**REGULAR MEETING OF THE BOARD OF DIRECTORS** 



Groveland Community Hall, 18720 Main St. Groveland, CA 95321 (209) 962-7161 <u>www.gcsd.org</u>

AGENDA December 14, 2021 10:00 a.m.

#### NOTE: THIS MEETING IS BEING HELD AT THE:

#### GROVELAND COMMUNITY HALL 18720 MAIN ST. GROVELAND, CA 95321

#### BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

In accordance with the Ralph M. Brown Act (Cal. Gov. Code 54950 et seq.), as amended by Assembly Bill 361 (2021), the Groveland Community Services District ("GCSD") Board of Directors ("Board") and staff will be participating in this meeting by attending in-person, telephonically or by videoconference. All members of the public seeking to observe and/or address the GCSD Board may participate in the meeting by attending in-person, telephonically or as otherwise electronically in the manner described below.

Accessibility Requirements, if you need immediate assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSD Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

#### HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

**Computer, tablet or smartphone**: Watch the live streaming of the meeting from a computer by navigating to <a href="https://us02web.zoom.us/j/7688070165">https://us02web.zoom.us/j/7688070165</a> using a computer with internet access that meets Zoom's system requirements

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at https://zoom.us/u/abb4GNs5xM\_if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

#### HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to <u>board@gcsd.org</u>, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to <u>board@gcsd.org</u>, and write "Public Comment" in the subject line. Once you have joined the

Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

#### AGENDA MATERIAL:

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <a href="https://www.gcsd.org/board-meetings-meeting-documents">https://www.gcsd.org/board-meetings-meeting-documents</a>. Physical copies can be obtained through the District office once made available.

#### ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or <u>rpearlman@gcsd.org</u>. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

#### **PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <a href="https://www.gcsd.org">https://www.gcsd.org</a> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT <u>WWW.GCSD.ORG</u> OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



#### **REGULAR MEETING OF THE BOARD OF DIRECTORS**

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## TELECONFERENCE AGENDA

December 14, 2021 10:00 a.m.

Call to Order

#### Pledge of Allegiance

#### **Roll Call of Board Members**

Janice Kwiatkowski, President Nancy Mora, Vice President John Armstrong, Director Spencer Edwards, Director Robert Swan, Director

#### 1. Approve Order of Agenda

#### 2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

#### 3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

#### A. Staff Reports

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report
- B. Proclamations
  - i. Recognition of Anthony Trujillo for his 12 Years of Service to the Groveland Community Services District
  - ii. Recognition of Steve Buie for his 2 Years of Service to the Groveland Community Services District

#### 4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the November 8, 2021 Special Meeting
- B. Approve Minutes from the November 9, 2021 Regular Meeting
- C. Approve Minutes from the November 15, 2021 Special Meeting
- D. Approve Minutes from the November 30, 2021 Special Meeting
- E. Approve Minutes from the December 1, 2021 Special Meeting
- F. Accept November 2021 Payables

- G. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of December 14, 2021, through January 11, 2022 Pursuant to Brown Act Provisions
- H. Waive Reading of Ordinances and Resolutions Except by Title

#### 5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

A. None.

#### 6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Consideration of Approval of an Aviation Mural to be Painted on the Water Tank Located at the Pine Mountain Lake Airport, With Cost will be Covered by Pilots and Residents of Pine Mountain Lake
- B. Adoption of a Resolution Approving the Application for Recreational Trails Program (RTP) Non -Motorized Grant Funds for the Hetch Hetchy Railroad Trail, Phase One and Restroom Facility at Mary Laveroni Park
- C. Adoption of a Resolution Approving Application for the Clean California Local Grant Program for Litter Abatement, Land beautification, and Improved Parks and Pathways
- D. Adoption of a Resolution Approving Application for the American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Funding for Trail Infrastructure and Public Access Enhancements
- E. Adoption of a Resolution Approving Application for the California Hazard Mitigation Grant Program to Reduce Fire Fuels on 37 Acres of District Property
- F. Adoption of a Resolution Approving Application for the Tuolumne County Community Grant Program for the Purchase of an Equipment Trailer, Unmanned Aircraft System (UAS) and Portable Generator for the Groveland Area Community Emergency Response Team (CERT)
- G. Consideration of the Actions Necessary for the Rescission of the Community Facilities District 2021-1 Future Annexation Area as Established in District Resolution 18-2021, Resolution 22-2021 and Special Tax Ordinance 2021-1

#### 7. Adjournment

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# Groveland Community Services District Fire Department / CALFIRE

18966 Ferretti Road Groveland, CA 95321

Staff Report

December 1, 2021

| To:      | Board of Directors  |
|----------|---|
| From:    | Andy Murphy, Assistant Chief<br>By: Travis Chunn, Fire Captain  |
| Subject: | Monthly Activity Report – November 1, 2021 to November 30, 2021 |

#### **Operations:**

On November 10, 2021 at approximately 3:33 PM, CAL FIRE/GCSD Engine 781 along with CAL FIRE Battalion 4418 and Engine 4466, responded to a medical rescue for a person in the water yelling for help in the middle of Pine Mountain Lake. Engine 781 arrived and found the patient who had made it to shore near Dunn Court. The patient's boat tipped over near the middle of the lake and fortunately he was wearing a life jacket and did not have any injuries. Engine 781 was able to contact the patient's parents who were able to drive to Dunn Court and take him back to the home that they were staying at.

On November 11, 2021 at approximately 5:20 PM, CAL FIRE/GCSD Engine 781 responded to the 17000 block of Henderson Street in Big Oak Flat, for an electrical hazard. Engine 781 arrived at scene to find an electrical outlet slightly melted from what appeared to be electrical arcing. The fire personnel were able to confirm that the electrical circuit was shut off and they then removed the outlet and remodel box to confirm that there was not any fire. There was a loose electrical connection to one of the outlet screws, which appeared to cause the problem. The electrical lines were then capped off, and the situation was made completely safe for the resident. The homeowner was able to schedule an appointment with an electrician for the next morning to address the problem.

| Apparatus   | Description                 | Status     |
|-------------|-----------------------------|------------|
| Engine 781  | 2009 Pierce Contender       | In Service |
| Engine 787  | 2000 Freightliner FL112     | In Service |
| Engine 783  | 1995 International Model 15 | In Service |
| Utility 786 | 2008 Chevrolet 2500         | In Service |

#### Apparatus and Equipment:



Fire Chiefs Report December 1, 2021 Page 2 of 2

#### Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Code 3 Driving
- Extrication
- Patient Packaging
- Ropes
- Struts
- Fire Apparatus Engineer (FAE) Cohen passed the year 1 Joint Apprenticeship Committee (JAC) test. Firefighters go through a similar apprenticeship program as other trades and after a minimum of three years of experience, a set number of classes and training, and successfully passing a thorough exam each year, they are able to apply for promotions.
- FAE Cohen attended CA State Fire Marshal Instructor 1 class

#### Fire Department News:

Staff performed annual maintenance on the Arctic Self Contained Breathing Apparatus fill station and compressor that was purchased with the combined funding from GCSD and a grant from the Sonora Area Foundation. The air produced by the fill station continues to be tested every three months, by a third-party testing company. The fill station has been performing great, and it continues to support station 78 and neighboring stations.



| Alarm Sounding            | 2  |
|---------------------------|----|
| Odor Investigation        | 0  |
| Debris Fire               | 0  |
| Medical Aid               | 29 |
| Fire Menace Standby       | 2  |
| Fire Other                | 1  |
| Haz Mat                   | 0  |
| Landing Zone              | 0  |
| Plane/Heli Crash          | 0  |
| Public Assist             | 9  |
| Smoke Check               | 4  |
| Structure Fire            | 1  |
| Commercial Structure Fire | 0  |
| Vegetation Fire           | 2  |
| Vehicle Accident          | 0  |
| Vehicle Accident/Pin in   | 0  |
| Vehicle Fire              | 1  |
| TOTAL                     | 51 |
|                           |    |

# STATION 78



| Auto Aid        | Given |
|-----------------|-------|
| Tuolumne County | 6     |

(45 calls in GCSD district, 6 calls in Tuolumne County)

Last Call Logged Run # TCU 001649

# MONTH - February 2021

|   |    | _ |
|---|----|---|
| Alarm Sounding  | 1  |   |
| Odor Investigation                                      | 0  |   |
| Debris Fire   | 0  |   |
| Medical Aid   | 27 |   |
| Fire Menace Standby                                     | 0  |   |
| Fire Other  | 0  |   |
| Haz Mat   | 0  |   |
| Landing Zone  | 2  |   |
| Plane/Heli Crash  | 0  |   |
| Public Assist   | 8  |   |
| Smoke Check   | 0  |   |
| Structure Fire  | 0  |   |
| Commercial Structure Fire                               | 0  |   |
| Vegetation Fire   | 0  |   |
| Vehicle Accident  | 2  |   |
| Vehicle Accident/Pin in                                 | 0  |   |
| Vehicle Fire  | 2  |   |
| TOTAL   | 42 |   |
| (36 calls in GCSD district, 6 calls in Tuolumne County) |    |   |

STATION 78



| Auto Aid   | Given |
|--|-------|
| Tuolumne County  | 6     |
| Inc #1707 Medical Aid Prospect Heights<br>Inc #1709 Medical Aid Prospect Heights<br>Inc #1709 Medical Aid Prospect Heights<br>Inc #1725 Lift Assist Big Creek Shaft Rd<br>Inc #2115 Vehicle Fire Moccasin Switchback Rd<br>Inc #2638 Medical Aid Hells Hollow Rd<br>Inc #2647 Lift Assist Prospect Heights |       |

Last Call Logged Run # 2890

#### MONTH - March 2021

| Alarm Sounding            | 1  |
|---------------------------|----|
| Odor Investigation        | 0  |
| Debris Fire               | 0  |
| Medical Aid               | 40 |
| Fire Menace Standby       | 1  |
| Fire Other                | 0  |
| Haz Mat                   | 0  |
| Landing Zone              | 0  |
| Plane/Heli Crash          | 0  |
| Public Assist             | 12 |
| Smoke Check               | 1  |
| Structure Fire            | 0  |
| Commercial Structure Fire | 0  |
| Vegetation Fire           | 1  |
| Vehicle Accident          | 3  |
| Vehicle Accident/Pin in   | 0  |
| Vehicle Fire              | 0  |
| TOTAL                     | 59 |
|                           |    |

# STATION 78Image: Station 12 in the second sec

(55 calls in GCSD district, 4 calls in Tuolumne County)

Last Call Logged Run # 4121

# MONTH - April 2021

| Alarm Sounding                            | 0            |
|---|--------------|
| Odor Investigation                        | 1            |
| Debris Fire                               | 0            |
| Medical Aid                               | 23           |
| Fire Menace Standby                       | 0            |
| Fire Other                                | 0            |
| Haz Mat                                   | 0            |
| Landing Zone                              | 1            |
| Plane/Heli Crash                          | 0            |
| Public Assist                             | 8            |
| Smoke Check                               | 3            |
| Structure Fire                            | 1            |
| Commercial Structure Fire                 | 0            |
| Vegetation Fire                           | 3            |
| Vehicle Accident                          | 4            |
| Vehicle Accident/Pin in                   | 0            |
| Vehicle Fire                              | 0            |
| TOTAL                                     | 44           |
| (34 calls in GCSD district 10 calls in Ti | Jolumno Coun |

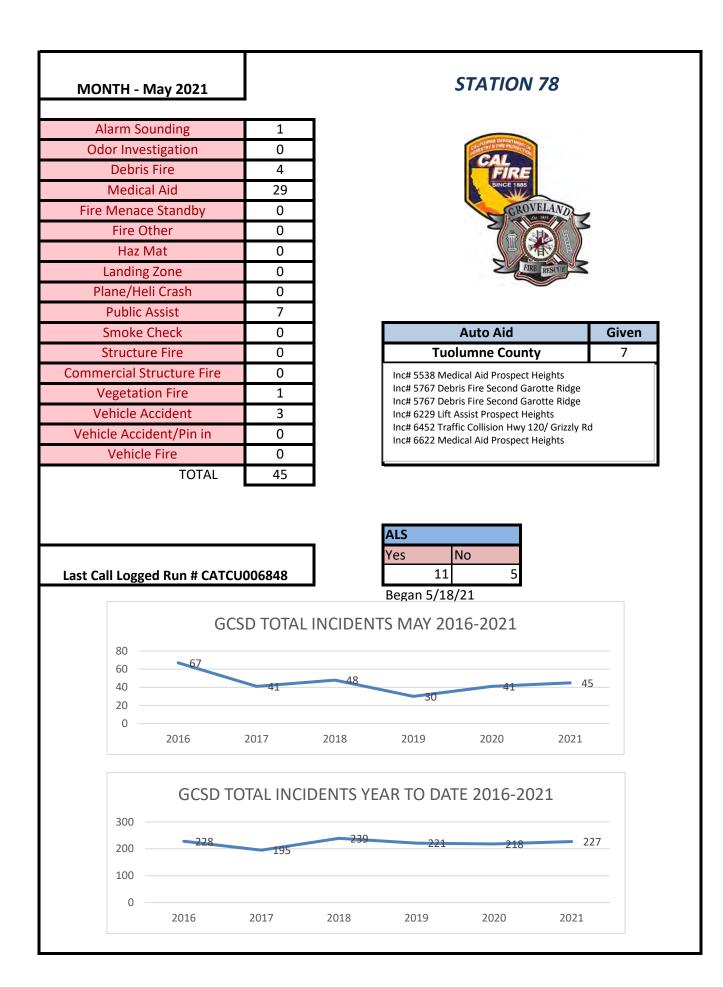
(34 calls in GCSD district, 10 calls in Tuolumne County)

