



## REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

### AGENDA

November 8, 2022

10:00 a.m.

### **BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:**

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

#### **HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:**

**Computer, tablet or smartphone:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

#### **HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/ Read Aloud:** Please email your comments to [board@gcsd.org](mailto:board@gcsd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

**Telephonic / Electronic Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to [board@gcsd.org](mailto:board@gcsd.org), and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or [rpearlman@gcsd.org](mailto:rpearlman@gcsd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**AGENDA MATERIAL:**

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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## REGULAR MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

### TELECONFERENCE AGENDA

November 8, 2022

10:00 a.m.

#### Call to Order

#### Pledge of Allegiance

#### Roll Call of Board Members

Spencer Edwards, President

Robert Swan, Vice President

John Armstrong, Director

Janice Kwiatkowski, Director

Nancy Mora, Director

#### 1. Approve Order of Agenda

#### 2. Public Comment

Members of the public are appreciated for taking the time to attend this meeting and provide comments on matters of District business. Public comments are subject to a 3-minute time limit; 10 minutes on an individual topic. Although no action can be taken on items not listed on the agenda, please know we are listening carefully to your comments.

#### 3. Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

##### A. Staff Reports

- i. Fire Department Report for September and October
- ii. CERT Report
- iii. General Manager's Report
- iv. Operations Manager's Report for September and October
- v. Administrative Services Manager's Report

##### B. Proclamations

- i. Recognition of Debra Percoco for her 12 Years of Service to the Groveland Community Services District
- ii. Recognition of Nathan Moffitt for his 1 Year of Service to the Groveland Community Services District

#### 4. Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

##### A. Approve Minutes from the September 13, 2022, Regular Meeting

##### B. Approve Minutes from the October 26, 2022, Special Meeting

- C. Accept September 2022 Payables
- D. Accept October 2022 Payables
- E. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of November 8, 2022, through December 8, 2022, Pursuant to Brown Act Provisions
- F. Waive Reading of Ordinances and Resolutions Except by Title

## 5. Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

## 6. Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of a Resolution Authorizing and Supporting the Tuolumne-Stanislaus Integrated Regional Water Management Authority in an Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Groveland Advanced Metering Infrastructure Project
- B. Adoption of a Resolution Authorizing Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Downtown Groveland Big Oak Flat Water System Rehabilitation Project
- C. Review of Proposal by the Tuolumne-Stanislaus Integrated Regional Management Authority to Submit an Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Regional Turf Replacement Program
- D. Adoption of a Resolution Authorizing Application to the State of California for Federal Funding Under the Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program
- E. Adoption of a Resolution Authorizing the Awarding of the Emergency Generator Replacement Project to Day's Generator Services, Inc. for a Bid Amount of \$659,526 and to Authorize the General Manager to Sign an Agreement on Behalf of the District

## 7. Adjournment

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**Groveland Community Services District  
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report

November 1, 2022

To: Board of Directors

From: Marc DiTullio, Assistant Chief  
By: Travis Chunn, Fire Captain

Subject: Monthly Activity Report – September 1, 2022 to October 31, 2022

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Operations:

On September 30, 2022, at approximately 5:54 PM, CAL FIRE Battalion 4416, Training 4427, Engine 4466, Engine 4478, and GCSD Engine 781 were dispatched to an aircraft down at the Pine Mountain Lake Airport. Engine 781 arrived at scene first to find one single engine fixed wing plane rolled over on the runway. There were no injuries.

On October 6, 2022, at approximately 12:29 PM, GCSD Engine 781 was dispatched to a vehicle accident where the vehicle struck a propane tank. Upon arrival Engine 781 found a single vehicle that had rolled down a driveway into a propane tank. The propane tank lines were broken, and propane was leaking. The tank was shut off and Suburban Propane arrived to remedy the situation. There were no injuries.

On October 11, 2022, at approximately 7:39 PM, GCSD Engine 781 and Tuolumne County Engine 513 were dispatched to the 20000 block of Nonpareil Way in Groveland for an unresponsive patient with possible CPR required. Upon arrival Engine 781 found a patient who was breathing, but who had significant injuries. Engine 781 requested an air ambulance to the Pine Mountain Lake Airport. The patient was flown to Modesto.



Apparatus and Equipment:

Apparatus	Description	Status
Engine 781	2009 Pierce Contender	In Service
Engine 787	2000 Freightliner FL112	In Service
Engine 783	1995 International Model 15	In Service
Utility 786	2008 Chevrolet 2500	In Service

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- Rope Rescue
- Pickets
- Hand-Held Radios
- Maps
- Code 3 Driving
- Pumping
- Tire Chains



Fire Department News:

On September 17, 2022, GCSD Engine 781 and Tuolumne County Engine 631 participated in the 49er Festival Parade. Engine 781 had a booth at the festival and handed out fire prevention materials.





On October 31, 2022, Engine 781 participated in the Trunk or Treat at the Mary Laveroni Community Park. Engine 781 handed out candy to the kids as part of the event.



Grant Updates:

California Fire Foundation Grant: (3) Mobile Radios

Awarded: \$13,869.59 w/ no matching funds required. This check has been received by GCSD

Current Status: Mobile Radios are backordered for 150 days, Columbia Communications has (3) reserved for us when they get their next shipment

Volunteer Fire Assistance Grant: (5) Hand-Held Radios

Awarded: \$6,652.03 50/50 match = \$6,652.02 (GCSD portion)

Grant Agreement #7GF223114

Current Status: Ordered and received (4) radios & accessories. (1) radio and (5) lapel mics are back ordered. We can submit the invoices for reimbursement when we receive the remainder of the order.

FEMA Assistance to Firefighters Grant: Plymovent Exhaust Capture System

Awarded: \$41,336.23 w/ a 5% match = \$5,833.85 (GCSD portion: due to price increase & addition of payment bond)

Grant # EMW-2021-FG-06645

Current Status: Award has been accepted in the FEMA GO system. There is an Environmental & Historic Preservation (EHP) process that was required by FEMA for any construction project. The application was submitted, and we received the approval letter from FEMA on October 25, 2022.



EHP Completion Letter  
EHP Case Number: 2021-FG-06645 (44123)

- If ground disturbing activities occur during construction, applicant will monitor ground disturbance and if any potential archeological resources are discovered, will immediately cease construction in that area and notify the State and FEMA.

This is official documentation and must be retained as part of the project record. A copy of this letter will be added to the grant file that includes this project.

If you have further questions please contact [GPDEHPinfo@fema.dhs.gov](mailto:GPDEHPinfo@fema.dhs.gov).

**MONTH - September 2022**

**STATION 78**

Alarm Sounding	1
Odor Investigation	0
Debris Fire	0
Medical Aid	36
Fire Menace Standby	0
Fire Other	0
Haz Mat	1
Landing Zone	0
Plane/Heli Crash	1
Public Assist	12
Smoke Check	0
Structure Fire	0
Commercial Structure Fire	0
Vegetation Fire	1
Vehicle Accident	3
Vehicle Accident/Pin in	0
Vehicle Fire	0
<b>TOTAL</b>	<b>55</b>

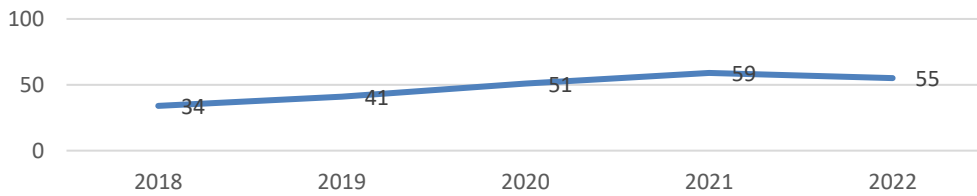


Auto Aid	Given
Tuolumne County	1
INC# 12332 Vegetation Fire Old Priest Grade	
TCFD Engine: 17 Calls	

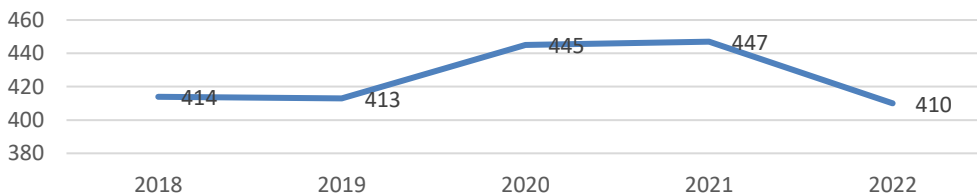
ALS	
YES	NO
21	15

**Last Call Logged Run # 12564**

**GCSD TOTAL INCIDENTS SEPTEMBER 2018-2022**



**GCSD TOTAL INCIDENTS YEAR TO DATE**



**MONTH - October 2022**

**STATION 78**

Alarm Sounding	2
Odor Investigation	1
Debris Fire	0
Medical Aid	29
Fire Menace Standby	0
Fire Other	0
Haz Mat	1
Landing Zone	2
Plane/Heli Crash	0
Public Assist	10
Smoke Check	1
Structure Fire	0
Commercial Structure Fire	0
Vegetation Fire	0
Vehicle Accident	1
Vehicle Accident/Pin in	0
Vehicle Fire	0
<b>TOTAL</b>	<b>47</b>

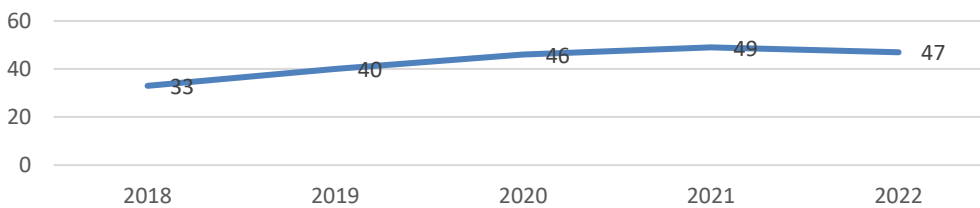


Auto Aid	Given
Tuolumne County	1
INC# 13114 Vehicle Accident Smith Station Rd.	
TCFD Engine: 20 calls	

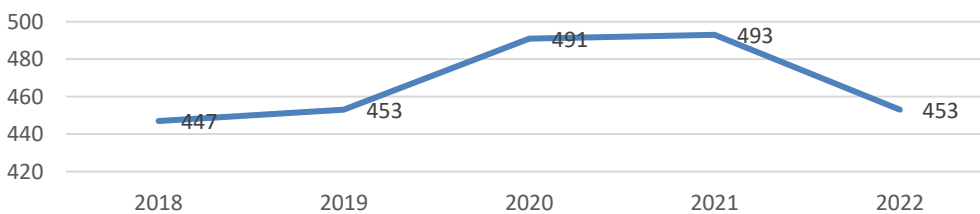
ALS	
YES	NO
23	8

**Last Call Logged Run # 13859**

**GCSO TOTAL INCIDENTS OCTOBER 2018 - 2022**



**GCSO TOTAL INCIDENTS YEAR TO DATE**



# CERT Groveland/Big Oak Flat/Moccasin

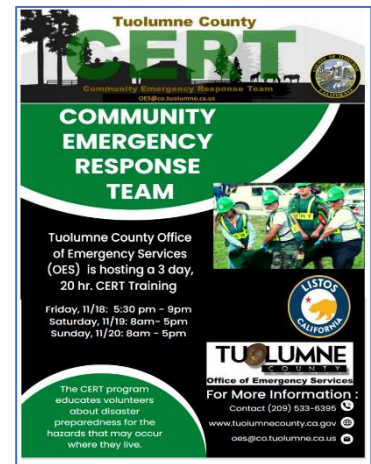
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Groveland, California

## Report to GCSD Board for November 2022

- GCERT has 25 participants, 21 more interested people and 12 fully certified members. GCERT participants take the FEMA Hybrid CERT training (online + last unit in person).
  - GCERT has notified FD that our Firefighter Rehab vehicle is operational. It has been outfit with all the necessary equipment to Go Live. (Funded by Adventist Health Grant) GCERT is also available for Traffic Control deployment.
  - GCERT participated in a Search & Rescue Drill with Twain Harte CERT on Sept 24.
  - GCERT has candidates in the TC-OES CERT sponsored training session Nov 18-20 at the TC Emergency Operations Center on Striker Court. Several of leadership will attend as well. Len Otley is our Training Officer.
  - GCERT was deployed to help with the 49er Festival Traffic Control. We worked with the CHP and event coordinators.
  - GCERT assisted the PMLA Safety Committee in developing evacuation maps for PML and the Greater Groveland area. These were prepared by TC GIS unit and are available to be published on any website. (See attached).
  - GCERT will be working with GCSD management to develop deployment protocols.
  - Groveland CERT again partnered with the Pine Mountain Lake Safety Committee to offer a Fire Preparedness Workshop on Oct 23rd. There were more than 40 local folk present to hear Dore Bietz of TC OES present current TC emergency status & future information and Patrick Cohen of GCSD FD present fire preparedness material from CAL FIRE.
- GCERT rolled out its Emergency Radio Network framework. It was well received and there was significant interest. We will hold a single topic workshop later this year for participants to work with radio amateurs to activate their radios.
- The GrovelandNET is a community radio communications network utilizing FRS radios. These are about \$30 each, require no license, would be in general use throughout Groveland/BOF. Additionally, a few GMRS would be used to communicate outside the



11/2/2022 4:53 PM

[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB – CERT – Groveland Area Community Emergency Response Team  
ND – CERT – Groveland Area Community Emergency Response Team

