

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
May 11, 2021
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, John Armstrong, Robert Swan, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

Call to Order

Director Kwiatkowski called the meeting to order at 10:09am.

Approve Order of Agenda

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously by roll call to approve the order of the agenda.

Public Comment

A member of the public made a comment to announce to the Board that a local organization will be hosting a Christmas Light display at Mary Laveroni Park for the community to view in December 2021.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report
General Manager's Report
Operations Manager's Report
Administrative Services Manager's Report

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the April 13, 2021, Regular Meeting
Approve Minutes from the April 27, 2021, Special Meeting
Accept April 2021 Payables
Waive Reading of Ordinances and Resolutions Except by Title

Motion

Director Kwiatkowski moved, seconded by Director Armstrong and the motion passed unanimously by roll call to approve the consent calendar.

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).
None.

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Director Armstrong left the meeting at 1:27pm.

Consideration of a Preliminary Draft Budget and Establish Budget Public Hearing

Motion

Director Swan moved, seconded by Director Edwards and the motion passed by roll call to direct staff to prepare the draft 2021/22 Fiscal Year Budget to include the direction given by this Board in today's meeting and to schedule a public hearing for its consideration and adoption on June 8, 2021.

Ayes: Directors Kwiatkowski, Mora, Edwards, and Swan

Absent: Director Armstrong

Approval of a Resolution Authorizing Application for the California Climate Investments (CCI) Department of Forestry and Fire Protection, Fire Prevention Grant for the GCSD Properties Fuels Reduction Project and Authorize the General Manager to Sign the Grant Agreement and any Related Documents.

Motion

Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to adopt Resolution 12-2021 authorizing application for the California Climate Investments (CCI) Department of Forestry and Fire Protection, Fire Prevention Grant for the GCSD Properties Fuels Reduction Project, and authorize the General Manager to sign the Grant Agreement and any related documents.

Ayes: Directors Kwiatkowski, Mora, Edwards, and Swan

Absent: Director Armstrong

Authorize Staff to Apply for the Rural Fire Capacity Grant (RFC) for the Funding of Cooperative Forestry Assistance Act of 1978 and Authorize the General Manager to Sign the Grant Agreement and any Related Documents.

Motion

Director Edwards moved, seconded by Director Mora and the motion passed by roll call to apply for the Rural Fire Capacity Grant (RFC) for the funding of Cooperative Forestry Assistance Act of 1978 and authorize the General Manager to sign the Grant Agreement and any related documents.

Ayes: Directors Kwiatkowski, Mora, Edwards, and Swan

Absent: Director Armstrong

Approval of a Resolution Reestablishing Customer Late Fees Penalties and Interest Charges.

Motion

Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to approve Resolution 13-2021 reestablishing customer late fee penalties and interest charges.

Ayes: Directors Kwiatkowski, Mora, Edwards, and Swan

Absent: Director Armstrong

Director Edwards left the meeting at 1:45pm.

Introduction and Board Direction Regarding the Groveland Community Services District Development Impact Fee Study for Park and Fire Services, Intended to Offset the Impact of New Development Projects within the District.

No action taken.

Introduction and Board Direction Regarding the Fiscal Impact Analysis for Future Development with Enhanced Fire and Park Services, to be Considered in the Formation of a Community Facilities District (CFD) Applicable to New Development Projects.

No action taken.

Adoption of the Resolution Approving the 2021 Wastewater Treatment Plant Improvements Project Plans and Specifications and Authorize Public Bidding.

Motion

Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to adopt Resolution 14-2021 approving the 2021 Wastewater Treatment Plant Project Plans and Specifications and authorize public bidding.

Ayes: Directors Kwiatkowski, Mora, and Swan

Absent: Director Armstrong, Edwards

Adjournment

Meeting adjourned at 2:01pm.

APPROVED:

Janice Kwiatkowski, President

ATTEST:

Rachel Pearlman, Board Secretary