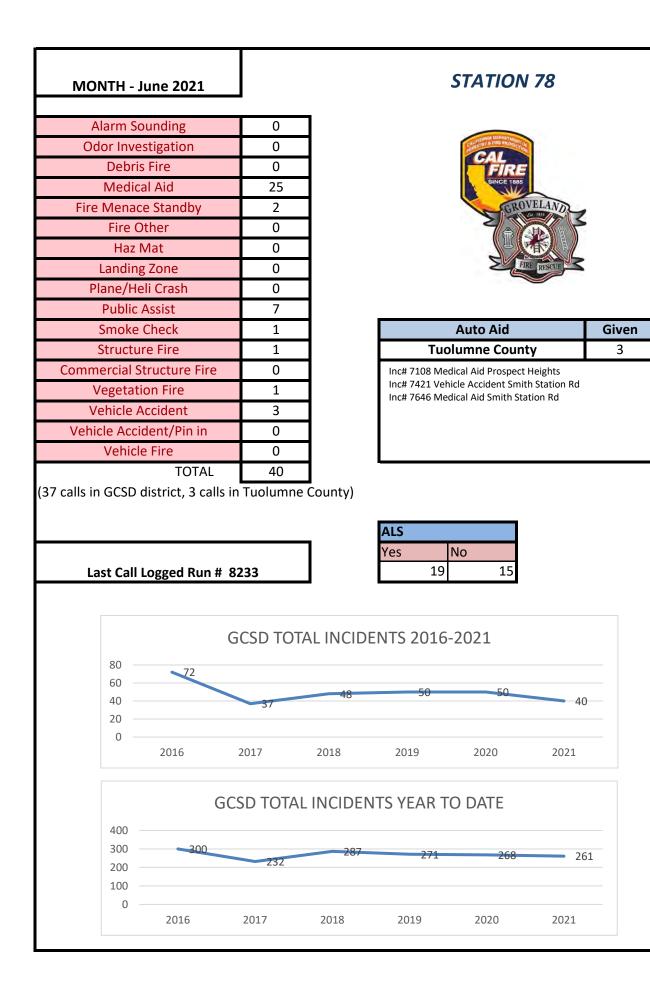
Last Call Logged Run # CATCU005474

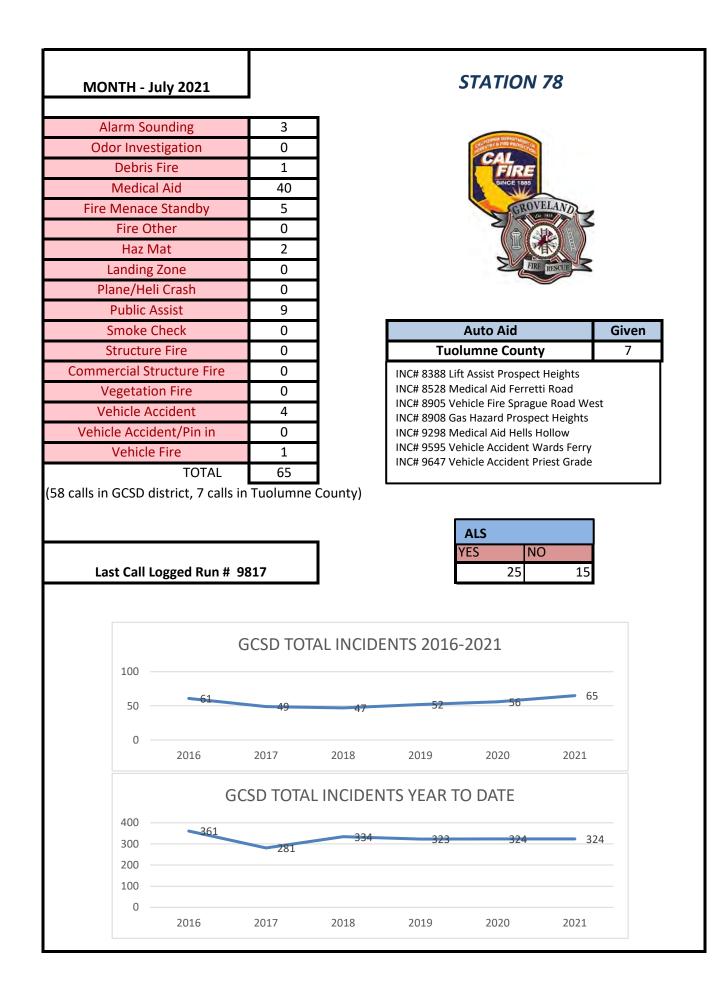
# STATION 78

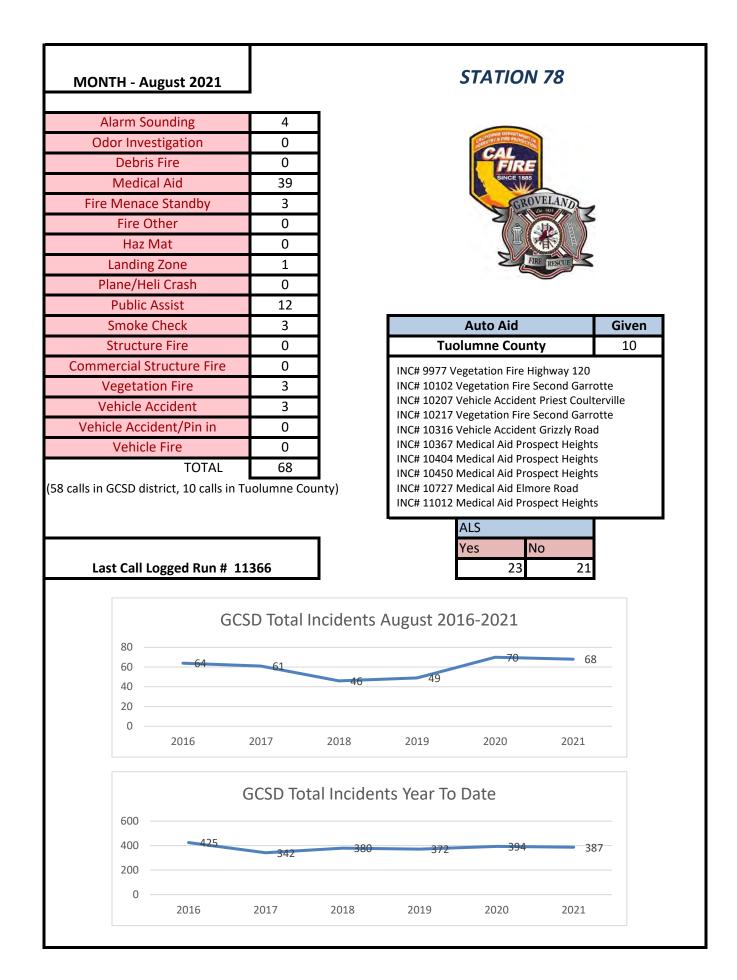


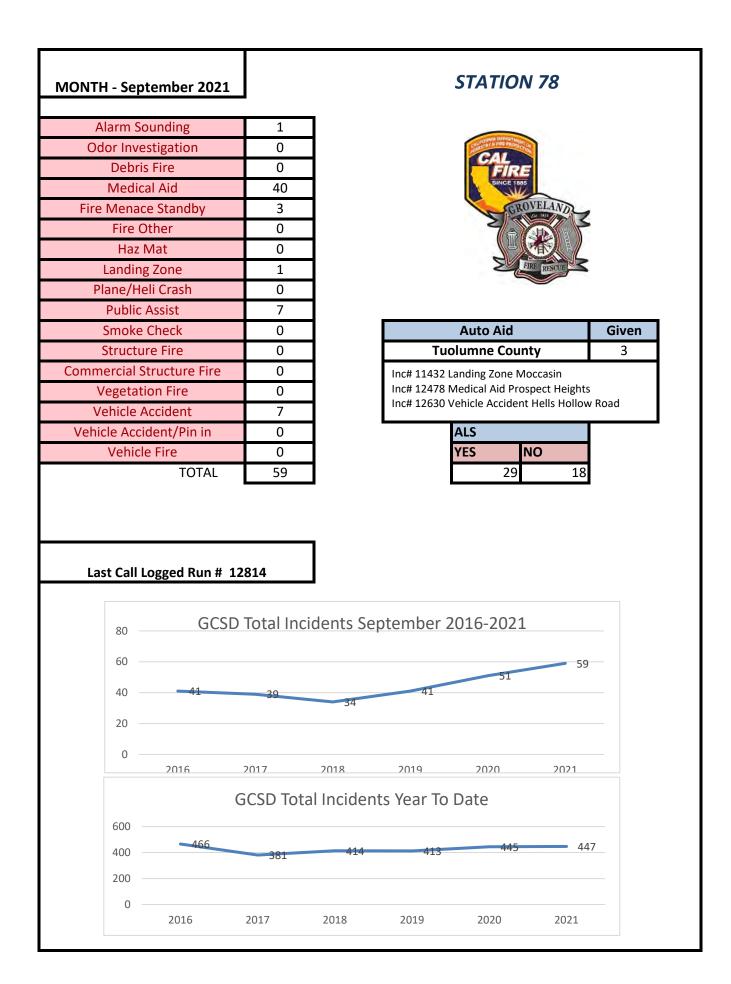
| Auto Aid  | Given |
|---|-------|
| Tuolumne County   | 10    |
| Inc# 4408 Lift Assist Prospect Heights<br>Inc# 4537 Lift Assist Prospect Heights<br>Inc# 4895 Vegetation Fire Wards Ferry R<br>Inc# 4946 Vegetation FIre 1S17<br>Inc# 5012 Lift Assist Prospect Heights<br>Inc# 5201 Smoke Check Smith Station Rc<br>Inc# 5214 Vehicle Accident Big Creek Sha | I     |
| Inc# 5247 Smoke Check Jackass Creek Rc<br>Inc# 5300 Lift Assist Prospect Heights<br>Inc# 5459 Vegetation Fire Serra Gorda Ti  | 1     |

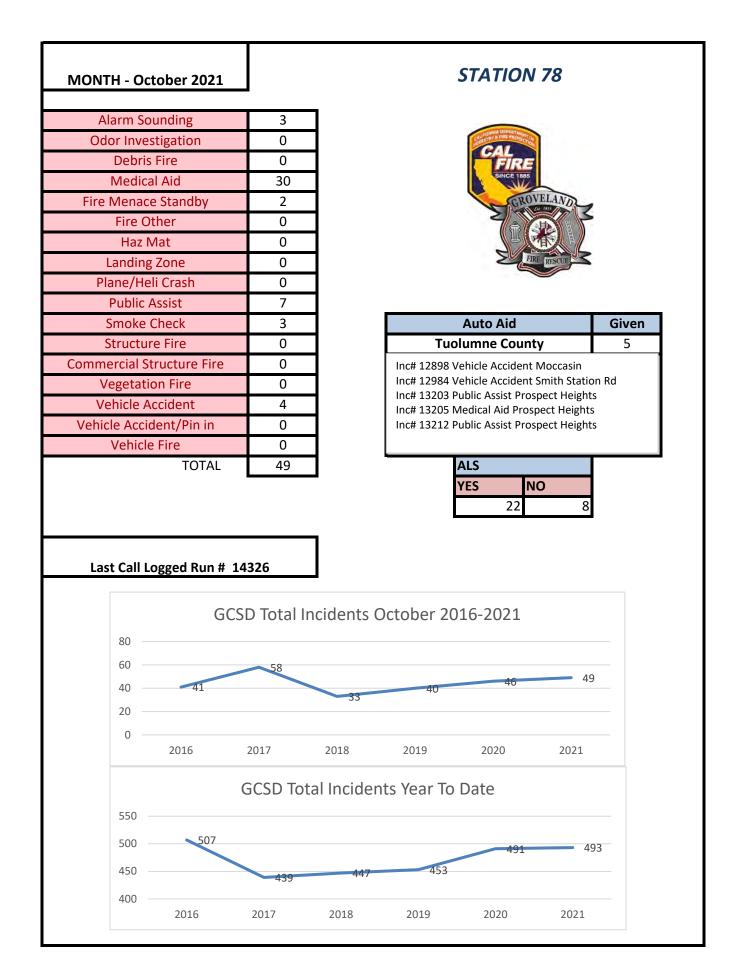


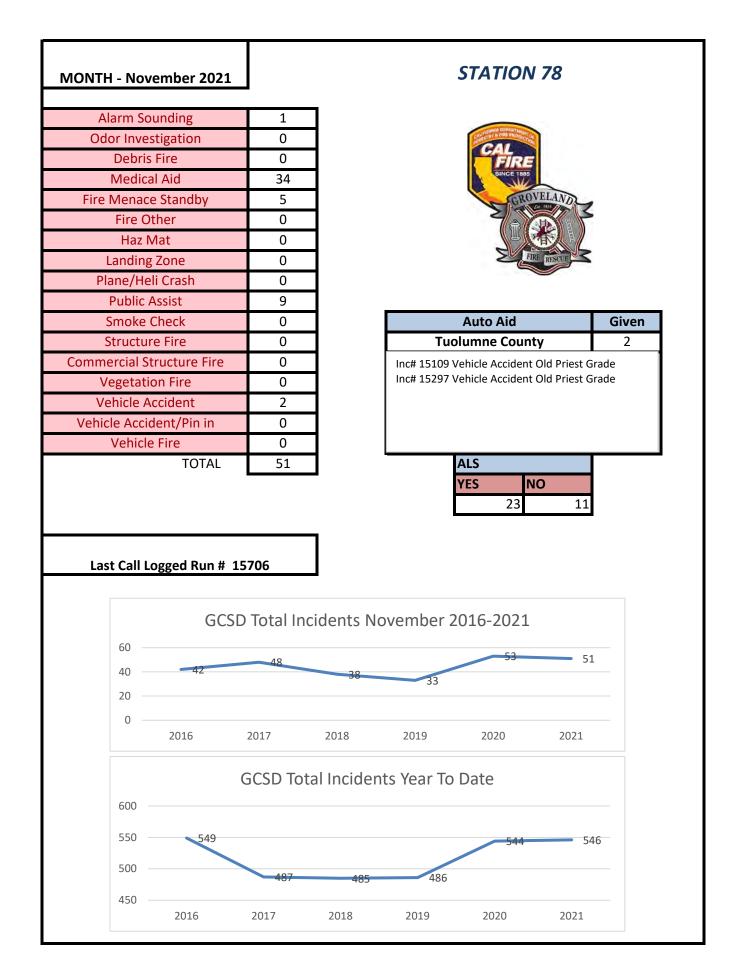












# MONTH - December 2021

| Alarm Sounding            |   |
|---------------------------|---|
| Odor Investigation        |   |
| Debris Fire               |   |
| Medical Aid               |   |
| Fire Menace Standby       |   |
| Fire Other                |   |
| Haz Mat                   |   |
| Landing Zone              |   |
| Plane/Heli Crash          |   |
| Public Assist             |   |
| Smoke Check               |   |
| Structure Fire            |   |
| Commercial Structure Fire |   |
| Vegetation Fire           |   |
| Vehicle Accident          |   |
| Vehicle Accident/Pin in   |   |
| Vehicle Fire              |   |
| TOTAL                     | 0 |
|                           |   |

# STATION 78



| Auto Aid        | Given |
|-----------------|-------|
| Tuolumne County |       |

Last Call Logged Run # TCU

## YEAR TOTALS - 2021

| Alarm Sounding             |  |
|----------------------------|--|
| Odor Investigation         |  |
| Debris Fire                |  |
| Medical Aid                |  |
| Fire Menace Standby        |  |
| Fire Other                 |  |
| Haz Mat                    |  |
| Landing Zone               |  |
| Plane/Heli Crash           |  |
| Public Assist              |  |
| Smoke Check                |  |
| Structure Fire             |  |
| Commercial Structure Fire  |  |
| Vegetation Fire            |  |
| Vehicle Accident           |  |
| Vehicle Accident/Pin in    |  |
| Vehicle Fire               |  |
| TOTAL                      |  |
|                            |  |
|                            |  |
|                            |  |
|                            |  |
| Last Call Loggad Pup # TCU |  |
| Last Call Logged Run # TCU |  |
|                            |  |