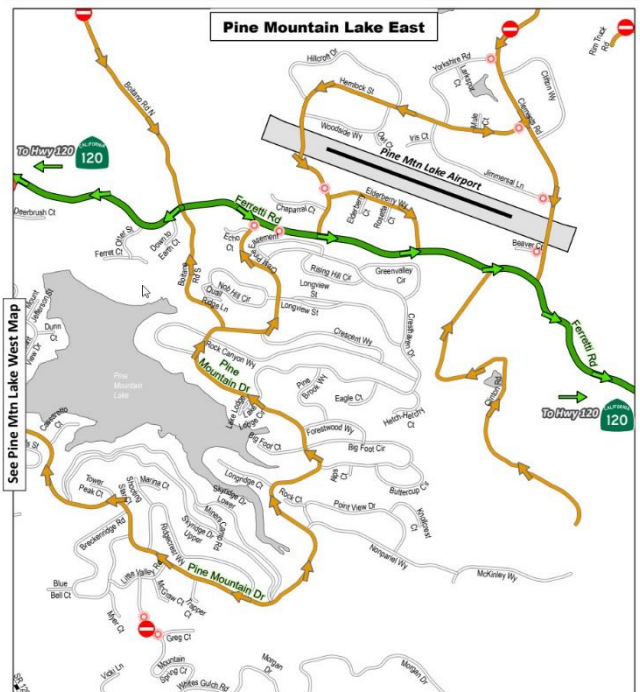
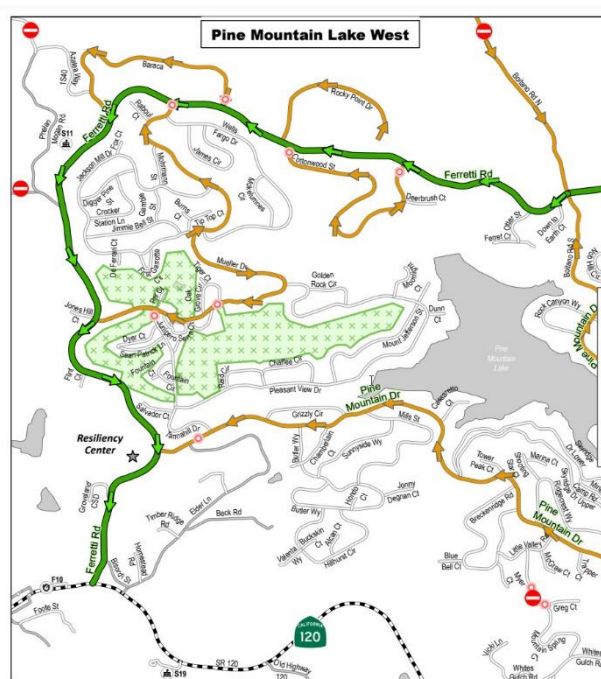
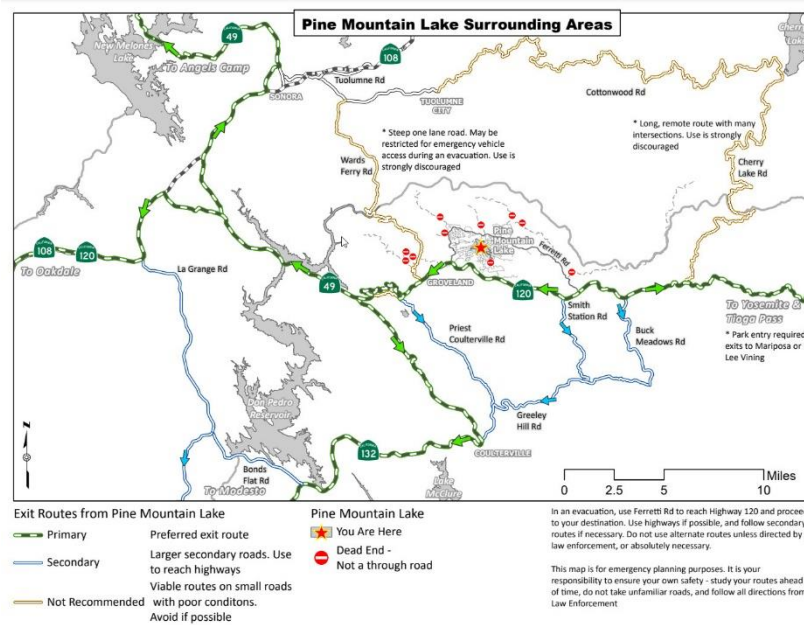
# CERT Groveland/Big Oak Flat/Moccasin

Groveland Community Services District • 18966 Ferretti Road, Groveland CA 95321



Groveland, California

area on to Sonora OES using repeaters. These are more expensive, require a license & training. GCSO would implement a Base Station.



11/2/2022 4:53 PM

[GrovelandCERT@gmail.com](mailto:GrovelandCERT@gmail.com)

FB – CERT – Groveland Area Community Emergency Response Team  
 ND – CERT – Groveland Area Community Emergency Response Team

**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: November 8, 2022**

**SUBJECT: Agenda Item 3Aiii. General Managers Report**

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#### Overview

Highlights for the period of September 13, 2022 to November 8, 2022 include the following, with additional information provided verbally and in attachments:

- Received notification from the department of water resources that our urban water management plan, SBX 7-7 compliance calculations we're not accepted. What this means is that according to the data submitted the district did not achieve its 20% water use reduction by December 31st 2020. After two weeks of crunching the numbers and documenting several extraordinary circumstances such as the draining of the clear well for construction purposes, water used for firefighting and water used in the water treatment plant; we received report that the state had accepted our revised calculations and we are in compliance. One thing that the state regulations and laws do not allow for and did not contemplate when they were promulgated, was the fact that our previous weekend home community was going to become a popular short term rental tourist destination; which has affected our water consumption. We will be working with the state to see if our baseline calculations can be adjusted to reflect this anomaly in future rounds of the urban water management plan updates.
- The Sewer Collection System Rehabilitation Project is moving forward on schedule and within the funding available through the state grant/loan agreement. Please see the attached October status update meeting agenda for more information.
- Received approval from the state water board to proceed with phase two of the sewer collection system rehabilitation project, which is the majority of the work in Pine Mountain Lake and additional work and both Groveland and Big Oak Flat.
- We have reached substantial completion on the wastewater treatment plant pond one liner project, which allows us to begin to put the renovated pond in use as the wet weather approaches.
- Responded to Caltrans with minor revisions of our project specifications to allow our Hetch Hetchy Railroad Trail project to proceed without conditions to the California Transportation Commission for approval in early December 2022.
- Attended the CSDA Leadership Academy in Napa, September 18-21, 2022.
- Attended the Yosemite Gateway Partners meeting in Yosemite on October 13, 2022. The purpose of this meeting is communication and coordination among service providers, partners in the lodging and tourist trades and Yosemite National Park.



- Working with the County Community Development Director to Evaluate options to streamline processes and ensure the long term quality and performance of emergency response services for projects located outside of the district boundaries in the county area of responsibility. Also working with the director in her position of LAFCO executive officer on moving forward with the airport estates annexation process, and zone change of the newly acquired park parcel.
- Managing and administering the forward progress on a number of critical infrastructure projects and evaluating and applying for infrastructure funding opportunities to continue to reduce the financial burden on our customers and taxpayers in the region.

**GROVELAND COMMUNITY SERVICES DISTRICT  
SEWER COLLECTION SYSTEM IMPROVEMENTS PROJECT  
CONSTRUCTION PROGRESS MEETING**

October 17, 2022 @ 8:30 AM

AGENDA

I. INTRODUCTIONS

II. CONSTRUCTION PROGRESS SNAPSHOT

a. Total Project Cost (Contractor)	\$3,653,429.00
b. Total Funding Agreement (Total Project)	\$5,845,568.00
c. Budget Spent to Date (Contractor)	\$898,107.10
d. Budget Spent to Date (Total Project)	\$1,423,308.36 (+59,758.29 CCO 3-4, 6, 8-9)
e. Total Project Contingency	\$922,877.00
f. Contingency Used to Date	\$89,576.47 (+59,758.29 CCO 3-4, 6, 8-9)
g. Percentage Funding Used to Date (Contractor)	24.6%
h. Percentage Funding Used to Date (Total Project)	24.3%
i. Percent Contingency Used to Date	9.7%
j. Days for Completion	348 Calendar Days (All CCO's)
k. Elapsed Days	126 Calendar Days
l. Weather Day	0 Weather Day
m. Remaining Days	222 Calendar Days

III. CONSTRUCTION SITE REPORTS

- a. Progress to Date
- b. Contractor (1-MONTH LOOK AHEAD)

IV. CHANGE ORDERS

- a. Executed Change orders
  - i. Change Order No. 1 – MH-2003 to MH-2004 Trench Rock Break (T&M) (\$2,352.97 and 0 .50 calendar days) (To be included in DR No. 4)
  - ii. Change Order No. 2 – MH-101 Removal (\$2,550.00 and 0 .50 calendar days) (To be included in DR No. 4)
  - iii. Change Order No. 3 – MH-3 to MH-4 Replacement in Lieu of Spot Repair (\$38,790.00 and 3 calendar days) (Improvement Pending)
  - iv. Change Order No. 4 – MH-37 to MH-38 Improvement Revisions (-\$3,900.00 and 1 calendar day) (CIPP Improvement Pending)
  - v. Change Order No. 5 – Trash Disposal & Potholing for MH-20 to MH-21 (\$5,383.50 and 1 calendar day) (To be included in DR No. 4)

- vi. Change Order No. 6 – MH-97 to MH-97B Culvert T&M (\$6,929.52 and 1 calendar day) (To be included in DR No. 4 – School to refund costs) (Sent Contractor 8/23/22)
  - vii. Change Order No. 7 – MH-10-24 to MH-10-20 Replacement in Lieu of Spot Repair (\$79,290.00 & 2 Calendar Days) (To be included in DR No. 4)
  - viii. Change Order No. 8 – MH-123 to MH-124 (-\$8,271.00 and 1 Calendar Day) (Concrete Improvements Pending)
  - ix. Change Order No. 9 – MH-4-93 to MH-4-95, MH-4-93 to MH-4-276 & MH-4-276 to MH-4-275B Improvement Revisions (\$26,210.00 & 3 Calendar Days) (Sent Contractor 9/1/2022)
- b. Pending Change Orders
- i. Change Order No. 10 – MH-10-10 to MH-10-8 Creek Crossing/2 Lateral Improvements (Pending Materials/T&M Documents – 2 T&M Documents Received)
  - ii. Change Order No. 11 – MH-4-251 Alignment Revisions (RFI No. 2) (Pending T&M Documents)
  - iii. Change Order No. 12 – MH-97 to MH-97B Culvert T&M Paving Work (Pending T&M Documents)
  - iv. Change Order No. 13 – MH-1-325A to MH-1-324 Creek Crossing (Pending Materials/T&M Documents)
  - v. Change Order No. 14 – MH-1-315 to MH-1-320 Creek Crossing (Pending Materials/T&M Documents)
- c. Final Change Order List
- i. Budget of \$500,000 until project is completed
  - ii. Estimate approximately 1 to 1.5 million remaining at end of project
    - 1. Final Direction Received and provided to Moyle regarding material procurement and additional improvements.
    - 2. AMCE developed change order tracking list that separates out the change order costs incurred for this list and the project in general.

## V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 15.1 & 17 – 20
- b. Rejected
  - i. Submittal No. 16
- c. Remaining Submittals
  - i. Additional Requirements for Bore & Jack/Creek Crossings

VI. REVIEW RFI LOG

- a. Received/Pending RFI's
  - i. RFI No. 1 – Bore and Jack Information
    - 1. Response sent 8/9/2022
  - ii. RFI No. 2 – MH-4-251 Alignment Revisions
    - 1. Direction Provided via Email 8/17/2022
    - 2. Formal Response provided 8/25/2022
  - iii. RFI No. 3 – MH-1-325A to MH-1-324 Creek Crossing
    - 1. Formal response sent 9/15/2022
  - iv. RFI No. 4 – Reid Circle Tree
    - 1. Formal response sent 9/29/2022
  - v. RFI No. 5 – Use of Grade Rings to bring Manhole's to Grade
    - 1. Formal Response provided 10/10/2022

VII. PAYMENT REQUESTS

- a. FBA Approval (Phase 2)
  - i. Fully Executed Agreement
- b. Processed
  - i. Disbursement Request No. 1 (\$58,259.00)
    - 1. Received. (Submitted 1/28/2021)
  - ii. Disbursement Request No. 2 (\$111,500.00)
    - 1. Received. (Submitted 3/24/2021)
  - iii. Disbursement Request No. 3 (\$183,773.00)
    - 1. Received. (Submitted 7/6/2022)
  - iv. Disbursement Request No. 4 (\$1,020,392.00)
    - 1. Payment in Hand by 11/16/2022
  - v. Disbursement Request No. 5 (Pending)
    - 1. Requested documents 9/22/2022

VIII. ENCROACHMENT PERMITS

- i. CalTrans Encroachment Permits
  - 1. MH-2 to MH-3 (July 8, 2023 Expires)
    - a. Shoulder Close Permit with Flagging
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received

1. Requested Schedule to Completion update
  2. MH-48A to MH-49 (July 8, 2023 Expires)
    - a. Shoulder Close Permit
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  3. MH-17 to FB-105 (July 8, 2023 Expires)
    - a. No Traffic Control Required
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  4. MH-47 to MH-48 (March 31, 2023 Expires)
    - a. No Traffic Control Plan
    - b. Must be completed by August 31, 2022
      - i. Provide 7-day notice to CalTrans
      - ii. Requested extension 8/11/22
        1. Extending to March 31, 2022.
- ii. Tuolumne County Encroachment Permits (January 28, 2023 Expires)
1. The following sewer pipelines will be replaced/rehabilitated within the County right of way:
    - a. Anderson St/Vassar St, Big Oak Flat, CA - replacement of approximately 140 LF of sewer pipe,
    - b. School St, Big Oak Flat, CA - replacement of approximately 195 LF of sewer pipe and the addition of a new manhole,
    - c. Black Rd, Big Oak Flat, CA - cured in place pipe (CIPP) rehabilitation approximately 160 LF,
    - d. Clements Rd, Pine Mountain Lake - replacement of approximately 602 LF of sewer pipe,
    - e. Clements Rd, Pine Mountain Lake - replacement of 6 LF of cracked sewer pipe,
    - f. Clements Rd, Pine Mountain Lake - Replacement of approximately 328 LF of sewer pipe,
    - g. Catholic Cemetery St, Big Oak Flat, CA, replacement of factor tap (lateral connection),
    - h. Ponderosa Ln, Groveland CA, CIPP rehabilitation approximately 162 LF

- iii. Hetch Hetchy Encroachment Permits
  - 1. Must commence construction of Hetch Hetchy improvements within 240 days (November 6, 2022).
    - a. Notify Hetchy of start of work 10 day in advance
      - i. Work to be started on October 3, 2022
      - ii. Notice sent 9/15/2022
  - 2. Complete improvements within 365 days (March 11, 2023).
- iv. Contractor concurrence with all encroachment permits
  - 1. Sent 9/6/2022
- v. GIS Data Gathering
  - 1. Adam to train Les to use Trimble R2 unit
  - 2. Les to store unit at Adams office
    - a. Use only to gather points then return

## IX. PROJECT SCHEDULE

- i. Schedule
  - 1. 3-week look ahead (updated 9/22/2022)
    - a. Emailed update 10/12/2022
  - 2. To completion (Updated 7/20/22)
    - a. Emailed update 10/12/2022
- ii. Notices to Homeowners
  - 1. Notices to be sent out for two-month work period.
    - a. From schedule to completion
  - 2. Notices to be sent out for three work period.
    - a. Once on short schedule
  - 3. Notices to be sent out for one week work period (with exact tentative dates provided).
    - a. Door hangers to be provided to Les for placement on doors when construction is about to take place in specific areas.
- iii. Construction Staking
  - 1. All alignments have been staked for Pine Mountain Lake, Groveland and Big Oak Flat
  - 2. CCTV marked spot repairs and laterals
  - 3. PUE staking locations only for PML hardware store (Completed)
- iv. Completion Reports
  - 1. Les to develop list of completed pipelines and update weekly.

