

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
July 9, 2024  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Mora President, Janice Kwiatkowski Vice President, Director's John Armstrong and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Manager Jennifer Donabedian, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:02am.

Director Edwards and Kwiatkowski Absent

**Approve Order of Agenda**

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Mora, Armstrong, and Swan*

*Absent: Director Edwards, and Kwiatkowski*

Director Kwiatkowski joined the meeting at 10:04am.

**Public Comment**

The General Manager read aloud an email from a member of the public regarding water and the appearance of downtown Groveland.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

**Proclamations**

Recognition of Robert Swan for his 11 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the June 6, 2024, Quarterly Workshop

Approve Minutes from the June 11, 2024, Regular Meeting

Minutes 07 09 2024

Accept June 2024 Payables

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed to approve the Consent Calendar.*

*Ayes: Directors Mora, Armstrong, and Swan*

*Absent: Director Edwards*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

Adoption of a Resolution Authorizing the General Manager to Enter into a Letter of Agreement with SitelogiQ for the Evaluation of Facility Improvements, Energy Conservation, Energy Generation, and/or Energy Management Services

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to adopt resolution 11-2024 Authorizing the General Manager to Enter into a Letter of Agreement with SitelogiQ for the Evaluation of Facility Improvements, Energy Conservation, Energy Generation, and/or Energy Management Services.*

*Ayes: Directors Mora, Armstrong, and Swan*

*Absent: Director Edwards*

**Public Hearing**

The District will Conduct a Public Hearing to Receive Public Comment and Input for the Placement of Delinquent Charges for FY 2023-24 on Property Tax Rolls

- i. Adoption of a Resolution Approving the Placement of Delinquent Charges for FY 2023-24 on Property Tax Rolls

Public Comment: None

Public Hearing Convened at 11:02am.

Public Hearing Closed at 11:08am.

**Motion**

*It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to adopt resolution 16-2024 Approving the Placement of Delinquent Charges for FY 2023-24 on Property Tax Rolls.*

*Ayes: Directors Mora, Kwiatkowski, Armstrong, and Swan*

*Absent: Director Edwards*

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Authorizing the General Manager to Submit a Planning Application to the State Water Resources Control Board (SWRCB) as part of the Clean Water State Revolving Fund (CWSRF) to Explore the Feasibility of Connecting Existing Residential Septic Lots to the District's Sewer Collection System

**Motion**

*It was moved by Director Swan and seconded by Director Kwiatkowski to direct staff to adopt resolution 18-2024 authorizing the General Manager to submit an application to the State Water*

Resources Control Board (SWRCB) as part of the Clean Water State Revolving Fund (CWSRF) Planning Application.

Ayes: Directors Mora, Kwiatkowski, Armstrong, and Swan

Absent: Director Edwards

Adoption of a Resolution Approving an Employee Housing Rental Policy

**Motion**

It was moved by Director Swan and seconded by Director Kwiatkowski to direct staff to adopt resolution 18-2024 authorizing the General Manager to submit an application to the State Water Resources Control Board (SWRCB) as part of the Clean Water State Revolving Fund (CWSRF) Planning Application.

Ayes: Directors Mora, Kwiatkowski, Armstrong, and Swan

Absent: Director Edwards

Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

**Motion**

It was moved by Director Swan and seconded by Director Kwiatkowski and the motion passed to adopt resolution 19-2024 approving an Employee Housing Rental Policy as amended.

Ayes: Directors Mora, Kwiatkowski, Armstrong, and Swan

Absent: Director Edwards

**Closed Session**

(Public may comment on closed session item prior to Board convening into closed session)

**Public Comment:** None

**Closed session Convened at 12:04pm.**

Conference with Real Property Negotiators (Government Code Section 54956.8)

**Property:** 19303 Ferretti Road, Groveland CA 95321, 19273 Salvador Court, Groveland CA 95321, and 19976 Pine Mountain Drive, Groveland CA 95321

**Agency Negotiator:** General Manager, Pete Kampa and Administrative Services Manager, Jennifer Donabedian

**Seller Negotiator:** Pamela Powell, Theodore Arcado, and Kenneth Enoch

**Under Negotiation:** Price and Terms

**Open session reconvened at 12:23pm.**

**Announcement of Action Taken in Closed Session**

The Board gave staff direction.


**Adjournment**

The meeting adjourned at 12:24pm.

APPROVED:

  
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Nancy K. Mora, Board President

ATTEST:

  
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Rachel Pearlman, Board Secretary