



**REGULAR MEETING OF THE BOARD OF DIRECTORS**

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

**AGENDA**

April 9, 2024

10:00 a.m.

**MEMBERS OF THE PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:**

**HOW TO OBSERVE AND PARTICIPATE IN THE MEETING REMOTELY:**

**Computer, tablet or smartphone:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements.

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/ Read Aloud:** Please email your comments to [board@gcsd.org](mailto:board@gcsd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to [board@gcsd.org](mailto:board@gcsd.org), and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or [rpearlman@gcsd.org](mailto:rpearlman@gcsd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**AGENDA MATERIAL:**

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained in advance of the meeting in the District office, once made available.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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*Any person who has any questions concerning this agenda may contact the District Secretary.* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



**AGENDA**  
April 9, 2024  
10:00 a.m.

**Call to Order**

**Pledge of Allegiance**

**Roll Call of Board Members**

Nancy Mora, President  
Janice Kwiatkowski, Vice President  
John Armstrong, Director  
Spencer Edwards, Director  
Robert Swan, Director

**1. Approve Order of Agenda**

**2. Public Comment**

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

**3. Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**A. Staff Reports**

- i. Fire Department Report
- ii. CERT Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- v. General Manager's Report

**B. Proclamations**

- i. Recognition of Steve Rogers for his 3 Years of Service to the Groveland Community Services District

**4. Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the March 12, 2024, Regular Meeting
- B. Accept March 2024 Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

## 5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None

## 6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Commending Chief Plant Operator Greg Dunn for his Exceptional Service and Accomplishments While Serving the Groveland Community Services District
- B. Discussion and Board Direction Regarding the District's Position on the Orderly Extension of Water and/or Sewer Services to New Development Projects, to Properties with Failed Groundwater Wells and/or Failed Septic Systems
- C. Discussion and Update Regarding the Potential Application to the PG&E Microgrid Incentive Program and Other Potential Funding Sources for the Development of Electric Power Generation Facilities to Provide Locally Reliable Electric Service
- D. Discussion and Board Direction Regarding the Potential for Design and Implementation, on District Facilities, of Alternate Energy Equipment, Energy Conservation Facilities, Energy Conservation Measures and Related Contracts Including Consulting Services
- E. Discussion and Board Direction Regarding District Employee Housing Options

## 7. Adjournment

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**Groveland Community Services District  
Fire Department / CALFIRE**  
18966 Ferretti Road Groveland, CA 95321



Staff Report  
April 1, 2024

To: Board of Directors

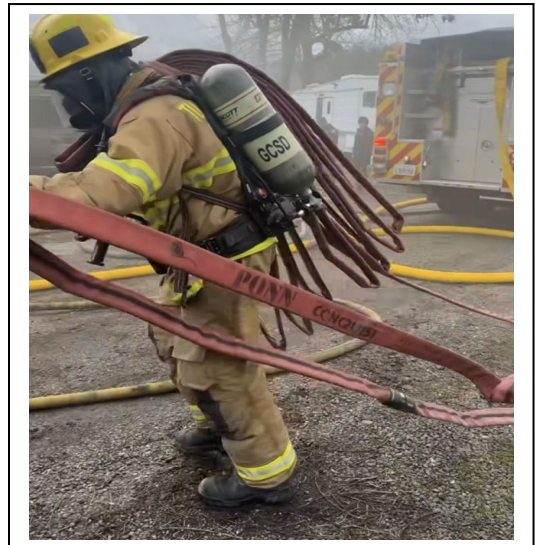
From: Andy Murphy, Assistant Chief  
By: Travis Chunn, Fire Captain

Subject: Monthly Activity Report – March 1, 2024 – March 31<sup>st</sup>, 2024

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**Operations:**

On March 2<sup>nd</sup>, 2024, at approximately 1:00 PM, GCSO Engine 783 was staffed by personnel from Tuolumne County Fire, as part of OES Strike Team 4250C. During this emergency staffing, they were part of a dispatch for a residential structure fire with reported trapped occupants. Resources established command and made an aggressive search of the structure with conditions having zero visibility. The search resulted with no occupants inside the residence, and the crews managed to extinguish the fire within minutes.





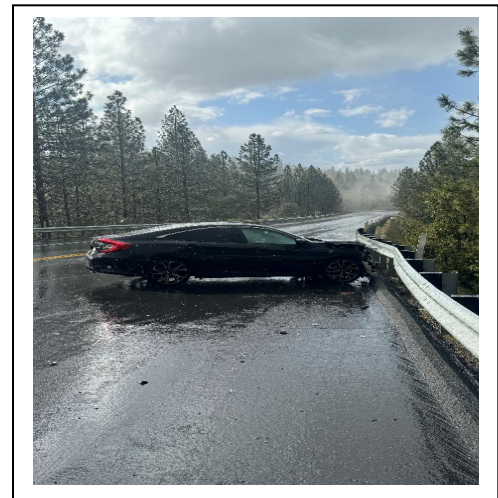
# Groveland Community Services District Fire Department / CALFIRE

18966 Ferretti Road Groveland, CA 95321



On March 25<sup>TH</sup>, 2024, at approximately 12:07 AM, GCSD Engine 781, TCFD Engine 631, and multiple resources were all part of a dispatch for a Residential Structure Fire on Big Oak Rd and Scoffield in Big Oak Flat. Upon arrival there were two trailers fully involved. With a coordinated effort from the resources at scene, the fire was quickly extinguished.

On March 30<sup>th</sup>, 2024, at approximately 4:30 PM, GCSD Engine 787 and TCFD Engine 631 were dispatched to a Traffic Collision on HWY 120 & Whites Gulch Rd. Upon arrival, Engine 787 found one vehicle against the guard rail with minor damage. There was one patient with minor injuries.





**Groveland Community Services District  
Fire Department / CALFIRE**  
18966 Ferretti Road Groveland, CA 95321



**Apparatus and Equipment:**

Apparatus	Description	Status
Engine 781	2009 Pierce Contender	In Service
Engine 787	2000 Freightliner FL112	In Service
Engine 783	1997 International Model 15	In Service
Utility 786	2008 Chevrolet 2500	In Service

**Training:**

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- FAE Rene Herrera- attended Ben Clark Training Center in Riverside for Hazmat I.C. which is part of his Joint Apprenticeship Committee classes.
- FAE Santiago Martinez- attended Company Officer 2c which is part of his Joint Apprenticeship Committee classes in Riverside, CA and Continued Professional Training class.
- SCBA
- Ladders -**tested this month 781-787-783.**
- High Pick Point Rope Anchor
- Extrication
- Patient Packaging
- Narcan
- Epinephrine
- AED & Lucas Device





## **Groveland Community Services District Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321



### **Training:**

Throughout the month of March GCSO Engine 781 and TCFD Engine 631 personnel held multiple training days that involved, first in drills, Forward Lays, Incident Command, and Hydrant Changeovers. These drills allow us to train and become more intimately familiar with each other's strengths and weaknesses.





**Groveland Community Services District  
Fire Department / CALFIRE**  
18966 Ferretti Road Groveland, CA 95321



**Fire Department News:**

On March 13<sup>th</sup>, 2024, GCSO Engine 781, TCFD Engine 631, Tuolumne Ambulance, and Tuolumne County Sheriff's Department were invited by Tenaya Elementary School for Primary Safety Day. This event allowed us to showcase the new Holmatro Mini cutter and Combi Tool to the public. These tools were purchased as part of the Office of Traffic Safety grant award.



Mar-24

STATION 78

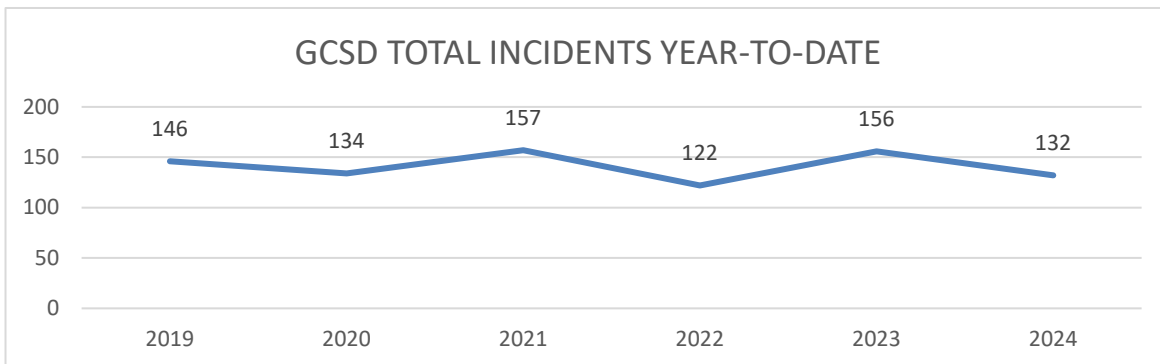
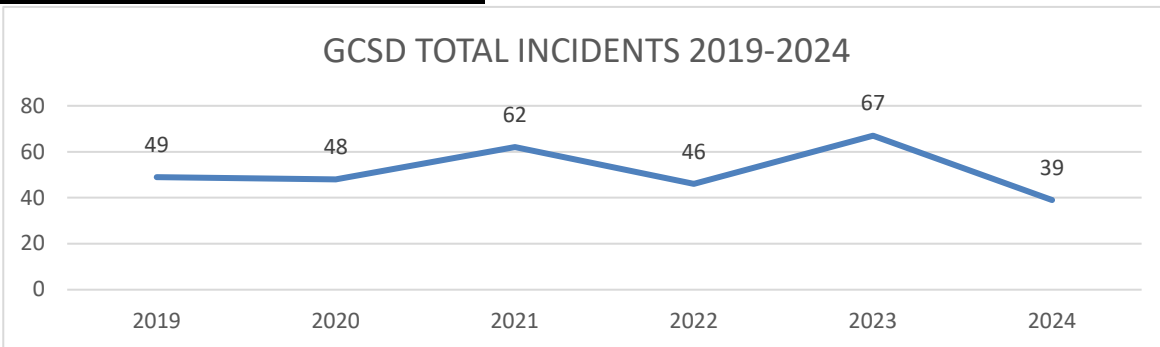
Alarm Sounding	3
Odor Investigation	1
Debris Fire	0
Medical Aid	25
Fire Menace Standby	0
Fire Other	0
Haz Mat	0
Landing Zone	0
Plane/Heli Crash	0
Public Assist	6
Smoke Check	0
Structure Fire	1
Commercial Structure Fire	0
Vegetation Fire	0
Vehicle Accident	3
Vehicle Accident/Pin in	0
Vehicle Fire	0
<b>TOTAL</b>	<b>39</b>



Auto Aid	Given
Tuolumne County	1
INC #3703 VEHICLE ACCIDENT HWY 120	
TCFD E-631: 16 calls	

ALS	
Yes	No
18	7

Last Call Logged Run # 4040





# CERT Groveland/Big Oak Flat/Moccasin

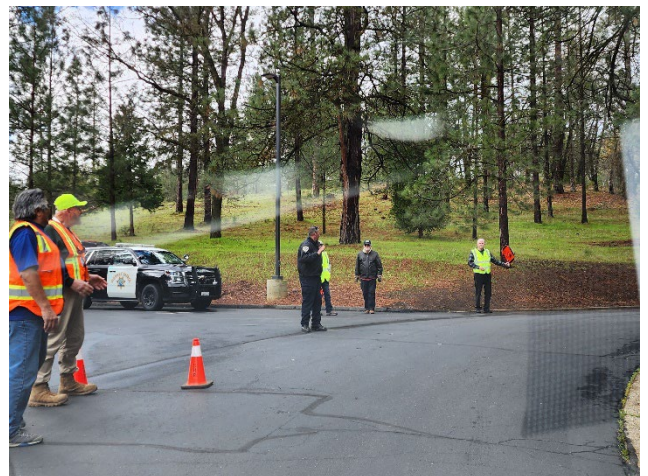
Groveland Community Services District • 18966 Ferretti Road, Groveland CA 95321



Groveland, California

## Report to GCSD Board for April 2024

- March 30<sup>th</sup> team meeting was for training in Traffic Management. Steve Machado from the CHP helped with hands on practice. All that participated have now completed CERT Traffic Management.
- GCERT is planning the following Team meetings in 2024.  
Apr 27, May 25, Jun 29, Jul 27, Aug 31, Sep 28, Oct 26.
- GCERT will complete background checks for all certified members.
- GCERT partnered with PML S&SC for First Aid/CPR/AED training March 23 at Lake Lodge in PML. 30 people completed the course and received certificates.
- GCERT will be partnering with PML S&SC for Community and Personal Preparedness Workshops in Q2.
- GCERT has 25 participants, 26 inquiring people and 15 fully certified members.
- GCERT has notified FD that our Firefighter Rehab vehicle is operational. It has been outfit with all the necessary equipment to Go Live. (Funded by Adventist Health Grant) GCERT is also available for Traffic Control deployment.
- Tom Hernandez will be the GCERT Team Leader effective immediately.
- GCERT Len Otley is our Training Officer. Sam Park is the #2 Training Officer. The next Basic CERT training is April 26-28.