- v. Final Deliverable Dates:
  - 1. Construction Completion Date: December 31, 2024.
  - 2. Final Disbursement Date: June 30, 2025.

X. CONCERNS

- a. Pine Mountain Lake Hardware Store Sign
  - i. Adam is working with the store owner to get the sign taken down/additional construction easement.
    - 1. Adam talked with PML hardware store owner 9/19/22
  - ii. Sign should be relocated away from new sewer pipeline.
    - 1. Encroachment permit to be filed and reviewed.
  - iii. Easement Found for this location.
    - 1. Additional land to be requested from owner.
  - iv. Schedule to be provided for work to provide ample notice to the homeowner.
- b. Easement and Access Agreements
  - i. Land and Structure to gather and process
    - 1. \$2,500 to \$3,500
  - ii. Yosemite Title Company
    - 1. \$150 /hr
  - iii. County website providing access to District documented easements.
  - iv. Pine Mountain Lake, Big Oak Flat and Groveland Easements Found in District Storage.
  - v. AMCE holding off on easement letter until required
    - 1. 10' each side of pipe along centerline

XI. ADJOURN

**SECTION 006250  
CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: WWTP Pond No. 1 Liner Replacement Project

Owner: Groveland CSD

Owner's Contract No.: N/A

Contract: N/A

Engineer's Project No.: GVL 147

**This definitive Certificate of Substantial Completion applies to:**

- All Work under the Contract Documents:                       The following specified portions of the Work:

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October 21, 2022

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A definitive list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

**The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

- Amended Responsibilities     Not Amended

Owner's Amended Responsibilities:

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Contractor's Amended Responsibilities:

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The following documents are attached to and made part of this Certificate:

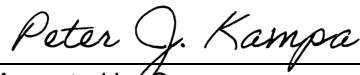
Final Punch List

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This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Alfonso Manrique,  11/2/2022  
\_\_\_\_\_  
Executed by Engineer Date

Accepted by Contractor \_\_\_\_\_ Date \_\_\_\_\_  
 11/2/2022  
Accepted by Owner Date

**Groveland CSD**

**Pond No. 1 Liner Replacement Project**

**Final Punch List Items – November 1, 2022**

The following list displays the remaining contract items that shall be completed and ready for final payment by November 30, 2022:

1. Installation of the fence around the perimeter of Reservoir No. 1 per Drawing C-02/Sheet 5 and DT-05/Sheet 10.
2. Contractor shall install concrete blocks within the Lift Station Solids Drying Pad in accordance with Drawing DT-03/Sheet 8 and RFI No. 5.
3. Removal and replacement of the existing 120V outlet cover with a new weatherproof die cast aluminum cover (Taymac Model MX3200 or equal) per Drawing C-01/Sheet 4.
  - a. Submittal for replacement cover shall be submitted for review and approval.
4. Per Detail No. 2 on drawing DT-02/sheet 7, all grate inlets shall include bolts and SST grating clip with SST threaded studs.
  - a. Length and diameter of shall be determined by grating manufacture.
  - b. Bolts for the 12" x 12" drain inlet and the Lift Station Drying Pad can be omitted.
  - c. Contractor shall install bolts and grating clips within Reservoir No. 1 inlet/outlet structure.
5. Reservoir No. 1 inlet/outlet structure
  - a. Fabric to be removed from structure.
  - b. Lose interior concrete to be removed and disposed of.
  - c. Grout to be installed on bottom of structure and sloped per Detail 3/DT-01.
  - d. Grate size to be inspected for conformance.
  - e. Inspection of interior of inlet/outlet structure.
6. 12" x 12" drain inlet
  - a. Fabric to be removed from structure.
  - b. Lose interior concrete to be removed and disposed of.
  - c. Grout to be installed on bottom of structure and sloped per Detail 3/DT-01.
  - d. Grate size to be inspected for conformance.
  - e. Inspection of interior of inlet structure.
7. Embankment
  - a. Contractor shall grade area to the east of the embankment and adjacent to the 12" x 12" drain inlet to flow into the 12" x 12" drain inlet.
8. Lift Station Solids Drying Pad
  - a. Contractor shall furnish and install 6" aluminum mechanical pipe plug with handle
    - i. Submittal to be provided for review and approval.
  - b. Contractor shall clean interior of drainage channel to remove all debris prior to being put into service.
  - c. Contractor shall grade area around the Lift Station Solids Drying Pad to allow runoff to be directed around the new Lift Station Solids Drying Pad and towards Reservoir No. 1.
9. HDPE Liner
  - a. Liner sample shall be provided to owner/engineer

10. Junction Box

- a. Contractor shall remove the concrete coring debris from the interior of the junction box.
11. Contractor shall add seed on the excavated areas around the around the perimeter of Reservoir No. 1.
- a. Submittal for seed mixture shall be submitted for review and approval.
12. Additional items may be added to this list until full operation of the site has been achieved, Groveland CSD is satisfied with the final product and the site has been returned to its original state.

**ITEMS TO BE ADDED AS A CHANGE ORDER**

1. Addition of riprap along the perimeter of the reservoir.
  - a. Contractor shall include a credit for the revision of the lift station improvements from remove and dispose (as listed in the general notes on Drawing C-01/Sheet 4) to protect in place.

## Operations and Maintenance Report September 2022

### Operations Department

### Wastewater Treatment Division

Influent Totals	
<b>Total</b>	2.90
<b>High</b>	0.13
<b>Low</b>	0.07
<b>Average</b>	0.10

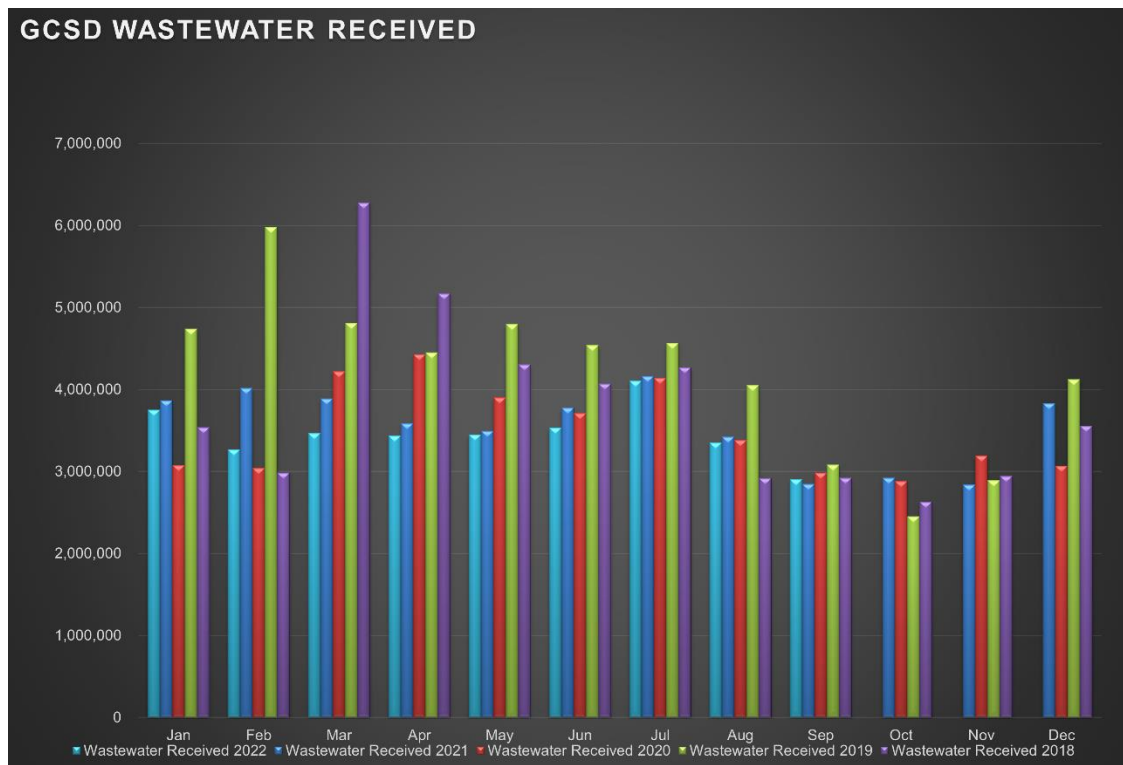
Effluent Totals	
<b>Total</b>	2.94
<b>High</b>	0.14
<b>Low</b>	0.07
<b>Average</b>	0.10

Reclamation Totals	
<b>PML</b>	
<b>Spray Fields</b>	
<b>PML Season Total</b>	
<b>Spray Field Season Total</b>	

Wasting Totals	
Total Inches	239
Total Pounds	4730
<b>Active Accounts</b>	1562

STP Rainfall Totals by Year During Current Month (Inches)					
Season	2022	2021	2020	2019	2018
	1.99	1.87	0.02	0.03	0.36
High	High 1.31	High 0.02	High 0.03	High 0.32	High 0.00

### Charted Historical Monthly Influent Totals



## **Wastewater Treatment Division**

### **Routine Tasks**

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Alpha Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab

## **Water Treatment Division**

### **Routine Tasks**

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent into Alpha Lab
- Monitored/sampled Distribution Tanks as needed

# Maintenance Department

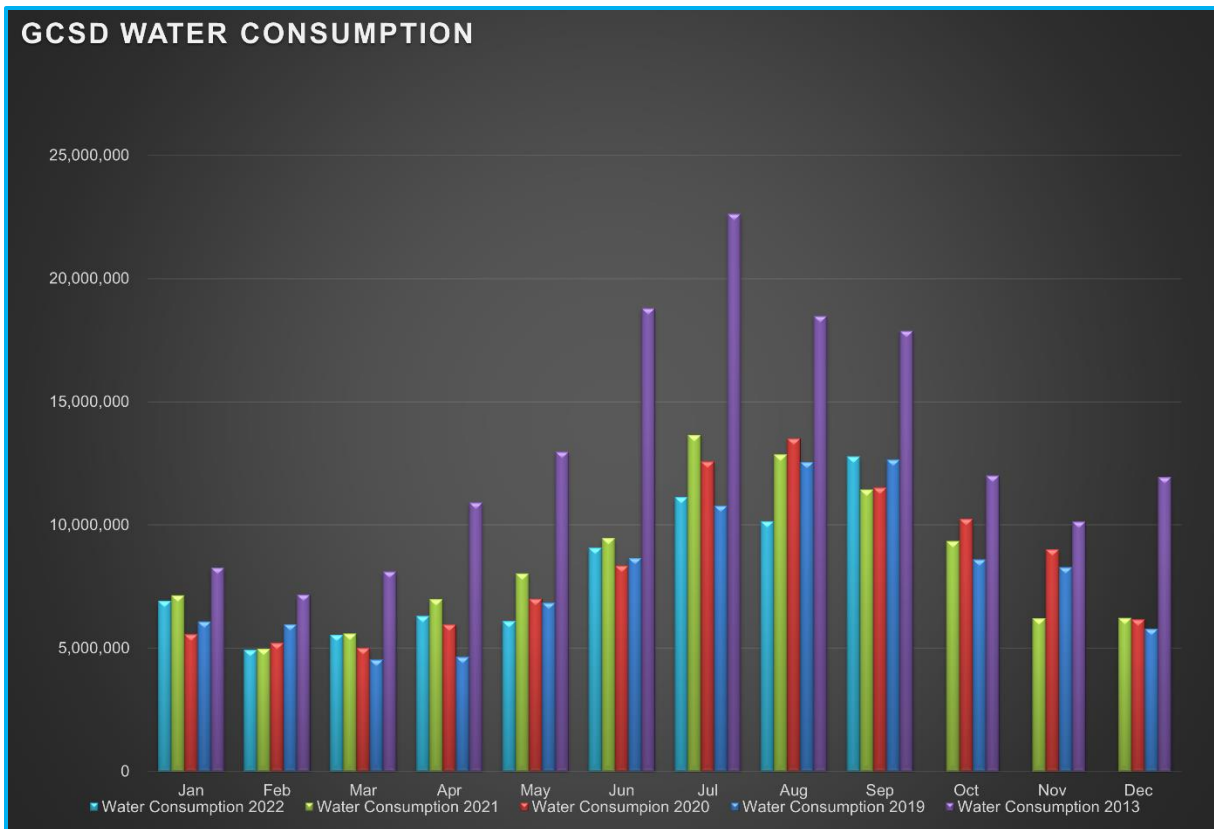
## Water Distribution System Division

Meter Related Services	Total
Check / Repair Meters	1
Water Meters Installed	0
Monthly Meter Restrictions	0
Meter Changeouts	5
Tenant Final Reads	3
Re-Reads	35
Meter Turn-Offs	4
Meter Turn-Ons	1
Meter Tests	97
<b>Total Meter Related Issues</b>	<b>146</b>

