

**BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA**

**February 2, 2015**

**10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Bob Swan, President, Scott Wemmer, Vice President, Steve Perreira, and Bruce Carter being present. Also present General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 10:00am.

Absent: Director Armstrong

**Public Comment**

None.

**Agenda Approval**

**Motion**

*Director Swan moved, seconded by Director Wemmer, and the motion passed to approve the agenda as written.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan*

*Absent: Director Armstrong*

**Information Item**

**Discussion of Possible Expansion of Cal FIRE Services and District Fire Reserve Program Expense**

General Manager Jon Sterling presented the item to the Board and discussed budget issues surrounding the Fire Reserve Program; specifically Cal PERS and sick leave accrual. Battalion Chief Jeff Sanders made a presentation to the Board regarding Cal Fire alternatives to replace the reserve program. A discussion ensued between the Board, staff, and Mr. Sanders.

**Action Items to be Considered by the Board of Directors**

**Consider for Approval Continuation of District Emergency in Response to City and County of San Francisco's Lower Cherry Aqueduct Project (Staff)**

**Motion**

*Director Carter moved, seconded by Director Wemmer, and the motion passed to approve the continuation of District Emergency in response to City and County of San Francisco's Lower Cherry Aqueduct Project.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan*

*Absent: Director Armstrong*

### **Consider for Approval Mid-Year Budget Adjustments**

Mr. Sterling presented the mid-year budget adjustments to the Board.

#### Motion

*Director Swan moved, seconded by Director Carter, and the motion passed to approve the mid-year budget adjustments.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan*

*Absent: Director Armstrong*

### **Consider for Approval Quarterly Financial Statements**

Office Manager/Board Secretary Jennifer Flores presented the Quarterly Financial Statements to the Board. A discussion ensued between the Board and staff, specifically regarding desired changes to the report's layout.

#### Motion

*Director Swan moved, seconded by Director Wemmer, and the motion passed to approve the Quarterly Financial Statements.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan*

*Absent: Director Armstrong*

### **Consider for Approval Scope of Work for Rate Study**

Mr. Sterling presented the Request for Proposal (RFP) staff developed with regard to the upcoming planned rate study. A discussion ensued between the Board and staff. Director Perreira stated he would like the Scope of Work to include figuring out the cost to serve customers in the different pressure zones throughout the District.

#### Motion

*Director Swan moved, seconded by Director Perreira, and the motion passed to approve the proposed Scope of Work with the additional criteria of figuring out the cost to serve customers in different pressure zones and if that cost can be factored into the Fixed Rate.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan*

*Absent: Director Armstrong*

The Board took a recess at 12:17pm

The Board reconvened the meeting at 12:27pm.

### **Consider for Approval Restructuring Financial Statements with Regard to Fire and Parks Funds**

Mr. Sterling presented the item to the Board and stated that staff would like to create a District Government Fund in which Fire and Parks would be sub funds. He further stated that staff believed this would provide better transparency and be better understood by members of the public as many other public agencies utilize the same method.

#### Motion

*Director Swan moved, seconded by Director Wemmer, and the motion passed to approve renaming the District Fire and Parks Fund to the District Government Fund which will show Fire and Parks being operated as sub funds.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan  
Absent: Director Armstrong*

**Consider for Approval Assigning Board Member as Alternate Member for TS-IRWM JPA;  
Receive Report on IRWM WAC and JPA Recent Meetings**

Mr. Sterling presented the item to the Board and stated that a Board member needed to be appointed as the alternate for the Tuolumne Stanislaus Joint Powers Authority to fill in in the event Director Carter cannot attend.

*Motion*

*Director Swan moved, seconded by Director Carter, and the motion passed to appoint Director Perreira as the alternate member for the TS-IRWM JPA.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan  
Absent: Director Armstrong*

**Consider for Approval Moving Funds from Rabobank Money Market Account to Local Agency Investment Fund (LAIF)**

Mr. Sterling presented the item to the Board and stated that Rabobank is no longer matching the interest rate LAIF has, and therefore would like to transfer the funds from the District's Money Market account to the District's LAIF account to receive a better return on investment.

*Motion*

*Director Carter moved, seconded by Director Wemmer, and the motion passed to approve moving funds from the Rabobank Money Market Account to the District's LAIF Fund.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan  
Absent: Director Armstrong*

**Consider for Approval Invoice from Don Pedro Pump for Emergency Repairs Performed at 2<sup>nd</sup> Garrote Turbine Pump**

Mr. Sterling presented the item to the Board and provided an update on the emergency repairs that were performed at the Second Garrote Pump. A discussion ensued between the Board and staff.

