 3,853.83 | 167,150.31 |
| 19 | | 15,951.63 | 12,357.90 | 3,593.73 | 154,792.41 |
| 20 | | 15,951.63 | 12,623.59 | 3,328.04 | 142,168.82 |
| 21 | | 15,951.63 | 12,895.00 | 3,056.63 | 129,273.82 |
| 22 | | 15,951.63 | 13,172.24 | 2,779.39 | 116,101.58 |

(continued)

| PMT # | Due Date | Rent Payment | To Principal | To Interest | Purchase Option |
|-------|----------|--------------|--------------|-------------|-----------------|
| 23 | | 15,951.63 | 13,455.45 | 2,496.18 | 102,646.13 |
| 24 | | 15,951.63 | 13,744.74 | 2,206.89 | 88,901.39 |
| 25 | | 15,951.63 | 14,040.25 | 1,911.38 | 74,861.14 |
| 26 | | 15,951.63 | 14,342.12 | 1,609.51 | 60,519.02 |
| 27 | | 15,951.63 | 14,650.47 | 1,301.16 | 45,868.55 |
| 28 | | 15,951.63 | 14,965.46 | 986.17 | 30,903.09 |
| 29 | | 15,951.63 | 15,287.21 | 664.42 | 15,615.88 |
| 30 | | 15,951.63 | 15,615.88 | 335.75 | 0.00 |

TOTALS: \$478,548.90 \$350,000.00 \$128,548.90

Approved and agreed to: Groveland Community Services District

By: _____

Date: _____

Title: _____

TO: GCS D Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7F. Consideration of Direction to District Management to Seek Proposals for a Partnership with an Internet Service Provider for a Specified Level of Broadband Internet Service at District Facilities in Exchange for Siting Communication Facilities on District Properties

RECOMMENDED ACTION:

I move to direct staff to seek proposals for a partnership with an internet service provider for a specified level of Broadband Internet Service at District facilities in exchange for siting communication facilities on District properties.

BACKGROUND:

The district is proposing to partner with an internet provider to deploy next generation internet services that will support the district assets as well as internet users in the Groveland community. The district has four tank sites, 16+ pump stations and the administrative office sites that need ultra-reliable data communications to support the operation of our services. The District has the following expectations and services that it will receive from its selected partner:

In exchange for offering the GCS D properties for no direct cash payment, the ISP will provide at their expense:

- A multi-homed, high capacity, extremely redundant, core network design with network deployment to meet district and customer requirements in terms of bandwidth, reliability, crosslinks
- Fiber connection to Communication Ring from GCS D office, providing a backup connection to GCS D
- Completed deployment of the Communication Ring and be fully functional by winter 2023
- Connection and service to a minimum of two tank sites within two years
- Internet service for free at each site where a communication tower is installed and also \$200 per month worth of service that can be applied to other GCS D sites (where the ISP does not need a tower)
- Connection to six pump sites and two remaining tanks within 4 – 5 years
- Service to remaining GCS D pump site locations on a schedule identified by ISP or as expedited by GCS D with contributions toward expenses
- The capability to operate our sites through a single VPN on provider network

- A network designed and operated for 99.97% annual uptime, including PSPS and most emergency events
- Retail consumer internet of up to 100 Mbps with 99.97% uptime reliability

Retail customers seeking internet service will greatly benefit from this arrangement. At this time, staff seeks direction and authorization from the Board to finalize a request for proposals (RFP) that will address the described service levels. The RFP will be circulated publicly and among local and regional ISP with a 30 day response timeframe. The proposals will be evaluated based on how competently and completely the responding ISP meets the required service levels outline by the District.

FINANCIAL IMPACT:

No direct cost for the RFP process other than minor legal review.

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: June 14, 2022

SUBJECT: Agenda Item 7G. Authorization to Submit a Funding Application
in the Amount of \$5,443,000 to the California Transportation Commission,
Active Transportation Program Cycle 6

RECOMMENDED ACTION:

I move to authorize the General Manager to Submit a funding application in the amount of \$5,443,000 to the California Transportation Commission, Active Transportation program cycle 6.