Billed Consumption (Gallons)	2022	2021	2020
Residential	11,917,092	10,652,292	11,519,011
Commercial	885,484	786,827	N/A
<b>Total</b>	<b>12,802,576</b>	<b>11,439,119</b>	<b>11,519,011</b>

<b>Active Accounts</b>	3259
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### Charted Historical Monthly Water Consumption



**Maintenance and Repair Data**

Description	Total
Water Main Leaks / Repairs	1
Water Service Line Leaks / Repairs	0
Fire Hydrant Repairs / Replacements	0
Number of Hydrants Flushed	9
Number of Dead-Ends Flushed	0
Water Valves Exercised	0
GIS Points	0

Description	Gallons
Flushing for Water Quality	12,700
Water Loss Due to Leaks / Breaks	28,800

After-Hours Calls (Hours)				
Water	Sewer	Park	Other	Total
8	5	1	0	14

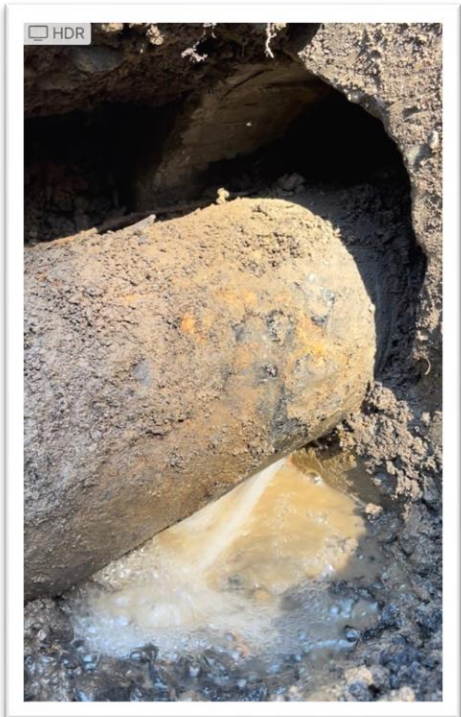
**Maintenance and Repair**

- **Routine Tasks**
  - Read all District Water Meters
  - Customer Service Calls (Low / High Pressures, No Water, Turn-Ons / Turn-Offs, Etc.)
  - Underground Service Alert (USA) Utility Marking Program
  - Weekly Pump Station Inspections at Tank 2, Tank 4, Tank 5 (Buildings, Tanks, Motors, Pumps, Drives, Communications, Generators, and Auxiliary Equipment)
- **Tanks and Pump Stations**
  - Inspect and exercise generator at Tank 2
  - Inspect and exercise generator at Tank 4
  - Inspect and exercise generator at Big Creek TP
  - Inspect and exercise generator at 2G TP
- **Distribution System**
  - Uncovered mainline leak at Ferretti Rd/Big Creek Bridge. Referring to contractor.
  - Repaired water service line leak at 20350 Pine Mountain Dr
  - Repaired water service line leak at 20828 McKinley Way
  - Install new 1" manifold and two 1" meters at U11/L55 and L56, Elderberry Ct
  - Repair water meter box lid and install bollard at 20810 Ferretti Rd
  - Assist Moyle Excavation (traffic control) with water main abandonment for Resiliency Center Project.



**Water break – Ferretti Rd at the Big Creek Bridge**

**We located a leak on our 8" Main running under the bridge. Unfortunately, the leak is in the footing of the bridge and will require some extra time and equipment to get repairs completed. Stay Tuned!!!**



## Wastewater Collection System Division

Description	Total
Manholes Inspected	81
GIS Points	0
Customer Complaint	0
Odor Complaints	0

Description	Total
Flushing/Jetting (Feet)	7190
Video Inspection (Feet)	8030

Description	Total
Sanitary Sewer Spills (SSO)	1
SSO Gallons Spilled	270

## Maintenance and Repair

- **Routine Tasks**
  - Weekly lift station site inspections
  - Added degreaser and odor control to lift stations
- **Lift Stations**
  - Cleaned: LS1, LS2, LS3, LS4
  - Inspect, clean, and test pressure transducer and replace generator battery at LS11
  - Troubleshoot Pump 2 at LS6. Found and repaired faulty wiring connection.
  - Flushed/Jetted gravity sewer line areas (See data above): CIP project scope
  - Sewer Lateral Repair 12969 Clements Rd

## Pictures

### Sewer Lateral Installs – New Developments - 55 and 56 Elderberry Ct



## Parks Division

### Maintenance and Repair

- **Mary Laveroni Community Park**
  - Landscape Maintenance
  - 49er Festival 09/17/2022
  - Movies in the Park 09/23
  
- **Ballfield & Dog Park**
  - Leak repair on water service line to dog park.

## General Maintenance Division

### Maintenance By Department

- **Operations Department**
  - 2G Water Treatment Plant
  - Big Creek Water Treatment Plant
  - AWS
  - STP
    - Begin design and build out for stronger removable railings around e-basin
  
- **Maintenance Department**
  - Equipment
    - R&R motor and repair breaker for belt on headworks; repair belt lacing
    - Inspect and exercise generator at STP
    - Install and test parts washer for maintenance shop
  
  - Vehicles
    - 50807: R & R oil drain hose
    - 50415: Replaced motor mounts, shocks, bump stops, repair taillight wiring.
    - 42030: Service oil, transmission, filter; R&R left front CV shaft and cleaned area
    - 41719: Oil Change and tire rotation
    - 42128; Oil change, Inspected undercarriage and tire wear
    - 70781: Diagnosed low voltage with lights on. Replaced alternator.
    - 79787: 90 Day Inspection, Repair Aux pump pressure gauge lines
    - 59613: Repair door handle mechanism

- 20760: Inspect and run at operating temperatures
  - 21930: Inspect and run at operating temperatures
  - 20340: Inspect and run at operating temperatures
  - 20350: Inspect and run at operating temperatures
  - 20420: Inspect and run at operating temperatures
- 
- Buildings & Yard
    - General yard cleanliness.

### **Contracted Work**

- Moyle Excavation
  - Sanitary Sewer Replacement CIP project continuing
- Presidio Systems Inc
  - Sanitary sewer mainline flushing/CCTV for CIP project.
- Pacific Crane Inspections
  - Annual Inspections

### **Workplace Safety and Training**

- Du-All Safety Trainings
  - Confined Space Training
  - Ladder and Fall Protection Safety and Annual Inspections
  - Excavation Safety and Competent Person Training
- Routine Safety Meetings
  - 1) Daily Tailgate Meetings
  - 2) Weekly Safety Meetings
  - 3) Weekly Security Checks
  - 4) Weekly Vehicle Inspection

## Operations and Maintenance Report October 2022

### Operations Department

### Wastewater Treatment Division

Influent Totals	
<b>Total</b>	2.70
<b>High</b>	0.10
<b>Low</b>	0.07
<b>Average</b>	0.09

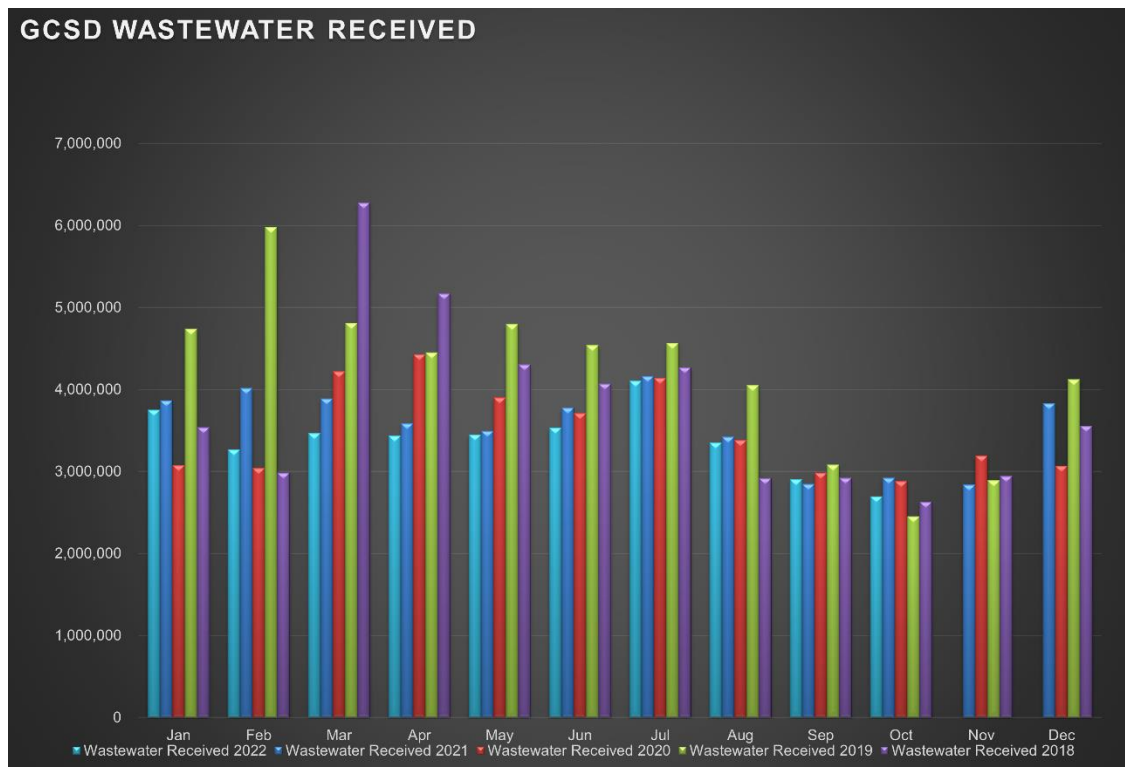
Effluent Totals	
<b>Total</b>	2.65
<b>High</b>	0.10
<b>Low</b>	0.06
<b>Average</b>	0.09

Reclamation Totals	
<b>PML</b>	
<b>Spray Fields</b>	
<b>PML Season Total</b>	
<b>Spray Field Season Total</b>	

Wasting Totals	
Total Inches	291
Total Pounds	5349
<b>Active Accounts</b>	1562

STP Rainfall Totals by Year During Current Month (Inches)					
Season	2022	2021	2020	2019	2018
	2.04	0.05	6.59	0.00	0.63
High	High 0.05	High 4.77	High 0.00	High 0.00	High 0.49

### Charted Historical Monthly Influent Totals



## **Wastewater Treatment Division**

### **Routine Tasks**

- Took weekly Bac-Ts and BOD of the Chlorine Contact Chamber (CCC) and sent into Alpha Lab for testing
- Completed monthly Wastewater Report and sent to the State Water Resources Control Board
- Completed daily rounds and Lab

## **Water Treatment Division**

### **Routine Tasks**

- Submitted monthly Water Treatment Report to State Water Resources Control Board
- Submitted monthly Conservation Report to State Water Boards
- Performed weekly checks and calibrations on all analyzers at 2G, BC, and AWS
- Performed monthly UV calibrations at 2G and BC
- Took weekly Treatment Plant samples and sent them into Alpha Lab
- Monitored/sampled Distribution Tanks as needed

# Maintenance Department

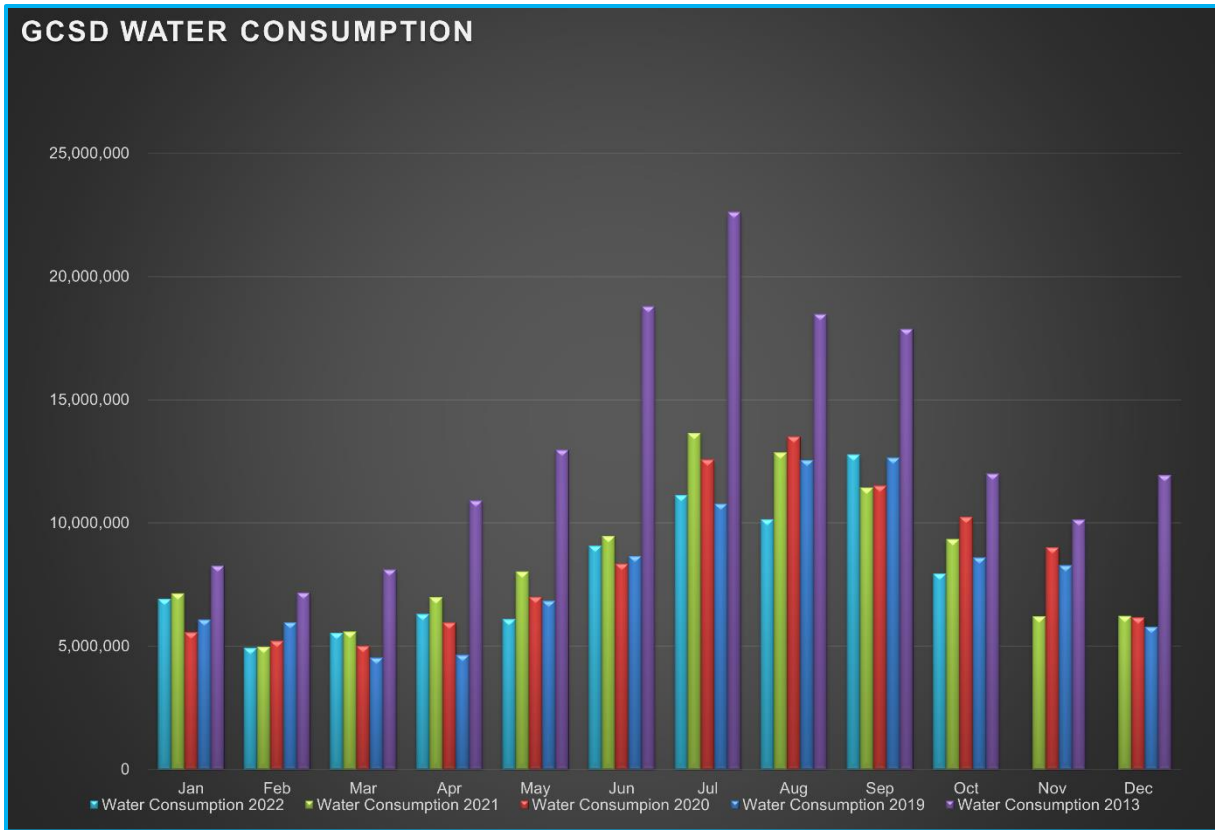
## Water Distribution System Division

Meter Related Services	Total
Check / Repair Meters	9
Water Meters Installed	1
Monthly Meter Restrictions	0
Meter Lock offs	13
Meter Changeouts	0
Tenant Final Reads	3
Re-Reads	30
Meter Turn-Offs	4
Meter Turn-Ons	14
Meter Tests	1
<b>Total Meter Related Issues</b>	<b>75</b>

