

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
October 9, 2018  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors John Armstrong, Vice President, Nancy Mora, Janice Kwiatkowski, and Spencer Edwards, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and General Manager Pete Kampa.

**Call to Order**

Director Armstrong called the meeting to order at 10:00am.

Absent: Director Swan

**Approve Order of Agenda**

Motion

*Director Edwards moved, seconded by Director Armstrong, and the motion passed to approve the order of the agenda.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

**Action Items to be Considered by the Board of Directors**

**Public Comment**

Jim Goodrich on behalf of the Groveland Rotary Club thanked the District for its work in restoring Mary Laveroni Park after it was significantly damaged from the March storms.

A member of the public stated they would like to see more detail in the minutes.

**Information Items**

**A. Staff Reports**

- i. Fire Department Report
- ii. General Manager's Report
  - 1. Review of Draft Classification and Compensation Study Comparator Agencies and Supporting Memorandum from Koff and Associates

Director Armstrong called for a ten minute recess at 10:49am to allow order to be restored to the meeting.

The Board reconvened at 11:00am.

Director Edwards requested that the record reflect his suggestion of conducting public comment later on the agenda.

- 2. Discuss and Call Special Meeting for Board Tour of District Treatment Facilities

A meeting was scheduled for October 23<sup>rd</sup> at 9am to conduct the tour of District facilities.

A meeting was scheduled on October 26<sup>th</sup> to conduct another Board Norms and Protocol Workshop to specifically clarify procedure for public comments at meetings.

- iii. Operations and Maintenance Report
- iv. Admin/Finance Report

### **Consent Calendar**

- A. Approve Minutes from the September 11, 2018 Regular Meeting
- B. Accept September Payables
- C. Waive Reading of Ordinances and Resolutions Except by Title

#### Motion

*Director Armstrong moved, seconded by Director Edwards, and the motion passed to approve the consent calendar.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

### **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

### **Adoption of a Resolution Approving a 2018-19 Fiscal Year Budget Amendment**

#### Motion

*Director Edwards moved, seconded by Director Armstrong, and the motion passed to adopt Resolution 34-18 Amending the District's Final 2018-19 Fiscal Year Budget.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

### **Presentation of Certificates of Appreciation for Staff in the Completion of the Mary Laveroni Park Restoration Project**

### **Adoption of a Resolution of Appreciation for Mr. Dave Davis for the Donation of Drywall Installation Services for the Restoration of the Mary Laveroni Park Concession Stand**

#### Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed to adopt Resolution of Appreciation for Mr. Dave Davis for the Donation of Drywall Installation Services for the Restoration of the Mary Laveroni Park Concession Stand.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

### **Adoption of a Resolution of Appreciation for Blue Mountain Minerals for the Offer of Donation of Rock for the Mary Laveroni Park Restoration Project**

#### Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed to adopt Resolution of Appreciation for Blue Mountain Minerals for the Offer of Donation of Rock for the Mary Laveroni Park Restoration Project*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

**Review of District's Special Flat Rate for Significant Landscape Irrigation Policy**

The Board agreed to review policy for possible revision during the Ordinance update.

**Reject 11255 Merrell Road Claim (Glover) and Direct the Claim to be Submitted to the District's Insurance Carrier**

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed to reject claim and send it to SDRMA for further processing.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

**Review of District Conflict Policy**

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed to direct General Manager to submit a recommended draft revised Conflict Policy for comment by the District's union.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

**Director Comments**

The Board entered Closed Session at 12:47pm.

**Closed Session**

- A. Conference with Legal Counsel – Existing Litigation  
 Government Code Section 54956.9(d)(1)  
 Name of Case: Raine v. Groveland Community Services District  
 (Case No. SC 19756)

The Board reconvened into Open Session at 1:45pm.

Director Armstrong stated that there was no reportable action from the closed session.

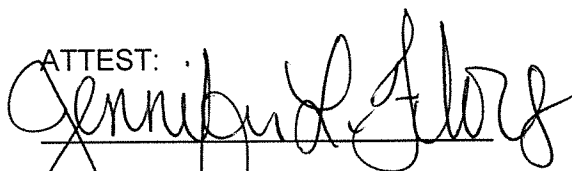
**Adjournment**

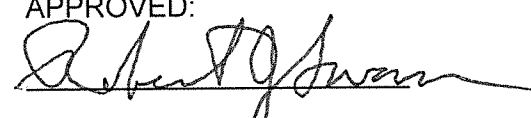
Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed to adjourn the meeting at 1:45pm.*

*Ayes: Directors Armstrong, Mora, Kwiatkowski, and Edwards*

*Absent: Director Swan*

ATTEST:   
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 Jennifer Flores, Board Secretary

APPROVED:  
  
 Robert Swan, President