4/3/2024 9:55 AM

[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB – CERT – Groveland Area Community Emergency Response Team  
ND – CERT – Groveland Area Community Emergency Response Team

# CERT Groveland/Big Oak Flat/Moccasin

Groveland Community Services District • 18966 Ferretti Road, Groveland CA 95321



Groveland, California



4/3/2024 9:55 AM

[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB – CERT – Groveland Area Community Emergency Response Team  
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**Information Provided By**

O&M Manager: Luis Melchor  
 Operations Supervisor: Greg Dunn  
 Maintenance Supervisor: Andrew Klein  
 Administration Services Technician: Rachel Pearlman  
 Utility Billing Specialist: Meghan Atkins

**Operations and Maintenance Report  
 March 2024**

**Operations Department**

**Wastewater Treatment Division**

Influent Totals	
Total	4.83
Average	0.16
High	0.50
Low	0.09

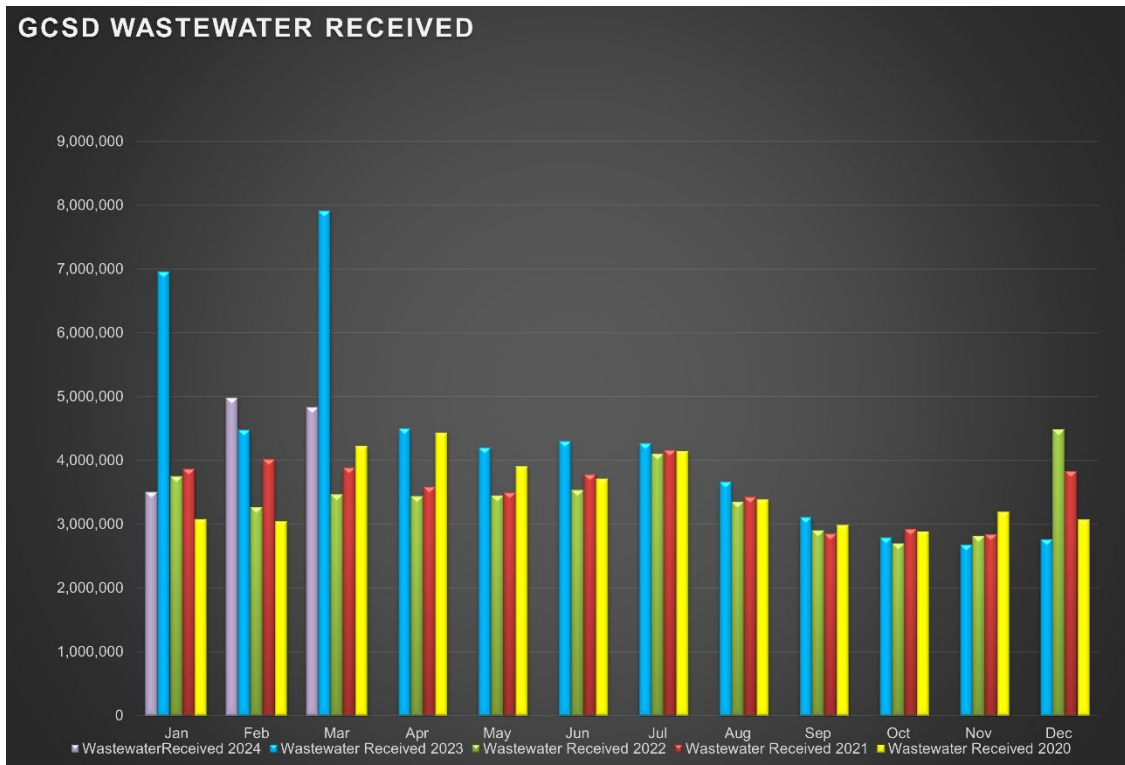
Effluent Totals	
Total	5.02
Average	0.16
High	0.52
Low	0.09

Reclamation Totals	
PML	
Spray Fields	
PML Season Total	
Spray Field Season Total	

Wasting Totals	
Total Inches	126
Total Pounds	1600
Active Accounts	1572

STP Rainfall Totals by Year During Current Month (Inches)					
Season	2024	2023	2022	2021	2020
	27.92	15.91	1.11	3.00	6.88
	High 3.59	High 2.80	High 0.33	High 1.10	High 2.08

**Charted Historical Monthly Influent Totals**



## **Wastewater Treatment Division**

### **Routine Tasks**

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Alpha Lab for testing.
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab.

## **Water Treatment Division**

### **Routine Tasks**

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC.
- Took weekly Treatment Plant samples and sent them into Alpha Lab
- Monitored/sampled Distribution Tanks as needed.

# Maintenance Department

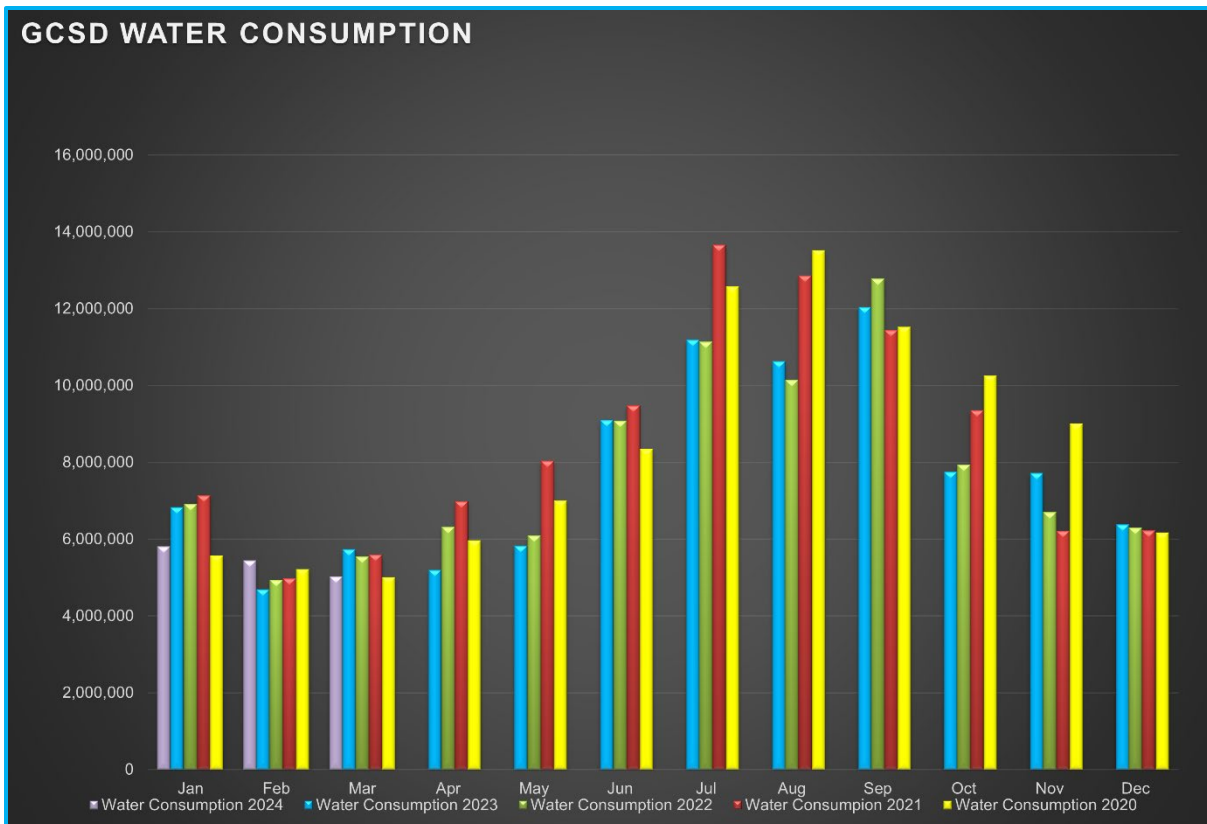
## Water Distribution System Division

Meter Related Services	Total
Check / Repair Meters	15
Water Meters Installed	2
Monthly Meter Restrictions	0
Meter Lock offs	5
Meter Changeouts	1
Tenant Final Reads	1
Re-Reads	13
Meter Turn-Offs	4
Meter Turn-Ons	9
Meter Tests	1
Winterize Meter	0
Color/Taste/Odor/PSI Complaints	1
<b>Total Meter Related Issues</b>	<b>69</b>

Billed Consumption (Gallons)	2024	2023	2022
Residential	4,734,873	5,370,717	5,235,153
Commercial	289,438	357,128	286,963
<b>Total</b>	<b>5,024,310</b>	<b>5,727,845</b>	<b>5,522,116</b>

<b>Active Accounts</b>	3276
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### Charted Historical Monthly Water Consumption



**Maintenance and Repair Data**

Description	Total
Water Main Leaks / Repairs	1
Water Service Line Leaks / Repairs	2
Fire Hydrant Repairs / Replacements	0
Number of Hydrants Flushed	20
Number of Dead-Ends Flushed	12
Water Valves Exercised	14
GIS Points	0

Description	Gallons
Flushing for Water Quality	17,200
Water Loss Due to Leaks / Breaks	172,980

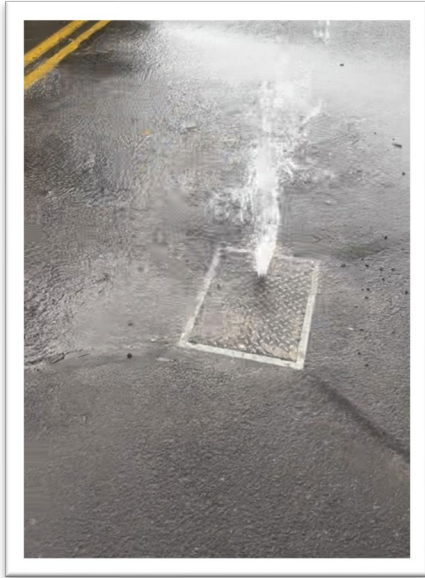
After-Hours Calls (Hours)				
Water	Sewer	Park	Other	Total
8	15	0	2	25

**Maintenance and Repair**

- **Routine Tasks**
  - Read all District Water Meters
  - Customer Service Calls (Low / High Pressures, No Water, Turn-Ons / Turn-Offs, Etc.)
  - Underground Service Alert (USA) Utility Marking Program
  - Weekly Pump Station Inspections at Tank 2, Tank 4, Tank 5 (Buildings, Tanks, Motors, Pumps, Drives, Communications, Generators, and Auxiliary Equipment)
  - Lock offs for non-payment.
  
- **Tanks and Pump Stations**
  
- **Distribution System**
  - ARV break at 12765 Mueller Dr (Swim Center). Stopped leak, repairs to follow.
  - Repair water service line at 20271 Pine Mountain Dr.
  - Water Main Break at 13331 Yorkshire Rd. (Roots)
  - Meter washer replacement U6/L38.
  - Continue water service line survey to identify Lead and Copper water service lines.

**Pictures**

**Mueller Dr**



**Wastewater Collection System Division**

Description	Total
Manholes Inspected	173
GIS Points	0
Customer Complaint	2
Odor Complaints	0

Description	Total
Flushing/Jetting (Feet)	646
Video Inspection (Feet)	310

Description	Total
Sanitary Sewer Spills (SSO)	0
SSO Gallons Spilled	0

**Maintenance and Repair**

- **Routine Tasks**
  - Weekly lift station site inspections (PMCS)
  - Added degreaser and odor control to lift stations.
  
- **Lift Stations**
  - Cleaned and Inspected: LS9, LS10, LS11, LS12.
  - Manhole Inspections LS2.
  - Remove roots and debris found during manhole inspections.



- **Collection System**

- Flushed/Jetted gravity sewer line areas.
- Groveland, Bass Pond, Twin Pines Easement monthly manhole inspections.
- In stall mini manholes on cleanouts on Black Rd and Twin Pine Easement.
- Pothole to locate sewer mainlines at Admin parking lot for new water fill station.
- Raise two manholes on Ferret Ct easement.

**Pictures**

**Ferret Ct – Raising a hidden manhole.**



**Black Rd – Old style cleanout vs. new mini manhole.**



## General Maintenance Division

### Maintenance By Department

- **Operations Department**

- 2G Water Treatment Plant
- Big Creek Water Treatment Plant
  - Install new on-site chlorine generator (OSG).
  - Wired in doghouse and venting for turbine pump.
  - R&R man door on storage room.
- Butler Bypass Pump Station
- AWS
  - Disconnected and moved rental generator for pickup.
- STP
  - Free up air handler that was inoperable.
- Reservoir 2 – STP Pond
- Water Storage Tank 4
- Water Storage Tank 5
- LS16 – Adjust pump soft starts to ease equipment failure issues (check valve failure).
- LS5 R&R faulty 120v plug.
- R&R light ballasts at CERT shed in lower park.