# STATION 78



| Auto Aid        | Given |
|-----------------|-------|
| Tuolumne County |       |
|                 |       |



| TO:      | GCSD Board of Directors                   |  |
|----------|---|--|
| FROM:    | Peter Kampa, General Manager              |  |
| DATE:    | December 14, 2021                         |  |
| SUBJECT: | Agenda Item 3Aii. General Managers Report |  |

#### Overview

Highlights for the period of November 7, 2021 to December 10, 2021 include the following with additional detail provided below on major topics of interest:

- Meetings with staff and Tuolumne County Department heads and related actions toward the implementation of the Community Facilities District 2021-1 and Development Impact Fees
- Continued planning and public engagement on the park improvement project including an all day workshop at Around the Horn Brewery where we received significant input
- Meeting with Tuolumne County Fire Chiefs to discuss the future of fire services countywide
- Conducted a preconstruction meeting with Moyle Construction for the Sewer Collection System Rehabilitation Project (more detail below), coordination and outreach planning for construction
- Updated the <u>Report on the Status of Current and Ongoing District Infrastructure Projects</u> and presented to the Board in a public workshop on November 15, 2021
- Met with County Supervisor Jaron Brandon twice regarding multiple matters including fire services, community facilities districts and development impact fees

#### **Clearwell Rehabilitation Project**

Attached you will find the most recent construction status meeting agenda of December 7, 2021, showing that we have spent to date 93.5% of the construction contract amount and 84.5% of the total funding. We have used only 33.7% of the total contingency budget amount of \$361,000. As discussed at previous Board meetings, we have requested that the state allow us to use remaining contingency funds for the recoating of the existing on site piping, which has been approved. The work at the 2G clearwell is substantially complete and a final inspection is scheduled for the week of December 13, 2021. You will also see that as of December 7, the contractor was 112 days into liquidated damages; which we will deal with at the end of the project. The quality of the work has been inspected throughout by a coatings expert and has been satisfactory meeting the specifications. The only major work remaining is the installation of the sound enclosure for the Butler Way bypass, which has been delivered and the contractor is waiting for the manufacturer's representative to schedule supervision of the installation. At the end of the attached agenda, you will see that the District and contractor are negotiating for additional work in exchange for the release of claims filed by the contractor. The additional work to be completed would be recoating of existing Tank 5 with state approval and the appropriate bid by the contractor. We were able to plan the tank 5 work through project budget management, making remaining grant funds available for the work.

#### SEWER COLLECTION SYSTEM REHABILITATION PROJECT

Our environmental planning consultant has completed and addendum to the Environmental documents in accordance with the California Environmental Quality act for the sewer system rehabilitation project. additional biological and cultural evaluation were necessary due to the increase in scope of work in adding replacements and improvements within the Pine Mountain lake sewer collection system. We were able to add this additional work to the project due to the lower than expected contractor bids for the project and the additional system defects identified after the initial project design was completed. The attached notice of completion and environmental document transmittal has been published with the state and after the public comment period will be considered by the District board.

We conducted a pre construction meeting with the contractor that involved covering all aspects of our expectations, the workscope, internal and external communication about project schedules, in which ended in a site visit of some of the manholes to be rehabilitated in Pine Mountain lake where access will be difficult do to private property improvements being constructed in the sewer easement and in some cases covering manholes and sewer mains. While we were on site, it was determined that the best option was for the difficult to access manholes to be rehabilitated rather than replaced. To replace the manholes involves excavation around the existing manhole in many cases of approximately 10 foot wide by 6 to 10 foot deep. The manhole rehabilitation involves pressure washing, grinding the failed concrete, installing a mortar and then a plasticized coating, and finally hand excavation to replace the manhole cover frame and lid. We have been assured that the man who rehabilitation will be comparable in work quality and function to the full replacement of the manhole.

We are waiting on state approval of the project budget to be able to start construction. It is still expected that the contractor will break ground in approximately January of 2022 starting in Big Oak Flat, working toward Groveland and into Pine Mountain lake.

#### HETCH HETCHY RAILROAD PROPERTY ACQUISITION

As discussed in previous meetings, the district was previously in discussions with the San Francisco Public Utilities Commission (SFPUC) and the managers at its Hetch Hetchy facilities regarding the potential use of the railroad grade properties for a public trail. The section of the railroad grade under consideration runs from Mary Laveroni Park west paralleling Hwy 120 toward Big Oak Flat.

Recently we were informed that the SFPUC staff could no longer conduct conversations with the district regarding these properties until they were declared surplus. We were notified this week that the SFPUC has declared the properties as surplus, and has received clearance through the California Department of housing to offer the properties for sale. SFPUC was required to go through these two steps before it could continue conversations with the district. The SFPUC decision only allows the sale of the property to GCSD or the county.

We expect that we will be receiving more information on these properties in the coming weeks and we will then have additional discussions with the board. Again, the purpose of consideration of these properties is for the potential development of a public walking and biking trail linking the park, Sports Complex, Groveland Resilience center, and ultimately Big Oak Flat together to improve the connectivity of our communities and improve accessibility to the park facilities. The railroad properties also provide a unique opportunity to serve as an emergency ingress and egress route to and from the major population centers in the community should there be a major incident such as an evacuation or major highway closure.

# GROVELAND COMMUNITY SERVCIES DISTRICT BIG CREEK AND SECOND GARROTTE CLEARWELLS REHABILTIATION PROJECT

# **CONSTRUCTION PROGRESS MEETING**

December 7, 2021 @ 8:30 AM

# AGENDA

#### I. INTRODUCTIONS

#### II. CONSTRUCTION PROGRESS SNAPSHOT

| a. Total Project Cost (Contractor)                 | \$3,118,200.00                          |
|--|---|
| b. Total Project Cost (Total Project)              | \$3,954,200.00                          |
| c. Budget Spent to Date (Contractor)               | \$2,916,486.31                          |
| d. Budget Spent to Date (Total Project)            | \$3,329,064.20 (+\$12,916.00, CCO 5, 8) |
| e. Total Project Contingency                       | \$361,000.00                            |
| f. Contingency Used to Date                        | \$108,970.89 (+\$12,916.00, CCO 5, 8)   |
| g. Percentage Funding Used to Date (Contractor)    | 93.5%                                   |
| h. Percentage Funding Used to Date (Total Project) | 84.2% (84.5%)                           |
| i. Percent Contingency Used to Date                | 30.2% (33.7%)                           |
| j. Days for Completion                             | 136 Working Days (+2 Days, CCO 5, 8)    |
| k. Elapsed Days                                    | 248 Working Days                        |
| I. Remaining Days                                  | -112 Working Days (-110 CCO 5, 8)       |
|  |   |

#### III. CONSTRUCTION SITE REPORTS

- a. Progress to Date
- b. Contractor (1-MONTH LOOK AHEAD)

#### IV. CHANGE ORDERS

- a. Groveland CSD Contingency Used
  - i. Labor, Material and Equipment costs for valve/piping replacement at Butler Way Pump Station – Moyle (\$16,034.80)
- b. Pending Change orders
  - Pending Change Order No. 19 Additional Work for Exterior Pipes at Second Garrotte (\$14,700 and 4 Working Days) (Time & Material)
- c. Fully Executed
  - Change Order No. 1 Additional Structural Repairs in Big Creek Clearwell (\$33,217.80 and 8 Additional Working Days)

- ii. Change Order No. 2 Relocation of ARV to Adjacent Wye Fitting at Butler Way Pump Station (No Cost and 2 Additional Working Days)
- iii. Change Order No. 3 Installation of Insulation in Both the Big Creek and Second Garrotte New Electrical Cabinets (\$953.00 and No Working Days)
- iv. Change Order No. 4 Inspection Sand Blast (Time & Material) (\$46,457.90 and 4 Additional Working Days)
- v. Change Order No. 5 Addition of Inlet ARV at Butler Way Pump Station (\$2,116.00 and 1 Working Day)
- vi. Change Order No. 6 Upgrade of Pressure Transmitter at Butler Way Pump Station (\$3,832.50 and 0 Working Day)
- vii. Change Order No. 7 Additional Communications Between Tank1 and Butler Way Pump Station (\$5,637.45 and 1 Working Day) (Pending Contractor Execution)
- viii. Change Order No. 8 Additional Big Creek Punch List Items (\$10,800 and 1 Working Day)
- ix. Change Order No. 9 Additional Work at Butler Way Pump Station (Discharge Piping) (\$2.837.44 and 1 Working Day)
- d. Denied
  - Pending Change Order No. 1 Oil in Tank (\$48,539.00 and 14 additional Working Days)
  - ii. Pending Change Order No. 6 Lid Pin Holes Repairs (\$14,200 and 2 additional Working Days)
  - iii. Pending Change Order No. 11 Oil Removal from Big Creek Clearwell Baffles (\$39,078.00 and 7 Working Dyas)
  - iv. Pending Change Order No. 15 Oil in Second Garrotte Clearwell (\$22,000 and 4 Working Days)
  - v. Pending Change Order No. 16 Oil in Second Garrotte Clearwell Baffles (\$10,600 and 2 Working Days)
  - vi. Pending Change Order No. 18 Additional Endura flex Coating Expenses (\$72,450.00 and 0 additional Working Days)

#### V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 44
- b. Remaining Submittals
  - i. None

#### VI. REVIEW RFI LOG

- a. Responded RFI's
  - i. RFI No. 1 37
- b. Pending RFI's
  - i. None

#### VII. Claims

- a. Claim No. 1 Oil in Big Creek Clearwell
  - i. Responded
- b. Claim No. 2 Additional Expenses Incurred for Big Creek Clearwell Coating
  - i. Responded
- c. Claim No. 3 Relocation of ARV at Butler Way Pump Station
  - i. Claim Removed
- d. Claim No. 4 Mill Scale in Big Creek Clearwell and Chlorine Contact Tank
  - i. Responded
- e. Claim No. 5 Oil Removal from Big Creek Baffles
  - i. Received 11/10/2021 (Response by 12/10/2021)
- f. Claim No. 6 Oil in Second Garrotte Clearwell
  - i. Received 11/10/2021 (Response by 12/10/2021)
- g. Claim No. 7 Oil Removal from Second Garrotte Baffles
  - i. Received 11/10/2021 (Response by 12/10/2021)
- h. Claim No. 8 Additional Expenses Incurred for Second Garrotte Clearwell Coating
  - i. Received 11/19/2021 (Response by 12/19/2021)

#### VIII. PAYMENT REQUESTS

- a. Processed
  - i. Disbursement Request No. 1 (\$331,640.00)
    - 1. Received.
  - ii. Disbursement Request No. 2 (\$298,997.00)
    - 1. Received.
  - iii. Disbursement Request No. 3 (\$673,932.00)
    - 1. Received.
  - iv. Disbursement Request No. 4 (\$510,681.00)
    - 1. Received.

v. Disbursement Request No. 5 (\$132,385.00)

1. Received.

vi. Disbursement Request No. 6 (\$49,199.00)

1. Received.

vii. Disbursement Request No. 7 (\$301,594.00)

1. Received.

- viii. Disbursement Request No. 8 (\$326,571.00)
  - 1. At Accounting Department (10/18/2021)
- ix. Disbursement Request No. 9 (\$293,255.00)
  - 1. At Accounting Department (11/5/2021)
- x. Disbursement Request No. 10 (\$260,641.00)
  - 1. To be executed by District (12/3/21)

#### IX. PROJECT SCHEDULE

- i. Butler Way
  - 1. Sound enclosure installation
    - a. Farr construction to provide next available date
      - i. Jeff Farr said sometime this month
      - ii. Matt will provide date ASAP

#### X. CONCERNS

- i. Negotiated Claims remove with Contractor.
  - 1. Technical Specifications for coating Tank 5 has been distributed to the Contractor.
    - a. Total Cost for Tank 5 \$524,680.00
    - b. Contingency Remaining \$239,113.11 (without T &M)
    - c. Construction Management Remaining \$146,393 (Costs still incurring)
    - d. Administration Remaining \$25,000
- XI. ADJOURN



# **Operations Report**

Month of Review: November 2021

#### **Information Provided by:**

- Luis Melchor, Operations
   Manager
- Greg Dunn, Chief Plant
   Operator
- Renee Van Dyk, Administrative Services Technician
- Adam Ahlswede
   Operation Supervisor

# Wastewater Treatment Plant Flows

| Influent Totals From: November 2021 |         |  |
|-------------------------------------|---------|--|
| Total                               | 2.84 MG |  |
| High                                | .14 MG  |  |
| Low                                 | .04 MG  |  |
| Average                             | 0.09 MG |  |

| Effluent Totals From: Plant: November 2021 |         |  |
|--|---------|--|
| Total                                      | 2.85 MG |  |
| High                                       | 0.14 MG |  |
| Low  | 0.06 MG |  |
| Average                                    | 0.10 MG |  |

| Rainfall Totals at the Sewer Treatment Plant<br>Month of November 2021 |                  |  |
|--|------------------|--|
| Year   | Total Rainfall-  |  |
|  | inches           |  |
| 2021   | 0.68 (High 0.57) |  |
| 2020   | 2.16 (High 0.70) |  |
| 2019   | 2.01 (High 0.81) |  |
| 2018   | 6.94 (High 2.12) |  |
| 2017   | 5.55 (High 2.76) |  |
| Current Season Total   | 7.33             |  |

| Wasting Totals |      |  |
|----------------|------|--|
| Total Inches   | 269  |  |
| Total Pounds   | 4935 |  |

| Reclamation Totals |   |
|--------------------|---|
| PML                | 0 |
| Spray Fields       | 0 |
| PML Season Total   | 0 |
| Spray Fields Total | 0 |

**Active Sewer Accounts: 1562** 

# **Activities at the Wastewater Treatment Plant**

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Aqua Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab
- Began Flume Maintenance (crack filling)
- Replaced irrigation pump lovejoy coupler and greased pump
- Cleaned service disconnect switch for Headworks press

#### **Current and Past Monthly Influent Totals**



## **Wastewater Collections Department**

- Completed all Preventative Maintenance Check Sheets (PMCS) at all Lift Stations (weekly)
  - Added degreaser and odor control as needed
- Chemical flushed gravity sewer lines throughout the District for system maintenance
- Inspected and flushed problem manholes
- Cleaned Lift Station 9, 10, 11 and 12
- Main electrical service at Lift Station 10 needs to be replaced
- Adjusted the voltage regulator on Lift Station 8 stand by generator
- Replaced Lift Station 7 pump #2
- Replaced Lift Station 13 pressure transducer
- Burned out Lift Station #2 generator exhaust causing wet stacking
- Completed Manhole inspections for Lift Station 13 gravity lines
- CCTV sewer line in BOF
- Private sewer Lateral spill on Hillcroft
- SSO on Lower Skyridge Dr. Cause was grease and flushable wipes/rags



