

**BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
August 3, 2015
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Bob Swan, President, Vice President, Scott Wemmer, John Armstrong, Bruce Carter, and Steve Perreira being present. Also present General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 10:00am.

Public Comment

Member of the public Bob Asquith requested an electronic sign for Lift Station 16 be agenized for a future meeting.

Agenda Approval

Motion

Director Wemmer moved, seconded by Director Swan, and the motion passed unanimously to approve the agenda as written.

Delinquent Account Balances to be Placed on Tuolumne County Tax Rolls

A. Public Hearing for the Placement of Delinquent Charges and Delinquencies for FY 2014-2015 on Property Tax Rolls

Ms. Flores presented the item to the Board, and the list of charges and accounts to be placed on the Tuolumne County Tax Roll. A discussion ensued between the Board and staff.

B. Consider for Adoption Resolution 7-15 Regarding Collection of Delinquent Charges.

Motion

Director Perreira moved, seconded by Director Armstrong, and the motion passed unanimously to approve the report of unpaid delinquencies for FY 2014-15 and authorizing staff to file the report and resolution with the Tuolumne County Auditor on or before August 10, 2015 to collect the delinquent charges.

Update on Big Creek Fire

Paul Avilla and Barry Rudolph with Cal Fire addressed the Board and presented information regarding current conditions and containment efforts by Cal Fire surrounding the Big Creek Fire.

Consent Calendar

- A. Approve Minutes from August 4, 2014 Regular Meeting
- B. Approve Minutes from August 8, 2014 Special Meeting
- C. Approve Minutes from August 18, 2014 Special Meeting
- D. Approve Minutes from August 18, 2014 Regular Meeting
- E. Approve Minutes from September 10, 2014 Special Meeting
- F. Approve Minutes from September 22, 2014 Special Meeting

- G. Approve Minutes from October 6, 2014 Regular Meeting
- H. Approve Minutes from October 9, 2014 Special Meeting
- I. Approve Minutes from October 20, 2014 Special Meeting
- J. Approve Minutes from October 20, 2014 Regular Meeting
- K. Approve Minutes from November 6, 2014 Special Meeting
- L. Approve Minutes from November 17, 2014 Regular Meeting
- M. Approve Minutes from December 1, 2014 Regular Meeting
- N. Approve Minutes from December 19, 2014 Special Meeting
- O. Approve Minutes from January 5, 2015 Regular meeting
- P. Waive Reading of Ordinances and Resolutions Except by Title

Director Perreira noted the incorrect spelling of the name Urquhart on the October 6, 2014 minutes.

Motion

Director Swan moved, seconded by Director Wemmer, and the motion passed unanimously to approve the Consent Calendar as amended.

Consider for Approval Continuation of District Emergency in Response to City and County of San Francisco's Lower Cherry Aqueduct Project

Mr. Sterling presented to the Board and stated that the filter trailer has been installed and is operational. He stated that Pall Manufacturing has not resolved the flow meter issues, which is causing difficulties. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the Continuation of the District's State of Emergency in Response to City of County of San Francisco's Lower Cherry Aqueduct Project.

Consider for Approval Resolution 8-15, A Resolution of the Groveland Community Services District Board of Directors Approving Alternative 457(b) Deferred Compensation Plan Using FTJ FundChoice as an Investment Option for the Plan and Authorizing Individuals Listed Within to Manage the Plan

Mr. Sterling presented the item to the Board and stated that the Board approved moving forward with approving the plan as an alternative, however staff was informed that FTJ FundChoice requires a resolution approved by the Board. A discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Resolution 8-15 of the Groveland Community Services District Board of Directors Approving Alternative 457(b) Deferred Compensation Plan Using FTJ Fund Choice as an Investment Option for the Plan and Authorizing Individuals Listed Within to Manage the Plan.

Consider for Approval Funding Goal of Upcoming Planned Rate Study

Mr. Sterling presented to the Board. He stated that staff has been working closely with RCAC (Rural Community Assistance Corporation) in developing the criteria for the rate study. Mr. Sterling went over the spreadsheet developed listing the six funding goal options of CIP (Capital Improvement Project) reserves available to the District. He further stated grant match would be used in coordination with the reserves collected. Mr. Sterling asked the Board to identify which funding goal to pursue, so that staff can bring back examples of different rate structures. A

discussion ensued between the Board and staff. The Board chose Funding Goal #1 plus a 20% increase each additional year to be sent to RCAC.