- **Maintenance Department**

- Equipment
  - Shop tool maintenance and cleaning.
  - Monthly inspect and run at operating temperatures...
    - Rain for Rent, Sullair, Vactron, Cement mixer, Light Tower, STP generator, Dunn Ct Generator, AWS Generator, Standby Generator, Highlands Generator.
- Vehicles
  - 30821: Ordered parts to repair hydrostatic pumps.
  - 41719: Oil change and filter service. R&R brakes. Rotated Tires.
  - 52235: R&R Tires.
  - 62330: 90 Day Inspection. Found small oil leak.
  - 79783: R&R leaking coolant hoses, repaired tool box door hinge, inspected prime pump, cleaned and reassembled spot lights, sent radiator in for cleaning and repair and reinstalled, sent dash cluster to shop for repairs and reinstalled..
- Buildings & Yard
  - General yard cleanliness.
  - Cleaned and reorganized the paint shed.
  - Vegetation management.

## Pictures

## **Parks Division**

### **Maintenance and Repair**

- **Mary Laveroni Community Park**
  - Landscape Maintenance.
- **Ballfield & Dog Park**
  - Completed repairs to fencing around gate.

### **Contracted Work**

- Potable Divers Inc.
  - Clean 2G and BC tanks
- Don Pedro Pump
  - R&R Big Creek turbine pump

### **Workplace Safety and Training**

- Routine Safety Meetings
  - Daily Tailgate Meetings
  - Weekly Safety Meetings
  - Weekly Security Checks
  - Weekly Vehicle Inspection



**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT:** Agenda Item 3Av. General Managers Report

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#### Overview

Highlights for the period of March 12, 2024, to April 9, 2024, include the following, with additional information provided verbally and in attachments:

**ATP Grant:** (Hetch Hetchy Trail Phase 2) There is a new source of federal grant funding being made available for trail planning, design and/or construction, and we are considering these funds for the second phase of the HHRT and to connect the upper and lower park, and to the HHRT entrance with an accessible path. Once we determine if our project is a strong candidate and meets the criteria for this grant, we will bring this matter back to the board for consideration.

Applications must be submitted electronically through grants.gov no later than 11:59 p.m., Eastern Standard Time, on Monday, June 17<sup>th</sup>.

#### **Tuolumne County Natural Resources Committee**

On April 13th I attended the natural resources committee at the county offices, the meeting agenda is attached. There was quite a bit of discussion about projects being implemented on the National Forest, as well as the good news that the Forest Service is planning to revise salaries for the local unit staff to be consistent with that of the Bay Area. This should allow the Forest Service to fill a number of vacant jobs lost over the past several years due to low salaries.

#### **Groveland Community Local Perspective**

Attached to this report you will find the preliminary draft of a planning document prepared by the county economic development department. Several meetings were held locally, and GCSB staff attended all meetings and provided a significant amount of input into this report. We are presenting this report as a draft and you can comment as individuals directly back to Robbie Bergstrom at the county. We hope to have this item on an upcoming workshop agenda, as you can see there may be objectives involving actions by GCSB in the future.

#### **TUD Requests LAFCo Cease and Desist**

Attached to this report you will find an agenda document prepared by the Tuolumne utilities district, requesting that the Tuolumne County LAFCO stop moving forward on a municipal service review that included evaluation of consolidation of the Jamestown sanitary district. The TUD board of directors unanimously approved the resolution, however, as of the time of writing of this report, the upcoming LAFCO meeting agenda does not contain discussion of this item. GCSB management has been spending quite a bit of time in orienting our special district commissioners and to try to get LAFCO as an independent entity as quickly as possible.

### **Lift Station #15 Access Road**

A letter from the Pine Mountain lake association is included with this report to provide information on a situation where multiple property owners, located along an easement dedicated to GCSD for access to a lift station, have taken issue with the fact that they were incorrectly provided access to the easement through a combination lock owned by others. The district we'll be meeting with Pine Mountain lake officials in advance of the meeting of the property owners, detailed in the letter. At a future board meeting, We will advise the board of the outcome of this discussion.

### **Downtown Groveland to BOF Water Improvements – CDBG**

We have been in close communication with the county capital projects manager and consultant to compile the documentation necessary to receive the CDBG funding agreement for the water line replacement project connecting downtown groveland to big oak flat and providing fire flow to that area for the first time in history. Once we receive the agreement, which we currently estimate to be in may or June of this year, we will have 90 days to have the project out to public bid. Hopefully, we will be constructing this project in the fall of 2024.

### **Joint Meeting on Employee Housing**

Supervisor Kathleen Haff coordinated a meeting on March 14th, 2024, among county housing staff, The US Forest Service, GCSD and others to discuss the critical employee housing shortage and brainstorm on opportunities. The Forest Service reports having dozens of jobs available but unable to be filled due to the housing shortage. GCSD reports the same scenario, with a current three positions open and nearly 0 rentals available in the Groveland area. In the meeting, we identified potential properties that could be suitable for employee housing, however infrastructure is always an issue. Subsequent to this meeting, the district met with community development department staff and reviewed a number of currently vacant properties within GCSD boundaries, that have relatively simple access to infrastructure. There will be more meetings in the future of a core stakeholder group in which GCSD will participate.

### **CSDA Board Meeting**

CSDA held its regular board meeting on April 5th, 2024. I will report verbally on any outcomes from this meeting.

Tuolumne County  
Administration Center  
2 South Green Street  
Sonora, California 95370  
Phone (209) 533-5521  
Fax (209) 533-6549

Alicia L. Jamar  
*Clerk of the Board  
of Supervisors*

**BOARD OF SUPERVISORS  
COUNTY OF TUOLUMNE**

Sherrri Brennan, *First District*  
John Gray, *Fourth District*

Randy Hanvelt, *Second District*

Evan Royce, *Third District*  
Karl Rodefer, *Fifth District*

**Natural Resource Committee**

**Tuesday, August 13, 2013 @ 9:00 a.m.**

**Board of Supervisor's Chambers**

**2 South Green Street, 4<sup>th</sup> Floor Sonora**

**AGENDA**

1. Call the meeting to order:
2. Public Comment
3. Minutes of meeting held on July 9, 2013.
4. Consideration of August 21 site visit to Eagle Meadow Road to review maintenance.
5. Report on how to comment on the Sierra, Inyo, and Sequoia National Forest Plans.
6. Consideration of providing additional comments on the proposed designation of the Yellow Legged Frog and Yosemite Toad.
7. Consideration of commenting on the USFS North District Motorized trail project (comments due by August 19, 2013)
8. Reports
  - Final Draft of the Merced River Plan delayed until December 31, 2013.
  - July 3, 2013 letter from the Central Sierra Environmental Resource Center about Tuolumne County's comment letter on the Yellow Legged Frog and Yosemite Toad
  - Return letter from County comments on the California Foothills Legacy Area
  - Forest weed eradication follow up report
9. Suggested Items for Next Meeting
10. Adjourn

# Local Perspective on Economic Development

## Groveland/Big Oak Flat Community

### Characteristics and Values of the Community

The location of Groveland/Big Oak Flat area is a rural community, adjacent to or within the forest, yet close to some conveniences. For many, the community reaches from the top of the two grades, past Buck Meadows, all the way up to the entrance to Yosemite on Highway 120.

It stands out as one of the 2% of communities in the country that house a national park within its borders, providing a “sense of arrival” to this popular destination. The region enjoys a rich history, including the development of Big Oak Flat due to gold mining and Groveland's growth linked to Hetch Hetchy and the establishment of Yosemite National Park.

The area is recognized for having a small-town charm with a great sense of community. It's argued that it is not over or under-developed, lending to its quaintness. The population is primarily a retirement community and considered a safe environment with a different feeling from the Bay Area. Historically, there has been robust volunteerism in the community, however, this declined greatly during the pandemic, and now is gradually returning.

An entrepreneurial spirit exists with a distinctive absence of chain businesses, the majority of businesses being privately owned. Notably, it achieved the highest number of female entrepreneurs in 2019. Tourism is a significant part of the economy, with various outdoor recreation activities and a substantial transient use of residential properties, often geared towards visiting the nearby national park. Most who visit arrive by car, and some arrive at the local airport. Many visitors become future neighbors. It's believed those from abroad form their opinions about the US based on their impressions here.

However, for the Groveland/Big Oak Flat area, there are challenges, including a 55% poverty level. It has an aging population and a declining youth demographic. There is a perceived separation between the Pine Mountain Lake (PML) community and the towns of Groveland and Big Oak Flat. In addition, there is a divergence of opinions on growth, with a strong desire to preserve the peace and quiet that attracted many residents to the area. A universal concern exists about fire risk and emergency preparedness.

## Vision for the Future

The community's vision for the future of Groveland/Big Oak Flat includes developing the area to be a more enticing tourist destination, moving away from it being a pass-through location. Achieving this necessitates both infrastructure enhancements and the expansion of the business community and community relationships.

The overarching goal is to foster a cultural shift towards becoming an "outdoor" community that prioritizes preservation while promoting community engagement, leveraging existing recreational destinations, and highlighting the region's rich history tied to gold mining and the railroad.

An emphasis must be placed on developing a diversity of businesses, fostering a more permanent resident base to support local businesses. There's a keen interest in improving the availability of family-friendly dining options, managing overcrowding during peak summer months, and boosting business prospects in the winter season. One venture may be establishing a camping and RV facility near downtown.

There is a call for upgrades to infrastructure such as sidewalks, increased parking availability, and possible implementation of a shuttle service from the Community Resilience Center (CRC) to downtown. A more reliable electrical grid and the installation of generators at key locations like schools and the airport to ensure safety are critical. There is a recognized need for more affordable housing options to accommodate workers. However, all this requires a commitment to maintaining a billboard-free environment, and a focus on maintaining a small-town feel.

There is a strong desire for the County to listen to the community's input regarding development, as decisions are largely influenced by the County Board of Supervisors and the Groveland Community Service District (GCSD). Maintaining a small-scale, common-sense approach is emphasized, with a focus on preserving the community's intrinsic value. There's also a call for County policies to be updated to reflect current needs, and for improved education and communication between the County, residents, and visitors.

## Needs of the Community

The Community needs encompass a wide range of areas, including affordable housing, affordable fire insurance, emergency and long-term medical care, affordable childcare and youth activities, acknowledging the challenges of staffing and sustainability. Also beneficial would be improved coordination between community groups, and a stronger presence by social services to address issues of poverty, drug use, and mental health. Currently they staff the CRC one day a week.

In terms of promoting business, improved signage, technology for visitor information (potentially through an app), winter attractions, and the establishment of a local recreation department. The community also seeks more businesses that actively engage with and integrate into the community, a more active Chamber of Commerce, more diverse events, and historical education opportunities.

## Ongoing Projects

There are a number of ongoing infrastructure efforts within the community, such as initiatives by the Groveland Community Service District (GCSD) focusing on fuel reduction, recreation, and improvements in public facilities. These efforts include projects funded by "Clean California," grants from CalTrans for new restrooms, bus stops, picnic areas, and expanding our trail system, such as the Hetch Hetchy Railroad Trail. In addition, there is movement to develop an RV Park. GCSD and Chamber are looking into options to improve electrical reliability. The Chamber has requested Yonder Yosemite owner consider cleaning up "the Scar" property ahead of the development schedule. And Southside Community Connections and Tuolumne County Transportation Council (TCTC) are working to provide more transportation to the area by expanding services into the valley.

Recreation businesses are flourishing. There is a focus on accommodating visitors to Yosemite, especially those without reservations. Groveland Trailheads is working to expand mountain biking trails which is beneficial for tourism. GCSD often holds "Movies in the Park." And the Tioga Baseball team, established since 2016, has also contributed to the community's vibrancy.

Emergency services are actively working on securing funding for expansion, while water projects that increase fire-flow for Big Oak Flat are in progress. CalTrans has also agreed to sidewalk projects for improvements of the downtown area. And PML has already started on their evacuation planning which can be expanded out into the community.

## Action Items to Bring Progress

### 1. Create a More Inviting Destination for Visitors

Comprehensive planning and active engagement with visitors are essential components to increase our customer base. This initiative involves enhancing visitor experiences through improved signage, sidewalks, restrooms, and increased parking facilities while being cautious not to exacerbate overcrowding issues. Additionally, leveraging historical education opportunities can enrich the visitor's understanding of the area. This may also involve the establishment of a local recreation department and the integration of technology, such as a dedicated app, for streamlined visitor information.

### 2. Improve the Business Culture

A proactive dedicated approach is needed to bring potential investors here. This should also involve establishing objectives and metrics to evaluate if progress is being made. In a bid to diversify the local business landscape, the community may introduce an array of offerings. This includes expanding family-friendly dining options, increasing the variety of lodging facilities, such as the addition of an RV park, and enhancing the appeal of the destination during the winter season by introducing more reasons to visit and stay. Regular bus trips from the other parts of the county, such as Yosemite Area Regional Transportation System (YARTS) to the area will assist in bring people to the area.

### **3. Fostering Community Engagement**

Fostering community engagement is a vital aspect of this endeavor. Establishing a dedicated community hub will serve as a catalyst for collaboration among local organizations and improve communication within this network. Key to this effort is identifying a representative who will play a pivotal role in ensuring that the community's voice is not only heard but also effectively addressed. Collaborative support from both the community and county government is crucial to shape future of this inviting tourist destination.

