



REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 www.gcsd.org

AGENDA

September 13, 2022

10:00 a.m.

BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

Computer, tablet or smartphone: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

Telephone: Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

HOW TO SUBMIT PUBLIC COMMENTS:

Written/ Read Aloud: Please email your comments to board@gcsd.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

Telephonic / Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to board@gcsd.org, and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or rpearlman@gcsd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

AGENDA MATERIAL:

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Any person who has any questions concerning this agenda may contact the District Secretary. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)



TELECONFERENCE AGENDA

September 13, 2022

10:00 a.m.

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Spencer Edwards, President
Robert Swan, Vice President
John Armstrong, Director
Janice Kwiatkowski, Director
Nancy Mora, Director

1. Approve Order of Agenda

2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

A. Staff Reports

- i. Fire Department Report
- ii. CERT Report
- iii. General Manager's Report
- iv. Operations Manager's Report
- v. Administrative Services Manager's Report

B. Proclamations

- i. Recognition of Al Deshaies for his 3 Years of Service to the Groveland Community Services District

4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the August 9, 2022, Regular Meeting
- B. Approve Minutes from the September 8, 2022, Special Meeting
- C. Accept August 2022 Payables

- D. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 13, 2022 through October 11, 2022 Pursuant to Brown Act Provisions
- E. Waive Reading of Ordinances and Resolutions Except by Title

5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Approving the Department of Forestry and Fire Protection Agreement under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021
- B. Adoption of a Resolution Approving the Emergency Generator Replacement Project and Authorizing Public Bidding in the Amount of \$675,000.00
- C. Verbal Update Report on the Sewer Collection System Renovations, Drought Resiliency Project, and Groveland Asset Rehabilitation and Beautification Projects
- D. Board Discussion and Review of the 2022 CSDA Annual Conference

7. Adjournment

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT WWW.GCSD.ORG OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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**Groveland Community Services District
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report

September 1, 2022

To: Board of Directors

From: Marc DiTullio, Assistant Chief
By: Travis Chunn, Fire Captain

Subject: Monthly Activity Report – August 1, 2022 to August 31, 2022

Operations:

On August 14, 2022, at approximately 7:49 AM, GCSD Engine 781 was part of a high dispatch to a vegetation fire on Deer Flat Road near Wards Ferry Road. Groveland CAL FIRE Engine 4466 arrived at scene first to find 1 ½ acres burning in brush with a slow rate of spread, burning downhill. The fire was contained at 10:36 AM at 6.1 acres in size. The cause is under investigation.

On August 23, 2022, at approximately 1:56 PM, GCSD Engine 781 and CAL FIRE Engine 4466 responded to a vehicle accident near Merrell Road and Harper Road in Groveland. Upon arrival Engine 4466 found a single motorcycle that collided with a vehicle. The motorcycle rider had serious injuries and was taken by an air ambulance from the Moccasin Landing Zone to Modesto.

On August 24, 2022, at approximately 11:00 PM, GCSD Engine 781 was part of a high dispatch to a vehicle roll over with fire on Ferretti Road near Down To Earth. Upon arrival Engine 781 found a vehicle on its roof with an engine compartment fire. All occupants were out of the vehicle. Engine 781 and Tuolumne County Engine 901 quickly contained the fire and prevented it from spreading into the vegetation. The one vehicle occupant refused medical treatment at the scene.



Apparatus and Equipment:

Apparatus	Description	Status
Engine 781	2009 Pierce Contender	In Service
Engine 787	2000 Freightliner FL112	In Service
Engine 783	1995 International Model 15	In Service
Utility 786	2008 Chevrolet 2500	In Service

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Leaning Ladder
- Thermal Imaging
- Airbags
- Radio Communications
- Ropes
- Ground Ladders
- Pumping

Fire Department News:

Barton Overhead Door came to Station 78 and serviced all four bay doors. They were all adjusted and lubricated. They also replaced all of our hand-held remote controls, which has resulted in a significant improvement in performance.



We received great news that our FEMA Assistance to Firefighters Grant Application from 2021 was approved. We applied for funding for a Plymovent exhaust system, which removes all of the vehicle exhaust from all vehicles within the apparatus bay at station 78, and it exhausts it through the roof. We were awarded \$41,336.23, and GCSD is responsible for paying \$2,066.82. This is an amazing station upgrade.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/10/2022



Debra Percoco
GROVELAND COMM SERVICE DIST
PO BOX 350
GROVELAND, CA 95321
EMW-2021-FG-06645

Dear Debra Percoco,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$41,336.23 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$2,066.82 for a total approved budget of \$43,403.05. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", is written above the typed name.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

MONTH - August 2022

STATION 78

Alarm Sounding	3
Odor Investigation	1
Debris Fire	0
Medical Aid	37
Fire Menace Standby	0
Fire Other	0
Haz Mat	0
Landing Zone	2
Plane/Heli Crash	0
Public Assist	6
Smoke Check	0
Structure Fire	0
Commercial Structure Fire	0
Vegetation Fire	2
Vehicle Accident	2
Vehicle Accident/Pin in	0
Vehicle Fire	1
TOTAL	54

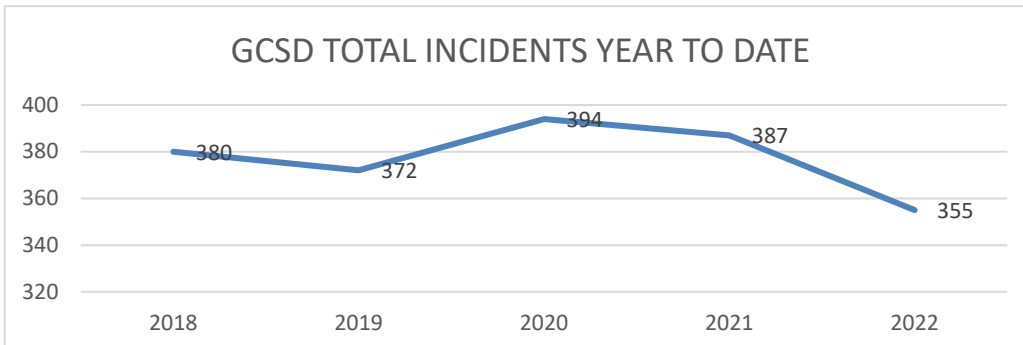
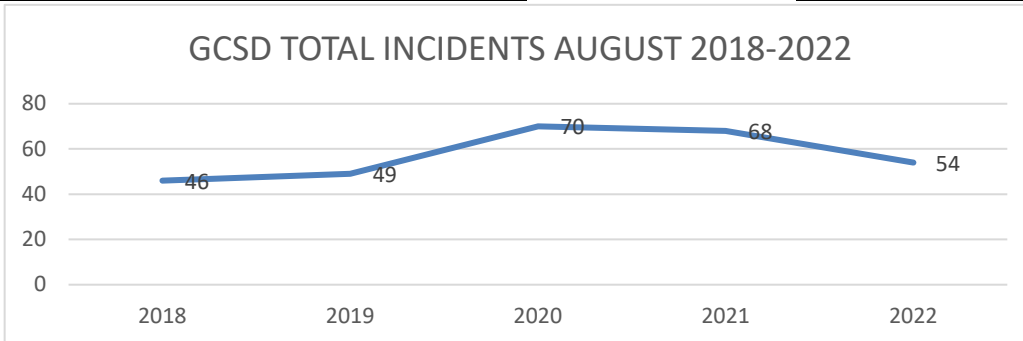
(51 calls in GCSO district, 3 calls in Tuolumne County)



Auto Aid	Given
Tuolumne County	3
INC # 10294 Landing Zone Moccasin INC # 10312 Vehicle Accident 120/ Grizzly Rd INC # 10723 Vehicle Fire Old Priest Grade	
TCFD E-631: 23 Calls	

Last Call Logged Run # 11176

ALS	
Yes	No
29	12



CERT Groveland/Big Oak Flat/Moccasin

Groveland Community Services District • 18966 Ferretti Road, Groveland CA 95321



Groveland, California

Report to GCSB Board for September 2022

- GCERT has 25 participants, 21 more interested people and 12 fully certified members.
- GCERT participants take the FEMA Hybrid CERT training (online + last unit in person).
- GCERT has notified FD that our Firefighter Rehab vehicle is operational. It has been outfit with all the necessary equipment to Go Live. (Funded by Adventist Health Grant)

GCERT is also available for Traffic Control deployment.