BACKGROUND:

A new multipurpose trail was identified as the priority project in the District's three year park improvement community engagement efforts beginning in 2018. For the past year, the District has been actively planning exact trail alignments to produce the optimal experience, functionality and ADA accessibility. The District has also been actively seeking grant funds to complete the engineering design, CEQA planning, permitting and construction of the trail.

The District received \$192,125 in funding, \$144,094 of which in grant funds from the Clean California Grant Program toward the trail project planning and design. The District has also received strong support for the project from the Tuolumne County Transportation Council (TCTC) who has committed to reimburse the cost of preparing a trail project funding application estimated to cost \$15,000.

The California Transportation Commission's Active Transportation Program (ATP) consolidated various transportation programs into a single program and was originally funded at about \$123 million a year from a combination of state and federal funds. The goals of the ATP include, but are not limited to, increasing the proportion of trips accomplished by walking and biking, increasing the safety and mobility of non-motorized users, advancing efforts of regional agencies to achieve greenhouse gas reduction goals, enhancing public health, and providing a broad spectrum of projects to benefit many types of users including disadvantaged communities. The ATP (grant) Cycle 6 is now accepting grant applications.

The attached TCTC resolution contains the funding allocation to cover the cost of consultants preparing Active Transportation Program (ATP) applications as well as dedicating Congestion Mitigation and Air Quality (CMAQ) funds to leverage the ATP applications. The attached CMAQ funding sheet shows the TCTC is supporting the dedication of \$1.143 million to the Hetch Hetchy

Railroad Trail (HHRT) Project to leverage the ATP funds at 21%. The leveraging of funds gains the District's ATP application five (5) valuable points in the scoring.

District staff, engineering team and our consultants at GreenDot Transportation have completed preparation of what we believe to be a very competitive ATP application for the HHRT, for a total estimated project cost of \$5,442,986. The recommended Board action will allow the filing of the application by 6/15/2022, and the commitment of the resources and funds to complete the project if funded.

ATTACHMENTS

1. HHRT Project Plan
2. ATP Project Budget
3. ATP signature page
4. HHRT supplemental renderings and Cross Section
5. TCTC Resolution and CMAQ funding totals

FINANCIAL IMPACT:

The total estimated project cost is \$5,442,986, and if the ATP funds are awarded, funding will be as follows:

| | |
|-----------------------------|---------------------|
| Clean California Grant | \$ 192,125 |
| Active Transportation Grant | \$ 4,107,861 |
| CMAQ Grant Funds | \$ 914,400 |
| Local Match of CMAQ Funds | \$ 228,600 |
| Total | \$ 5,442,986 |

It is possible that the entire \$192,125 of the Clean CA grant may be counted against the local CMAQ match, but we were unable to confirm in advance of this meeting. Therefore, for the purposes of this application, we should assume we will need to fund the local match of \$228,600 which is 4% of the total project cost.

Detailed Project Estimate and Total Project Costs- Cycle 6

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Agency: Groveland Community Services District | Date: 6/15/2022 |
| Project Description: This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland, | |
| Project Location: Groveland, California | |
| Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: License #: | |

Project Estimate and Cost Breakdown:

| Project Estimate (for Construction Items Only) | | | | | | Cost Breakdown | | | | | |
|-------------------------------------------------------------|----------------------------------------------------------------|----------|-------|---------------|--------------------|--------------------------|--------------------|----------------------------|----|------------------------|----|
| Item No. | Item | Quantity | Units | Unit Cost | Total Item Cost | ATP Eligible Costs/Items | | ATP Ineligible Costs/Items | | Corps/CCC to construct | |
| | | | | | | % | \$ | % | \$ | % | \$ |
| General Overhead-Related Construction Items | | | | | | | | | | | |
| 1 | Mobilization | 1 | LS | \$224,000.00 | \$224,000 | 100% | \$224,000 | | | | |
| 2 | Traffic Control | 1 | LS | \$25,000.00 | \$25,000 | 100% | \$25,000 | | | | |
| 3 | Stormwater Protection Plan | 1 | LS | \$15,000.00 | \$15,000 | 100% | \$15,000 | | | | |
| 4 | | | | | | | | 100% | | | |
| 5 | | | | | | | | 100% | | | |
| 6 | | | | | | | | 100% | | | |
| 7 | | | | | | | | 100% | | | |
| 8 | | | | | | | | 100% | | | |
| 9 | | | | | | | | 100% | | | |
| 10 | | | | | | | | 100% | | | |
| General Construction Items | | | | | | | | | | | |
| 11 | Multiuse Trail Phase I (Ball Field Complex to Deer Flat) | 8,017 | LF | \$60.00 | \$481,020 | 100% | \$481,020 | | | | |
| 12 | Pedestrian Bridge 1 (Between Ball Park and Resiliency Center) | 40 | LF | \$8,600.00 | \$344,000 | 100% | \$344,000 | | | | |
| 13 | Pedestrian Bridge 2 (Near Utility crossing upstream from GCSD) | 70 | LF | \$8,600.00 | \$602,000 | 100% | \$602,000 | | | | |
| 14 | Pedestrian Bridge 3 (@ Mary Laveroni Park) | 40 | LF | \$8,600.00 | \$344,000 | 100% | \$344,000 | | | | |
| 15 | Public Information Kiosks | 3 | EA | \$10,000.00 | \$30,000 | 100% | \$30,000 | | | | |
| 16 | Bench Installations | 18 | EA | \$3,200.00 | \$57,600 | 100% | \$57,600 | | | | |
| 17 | Trash Receptacles | 18 | EA | \$1,500.00 | \$27,000 | 100% | \$27,000 | | | | |
| 18 | Wayfinding Signage | 3 | EA | \$5,000.00 | \$15,000 | 100% | \$15,000 | | | | |
| 19 | Interpretive Signage | 3 | EA | \$10,000.00 | \$30,000 | 100% | \$30,000 | | | | |
| 20 | Pathway Lighting | 54 | EA | \$7,000.00 | \$378,000 | 100% | \$378,000 | | | | |
| 21 | 18" Drainage Culvert | 20 | LF | \$500.00 | \$10,000 | 100% | \$10,000 | | | | |
| 22 | Retaining Wall | 40 | LF | \$1,000.00 | \$40,000 | 100% | \$40,000 | | | | |
| 23 | Clearing, Stripping and Grubbing | 1 | LS | \$52,000.00 | \$52,000 | 100% | \$52,000 | | | | |
| 24 | Erosion Control | 1 | LS | \$50,000.00 | \$50,000 | 100% | \$50,000 | | | | |
| 25 | Earthwork/Grading | 7,200 | CY | \$45.00 | \$324,000 | 100% | \$324,000 | | | | |
| 26 | Roadside Clearing (Tree Removal) | 1 | LS | \$160,000.00 | \$160,000 | 100% | \$160,000 | | | | |
| 27 | Chainlink Fence | 3,400 | LF | \$30.00 | \$102,000 | 100% | \$102,000 | | | | |
| 28 | Safety Rail | 1,615 | LF | \$19.00 | \$30,685 | 100% | \$30,685 | | | | |
| 29 | Lighting-System | 1 | LS | \$410,000.00 | \$410,000 | 100% | \$410,000 | | | | |
| 30 | Stripping | 1 | LS | \$20,000.00 | \$20,000 | 100% | \$20,000 | | | | |
| 31 | ADA and Dog Drinking Fountains | 3 | EA | \$8,500.00 | \$25,500 | 100% | \$25,500 | | | | |
| 32 | Bike Parking | 3 | EA | \$5,000.00 | \$15,000 | 100% | \$15,000 | | | | |
| 33 | | | | | | | | 100% | | | |
| 34 | | | | | | | | 100% | | | |
| 35 | | | | | | | | 100% | | | |
| 36 | | | | | | | | 100% | | | |
| 37 | | | | | | | | 100% | | | |
| 38 | | | | | | | | 100% | | | |
| 39 | | | | | | | | 100% | | | |
| 40 | | | | | | | | 100% | | | |
| 41 | | | | | | | | 100% | | | |
| 42 | | | | | | | | 100% | | | |
| 43 | | | | | | | | 100% | | | |
| 44 | | | | | | | | 100% | | | |
| 45 | | | | | | | | 100% | | | |
| 46 | | | | | | | | 100% | | | |
| 47 | | | | | | | | 100% | | | |
| 48 | | | | | | | | 100% | | | |
| 49 | | | | | | | | 100% | | | |
| 50 | | | | | | | | 100% | | | |
| 51 | | | | | | | | 100% | | | |
| 52 | | | | | | | | 100% | | | |
| Subtotal of Construction Items: | | | | | \$3,811,805 | | \$3,811,805 | | | | |
| Construction Item Contingencies (% of Construction Items): | | | | 10.00% | \$381,181 | | \$381,181 | | | | |
| Total (Construction Items & Contingencies) cost: | | | | | \$4,192,986 | | \$4,192,986 | | | | |