DRAFT

*PINE MOUNTAIN LAKE  
ASSOCIATION*



March 27, 2024

Owners of PML Unit No. 4, Lots 124 to 139 and  
Unit 13, Lots 275 to 279  
Pine Mountain Lake Association

Re: Pine Mountain Lake Association  
Unit No. 4, Lot 129,

Dear Members,

The purpose of this letter is to notify you of an issue that has arisen regarding the unpaved road that traverses your Lot and an upcoming meeting facilitated by the Association to address that issue. The Association has been approached by one of your neighbors requesting access to the unpaved road in order to use it as the primary entrance to a new driveway they wish to construct on their Lot. The Association will be facilitating the following meeting to discuss the effected Lot owners' property rights and you are encouraged to attend:

Date: April 27, 2024  
Time: 10:00 am to 12:00 pm  
Location: PML Lake Lodge  
20270 Pine Mountain Drive  
Groveland, CA 95321

Below is some background and information on the road and issue that will be discussed at the meeting.

**A. Creation of and Rights to Use Easement Road**

The road at issue is an unpaved road constructed on or around 1975 for the Groveland Community Services District (the "GCSD") to access its "lift station" (the "Road"). The Road was constructed atop the GCSD's sewer laterals between Pine Mountain Drive and the lift station. The Road passes over individually owned Lots (i.e., Unit No. 4/Lots 124 to 139, and Unit 13/Lots 275 to 279, inclusive). No part of the Road is on or traverses Association property other than the apron where the Road intersects with the Association's common area road, Pine Mountain Drive.

It is the Association's understanding that in the 1970s, prior to constructing the Easement Road, GCSD entered into individual easement agreements with the owners of



each Lot over which the Road now traverses and recorded grant deeds giving GCSD the right to construct and use the Road for the limited purpose of "ingress and egress and for sewer purposes...". (See, Grant Deed, Volume 395, page 684 in the official records of Tuolumne County, recorded October 18, 1973.) GCSD's easement over the Lots was granted by each individual Lot owner, and not the Association. The Association is unaware of any document granting easement rights over the entire Easement Road to all of the servient Lot owners or to the Association's membership generally.

**B. Application for Second Driveway**

The owners of one of the servient Lots, has informed the Association that they desire to use the Road to access a proposed second driveway they wish to build on the lake side of their Lot. They intend to use the Road and proposed second driveway as their primary access route rather than the existing driveway off of Pine Mountain Drive. Again, the Road was created by GCSD pursuant to individual easement agreements with the servient Lot owners, and is not Association property; therefore, the Association is not in a position to grant easement rights over your Lot. The Association is unable to move forward with the owners' application to construct a second driveway until the issue of their right to use the Road is resolved.

**C. Access Through Gate to Use Road**

These same owners have also asked for access to the gate at the foot of the Road. As explained above, since the Road is not on Association property, but rather exists pursuant to an easement agreement with almost two dozen individual Lot owners, the Association is not in a position to deny or grant permission to use the Road. While the Association has an easement right over the lakefront Lots for the purpose of maintaining the lake, it does not control others' access through the gate. (CC&Rs Art. 10, Sec. 3.) As such, the Association does not control the locks on the gate and they presumably belong to individuals and/or entities who have easement rights over the effected Lots such as the GCSD and PG&E.

The Association is hoping that by facilitating a meeting among the effected owners, these issues can be addressed and resolved efficiently and amicably. Note that the Association's role in this meeting is only one of facilitator and it is not advocating on behalf of the applicants or the effected Lot owners.

Very truly yours,



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Joseph M. Powell PCAM, CCAM-LS, CMCA, AMS  
General Manager

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## MEMORANDUM

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### Board Meeting of March 26, 2024

**To:** Tuolumne Utilities District Board of Directors  
**From:** Don Perkins, General Manager  
**Agenda Section:** Regular Business  
**Subject:** Local Agency Formation Commission (LAFCo) and Municipal Service Review Discussion

### Summary

**Recommendation:**

Informational Only.

**Issue:** N/A

**Fiscal Impact:** N/A

**Previously Related Action:** N/A

**Committee Status:** N/A

**Adherence to Policy:** N/A

### Discussion

Presentation on the background and history of the Local Area Formation Commission (LAFCo) and the District's participation in the Commission.

### Attachments:

- Resolutions No. 8-18 and 16-19

Board Action:	Resolution No. _____	Motion by _____	Second by _____
	Ayes: _____	Noes: _____	
	Absent: _____	Abstained: _____	Recuse: _____

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TUOLUMNE UTILITIES DISTRICT  
IN SUPPORT OF SPECIAL DISTRICT REPRESENTATION ON THE  
TUOLUMNE COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

**WHEREAS**, California statute has established a procedure whereby special districts in a county can request that the Local Agency Formation Commission (LAFCO) establish two special district seats on the LAFCO commission; and

**WHEREAS**, a local LAFCO is charged to conduct municipal service reviews (MSR) and to make sphere of influence decisions relative to special districts; and

**WHEREAS**, a local LAFCO is charged with making determinations relative to the latent powers of special districts; and

**WHEREAS**, a local LAFCO may make determinations regarding consolidation and reorganization of special districts from time to time; and

**WHEREAS**, LAFCO is the only venue where special districts are a fully participating and equal partner with cities and counties; and

**WHEREAS**, all special districts gain stature when seated on LAFCO; and

**WHEREAS**, service by special districts on LAFCO provides the opportunity to build relationships with county supervisors and mayors; and

**WHEREAS**, special districts bring a perspective to LAFCO that is distinct from general government entities; and

**WHEREAS**, special districts are service-focused and bring a knowledge of infrastructure to the local LAFCO.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Tuolumne Utilities District does hereby find that special district membership on the Tuolumne County Local Agency Formation Commission will be a benefit to the District, special districts generally, and the customers served by special districts;

**BE IT FURTHER RESOLVED**, that the Board of Directors hereby supports special district representation on the Tuolumne County LAFCO.

**PASSED AND ADOPTED** by the Board of Directors of the Tuolumne Utilities District on May 22, 2018, by the following vote:

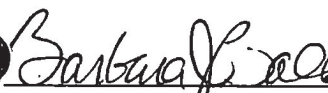
AYES: Balen, Grinnell, Kopf, Ringen, Rucker

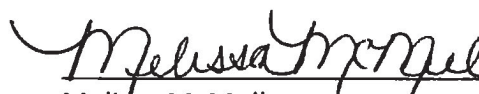
NOES: None

ABSENT: None

ABSTAINED: None

ATTEST

  
Barbara Balen, President  
Board of Directors

  
Melissa McMullen  
Executive Secretary/Board Clerk



RESOLUTION NO. 16-19

**SUPPORTING TUOLUMNE UTILITY DISTRICT SPECIAL DISTRICT REPRESENTATION ON THE TUOLUMNE COUNTY LOCAL AGENCY FORMATION COMMISSION AND APPROVING RELATED ACTIONS**

**WHEREAS**, Local Agency Formation Commissions (LAFCO) were established by state legislature in 1963 as regulatory agencies in each California county to ensure the orderly formation and development of local agencies, which is now provided for in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CA Government Code Section 56000 et seq.); and

**WHEREAS**, among other regulatory powers, LAFCOs are responsible for approving, establishing, expanding, reorganizing and, in limited circumstances, dissolving cities and special districts within their respective counties; and

**WHEREAS**, LAFCOs are required to be made of two county representatives, two city representatives and one public member; and

**WHEREAS**, in 1972, state law made it possible for LAFCOs to expand their membership by adding two independent special district representatives, which can be achieved through a process set forth in CA Government Code Section 56332; and

**WHEREAS**, Tuolumne County LAFCO currently does not have independent special district representation; and

**WHEREAS**, since Tuolumne County LAFCO directly impacts operations, existence and growth of independent special districts within the County, including the Tuolumne Utilities District (District), it is important that special districts gain representation on the Tuolumne County LAFCO; and

**WHEREAS**, special district representation on the Tuolumne County LAFCO will require special districts to share a portion (up to one-third) of the total Tuolumne County LAFCO costs; and

**WHEREAS**, independent special districts in Tuolumne County initiated a series of meetings beginning in May 3, 2018 and approved resolutions supporting the special district representation concept and initiating the process of special district membership on Tuolumne County LAFCO, which was subsequently submitted to the County by a majority of districts; and

**WHEREAS**, in accordance with California Government Code 56332.5, Tuolumne County LAFCO on April 8, 2019 adopted the Resolution of Intention, Resolution 296, forming the independent special district selection committee and adopting related determinations; and

**WHEREAS**, during a meeting of the Special District Selection Committee held on May 29, 2019, a tentative agreement was reached among participating Districts reaffirming the intent of gaining special district representation on Tuolumne County LAFCO, payment of associated costs, voting requirements once on LAFCO, and special district member selection and rotation; and

**WHEREAS**, it is in the best interest of the District to initiate formal action as required by Tuolumne County LAFCO Resolution of Intention 296 in collaboration with other independent special districts to complete the process of gaining special district representation.

**NOW, THEREFORE, BE IT RESOLVED, by the Tuolumne Utility District Board of Directors that:**

- 1) Adoption of this Resolution shall serve as an affirmative vote in representation on the Special District Selection Committee and that the District accepts independent special district representation on the Tuolumne County LAFCO; and

- 2) The Board President or Designee is authorized to represent the District as the Special District Selection Committee representative in all procedural processes required to gain and implement special district representation on Tuolumne County LAFCO; and
- 3) The independent special districts accept the proposed LAFCO budget apportionment of one-third share of costs. The special districts agree to fund their one-third share of the 2019-20 LAFCO costs as follows:
  - (a) Tuolumne Utilities District - \$8,500
  - (b) Groveland Community Services District - \$4,200
  - (c) Twain Harte Community Services District - \$2,200
  - (d) Jamestown and Tuolumne City Sanitary Districts -\$1,000 each
  - (e) Fire Districts - \$500 each
  - (f) Cemetery Districts and Tuolumne County Resource Conservation District - at the percentage of district revenue to total special district revenue countywide.


The initial allocations listed above shall be adjusted proportionally based on changes to the Tuolumne County LAFCO budget annually or as otherwise agreed by a vote of the majority of the special district selection committee; and

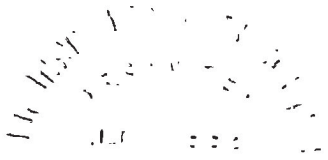

- 4) Special district members serving on the Tuolumne County LAFCO shall not be disqualified from voting on proposals affecting their own special districts.
- 5) Upon expansion of the commission to include independent special districts, the term for one new special district member, selected from any independent special district in Tuolumne County, shall coincide with the term of the existing commission member who holds the office represented by the original two-year term on the commission. The term of the second new special district member coincides with the term of the existing commission member who holds the office represented by the original four-year term on the commission. This second special district member shall be from the Tuolumne Utilities District, Groveland Community Services District, or Twain Harte Community Services District, and this commission position shall then rotate consecutively to the next agency in the above listed order following each term; and
- 6) The use of US mail or email ballots is desired to conduct the special district member selection process.

**PASSED AND ADOPTED** by the Board of Directors of the Tuolumne Utilities District on August 27, 2019, by the following vote:

AYES: Balen, Kerns, Kopf, Ringen, Rucker  
 NOES: None  
 ABSENT: None  
 ABSTAINED: None

ATTEST

  
 \_\_\_\_\_  
 Bob Rucker, President  
 Board of Directors

  
  
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 Melissa McMullen  
 Executive Secretary/Board Clerk

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## MEMORANDUM

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### Board Meeting of March 26, 2024

**To:** Tuolumne Utilities District Board of Directors  
**From:** Don Perkins, General Manager  
**Agenda Section:** Regular Business  
**Subject:** Board to Consider Adopting a Resolution Opposing the Tuolumne County LAFCo Workplan Amendment

### Summary

#### Recommendation:

Adopt Resolution requesting that the Tuolumne County LAFCO immediately cease from any and all work on the Helix Consulting, February 8, 2024, proposal which includes an evaluation of the possible consolidation of the Jamestown Sanitary District (JSD) with the Tuolumne Utilities District (TUD); direct the Executive Officer to secure a proposal for the completion of a standard Multiple Service Review (MSR); and refrain from further work on consolidation until both districts and the public are involved in the process.

#### Issue:

The Commission's February 12, 2024, agenda had a vague reference to an agenda item entitled "Consideration of modifying the 2023-24 LAFCO Workplan," yet no materials describing the possible modifications were included in the agenda packet. The agenda packet specifically did not contain the Helix Consulting task order proposal describing the MSR scope of work and cost. This resulted in the Commission being unprepared for a discussion on adding the TUD and the JSD MSR's, as well as a discussion on the consolidation of the two districts, to the workplan. The consolidation discussion is a considerably more costly and controversial process than an MSR update.

In addition, neither Jamestown Sanitary nor TUD were made aware that the Executive Officer had requested the task order from Helix, which contained work evaluating consolidation of the two districts. There was no outreach to either of the districts or the public before approving this costly and potentially unnecessarily complex MSR. This resulted in no public input on this important item before approval by the Commission.