- CERT will have Unit 9 – Final Exam Training Sept 24th in Twain Harte (see attached) Len Otley is our Training Officer.
- GCERT has been requested to deploy to help with the 49er Festival Traffic Control. We are coordinating with the CHP and event coordinators.
- GCERT will be working with GCSB management to develop deployment protocols.
- Groveland CERT again will be partner with the Pine Mountain Lake Safety Committee to offer PML members a demonstration and discussion of creating and using: 1) Go Bag, 2) Emergency Kit. Between the 2 such sessions, more than 40 people in the greater Groveland area have participated and feedback has been incredibly positive.

FREE DISASTER TRAINING

Are you prepared to assist in the event of an emergency or disaster?

Will you be able to help others without becoming a victim yourself?

Please join us for a free training workshop to learn how to respond safely in an emergency/disaster. Training includes a search and rescue deployment simulation (please wear long pants and closed-toe shoes).

This training is open to all 18 years and older.

Saturday, September 24th, 2022
0900 - 1200
Vantage Pointe Drive, Twain Harte

Sponsored by:

We expect to hold this in the next few weeks and CAL FIRE’s Emily Kilgore will present home measures as well.

- GCERT is considering spearheading a community radio communications network utilizing FRS radios. These are about \$30 each, require no license, would be in general use throughout Groveland/BOF. Additionally, a few GMRS would be used to communicate outside the area on to Sonora OES using repeaters. These are more expensive, require a license & training.

9/8/2022 4:40 PM

GrovelandCERT@gmail.com

FB – CERT – Groveland Area Community Emergency Response Team
ND – CERT – Groveland Area Community Emergency Response Team

Operations and Maintenance Report August 2022

Operations Department

Wastewater Treatment Division

Influent Totals	
Total	3.35
High	.19
Low	.09
Average	.11

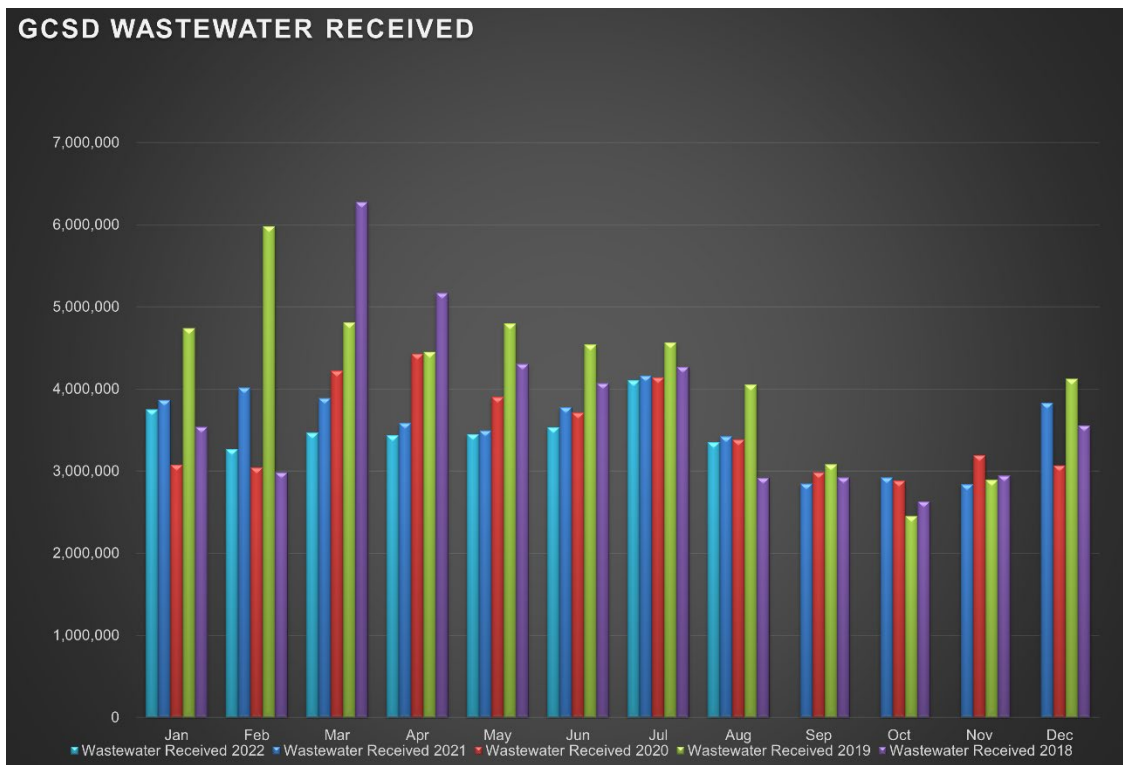
Effluent Totals	
Total	3.33
High	0.42
Low	0.08
Average	0.11

Reclamation Totals	
PML	
Spray Fields	
PML Season Total	
Spray Field Season Total	

Wasting Totals	
Total Inches	216
Total Pounds	3911
Active Accounts	1562

STP Rainfall Totals by Year During Current Month (Inches)					
Season	2022	2021	2020	2019	2018
	0.12	0.00	0.01	0.00	0.00
High	High 0.12	High 0.00	High 0.01	High 0.00	High 0.00

Charted Historical Monthly Influent Totals



Wastewater Treatment Division

Routine Tasks

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Alpha Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab

Water Treatment Division

Routine Tasks

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent into Alpha Lab
- Monitored/sampled Distribution Tanks as needed

Maintenance Department

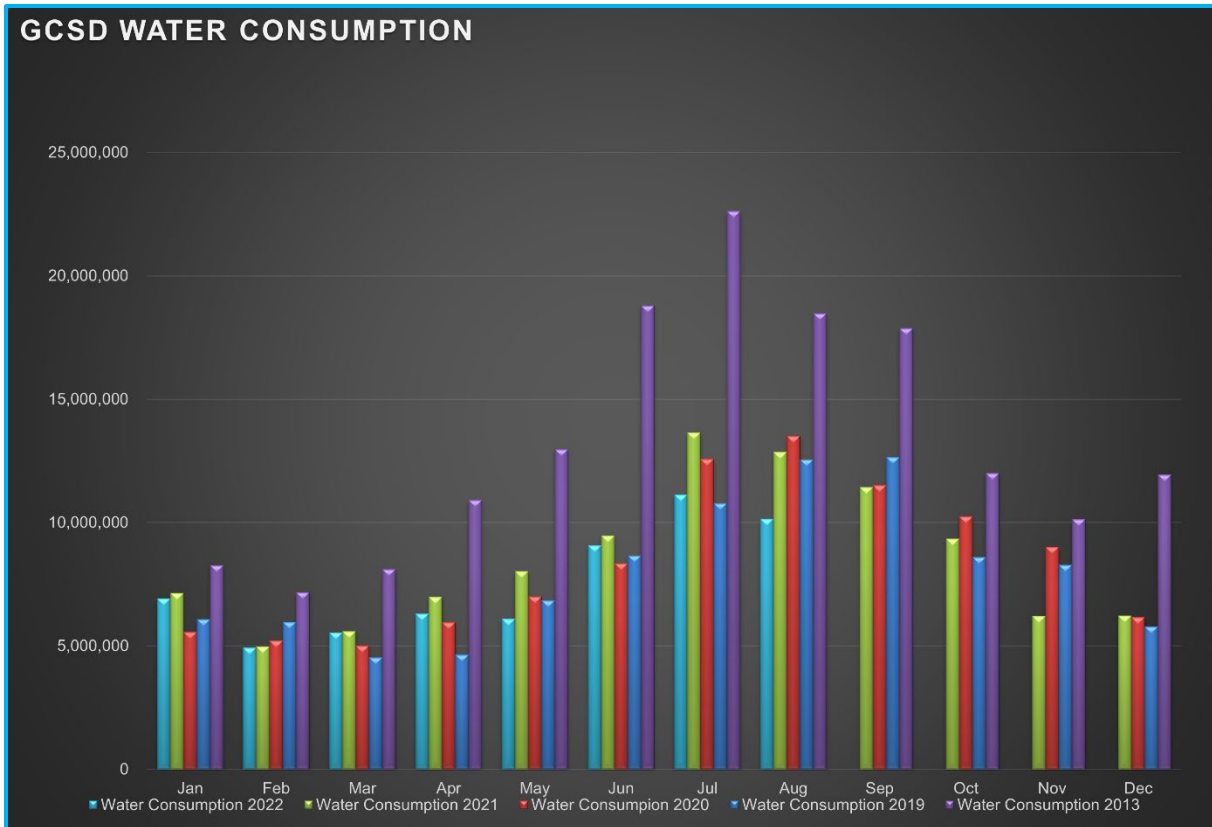
Water Distribution System Division

Meter Related Services	Total
Check / Repair Meters	3
Water Meters Installed	2
Monthly Meter Restrictions	0
Meter Changeouts	3
Tenant Final Reads	5
Re-Reads	33
Meter Turn-Offs	1
Meter Turn-Ons	1
Meter Tests	0
Total Meter Related Issues	48

