

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA**

**June 14, 2022**

**10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan Vice President, John Armstrong, Janice Kwiatkowski, and Nancy Mora being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:00am.

Director Edwards Absent

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed by roll call to approve the order of the agenda.*

*Ayes: Directors, Swan, Armstrong, Kwiatkowski, and Mora*

*Absent: Director Edwards*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

**Proclamations**

Recognition of Rachel Pearlman for her 5 Years of Service to the Groveland Community Services District

Recognition of Anthony Filippi for his 4 Years of Service to the Groveland Community Services District

Recognition of Andrew Klein for his 1 Year of Service to the Groveland Community Services District

## Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the May 10, 2022, Regular Meeting

Approve Minutes from the May 31, 2022, Special Meeting

Accept May 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of June 14, 2022, through July 12, 2022, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt approve the consent calendar.*

*Ayes: Directors Swan, Armstrong, Kwiatkowski, and Mora*

*Absent: Director Edwards*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

Adoption of a Resolution Approving Implementation of the Previously Authorized Sewer Rate Increase for the Fiscal Year 22/23

### **Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 21-2022 approving implementation of the previously authorized Sewer Rate Increase for the Fiscal Year 2022/23.*

*Ayes: Directors Swan, Armstrong, Kwiatkowski, and Mora*

*Absent: Director Edwards*

Adoption of a Resolution Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Training, and Other Approved Events

### **Motion**

*Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to approve Resolution 22-2022 Establishing Board Member Remuneration, in Accordance with Director's Policy 10.3, for Attendance at Board Meetings, Trainings, and other Approved Events.*

*Ayes: Directors Swan, Armstrong, Kwiatkowski*

*Absent: Director Edwards*

*Abstain: Director Mora*

## **Public Hearing**

The District will Conduct Public Hearing Regarding the Adoption of the FY 2022-2023 Final Budget.

Director Swan opened the public hearing at 11:15am.

No public comment received.

Director Mora left the meeting at 11:34 am.

Director Mora returned to the meeting at 11:36am.

Director Swan closed the public hearing at 11:57pm.

Adoption of a Resolution Approving the FY 2022-2023 Final Budget Including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart

### **Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to Adopt Resolution 23-2022 Approving the FY 2022-2023 Final Budget including Appropriations Limit, Investment of District Funds Policy, Miscellaneous Fee Schedule, Employee Salary Schedule, and Organizational Chart.*

*Ayes: Directors Swan, Armstrong, Kwiatkowski, and Mora*

*Absent: Director Edwards*

## **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Commending Assistant Chief Andy Murphy on his Retirement and for his Efforts and Accomplishments While Serving the Groveland Fire Department

### **Motion**

*Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call to approve resolution 24-2022 commending Assistant Chief Andy Murphy on his retirement and for his efforts and accomplishments while serving the Groveland Fire Department.*

*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*

*Absent: Director Edwards*

Adoption of a Resolution Amending the System of Accounting Policies to Increase the Limit of Accounting for Fixed Assets from \$2,500 to \$5,000

### **Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll to approve resolution 25-2022 amending the System of Accounting Policies to increase the limit of accounting for fixed assets from \$2,500 to \$5,000*

*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*

*Absent: Director Edwards*

Adoption of a Resolution Approving of Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties Participation Agreement

**Motion**

*Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call to adopt resolution 26-2022 approving the general manager to enter into a participation agreement with the Health Care and Safety Coalition (HCSC) of Tuolumne-Calaveras Counties*  
*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*  
*Absent: Director Edwards*

Adoption of a Resolution Authorizing the General Manager to Execute Agreements with The California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project

**Motion**

*Director Armstrong moved, seconded by Director Mora and the motion passed by roll call to approve resolution 27-2022 authorizing the General Manager to execute agreements with the California Department of Transportation for the Groveland Asset Rehabilitation and Beautification Project.*  
*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*  
*Absent: Director Edwards*

Authorization to Proceed with Loan Financing Applications in the Amount of \$350,000 for the Groveland Asset Rehabilitation and Beautification Project's 25% Cash Match Requirement

**Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to authorize the General Manager to proceed with loan financing applications in the amount of \$350,000 for the Groveland Asset Rehabilitation and Beautification Project for its 25% match requirement.*  
*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*  
*Absent: Director Edwards*

Consideration of Direction to District Management to Seek Proposals for a Partnership with an Internet Service Provider for a Specified Level of Broadband Internet Service at District Facilities in Exchange for Siting Communication Facilities on District Properties

**Motion**

*Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to approve direct staff to seek proposals for a partnership with an internet service provider for a specified level of Broadband Internet Service at District facilities in exchange for siting communication facilities on District properties.*  
*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*  
*Absent: Director Edwards*

Authorization to Submit a Funding Application in the Amount of \$5,443,000 to the California Transportation Commission, Active Transportation Program Cycle 6

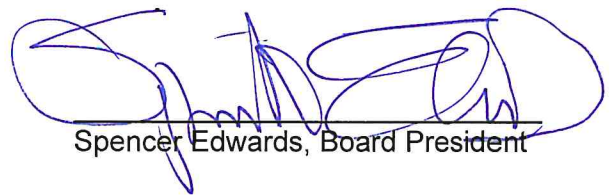
**Motion**

*Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed by roll call move to authorize the General Manager to Submit a funding application in the amount of \$5,443,000 to the California Transportation Commission, Active Transportation program cycle 6.*  
*Ayes: Directors Armstrong, Swan, Kwiatkowski, and Mora*  
*Absent: Director Edwards*

**Adjournment**

Meeting adjourned at 12:50pm.

APPROVED:



Spencer Edwards, Board President

ATTEST:



Rachel Pearlman, Board Secretary