**Fiscal Impact: N/A**

**Previously Related Action: N/A**

**Committee Status: N/A**

**Adherence to Policy: N/A**

Board Action:	Resolution No. _____	Motion by _____	Second by _____
	Ayes: _____	Noes: _____	
	Absent: _____	Abstained: _____	Recuse: _____

## **Discussion**

Tuolumne Utilities District is requesting that the Tuolumne County LAFCO immediately: (a) cease from any and all work on the Helix Consulting, February 8, 2024, proposal which includes an evaluation of possible consolidation of JSD with TUD; (b) direct the EO to secure a proposal for the completion of a standard MSR; and (c) refrain from further work or discussion on the consolidation of JSD with TUD until the public, TUD, and JSD are given the opportunity to discuss consolidation with LAFCo.. The standard MSR proposal should be made available for public review prior to execution of a task order approving the work.

## **Attachments:**

- Resolution
- February 12, 2024 LAFCo Agenda Packet - <https://www.tuolumnecounty.ca.gov/AgendaCenter/ViewFile/Agenda/02122024-2264>
- March 11, 2024 LAFCo Agenda Packet - <https://www.tuolumnecounty.ca.gov/AgendaCenter/ViewFile/Agenda/03112024-2280>

**Resolution No. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE TUOLUMNE UTILITIES DISTRICT  
OPPOSING THE TUOLUMNE COUNTY LAFCO WORKPLAN**

Whereas, the Tuolumne Utilities District (TUD) adopted Resolution No. 8-18 supporting TUD representation on the Tuolumne County Local Agency Formation Commission (LAFCo) and related actions; and

Whereas, the Tuolumne County LAFCo gained special district representation in the year 2020, adding one special district LAFCo Commissioner with a fixed four (4) year term, one special district LAFCo Commissioner with an at-large four (4) year term, and one alternate special district LAFCo Commissioner with a four (4) year term; and

Whereas, the special districts in Tuolumne County proportionally share 1/3 of LAFCo's operating costs, and have a vested interest in the workplan and annual budget adopted by LAFCo; and

Whereas, TUD supports and expects LAFCo processes and projects to be developed with the highest level of public transparency, accountability and with solid and clear communication to allow for good decision making by the Commission; and

Whereas, sphere of influence studies for each special district are to be completed by LAFCo every five (5) years or sooner, through the completion of a Municipal Service Review (MSR) which is a standard process of information gathering about how services are provided, evaluation of efficiencies and demand for services, and providing recommendations for the future; and

Whereas, the February 12, 2024, LAFCo agenda included an "Old Business" item described as "*Consideration of modifying the 2023-24 LAFCO Workplan*," which agenda item description provided no other details of what the modification may involve or which parties may be affected by the modification and the meeting's agenda materials provided by the LAFCo Executive Officer (EO) did not include the adopted workplan to be discussed for amendment, or any reports or documents recommending any workplan modifications; and

Whereas, the LAFCo Executive Officer (EO) orally presented at this meeting the "Workplan" modification, suggesting that due to concerns with a new connection prohibition adopted by the Jamestown Sanitary District (JSD), the required Municipal Service Review (MSR) for both JSD and TUD be added to the 2023/24 workplan, with an estimated cost of \$49,000 each; and

Whereas, the LAFCo Commissioners held much discussion on the matter, voicing concern with cost of the MSRs and interest in future discussion of by whom, and how the MSRs would be paid for, and ultimately voted to amend the workplan to include the MSRs, but without direction to the EO of when this amended MSR would start or how the amended MSR would be funded; and

Whereas, the Commission's February 12, 2024, agenda materials did not contain the Helix Consulting task order proposal describing the MSR scope of work and cost or any reports or documents recommending any workplan modifications, so neither the Commission nor the public had any idea that the Helix Consulting proposal described the preparation of both MSRs with a focus on consolidation of the two Districts, which is considerably a more costly and controversial process than an MSR update; and



Whereas, neither Jamestown Sanitary or TUD were made aware that the Executive Officer had requested the Task Order from Helix, and had further requested that Helix evaluate the consolidation of the two districts; and

Whereas, there had never been discussion or agreement among the County, LAFCo, JSD or TUD regarding whether consolidation of the districts was supported or would solve any perceived issues; and

Whereas, LAFCo's were created to ensure the orderly and efficient provision of municipal services, and rarely will take action toward consolidation without agreement among the affected Districts; and

Whereas, due to the lack of an adequate agenda item description and proper background materials being attached to the LAFCo agenda, neither TUD nor the public were aware of the consequences of LAFCo's action or of its financial impact to the county until after the time to allege a Brown Act violation had passed.

Now therefore, be it resolved that the Tuolumne Utilities District requests that the Tuolumne County LAFCo immediately:

- (a) cease and desist from any and all work on the Helix Consulting, February 8, 2024, task order that includes an evaluation of consolidation of the JSD and TUD; and
- (b) direct the EO to secure a proposal for the completion of a standard MSR, completed in accordance with law; the MSR proposal should be publicly reviewed by the Commission prior to execution of a task order approving the work; and
- (c) refrain from further work or discussion on the consolidation of JSD with TUD until the public, TUD, and JSD are given the opportunity to discuss consolidation with LAFCo.

PASSED AND ADOPTED by the Board of Directors of Tuolumne Utilities District on March 26, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

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Jeff Kerns, President  
Board of Directors

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Melissa McMullen  
Executive Secretary/Board Clerk

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## **2024 COMMUNITY WILDFIRE PROTECTION PLAN FINALIZED**

The Tuolumne Fire Safe Council is pleased to announce the completion of the 2024 Community Wildfire Protection Plan (CWPP) for Tuolumne County. “I have been very impressed by the amount of community support and participation that has gone into the development of this plan” stated Acting President of the Council, Mike Olenchak. “I want to thank everyone who participated and supported this important effort.”

The CWPP is a collaborative planning document focused on identifying and addressing local hazards and risks from wildfire. The CWPP determines what is at risk and proposes actions for the community to address wildfire threat.

The 2024 CWPP was developed through a collaborative process involving the Tuolumne Fire Safe Council (TFSC), Tuolumne County Office of Emergency Services (TC-OES), Tuolumne County Fire Department, State and local fire agencies, City of Sonora, county officials, county, state-, and federal-land management agencies, HOAs, infrastructure organizations, businesses, community groups and the general public.

Funding for this project was provided by the California Department of Forestry and Fire Protection’s (CAL FIRE) Wildfire Prevention Grants Program as part of the California Climate Investments Program.

CWPPs are in use across the country and at a variety of scales. Signed by the local fire district, local governments, and state forestry agency, CWPPs represent an opportunity for diverse community stakeholders to meaningfully engage in their local wildfire risk reduction actions.

The CWPP is considered a living document that serves as a road map for planning and prioritizing wildfire mitigation activities throughout the County, while also providing a resource to help increase public awareness and engagement in wildfire safety principles and preparedness at the individual, household, and neighborhood levels.

Benefits of the Community Wildfire Protection Plan:

- A current CWPP must be in place to qualify for Federal Grants
- Allows grant proponents to focus resources on shared priorities, promoting more efficiency and reducing redundancy and competition for the same limited resources.
- Identifies actions and priorities to reduce the risk of catastrophic wildfires.
- Identifies community level actions and home hardening practices.

To view the plan, visit <https://cwpp.tuolumnefiresafe.org>



Washington Fire, Sonora, CA 2021



CWPP public collaboration meeting – August 2023

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
March 12, 2024  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski Vice President, John Armstrong, Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:00am.

Directors Mora and Edwards Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed by vote to approve the order of the Agenda with the addition of adding the Big Creek Pump Replacement Budget Adjustment.*

*Ayes: Directors Kwiatkowski, Armstrong, and Swan*

*Absent: Directors Mora and Edwards*

**Public Comment**

None.

Director Edwards arrived at the meeting at 10:25am.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Verbal Administrative Services Manager's Report

Verbal General Manager's Report

a) Stakeholder Notification Included

**Proclamations**

None

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the February 13, 2024, Regular Meeting

Approve Minutes from the February 27, 2024, Quarterly Workshop

Minutes 03 12 2024

Accept February 2024 Payables

Acceptance and Filing of the Big Creek/Second Garotte Clearwell Rehabilitation Project Notice of Completion with the County of Tuolumne

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed by vote to approve the Consent Calendar.*

*Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan*

*Absent: Director Mora*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving a New District Workplace Violence Prevention Plan Under Senate Bill No. 553

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed by vote to adopt Resolution 04-2024 approving a New District Workplace Violence Prevention plan under Senate Bill No. 553.*

*Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan*

*Absent: Director Mora*

Adoption of a Resolution Approving the Water Refill Station Project and Authorizing Public Bidding

**Motion**

*It was moved by Director Armstrong and seconded by Director Edwards and the motion passed by vote adopt Resolution 05-2024 Authorizing the General Manager to permit public bidding for the Water Refill Station Project.*

*Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan*

*Absent: Director Mora*

Adoption of a Resolution Approving the Alternative Water Supply Water Treatment Plant Relocation Project and Authorizing Public Bidding

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed by vote to adopt Resolution 06-2024 Approving the Alternative Water Supply Water Treatment Plant Relocation Project; and Authorizing Public Bidding, and for the General Manager to execute related documents.*

*Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan*

*Absent: Director Mora*



Update and Board Direction Regarding the Preparation of the Capital Improvement Plan's for all District Services and Administration

**Motion**

*No action taken.*

Review and Consideration of Comments on the Draft Tuolumne County Emergency Services (Fire/EMS) Community Risk Assessment and Standards of Cover Evaluation, Draft Consultant Report Commissioned by the County of Tuolumne

**Motion**

*No action taken.*

**Emergency Agenda Item**

Consideration of the Board to Adjust the Sewer Budget Regarding the Big Creek Shaft Turbine Pump Replacement

**Motion**

*It was moved by Director Edwards and seconded by Director Armstrong and the motion passed by vote to adjust the Sewer Budget in the amount of \$74,000 for the Big Creek Pump Replacement.*

*Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan*

*Absent: Director Mora*

**Adjournment**

The meeting adjourned at 12:44pm.

APPROVED:

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Nancy K. Mora, Board President

ATTEST:

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Rachel Pearlman, Board Secretary



# ACCOUNTS PAYABLE CHECK LISTING

March 2024  
Fiscal Year 23/24  
Board Approval Date \_\_\_\_\_

# Accounts Payable Checks



User: mronning@gcsd.org  
Printed: 4/2/2024 9:06:45 AM

Check	Vendor	Vendor Name	Check D	Void	Commit	Description	Amount	Reconcil	Clear Da
23640	BEA02	Beam	3/6/2024	False	True	Vision Insurance- March	\$350.03	True	3/11/2024
23641	CAR06	Carbon Copy Inc.	3/6/2024	False	True	Monthly copier usage	\$31.15	True	3/13/2024
23642	Cle03	CleanSmith Solutions	3/6/2024	False	True	Disinfection/Janitorial services monthly	\$4,400.00	True	3/13/2024
23643	DEP09	Department of Forestry & Fire Protection	3/6/2024	False	True	FY24 Q2 Schedule A - Actual	\$278,412.91	True	3/20/2024
23644	Evo01	EWT Holdings Corp.	3/6/2024	False	True	Evoqua on site chlorine generation system for Big Creek & 2G	\$15,885.01	False	
23645	GCS02	GCSd	3/6/2024	False	True	GCSd monthly water bill	\$4,433.73	True	3/20/2024
23646	GEN01	General Plumbing Supply	3/6/2024	False	True	Tank parts for OSG install at water plants	\$23.37	True	3/13/2024
23647	GEN02	General Supply Co	3/6/2024	False	True	Hardware for OSG install at BC	\$114.82	True	3/20/2024
23648	gilb01	Gilbert Associates, Inc.	3/6/2024	False	True	Monthly CPA services	\$3,800.00	True	3/13/2024
23649	H&S	H & S Parts and Service	3/6/2024	False	True	Hydraulic ram repair for bobcat T320-30821	\$292.19	True	3/20/2024
23650	KAH01	Khan, Johnathon	3/6/2024	False	True	9ft Live edge pine slab benches	\$804.38	True	3/13/2024
23651	UB*0331	Llamas, Rene	3/6/2024	False	True	Refund Check 008510-000, 20249 Little Valley Road 13/235	\$219.75	False	
23652	MOO01	Moore Bros. Scavenger Co., Inc.	3/6/2024	False	True	Monthly garbage service - February 2024	\$940.95	True	3/13/2024
23653	MOT03	Mother Lode Answering Service	3/6/2024	False	True	Monthly answering service	\$370.14	False	
23654	MOU03	Mountain Oasis Water Systems	3/6/2024	False	True	Bottled water - monthly	\$91.00	True	3/13/2024
23655	per04	Percoco, Ronald	3/6/2024	False	True	Monthly uniform laundering	\$1,510.00	True	3/13/2024
23656	SUE01	Ray Suess Insurance & Invst	3/6/2024	False	True	February retired employees insurance	\$3,886.09	True	3/13/2024
23657	Sna01	Snap-on Attn: Kyle	3/6/2024	False	True	Shop mechanics tools	\$551.80	True	3/20/2024
23658	Sprbrk	Springbrook Holding Company LLC	3/6/2024	False	True	Monthly Civic Pay	\$1,810.60	True	3/20/2024
23659	Tuo14	Tuolumne County Recorder	3/6/2024	False	True	Monthly subscription to County records	\$243.50	True	3/20/2024
23660	United R	United Rentals North America, Inc	3/6/2024	False	True	Monthly generator rental	\$7,495.52	True	3/13/2024
23661	Wells	Wells Fargo Vendor Financial Services, LLC	3/6/2024	False	True	Monthly lease on admin copier	\$359.28	True	3/13/2024
23662	UMP01	UMPQUA Bank Comm Card Ops	3/7/2024	False	True	Monthly credit card charges	\$18,706.15	True	3/11/2024
23663	Tri 01	Triple J Farms	3/6/2024	False	True	Diestel compost 7 yards	\$600.60	True	3/20/2024
23664	Alp03	Alpha Analytical Labs, Inc.	3/13/2024	False	True	Operations lab testing for Sewer / Water	\$1,640.00	True	3/20/2024
23665	Aug01	Augustine Planning Associates, Inc.	3/13/2024	False	True	Prescribed burn analysis	\$900.00	True	3/26/2024
23666	UB*0331	Burkart, John & Valerie	3/13/2024	False	True	Refund Check 013367-000, 20236 Lower Skyridge Drive 15/74	\$40.42	False	
23667	Bur04	Burton's Mother Lode Appliance Service	3/13/2024	False	True	Firehouse oven repair	\$244.71	True	3/31/2024
23668	UB*0331	Clark, Daniel	3/13/2024	False	True	Refund Check 017521-000, 18570 Harper Rd	\$83.13	True	3/31/2024
23669	CON03	Consolidated Electrical Distr	3/13/2024	False	True	Circuit breakers needed for OSG install at water plants	\$97.87	False	
23670	UB*0331	Corominas, Luis	3/13/2024	False	True	Refund Check 016139-000, 20940 Elderberry Way 11/16	\$415.20	False	
23671	Cro04	Crook Logging Inc.	3/13/2024	False	True	Emergency tree removal at lower ML park	\$3,000.00	True	3/20/2024
23672	DBE01	Data Business Equipment, Inc.	3/13/2024	False	True	Yearly maintenance contract for check scanner	\$446.00	True	3/31/2024