Billed Consumption (Gallons)	2022	2021	2020
Residential	9,376,760	11,953,746	13,487,885
Commercial	770,167	950,196	N/A
Total	10,146,927	12,903,942	13,487,885

Active Accounts	3259
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Charted Historical Monthly Water Consumption



Maintenance and Repair Data

Description	Total
Water Main Leaks / Repairs	1
Water Service Line Leaks / Repairs	2
Fire Hydrant Repairs / Replacements	0
Number of Hydrants Flushed	16
Number of Dead-Ends Flushed	1
Water Valves Exercised	5
GIS Points	0

Description	Gallons
Flushing for Water Quality	129,400
Water Loss Due to Leaks / Breaks	800

After-Hours Calls (Hours)				
Water	Sewer	Park	Other	Total
6	0	1	3	10

Maintenance and Repair

- **Routine Tasks**
 - Read all District Water Meters
 - Customer Service Calls (Low / High Pressures, No Water, Turn-Ons / Turn-Offs, Etc.)
 - Underground Service Alert (USA) Utility Marking Program
 - Weekly Pump Station Inspections at Tank 2, Tank 4, Tank 5 (Buildings, Tanks, Motors, Pumps, Drives, Communications, Generators, and Auxiliary Equipment)
- **Tanks and Pump Stations**
 - Inspect and exercise generator at Tank 2
 - Inspect and exercise generator at Tank 4
 - Inspect and exercise generator at Big Creek TP
 - Inspect and exercise generator at 2G TP
- **Distribution System**
 - Dead-End flushing for Units: 4, 5, and Ferretti Rd
 - Repaired water service line leak at 20284 Pine Mountain Dr
 - Repaired water service line leak at 20350 Pine Mountain Dr
 - Repaired water service line leak at 20828 McKinley Way
 - Install new 1" manifold and two 1" meters at U11/L55 and L56, Elderberry Ct
 - Repair water meter box lid and install bollard at 20810 Ferretti Rd
 - Assist Moyle Excavation (traffic control) with water main abandonment for Resiliency Center Project.

Water break – 20350 Pine Mountain Dr



Wastewater Collection System Division

Description	Total
Manholes Inspected	36
GIS Points	0
Customer Complaint	2
Odor Complaints	1

Description	Total
Flushing/Jetting (Feet)	7190
Video Inspection (Feet)	8030

Description	Total
Sanitary Sewer Spills (SSO)	0
SSO Gallons Spilled	0

Maintenance and Repair

- **Routine Tasks**
 - Weekly lift station site inspections
 - Added degreaser and odor control to lift stations
- **Lift Stations**
 - Cleaned: LS5, LS6, LS7, LS8, LS16
 - Relace pressure transducer at LS5
 - Inspect and repair check valve at LS10
 - Test pump cycles cleaned pressure transducer, and adjusted setpoints and at LS1.
 - Test pump cycles, rescaled pressure transducer and adjusted setpoints and at LS15.
- Repair broken PVC pipe in vault at LS4
 - Inspected Manholes: LS9, LS10
 - Flushed/Jetted gravity sewer line areas (See data above): CIP project scope
 - Sewer Lateral Repair 20018 Pine Mountain Dr

Pictures

Sewer Lateral Repair – 20018 Pine Mountain Dr



Parks Division

Maintenance and Repair

- **Mary Laveroni Community Park**
 - Landscape Maintenance
 - Movies in the Park 08/19
 - Groveland SummerFest 08/27

- **Ballfield & Dog Park**

General Maintenance Division

Maintenance By Department

- **Operations Department**
 - 2G Water Treatment Plant
 - Remove booster pump motor for rebuild.
 - Install new shroud on lime mixing room
 - Big Creek Water Treatment Plant
 - AWS
 - STP
 - Complete fabrication of E-basin aerators. Waiting for installation.
 - R&R Irrigation Pump

- **Maintenance Department**
 - Equipment
 - R&R motor and repair breaker for belt on headworks; repair belt lacing
 - Inspect and exercise generator at STP
 - Install and test parts washer for maintenance shop

 - Vehicles
 - 41820: R & R brakes front and rear
 - 50415: R&R hydro booster and power steering pump; repaired coolant leak
 - 42030: Service oil, transmission, filter; R&R left front CV shaft and cleaned area
 - 41719: Oil Change and tire rotation
 - 42128; Oil change, Inspected undercarriage and tire wear
 - 70981: Code 3 lights inoperable; Diagnosed and R&R master switch in panel
 - 79783: Severe air leak; diagnosed, R&R faulty air horn solenoid

- 60523: 90 Day Inspection
 - 60524: 90 Day Inspection; Repair air brake valve plumbing
 - 20760: Inspect and run at operating temperatures
 - 21930: Inspect and run at operating temperatures
 - 20340: Inspect and run at operating temperatures
 - 20350: Inspect and run at operating temperatures
 - 20420: Inspect and run at operating temperatures
-
- Buildings & Yard
 - General yard cleanliness.
 - CCTV install on buildings in yard

Contracted Work

- Moyle Excavation
 - Sanitary Sewer Replacement CIP project continuing
 - Water main abandonment on Ferretti Rd (Resiliency Center project)
- Presidio Systems Inc
 - Sanitary sewer mainline flushing/CCTV for CIP project.

Workplace Safety and Training

- Routine Safety Meetings
 - 1) Daily Tailgate Meetings
 - 2) Weekly Safety Meetings
 - 3) Weekly Security Checks
 - 4) Weekly Vehicle Inspection

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
August 9, 2022
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, John Armstrong, Janice Kwiatkowski and being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Swan called the meeting to order at 10:00am.

Director Mora Absent

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed by roll call to approve the order of the agenda with the exception of moving agenda item 6E to agenda item 6A.

Ayes: Directors, Swan, Armstrong, Kwiatkowski, and Edwards

Absent: Director Mora

Public Comment

None.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report
CERT Report
General Manager's Report
Operations Manager's Report
Administrative Services Manager's Report

Proclamations

Recognition of Greg Dunn for his 7 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the July 12, 2022, Regular Meeting

Approve Minutes from the July 26, 2022 Special Meeting

Accept July 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of August 9, through September 6, 2022, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll call to adopt approve the consent calendar.

Ayes: Directors Swan, Armstrong, Kwiatkowski, and Edwards

Absent: Director Mora

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).
None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Adopting the Mitigative Negative Declaration for the Groveland Community Services District Trails and Mary Laveroni Park Improvements Project

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 36-2022 approving the Mitigative Negative Declaration for the Groveland Community Services District Trail Improvements project.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Approving SB988 Policy and Procedure and Direct Staff to Implement the Disconnection of Water Services for Delinquent Accounts

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 33-2022 approving SB988 Policy and Procedure and direct staff to implement the disconnection of water services for delinquent accounts.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Approving Financial Policy Establishing a \$25,000 Threshold for District Lease Assets

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed by roll to adopt Resolution 34-2022 approving Financial Policy establishing a \$25,000 threshold for District Lease Assets.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Biannual Review and Discussion of the District's Conflict of Interest Policy in Accordance with the Political Reform Act

Motion

No action by consciences of the Board.