Billed Consumption (Gallons)	2022	2021	2020
Residential	7,462,514	8,652,909	10,240,234
Commercial	474,349	697,513	N/A
<b>Total</b>	<b>7,936,863</b>	<b>9,350,422</b>	<b>10,240,234</b>

<b>Active Accounts</b>	3260
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### Charted Historical Monthly Water Consumption



**Maintenance and Repair Data**

Description	Total
Water Main Leaks / Repairs	1
Water Service Line Leaks / Repairs	1
Fire Hydrant Repairs / Replacements	1
Number of Hydrants Flushed	7
Number of Dead-Ends Flushed	0
Water Valves Exercised	0
GIS Points	0

Description	Gallons
Flushing for Water Quality	18,000
Water Loss Due to Leaks / Breaks	121,800

After-Hours Calls (Hours)				
Water	Sewer	Park	Other	Total
4	5	0	0	9

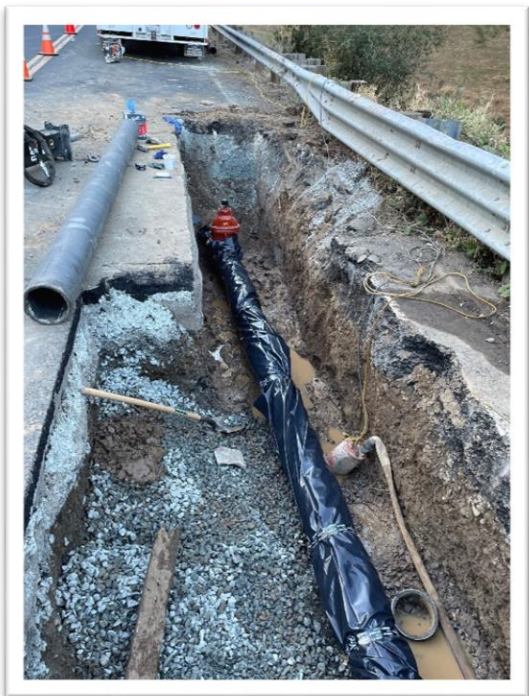
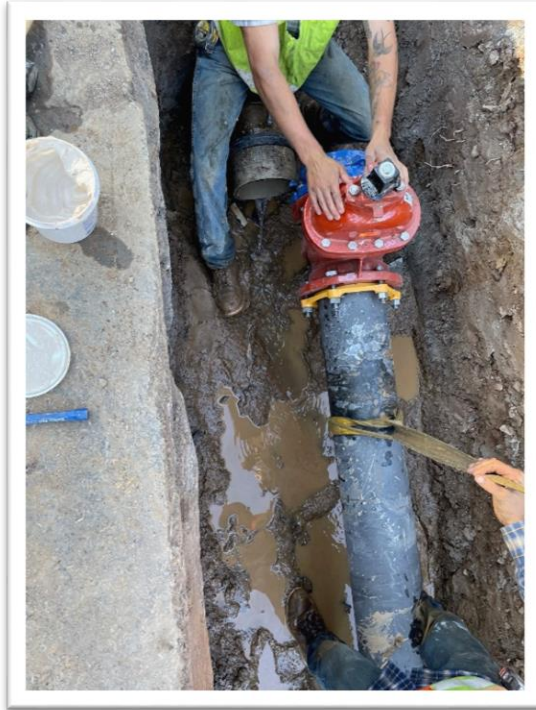
**Maintenance and Repair**

- **Routine Tasks**
  - Read all District Water Meters
  - Customer Service Calls (Low / High Pressures, No Water, Turn-Ons / Turn-Offs, Etc.)
  - Underground Service Alert (USA) Utility Marking Program
  - Weekly Pump Station Inspections at Tank 2, Tank 4, Tank 5 (Buildings, Tanks, Motors, Pumps, Drives, Communications, Generators, and Auxiliary Equipment)
- **Tanks and Pump Stations**
  - Inspect and exercise generator at Tank 2
  - Inspect and exercise generator at Tank 4
  - Inspect and exercise generator at Big Creek TP
  - Inspect and exercise generator at 2G TP
- **Distribution System**
  - Repaired mainline leak at Ferretti Rd/Big Creek Bridge.
  - Repaired water service line leak at 20288 Pine Mountain Dr
  - Repair water meter box lid and install bollard at 20810 Ferretti Rd
  - Install new 3" meter at Resiliency Center



**Water break – Ferretti Rd at the Big Creek Bridge**

**Repairs made by Njirich and Sons, Inc. from Sonora... with traffic control and auxiliary support provided by district staff.**



## Wastewater Collection System Division

Description	Total
Manholes Inspected	143
GIS Points	0
Customer Complaint	0
Odor Complaints	0

Description	Total
Flushing/Jetting (Feet)	2425
Video Inspection (Feet)	920

Description	Total
Sanitary Sewer Spills (SSO)	1
SSO Gallons Spilled	150

## Maintenance and Repair

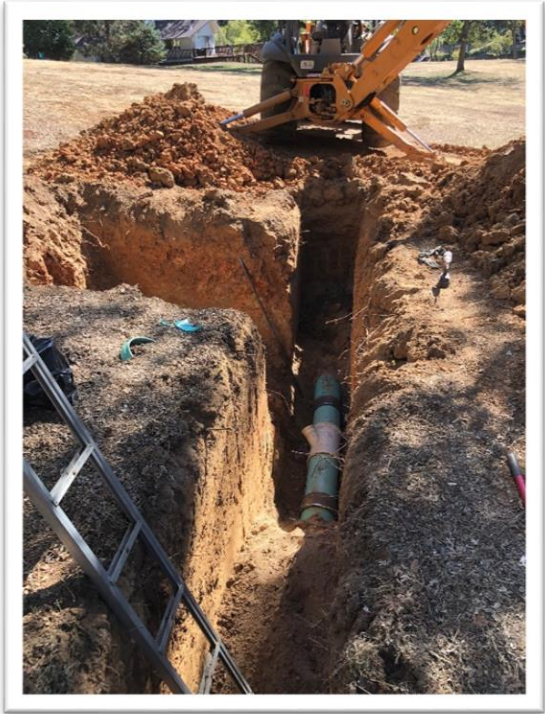
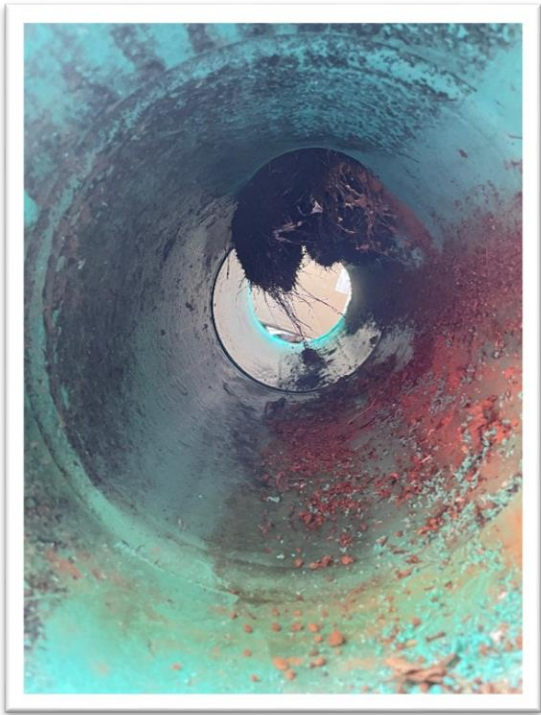
- **Routine Tasks**
  - Weekly lift station site inspections
  - Added degreaser and odor control to lift stations
- **Lift Stations**
  - Cleaned: LS13, LS14, LS15, LS16
  - LS14 Manhole inspections
  - Repair check valve on Pump 2 at LS16
  - Diagnose and inspect LS7 Pump 2. Found corroded wiring causing fail to start alarms. Cleaned and repaired wires. Pump functioning properly.
- **Collection System**
  - Flushed/Jetted gravity sewer line areas
  - Sewer main/lateral repair for roots at 11060 Black Rd
  - Sewer main/lateral repair for roots at 20266 Pine Mountain Dr
  - Install new battery packs and antennas at 2 sewer flow monitors

Pictures

Sewer main/lateral repair 11060 Black Rd



Sewer main/lateral repair 20266 Pine Mountain Dr



## Parks Division

### Maintenance and Repair

- **Mary Laveroni Community Park**
  - Landscape Maintenance
  - Trunk or Treat 10/31/2022
  - Movies in the Park 10/21 - Staff reported an excellent turnout for this one!
  - Remove and stow shade cloths for the winter.
  - Clean far rear stage area for CERT storage.
  
- **Ballfield & Dog Park**

## General Maintenance Division

### Maintenance By Department

- **Operations Department**
  - 2G Water Treatment Plant
    - Replaced chlorine pump with upgraded design pump. Required fabrication and electrical alterations.
  - Big Creek Water Treatment Plant
    - Replaced chlorine pump with upgraded design pump. Required fabrication and electrical alterations.
    - Flush and clean septic system of lime buildup.
  - AWS
  - STP
    - Chain railings were removed and replaced with new galvanized pipe rails around STP basins.
    - Repair and service OSG chlorine generator.
    - Repair effluent pump coupling and test.
  
- **Maintenance Department**
  - Equipment
    - Monthly Inspect and run at operating temperatures...
      - Rain for Rent, Sullair, Vactron, Cement mixer, Light Tower, STP generator, Dunn Ct Generator, AWS Generator, Standby Generator, Highlands Generator

- Vehicles
  - 20350: R & R Fuel filter, degrease and wash unit, tested and operated unit.
  - 40403: R & R brake pads, rotors, and rear discs. Adjusted parking brake shoes.
  - 50810: Service oil/filter, R & R brake pads, R & R beacon
  - 10830: R & R Boards on deck and stain.
  - 70781: Inspect engine for oil leaks. Found multiple areas that need attention, parts backordered. Diagnosed faulty exhaust sensor and ordered replacement.
  
- Buildings & Yard
  - General yard cleanliness.

### **Contracted Work**

- Moyle Excavation
  - Sanitary Sewer Replacement CIP project continuing
- Industrial Electric
  - LS5 Temporary Generator and repair (Generator failed to start)
- Njirich and Sons
  - Water main repair, Ferretti Rd at the Big Creek Bridge

### **Workplace Safety and Training**

- Du-All Safety Trainings
  - Hazard Communications/Hazardous Waste Annual Training
- CWEA Training day at Turlock WWTP – Mechanics
- Annual hearing and mask fit testing.
- Routine Safety Meetings
  - 1) Daily Tailgate Meetings
  - 2) Weekly Safety Meetings
  - 3) Weekly Security Checks
  - 4) Weekly Vehicle Inspection

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
September 13, 2022  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, John Armstrong, Janice Kwiatkowski, and Nancy Mora being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:01am.

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Kwiatkowski, and the motion passed unanimously by roll call to approve the order of the agenda.*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report  
CERT Report  
General Manager's Report  
Operations Manager's Report  
Administrative Services Manager's Report

**Proclamations**

Recognition of Al Deshaies for his 3 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the August 9, 2022, Regular Meeting

Approve Minutes from the September 8, 2022, Special Meeting

Accept August 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of September 13, 2022 through October 11, 2022 Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll call to adopt approve the consent calendar.*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).  
None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving the Department of Forestry and Fire Protection Agreement under the Volunteer Fire Assistance Program of the Infrastructure Investment and Jobs Act of 2021

**Motion**

*Director Swan moved, seconded by Director Kwiatkowski and the motion passed unanimously by roll to adopt Resolution 40-2020 approving the Volunteer Fire Assistance Grant in the amount of \$6,652.03 and authorizing the General Manager to sign any subsequent documents pertaining to this grant.*

Adoption of a Resolution Approving the Emergency Generator Replacement Project and Authorizing Public Bidding in the Amount of \$675,000.00

**Motion**

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously by roll to adopt Resolution 41-2022 to permit public bidding in the amount of \$675,000.00 for the Emergency Generator Replacement Project (Project).*

Verbal Update Report on the Sewer Collection System Renovations, Drought Resiliency Project, and Groveland Asset Rehabilitation and Beautification Projects

**Motion**

*Discussion item only, no action taken.*

Board Discussion and Review of the 2022 CSDA Annual Conference

**Motion**

*Discussion item only, no action taken.*



**Adjournment**

Meeting adjourned at 12:34pm.

APPROVED:

\_\_\_\_\_  
Spencer Edwards, Board President

ATTEST:

\_\_\_\_\_  
Rachel Pearlman, Board Secretary

DRAFT

**SPECIAL MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
October 25, 2022  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, John Armstrong, and Janice Kwiatkowski being present. Also present was Administrative Services Manager Jennifer Flores, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Edwards called the meeting to order at 10:02am.

Director Mora is absent.

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25 2022, through November 23, 2022, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*Director Swan moved, seconded by Director Armstrong and the motion passed by roll to approve the consent calendar.*

*Ayes: Directors Edwards, Swan, and Kwiatkowski*

*Noes: Director Armstrong*

*Absent: Director Mora*

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Update Report, Presentations and Discussion on the Status of Current and Ongoing District Departments Including:

Operations Manager  
Operations Department  
Collections & Distribution Department  
District Property, Easements, and Assets Department  
Information Technology Systems Department

**Motion**

*Discussion item only, no action taken.*

Presentation of the 4th Quarter 2021-2022 FY Financial Statement

**Motion**

*Discussion item only, no action taken.*

Presentation of the 1st Quarter 2022-2023 FY Financial Statement

**Motion**

*Discussion item only, no action taken.*

Update Report on the Status of Current and Ongoing District Infrastructure Projects

**Motion**

*Discussion item only, no action taken.*

Director Armstrong left the meeting at 1:03pm.