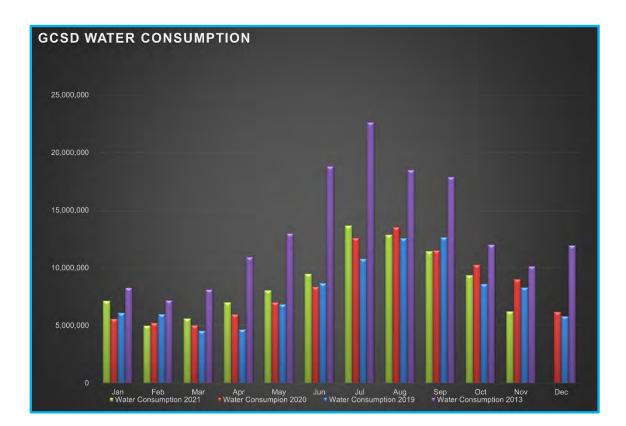
Manhole was located below Lower Skyridge Rd, cause was grease flushable wipes/rags



# **Treated Water Department**

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent into Aqua Lab

#### Current and Past Monthly Water Consumption



# **Distribution Department**

- Monitored/sample Distribution Tank as needed
- Read all District Water Meters
- Normal day to day: Trouble calls (low press/high press, no water, shut off for repairs etc.)
- Completed weekly checks on Tank 4, Highlands Pump stations (Building, Pneumatic Tank, Pumps and MCC Cabinet)
- Responded and marked multiple USA throughout the District
- Replaced fuses for Highlands Pump #1
  - o Pump #2 is out of service Industrial Electrical is rebuilding
- Repaired water service line on Dyer Ct
- Repaired water service line on Butler Way
- Completed Dead-end flushing in units 13 & 20

| Meter Related Services     | Total |
|----------------------------|-------|
| Check/repair meter         | 5     |
| Install water meter        | 0     |
| Monthly Meter Restrictions | 0     |
| Meter change outs          | 1     |
| Read tenant out            | 0     |
| Re-Read                    | 12    |
| Turn off meter             | 3     |
| Turn on meter              | 1     |
| Test meter                 | 1     |
| Total Distribution Issues  | 23    |

| <b>Billed Consumption 20</b> | 21 Gallons |
|------------------------------|------------|
| Residential                  | 6,210,026  |
| Commercial                   | 438,615    |
| <b>Billed Consumption 20</b> | 20 Gallons |
| Residential                  | 8,442,774  |
| Commercial                   | 561,985    |

Active Water Accounts:3257

### **Construction and Maintenance**

| Description                    | Water | Sewer |
|--------------------------------|-------|-------|
| Main line leaks                | 0     | 0     |
| Main line break                | 1     | 0     |
| Service leaks                  | 0     | 0     |
| Service breaks                 | 1     | 0     |
| Fire Hydrant replaced/repaired | 0     | 0     |
| Totals Per Service             | 2     | 0     |

#### Maintenance

- General yard maintenance around the District amenities (mow, weed eat, trash, debris removal, limb trees ETC)
- Cleaned around dumpster area and hauled cardboard to Moore Brothers
- Continuous Corp yard cleanup
- Replaced ramp spring on New Equipment Trailer: part was covered under warrantee
- Started rebuilding the mower deck for Kubota tractor
- Replaced tires, batteries, and battery cables on Truck 10
- Replaced tires on Truck 8
- Replaced and relocated glad hands-on Dump truck
- Replaced spark plugs and dash cluster on Truck 15
- Cleaned throttle body on Truck 3
- Serviced Truck 18
- Flipped flushing/jetting hose on reel for Flush truck
- Replaced material bin storage tarps

#### Projects/Contract Work

- Worked on conversion of old Lift Station data from paper to Excel
- GIS for Manholes
- Industrial Electrical Company
  - Load bank testing for Lift Station 1, 2, 6, and butler bypass, standby portable Generator

#### After Hour Calls

• Staff had 28 after hour calls: 8 Water; 19 Sewer; 0 Park; Other 1; all resolved

# Workplace Safety and Training

#### Weekly Safety Meetings and Training

- Daily Tailgate Meetings
- Weekly Safety Meetings
- Weekly Security Checks
- Weekly Vehicle Inspection
- Trimble GIS Training
- Leak detection with Instrument Technology Corporation

#### SPECIAL MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA November 8, 2021 4:00 p.m.

#### LOCATION: GROVELAND COMMUNITY HALL 18720 MAIN ST, GROVELAND CA 95321

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date and location with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and Spencer Edwards being present. Also present was, Board Secretary Rachel Pearlman, and General Manager Pete Kampa.

#### Call to Order

Director Kwiatkowski called the meeting to order at 4:07pm.

Director Armstrong Absent

The LAFCO Board convened for a recess to address meeting audio issues at 4:22pm.

The LAFCO Board reconvened from recess at 4:36pm.

#### **Discussion and Action Items**

There are no discussion or action items before the Board at this meeting. This meeting is intended for the public to provide comments on the Tuolumne County LAFCO Municipal Service Review for the Groveland Community Services District, to seek clarification and answers to questions and to learn where more information and resources are available.

Public Participation and Workshop to Review and Receive Comments on the Tuolumne County LAFCO Municipal Service Review for the Groveland Community Services District <u>Motion</u> No action taken.

Adjournment

Meeting adjourned at 5:57pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

#### REGULAR MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA November 9, 2021 10:00 a.m.

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

#### Call to Order

Director Kwiatkowski called the meeting to order at 10:01am.

Absent: Director Armstrong

#### Approve Order of Agenda

#### **Motion**

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously by roll call to approve the order of the agenda.

#### **Public Comment**

A member of the public sent in an email to be read aloud to the Board regarding the development of the Community Facilities District.

#### Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

#### **Staff Reports**

Fire Department Report General Manager's Verbal Report Operations Manager's Report Administrative Services Manager's Verbal Report **Proclamations** Recognition of Debra Percoco for her 11 Years of Service to the Groveland Community Services District Recognition of Nathan Moffitt for his 1 Year of Service to the Groveland Community Services District

#### **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the October 12, 2021 Regular Meeting Approve Minutes from the October 4, 2021 Special Meeting Accept October 2021 Payables Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 12, 2021 through November 9, 2021 Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title <u>Motion</u>

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve the consent calendar.

#### **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).

None.

#### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

#### Public Hearing

The District will conduct a Public Hearing to receive public comments and input on the Urban Water Management Plan and the 2020 Water Shortage Contingency Plan.

Director Kwiatkowski opened the public hearing at 10:51am.

No public comment received.

Director Kwiatkowski closed the public hearing at 10:55am.

Acceptance of a Resolution Adopting the 2020 Urban Water Management Plan Motion

Director Kwiatkowski moved, seconded by Director Armstrong, and the motion passed unanimously by roll call to approve Resolution 35-2021 adopting the 2020 Urban Water Management Plan.

Acceptance of a Resolution Adopting the 2020 Water Shortage Contingency Plan Motion

Director Kwiatkowski moved, seconded by Director Armstrong, and the motion passed unanimously by roll call to approve Resolution 36-2021 adopting the 2020 Water Shortage Contingency Plan.

#### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of the Resolution Approving the WWTP Pond One Liner Replacement Project, Authorizing Public Bidding and Approving a Related 2021/22 Fiscal Year Sewer Budget Amendment in the Amount of \$300,000 *Motion* 

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously by roll call to adopt Resolution 37-2021 to permit public bidding and approval of a related 2021/22 fiscal year sewer budget amendment in the amount of \$300,000 for the WWTP Pond One Liner Replacement Project.

Adoption of a Resolution Approving the Purchase Agreement of Vacant Land APN's 007-010-002 and 007-010-020 and Authorizing the General Manager to Sign the Agreement and Related Documents Regarding the Close of Escrow

#### <u>Motion</u>

Director Armstrong moved, seconded by Director Edwards, and the motion passed unanimously by roll call to adopt Resolution 38-2021 approving agreement for the purchase of vacant land APN's 007-010-002 and 007-010-020 and authorizing the General Manager to sign the agreement and related documents regarding the close of escrow.

#### Adjournment

Meeting adjourned at 11:55am.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

#### SPECIAL MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA November 15, 2021 10:00 a.m.

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

#### Call to Order

Director Kwiatkowski called the meeting to order at 10:02am.

Director Mora Absent

Director Mora joined the meeting at 10:03am.

#### Public Comment

A member of the public sent in an email to be read aloud to the Board regarding the development of the Community Facilities District. None.

#### Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

#### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Presentation of the 4th Quarter 2020-2021 FY Financial Statement <u>Motion</u> No action taken.

Presentation of the 1st Quarter 2021-2022 FY Financial Statement <u>Motion</u> No action taken.

Update Report on the Status of Current and Ongoing District Infrastructure Projects <u>Motion</u> No action taken. Introduction and Update Regarding Proper Management of Encroachments on District Property and Easements <u>Motion</u> No action taken.

The Board convened for a recess at 12:00pm.

The Board reconvened from recess at 12:02pm.

Discussion Regarding Accommodations for the Displacement of the Homeless on District Property <u>Motion</u> No action taken.

Director Mora left the meeting at 1:01pm.

Discussion and Update Regarding the Status of the Emergency Warning Sirens System <u>Motion</u> No action taken.

Director Mora returned to the meeting at 1:45pm.

Review and Update of the General Manager's District Management Objectives for the Period of January 1, 2021 through September 30, 2021 <u>Motion</u> No action taken.

#### Adjournment

Meeting adjourned at 1:52pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

#### SPECIAL MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA November 30, 2021 10:00 a.m.

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

#### Call to Order

Director Kwiatkowski called the meeting to order at 10:01am.

Director Mora Absent

Director Mora joined the meeting at 10:04am.

#### Public Comment

A member of the public sent in an email to be read aloud to the Board regarding the development of the Community Facilities District.

A member of the public made a comment requesting that the Board reagendize the Community Facilities District future.

A member of the public made a comment requesting that the Board reagendize the Development Impact Fee in the future.

#### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Director Mora left the meeting at 10:45am.

Adoption of a Resolution Accepting the Airport Estates Water Improvements and Easement Grant Deed

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<u>Motion</u>
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It was moved by Director Swan, seconded by Director Kwiatkowski and the motion passed by roll call to approve Resolution 39-2021 to accept the Airport Estates water improvements and Easement Grant Deed on behalf of the District. Ayes: Directors Kwiatkowski, Armstrong, Edwards, and Swan Absent: Director Mora

Adjournment

Meeting adjourned at 10:54am.

# APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary

#### SPECIAL MEETING OF THE BOARD OF DIRECTORS GROVELAND COMMUNITY SERVICES DISTRICT GROVELAND, CALIFORNIA December 1, 2021 10:00 a.m.

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

#### **Call to Order**

Director Kwiatkowski called the meeting to order at 10:00am.

Director Armstrong Absent

#### **Public Comment**

A member of the public sent in an email to be read aloud to the Board regarding the development of the Community Facilities District.

A member of the public sent in an email to the Board Secretary to be read aloud to the Board regarding questions and concerns pertaining to the Community Facilities District.

#### **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of December 1, 2021, through December 30, 2021 Pursuant to Brown Act Provisions

<u>Motion</u>

It was moved by Director Kwiatkowski, seconded by Director Edwards and the motion passed by roll call to approve Resolution 40-2021 Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of December 1, 2021 through December 30, 2021 Pursuant to Brown Act Provisions.

Ayes: Directors Kwiatkowski, Mora, Edwards, and Swan Absent: Director Armstrong

#### Adjournment

Meeting adjourned at 10:09am.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary



# ACCOUNTS PAYABLE CHECK LISTING

November, 2021 Fiscal Year 20/21 Board Approval Date \_\_

# Accounts Payable Checks

User: dpercoco Printed: 12/7/2021 9:12:02 AM



| Check N | Vendor N | Vendor Name                       | Check Dat  | Committe | Description  | Amount      |
|---------|----------|-----------------------------------|------------|----------|--|-------------|
| 115836  | OE3      | Operating Engineers Local #3      | 11/8/2021  | True     | PR Batch 00001.11.2021 Oper Engin Union Dues                     | \$381.22    |
| 902371  | CAL09    | CalPers 457 Plan Administrator    | 11/8/2021  | True     | PR Batch 00001.11.2021 CalPers Def Comp                          | \$1,000.00  |
| 902372  | DCSS     | Dept of Child Support Services    | 11/8/2021  | True     | PR Batch 00001.11.2021 Wage Garnish Child Support                | \$205.03    |
| 902373  | EDD01    | EDD - Electronic                  | 11/8/2021  | True     | PR Batch 00001.11.2021 State Income Tax                          | \$2,817.11  |
| 902374  | FedEFTPS | Federal EFTPS                     | 11/8/2021  | True     | PR Batch 00001.11.2021 FICA Employee Portion                     | \$16,087.14 |
| 902375  | Orion    | Orion Portfolio Solutions         | 11/8/2021  | True     | PR Batch 00001.11.2021 Orion 457                                 | \$1,805.00  |
| 902376  | PER01    | Pers - Electronic                 | 11/8/2021  | True     | PR Batch 00001.11.2021 PERS Employee Deduct                      | \$9,250.59  |
| 20977   | Ahl01    | Ahlswede, Adam                    | 11/15/2021 | True     | Reimbursement for 1 Pair Workboots                               | \$500.00    |
| 20978   | BLU01    | Anthem Blue Cross                 | 11/15/2021 | True     | Monthly Group Health Ins.  | \$23,083.64 |
| 20979   | AQU01    | Aqua Labs                         | 11/15/2021 | True     | Water/Sewer Lab Tests  | \$3,285.00  |
| 20980   | Aquafix  | Aquafix                           | 11/15/2021 | True     | 55 Gallon Drum of GreaseZilla for Lift Stations                  | \$2,140.20  |
| 20981   | Buie     | Buie, Steven                      | 11/15/2021 | True     | Reimbursement for CA Water Operator Contact Hours                | \$100.00    |
| 20982   | BUR01    | Burton's Fire Inc                 | 11/15/2021 | True     | Light Assy for Truck #781  | \$318.53    |
| 20983   | Cle03    | CleanSmith Solutions              | 11/15/2021 | True     | Disinfection Services  | \$2,100.00  |
| 20984   | CON01    | Condor Earth Technologies Inc.    | 11/15/2021 | True     | Services for Sept. 24-Oct 23, 2021 for Environmental Site Asses. | \$5,800.00  |
| 20985   | Datapros | Dataprose LLC Attn AR             | 11/15/2021 | True     | Monthly UB Statement Processing                                  | \$1,899.76  |
| 20986   | DIS01    | Dish Network                      | 11/15/2021 | True     | Satellite TV for FD  | \$79.55     |
| 20987   | DRU01    | Drugtech Toxicology Services, LLC | 11/15/2021 | True     | Consortium DOT Tests   | \$114.00    |
| 20988   | Du-A01   | Du-All Safety, LLC                | 11/15/2021 | True     | 8.5 Hours Professional Safety Consultation for October 2021      | \$1,275.00  |
| 20989   | EDIS01   | E.D.I.S.                          | 11/15/2021 | True     | Supplemental Health Ins.   | \$4,110.17  |
| 20990   | GCS02    | GCSD                              | 11/15/2021 | True     | GCSD Water Bill  | \$6,579.63  |
| 20991   | GCS01    | GCSD Petty Cash                   | 11/15/2021 | True     | Postage for Trace Analytics Sample for Fire Department           | \$5.40      |
| 20992   | Geo01    | GeoAnalytical Laboratories, Inc.  | 11/15/2021 | True     | Biosolids Lab Testing  | \$1,359.50  |
| 20993   | gilb01   | Gilbert Associates, Inc.          | 11/15/2021 | True     | CPA Services Monthly   | \$3,400.00  |
| 20994   | GRA04    | Grainger                          | 11/15/2021 | True     | Electrical Conduit Seal  | \$94.38     |
| 20995   | HAC01    | Hach                              | 11/15/2021 | True     | Ammonia Test Sets  | \$1,055.07  |
| 20996   | Hun02    | Hunt & Sons, Inc.                 | 11/15/2021 | True     | Fuel & Oil   | \$3,554.43  |
| 20997   | ind04    | Industrial Electrical Co.         | 11/15/2021 | True     | Speed Sensor for LS #5 Generator                                 | \$186.80    |
| 20998   | JSW02    | J.S. West Propane Gas             | 11/15/2021 | True     | Propane  | \$1,471.08  |
| 20999   | Kwi01    | Kwiatkowski, Janice               | 11/15/2021 | True     | Reimbursement for Parking for CSDA Conference                    | \$75.00     |
| 21000   | Mitel    | Mitel                             | 11/15/2021 | True     | District Telephone Service                                       | \$347.84    |
| 21001   | MOO01    | Moore Bros. Scavenger Co., Inc.   | 11/15/2021 | True     | Garbage Service  | \$494.40    |
| 21002   | MOT03    | Mother Lode Answering Service     | 11/15/2021 | True     | Monthly Answering Service  | \$237.00    |