Adoption of a Resolution Enacting Stage 2 of the District's Water Shortage Contingency Plan Per the State Water Resources Control Board Requirements and Governor's Executive Order N-7-22

Motion

Director Armstrong moved, seconded by Director Swan and the motion passed by roll call to adopt Resolution 36-2022 Enacting Stage 2 of the District's Water Shortage Contingency Plan Per the State Water Resources Control Board Requirements and Governor's Executive Order N-7-22.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of a Resolution Authorizing the Award for the Fuel Tank and Retaining Wall Improvements Project to the Lowest Responsive Bidder and to Authorize the General Manager to Sign an Agreement on Behalf of the District

Motion

Director Swan moved, seconded by Director Armstrong and the motion failed by roll call to adopt Resolution 37-2022 authorizing the award of the Fuel Tank and Retaining Wall Improvements Project Construction Contract to GEMS Environmental Management Services, for a bid amount of \$371,310.00 and to authorize the General Manager to sign contract documents on behalf of the District.

Noes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adoption of the Resolution Approving a Memorandum of Understanding with the County of Tuolumne for the Use of Alert and Warning Systems Including Sirens and Outdoor Audible Alerts

Motion

Director Armstrong moved, seconded by Director Kwiatkowski and the motion passed by roll call to adopt Resolution 38-2022 approving a Memorandum of Understanding with the County of Tuolumne for the use of alert and warning systems including sirens and outdoor audible alerts.

Ayes: Directors Armstrong, Swan, Kwiatkowski, and Edwards

Absent: Director Mora

Adjournment

Meeting adjourned at 12:12pm.

APPROVED:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

DRAFT

**SPECIAL MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
September 8, 2022
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, and Janice Kwiatkowski being present. Also present was Board Secretary Rachel Pearlman.

Call to Order

Director Edwards called the meeting to order at 10:00am.

Absent: Directors Mora and Armstrong

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 8, 2022 through October 8, 2022 Pursuant to Brown Act Provisions

Motion

It was moved by Director Edwards, seconded by Director Kwiatkowski and the motion passed by roll call to approve Resolution 37-2022 Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 8, 2022 through October 8, 2022 Pursuant to Brown Act Provisions.

Ayes: Directors Edwards, Kwiatkowski, and Edwards

Absent: Directors Mora and Armstrong

Adjournment

Meeting adjourned at 10:07pm.

APPROVED:

Spencer Edwards, President

ATTEST:

Rachel Pearlman, Board Secretary

DRAFT



ACCOUNTS PAYABLE CHECK LISTING

August 2022
Fiscal Year 22/23
Board Approval Date _____

Accounts Payable Checks



User: dpercoco
Printed: 9/8/2022 1:02:41 PM

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
902495	CAL09	CalPers 457 Plan Administrator	8/5/2022	True	PR Batch 00001.08.2022 CalPers Def Comp	\$1,038.47
902496	DCSS	Dept of Child Support Services	8/5/2022	True	PR Batch 00001.08.2022 Wage Garnish Child Support	\$205.03
902497	EDD01	EDD - Electronic	8/5/2022	True	PR Batch 00001.08.2022 SDI - Employee	\$3,176.81
902498	FedEFTPS	Federal EFTPS	8/5/2022	True	PR Batch 00001.08.2022 Federal Income Tax	\$18,005.74
902499	Orion	Orion Portfolio Solutions	8/5/2022	True	PR Batch 00001.08.2022 Orion 457	\$2,205.00
902500	PER01	Pers - Electronic	8/5/2022	True	PR Batch 00001.08.2022 PERS Employer Exp.-Classic	\$12,631.20
21860	AIR01	Airgas USA, LLC	8/10/2022	True	Wire Liner to Replace Welder Liner	\$359.65
21861	Aquafix	Aquafix	8/10/2022	True	55 Gallon Drum of Greasezilla for Lift Station Maintenance	\$2,271.51
21862	Aug01	Augustine Planning Associates, Inc.	8/10/2022	True	Draft CEQA and Constraint Analysis for Fuel Break Project	\$6,349.72
21863	Barton	Barton Overhead Door	8/10/2022	True	Maintenance on 4 Garage Doors at Station 78 and 5 Remotes	\$563.60
21864	BAY02	Bay Cal Construction Services, Inc.	8/10/2022	True	Exterior Painting for the Blower Room - STP Generator Room	\$23,470.00
21865	CWEA	CWEA	8/10/2022	True	Collection System Maintenance Grade 3 Renewal for Luis Melchor	\$105.00
21866	DRU01	Drugtech Toxicology Services, LLC	8/10/2022	True	Consortium DOT Tests	\$160.00
21867	Fas02	Fastenal	8/10/2022	True	Nitrile Gloves for Operator Safety	\$2,717.37
21868	GCS02	GCSO	8/10/2022	True	GCSO Water Bill	\$7,458.24
21869	GCS01	GCSO Petty Cash	8/10/2022	True	Postage for Trace Analytics Sample for Fire Department	\$5.40
21870	GEN01	General Plumbing Supply	8/10/2022	True	Resiliency Center Water Main Abandonment	\$7,461.52
21871	GRA04	Grainger	8/10/2022	True	Exhaust Fan for Big Creek Lime Room	\$615.67
21872	H&S	H & S Parts and Service	8/10/2022	True	Repair Parts for Kubota Tractor	\$7.31
21873	HAC01	Hach	8/10/2022	True	Chemicals for Water Treatment Plant	\$2,632.13
21874	ICAD01	Industrial Control and Design, Inc.	8/10/2022	True	Invoice #3 - 30% completion for SCADA Dreamworks Software	\$16,258.52
21875	UB*02979	Jacinto, John	8/10/2022	True	Refund Check 012976-000, 13046 MOKELUMNE 2/205	\$60.00
21876	Met03	Metro Presort	8/10/2022	True	Monthly UB Statement Processing	\$1,968.60
21877	Met04	Metron-Farnier, LLC	8/10/2022	True	Meter Cellular 1 Year Service Plan	\$493.35
21878	WIN02	Modesto Windustrial	8/10/2022	True	Parts for Aerators	\$2,539.79
21879	MOO01	Moore Bros. Scavenger Co., Inc.	8/10/2022	True	30 Yd. Monthly Debris Box Rental	\$682.51
21880	Moo06	Moore Ranch Trucking	8/10/2022	True	Sand and Asphalt Base	\$1,275.00
21881	MOT03	Mother Lode Answering Service	8/10/2022	True	Monthly Call Forward/Paging	\$278.36
21882	MOU03	Mountain Oasis Water Systems	8/10/2022	True	Bottled Water	\$246.75
21883	UB*03104	Ondrejka, John & Nancy	8/10/2022	True	Refund Check 012843-001, 12786 BOITANO RD 3/168	\$49.16
21884	per04	Percoco, Ronald	8/10/2022	True	Weekly District Building Cleaning	\$2,888.00
21885	PGE01	PG&E	8/10/2022	True	Monthly Electric Charges	\$800.63
21886	pot01	Potable Divers, Inc.	8/10/2022	True	Big Creek Clearwell Distribution Tank Cleaning/Inspection	\$7,500.00