Check	Vendor	Vendor Name	Check D	Void	Commit	Description	Amount	Reconcil	Clear Da
23673	DRU01	Drugtech Toxicology Services, LLC	3/13/2024	False	True	Consortium DOT tests	\$261.00	True	3/26/2024
23674	Du-A01	Du-All Safety, LLC	3/13/2024	False	True	February training - Bucket Truck, EAP, Fire Extinguisher	\$1,650.00	True	3/26/2024
23675	EDIS01	E.D.I.S.	3/13/2024	False	True	Supplemental health ins.	\$5,652.94	True	3/26/2024
23676	UB*0331	Elliot, Christopher	3/13/2024	False	True	Refund Check 017572-000, 20385 Whites Gulch Drive	\$58.87	True	3/26/2024
23677	Far02	Farr Construction	3/13/2024	False	True	Big Creek/2G Clear Well - Final less retention	\$139,773.90	True	3/20/2024
23678	Fas02	Fastenal	3/13/2024	False	True	Janitorial supplies	\$775.98	True	3/20/2024
23679	UNU01	First UNUM Life Insurance Co.	3/13/2024	False	True	UNUM monthly group life insurance	\$120.00	True	3/26/2024
23680	GRA04	Grainger	3/13/2024	False	True	Parts for Big Creek PLC panel	\$166.31	True	3/20/2024
23681	HAC01	Hach	3/13/2024	False	True	Chemicals for water and wastewater lab/analyzers	\$4,149.27	True	3/20/2024
23682	ICAD01	Industrial Control and Design, Inc.	3/13/2024	False	True	Custom reports	\$5,070.00	True	3/20/2024
23683	UB*0330	Jacinto, John	3/13/2024	False	True	Refund Check 012976-000, 13046 MOKELUMNE 2/205 WTP	\$60.00	False	
23684	LIG01	Lighthouse Electrical	3/13/2024	False	True	PLC upgrades	\$55,200.00	True	3/20/2024
23685	LOW01	Lowe's Companies, Inc.	3/13/2024	False	True	Monthly maintenance supplies	\$1,047.76	True	3/26/2024
23686	PGE01	PG&E	3/13/2024	False	True	Monthly electric charges	\$1,289.00	True	3/20/2024
23687	Pin07	Pine Mountain Auto	3/13/2024	False	True	February auto parts	\$726.60	True	3/20/2024
23688	pml01	PML Hardware & Supply Inc.	3/13/2024	False	True	Monthly hardware supplies	\$767.86	True	3/26/2024
23689	pre02	Presidio Systems, Inc	3/13/2024	False	True	CCTV work for sewer project after repair inspections	\$19,200.00	True	3/20/2024
23690	Ron01	Rudy, Roni Lynn	3/13/2024	False	True	Social media management	\$2,784.92	True	3/20/2024
23691	SFPUC	San Francisco Public Utilities Commission	3/13/2024	False	True	Monthly water purchase	\$1,498.50	True	3/20/2024
23692	SNO01	Snowline Trucking, LLC	3/13/2024	False	True	Asphalt base for excavation	\$700.00	False	
23693	TUO01	Tuo. Co. Public Power Agency	3/13/2024	False	True	Monthly Public Power purchase	\$19,479.33	True	3/20/2024
23694	UNIO5	Univar Solutions	3/13/2024	False	True	Chemicals for AWS	\$1,970.93	True	3/20/2024
23695	ups9	UPS	3/13/2024	False	True	Shipping charges	\$81.35	True	3/20/2024
23696	zer01	Zero Waste USA	3/13/2024	False	True	Waste bags for Dog Park	\$201.51	True	3/20/2024
23697	BLU01	Anthem Blue Cross	3/20/2024	False	True	Monthly group health ins.	\$30,834.09	False	
23698	ATTL01	AT&T (Internet)	3/20/2024	False	True	Monthly fiber internet	\$596.06	False	
23699	AT&T Mc	AT&T Mobility (First Net)	3/20/2024	False	True	Monthly field cell phone fee	\$1,453.27	True	3/31/2024
23700	BAC02	Backflow Solutions, Inc.	3/20/2024	False	True	Annual backflow online subscription fee	\$495.00	True	3/31/2024
23701	CWEA	CWEA	3/20/2024	False	True	CWEA annual membership - A Klein	\$221.00	False	
23702	Fas02	Fastenal	3/20/2024	False	True	De-icer and WD-40 for vehicles/shop	\$246.30	False	
23703	Hum02	Humana Insurance Company	3/20/2024	False	True	Dental insurance-Monthly	\$2,980.91	False	
23704	Kle02	Klein, Andrew	3/20/2024	False	True	3/11-3/12 Training reimbursement	\$266.02	True	3/26/2024
23705	Met03	Metro Presort	3/20/2024	False	True	Monthly UB statement processing	\$2,109.49	True	3/31/2024
23706	AIR01	Airgas USA, LLC	3/26/2024	False	True	Stainless steel Tri-Gas	\$56.60	False	
23707	am01	AM Consulting Engineers, Inc.	3/26/2024	False	True	Project #152.4 - Drought - AWS WTP Improvements	\$64,770.63	False	
23708	ATT02	AT&T	3/26/2024	False	True	Monthly Cal-Net phone service	\$688.16	False	
23709	ATT03	AT&T	3/26/2024	False	True	Monthly Internet U-verse	\$95.59	False	
23710	Cin01	Cintas	3/26/2024	False	True	First-aid supplies	\$120.35	False	
23711	FP Mail	FP Finance (Monthly pmt)	3/26/2024	False	True	Monthly postage machine rental	\$107.24	False	
23712	GEN01	General Plumbing Supply	3/26/2024	False	True	Pipe for BC & 2G lime mixer return / water valve key for Trk#29	\$494.55	False	
23713	GRA04	Grainger	3/26/2024	False	True	Ballast recycling kit for ballast replacement	\$223.35	False	
23714	H&S	H & S Parts and Service	3/26/2024	False	True	Discharge cam for Vac Con Truck 62330	\$1,249.10	False	
23715	HAC01	Hach	3/26/2024	False	True	Chemicals for water & wastewater lab & analyzer	\$1,269.49	False	

Check	Vendor	Vendor Name	Check D	Void	Commit	Description	Amount	Reconcil	Clear Da
23716	ICAD01	Industrial Control and Design, Inc.	3/26/2024	False	True	Corrected pump station reports	\$292.50	False	
23717	Kwi01	Kwiatkowski, Janice	3/26/2024	False	True	LAFCO meeting hotel/mileage reimbursement	\$124.66	False	
23718	MOO01	Moore Bros. Scavenger Co., Inc.	3/26/2024	False	True	Monthly garbage service - March 2024	\$940.95	False	
23719	NBS01	NBS Government Finance Group	3/26/2024	False	True	Water & Sewer Rate Study / Impact Fees - Feb 2024	\$4,537.50	False	
23720	SNO01	Snowline Trucking, LLC	3/26/2024	False	True	Asphalt cut back for street repairs	\$2,630.34	False	
23721	STA08	Standard Insurance Co	3/26/2024	False	True	LTD monthly premium	\$364.37	False	
23722	United R	United Rentals North America, Inc	3/26/2024	False	True	Generator rental pick-up	\$2,725.64	False	
115928	OE3	Operating Engineers Local #3	3/1/2024	False	True	PR Batch 00001.03.2024 Oper Engin Union Dues	\$414.05	True	3/31/2024
115929	OE3	Operating Engineers Local #3	3/13/2024	False	True	PR Batch 00002.03.2024 Oper Engin Union Dues	\$414.05	True	3/31/2024
115930	OE3	Operating Engineers Local #3	3/26/2024	False	True	PR Batch 00003.03.2024 Oper Engin Union Dues	\$414.05	False	
902724	CAL09	CalPers 457 Plan Administrator	3/1/2024	False	True	PR Batch 00001.03.2024 CalPers Def Comp	\$1,176.57	True	2/29/2024
902725	EDD01	EDD - Electronic	3/1/2024	False	True	PR Batch 00001.03.2024 State Income Tax	\$3,650.79	True	3/31/2024
902726	FedEFTP!	Federal EFTPS	3/1/2024	False	True	PR Batch 00001.03.2024 Federal Income Tax	\$18,782.88	True	3/31/2024
902727	Orion	Orion Portfolio Solutions	3/1/2024	False	True	PR Batch 00001.03.2024 Orion 457	\$2,600.00	True	3/31/2024
902728	PER01	Pers - Electronic	3/1/2024	False	True	PR Batch 00001.03.2024 PEPRA Employee	\$12,878.52	True	2/29/2024
902729	CAL09	CalPers 457 Plan Administrator	3/8/2024	False	True	PR Batch 00002.03.2024 CalPers Def Comp	\$1,176.57	True	3/31/2024
902730	EDD01	EDD - Electronic	3/8/2024	False	True	PR Batch 00002.03.2024 State Income Tax	\$3,732.94	True	3/31/2024
902731	FedEFTP!	Federal EFTPS	3/8/2024	False	True	PR Batch 00002.03.2024 FICA Employer Portion	\$19,587.01	True	3/31/2024
902732	Orion	Orion Portfolio Solutions	3/8/2024	False	True	PR Batch 00002.03.2024 Orion 457	\$2,600.00	True	3/31/2024
902733	PER01	Pers - Electronic	3/8/2024	False	True	PR Batch 00002.03.2024 PEPRA Employee	\$12,895.68	True	3/31/2024
902734	CAL09	CalPers 457 Plan Administrator	3/29/2024	False	True	PR Batch 00003.03.2024 CalPers Def Comp	\$1,176.57	True	3/31/2024
902735	EDD01	EDD - Electronic	3/29/2024	False	True	PR Batch 00003.03.2024 State Income Tax	\$3,427.95	True	3/31/2024
902736	FedEFTP!	Federal EFTPS	3/29/2024	False	True	PR Batch 00003.03.2024 Medicare Emple Portion	\$18,032.96	True	3/31/2024
902737	Orion	Orion Portfolio Solutions	3/29/2024	False	True	PR Batch 00003.03.2024 Orion 457	\$2,700.00	True	3/31/2024
902738	PER01	Pers - Electronic	3/29/2024	False	True	PR Batch 00003.03.2024 PERS Employer Exp. PEPRA	\$12,895.68	True	3/31/2024
Payroll Direct Deposit							\$143,210.18		
Total March Accounts Payables							\$996,545.94		





**BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSD Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT:** Agenda Item 6A: Adoption of a Resolution Commending Chief Plant Operator Greg Dunn for his Exceptional Service and Accomplishments While Serving the Groveland Community Services District

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**RECOMMENDED ACTION:**

I move to adopt Resolution 07-2024 Commending Chief Plant Operator Greg Dunn for his Exceptional Service and Accomplishments While Serving the Groveland Community Services District.