| Check N | Vendor N | Vendor Name                                | Check Dat  | Committe | Description   | Amount      |
|---------|----------|--|------------|----------|---|-------------|
| 21003   | Oreil    | O'Reilly Auto Parts                        | 11/15/2021 | True     | Parts for Truck 15  | \$154.75    |
| 21004   | per04    | Percoco, Ronald                            | 11/15/2021 | True     | Janitorial/Uniform Cleaning for October                         | \$2,934.00  |
| 21005   | PGE01    | PG&E                                       | 11/15/2021 | True     | Monthly Electric Charges  | \$688.05    |
| 21006   | pin04    | Pine Alley Saw Shop                        | 11/15/2021 | True     | Starter Pull Rope for Leaf Blower                               | \$5.36      |
| 21007   | Pin07    | Pine Mountain Auto                         | 11/15/2021 | True     | October Auto Parts  | \$769.70    |
| 21008   | pml01    | PML Hardware & Supply Inc.                 | 11/15/2021 | True     | Monthly Hardware supplies                                       | \$490.87    |
| 21009   | SUE01    | Ray Suess Insurance & Invst                | 11/15/2021 | True     | Retired Employee Health Insurance                               | \$3,544.29  |
| 21010   | SFPUC    | San Francisco Public Utilties Commission   | 11/15/2021 | True     | Monthly Water Purchase  | \$13,189.88 |
| 21011   | son14    | Sonora Lumber Co.                          | 11/15/2021 | True     | Dewalt Planer for Maintenance Department                        | \$537.67    |
| 21012   | Sprbrk   | Springbrook Holding Co. LLC                | 11/15/2021 | True     | Monthly Civic Pay C/C Pmt Fees                                  | \$1,178.20  |
| 21013   | TUO01    | Tuo. Co. Public Power Agency               | 11/15/2021 | True     | Public Power Purchase   | \$18,439.31 |
| 21014   | ULI01    | ULINE, Attn AR                             | 11/15/2021 | True     | Towels and Rags for Shop Supplies                               | \$1,017.41  |
| 21015   | ups9     | UPS  | 11/15/2021 | True     | Shipping to Rush Advertising                                    | \$11.16     |
| 21016   | WRT01    | Wallace, Robert & Todd                     | 11/15/2021 | True     | Groveland Park Amenities Study/Plan Through February 28, 2021   | \$2,421.64  |
| 21017   | Wells    | Wells Fargo Vendor Financial Services, LLC | 11/15/2021 | True     | Monthly Lease on Admin Copier                                   | \$359.28    |
| 115837  | OE3      | Operating Engineers Local #3               | 11/22/2021 | True     | PR Batch 00002.11.2021 Oper Engin Union Dues                    | \$381.22    |
| 902377  | CAL09    | CalPers 457 Plan Administrator             | 11/22/2021 | True     | PR Batch 00002.11.2021 CalPers Def Comp                         | \$1,000.00  |
| 902378  | DCSS     | Dept of Child Support Services             | 11/22/2021 | True     | PR Batch 00002.11.2021 Wage Garnish Child Support               | \$205.03    |
| 902379  | EDD01    | EDD - Electronic                           | 11/22/2021 | True     | PR Batch 00002.11.2021 State Income Tax                         | \$2,812.91  |
| 902380  | FedEFTPS | Federal EFTPS                              | 11/22/2021 | True     | PR Batch 00002.11.2021 FICA Employee Portion                    | \$15,673.37 |
| 902381  | Orion    | Orion Portfolio Solutions                  | 11/22/2021 | True     | PR Batch 00002.11.2021 Orion 457                                | \$1,805.00  |
| 902382  | PER01    | Pers - Electronic                          | 11/22/2021 | True     | PR Batch 00002.11.2021 2nd Tier PERS                            | \$9,250.61  |
| 21018   | AIR01    | Airgas USA, LLC                            | 11/30/2021 | True     | Parts for Kabota Mower  | \$130.09    |
| 21019   | am01     | AM Consulting Engineers, Inc.              | 11/30/2021 | True     | Engineering Fees for Oct., Big Creek \$15K, D/BOF \$6K          | \$35,303.38 |
| 21020   | AME01    | American Valley Waste Oil, Inc             | 11/30/2021 | True     | Waste Oil Removal   | \$200.00    |
| 21021   | BLU02    | Anthem Blue Cross                          | 11/30/2021 | True     | Insurance D. Beaudreau  | \$1,091.28  |
| 21022   | ATT02    | AT&T                                       | 11/30/2021 | True     | Monthly Cal Net phone service                                   | \$455.28    |
| 21023   | ATT03    | AT&T                                       | 11/30/2021 | True     | 3 months Uverse - GCSD & Fire Dept                              | \$351.00    |
| 21024   | UB*02971 | Booher, Joshua                             | 11/30/2021 | True     | Meter Refund Check 016580-001, 18547 El Capitan Way             | \$3,471.00  |
| 21025   | UB*02977 | Brogan, Patricia                           | 11/30/2021 | True     | Refund Check 015484-000, 12861 BOITANO RD 03/151                | \$191.88    |
| 21026   | CMRS     | CMRS-FP                                    | 11/30/2021 | True     | Postage Machine Refill  | \$1,200.00  |
| 21027   | COL03    | Columbia Communications                    | 11/30/2021 | True     | Spare Pilot A26 Pager for Maintenance                           | \$177.28    |
| 21028   | UB*02981 | Cota, Tracie                               | 11/30/2021 | True     | Refund Check 016095-000, 12880 Green Valley Cir 3/402           | \$173.24    |
| 21029   | UB*02985 | de la Motte, Bradley & Sherri              | 11/30/2021 | True     | Refund Check 016695-000, 12735 Mount Jefferson 5/86             | \$302.97    |
| 21030   | Doh01    | Doherty Tire of Sonora, Inc.               | 11/30/2021 | True     | Mount Tires for Truck 7 and Truck 10                            | \$450.00    |
| 21031   | UB*02976 | Douglas, Frances                           | 11/30/2021 | True     | Refund Check 007024-000, 19427 FERRETTI RD 6/7                  | \$3.06      |
| 21032   | UB*02984 | FB Builders, Inc.                          | 11/30/2021 | True     | Refund Check 015322-000, 20884 MCKINLEY 10/76                   | \$10.70     |
| 21033   | UB*02982 | Forshee, Ben & Patricia                    | 11/30/2021 | True     | Refund Check 016573-000, 12728 Mueller Dr 5/197                 | \$70.19     |
| 21034   | UB*02961 | Fowler, Bradley                            | 11/30/2021 | True     | Refund Check 014895-000, 20802 Mckinley Way 10/52 & 53          | \$38.25     |
| 21035   | H&S      | H & S Parts and Service                    | 11/30/2021 | True     | Rocket Nut Cover for Dump Truck                                 | \$3.22      |
| 21036   | UB*02975 | Hogan, Pat                                 | 11/30/2021 | True     | Refund Check 010281-000, 20098 PINE MT DR 13/279                | \$294.27    |
| 21037   | UB*02979 | Jacinto, John                              | 11/30/2021 | True     | Refund Check 012976-000, 13046 MOKELUMNE 2/205                  | \$210.97    |
| 21038   | UB*02978 | Jannati, Aurora                            | 11/30/2021 | True     | Refund Check 010075-004, 19601 Pine Mountain Drive 1/481 MW 482 | \$13.82     |

| Check N | Vendor N | Vendor Name                      | Check Dat  | Committe | Description   | Amount      |
|---------|----------|----------------------------------|------------|----------|---|-------------|
| 21039   | neu01    | Neumiller & Beardslee            | 11/30/2021 | True     | Gen. Legal Services & Park Aquisition \$2,277                 | \$2,955.56  |
| 21040   | UB*02957 | Parada, Jesus                    | 11/30/2021 | True     | Refund Check 016016-000, 12698 EAGLE CT 4/488 MRGE            | \$85.30     |
| 21041   | pin04    | Pine Alley Saw Shop              | 11/30/2021 | True     | Small Engine Fuel Mix   | \$46.85     |
| 21042   | pot01    | Potable Divers, Inc.             | 11/30/2021 | True     | Distribution Tank Cleaning 1,2, & 5                           | \$3,800.00  |
| 21043   | PRD01    | PR Diamond Products, Inc.        | 11/30/2021 | True     | Husqvarna K970 Chain and Repair                               | \$1,241.00  |
| 21044   | Pri04    | Principal Life Insurance Company | 11/30/2021 | True     | Monthly Dental, Vision, Life & LTD Insurance                  | \$4,350.08  |
| 21045   | UB*02972 | Ridley, Arielle                  | 11/30/2021 | True     | Refund Check 015932-000, 20808 CREST PINE ESMT 3/481          | \$8.74      |
| 21046   | Rig01    | Right Now Couriers               | 11/30/2021 | True     | Monthly Courier Service                                       | \$333.90    |
| 21047   | Ron01    | Roni Lynn                        | 11/30/2021 | True     | Social Media Management                                       | \$2,600.00  |
| 21048   | Rus01    | Rush Advertising Specialties     | 11/30/2021 | True     | Employee Uniforms   | \$3,160.59  |
| 21049   | UB*02983 | Schley, Ron                      | 11/30/2021 | True     | Refund Check 015809-000, 12024 HILLHURST 8/265                | \$143.20    |
| 21050   | Sco02    | Scott's PPE Recon, Inc.          | 11/30/2021 | True     | 5 Gallons Citrosqueeze Detergent for Employee Laundry         | \$195.92    |
| 21051   | SDR01    | SDRMA                            | 11/30/2021 | True     | Added New Vehicles to Policy                                  | \$4,007.70  |
| 21052   | UB*02974 | Russell, Howard                  | 11/30/2021 | True     | Refund Check 008108-001, 12615 MT JEFFRSN 5/70                | \$213.16    |
| 21053   | Sta15    | Staples Credit Plan              | 11/30/2021 | True     | Office Supplies   | \$81.36     |
| 21054   | UB*02973 | Teixeira, Don                    | 11/30/2021 | True     | Refund Check 014144-000, 19411 FERRETTI RD 6/2                | \$3.25      |
| 21055   | SOL02    | The Solv Group                   | 11/30/2021 | True     | W2's  | \$61.93     |
| 21056   | UMP01    | UMPQUA Bank                      | 11/30/2021 | True     | Credit Card purchases for November, 2021                      | \$8,290.54  |
| 21057   | Ver03    | Verizon Wireless 7706            | 11/30/2021 | True     | Monthly Auto Dialers  | \$128.76    |
| 21058   | WRT01    | Wallace, Robert & Todd           | 11/30/2021 | True     | Groveland Park Amenities Study and Plan Through Oct. 31, 2021 | \$14,813.75 |
| 21059   | UB*02980 | Wang, Shu                        | 11/30/2021 | True     | Refund Check 015696-001, 20785 Buttercup Circle 4/306         | \$84.10     |
|         |          |                                  |            |          | Navambar Direct Danasit Davirall                              | ¢00 112 40  |

| November Direct Deposit Payroll | \$88,112.48  |
|---------------------------------|--------------|
| Total November A/P              | \$350,792.23 |



| TO:      | GCSD Board of Directors  |
|----------|--|
| FROM:    | Jennifer Flores, Administrative Services Manager   |
| DATE:    | December 14, 2021  |
| SUBJECT: | Agenda Item 4G: Adoption of a Resolution Proclaiming A Local<br>Emergency Persists, Ratifying the Proclamation of a State of<br>Emergency by Governor's Executive Order N-25-20 and Order N-29-<br>20, and Re-Authorizing Remote Teleconference Meetings of the<br>Legislative Body of the Groveland Community Services District for<br>the Period of December 14, 2021 through January 11, 2021 Pursuant<br>to Brown Act Provisions |

# **RECOMMENDED ACTION:**

I move to approve Resolution 41-2021 Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of December 14, 2021 through January 11, 2021 Pursuant to Brown Act Provisions.

# **BACKGROUND:**

In March of 2020, the Governor issued Executive Order N-29-20 ("Order") suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor's Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the <u>option</u> of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public's access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the  $\underline{\text{first}}$  time that a public agency does so:

- 1. There must be a "proclaimed state of emergency," *as there is currently, in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
- 2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for <u>subsequent</u> meetings, the following is required for those subsequent meetings:

- 1. The proclaimed state of emergency must remain active; or
- 2. State or local officials have imposed or recommended measures to promote social distancing; <u>and</u>
- 3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, <u>and every 30 days thereafter</u>, the Legislative body shall make the following findings by majority vote:
  - The legislative body has reconsidered the circumstances of emergency, and at least <u>one</u> of the following circumstances exist:
    - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
    - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

# FISCAL IMPACT:

None.

