

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
GROVELAND COMMUNITY SERVICES DISTRICT  
GROVELAND, CALIFORNIA  
November 13, 2018  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, John Armstrong, Vice President, Nancy Mora, Janice Kwiatkowski, and Spencer Edwards, being present. Also present was Admin Office Manager/District Secretary Jennifer Flores and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:00am.

Director Kwiatkowski arrived at 10:02am.

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Edwards to approve the order of the agenda.*

A member of the public stated that they would like to Item 6C to be considered first. Staff expressed that Item 6C will most likely take a significant amount of time and the first two items are to be presented by consultants who have traveled to the District and who were provided with presentation times.

The motion was withdrawn.

Motion

*Director Swan moved, seconded by Director Edwards, and the motion passed unanimously to move Item 6C before Item 6B, and to limit Item 6C's discussion to twenty minutes.*

Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve the order of the agenda as amended.*

**Public Comment**

Tom Hernandez with the Chamber of Commerce thanked the District for all its hard work in getting the park ready for the 49er Festival after it had been damaged by the March storm flood event.

A member of the public stated that they witnessed a GCSD truck drive across the center of the runway at the airport and wanted to bring to the District's attention that was not allowed and very dangerous.

O&M Manager Luis Melchor made a public comment and stated that the public's bashing of District employees on social media is wrong, and that he would like to see the public act as mature adults and if they have a concern or an issue, to contact the District to get the accurate information or the opportunity to resolve their problem.

A member of the public stated they would like to see more detail in the minutes.

## Information Items

### A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations and Maintenance Report
- iv. Admin/Finance Report
  - i. 1<sup>st</sup> Quarter Financial Statement

## Consent Calendar

- A. Approve Minutes from the September 20, 2018 Special Meeting
- B. Approve Minutes from October 9, 2018 Regular Meeting
- C. Approve Minutes from October 23, 2018 Special Meeting
- D. Approve Minutes from October 26, 2018 Special Meeting
- E. Approve Minutes from November 5, 2018 Special Meeting
- F. Allow Claim in Full for 19330 Pleasant View Dr. (Clark)
- G. Allow Claim in Full for 19340 Reid Circle (Summers)
- H. Adoption of a Resolution Authorizing a Contract Change Order with Njirich & Sons, Inc., in the Amount of \$27,500 for Additional Concrete Work on the Sludge Drying Beds Concrete Slab Project
- I. Accept October Payables
- J. Waive Reading of Ordinances and Resolutions Except by Title

Director Mora left the meeting at 11:07am.

### Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the consent calendar.*

*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards*

*Absent: Director Mora*

Director Mora returned to the meeting at 11:10am.

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda)

- A. None.

## Discussion and Action Items

Adoption of a Resolution Adopting a Mitigated Negative Declaration for the Big Oak Flat/Groveland Water System Replacement Project, in Compliance with the California Environmental Quality Act

### Motion

*Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adopt Resolution 37-18, a Resolution of the Board of Directors of the Groveland Community Services District to Adopt the Mitigated Negative Declaration for the Water Distribution System Improvements Project.*

Consideration of Comparator Agencies to be Evaluated in the Classification and Compensation Study being Performed by Koff and Associates

Motion

*Director Edwards moved, seconded by Director Armstrong, to approve the list of comparator agencies to be evaluated in the Classification and Compensation Study being performed by Koff and Associates.*

The motion was withdrawn and the item was continued to a future date when a representative from Koff and Associates could be present to answer specific questions.

Presentation of the District's Audited Financial Statements for FY 17/18 by Gilbert and Associates

Motion

*Director Swan moved, seconded by Director Mora, and the motion passed unanimously to accept the District's Audited Financial Statements.*

Adoption of a Resolution Approving a Schedule of Miscellaneous Fees to be Charged by the District for all Services Provided by the District that are Discretionary in Nature

Motion

*Director Armstrong moved, seconded by Director Mora, and the motion passed unanimously to approve Resolution 39-18, a Resolution of the Board of Directors of the Groveland Community Services District Approving a Schedule of Miscellaneous Fees to be Charged by the District for all Services Provided by the District that are Discretionary in Nature.*

Adoption of a Resolution Approving a 2018 District Communications Plan

Motion

*Director Armstrong moved, seconded by Director Swan, and the motion passed to approve Resolution 38-18, a Resolution of the Board of Directors of the Groveland Community Services District Approving a 2018 District Communications Plan*

Director Armstrong left the meeting at 1:11pm

Ayes: Directors Swan, Mora, Edwards, and Kwiatkowski

Absent: Director Armstrong

Consideration of the Process and Schedule for Update of the District's Wastewater Ordinance

Motion

*Director Kwiatkowski moved, seconded by Director Swan, and the motion passed to approve looking at preliminary data and alternatives regarding the District's Winter Averaging Program and to begin the work process to move forward with an update of the District's Wastewater Ordinance.*

Ayes: Directors Swan, Mora, Edwards, and Kwiatkowski

Absent: Director Armstrong

Consideration of the Process and Schedule for Evaluation of Options and Implementation of Potential Solutions for Odor Control Related to the District Wastewater System

**Adjournment**

Motion

Director Swan moved, seconded by Director Mora, and the motion passed to adjourn the meeting at 2:07pm.

Ayes: Directors Swan, Mora, Edwards, and Kwiatkowski

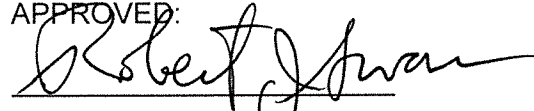
Absent: Director Armstrong

ATTEST:



Jennifer Flores, Board Secretary

APPROVED:



Robert Swan, President