**BACKGROUND:**

Resolution attached.

**ATTACHMENTS:**

1. Resolution 07-2024

**RESOLUTION 07-2024**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT COMMENDING GREG DUNN FOR HIS EFFORTS AND ACCOMPLISHMENTS WHILE SERVING THE GROVELAND COMMUNITY SERVICES DISTRICT**

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, Greg Dunn began working full-time for Groveland Community Services District on August 13, 2015 in the Water/Wastewater Department; and

**WHEREAS**, during his time at the District, he was responsible for the majority of the District's Water and Wastewater Functions including, but not limited to analyzing the efficiency of plant operations, compiling and submitting monthly, quarterly and annual reports.; and

**WHEREAS**, the District has met and maintained regulatory compliance during his time performing the majority of the District Water and Wastewater functions; and

**WHEREAS**, during his time at the District, has trained numerous employees and imparted invaluable knowledge and displayed unparalleled work ethic; and

**WHEREAS**, Greg is a catalyst of positivity and respected by all who have had the privilege to work along his side; and

**WHEREAS**, Greg is effectively departing from the District on April 11, 2024; and

**WHEREAS**, the District is extremely grateful for his years of service and dedication to the District.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby approve Resolution 07-2024 commending Greg Dunn for his efforts and accomplishments while serving the Groveland Community Services District.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on April 9, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT

APPROVED:

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Nancy Mora, Board President

ATTEST:

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Rachel Pearlman, Board secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on April 9, 2024.

DATED: \_\_\_\_\_



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT:** **Agenda Item 6B: Discussion and Board Direction Regarding the District’s Position on the Orderly Extension of Water and/or Sewer Services to New Development Projects, to Properties with Failed Groundwater Wells and/or Failed Septic Systems**

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### **RECOMMENDED ACTION:**

This item is intended for Board discussion only at this time, and to determine if there is any board direction regarding policy creation or amendment, addressing County policy, or any concerns to be addressed.

### **BACKGROUND:**

This agenda item is the result of a brief discussion held at a recent board meeting, related to an item contained within the General Manager’s monthly report. It was requested that this item be returned as an agenzized item for further discussion.

Currently, district management spends nearly a third of its time planning and strategizing to avoid negative impacts on district services caused by county land use decisions, that are made without considering input from the district. In addition, the laws of the state require that the need for municipal services within an area be considered when LAFCO conducts a sphere of influence study. The need for municipal services upon development of the numerous recent resort projects located outside of the district boundaries, was not adequately considered in the most recent sphere of influence study and municipal service review for the district. The County General Plan, Zoning and other land use policies allow for this type of development, and do not require coordination with any other local service provider.

Most recently, the County has received applications for two additional resort and lodging projects being planned just outside the District Boundaries and its Sphere of Influence (SOI). The location of these projects relative to the district's water system and its boundaries, are shown in the attached image. As you will recall, the Tuolumne County LAFCO is responsible to review and establish a SOI for the District every five years. The primary purpose for this evaluation is to ensure the proper and orderly provision of municipal services to developing areas. The District's most recent SOI Study, completed in April 2022, addressed the demand for District Fire and Emergency Services outside of its boundaries and SOI, but did not necessarily address the relatively high water and sewer demands of these recently approved and future planned resort projects, and whether or not District services should be extended. In fact, LAFCO was not in any way notified, or involved in the decision to approve projects, to which there was no local service provider.

One of the difficulties with the County Planning and Development process, is that the District is not actively engaged in the preliminary planning, primarily because the projects are located outside

of the District Boundaries and the County simply does not seek our input as the local service provider. In addition, project developers have been more inclined to have their project approved using private groundwater wells and large septic systems, rather than extending the District municipal services. This is likely driven by the fact that they are not required to do so by County policy, and the District has no influence on that decision due to their location outside of our boundaries. This disconnection with the land use planning process causes situations like we have seen with two recent projects seeking County approval, where extension of District water service should have been required. The larger of the two projects, Firefall Ranch, has a very high water and sewer demand due to its ultimately planned 110 cabins, 18,000 square foot Resort Lodge, Restaurant and Brewery.

The only influence the District really has enforcing a connection to the public water system, is in its response to the State Water Board. State Law requires that Commercial Projects such as these lodges seek to connect to an adjacent public water system, rather than creating a new permitted water system. Firefall Ranch was required by the state to determine the feasibility of connection to the District's water system prior to receiving building permits from the County. When they reached out to the District in 2020, their proposed project contained 55 villas, a main lodge, a pool/spa area with a snack bar, a restaurant/bar, brewery, and a barn. The property owner called the District to request a "will NOT serve letter" so that he could permit the project using groundwater wells and a septic system. The owner also conveyed to the District "We are in the process of trying to make some minor adjustments to the conditional use permit, however for our planning purposes there are no significant changes (to the 55 villa plan above) we are seeking at this time".

In our 2020 evaluation of the 55 villa plan and owner's assurance that no changes are planned for the project, it was determined that the cost of the installation of about two and a half mile water main exceeded the benefit received by the project. Even though the District could have required connection and annexation, we responded that due to cost, the project was not feasible. Construction of the project began in 2021 and is planned for occupancy this spring.

Then, two months ago, we receive a Stakeholder Notification from the County regarding a proposal to double the number of cabins, add the brewery, convert buildings for public use, and add other commercial uses on an adjacent parcel connected to Firefall Ranch. Had this proposal been conveyed to us in the beginning, extension of the water system would have made economic sense and would have been required by the District to ensure the project had a long term, reliable water supply. In addition, several months ago, another lodging project was proposed outside the District Boundary and SOI, in a location that could have very efficiently received water service from the District, had a water main been extended to the Firefall Ranch. It should also be noted that several recent private groundwater well failures occurred in the area where this new water main would have been located.

In a normal service planning scenario, for projects such as these requiring consistent, high quality municipal services, the Land Use Planning Authority, District, and Project Developer would have sat down during preliminary planning, to determine the most cost effective and long-term beneficial means of providing all the services needed to the projects and adjacent parcels. This District engagement process needs to become county land use policy. In addition, the District's SOI study and Municipal Service Review in the future must consider the high service demand of these projects, and GCSD boundaries adjusted or new districts formed to provide services to these important economic engines.

All this said, considering that we are operating short staffed and with maximum workload, staff seeks direction on whether we should pursue any, all or a combination of the following:



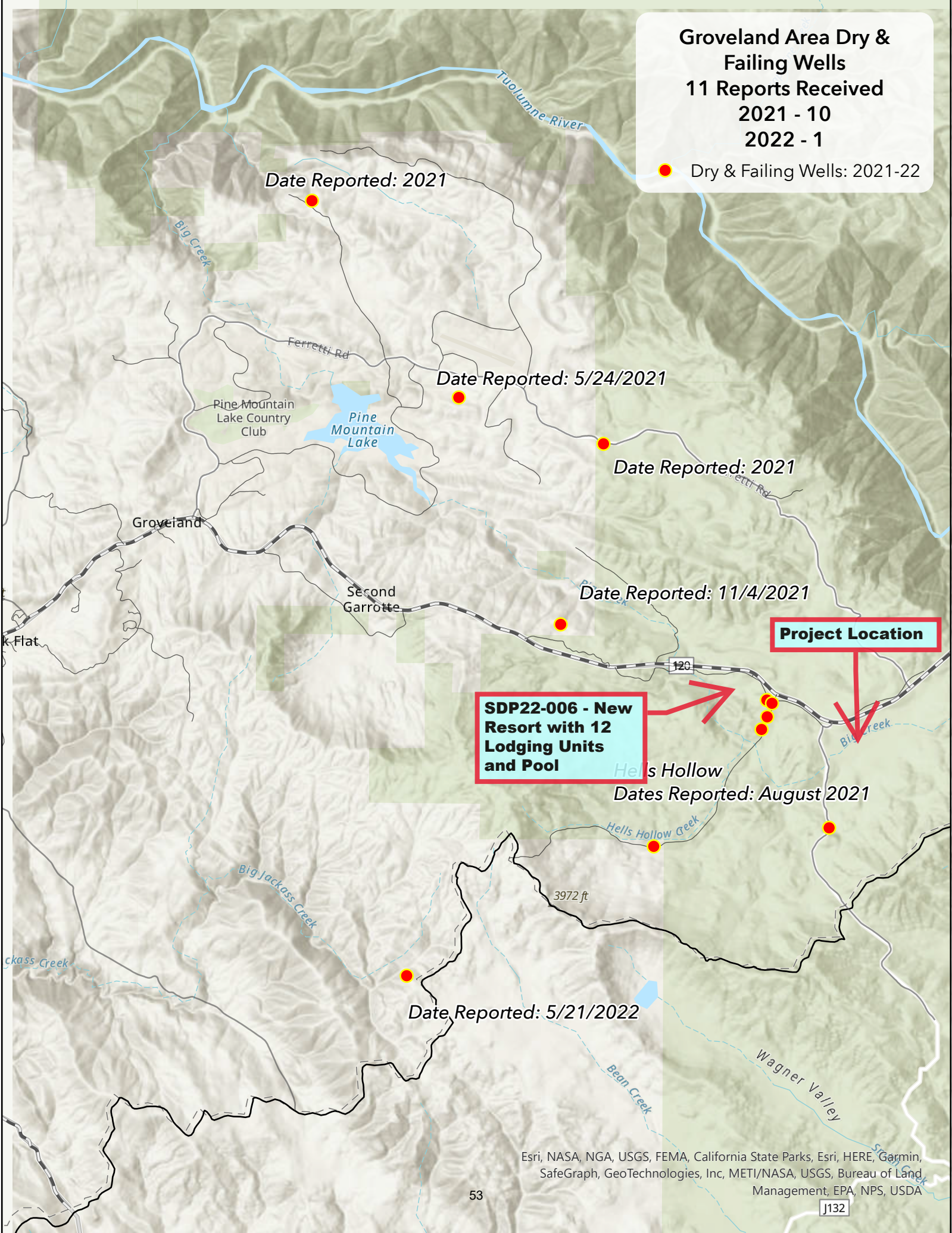
- Not be concerned as these projects are located outside the GCSD boundaries and SOI, and when they need services in the future, they can petition the District
- Pursue changes to County Land Use Policy to promote connection to public water and sewer, advance engagement of service providers and determination/agreement between the service providers and County of how services will be provided
- Request that LAFCO conduct a SOI update for the District to determine how services can most efficiently be provided to the multiple resort and commercial properties

**ATTACHMENTS:**

1. Image showing GCSD boundary and water system, and project locations
2. Firefall Stakeholder Notification (Hyperlink only)
3. Sprague Road East Stakeholder Notification (Hyperlink only)

**Groveland Area Dry & Failing Wells**  
**11 Reports Received**  
**2021 - 10**  
**2022 - 1**

● Dry & Failing Wells: 2021-22



**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT: Agenda Item 6C: Discussion and Update Regarding the Potential Application to the PG&E Microgrid Incentive Program and Other Potential Funding Sources for the Development of Electric Power Generation Facilities to Provide Locally Reliable Electric Service**

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**RECOMMENDED ACTION:**

This is an update report on prior direction given by the Board, regarding participation in the PG&E Microgrid Incentive Program.

**BACKGROUND:**

After significant research and time spent with collaborators, IT Manager Steve Rogers recommended to management that GCSB not move forward with the PG&E Microgrid Incentive Program (MIPS) project due to a number of factors.

First, the contract from PG&E is too vague about who will be responsible for the ongoing maintenance of the system, and where the monies will come from for the maintenance. The contract is for 10 years and will automatically be renewed every year ongoing. The contract cannot be cancelled after the 10-year agreement unless both parties agree that it should be dissolved. Also, the cost and effort of developing the MIPS grant application far exceeds the \$25,000 allowance they provide. We would have to seek additional grant funding just to complete the technical and financial evaluations of the project.

If we decided to lease GCSB properties to another nonprofit or government entity for the installation of the MIPS program, that might be agreeable as we would not be responsible for the project. We are continuing to evaluate potential opportunities to participate in this program through a partnership or collaborator.





## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT:** Agenda Item 6D: Discussion and Board Direction Regarding the Potential for Design and Implementation, on District Facilities, of Alternate Energy Equipment, Energy Conservation Facilities, Energy Conservation Measures and Related Contracts Including Consulting Services

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### **RECOMMENDED ACTION:**

I move to authorize the General Manager to negotiate a scope of work and Agreement with SitelogiQ, to be considered for approval in the future by this Board, for the design and implementation of energy conservation, energy generation, related facility improvements, and/or energy management services.

### **BACKGROUND:**

District staff has for nearly one year been working with the consulting firm SitelogiQ, on the evaluation of our options relating to generating, storing and providing our own electrical services to our major power consuming infrastructure and facilities. Five years ago, the cost of installation of large solar power and battery systems outweighed the benefit received, primarily due to technology limitations, and the lower cost of power we pay through the Tuolumne public power agency. Working with SitelogiQ, we have identified power generation, storage and management technologies that provide a significant benefit to the operation of the district and reduced cost of electrical power. In addition we have collectively identified several grant funding sources, currently available, that could significantly offset the cost of power system upgrades, solar power generation and battery storage.