# ATTACHMENTS:

1. Resolution 41-2021

#### **RESOLUTION 41-2021**

#### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD DECEMBER 14, 2021 TO JANUARY 11, 2022 PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS,** a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS,** the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

**WHEREAS,** the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

**RESOLUTION 41-2021** P a g e | **2** 

**WHEREAS,** the Board of Directors does hereby find that a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

#### NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. <u>Recitals</u>. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. <u>Affirmation that Local Emergency Persists</u>. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. <u>Re-ratification of Governor's Proclamation of a State of Emergency</u>. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. <u>Remote Teleconference Meetings</u>. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. <u>Effective Date of Resolution</u>. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** by the Board of Directors of Groveland Community Services District, this 14<sup>th</sup> day of December 2021, by the following vote:

AYES: NOES: ABSTAIN: ABSENT: **RESOLUTION 41-2021** P a g e | **3** 

ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

#### **CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 14, 2021. DATED: \_\_\_\_\_

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| то:      | GCSD Board of Directors  |
|----------|--|
| FROM:    | Pete Kampa, General Manager  |
| DATE:    | December 14, 2021  |
| SUBJECT: | Agenda Item 6A: Consideration of Approval of an Aviation Mural<br>to be Painted on the Water Tank Located at the Pine Mountain Lake<br>Airport, With Cost will be Covered by Pilots and Residents of Pine<br>Mountain Lake |
| DECOMMEN |  |

#### **RECOMMENDED ACTION:**

I move to approve an Aviation Mural to be Painted on the Water Tank Located at the Pine Mountain Lake Airport, With Cost will be Covered by Pilots and Residents of Pine Mountain Lake.

# **BACKGROUND:**

Mr. Paul Purifoy with the PML Aviation Association (PMLAA) reached out to the District with a request for permission for the PMLAA to paint an aviation themed mural in the water tank located at the Pine Mountain Lake Airport. This mural will be 100% funded by the Association and/or by donations from PML residents.

The District does not currently have a policy to guide staff and the process of requests like these, and why it has been put on the agenda for the Board's consideration and discussion. Staff does not have any objection with such a request, but would like to see a policy developed that addresses these types of request in the event ones are received in the future.

#### ATTACHMENTS:

- 1. Mr. Purifoy's email
- 2. Aviation Mural Example
- 3. Insurance Document

FISCAL IMPACT:

None.

#### Hello Rachel, HAPPY FRIDAY!

Per your request, I am writing this email to receive approval for a aviation mural to be painted on the water tank at PML airport. It is my understanding that I would need to appear before the GCSD board meeting, scheduled for December 14, 2021, at 10:00 AM at the district office boardroom. I will also be confirming approval with the county of Tuolumne and the airport manager.

This project will be conducted by the top Muriel artist in the United States. Special paint, (\$400 per gallon) will be used for this project. It should last a minimum of 15 to 25 years. The project will be managed by Rolf Goetzinger, owner of "Artist Brothers". This project will take approximately 14 days to complete. Please review the work of the artist brothers at (rolfgoetzinger@gmail.com)

The project cost will be approximately \$40,000 and will be covered by the pilots and residence of Pine Mountain Lake.

If you require further information please contact me as soon as possible.

Thank you for your time and consideration to this project.

Paul C. Purifoy 209-479-5800



| From:    | Paul Purifoy                             |
|----------|--|
| To:      | Rachel Pearlman; Pete Kampa              |
| Subject: | PML airport Watertank Aviation and Mural |
| Date:    | Wednesday, December 1, 2021 7:21:02 AM   |









Hello Rachel, HAPPY WEDNESDAY!

I now have 20 pilots committed to contributions for our PML Airport "LEGACY "Aviation Mural. The estimated cost at this time is approximately \$45,000.

I would like to send some of the artist renditions to the GCSD board members prior to the December 14th board meeting. Would you be kind enough to pass these examples to all of the board members? Or if you wish I can pass them along if you will give me their email addresses. I have attained all approvals with the exception of the GCSD board.

Once again, the artists work can best be viewed at (artistbrothers.com) Sincerely,

Paul C. Purifoy

# **COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS**

POLICY NUMBER: NN1283338

Extension of Declarations is attached.

Effective Date: 06/24/2021 12:01 A.M. Standard Time

| LIMITS OF INSURANCE If box is checked, refer to form S132         | <b>2</b> Ame | endment of Limi | ts of Insurance.               |
|---|--------------|-----------------|--------------------------------|
| General Aggregate Limit (Other Than Products/Completed Operations | s) \$ _      | 2,000,000       |                                |
| Products/Completed Operations Aggregate Limit                     | \$           | 2,000,000       |                                |
| Personal and Advertising Injury Limit                             | \$_          | 1,000,000       | Any One Person Or Organization |
| Each Occurrence Limit   | \$_          | 1,000,000       |                                |
| Damage To Premises Rented To You Limit                            | \$_          |                 | Any One Premises               |
| Medical Expense Limit   | \$_          | 5,000           | Any One Person                 |
|   |              |                 |                                |

#### RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" which occurs before the Retroactive Date, if any, shown here: (Enter Date or "NONE" if no Retroactive Date applies)

#### BUSINESS DESCRIPTION AND LOCATION OF PREMISES

BUSINESS DESCRIPTION: Commercial Mural & Water Tank Painter LOCATION OF ALL PREMISES YOU OWN, RENT, OR OCCUPY: 🛛 Location address is same as mailing address.

1 4412 E 39th Ave, Spokane, WA 99223

Additional locations (if any) will be shown on form **S170**, Commercial General Liability Coverage Part Declarations Extension.

LOCATION OF JOB SITE (If Designated Projects are to be Scheduled):

|  |   |      | PREMIUM          | RA              | TE               | ADVANCE  |
|--|---|------|------------------|-----------------|------------------|----------|
| CODE # -   | CLASSIFICATION  | *    | BASIS            | Prem/Ops        | Prod/Comp<br>Ops | PREMIUM  |
| 98304 -  | Painting - exterior - buildings or  | p    | 20,000           | 34.771          |                  | 695      |
|  | structures - three stories or less<br>in height - NOC   |      |                  |                 | 18.817           | 376      |
| 98305 -  | Painting - interior - buildings or  | р    | If Any           | 14.601          |                  | TBD      |
|  | structures  |      |                  |                 | 6.455            | TBD      |
| 98303 -  | Painting - exterior - buildings or  | q    | If Any           | 121.215         |                  | TBD      |
|  | structures - exceeding three<br>stories in height - NOC   |      | -                |                 | 66.868           | TBD      |
| 90812 -  | L815 Artisan Contractor Extension -<br>Additional Insured - Waiver of<br>Transfer of Rights of Recovery<br>Against Others to Us - Automatic<br>Status when Required in a Contract | t    | 1                | Included        |                  | Included |
| <ul> <li>* PREMIUM BASIS SYMBOLS</li> <li>a = Area (per 1,000 sq. ft. of area)</li> <li>c = Total Cost (per \$1,000 of Total Cost)</li> <li>m = Admissions (per 1,000 Admissions)</li> <li>p = Payroll (per \$1,000 of Payroll)</li> <li>s = Gross Sales (per \$1,000 of Gross Sales)</li> <li>t = See Classification</li> <li>u = Units (per unit)</li> </ul> |   |      |                  |                 |                  |          |
|  |   | PRE  | MIUM FOR THIS    | S COVERAGE      | PART \$          | 1,071    |
| FORMS  | AND ENDORSEMENTS (other than applicable   | Form | s and Endorsemen | nts shown elsev | where in the po  | olicy)   |
| Forms a  | nd Endorsements applying to this Coverage F<br><b>Refer to Schedule of</b>  |      |                  |                 | time of issue:   |          |

THESE DECLARATIONS ARE PART OF THE POLICY DECLARATIONS CONTAINING THE NAME OF THE INSURED AND THE POLICY PERIOD. Includes copyrighted material of Insurance Services Office, Inc. with its permission.



| то:      | GCSD Board of Directors  |  |  |
|----------|--|--|--|
| FROM:    | Jennifer Flores, Administrative Services Manager   |  |  |
| DATE:    | December 14, 2021  |  |  |
| SUBJECT: | Agenda Item 6B:Adoption of a Resolution Approving theApplication for Recreational Trails Program (RTP) Non -MotorizedGrant Funds for the Hetch Hetchy Railroad Trail, Phase One andRestroom Facility at Mary Laveroni Park |  |  |

#### **RECOMMENDED ACTION:**

I move to adopt Resolution 42-2021 approving the Application for Recreational Trails Program (RTP) Non -Motorized Grant Funds for the Hetch Hetchy Railroad Trail, Phase One and Restroom Facility at Mary Laveroni Park

#### BACKGROUND:

Through the Federal Recreational Trails Program (RTP), the California Department of Parks and Recreation provides funds to local agencies to develop and maintain recreational trails and trail-related facilities for both non-motorized and motorized Recreational Trail uses.

This is an ideal grant opportunity to fund the Phase 1 Hetch Hetchy Trail the District has been planning for the last few years and is reflected in the Park Amenities Study recently completed by WRT. Eligible expenses include the construction of new trails, and/or the expansion or linkage of existing trails, renovations of existing trails, pedestrian bridges over roads and waterways, trailhead features such as restrooms, parking lots, signage, trailside features such as benches, drinking fountains, and interpretive signage.

There is a 12% minimum match requirement for the project and a variety of items can be used towards the match amount such as pre-planning and design costs, local, state, or private funds put towards the project, in addition to volunteer labor. All funds being used towards the match must have occurred within 18 months of federal approval.

Staff has attended the grant program workshop put on by the California Department of Parks and Recreation and has discussed this grant opportunity with WRT who will be able to provide assistance.

The recommended grant request is \$2,000,000 per application. The District must pass a resolution approving the submission of an application for the program to be considered. The application deadline is March 1, 2022.

#### **ATTACHMENTS:**

• Resolution 42-2021

- <u>Recreational Trails Program (RTP) FAQ</u>
- Procedural Guide

#### FISCAL IMPACT:

The District will be responsible for a minimum match of 12% of the total project which can be met by a variety of items as pre-planning and design costs, local, state, or private funds put towards the project, in addition to volunteer labor

#### Resolution No: 42-2021

#### RESOLUTION OF THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICE DISTRICT APPROVING THE APPLICATION FOR GRANT FUNDS FROMTHE RECREATIONAL TRAILS PROGRAM

WHEREAS, the Fixing America's Surface Transportation Act (FAST-ACT) provides funds to the State of California for Grants to federal, state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trail Projects; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing Project Application under the program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of Application(s) before submission of said Application(s) to the State; and

WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project(s);

NOW, THEREFORE, BE IT RESOLVED that the Groveland Community Services District Board of Directors hereby:

- 1. Approves the filing of an Application for the Recreational Trails Program; and
- 2. Certifies that the Project is consistent with the Applicant's general plan or the equivalent planning document; and
- Certifies that said Applicant has or will have available prior to commencement of any work on the Project(s) included in this Application, sufficient funds to operate and maintain the Project(s); and
- 4. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and
- 5. Appoints the General Manager as agent to conduct all negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.
- 6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

Approved and Adopted the 14<sup>th</sup> day of December , 2021.

I, the undersigned, hereby certify that the foregoing Resolution Number 42-2021 was duly adopted by the Board of Directors following a roll call vote:

Ayes:

Noes:

Absent:



| TO:      | GCSD Board of Directors   |
|----------|---|
| FROM:    | Pete Kampa, General Manager   |
| DATE:    | December 14, 2021   |
| SUBJECT: | Agenda Item 6C:Adoption of a Resolution Approving Applicationfor the Clean California Local Grant Program for Litter Abatement,Land beautification, and Improve Parks and Pathway |
|          |   |

#### **<u>RECOMMENDED ACTION:</u>**

I move to approve Resolution 43-2021, A Resolution Approving Application for the Clean California Local Grant Program for Litter Abatement, Land beautification, and Improve Parks and Pathway.

#### BACKGROUND:

The Clean California Local Grant Program, administered by the California Department of Transportation (Caltrans), will provide approximately \$296 million as part of a two-year program to beautify and improve streets and roads, tribal lands, parks, pathways, and transit centers to restore pride in public spaces. Eligible project types include, but are not limited to, community litter abatement and beautification and community litter abatement events/education.

District staff feels that this is an ideal grant opportunity to clean up the 37-acre property that was recently acquired by the District as it meets all of the project selection criteria, in addition to being applicable for the proposed Hetch Hetchy Trail, and Mary Laveroni Park. This criteria includes:

- Community need
- Potential to enhance and beautify public space
- Potential for greening to provide shade, reduce the urban heat island effect, and use native drought-tolerant plants
- Potential to improve access to public space
- Public engagement in the project proposal that reflects community priorities
- Benefit to underserved communities

The maximum grant award is \$5 million and the match component ranges from 0%-50%. The grant application deadline is February 2022, with project award notification in March of 2022.

#### ATTACHMENTS:

- 1. Resolution 43-2021
- 2. <u>Clean California Grant Handout</u>

#### **RESOLUTION 43-2021**

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING APPLICATION FOR THE CLEAN CALIFORNIA LOCAL GRANT PROGRAM FOR LITTER ABATEMENT, LAND BEAUTIFICATION, AND IMPROVE PARKS AND PATHWAY

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the Clean California Local Grant Program, administered by the California Department of Transportation (Caltrans), will provide approximately \$296 million as part of a two-year program to beautify and improve streets and roads, tribal lands, parks, pathways, and transit centers to restore pride in public spaces; and

**WHEREAS**, District staff feels that this is an ideal grant opportunity to clean up the 37-acre property that was recently acquired by the District as it meets all of the project selection criteria, in addition to being applicable for the proposed Hetch Hetchy Trail, and Mary Laveroni Park; and

**WHEREAS, the** maximum grant award is \$5 million and the match component ranges from 0%-50% and the grant application deadline is February 2022, with project award notification in March of 2022.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby adopt resolution 43-2021 approving application for the Clean California Local Grant Program for litter abatement, land beautification, and improve parks and pathways.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on December 14, 2021 by the following vote:

AYES: NOES: ABSTAIN: ABSENT: ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

# **CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 14, 2021. DATED: \_\_\_\_\_



| то:      | GCSD Board of Directors   |  |  |  |
|----------|---|--|--|--|
| FROM:    | Pete Kampa, General Manager   |  |  |  |
| DATE:    | December 14, 2021   |  |  |  |
| SUBJECT: | Agenda Item 6D:Adoption of a Resolution Approving Applicationfor the American Rescue Plan Act Travel, Tourism, and OutdoorRecreation Funding for Trail Infrastructure and Public AccessEnhancements |  |  |  |

# **RECOMMENDED ACTION:**

I move to adopt Resolution 44-2021 approving Application for the American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Funding for Trail Infrastructure and Public Access Enhancements.

#### **BACKGROUND:**

On March 11, 2021, President Biden signed the American Rescue Plan into law. This historic legislation was designed to enable all Americans to respond to and recover from the impacts of COVID-19. Under the American Rescue Plan, The U.S. Economic Development Administration (EDA) was allocated \$3 billion in supplemental funding to assist communities nationwide in their efforts to build back better by accelerating the economic recovery from the coronavirus pandemic and building local economies that will be resilient to future economic shocks. American Rescue Plan funding enables EDA to provide larger, more transformational investments across the nation while utilizing its greatest strengths, including flexible funding to support community-led economic development.

Several funding opportunities were created by the EDA with the American Rescue Plan funds, including the *Travel, Tourism, and Outdoor Recreation Program*. There is \$240 million that has been allocated to the competitive side of this program aimed at helping communities that have been hardest hit by challenges facing the travel, tourism and outdoor recreation sectors to invest in infrastructure, workforce or other projects to support the recovery of the industry and economic resilience of the community in the future.