Update Report on the Formation of a Tuolumne County Chapter of CSDA and Tuolumne County LAFCO Activities

**Motion**

*Discussion item only, no action taken.*

**Adjournment**

Meeting adjourned at 2:13pm.

APPROVED:

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Spencer Edwards, President

ATTEST:

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Rachel Pearlman, Board Secretary



# ACCOUNTS PAYABLE CHECK LISTING

September, 2022  
Fiscal Year 22/23  
Board Approval Date \_\_\_\_\_

# Accounts Payable Checks



User: dpercoco  
Printed: 11/2/2022 1:28:47 PM

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
902507	CAL09	CalPers 457 Plan Administrator	9/7/2022	True	PR Batch 00001.09.2022 CalPers Def Comp	\$1,038.47
902508	DCSS	Dept of Child Support Services	9/7/2022	True	PR Batch 00001.09.2022 Wage Garnish Child Support	\$205.03
902509	EDD01	EDD - Electronic	9/7/2022	True	PR Batch 00001.09.2022 State Income Tax	\$3,094.06
902510	FedEFTPS	Federal EFTPS	9/7/2022	True	PR Batch 00001.09.2022 FICA Employee Portion	\$17,694.67
902511	Orion	Orion Portfolio Solutions	9/7/2022	True	PR Batch 00001.09.2022 Orion 457	\$2,205.00
902512	PER01	Pers - Electronic	9/7/2022	True	PR Batch 00001.09.2022 PERS Employer Exp. PEPR	\$10,983.70
115857	OE3	Operating Engineers Local #3	9/9/2022	True	PR Batch 00002.09.2022 Oper Engin Union Dues	\$744.12
902513	CAL09	CalPers 457 Plan Administrator	9/9/2022	True	PR Batch 00002.09.2022 CalPers Def Comp	\$1,038.47
902514	DCSS	Dept of Child Support Services	9/9/2022	True	PR Batch 00002.09.2022 Wage Garnish Child Support	\$205.03
902515	EDD01	EDD - Electronic	9/9/2022	True	PR Batch 00002.09.2022 State Income Tax	\$3,313.58
902516	FedEFTPS	Federal EFTPS	9/9/2022	True	PR Batch 00002.09.2022 FICA Employee Portion	\$19,280.02
902517	Orion	Orion Portfolio Solutions	9/9/2022	True	PR Batch 00002.09.2022 Orion 457	\$2,205.00
902518	PER01	Pers - Electronic	9/9/2022	True	PR Batch 00002.09.2022 2nd Tier PERS	\$10,832.23
21979	Alp03	Alpha Analytical Labs, Inc.	9/12/2022	True	Operations Lab Testing for Sewer/Water	\$4,877.00
21980	BLU01	Anthem Blue Cross	9/12/2022	True	Monthly Group Health Ins.	\$24,289.05
21981	ATT03	AT&T	9/12/2022	True	Monthly Internet Uverse	\$479.40
21982	Buie	Buie, Steven	9/12/2022	True	Reimburse S. Buie for WWT 11 exam, WW exam prep, Dist Exam prep	\$509.98
21983	Cle03	CleanSmith Solutions	9/12/2022	True	Disinfection Services Monthly	\$1,800.00
21984	Con06	Conifer Communications	9/12/2022	True	Internet Service at Plants	\$69.85
21985	UB*03114	DeRodeff, Stephan & Sandra	9/12/2022	True	Refund Check 011075-000, 20484 ROCK CANYON 3/184	\$9.24
21986	Du-A01	Du-All Safety, LLC	9/12/2022	True	5 Hrs. Professional Safety Consultation for August, 22	\$1,022.52
21987	EDIS01	E.D.I.S.	9/12/2022	True	Supplemental Health Ins.	\$971.50
21988	Fas02	Fastenal	9/12/2022	True	Janitorial supplies, batteries, ear plugs, pvc pipe, vacuum	\$1,543.45
21989	GCS02	GCSO	9/12/2022	True	GCSO Water Bill	\$6,780.37
21990	GCS01	GCSO Petty Cash	9/12/2022	True	Lighter for Movie in the Park BBQ	\$6.42
21991	GEN01	General Plumbing Supply	9/12/2022	True	1" service/stock parts, plumbing supplies	\$1,422.79
21992	GEN02	General Supply Co	9/12/2022	True	Upgrade electrical in shop	\$104.68
21993	gilb01	Gilbert Associates, Inc.	9/12/2022	True	Monthly CPA Services	\$3,400.00
21994	GRA04	Grainger	9/12/2022	True	WTP plumbing repairs, rope for Reservoir 2 aerator, sand trap parts	\$363.57
21995	H&S	H & S Parts and Service	9/12/2022	True	Engine #783 horn repair	\$58.34
21996	ICAD01	Industrial Control and Design, Inc.	9/12/2022	True	Invoice #1 of Three 35% for 7454T Tanks/Lift Station	\$25,446.41
21997	Int04	Integrity Municipal Systems, LLC	9/12/2022	True	Temperary Odor Control System Rentals Equipment Mobilization	\$11,100.38
21998	J. Hart	J. Hart Plumbing, Inc.	9/12/2022	True	Fire Station service call for Toilet repair	\$299.98

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
21999	UB*03110	Kehoe, Linda	9/12/2022	True	Refund Check 005571-000, 19704 BUTLER WAY 8/197	\$56.36
22000	CUR01	L. N. Curtis & Sons	9/12/2022	True	Safety equipment, carabiners for rope rescue equipment	\$440.14
22001	mel01	Melchor, Luis	9/12/2022	True	Reimburse L. Melchor for parking/mileage for conference	\$148.85
22002	Met03	Metro Presort	9/12/2022	True	Monthly UB Statement Processing	\$2,018.55
22003	Mitel	Mitel	9/12/2022	True	District Telephone Service	\$372.82
22004	MOO01	Moore Bros. Scavenger Co., Inc.	9/12/2022	True	30 Yd. Monthly Debris Box Rental	\$1,090.80
22005	MOT03	Mother Lode Answering Service	9/12/2022	True	Monthly Answering Service	\$268.00
22006	MOU03	Mountain Oasis Water Systems	9/12/2022	True	Bottled Water	\$142.00
22007	Moy02	Moyle Excavation Inc.	9/12/2022	True	Moyle Payment #1 for GCSDDowntown Groveland/BOF Sewer Rehab	\$938,299.39
22008	Moy02	Moyle Excavation Inc.	9/12/2022	True	Moyle Payment #1 for GCSD WWTP Pond Liner Replacement Legal	\$74,737.45
22009	neu01	Neumiller & Beardslee	9/12/2022	True	fees for Park Rehab Project, Tuolumne Co. Cost Agreement	\$2,323.00
22010	UB*03115	Northrop, Valerie	9/12/2022	True	Refund Check 016725-000, 19146 DYER CT 5/272 #10	\$204.94
22011	Oreil	O'Reilly Auto Parts	9/12/2022	True	May-August Auto parts	\$1,287.08
22012	UB*03113	Ospina, Jaime & Estella	9/12/2022	True	Refund Check 007910-000, 12075 Hillhurst Circle 8/184	\$70.71
22013	PAT02	Patrick Engineering Inc.	9/12/2022	True	ArcGIS to Caregraph Migration services for August, 2022	\$24,804.00
22014	per04	Percoco, Ronald	9/12/2022	True	Weekly District Building Cleaning-Uniform Cleaning	\$2,606.00
22015	PGE01	PG&E	9/12/2022	True	Monthly Electric Charges	\$795.26
22016	Pin07	Pine Mountain Auto	9/12/2022	True	August Auto Parts	\$514.48
22017	pml01	PML Hardware & Supply Inc.	9/12/2022	True	August Hardware supplies	\$1,310.06
22018	PRD01	PR Diamond Products, Inc.	9/12/2022	True	1 ea. Trash pump for C & D	\$1,508.27
22019	PRE06	Precision Enviro-Tech	9/12/2022	True	Feb - June 1, 2022 Lab Sewer/Water Testing	\$10,147.25
22020	pre02	Presidio Systems, Inc	9/12/2022	True	Lift Station cleaning LS#5,6,7,8	\$3,300.00
22021	SUE01	Ray Suess Insurance & Invst	9/12/2022	True	Retired Members Medical	\$5,051.31
22022	Rig01	Right Now Couriers	9/12/2022	True	Monthly Courier Service	\$840.00
22023	Rus01	Rush Advertising Specialties	9/12/2022	True	54 ea.a Uniform hats	\$999.33
22024	SFPUC	San Francisco Public Utilities Commission	9/12/2022	True	Monthly Water Purchase	\$16,743.42
22025	SDR01	SDRMA	9/12/2022	True	2021/22 Annual Workers Comp PR Reconciliation	\$7,837.85
22026	SIE03	Sierra Motors	9/12/2022	True	Truck 15 Brake Booster	\$1,333.87
22027	Sprbrk	Springbrook Holding Company LLC	9/12/2022	True	Monthly Civic Pay C/C Pmt Fees	\$1,342.50
22028	SWR02	SWRCB	9/12/2022	True	Wastewater 2 Exam for S. Buie	\$125.00
22029	TUO01	Tuo. Co. Public Power Agency	9/12/2022	True	Monthly Public Power Purchase	\$26,965.88
22030	UNI01	Union Democrat	9/12/2022	True	Newspaper advertising	\$191.52
22031	Ver03	Verizon Wireless 7706	9/12/2022	True	Monthly Auto Dialers	\$594.26
22032	Wells	Wells Fargo Vendor Financial Services, LLC	9/12/2022	True	Monthly Lease on Admin Copier	\$359.28
22033	WOR01	WorkSmart Automation, Inc.	9/12/2022	True	Repair State Report Computer Program	\$1,017.50
22034	Son02	Sonsray Machinery, LLC	9/13/2022	True	2022 Case Skip Loader Tractor	\$115,624.23
22035	UMP01	UMPQUA Bank Comm Card Ops	9/15/2022	True	August Credit Card purchases	\$13,416.60
22036	AIR01	Airgas USA, LLC	9/22/2022	True	Helium gas for stainless steel welding	\$52.20
22037	am01	AM Consulting Engineers, Inc.	9/22/2022	True	August Engineering fees, Sewer Construction \$20K	\$39,923.63
22038	ATT02	AT&T	9/22/2022	True	Monthly Cal Net phone service	\$338.38
22040	UB*03119	Bingley, Carol	9/22/2022	True	Refund Check 015788-000, 19725 OLD HWY 120	\$53.41
22041	CAR06	Carbon Copy Inc.	9/22/2022	True	3 Color Toners for Kyocera Copy Machine - Yellow, Magenta, Cyan	\$418.69
22042	Com04	Comphel Heating & Air Conditioning, Inc.	9/22/2022	True	Install AC/Heat unit for Operations Building	\$25,075.00

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
22043	CSD02	CSDA	9/22/2022	True	2022 Special District Leadership Academy - Pete Kampa	\$675.00
22044	FP Mail	FP Finance (Monthly pmt)	9/22/2022	True	Monthly Postage Machine Rental - Sept, Oct, Nov, Dec 2022	\$428.96
22045	UB*03116	Fung, Cham	9/22/2022	True	Refund Check 016149-000, 19799 COTTONWOOD 6/102	\$72.64
22046	GAR04	Gary Dutter Door, Inc.	9/22/2022	True	Furnish and Install New Metal Door at 2G Water Plant	\$7,683.00
22047	GRA04	Grainger	9/22/2022	True	Sump Pump to Utilize Recovered Waste Water for Polymer Pump/WWTP	\$283.48
22048	gro08	Groveland Transfer Station	9/22/2022	True	Disposal of Steel Doors and Refrigerator	\$60.75
22049	HAC01	Hach	9/22/2022	True	2G & BC Annual Main. Contract SC5500, Chemicals for WTP/WWTP	\$15,398.65
22050	Hum02	Humana Insurance Company	9/22/2022	True	Dental Insurance-Monthly	\$2,875.00
22051	Met05	Meter Valve & Control	9/22/2022	True	Itron ERT's for Auto Reader Meters	\$629.92
22052	met02	Metropolitan Life Insurance Company	9/22/2022	True	Monthly LTD Insurance	\$420.41
22053	UB*03118	Nelson, Roberta	9/22/2022	True	Refund Check 016639-000, 18762 Main St.	\$439.85
22054	pac04	Pacific Crane Inspections	9/22/2022	True	Annual Crane Inspections - Trucks 13, 15, 17, 62017	\$1,900.00
22055	PAI02	Pall Corporation	9/22/2022	True	Heating element for AWS	\$8,386.25
22056	PAT02	Patrick Engineering Inc.	9/22/2022	True	Balance for invoice for ArcGIS to Cartegraph migration-August	\$5,984.00
22057	pre02	Presidio Systems, Inc	9/22/2022	True	Sewer Collection system CCTV, jetting, locates- 8/1-8/5/22	\$33,346.20
22058	UB*03117	Sanders, Anthony	9/22/2022	True	Refund Check 017432-000, 10918 YOSEMITE SPRINGS #GR	\$65.41
22059	Sie17	Sierra Instant Printing	9/22/2022	True	#10 Window Envelopes with GCSO Logo	\$377.13
22060	son12	Sonora Ford	9/22/2022	True	Truck #8 Repair	\$674.76
22061	Sta15	Staples Credit Plan	9/22/2022	True	Office Supplies	\$317.06
22062	UB*03120	Stewart, Eli	9/22/2022	True	Refund Check 015759-000, 19307 Ferretti Road 7/60	\$4.37
22063	TWO1	Two Guys Pizza	9/22/2022	True	Supplies for Movies in the Park	\$130.43
22064	ULI01	ULINE, Attn AR	9/22/2022	True	28 Folding chairs for Park Events	\$1,159.01
22065	ups9	UPS	9/22/2022	True	Shipping to De Nora Water Technologies & Hach Co.l	\$83.54
22066	Ver03	Verizon Wireless 7706	9/22/2022	True	Monthly Auto Dialers	\$121.00
22067	Tuo14	Tuolumne County Recorder	9/27/2022	True	9 Satisfaction of Liens	\$180.00
115859	OE3	Operating Engineers Local #3	9/27/2022	True	9/30 Payroll Accounts Payable	\$372.06
902519	CAL09	CalPers 457 Plan Administrator	9/27/2022	True	9/30 Payroll Accounts Payable	\$1,038.47
902520	DCSS	Dept of Child Support Services	9/27/2022	True	9/30 Payroll Accounts Payable	\$205.03
902521	EDD01	EDD - Electronic	9/27/2022	True	9/30 Payroll Accounts Payable	\$3,091.68
902522	FedEFTPS	Federal EFTPS	9/27/2022	True	9/30 Payroll Accounts Payable	\$18,076.14
902523	Orion	Orion Portfolio Solutions	9/27/2022	True	9/30 Payroll Accounts Payable	\$2,125.00
902524	PER01	Pers - Electronic	9/27/2022	True	9/30 Payroll Accounts Payable	\$10,294.20
902525	PER01	Pers - Electronic	9/30/2022	True	PR Batch 00001.09.2022 PERS Employer Exp. PEPPA	\$1,239.49
					September DD Payroll	\$137,834.34
					TOTAL SEPTEMBER ACCOUNTS PAYABLE	\$1,738,116.81