SitelogiQ has submitted an initial proposal, attached, and since the board of directors has not previously discussed this matter, we are seeking your concurrence before we proceed further with the development of a final scope of work and agreement proposal. SitelogiQ has agreed to conduct a thorough evaluation of our potential for energy conservation, power generation and storage, and energy management options. The result of this evaluation will be a feasibility and financial evaluation to determine whether the district will proceed with an energy project or projects. If the project does not make financial sense, we will not be bound to pay SitelogiQ for their time and efforts working on the project. However, if it does make sense and we move forward with the project, then if we choose to utilize a different consultant to work with, we would be responsible to reimburse SitelogiQ for their time spent developing the project evaluation.

Large solar panel fields have the potential to provide all the power needed for the Water Treatment Plants, the Wastewater Treatment Plant, every Lift Station and every Pump Station. It will also provide the future power that would be needed for an electric vehicle fleet. The Solar Panels will provide power and charge the batteries during sunshine hours. Then the batteries will

provide the power through the night at the Wastewater Plant and at the Water Treatment Plants. This should lock in our electricity rates for the life of the Solar System.

Initial concepts reveal that there will be Solar Panels, Inverters, and Batteries at the three main plants. If everything works out, there will be Batteries and Inverters at each of the Lift Stations and at each of the Pumping Stations, providing uninterrupted power for our equipment. This will also dramatically reduce Generator run times, as the generators will only run when needed to recharge the batteries during power outages and extended periods without sunlight. Right now, the generators run the entire time the power is out even when the pumps are not running. This should produce a 90% reduction in the generator's run time.

Under the new PG&E NEM3 agreement, the excess power generated from the Solar Panels at the three main plants can be applied to all the other locations that do not have Solar Panels installed. This should give us a net zero energy bill, dramatically reduce fuel consumption and maintenance costs on the existing generators, and should greatly reduce damage to our equipment from bad power coming to us from PG&E. The sites will effectively have Uninterruptible Power Supplies. (Like the UPS's we use at the stations, and under our desks, just much bigger)

There are multiple grants that look to be available for GCSO to move forward with a power project:

This includes a new grant from the Self-Generation Incentive Program (SGIP) that will allow a \$1000.00 per KW of battery storage incentive to install batteries. This funding is directly positioned for high fire areas of California, Water and Wastewater Plants, Facilities that provide services to low-income residents, and location that have experienced multiple power outages. The District is a match for all four criteria. There does not seem to be a limit to the number of KW hours that can be reimbursed.

There is also a Grant available from the Community Energy Reliability and Resilience Investment (CERRI) Program:

It does not have a limit per project but is a first come first serve program.

There will undoubtedly be other programs we can apply for to see if we can make the project work for us. If the Board agrees we should move forward, we will work with SitelogiQ on the final scope of work and agreement proposal, and return that to an upcoming board meeting for consideration.

**ATTACHMENTS:**

1. Initial draft Letter of agreement from SitelogiQ

**FISCAL IMPACTS:**

There are no direct financial impacts related to this action to proceed with development of a scope of work and agreement.





April 4, 2024

Pete Kampa, General Manager  
Groveland Community Services District  
18966 Ferretti Road  
Groveland, CA 95321

RE: Facility Solution Project Feasibility and Letter of Agreement (LOA)

Dear Mr. Kampa:

This Letter of Agreement (LOA) is intended to briefly describe the manner in which SiteLogIQ, and the Groveland Community Services District will work together during the project development process, as well as the obligations of each party with respect to the development process.

Client Identification: Groveland Community Services District

Facility Location(s):

- Groveland CDS Wastewater Treatment Plant Facility (insert address)
- Groveland CSD Water Treatment Facility 1 (insert address)
- Groveland CSD Water Treatment Facility 2 (insert address)

Area of Focus:

SiteLogIQ will provide a proposal and Facility Solution agreement for the implementation of facility improvements, energy conservation, energy generation, and/or energy management services.

Scope of Services:

- A. SiteLogIQ will conduct a site visit to the Facility(ies) to perform a physical audit and collect data. The Client will cooperate and collaborate with SiteLogIQ during this phase by providing copies of requested data, including (if available): Site and/or system drawings, historical operating data produced or recorded by existing controls or meters, manual logs, and any other data that may be pertinent to this evaluation.
- B. Client will also make operational personnel available at reasonable times for

*CA Office: 1651 Response Rd, Ste 300, Sacramento, CA 95815*

*Phone: (916) 914-1929*

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in-person and telephone interviews with SitelogIQ to answer questions about existing facilities conditions, operating profile and existing equipment operation.

- C. Where operational data is not available to support the analysis, SitelogIQ will utilize standard engineering practices and assumptions to provide a conservative analysis on the potential energy savings from installing the energy conservation measures.
- D. SitelogIQ will also analyze the potential for energy generation measures.
- E. SitelogIQ will recommend energy management and/or on-going monitoring services.
- F. For each of the targeted Energy Conservation Measures (ECMs), estimated (projected) operating costs will be calculated and then compared to existing operating costs. Existing conditions will be evaluated using data-logged or stipulated and mutually agreed operational schedules.
- G. SitelogIQ will prepare a return on investment analysis (consistent with the client's preferred evaluation methods based on agreed upon Economic Criteria noted below).
- H. SitelogIQ will provide budgetary construction costs estimates and a summary Scope of Work for all recommended ECMs. Cost estimates will represent a "turnkey" solution. Refer to Attachment A for the list of discussed potential ECM's to be evaluated.
- I. The results will be presented to client as a recommended Scope of Work and a financial proforma (such as a Cash Flow) which will include costs and energy savings for the next 25 years with escalation of no more than 6% and including future maintenance & repair costs. As a result, *True Cost of Ownership* is presented to the client for their review and consideration.

**Clarification on SitelogIQ's Obligations:**

Consistent with California Government Code Section 1097.6, SitelogIQ's duties and services under this LOA shall not include preparing or assisting the Client with any portion of the Client's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract



with the Client. The Client enters this LOA shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of the project(s) proposed under this LOA. SitelogIQ's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. SitelogIQ shall cooperate with the public entity to ensure that all potential participants in a future project proposed under this LOA have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by SitelogIQ pursuant to this LOA.

#### Client Responsibilities:

In order for SitelogIQ to provide the services described in this LOA, the Client agrees to provide (or cause its energy suppliers to provide) SitelogIQ with the data requested in Attachment B. In addition, Client shall execute Attachment C ("Utility Authorization Form") to provide access to Client's Utility account information.

#### Development Efforts:

Client acknowledges that SitelogIQ will incur considerable expense in developing the Project. This expense includes the cost to by SitelogIQ's development team, the cost to visit the Site, and the cost to prepare the financial proforma. SitelogIQ is acting hereunder as an independent contractor and not as an agent or employee of the Client. SitelogIQ shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the Client.

#### Ownership of Work:

All work products, including all proforma's, schedules, and scope of work documentation provided by SitelogIQ, will only become the property of the Client upon execution of a binding, irrevocable contract between the Client and SitelogIQ for the implementation of the ECMs proposed by SitelogIQ. Notwithstanding the foregoing, to the extent that any tangible work documentation produced by SitelogIQ contains SitelogIQ's pre-existing materials (including but not limited to templates, forms, and other SitelogIQ -created materials), SitelogIQ will remain the sole and exclusive owner of all such pre-existing materials.

#### Interconnection Application:

If applicable, SitelogIQ may request important Distribution System information from the local utility regarding planned solar interconnection points, prior to submitting an Interconnection Application during construction of a Solar Generation PV Array. The purpose is to avoid or address early in the design phase any existing utility infrastructure that may prohibit or delay the construction of a Solar Generation PV Array at any of the listed locations below.



- Groveland CDS Wastewater Treatment Plant Facility (insert address)
- Groveland CSD Water Treatment Facility 1 (insert address)
- Groveland CSD Water Treatment Facility 2 (insert address)

Development Fee:

SitelogIQ will develop the Project for the firm, fixed fee/rate as listed below:

1. Fee/Rate of: \$40,000 Fixed Fee

*Fee assumes one interconnection submittal and one review with the utility. New interconnection guidelines and available grid capacity may require additional submittals and interconnection Fees (not included in the Service Fee). Any additional fees will be passed through to client.*

In the event that the Client enters into a design-build contract with SitelogIQ for the implementation of the ECMs within 60 days after presenting the contract to the client, then SitelogIQ's cost to develop the Proposal will be waived. If the Client enters into a contract with SitelogIQ at a later date, the Development Fee paid by the Client will be credited toward the project's total implementation cost.

If SitelogIQ cannot meet the Economic Criteria Client will not compensate SitelogIQ for its LOA fee.

Economic Criteria:

The Client has represented to SitelogIQ that Client agrees to move forward with the project if the project is shown to reduce the operational expenses at the site over the useful life of the project. The main financial objectives of the project are as follows:

1. Provide a self-funded program, which pays for itself through expense reductions or grants and minimizes the Client's contribution and meets the requirements of California Government Code 4217.10 et seq.

Terms & Conditions:

Contractor is acting hereunder as an independent contractor and not as an agent or employee of the Customer. The Contractor shall not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the Customer.

This LOA shall be construed and enforced in accordance with the laws of the State of California without regard to principles of conflicts of law.



If you agree with the provisions set forth in this LOA, kindly sign and date the LOA below and return one fully-executed copy to my attention. Thank you again for providing SitelogIQ with the opportunity to work on this important initiative.

Acceptance of Letter of Agreement

This agreement is between the Groveland Community Services District and SitelogIQ, Inc.

Groveland CSD:

SitelogIQ

\_\_\_\_\_  
Name: Pete Kampa

\_\_\_\_\_  
Name: Eddie Jordan, PhD PE

Title: General Manager

Title: Vice President

Date:

Date:





**Attachment A:  
Potential Facility Improvement, Energy Conservation, Energy Generation,  
and Energy Management Measures to be considered**

1. Solar Generation
2. Battery Storage/Backup



**Attachment B:  
Pre-audit Information Request**

#	Must Have	Nice to Have
<b>Utility Information</b>		
1	Electric, Gas, Water, Oil, Other: Utility supplier and contact	all data in excel format; 3 to 5 years. Customer Access through Utility API.
2	Summary of monthly usage and cost (1 year minimum, 3 years preferred)	Utility Rate structures
3	Copies of actual Utility bills for one year	Kilo Watt (kW) and Kilo Volt Amp (kVA) Data: Monthly Peaks & 15-minute interval
4	What are the interconnection or other major electrical codes that we need to be aware of, e.g., for islanding from the utility, for connecting to a substation, etc.	Utility Meters: main & sub-meters- layout drawing, locations, areas they feed
5	What is the power rating of equipment (Volts, Amps, Hz)?	
<b>Facility Information</b>		
1	Age, Total building area (sq. feet.), Conditioned Area, window area, number of rooms, common facilities	Roof type & age, window type & age, any window films, etc?
2	Operation schedule, monthly occupancy data	
3	Complete set of building plans (original & as-builts); at a minimum, overall architectural plan, main mechanical schedule, electrical single-line diagram;	Please scan & pdf all the building as-built drawings.
4	Any problems regarding guest comfort (humidity, hot/cold areas, mold, etc.)	Equipment Maintenance logs & schedule (indicate recurring problems)
5	Any major renovation projects in the last 3 years? Or plans to renovate	Air balance report, Facility Assessment Plan



Attachment C:  
Utility Authorization Request

Not needed at this time.

**TO:** GCSB Board of Directors

**FROM:** Peter Kampa, General Manager

**DATE:** April 9, 2024

**SUBJECT:** Agenda Item 6E: Discussion and Board Direction Regarding District Employee Housing Options

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**BACKGROUND:**

Over the last decade, the housing environment in Groveland has become unique in which most of the homes are the second homes of Bay Area residents and frequently rented on a short-term basis. This, along with current interest rates and stagnant available inventory, has resulted in the local median home price being far beyond the reach of District employees, and the elimination of affordable housing in the area.

The median listing home price in Groveland is \$450,000, over five times the annual average income of non-management staff which is \$86,694 currently. An employee would need to make roughly \$140,000 per year to be able to qualify or afford a median priced home in Groveland. This has been an area of concern for management over the last five years, but has become very prevalent with the sudden vacancy of three positions. The District has historically had a difficult time recruiting qualified, experienced, and certified staff due to its isolated location and management is extremely concerned at the District's ability to fill any of the vacant positions given the fact that affordable housing is currently non-existent for potential candidates.

The District must act immediately in addressing and mitigating this inevitable challenge by securing housing for employees. Other similar Districts, such as Mammoth Community Water District are faced with the same challenge and have an employee housing program put in place as a result.

It is management's recommendation that the Board direct staff to immediately begin looking for and acquiring housing units and develop an employee housing program.

**ATTACHMENTS:**

None.