Under this component, EDA will fund travel, tourism, and outdoor recreation projects that include non-construction and construction activities. For the most part, this component is intended to fund projects that are focused on new and expanded infrastructure, projects with a multi-state or national focus, and projects in regions most adversely affected by damage to the travel, tourism, and outdoor recreation sectors from the coronavirus pandemic.

Through this program, EDA can support both the development of travel, tourism, and outdoor recreation pandemic recovery strategies and the implementation of recovery projects, including in communities adjacent to National Park Service units, State Parks, National Marine Sanctuaries, and

other natural destinations. This includes construction activities where the project is owned by the Eligible Applicant such as:

- Water and stormwater/wastewater improvements,
- Pier construction and improvements,
- New outdoor recreation and trail infrastructure and public access enhancements,
- Nature-based infrastructure projects to improve access to recreation,
- Cultural, arts, and tourism facilities (e.g., visitor or tourist information centers),
- Workforce training facilities and capacity building programs,
- Accessibility enhancements, and
- Country-wide or multi-state travel, tourism, or outdoor recreation promotion

Grants range from \$500,000 to \$10 million (more or less okay). It will fund 100%, but does require some justification as to why a 20% match cannot be matched.

Staff feels that much of the District's park and recreational concepts that have been developed over the last couple of years will be extremely competitive given the guidelines and prioritizations of this grant program. The development of an RV park/campground facilities, along with the Hetch Hetchy Trail that support tourism and their location to Yosemite National Park being the most competitive.

#### **ATTACHMENTS:**

- Resolution 44-2021
- EDA Travel, Tourism, and Outdoor Recreation One Page Information Sheet
- EDA Travel, Tourism, and Outdoor Recreation Presentation

#### FISCAL IMPACT:

This grant opportunity has the opportunity to be funded 100% if adequate justification cane be provided why the District cannot fund the 20%.

#### **RESOLUTION 44-2021**

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING APPLICATION FOR THE AMERICAN RESCUE PLAN ACT TRAVEL, TOURISM, AND OUTDOOR RECREATION FUNDING FOR TRAIL INFRASTRUCTURE AND PUBLIC ACCESS ENHANCMENTS

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, on March 11, 2021, President Biden signed the American Rescue Plan into law. This historic legislation was designed to enable all Americans to respond to and recover from the impacts of COVID-19. Under the American Rescue Plan, The U.S. Economic Development Administration (EDA) was allocated \$3 billion in supplemental funding to assist communities nationwide in their efforts to build back better by accelerating the economic recovery from the coronavirus pandemic and building local economies that will be resilient to future economic shocks, and;

**WHEREAS**, several funding opportunities were created by the EDA with the American Rescue Plan funds, including the *Travel, Tourism, and Outdoor Recreation Program*; and

**WHEREAS**, there is \$240 million that has been allocated to the competitive side of this program aimed at helping communities that have been hardest hit by challenges facing the travel, tourism and outdoor recreation sectors to invest in infrastructure, workforce or other projects to support the recovery of the industry and economic resilience of the community in the future; and

**WHEREAS,** under this component, EDA will fund travel, tourism, and outdoor recreation projects that include non-construction and construction activities; and

**WHEREAS,** grant awards will range between \$500,000 to \$10 million with the potential of zero match, but will require some justification as to why a 20% match cannot be matched; and

**WHEREAS,** staff feels that much of the District's park and recreational concepts that have been developed over the last couple of years and contained in the Master Park Amenities Plan will be extremely competitive given the guidelines and prioritizations of this grant program.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby adopt resolution 44-2021 approving application for the American Rescue Plan Act Travel, Tourism, and Outdoor Recreation Funding for Trail Infrastructure and Public Access.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on December 14, 2021 by the following vote:

AYES: NOES: ABSTAIN: ABSENT: ATTEST: Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

# **CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 14, 2021. DATED: \_\_\_\_\_



| TO:      | GCSD Board of Directors  |
|----------|--|
| FROM:    | Pete Kampa, General Manager  |
| DATE:    | December 14, 2021  |
| SUBJECT: | Agenda Item 6E:Adoption of a Resolution Approving Applicationfor the California Hazard Mitigation Grant Program to Reduce FireFuels on 37 Acres of District Property |
|          |  |

#### RECOMMENDED ACTION:

I move to approve Resolution 45-2021, A Resolution Approving Application for the California Hazard Mitigation Grant Program to Reduce Fire Fuels on 37 Acres of District Property

#### **BACKGROUND:**

The CA Governor Office of Emergency Services (Cal EOS) announced the 2021 funding opportunity for FEMA Hazard Mitigation Grant Program (HMGP), this opportunity provides funding for communities to implement mitigation activities to reduce risk to life and property from natural hazards. In California, natural hazards include wildfire, earthquake, drought, extreme weather, flooding, and other impacts of climate change. HMGP funding can also support the development of Local Hazard Mitigation Plans (LHMP) and project scoping activities.

This is a wonderful grant opportunity to potentially fund the cost of removing the hazardous fire fuels on the recently purchased 37-acre property. The Notice of Intent for this Grant is due to Cal EOS by December 31, 2021 and staff is looking to receive Board authorization to submit the Notice Of Intent and proceed with the application in March of 2022.

#### ATTACHMENTS:

1. Resolution 45-2021

#### FISCAL IMPACT:

The total cost to implement approved mitigation activities is funded by a combination of Federal and non-Federal sources. HMA funds may be used to pay up to 75 percent of the total eligible activity costs. The remaining 25 percent of eligible activity costs must be derived from non-Federal sources. Contributions of cash, third-party in-kind services, materials, or any combination thereof, may be accepted as part of the non-Federal cost share (local match).

### **RESOLUTION 45-2021**

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING APPLICATION FOR THE CALIFORNIA HAZARD MITIGATION GRANT PROGRAM TO REDUCE FIRE FUELS ON 37 ACRES OF DISTRICT PROPERTY

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the CA Governor Office of Emergency Services (Cal EOS) announced the 2021 funding opportunity for FEMA Hazard Mitigation Grant Program (HMGP), this opportunity provides funding for communities to implement mitigation activities to reduce risk to life and property from natural hazards; and

**WHEREAS**, in California, natural hazards include wildfire, earthquake, drought, extreme weather, flooding, and other impacts of climate change. HMGP funding can also support the development of Local Hazard Mitigation Plans (LHMP) and project scoping activities; and,

**WHEREAS, the** Notice of Intent for this Grant is due to Cal EOS by December 31, 2021 and staff is looking to receive Board authorization to submit the Notice of Intent and proceed with the application in March of 2022.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby adopt resolution 45-2021 Approving Application for the California Hazard Mitigation Grant Program to Reduce Fire Fuels and Related Work on 37 Acres of District Property.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on December 14, 2021 by the following vote:

AYES: NOES: ABSTAIN: ABSENT: ATTEST:

Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

### **CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 14, 2021. DATED: \_\_\_\_\_



| TO:      | GCSD Board of Directors  |
|----------|--|
| FROM:    | Pete Kampa, General Manager  |
| DATE:    | December 14, 2021  |
| SUBJECT: | Agenda Item 6F: Adoption of a Resolution Approving Application<br>for the Tuolumne County Community Grant Program for the<br>Purchase of an Equipment Trailer, Unmanned Aircraft System (UAS)<br>and Portable Generator for the Groveland Area Community<br>Emergency Response Team (CERT) |

### RECOMMENDED ACTION:

I move to approve Resolution 46-2021, A Resolution Approving Application for the Tuolumne County Community Grant Program for the Purchase of an Equipment Trailer, Unmanned Aircraft System (UAS) and Portable Generator for the Groveland Area Community Emergency Response Team (CERT)

#### BACKGROUND:

The Groveland Area Community Emergency Response Team (CERT) was formed by Resolution of the GCSD Board of Directors on April 12, 2019. Since that time, the Groveland Area CERT has achieved recognition by FEMA, local resident Bob Asquith has been certified as the Program Manager and membership in the area CERT has grown to 22 participants. CERT has assisted in the various COVID-19 vaccination clinics, local Flu vaccination clinics, operated cooling centers and other community events in its short 2 year tenure. In addition, we have acquired for free a surplus ambulance vehicle to be used as a firefighter rehabilitation unit and have purchased safety supplies and related equipment for certain members using donations, grants, and district funds.

The county of Tuolumne has recently released a Community Grant Program funded with \$500,000 from the American Rescue Plan, with the intent to help revitalize the community and address community needs, many of which stem from the pandemic that has impacted Tuolumne County and our community since March 2020. This is a competitive grant and applicants will be ranked based on eligibility criteria and the need in the community that this project addresses. Included in this agenda document is a list of items and equipment identified by program manager Bob Asquith that are needed initially to outfit our CERT.

Being a relatively isolated community, a well outfitted community emergency response team is very beneficial to the community and complementary to the services provided by the Groveland fire department. Insert proposes to apply for the community grant program for the purchase of priority equipment as detailed below:

- a box trailer to be towed behind a truck and containing the safety equipment, traffic control equipment, materials and supplies, procedures library, UAS, generator and other items for rapid deployment of assistance
- The purchase of unmanned aircraft systems parentheses (UAS), which are piloted by qualified CERT individuals, are used for the purpose of assisting the fire department and law enforcement as needed in fires, evacuations, search and rescue and other situations where locations may not be accessible by road or may not be safe for personnel to enter.
- The purchase of a portable generator to power up lights, recharge devices, and other electrical needs where and when power is not available in the field

### ATTACHMENTS:

- 1. Resolution 46-2021
- 2. Community Grant Program Document

### FISCAL IMPACT:

This is a 100% grant program, but if the district is offered funding at less then the total request, there may be a need to modify the equipment list or provide matching funds from the district budget or donations.

### **RESOLUTION 46-2021**

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING APPLICATION FOR THE TUOLUMNE COUNTY COMMUNITY GRANT PROGRAM

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the Groveland Area Community Emergency Response Team (CERT) was formed by Resolution of the GCSD Board of Directors on April 12, 2019. Since that time, the Groveland Area CERT has achieved recognition by FEMA, local resident Bob Asquith has been certified as the Program Manager and membership in the area CERT has grown to 22 participants; and

**WHEREAS**, the county of Tuolumne has recently released a Community Grant Program funded with \$500,000 from the American Rescue Plan, with the intent to help revitalize the community and address community needs, many of which stem from the pandemic that has impacted Tuolumne County and our community since March 2020; and

**WHEREAS,** being a relatively isolated community, a well outfitted community emergency response team is very beneficial to the community and complementary to the services provided by the Groveland fire department. Insert proposes to apply for the community grant program for the purchase of priority equipment as detailed below:

- a box trailer to be towed behind a truck and containing the safety equipment, traffic control equipment, materials and supplies, procedures library, UAS, generator and other items for rapid deployment of assistance
- The purchase of unmanned aircraft systems parentheses (UAS), which are piloted by qualified CERT individuals, are used for the purpose of assisting the fire department and law enforcement as needed in fires, evacuations, search and rescue and other situations where locations may not be accessible by road or may not be safe for personnel to enter.
- The purchase of a portable generator to power up lights, recharge devices, and other electrical needs where and when power is not available in the field.

**NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES** hereby adopt resolution 46-2021 Approving Application for the Tuolumne County Community Grant Program.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on December 14, 2021 by the following vote:

AYES: NOES: ABSTAIN: ABSENT: ATTEST: Rachel Pearlman, Board Secretary

Janice Kwiatkowski, President - Board of Directors

### **CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on December 14, 2021. DATED: \_\_\_\_\_



# Tuolumne County Community Grant Guidance

### Introduction

The Tuolumne County Board of Supervisors has committed up to \$500,000 in one-time funds to create a Community Grant Program to help revitalize our community and address community needs, many of which stem from the COVID-19 pandemic that has impacted Tuolumne County since March 2020.

Applications will be received starting on November 29, 2021 and must be submitted by December 20, 2021 at 5:00 pm. Applications can be completed online at:

### https://tuolumnecountyca.viewpointcloud.com/categories/1087

This is a competitive grant and applicants will be ranked based on eligibility criteria and the need in the community that this project addresses.

Should additional funding be received, or funding not be fully allocated from the first grant window, a second window is anticipated to be advertised for early 2022.

### Who can apply?

Nonprofits that primarily serve Tuolumne County residents and local community groups are eligible to receive funding under this grant. The grant application will ask for a description of the community group applying, including the formation, structure, and mission of the organization.

### What projects are eligible?

This grant is using funding Tuolumne County was allocated from the American Rescue Plan. As a result, eligible projects must fall under one of three conditions:

- 1. The project responds to a negative impact from COVID-19. Examples of these types of projects include:
  - a. Providing food, housing, employment programs, etc. to community members; or
  - b. Project addresses significant loss of revenue by the nonprofit/community group <u>after March 3, 2021</u>
- 2. The project provides services to disproportionately impacted communities by COVID-19
  - a. Examples include services to address health disparities, educational disparities, and promoting healthy childhood environments



# Tuolumne County Community Grant Guidance

### 3. The project that enhances governmental services

a. This is defined broadly in the American Rescue Plan but generally projects falling under this category will improve public safety, provide environmental remediation, enhance health services, or other services that provide benefit to the community.

Applicants will be asked to provide a narrative that ties the proposed project to one of these eligible expenses.

### How much may be awarded?

Applicants may apply for <u>up to</u> \$50,000. It is anticipated that two grants of \$50,000 and twenty grants of \$20,000 will be available for award. Projects that will not need the full amount can request the amount needed in the document and do not need to apply for the full amount.

If an applicant intends to use any matching /additional funds, applicants will be asked to identify their source. This is primarily to ensure that two Federal funding sources are not being utilized as matching funds as that is generally not allowed with Federal Funds.

### **Grant Process:**

• Applicant must fill out the application, attach all required documents and submit via the online portal or by mail to:

ARP Community Grants 2 South Green Street, 4<sup>th</sup> Floor Sonora, CA 95370

- Applications will be reviewed to ensure completeness.
- For applications that require additional information, applicants will be contacted and asked to provide or clarify the requested data.
- Once the grant window is closed, all grant applications will be provided to Sonora Area Foundation to review and make recommendations for award.
- Upon completion of the review, applicants will be notified if their projects have been recommended for award.
- If approved, applicants will receive a notice of obligation for the award amount.



# Tuolumne County Community Grant Guidance

<u>In general</u>, funds will be distributed on a reimbursement basis. Each applicant will be required to submit documentation showing the expenses have been paid under their approved project before they can be considered for reimbursement.

- <u>However</u>, in acknowledgement that some of our local community groups and nonprofits may have limited funding availability and because of the nature of these projects, advanced funding can be offered on a case-by-case basis. Organizations that require this assistance will be contacted by the County to put this process in to place.
- The performance period for the grant will be from January 1, 2022 –June 30, 2022. Extensions can be approved on a case-by-case basis if additional time is needed or if specific items that are part of the project are delayed.
- All claims need to be received within 2 weeks of the end date of the performance period or extension (whichever is later). Failure to submit the claim within the timeframe could lead to the de-obligation of funding.