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
21887	Pri04	Principal Life Insurance Company	8/10/2022	True	Monthly Vision & Life Insurance	\$166.90
21888	SUE01	Ray Sues Insurance & Invst	8/10/2022	True	Retired Employees Medical Insurance for July 2022	\$3,538.96
21889	UB*03106	Replogle, Steven & Linda	8/10/2022	True	Refund Check 009844-000, 20795 Nonpareil Way 10/29	\$238.41
21890	Rig01	Right Now Couriers	8/10/2022	True	Monthly Courier Service	\$720.00
21891	UB*03101	Sanborn, Sally	8/10/2022	True	Refund Check 009986-000, 19303 Pine Mountain Drive 1/46	\$144.42
21892	Sco02	Scott's PPE Recon, Inc.	8/10/2022	True	5 Gallons Citrosqueeze Detergent for Employee Laundry	\$223.94
21893	SDR01	SDRMA	8/10/2022	True	Truck #19 Claim	\$1,000.00
21894	UB*03102	Slocomb, Charles & Alanna	8/10/2022	True	Refund Check 012916-000, 20578 NOB HILL 3/87A Mrgd	\$350.85
21895	syn01	Synagro Technologies, Inc.	8/10/2022	True	Finish Polymer Injection at WWTP	\$3,390.97
21896	Syn02	Synapse Technologies Inc.	8/10/2022	True	Annual Laserfiche Subscription 08/27/22-08/27/23	\$6,450.00
21897	TIR01	The Tire Shop	8/10/2022	True	Disposal of Tire From Truck #15	\$60.00
21898	Tir02	TireHub, LLC	8/10/2022	True	Damaged Tire Replacement for Truck #15	\$583.30
21899	TUO01	Tuo. Co. Public Power Agency	8/10/2022	True	Monthly Public Power Purchase	\$28,026.12
21900	UNI01	Union Democrat	8/10/2022	True	Tax Roll Public Hearing Notice	\$346.50
21901	USA01	USA North 811-CA Underground	8/10/2022	True	2022 Membership Fee and 2021 Billable Tickets Fee	\$767.15
21902	VEL01	Velodyne	8/10/2022	True	Finish Polymer Injection at WWTP	\$17,765.00
21903	Ver02	Verizon Wireless 5298	8/10/2022	True	Monthly Cell Phone	\$923.14
21904	Wells	Wells Fargo Vendor Financial Services, LLC	8/10/2022	True	Monthly Lease on Admin Copier	\$359.28
21905	UB*03105	Xie, Karina	8/10/2022	True	Refund Check 016254-000, 20225 Upper Skyridge Drive 15/39	\$268.27
115856	OE3	Operating Engineers Local #3	8/15/2022	True	PR Batch 00002.08.2022 Oper Engin Union Dues	\$744.12
902501	CAL09	CalPers 457 Plan Administrator	8/15/2022	True	PR Batch 00002.08.2022 CalPers Def Comp	\$1,038.47
902502	DCSS	Dept of Child Support Services	8/15/2022	True	PR Batch 00002.08.2022 Wage Garnish Child Support	\$205.03
902503	EDD01	EDD - Electronic	8/15/2022	True	PR Batch 00002.08.2022 SDI - Employee	\$3,165.08
902504	FedEFTPS	Federal EFTPS	8/15/2022	True	PR Batch 00002.08.2022 Federal Income Tax	\$18,508.84
902505	Orion	Orion Portfolio Solutions	8/15/2022	True	PR Batch 00002.08.2022 Orion 457	\$2,205.00
902506	PER01	Pers - Electronic	8/15/2022	True	PR Batch 00002.08.2022 PERS Employee Deduct	\$11,231.20
21978	UMP01	UMPQUA Bank Comm Card Ops	8/25/2022	True	July Credit Card Purchases	\$6,914.87
21908	Hil01	Hildreth, Jim	8/26/2022	True	Consultation for Proposed Sale of Former Hetch Hetchy Parcels	\$500.00
21909	am01	AM Consulting Engineers, Inc.	8/26/2022	True	Engineering for July 2022 - Drought Resil/Parking Lot Paving/Fuel	\$26,664.63
21910	neu01	Neumiller & Beardslee	8/26/2022	True	Legal Services	\$2,369.00
21911	am01	AM Consulting Engineers, Inc.	8/26/2022	True	Engineering for July 2022 - Parking Lot Paving/WWTP/Sewer Col.	\$79,698.56
21912	BLU01	Anthem Blue Cross	8/26/2022	True	Monthly Group Health Ins.	\$24,289.05
21913	BLU02	Anthem Blue Cross	8/26/2022	True	Insurance D. Beaudreau	\$1,133.85
21914	ATT02	AT&T	8/26/2022	True	Monthly Cal Net phone service	\$343.55
21915	ATTL02	AT&T (Internet)	8/26/2022	True	Monthly Fiber Internet-Admin	\$594.52
21916	AT&T Mob	AT&T Mobility (First Net)	8/26/2022	True	Monthly Field Cell Phone fee	\$732.37
21917	CAD01	CALCAD	8/26/2022	True	2022 Assessor/Parcel Update	\$1,975.00
21918	CAN03	CA-NV Sec AWWA Cert Prog	8/26/2022	True	Luis Melchor Backflow Prevention Assembly tester renewal	\$305.00
21919	CAR06	Carbon Copy Inc.	8/26/2022	True	Monthly Copier Usage	\$39.34
21920	Cle03	CleanSmith Solutions	8/26/2022	True	Disinfection Services Monthly	\$1,800.00
21921	UB*03111	Cutbirth, David & Joyce	8/26/2022	True	Refund Check 016887-000, 19981 DUNN CT 1/269	\$56.02
21922	Datapro	Dataprose LLC Attn AR	8/26/2022	True	Monthly UB Statement Processing	\$69.85
21923	DIS01	Dish Network	8/26/2022	True	Satellite TV for FD	\$253.50

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
21924	DMV03	DMV Renewal	8/26/2022	True	Permanent Trailer ID fee for trailer	\$10.00
21925	UB*03109	Dunham, Amanda	8/26/2022	True	Refund Check 014725-000, 19947 Pine Mountain Drive	\$41.20
21926	EDIS01	E.D.I.S.	8/26/2022	True	Operations Supplemental Health Insurance-60%	\$4,201.42
21927	FP Mail	FP Finance	8/26/2022	True	Monthly Postage Machine Rental	\$107.24
21928	gilb01	Gilbert Associates, Inc.	8/26/2022	True	Monthly CPA Services	\$3,400.00
21929	Gre06	Green Rubber-Kennedy Ag	8/26/2022	True	Fasteners for Headworks belt repair	\$500.35
21930	H&S	H & S Parts and Service	8/26/2022	True	Repair Air leak in Flush Truck	\$10.32
21931	Hum02	Humana Insurance Company	8/26/2022	True	Dental Insurance-Monthly	\$2,875.00
21932	Hun02	Hunt & Sons, Inc.	8/26/2022	True	Fuel & Oil	\$4,802.19
21933	ind04	Industrial Electrical Co.	8/26/2022	True	Diagnose Tank 2 Transfer Switch Problem	\$540.00
21934	Int04	Integrity Municipal Systems, LLC	8/26/2022	True	Monthly Rental fee for Temporary Odor Control Units	\$1,876.88
21935	WAL04	Jay C. Wallace Plumbing	8/26/2022	True	Backflow testing, 30 Test, 1 Failed Test & 2 repairs	\$1,595.00
21936	UB*03110	Kehoe, Linda	8/26/2022	True	Refund Check 005571-000, 19704 BUTLER WAY 8/197	\$70.94
21937	CUR01	L. N. Curtis & Sons	8/26/2022	True	Fire Hooks Arson Trash Hook	\$207.35
21938	LIF01	Life Assist	8/26/2022	True	Medical Supplies Restock	\$58.34
21939	UB*03108	Maly, Patricia	8/26/2022	True	Refund Check 011254-000, 20068 RIDGECREST 13/295	\$79.20
21940	Met03	Metro Presort	8/26/2022	True	Archiving Online Statements	\$2,030.40
21941	met02	Metropolitan Life Insurance Company	8/26/2022	True	Monthly LTD Insurance	\$420.41
21942	Mitel	Mitel	8/26/2022	True	District Telephone Service	\$372.70
21943	MOO01	Moore Bros. Scavenger Co., Inc.	8/26/2022	True	Empty 7 Yard Sludge bin and disposal costs	\$317.01
21944	UB*03107	Nichols, Rachelle	8/26/2022	True	Refund Check 010092-000, 19654 PINE MT DR 1/433	\$1,093.31
21945	Pea01	Pearlman, Rachel	8/26/2022	True	Snack shack food for County Park Yoga Event-PR	\$40.24
21946	Pin07	Pine Mountain Auto	8/26/2022	True	July Auto Parts	\$336.35
21947	PIN03	Pine Mt. Lake Association	8/26/2022	True	Annual 2022/23 GCSD Space Rental	\$5,000.00
21948	pml01	PML Hardware & Supply Inc.	8/26/2022	True	Monthly Hardware supplies	\$699.62
21949	Rel02	Reliable Translations Inc.	8/26/2022	True	Translation of the Discontinuance of Water Services for SB998	\$3,263.08
21950	UB*03112	Rickett, Cheri	8/26/2022	True	Refund Check 015408-001, 19956 Ridgecrest 13/339	\$12.87
21951	Ron01	Roni Lynn	8/26/2022	True	Social Media Management	\$2,730.25
21952	Safety-K	Safety-Kleen Systems, Inc.	8/26/2022	True	Maintenance on Parts Washer	\$620.90
21953	SFPUC	San Francisco Public Utilities Commission	8/26/2022	True	Monthly Water Purchase	\$20,139.90
21954	Sprbrk	Springbrook Holding Company LLC	8/26/2022	True	Monthly Civic Pay C/C Pmt Fees	\$1,368.10
21955	Sta15	Staples Credit Plan	8/26/2022	True	Office Supplies	\$38.10
21956	Tri03	Trimble Inc.	8/26/2022	True	Annual subscription for Trimble R2 GIS Unit- Centimeter accuracy	\$1,995.00
21957	ups9	UPS	8/26/2022	True	Shipping to Badger Meter Inc.	\$79.89
21958	Ver02	Verizon Wireless 5298	8/26/2022	True	Monthly Cell Phone	\$267.54
21959	Ver03	Verizon Wireless 7706	8/26/2022	True	Monthly Auto Dialers	\$121.41
21960	49er	49er Communications	8/31/2022	True	Handheld radio for Fire Dept.	\$2,658.92
21961	AIR01	Airgas USA, LLC	8/31/2022	True	Welding supplies for diffuser fabrication	\$413.87
21962	Alp03	Alpha Analytical Labs, Inc.	8/31/2022	True	July Sewer Lab Testing	\$4,877.00
21963	Alp03	Alpha Analytical Labs, Inc.	8/31/2022	True	June 2022 Sewer Lab Testing	\$3,770.00
21964	am01	AM Consulting Engineers, Inc.	8/31/2022	True	Engineering for Installation of Emergency Generator	\$4,242.00
21965	am01	AM Consulting Engineers, Inc.	8/31/2022	True	Engineering for June 2022 - Emergency Generators/Plans/Specs	\$1,197.00
21966	CAD01	CALCAD	8/31/2022	True	Fuel Reduction Grant Mapping Project-May 2022	\$1,350.00