*Motion*

*Director Swan moved, seconded by Wemmer, and the motion passed to approve the invoice from Don Pedro Pump as submitted.*

*Ayes: Directors Carter, Perreira, Wemmer, and Swan  
Absent: Director Armstrong*

**Consider for Approval DIY Greywater and Drought Tolerant Seminar Scheduled for March 21, 2015**

Director Carter presented the item to the Board and stated that the Water Conservation Committee is recommending the Board approve the proposed do-it-yourself Greywater Seminar. He further stated that Mountain Sage would be conducting the seminar and providing a hands on Greywater installation demonstration. A discussion ensued between the Board and staff.

### Motion

Director Carter moved, seconded by Swan, and the motion passed to approve a Greywater do-it-yourself seminar to be held March 21<sup>st</sup> at the Groveland Community Hall and a \$750 budget for advertising for the event and to authorize a bill credit of \$200 to those who attend the seminar and successfully install a Greywater system as verified by staff.

Ayes: Directors Carter, Perreira, Wemmer, and Swan

Absent: Director Armstrong

### **Consider for Approval an Energy Conservation Committee**

Director Swan appointed an Energy Conservation Committee with Director Wemmer as the Chair and Director Perreira as the other committee member.

### **Consider for Approval Final 2014 Customer Survey**

This item was postponed to a later date.

### **Consider for Approval the Draft 2015 Customer Survey**

Director Perreira presented the item to the Board. A discussion ensued between the Board and staff. The committee was directed to implement the requested revisions and bring the survey back at the next meeting for approval.

### Information Items

#### **Discussion Regarding Park Use and Fee Structure**

The park committee presented the item to the Board. Staff was directed to enforce the existing park fees.

#### **Update on County Rim Fire Grant**

Mr. Sterling provided the Board with an update on the National Disaster Resiliency Completion grant process the District was working on.

#### **Discussion on Alternative Use for IRWMP Drought Grant**

Mr. Sterling stated that he was looking for input with regard to project ideas for the additional \$200,000 in IRWMP grant money the District could use. A discussion ensued between the Board and staff.

#### **Report on December 12, 2014 Yosemite Sustainability Conference**

The item was postponed to a later date.

#### **Report on November 3<sup>rd</sup>-6<sup>th</sup>, 2014 Local Waters Conference**

The item was postponed to a later date.

### **Ad Hoc Committees Reports**

#### **A. Board of Director's Policy Manual (Directors Swan & Perreira)**

No report.

#### **B. Technology Committee (Director Swan)**

No report.

**C. Equipment Review Committee** (Directors Wemmer & Armstrong)

No Report.

**D. Park Committee** (Directors Wemmer & Armstrong)

Director Wemmer discussed issues surrounding the skate park with regard to the deterioration of certain areas in the cement on the ramps.

**E. Long Gulch Ranch Committee** (Directors Swan & Carter)

Director Swan stated that a proposal was received and the terms were accepted.

**F. Customer Survey Committee** (Directors Perreira & Armstrong)

No report.

**G. Employee Survey Committee** (Directors Swan & Armstrong)

No report.

**General Manager Goals and Objectives Committee** (Directors Wemmer & Carter)

No report.

**Standing Committee Reports**

**A. Strategic Planning** (Directors Wemmer & Perreira)

No report.

**B. Water Conservation** (Directors Carter & Perreira)

Director Perreira presented a brief report to the Board.

**C. Finance Committee** (Directors Carter & Swan)

No report.

**Staff Reports**

Mr. Sterling and Ms. Jennifer Flores made brief reports to the Board.

**Director Comments**

Director Carter presented the Board with his report regarding a recent CSDA conference he attended.

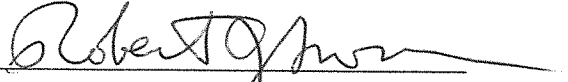
**Adjournment**

*Director Swan moved, seconded by Director Carter, and the motion passed to adjourn the meeting at 3:37pm.*

*Ayes: Directors Wemmer, Carter, Perreira, and Swan*

*Absent: Director Armstrong*

APPROVED:

  
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Robert Swan, President

ATTEST:

  
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Jennifer Flores, Board Secretary