### What will be needed to apply?

(Please have these available prior to starting the application)

- General contact information
- 501c3 status
- Description of project
- Targeted communities that will benefit from the project and its positive impacts
- Level of support needed for project success
- Financial Documents (Income Statement or Balance Sheet)
- Project Budget (Detailed budget that outlines the project expenditures)
- Letters of Support (Letters of support from stakeholders or partners for your project) \*optional
- Applicants must be in compliance with all Federal, State, and Local laws and in good standing with the County.

### Contact

For additional questions regarding this program applicants can call 209-533-5511 for information or email <u>iterry@co.tuolumne.ca.us</u>.



TO:GCSD Board of DirectorsFROM:Pete Kampa, General ManagerDATE:December 14, 2021SUBJECT:Agenda Item 6G:Consideration of the Actions Necessary for the<br/>Rescission of the Community Facilities District 2021-1 Future Annexation<br/>Area as Established in District Resolution 18-2021, Resolution 22-2021 and<br/>Special Tax Ordinance 2021-1

### **<u>RECOMMENDED ACTION:</u>**

I move to direct staff to draft a resolution for Board approval rescinding the following Board actions and directing the drafting of the following policy actions:

- 1. <u>Rescind</u> Resolution 18-2021, Declaring the District's Intention to Establish a Community Facilities District Initially Consisting of Solely of Territory Proposed for Annexation to the Community Facilities District in the Future and to authorize the levy of special taxes therein – Community Facilities District 2021-1
- 2. <u>Rescind</u> Resolution 22-2021, establishing the formation of Community Facilities District 2021-1
- 3. <u>Rescind</u> Ordinance No. 1-21, an ordinance authorizing the levy of special taxes on parcels that will annex to Community Facilities District 2021-1
- 4. <u>Rescind</u> Resolution 25-2021, establishing the definition of the types of projects to which the Community Facilities District 2021-1 will apply
- 5. <u>Direct</u> the drafting of a Resolution amending the District's Local Rules and Policies for Community Facilities Districts and new development policies as necessary to amplify and clarify the District's requirement that all new land subdivisions and large commercial developments in the District must fund their actual cost of fire and park services as detailed in the Fiscal Impact Analysis, as amended
- 6. <u>Direct</u> the drafting of a Resolution declaring the intent of the District to seek a memorandum of understanding with Tuolumne County regarding the standards of fire/emergency response coverage desired locally for the Hwy 120 Corridor, County agreement to fund the cost associated with adding fire personnel and equipment to respond to emergency calls outside of the mutual aid response area, agreement on the location and number of fire stations and other related matters to ensure that fire and emergency services can be provided in accordance with the locally adopted coverage and response standards
- 7. <u>Direct</u> staff and/or a committee of the Board to work with community stakeholders in the evaluation of the structure, amount and service levels to be funded with a future a special tax funding measure in the GCSD boundaries

### **BACKGROUND:**

On June 8th, 2021 the board of directors adopted local goals and policies for community facilities districts and adopted a resolution of intention to form a community facilities district initially consisting solely of territory proposed for annexation to the community facilities district in the future and authorized the levy of special taxes within community facilities district 2021-1. A public hearing notice was published in the local newspaper and on July 13, 2021, the district conducted a public hearing to receive comments on the formation of the community facilities district and subsequently approved its formation. On August 10th, 2021 the board of directors adopted Ordinance No. #2021-1 authorizing the levy of special taxes on parcels that will annex to the community facilities district 2021-1. Collectively these actions formalized the creation of the community facilities district 2021-1 for the purpose of collecting special taxes from new development to offset their fiscal impact.

It is normally left to the administrator of the community facilities district to make determinations as to how to apply the special tax to various types of new development projects. Any actions of the administrator must be in compliance with the community facilities district formation documents and state law. Due to the fact that this was the first community facilities district created by GCSD, management felt that it was important to receive specific direction from the board to clarify the types of new development to which the CFD would apply, and did so by Resolution on September 14, 2021.

There has been significant confusion and concern in the community about the purpose and applicability of the Community Facilities District approved by GCSD. Management has met with County Administration, County Counsel and County Supervisors to discuss the implementation of the CFD. Management met recently with GCSD General Counsel and our municipal finance consultant to determine what actions could be taken to address the public concerns, make the process clearer and still implement a means for new development to cover the cost of its fiscal impact on fire services and to fund expansion of the fire department in the future when call volumes increase with population growth. It was determined that the best route may be for the District to rescind the Future Annexation Area of the CFD 2021-1, by rescinding its formation resolutions and special tax ordinance. This would eliminate the CFD 2021-1 completely. The Fiscal Impact Analysis which is the basis for the cost of providing the services fire services is still valid and would remain in place for negotiation with the county, as well as to be applied to funding agreements with new residential subdivisions and major commercial development projects. Staff's recommendation to rescind the CFD is predicated on further Board action to require that new residential subdivisions and major commercial development fully fund their impact and proportional share of fire staff expansion. We further recommend that staff expedite further negotiations with the county to fund additional full time fire staff in the Groveland Region through contract with GCSD or build and staff a full-time station on the Hwy 120 corridor. Lastly, we recommend that we begin working with the community for a Groveland specific special tax measure in the near future.

The above recommended actions would set in motion the process of dissolution of the CFD 2021-1 in that the actions specified above would be returned to the Board for final decision in January 2022, following preparation of documents by GSD legal counsel and consultants.

### **DISCUSSION:**

Beginning in 2019, District management began working closely with the Tuolumne County Administrator's office and Community Development Director in conveying an understanding of the poor financial condition of the Groveland Fire Department following the sunset of a local property assessment in 2012 and the negative impact being created by the Groveland Fire Department responding as the first-in engine for emergency calls in the County responsibility area outside the GCSD boundaries. A brief outline of the Highway 120 Corridor Fire and emergency response locations is included with this agenda item to detail just how far stretched the Groveland Fire Department is, the more than doubling of emergency calls in a 14 year period, and the large amount of Groveland Fire time spent as the primary responder to remote 911 calls that are actually the responsibility of the Tuolumne County Fire Department.

This matter of stretching fire service demands was also exacerbated in 2019 when two lodging/resort projects located over 20 miles from Groveland Station 78 were going through the County planning process and once again, GCSD fire department was identified as, and expected to be the first-in emergency responders. GCSD through its management, Board and Legal Counsel spent hundreds of hours pouring over documents relating to these resort projects, meeting with County staff, preparing for and testifying at Planning Commission hearings that the impact on GCSD Fire, and therefore GCSD taxpayers was inequitable and placed lives and property within GCSD at risk. This effort to inform the county was successful in some respects, as the county approved the projects with conditions requiring payment of a "fair share fee" to offset impacts on fire services; which could come in the form of a Community Facilities District or other mechanism to guarantee funding for enhanced fire services on the Highway 120 corridor in the future. In addition, the County agreed to take over from GCSD the cost of funding the Amador Contract; keeping the CALFIRE station on Merrell Road staffed during the non-fire season.

Considering the stretching of existing fire department resources and in planning for the future, the District hired a professional planning consultant to complete a fire master plan update, which was ultimately adopted by the Board in March 2020. The primary concerns raised in the master plan were the poor financial condition of the fire department with revenue not covering expenses, low staffing levels for complex emergencies, lack of timely mutual aid assistance with no other local departments and high level of response times far outside the District boundaries. The District Board subsequently adopted response standards to ensure that adequate emergency response services were provided inside the District boundaries, and directed the preparation of financial plans to solidify the fire department services into the future.

During the Terra Vi and Under Canvas hearing process, we heard very clearly from the public that GCSD taxpayers do not want to subsidize new development, and we were also being asked by the county for an estimate of costs that GCSD would be incurring in providing services to their new resort development projects. Since GCSD does not have the authority to adopt fees or taxes that it can enforce in the areas where these resort projects are located, the District focused on determining methods to address the known future fiscal impact of providing services to new development within its boundaries. In late 2020 following a request for proposals process, the district engaged a municipal finance consulting firm to evaluate the fiscal impact of providing fire and park services to new development within the district, so that we could adopt appropriate financing structures to have new development pay their proportional cost impacts. This fiscal impact analysis was also intended to serve as the basis for negotiations with the County regarding the cost of providing emergency response services to areas outside the GCSD boundaries. Beginning on adoption of the fire master plan in 2020, the District Board of Directors discussed fire department service levels, response times, staffing needs, equipment replacement plans and funding plans at most Board meetings through June 2021. During those meetings, the Board discussed options to fund existing and enhanced (increased staffing) fire services including special taxes, assessments, response fees, development impact fees, community facilities districts and funding or reimbursement contracts with the county.

The fiscal impact analysis report identified a funding gap of \$295 per new residential dwelling unit between the cost of providing current park and fire services and the average amount of property taxes received for those services. The report also detailed that the cost to increase fire department staffing by three on duty at all times in the future is \$1313 per year per new single family home and \$25 per year per home to offset park fiscal impacts for each new residential unit. There are limited options available to fund fire services, including special taxes, property assessments and fee-for-service. Considering that GCSD was looking for a funding mechanism that allowed new development to pay the cost of expansion of fire department staffing in the future without impact to existing developed properties, the Board chose to proceed with the creation of a Community Facilities District (CFD) future annexation area, where a special tax could be levied on those new development projects who annex into the CFD. The CFD state law was specifically created as

the vehicle to allow special taxes to be levied on new development to fund its fiscal impact on public services.

New development has and will continue to put a strain on the fixed Fire Department services and without additional revenue to fund additional staffing and equipment to offset that impact, these services will not meet standards as population grows in the future and the potential for loss of life and property damage will inevitably increase as a result. Rescinding the Community Facilities District 2021-1 means that to responsibly plan financially for increased staffing in the future, we must develop an alternative source of revenue to pay the associated cost. In addition, there is no current funding available for our \$250,000 per year fire equipment and facility replacement program. We would be negligent if we assumed that the fire department financial circumstances were somehow going to right themselves. We must actively address these structural financial issues.

Existing GCSD taxpayers funding the entire cost of providing fire and emergency response services to the entire Highway 120 corridor from Moccasin to the Yosemite NP boundary now and in the future is simply inappropriate and irresponsible. But if GCSD Fire does not respond to these outlying areas, who will? The revenue to pay for future expansion of the fire department, equipment replacement and increasing operating costs must come from a special tax or assessment paid by existing properties/voters in GCSD, from new development or from Tuolumne County; with the most equitable option being all three funding their proportional share of all costs starting as soon as possible. Items 5, 6 and 7 in the recommended Board action above are intended to direct the strategic planning of this future equitable distribution of costs among current taxpayers, the county and new development.

#### **ATTACHMENTS:**

- Highway 120 Corridor/GCSD Fire Emergency Response Summary
- CFD 2021-1 formation documents hyperlink only

### FISCAL IMPACT:

Additional costs of not to exceed \$5000 will be incurred in legal and consulting costs to rescind the CFD. Rescinding the CFD 2021-1 will reduce future revenue for expansion of fire department staffing by \$1.17 million annually (in 2021 dollars) at buildout of all vacant lots.

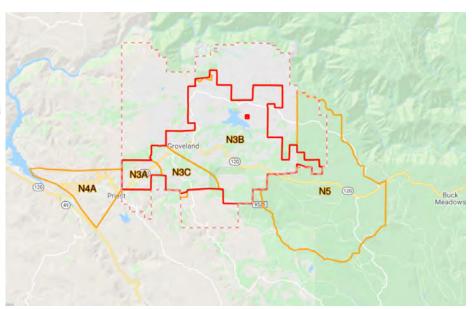
## HIGHWAY 120 CORRIDOR/GCSD FIRE EMERGENCY RESPONSE

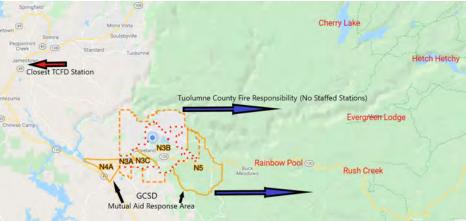
The Highway 120 area from Chinese Camp into Yosemite National Park includes not only industrial, mixed commercial, residential, but also many outdoor activities and areas to recreate in and around the Stanislaus National Forest.

All areas from Chinese Camp to the Park Boundary including response areas they make access to off of the highway were included in this review. These response areas included responses from Groveland CSD Fire as well as Tuolumne County Fire Department (Normally Jamestown) and/or CAL FIRE Tuolumne Calaveras Unit resources.

Groveland CSD response areas (statutory boundaries) are N3A, GRV, and N3B as shown below. Mutual Aid Response areas are N4A and N5. Groveland CSD Fire also responds as the first-in engine to areas outside of its boundaries and outside the mutual aid boundaries. Areas responded to include:

Groveland **Big Oak Flat** God's Bath Smith Peak Lookout **Clavey River Bridge** Hwy 49 x Marshes Flat Road Moccasin Point Marina **Red Hills** Smith Station **Hells Hollow Yosemite Springs Road Priest Grade** Moccasin Fish Hatchery Grizzly Road **Priest Coulterville Road Groveland Hotel** Hetch Hetchy **PML Country Club Twin Pines Apartments GCSD** Fire Station **Crook Ranch** Wards Ferry Bridge **Chinese Camp Fire Station Tenaya Elementary** Tioga High **Groveland Motel Yosemite Pines RV Park** Jawbone Creek Early Intake Lost Claim Campgound **Evergreen Lodge** San Jose Camp **Yosemite Ridge Resort** Smith Peak Lookout **Rush Creek Lodge Buck Meadows** 





Yosemite Westgare Lodge Clavey River Bridge Moccasin Campground PML Airport PML Campground Jackass Creek Prospect Heights Rainbow Pool South Fork Tuolumne River Cherry Lake Joe Walt Run Campground Skunk Creek Rim of the World Moore Creek Campground

2019 – 783 incidents 2018 – 673 incidents 2017 – 653 incidents 2016 – 743 incidents 2015 – 595 incidents 2014 – 595 incidents 2013 – 580 incidents 2012 – 584 incidents 2011 – 626 incidents 2010 – 682 incidents 2009 – 710 incidents 2008 – 673 incidents 2007 – 545 incidents 2006 – 475 incidents

#### Table 4-Incident Response Summary - 2016-2018 (From Table 34)

|                   | 3-Year Total           |                               |                         |   |
|-------------------|------------------------|-------------------------------|-------------------------|---|
| Incident Location | Number of<br>Responses | Percentage<br>of<br>Responses | Total Time<br>Committed | Percentage<br>of Total<br>Time<br>Committed |
| Groveland CSD     | 1,361                  | 88.20%                        | 169:59:37               | 62.86%                                      |
| Out-of-District   | 182                    | 11.80%                        | 100:25:39               | 37.14%                                      |
| Total             | 1,543                  | 100.00%                       | 270:25:16               | 100.00%                                     |

Source: Groveland CSD Fire Department incident data