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
21967	CAR06	Carbon Copy Inc.	8/31/2022	True	Monthly Copier Usage	\$41.46
21968	Con06	Conifer Communications	8/31/2022	True	Internet Service at Plants	\$69.85
21969	Fir10	FirePenny	8/31/2022	True	2 ea. Hydrant Utility Bags	\$183.42
21970	GEN01	General Plumbing Supply	8/31/2022	True	Parts for new service line-Elderberry Ct.	\$3,268.67
21971	GRA04	Grainger	8/31/2022	True	Rigid snake tools	\$734.59
21972	H&S	H & S Parts and Service	8/31/2022	True	Rebuild hydraulic cylinder on diffuser jack	\$288.60
21973	ICAD01	Industrial Control and Design, Inc.	8/31/2022	True	40 Hrs. for SCADA issues	\$7,302.50
21974	JOR01	Jorgensen Co.	8/31/2022	True	Fire Extinguisher Repairs-GCSD/OPS	\$974.28
21975	MOO01	Moore Bros. Scavenger Co., Inc.	8/31/2022	True	30 Yd. Monthly Debris Box Rental	\$147.38
21976	Pri04	Principal Life Insurance Company	8/31/2022	True	Monthly Vision & Life Insurance	\$598.27
21977	Ste06	Stewart Title Guaranty Co.-Comm Serv.	8/31/2022	True	CLTA Owners Policy for San Francisco parcels	\$1,462.00
					August Direct Deposit Payroll	\$89,928.68
					Total Accounts Payable:	\$560,780.35



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Jennifer Flores, Administrative Services Manager

DATE: September 13, 2022

SUBJECT: Agenda Item 4D: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 13, 2022 through October 11, 2022 Pursuant to Brown Act Provisions

RECOMMENDED ACTION:

I move to approve Resolution 39-2022 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 13, 2022 through October 11, 2022 Pursuant to Brown Act Provisions.

BACKGROUND:

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
 - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
 - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

FISCAL IMPACT:

None.

ATTACHMENTS:

1. Resolution 39-2022

RESOLUTION 39-2022

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD SEPTEMBER 13, 2022 TO OCTOBER 11, 2022 PURSUANT TO BROWN ACT PROVISIONS

WHEREAS, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

WHEREAS, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

WHEREAS, the Board of Directors does hereby find that a state of emergency remains active in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED by the Board of Directors of Groveland Community Services District, this 13th day of September 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on September 13, 2022

DATED: _____



BOARD MEETING AGENDA SUBMITTAL

MEETING DATE: September 13, 2022

ITEM SUBMITTED BY: Marc DiTullio, Assistant Fire Chief

SUBMITTAL PREPARED BY: Marc DiTullio, Assistant Fire Chief

AGENDA ITEM: Adoption of a Resolution Approving the Department of Forestry and Fire Protection Agreement under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021

RECOMMENDED ACTION

I move to adopt Resolution 40-2020 approving the Volunteer Fire Assistance Grant in the amount of \$6,652.03 and authorizing the General Manager to sign any subsequent documents pertaining to this grant.

BACKGROUND

The primary goal of the Volunteer Fire Assistance Grant (VFA) is intended to assist rural fire protection jurisdictions in the purchase of certain training, safety and communications equipment. Since 1980, the VFA grant has helped firefighters and other first responders to obtain critically needed equipment, protective gear, training and other resources needed to protect the public and emergency personnel from fire and related hazards. The grant program is a 50/50 matching fund grant provided by the United States Forest Service under the Cooperative Forestry Assistance Act of 1978. The program is administered by CAL FIRE. Tuolumne County Fire has applied for and received VFA for the past several years.

The Groveland Community Services District anticipates purchasing the following items:

- (5) Portable radios meeting P25 compliance (Hand Held Radio).

ATTACHMENTS

- Resolution
- VFA Grant Agreement
- AD-1048

FINANCIAL IMPACTS

- This is a 50/50 matching grant. The funds were anticipated in the current budget.

RESOLUTION 40-2022

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE INFRASTRUCTURE INVESTMENT AND JOBS ACT OF 2021, AND TO AUTHORIZE THE GENERAL MANAGER TO SIGN AND EXECUTE SAID AGREEMENT AND ANY AMENDMENTS ON BEHALF OF THE DISTRICT

WHEREAS, the Groveland Community Services District has been selected to receive an award under the Volunteer Fire Assistance Program; and

WHEREAS, the State of California Department of Forestry and Fire Protection (CAL FIRE) has been approved as an agent of the United States Department of Agriculture for the purpose of administering the Cooperative Forestry Assistance Act of 2021; and

NOW, THEREFORE, BE IT RESOLVED, that this Board of Directors of the Groveland Community Services District does hereby approve the contract dated September 13, 2022, between said District and CAL FIRE to June 30, 2023, for distribution of funds awarded under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 2021. This contract, No. 7GF22314, provides for an award during the fiscal year 2022/2023 up to and not exceeding the amount of \$6,652.03 with a 50/50 District match in funds.

BE IT FURTHER RESOLVED, that this Board of Directors of the Groveland Community Services District does hereby proclaim that the General Manager is authorized and directed to execute said contract on behalf of the Groveland Community Services District.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT this 13th day of September 2022 by the following vote:

AYES:
NOES:
ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on September 13, 2022.

DATED: _____

California Department of Forestry and Fire
Protection 2022-2023 Application for Funding
Cooperative Forestry Assistance Act of 1978
Rural Fire Capacity (RFC) Program
Agreement # 7GF 22314



A. Department/Organization

Organization Name:

Contact's First Name:

Contact's Last Name:

Street Address:

Mailing Address:

City:

County:

Zip Code:

State:

CAL FIRE Unit:

Phone Number:

Email Address:

DUNS Number:

To check to see what your DUNS Number is, or to apply for one, please visit the [DUNS Number web page](#).