# ACCOUNTS PAYABLE CHECK LISTING

October, 2022  
Fiscal Year 22/23  
Board Approval Date \_\_\_\_\_



# Accounts Payable Checks



User: dpercoco  
Printed: 11/2/2022 9:23:08 AM

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
902532	PER01	Pers - Electronic	10/6/2022	True	PR Batch 00001.10.2022 PERS Employer Exp. PEPR	\$73.00
22068	49er	49er Communications	10/7/2022	True	VFA Grant- 4 ea. Handheld radios	\$10,520.90
22069	Alp03	Alpha Analytical Labs, Inc.	10/7/2022	True	Operations Lab Testing for Sewer/Water	\$3,802.00
22070	UB*03124	Askew, James & Sandra	10/7/2022	True	Refund Check 008865-000, 20851 MCKINLEY WAY 10/9	\$333.81
22071	ATTL	AT&T (Internet)	10/7/2022	True	Monthly Fiber Internet-Operations	\$594.52
22072	AT&T Mob	AT&T Mobility (First Net)	10/7/2022	True	Monthly Field Cell Phone fee	\$2,201.42
22073	UB*03132	Bleiler, Cordell	10/7/2022	True	Refund Check 016444-000, 19480 Chaffee Circle 1/79	\$5.36
22074	Ron01	Borrego, Roni Lynn	10/7/2022	True	Social Media Management	\$2,730.25
22075	UB*03126	Brinkley, Annette	10/7/2022	True	Refund Check 012103-000, 19333 Pine Mountain Drive 1/43	\$294.23
22076	UB*03129	Broome, Kenneth & Sueellen	10/7/2022	True	Refund Check 014635-000, 20861 Big Foot Circle 4/392	\$15.78
22077	UB*03131	Buchner, Alan	10/7/2022	True	Refund Check 007706-000, 20885 Hemlock St 12/004	\$683.89
22078	UB*03122	Buck, David	10/7/2022	True	Refund Check 005378-000, 12018 BRECKENRIDGE	\$4.66
22079	BUR01	Burton's Fire Inc	10/7/2022	True	Alternator for Engine 781	\$2,253.62
22080	CAR06	Carbon Copy Inc.	10/7/2022	True	3 ea. Color Toners for Copy Machine, Monthly usage	\$476.91
22081	Cle03	CleanSmith Solutions	10/7/2022	True	Disinfection Services Monthly	\$1,700.00
22082	Com04	Comphel Heating & Air Conditioning, Inc.	10/7/2022	True	5% Retention-Final Payment on Heater/AC unit	\$1,475.00
22083	DRU01	Drugtech Toxicology Services, LLC	10/7/2022	True	Consortium DOT Tests	\$405.00
22084	GAR04	Gary Dutter Door, Inc.	10/7/2022	True	Furnish/install new doors, frame & hardware for Maint. Plant	\$7,559.00
22085	GCS02	GCS	10/7/2022	True	GCS Water Bill-10% of Sewer Bill	\$7,971.67
22086	GCS01	GCS Petty Cash	10/7/2022	True	Postage for SCBA, Movies in the park supplies	\$25.44
22087	GEN01	General Plumbing Supply	10/7/2022	True	WTP Eye Wash Parts and Finish CL2 Pump parts, railings	\$924.89
22088	gilb01	Gilbert Associates, Inc.	10/7/2022	True	Monthly CPA Services	\$3,400.00
22089	GRA04	Grainger	10/7/2022	True	Wheel weights.Tire lube for wheel balancer	\$529.91
22090	HAC01	Hach	10/7/2022	True	Singlets chemicals, Water Analyzer parts, tarps for generators	\$522.03
22091	UB*03123	Hessler, Darlene	10/7/2022	True	Refund Check 011647-000, 12301 Tower Peak Court 13/361	\$0.97
22092	Hun02	Hunt & Sons, Inc.	10/7/2022	True	Fuel & Oil	\$6,814.63
22093	ICAD01	Industrial Control and Design, Inc.	10/7/2022	True	3.5 Hrs. on SCADA time	\$682.50
22094	Int04	Integrity Municipal Systems, LLC	10/7/2022	True	Monthly rental 9/17-10/17/22 for Odor control	\$1,876.88
22095	UB*03130	Investments, Northern California	10/7/2022	True	Refund Check 017061-000, 12048 Alcan Ct 8/172	\$113.13
22096	JSW02	J.S. West Propane Gas	10/7/2022	True	Propane	\$403.58
22097	MAR03	Keith Martin	10/7/2022	True	CERT Supplies	\$28.63
22098	UB*03128	Lawrence, Richard & JoAnn	10/7/2022	True	Refund Check 015372-000, 12876 GREEN VALLEY 3/400	\$199.55
22099	LOW01	Lowe's Companies, Inc.	10/7/2022	True	Repair parts for Water Treatment plants OSG's	\$106.41

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
22100	Min01	Miner's Mart	10/7/2022	True	Fuel from Miners Mart-District empty	\$212.91
22101	MOO01	Moore Bros. Scavenger Co., Inc.	10/7/2022	True	Garbage Service	\$635.73
22102	Moo06	Moore Ranch Trucking	10/7/2022	True	One load of sand for excavations	\$650.00
22103	MOT03	Mother Lode Answering Service	10/7/2022	True	Monthly Answering Service	\$306.48
22104	MOU03	Mountain Oasis Water Systems	10/7/2022	True	Bottled Water	\$150.50
22105	UB*03121	Moyle, Myrna	10/7/2022	True	Refund Check 012659-008, 17691 SCHOOL ST BOF HOUSE/RENTAL A	\$44.02
22106	Oreil	O'Reilly Auto Parts	10/7/2022	True	September Auto Parts	\$244.83
22107	PAT02	Patrick Engineering Inc.	10/7/2022	True	Arc to GIS Cartegraph Data Migration	\$9,616.00
22108	Pea01	Pearlman, Rachel	10/7/2022	True	Mileage for 49r Festival	\$103.75
22109	per04	Percoco, Ronald	10/7/2022	True	Weekly District Building Cleaning, Uniform Cleaning	\$2,856.00
22110	PGE01	PG&E	10/7/2022	True	Monthly Electric Charges	\$826.20
22111	pin04	Pine Alley Saw Shop	10/7/2022	True	Trimmer line/2 Stroke oil	\$116.87
22112	pml01	PML Hardware & Supply Inc.	10/7/2022	True	Monthly Hardware supplies	\$863.12
22113	Pri04	Principal Life Insurance Company	10/7/2022	True	Monthly Vision & Life Insurance	\$598.27
22114	SUE01	Ray Suess Insurance & Invst	10/7/2022	True	Nov. Retired Employee Health Ins.	\$3,545.98
22115	Rig01	Right Now Couriers	10/7/2022	True	Monthly Courier Service	\$720.00
22116	UB*03134	Rochette, Mark	10/7/2022	True	Refund Check 011367-000, NA SALVADOR CT 5/40	\$9.03
22117	SIE03	Sierra Motors	10/7/2022	True	Truck #15 Repair	\$115.94
22118	Sol01	Solenis LLC	10/7/2022	True	Emulsion Ploymer FLX for WWTP/Sludge press	\$3,645.36
22119	son12	Sonora Ford	10/7/2022	True	Truck #8 Repairs	\$316.52
22120	SPE03	Spectrum Chemical Mfg. Corp.	10/7/2022	True	1 ea. 125 ML NLGN Bottle	\$97.03
22121	Sprbrk	Springbrook Holding Company LLC	10/7/2022	True	Monthly Civic Pay C/C Pmt Fees	\$1,295.70
22122	UB*03120	Stewart, Eli	10/7/2022	True	Refund Check 015759-000, 19307 Ferretti Road 7/60	\$117.40
22123	UB*03127	Thompson, Daniel & Cleta	10/7/2022	True	Refund Check 016957-000, 20801 Nonpareil Way 10/26	\$4.00
22124	UB*03125	Torguson, Carol	10/7/2022	True	Refund Check 007782-001, 17519 Henderson Road	\$117.02
22125	TRA02	Trace Analytics, Inc	10/7/2022	True	SCBA Equip/Maint Air sampke for SCBA compressor	\$380.67
22126	TUO04	Tuo. Co. Clerk & Auditor-Contr	10/7/2022	True	30 ea. delinquent parcels placed on Tax Roll	\$90.00
22127	TUO01	Tuo. Co. Public Power Agency	10/7/2022	True	Monthly Public Power Purchase	\$25,044.23
22128	ULI01	ULINE, Attn AR	10/7/2022	True	12 F Style Jugs 2.5 gallon for chemical transport	\$227.17
22129	UNI05	Univar Solutions	10/7/2022	True	Sodium Hypo & Salt for WTP & WWTP	\$7,859.12
22130	USA03	Usa Blue Book	10/7/2022	True	WWTP parts	\$918.62
22131	UB*03133	Wardle Trust, The Ronald & Virginia	10/7/2022	True	Refund Check 010384-000, 20262 PINE MT DR 4/53	\$2.71
22132	Wells	Wells Fargo Vendor Financial Services, LLC	10/7/2022	True	Monthly Lease on Admin Copier	\$359.28
22133	Wes06	Western Extrication Specialists, Inc.	10/7/2022	True	Holmatro tool maintenance service	\$535.00
22134	UMP01	UMPQUA Bank Comm Card Ops	10/19/2022	True	September Credit Card purchases	\$10,830.28
115861	OE3	Operating Engineers Local #3	10/19/2022	True	PR Batch 00001.10.2022 Oper Engin Union Dues	\$372.06
902526	CAL09	CalPers 457 Plan Administrator	10/19/2022	True	PR Batch 00001.10.2022 CalPers Def Comp	\$1,038.47
902527	DCSS	Dept of Child Support Services	10/19/2022	True	PR Batch 00001.10.2022 Wage Garnish Child Support	\$205.03
902528	EDD01	EDD - Electronic	10/19/2022	True	PR Batch 00001.10.2022 SDI - Employee	\$3,079.28
902529	FedEFTPS	Federal EFTPS	10/19/2022	True	PR Batch 00001.10.2022 Federal Income Tax	\$17,032.53
902530	Orion	Orion Portfolio Solutions	10/19/2022	True	PR Batch 00001.10.2022 Orion 457	\$2,125.00
902531	PER01	Pers - Electronic	10/19/2022	True	PR Batch 00001.10.2022 PERS Employee Deduct	\$9,900.65
22135	AIR01	Airgas USA, LLC	10/21/2022	True	Helium - Monthly rental	\$51.00