Project Delivery Costs:

| Type of Project Cost | Cost \$ | ATP Eligible Costs | Non-participating Costs | | |
|---------------------------------------------|-------------------|--------------------|-------------------------|--|---------------------------|
| Preliminary Engineering (PE) | | | | | |
| Environmental Studies and Permits(PA&ED): | \$ 185,000 | \$185,000 | | | |
| Plans, Specifications and Estimates (PS&E): | \$ 390,000 | \$390,000 | | | "PE" costs / "CON" costs |
| Total PE: | \$ 575,000 | \$575,000 | | | 14% 25% Max |
| Right of Way (RW) | | | | | |
| Right of Way Engineering: | \$ 150,000 | \$150,000 | | | |
| Acquisitions and Utilities: | | | | | |
| Total RW: | \$ 150,000 | \$150,000 | | | |

Detailed Project Estimate and Total Project Costs- Cycle 6

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

Project Information:

| | | | | |
|------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------|
| Agency: | Groveland Community Services District | | Date: | 6/15/2022 |
| Project Description: | | This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland, | | |
| Project Location: | | Groveland, California | | |
| Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: | | | | License #: |
| Total Pre-Construction Costs (PE+RW): | | \$725,000 | \$725,000 | |
| Construction Engineering (CE) | | | | |
| Construction Engineering (CE): | | \$ 525,000 | \$525,000 | "CE" costs / "CON" costs 13% 15% Max |
| Total Construction Costs: | | \$4,717,986 | \$4,717,986 | |
| Total Project Cost: | | \$5,442,986 | \$5,442,986 | ATP Eligible Costs Non-participating Costs |

Documentation of Ineligible (Non-Participating) Costs:

The Engineer's logic and/or calculations for splitting costs between ATP-Eligible and Non-participating costs must be documented in this section of the Estimate form.

Separate logic is required for each item which is partly ineligible for ATP funding or is required for the construction of an ineligible item/element of the project.

| Item #: | Description of Engineer's Logic: (See examples shown in the Instructions) |
|---------|------------------------------------------------------------------------------------------------------------|
| | |
| | |
| | |

Part C: Attachments

Attachment A: Signature Page

IMPORTANT: Applications will not be accepted without all required signatures.

Implementing Agency: Chief Executive Officer, Public Works Director, or other officer authorized by the governing board.

The undersigned affirms that their agency will be the "Implementing Agency" for the project if funded with ATP funds and they are the Chief Executive Officer, Public Works Director, or other officer **authorized by their governing board with the authority to commit the agency's resources and funds**. They are also affirming that the statements contained in this application package are true and complete to the best of their knowledge. For infrastructure projects, the undersigned affirms that they are the manager of the public right-of-way facilities (responsible for their maintenance and operation) or they have authority over this position.