Consider for Approval Contracted Controller and Accounting Services Agreement Between Groveland Community Services District and Gilbert Associates, Inc.

Mr. Sterling presented to the Board.

Motion

Director Armstrong moved, seconded by Director Carter, and the motion passed unanimously to approve Contracted Controller and Accounting Services Agreement Between Groveland Community Services District and Gilbert Associates Inc.

Consider for Approval Request for Letter of Support for Community Biomass Heat/Energy Project

Mr. Sterling presented the item to the Board and stated the Tuolumne River Trust is requesting a letter of support from the Board.

Motion

Director Armstrong moved, seconded by Director Swan, and the motion passed to approve Letter of Support for Preliminary Assessment Study for Community Biomass Heat/Energy Project.

Ayes: Directors Swan, Armstrong, and Wemmer

Noes: Directors Perreira and Carter

Consider for Approval Eliminating the District Engineer from the District's Classification and Compensation Plan

Mr. Sterling presented to the Board.

Motion

Director Armstrong moved, seconded by Director Wemmer, and the motion passed unanimously to approve Eliminating the District Engineer Position from the District's Classification and Compensation Plan.

Consider for Approval Revised Wage Range Schedule Reflecting 1% COLA Adjustment to Employee Base Wages

Mr. Sterling presented to the Board and stated staff is picking up an additional 2.5% of the cost of PERS. He further stated the need to have career paths for employees, competitive salaries, and cost sharing of benefits in the future. A discussion ensued between the Board and staff.

Motion

Director Armstrong moved, seconded by Director Armstrong, and the motion passed to approve Revising Wage Range Schedule Reflecting 1% COLA Adjustment to Employee Base Wages.

Ayes: Directors Swan, Wemmer, Carter and Armstrong

Noe: Director Perreira

Information Items

Report on Cal PERS Final Audit

Ms. Flores presented to the Board and stated that staff is currently working with a CalPERS representative to address audit findings.

Report on Status of New District Website

Ms. Flores presented to the Board. She stated 90% of the current website data has been transferred to new website templet, and a tentative launch date is set for August 10, 2015.

Update on Status of Closing FY 2014-15

Ms. Flores presented the item to the Board. She stated that ten days are still needed to finalize the closing of the fiscal year. Mr. Sterling stated the District was on track with the audit scheduled for September 8th and 9th, 2015.

Ad Hoc Committee Reports**Board of Director's Policy Manual** (Directors Swan & Perreira)

No Report- Meeting set 11 AM Wednesday August 5, 2015

Technology Committee (Director Swan)

No Report.

Equipment Review Committee (Directors Wemmer & Armstrong)

No Report- Meeting set 1 PM August 12, 2015

Park Committee (Directors Wemmer & Armstrong)

No Report.

Long Gulch Ranch Committee (Directors Swan & Carter)

No Report.

Employee Survey Committee (Directors Swan & Armstrong)

No Report.

Customer Survey Committee (Directors Perreira & Armstrong)

No Report- Meeting set 2 PM August 12, 2015

Energy Conservation Committee (Directors Wemmer & Perreira)

No Report- Meeting set 10 AM August 05, 2015

General Manager Goals and Objectives Committee (Directors Wemmer & Carter)

No Report- Meeting set 10 AM August 11, 2015

Budget Committee

Disbanded.

Standing Committee Reports**Strategic Planning** (Directors Wemmer & Perreira)

No Report.

Water Conservation (Directors Carter & Perreira)

Director Carter stated a two page advertisement was placed in the Yosemite Highway Herald. Staff was directed to send the Leak Forgiveness Policy to the Committee for possible revision.

Finance Committee (Directors Carter & Swan)

.No Report

Staff Reports

General Manager's Comments

Mr. Sterling stated the District will be involved in the 49'er Festival, performing traffic control.

Admin/Finance

Ms. Flores presented the financials to the Board. She stated the Springbrook conversion is scheduled October 19th and 20th, 2015.

Director Comments

Director Armstrong stated he is pleased how everything is going with the Board and staff.

Director Perreira stated he is worried about the District not meeting its water conservation goal.

Adjournment

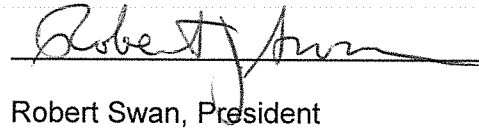
Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adjourn the meeting at 1:28 pm.

ATTEST:


Jennifer Flores, Board Secretary

APPROVED:


Robert Swan, President