B. Area to be served by award (include areas covered by contract or written mutual aid agreements).

Number of Communities:

Area:

square miles

Congressional District #:

Population:

Annual Budget:

Latitude N

°

'

"

Longitude W

°

'

"

(Latitude must be between 32 and 42 degrees. Longitude must be between 114 and 125 degrees. Latitude and Longitude minutes and seconds must be between 0 and 60. Use a central point in the Applicant's service area for the general area covered by the project).

All projects **MUST** have a project area.

Organization Name:

C. Activity: Annual number of emergency incidents.

Fire: + EMS: + Other: = Total:

D. Indian Tribal Community (If project includes an Indian Tribal Community, please provide):

Population: Size (acres): # of structures:

Distance to nearest fire station (miles):

CAL FIRE USE ONLY (Formula-driven)

Total Application Request (up to 50%; \$500 minimum, \$20,000 maximum)

Project Total Cost:

Amount Funded for this Agreement: \$6,652.03 *ME*

E. Proposed Project (List individual items for funding. Include tax and shipping in unit cost):

	Type	Item	Quantity	Unit Cost	Item Total
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					

F. CAL FIRE USE ONLY (Formula-Driven)

Project Total Cost:

Organization Name:

G. Additional Information. 1. Briefly describe the area to be served: fire protection system, water system, equipment, facilities, staffing, hazards, etc. and purpose of proposed project. 2. How will the request(s) maintain or bring your organization into compliance with NFPA 1977? (Limited to space below)

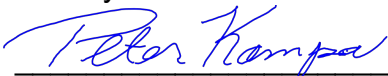
In addition to the original request(s), Applicants may list alternative projects for excess or unused funds, which the State will review during the initial application process. The State will determine which of the Applicant's projects are eligible for funding if excess or unused funds become available. Upon advance written approval by the State, the applicant may use additional/excess funding up to the contract maximum amount to purchase State approved items in listed order of priority on their application.

Deviations from the original application are considered an amendment and require prior approval before the amended expenditures can be made.

The funds will be only for those projects accomplished and/or items purchased between Agreement Approval Date and June 30, 2023. The Recipient agrees to provide CAL FIRE with itemized documentation of the Agreement project expenditures and bill CAL FIRE as soon as the project is complete, but no later than September 1, 2023.

The Recipient gives CAL FIRE or any authorized representative access to examine all records, books, papers, or documents relating to the Agreement. The Recipient shall hold harmless CAL FIRE and its employees for any liability or injury suffered through the use of property or equipment acquired under this Agreement. The applicant certifies that to the best of the applicant's knowledge and belief, the data in this application is true.

I certify that the above and attached information is true and correct:



Original Signature Required: Grantee's Authorized Representative

Date Signed

Printed Name:

Title:

Executed on:

at

Date

City

Organization Name:

Grant Assurances for Cooperative Forestry Assistance Act of 1978
Rural Fire Capacity (RFC)

Organization Name:

Contact's First Name:

Contact's Last Name:

Street Address:

Mailing Address:

City:

County:

Zip Code:

State:

CAL FIRE Unit:

Phone Number:

Email Address:

DUNS Number:

As the duly authorized representative of the applicant, I certify that the applicant named above:

1. Has the legal authority to apply for the Rural Fire Capacity grant, of the Cooperative Forestry Assistance Act of 1978 and has the institutional, managerial and financial capability to ensure proper planning management, and completion of the grant.
2. Will assure that grant funds are used only for items requested and approved in the application.
3. Assures that all wildland fire response employees (full-time, part-time, or volunteer) are fully equipped with appropriated wildland fire response personal protective equipment that meets NFPA 1977, *Standard on Protective Clothing and Equipment for Wildland Fire Fighting*, and are trained to a proficient level in the use of the personal protective equipment. Wildland fire suppression safety clothing, and equipment includes:
 - Safety helmet
 - Goggles
 - Ear Protection
 - Fire-resistant (i.e. Nomex) hood, shroud, or equivalent face and neck protection
 - Fire-resistant (i.e. Nomex) shirt and pants
 - Gloves
 - Safety work boots
 - Wildland fire shelter
 - Communications Equipment
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

Organization Name:

5. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain for themselves or others, particularly those with whom they have a family, business or other ties.
6. Will comply with all applicable requirements of all other Federal laws, Executive orders, regulations, Program and Administrative requirements, policies, and other requirements governing this program.
7. Will comply with USDA Forest Service Civil Rights requirements.

See the [Forest Service Civil Rights literature](#) on their web page.

8. Understands that failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

In compliance with NFPA 1977 and trained in the use of Wildland PPE.

Not in compliance with NFPA 1977, but applying for grant funding to purchase Wildland PPE and/or provide required training.

The undersigned represents that he/she is authorized by the above named applicant to enter into this agreement for and on behalf of the said applicant.

Printed Name of Authorized Agent:

Signature of Authorized Agent: 

Title of Authorized Agent:

Date:

Submission requires an unsigned and signed application.

1. Please complete and save an **unsigned** application.
2. In addition, please **sign and date** an application (electronic or wet signature OK).
3. On one email, please attach both the **unsigned** and **signed** applications and submit to CALFIRE.GRANTS@FIRE.CA.GOV.

Electronic copies must be submitted by May 4, 2022 at 11:59pm.

Organization Name:

**State of California
Department of Forestry and Fire Protection (CAL FIRE)
Cooperative Fire Protection
GRANT AGREEMENT**

APPLICANT:

PROJECT TITLE: Volunteer Fire Assistance

GRANT AGREEMENT: 7GF22314

PROJECT PERFORMANCE PERIOD is from date upon approval through June 30, 2023.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed \$ 6,652.03 (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

**STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY
AND FIRE PROTECTION**

Applicant	
By	By
Signature of Authorized Representative	Title: Matthew Sully Staff Chief, Cooperative Fire Programs
Title	
Date	Date

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	PO ID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354022DG2012147	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ \$6,652.03
GL UNIT 3540	BUD REF 001	CHAPTER 43
PROGRAM NUMBER 9999000FED	ENY 2022	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92733	UNENCUMBERED BALANCE \$ \$6,652.03

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

Signature of CAL FIRE Accounting Officer	Date
--	------

**VOLUNTEER FIRE ASSISTANCE PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and _____ hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Assistance program in California, hereinafter referred to as VFA, authorized by the Cooperative Forestry Assistant Act (PL 95-313, as amended, 16 U.S.C. 2106).
2. This is a subaward under the 2022 Volunteer Fire Assistance Grant #22-DG-11052012-147 awarded to STATE by the Forest Service on August 26, 2022. The Federal Assistance Listing for the award is 10.698, Cooperative Fire Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFA and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Assistance Program 2022.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**
5. **INCORPORATION: The Procedural Guide for Volunteer Fire Assistance Program 2022, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**
6. **TIMELINESS: Time is of the essence in this Agreement.**
7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2022 or LOCAL AGENCY will forfeit the funds.**

8. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2022** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$6,652.03** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2023.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2023 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
10. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
11. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

- 12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: _____

Attention: _____
Telephone Number(s): _____
E-mail _____

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: Megan Esfandiary
P. O. Box 944246
Sacramento, California 94244-2460
PHONE: (916) 894-9845
E-MAIL: Megan.Esfandiary@fire.ca.gov

- 13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
- 14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
- 15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
- 16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
- 17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. EQUIPMENT INVENTORY: Any single item purchased in excess of \$5,000 will be assigned an VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFA Property Number assigned.
19. AUDIT: LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this **Agreement**. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this **Agreement**. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. DISPUTES: In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. MONITORING: LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. INDEMNIFICATION: LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this **Agreement**, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this **Agreement**.
23. CIVIL RIGHTS: LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850) and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. DRUG-FREE WORKPLACE REQUIREMENTS: LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed **Agreement** will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the **Agreement**.