Signature: _____ Date: _____
 Name: _____ Phone: _____
 Title: _____ e-mail: _____

For projects with a Partnering Agency: Chief Executive Officer or other officer authorized by the governing board. (For use only when appropriate)

The undersigned affirms that their agency is committed to partner with the "Implementing Agency" and agrees to assume the responsibility for the ongoing operations and maintenance of the facility upon completion by the implementing agency and they intend to document such agreement per the CTC guidelines. The undersigned also affirms that they are the Chief Executive Officer, Public Works Director, or other officer **authorized by their governing board with the authority to commit the agency's resources and funds**. They are also affirming that the statements contained in this application package are true and complete to the best of their knowledge.

Signature: _____ Date: _____
 Name: _____ Phone: _____
 Title: _____ e-mail: _____

**Resolution of the
Tuolumne County Transportation Council**

**Prioritization of Available Congestion Mitigation and Air Quality (CMAQ)
Improvement Program funds as leverage in support of
Active Transportation Program (ATP) Grant Projects.**

- Whereas,** The California Transportation Commission released a call for Cycle 6 2023 Active Transportation Program (ATP) projects on March 16, 2022; and
- Whereas,** at the April 13th, 2022 meeting the TCTC approved the allocation of up to \$45,000 in FY22 Budgeted Contingency funds to hire consultants to prepare ATP applications for eligible Tuolumne County Projects; and
- Whereas,** The TCTC is making available CMAQ funds to provide leverage funding in support of ATP Grants projects; and
- Whereas,** all projects must be an eligible use of CMAQ funds; and
- Whereas,** CMAQ funding requires a 20% match; and

Now, therefore, be it resolved that the Tuolumne County Transportation Council does hereby prioritize Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds to support Tuolumne County Projects awarded ATP Cycle 6 2023 Grants.

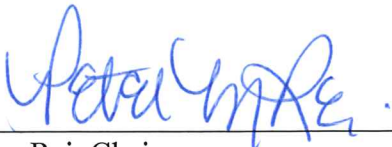
Passed and Adopted by the Tuolumne County Transportation Council, the Regional Transportation Planning Agency for the Tuolumne County Region, State of California, at a regular meeting of the TCTC held on the 8th day of June 2022, by the following vote:

Ayes: Peter Rei, Ryan Campbell, Kathleen Haff, Colette Such,
Jim Garaventa

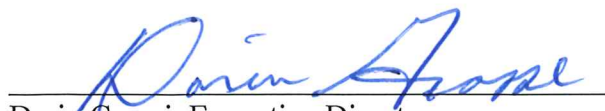
Noes: None

Absent: None

Attest:



Peter Rei, Chair



Darin Grossi, Executive Director

CMAQ Funding Estimated Allocation By Year

| | Beginning Balance through | | | | | | | | | |
|------------------------------------------------------------------------------|---------------------------|----------------|------------------|------------------|------------------|----------------|------------------|------------------|------------------|----------------|
| | FY21/22 | FY22/23 | FY23/24 | FY24/25 | FY25/26 | FY26/27 | FY27/28 | FY28/29 | FY29/30 | |
| CMAQ Funding Estimated Allocation By Year | 404,001 | 498,241 | 498,089 | 497,934 | 497,776 | 497,254 | 497,254 | 497,254 | 497,254 | 497,254 |
| Groveland Hetch Hetchy Railroad Trail project - ATP Leverage Funding request | | | 200,000 | 943,000 | | | | | | |
| Gold Rush Multi-Use Trail Phase 1 - ATP Leverage Funding request | | | <i>200K</i> | | 1,200,000 | | | | | |
| CMAQ Fund Accumulated Balance - less allocations | 404,001 | 902,242 | 1,400,331 | 1,898,265 | 1,196,041 | 857,495 | 1,354,749 | 1,852,003 | 2,349,257 | |