Failure to comply with these requirements may result in suspension of payments under the **Agreement** or termination of the **Agreement** or both and LOCAL AGENCY may be ineligible for funding of any future State **Agreement** if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the **Agreement** SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2023.
26. **TERMINATION:** This **Agreement** may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this **Agreement** shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or **Agreement** not incorporated in the **Agreement** is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this **Agreement**, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFA program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. MEDIA: LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. ASSIGNMENT: This Agreement is not assignable by LOCAL AGENCY either in whole or in part.



**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion AD-1048
Lower Tier Covered Transactions**

The following statement is made in accordance with the Privacy Act of 1974 (5 U.S.C. § 552a, as amended). This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, and 2 C.F.R. §§ 180.300, 180.335, Participants' responsibilities. The regulations were amended and published on August 31, 2005, in 70 Fed. Reg. 51865-51880. Copies of the regulations may be obtained by contacting the Department of Agriculture agency offering the proposed covered transaction.

According to the Paperwork Reduction Act of 1995 an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0505-0027. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The provisions of appropriate criminal, civil, fraud, privacy, and other statutes may be applicable to the information provided.

(Read instructions on page two before completing certification.)

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ORGANIZATION NAME	PR/AWARD NUMBER OR PROJECT NAME
NAME(S) AND TITLE(S) OF AUTHORIZED REPRESENTATIVE(S)	
SIGNATURE(S)	DATE

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint \(https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer\)](https://www.ascr.usda.gov/filing-program-discrimination-complaint-usda-customer) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442.

Instructions for Certification

- (1) By signing and submitting this form, the prospective lower tier participant is providing the certification set out on page 1 in accordance with these instructions.
- (2) The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
- (3) The prospective lower tier participant shall provide immediate written notice to the person(s) to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- (4) The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549, at 2 C.F.R. Parts 180 and 417. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- (5) The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- (6) The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- (7) A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the System for Award Management (SAM) database.
- (8) Nothing contained in the foregoing shall be construed to require establishment of a system of records to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- (9) Except for transactions authorized under paragraph (5) of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: September 13, 2022

SUBJECT: Agenda Item 6B: Adoption of a Resolution of the Board of Directors of the Groveland Community Services District Approving the Emergency Generator Replacement Project and Authorizing Public Bidding in the Amount of \$675,000.00.

RECOMMENDED ACTION:

I move to adopt Resolution 41-2022 to permit public bidding in the amount of \$675,000.00 for the Emergency Generator Replacement Project (Project).

BACKGROUND:

The Groveland Community Service District (Groveland CSD) utilize diesel generators to power the wastewater treatment facility, water treatment plants, sewer lift stations, water distribution booster pump stations and other essential District owned facilities during extended power outages. It is the responsibility of the Groveland CSD to ensure that the emergency generators stationed at these essential District owned facilities are maintained and function properly to ensure operations are not interrupted during extended power outages. In particular, the Groveland CSD is responsible for maintaining the emergency generators at the following sites:

1. Highlands Booster Pump Station
2. Groveland CSD Office/Wastewater Treatment Plant
3. Lift Station No. 7
4. Lift Station No. 9
5. Lift Station No. 8
6. Lift Station No. 13
7. Lift Station No. 2
8. Lift Station No. 1
9. Big Creek Water Treatment Facility
10. Second Garrotte Water Treatment Facility

The typical life span of an emergency generator is approximately 20 to 40 years depending on the level of maintenance and exercising that occurs.

The emergency generator located at the Groveland CSD Big Creek water treatment facility was undersized and as a repercussion, was unable to power all of the infrastructure at the facility. For this reason, this generator is being upsized to be capable of meeting the facilities prescribed power demands.

The emergency generator located at the Groveland CSD Second Garrotte water treatment facility is old, outdated and has reached the end of its useful life. The emergency generator was installed when the treatment facility was constructed and is in need of replacement. This is an essential piece of infrastructure to the Groveland CSD potable water system and must maintain constant operation during extended outages to the grid.

The Groveland CSD Office/wastewater treatment facility are powered using the same emergency generator during extended power outages. This emergency generator is old, outdated, has reached

the end of its useful life and is in need of replacement. This is an essential piece of infrastructure to the Groveland CSD wastewater system and operation facilities.

The Highlands Booster Pump Station distributes potable water to the Groveland area. In the event of a loss of power, water service would be interrupted and reduced pressure in the system could lead to contamination from backflow into the aging distribution system. By installing a generator at the Highlands Booster Pump Station, it will allow GCSD to continue to provide water to disadvantaged residents in Groveland during a power outage.

During a power loss event, lift stations 1, 2, 7, 8, 9 and 13 would be at an extreme risk of overflowing and contaminating the lake. The lake acts as a secondary source of drinking water for the District, along with providing recreational opportunities to residents. Overflowing lift stations would also expose members of the community to untreated wastewater. By installing generators at these various essential lift stations, it will allow the District to maintain sewer service during power outages and will protect the secondary water source for the District and its residents.

DISCUSSION:

The adoption of this resolution will allow staff to publicly bid the Emergency Generator Replacement Project and will ensure constant operation of essential District owned facilities during extended power outages to the grid.

FISCAL IMPACT:

Construction (installation) costs for the Emergency Generator Replacement Project are estimated to cost approximately \$675,000.00, which is an increase of approximately \$200,000 over previous installation estimates due to needed site improvements including electrical switchgear, controls and a retaining wall. The costs for the proposed Project will be covered as follows:

REVENUE	
2022/23 Water Budget	\$ 150,000
2022/23 Sewer Budget	\$ 175,000
USDA Grant	\$ 50,000
Remaining DWR Grant Funds (IRWMP)	\$ 80,000
Total	\$ 455,000
Engineer's Estimated Installation/Construction Cost	\$ 675,000
Balance to be funded by deferring Fuel Tank Project*	\$ 220,000
* Propose to move a revised fuel tank project to the 2023/24 fiscal year, and formally approve in a midyear budget adjustment	

\$210,000 of the \$2909,000 DWR (IRWM) grant has been spend on the purchase of the generators for the District administrative office/WWTP and Big Creek Water Plant. The entire \$286,650 of the State funded Community Power Resiliency

ATTACHMENTS:

1. Resolution 41-2022
2. Engineers Estimate

RESOLUTION 41-2022

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT APPROVING THE EMERGENCY GENERATOR REPLACEMENT PROJECT AND AUTHORIZING PUBLIC BIDDING

WHEREAS, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District has the authority to construct, operate and maintain District owned facilities; and

WHEREAS, the District needs to replace/install new emergency generators at essential District owned facilities throughout their service area; and

WHEREAS, state and federal grant funding was received for the purchase of the generators and a portion of their installation cost; and

WHEREAS, the District has included adequate funding in its fiscal year 2022/23 budget for completion of the project as estimated by the District engineer.

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve as follows:

1. Authorize Staff to solicit bids for the Emergency Generator Replacement Project.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on September 13, 2022, by the following vote:

AYES:
NOES:
ABSENT:

APPROVE:

Spencer Edwards, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on September 13, 2022.

DATED: _____

**Groveland Community Services District
Emergency Generator Replacement Project
Engineer's Estimate**

Item No.	Item Description	Estimated Quantity	Units	Unit Price	Item Total
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$ 66,000.00	\$66,000
2	Highland Boost Pump Station Improvements	1	LS	\$ 51,000.00	\$51,000
3	Groveland CSD Office	1	LS	\$ 126,000.00	\$126,000
4	Lift Station No. 7 Improvements	1	LS	\$ 30,000.00	\$30,000
5	Lift Station No. 9 Improvements	1	LS	\$ 20,000.00	\$20,000
6	Lift Station No. 8 Improvements	1	LS	\$ 20,000.00	\$20,000
7	Lift Station No. 13 Improvements	1	LS	\$ 165,000.00	\$165,000
8	Lift Station No. 2 Improvements	1	LS	\$ 35,000.00	\$35,000
9	Lift Station No. 1 Improvements	1	LS	\$ 20,000.00	\$20,000
10	Big Creek Water Treatment Plant	1	LS	\$ 62,000.00	\$62,000
11	Second Garrotte Water Treatment Plant	1	LS	\$ 80,000.00	\$80,000
Total Bid Price					\$675,000