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
22136	All06	AllStar Fire Equipment, Inc	10/21/2022	True	13 ea. SCBA Flow Tests for Annual Testing	\$585.00
22137	BLU01	Anthem Blue Cross	10/21/2022	True	Monthly Group Health Ins.	\$22,574.91
22138	ATT02	AT&T	10/21/2022	True	Monthly Cal Net phone service	\$335.00
22139	ATTL0	AT&T (Internet)	10/21/2022	True	Monthly Fiber Internet-Operations	\$594.52
22140	AT&T Mob	AT&T Mobility (First Net)	10/21/2022	True	Monthly Field Cell Phone fee	\$568.48
22141	Bad01	Badger Meter, Inc.	10/21/2022	True	3" Meter for TC Resiliency Center	\$2,315.34
22142	UB*03132	Bleiler, Cordell	10/21/2022	True	Refund Check 016444-000, 19480 Chaffee Circle 1/79	\$48.80
22143	Ron01	Borrego, Roni Lynn	10/21/2022	True	Social Media Management	\$2,730.25
22144	UB*03137	Buslett, Jesse	10/21/2022	True	Refund Check 016361-001, 20445 PINE MT 3/321	\$11.83
22145	UB*03142	Buzolich, John & Jennifer	10/21/2022	True	Refund Check 014893-000, 19976 Ridgecrest Way 15/29	\$283.76
22146	CA Dept	CA Dept of Tax/Fee Administration	10/21/2022	True	Jul-Sep 2022 Sales Tax	\$1,159.00
22147	CAD01	CALCAD	10/21/2022	True	July-August 2022 Misc. GIS project work	\$600.00
22148	CAR06	Carbon Copy Inc.	10/21/2022	True	Monthly Copier Usage	\$58.22
22149	Cin01	Cintas	10/21/2022	True	First Aid Supplies	\$307.87
22150	Con06	Conifer Communications	10/21/2022	True	Internet Service at Plants	\$69.75
22151	CSD02	CSDA	10/21/2022	True	2023 CSDA Membership renewal Jan1-Dec 31, 2023	\$8,810.00
22152	UB*03139	Dial, Joseph	10/21/2022	True	Refund Check 014930-000, 21041 Hillcroft Drive	\$79.61
22153	Du-A01	Du-All Safety, LLC	10/21/2022	True	20.5 Hrs. Professional Safety Consultation for September, 2022	\$3,075.00
22154	EDIS01	E.D.I.S.	10/21/2022	True	Supplemental Health Insurance	\$1,443.46
22155	Fas02	Fastenal	10/21/2022	True	Maintenance supplies, gloves, rags, batteries	\$1,973.37
22156	FP M	FP Mailing Solutions-Supplies	10/21/2022	True	2 ea. Red ink for Postage Machine	\$321.50
22157	UB*03141	Garrison, Grant & Olivia	10/21/2022	True	Refund Check 016808-000, 20394 Pine Mountain Drive 3/135	\$155.12
22158	GEN01	General Plumbing Supply	10/21/2022	True	Stock 4" sewer fittings, stock manhole hooks, rope, Phase 1 proj.	\$1,948.68
22159	GRA04	Grainger	10/21/2022	True	Jackhammer hose, safety, drill press vise, gaskets	\$596.56
22160	HAC01	Hach	10/21/2022	True	SC4500 Sensors	\$3,179.34
22161	UB*03144	Hartley, Marc & Lisa	10/21/2022	True	Refund Check 017292-000, 21038 Hemlock St. 12/245 MW 246	\$57.43
22162	UB*03135	Hubanks, Bonnie	10/21/2022	True	Refund Check 005559-000, 19682 BUTLER WAY 8/207	\$73.64
22163	Hum02	Humana Insurance Company	10/21/2022	True	Dental Insurance-Monthly	\$2,674.92
22164	ind04	Industrial Electrical Co.	10/21/2022	True	LS#9 & LS #10 Pump repair	\$24,800.14
22165	IRO01	Iron Mountain	10/21/2022	True	Document Shredding	\$397.84
22166	JSW02	J.S. West Propane Gas	10/21/2022	True	Fire Dept Propane	\$817.25
22167	UB*03145	Jansen, Florence	10/21/2022	True	Refund Check 006168-000, 12664 Cresthaven Drive 4/550	\$72.96
22168	Kam02	Kampa, Peter	10/21/2022	True	Mileage reimbursement for Yosemite Gateway Partners	\$61.25
22169	Ken01	Ken Grady Co.	10/21/2022	True	4 ea. 12" Sparling Tigermag EP for Water Influent and Effluent f	\$28,777.50
22170	UB*03136	LaPlaca, Trustee of LaPlaca Trust, Robert	10/21/2022	True	Refund Check 008752-002, 19327 FERRETTI RD 7/70	\$107.67
22171	LIF01	Life Assist	10/21/2022	True	Restock medical supplies for Fire Dept	\$292.79
22172	Met03	Metro Presort	10/21/2022	True	Monthly UB Statement Processing	\$2,013.48
22173	met02	Metropolitan Life Insurance Company	10/21/2022	True	Monthly LTD Insurance	\$385.85
22174	MOO01	Moore Bros. Scavenger Co., Inc.	10/21/2022	True	30 Yd. Monthly Debris Box Rental	\$240.32
22175	Moo06	Moore Ranch Trucking	10/21/2022	True	Load of asphalt base for stock	\$650.00
22176	Pin07	Pine Mountain Auto	10/21/2022	True	September Auto Parts	\$1,611.75
22177	Pri04	Principal Life Insurance Company	10/21/2022	True	Monthly Vision & Life Insurance	\$548.29
22178	UB*03140	Reynolds, Robert	10/21/2022	True	Refund Check 015763-002, 12690 MT JEFFERSON 5/103	\$20.36

Check N	Vendor N	Vendor Name	Check Dat	Committe	Description	Amount
22179	UB*03143	Rowland, Charles & Dawn	10/21/2022	True	Refund Check 014917-001, 18525 El Capitan Way	\$50.00
22180	SFPUC	San Francisco Public Utilities Commission	10/21/2022	True	Monthly Water Purchase	\$15,541.16
22181	SDR01	SDRMA	10/21/2022	True	Liability Insurance addition	\$409.02
22182	SIE03	Sierra Motors	10/21/2022	True	Parts for Truck 15 repair	\$316.52
22183	son12	Sonora Ford	10/21/2022	True	Parts for Truck # 8 repair	\$115.94
22184	UB*03138	Stevens, Richard C & Patty	10/21/2022	True	Refund Check 005549-000, 19660 BUTLER WAY 8/209	\$51.56
22185	SWR02	SWRCB	10/21/2022	True	Andrew Marshall D2 renewal	\$180.00
22186	Tri 01	Triple J Farms	10/21/2022	True	30 yds. compost for Leon Rose ball field - Maintenance	\$1,930.50
22187	Tuo17	Tuolumne-Stanislaus IRWMA	10/21/2022	True	2022-23 T-S IRWMA Membership	\$6,272.00
22188	UNI01	Union Democrat	10/21/2022	True	Admin Serv. Tech job advertisement	\$172.20
22189	UNI05	Univar Solutions	10/21/2022	True	Salt for Water/Wastewater plants	\$1,064.19
22190	Ver03	Verizon Wireless 7706	10/21/2022	True	Monthly Auto Dialers	\$136.56
22191	Zim01	Zima Corp.-Kusters Water Division	10/21/2022	True	Final 20% for Rotary Drum Screens/WW Washer Compactors	\$28,800.00
115862	OE3	Operating Engineers Local #3	10/26/2022	True	PR Batch 00002.10.2022 Oper Engin Union Dues	\$372.06
902533	CAL09	CalPers 457 Plan Administrator	10/26/2022	True	PR Batch 00002.10.2022 CalPers Def Comp	\$1,038.47
902534	DCSS	Dept of Child Support Services	10/26/2022	True	PR Batch 00002.10.2022 Wage Garnish Child Support	\$205.03
902535	EDD01	EDD - Electronic	10/26/2022	True	PR Batch 00002.10.2022 SDI - Employee	\$2,981.44
902536	FedEFTPS	Federal EFTPS	10/26/2022	True	PR Batch 00002.10.2022 Federal Income Tax	\$16,228.87
902537	Orion	Orion Portfolio Solutions	10/26/2022	True	PR Batch 00002.10.2022 Orion 457	\$2,125.00
902538	PER01	Pers - Electronic	10/26/2022	True	PR Batch 00002.10.2022 PERS Employer Exp.-Classic	\$9,834.69
22193	Ahl01	Ahlswede, Adam	10/28/2022	True	Mileage reimbursement for Travel to conference.	\$530.00
22194	AIR01	Airgas USA, LLC	10/28/2022	True	Electrodes for installing bottom rails on sewer plant	\$90.56
22195	am01	AM Consulting Engineers, Inc.	10/28/2022	True	September engineering , Sewer Construction \$32K, Big Creek, etc.	\$45,126.62
22196	BUR01	Burton's Fire Inc	10/28/2022	True	Pressure Send Diff for Engine 781	\$330.59
22197	CWEA	CWEA	10/28/2022	True	Shane Sawyer CWEA CSM 11 Certification	\$200.00
22198	DMV03	DMV Renewal	10/28/2022	True	Permanent Trailer 2008 Carrier	\$10.00
22199	Fas02	Fastenal	10/28/2022	True	Maint. & Janitorial supplies	\$1,244.10
22200	flo01	Flores, Jennifer	10/28/2022	True	Mileage reimbursement for Napa Conference/Sonora Chiefs meeting	\$181.25
22201	GEN01	General Plumbing Supply	10/28/2022	True	Stock 4" sewer fittings, stock manhole hooks, rope	\$453.12
22202	H&S	H & S Parts and Service	10/28/2022	True	2 Vac Truck Mirrors	\$92.90
22203	Oreil	O'Reilly Auto Parts	10/28/2022	True	Brakes for Truck #10, pinion seal	\$219.85
22204	son14	Sonora Lumber Co.	10/28/2022	True	Wood for Utility Trailer deck	\$280.14
22205	UNI05	Univar Solutions	10/28/2022	True	2000 lbs of Cal Hydroxide (Lime)	\$1,673.10
22206	ups9	UPS	10/28/2022	True	Shipping to Hach Co.	\$39.99
22207	Wood01	Wood Rodgers, Inc.	10/28/2022	True	Professional services for WWW MP for August, 2022	\$12,542.50
					October Direct Deposit Payroll	\$85,703.31
<b>TOTAL OCTOBER ACCOUNTS PAYABLE</b>						<b>\$519,404.22</b>



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Jennifer Flores, Administrative Services Manager

**DATE:** November 8, 2022

**SUBJECT:** Agenda Item 4E: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of November 8, 2022 through December 8, 2022 Pursuant to Brown Act Provisions

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**RECOMMENDED ACTION:**

*I move to approve Resolution 43-2022 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of November 8, 2022 through December 8, 2022 Pursuant to Brown Act Provisions.*

**BACKGROUND:**

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
  - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
    - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
    - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

**FISCAL IMPACT:**

None.

**ATTACHMENTS:**

1. Resolution 43-2022

## RESOLUTION 43-2022

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD NOVEMBER 8, 2022 TO DECEMBER 8, 2022 PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

**WHEREAS**, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

**WHEREAS**, the Board of Directors does hereby find that a state of emergency remains active in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** by the Board of Directors of Groveland Community Services District, this 8th day of November 2022, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:



APPROVE:

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Spencer Edwards, Board President

ATTEST:

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Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on November 8, 2022

DATED: \_\_\_\_\_



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Peter J. Kampa, General Manager

**DATE:** November 8, 2022

**SUBJECT: Agenda Item 6A: Adoption of a Resolution Authorizing and Supporting the Tuolumne-Stanislaus Integrated Regional Water Management Authority in an Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Groveland Advanced Metering Infrastructure Project**

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### **RECOMMENDED ACTION:**

Staff recommends the following action:

*I move to approve Resolution 44-2022 authorizing and supporting the Tuolumne-Stanislaus Integrated Regional Water Management Authority in an application to the Department of Water Resources, Urban Community Drought Relief Grant program for the Groveland Advanced Metering Infrastructure project.*

### **BACKGROUND:**

The district has been working for several years to secure reasonable funding to replace our current system of customer water meters with the newest advanced metering infrastructure available, that also functions with our terrain and environment. Replacement and upgrade of these meters is the most important customer service, water conservation, and data gathering project needed by the district.

The AMI project was submitted in early 2022 to the department of water resources in hopes of funding through this same program, but the application was unsuccessful. We have since updated the information provided in the application and have decided the application could be more successful if aggregated with a number of other regionally significant drought resilience and water conservation projects. Therefore we requested that the Tuolumne-Stanislaus Regional Water Management Authority include our AMI project in a series of applications being combined together and submitted to DWR. In this process, we would not be the applicant to DWR and the Tuolumne county resource conservation district would be. Please see the attached portion of the application that addresses the project summary and purpose and need for the project.

### **FINANCIAL IMPACT**

The total cost of the project has to me need to be approximately \$3 million. The department of water resources considers our district disadvantaged, and therefore the 25% normal match is waived. The cost for submitting the application will cost less than \$2000 in engineering expenses.

### **ATTACHMENTS**

1. AMI Project summary
2. Resolution 44-2022

## Project Description \*

A summary description including goals and objectives.

The Project will replace approximately 3300 existing manual-read water meters with a cellular Advanced Metering Infrastructure (AMI) system that will virtually eliminate ten days per month of a vehicle running continuously for a nine hour workday, reducing greenhouse gas emissions, increase customer water conservation through accurate, real time meter readings and water budgets, and reduce water loss within the public water system.

The project reduces customer water consumption through accurate consumption measurement and volumetric pricing. Accurate customer billing is expected to result in 20-acre feet annually in water conserved by customers due to water cost. The project is expected to result in additional customer water conservation of approximately 68.5 acre- feet (ac-ft) through the new meter's software ability to establish customer water budgets and related text notifications, water usage alarms and capability to activate customer water shut off valves when plumbing breaks or abnormal water usage is indicated by the meter. In a water supply or drought emergency situation, the AMI system provides the District with the ability to identify and address water system and customer leaks and abnormally high usage through the meters immediately. Underground water main leaks can be quickly identified for repair using the project's instantaneous read technologies, where now system operators must drive around the system manually reading water meters to determine the location of the problem that could drain tanks in a short period of time. The AMI system is both the District's long term water conservation tool and short term drought emergency response strategy. The project also provides constant real-time water usage data for the evaluation of water usage trends of various land uses, enforcement of water restrictions, water conservation and water supply planning.

## Disadvantage Community (DAC)

Does the proposed project directly impact a disadvantage community? Is it within a Place, Tract or Block Group? or does your organization have a income survey to show DAC status? Please check all that apply. (For more information and map tool visit [http://www.water.ca.gov/irwm/grants/resources\\_dac.cfm](http://www.water.ca.gov/irwm/grants/resources_dac.cfm))

- DAC Place
- DAC Tract
- DAC Block Group
- Income Survey has been conducted.

## Purpose and Need \*

A description of the purpose and need of the Proposal Project and how it addresses the adopted IRWM Plan's goals and objectives, Program Preferences and Statewide Priorities. Additionally, if the proposed project is for Operations and Maintenance describe why grant funds would be necessary to finance the project.

The purpose of the project is to install new water meters to increase water conservation, water supply reliability and improve water demand management through the deployment of innovative technologies and related water system management practices. The project increases water system reliability by notification of customer and system leaks before they become large and result in property damage and jeopardize community water supply, especially in drought conditions. The project provides data to assist in prioritizing water system and water conservation program improvements, as well as accurately planning water supplies and infrastructure, as well as our drought response strategies.

The estimated annual water savings was calculated utilizing the City's 2020 UWMP, water loss assumptions provided by the U.S. EPA, and customer leakage data provided by the District. According to the District's 2020 UWMP, the District's total water loss is approximately 21 percent of the of the water that was treated and distributed during calendar year 2020. According to the U.S. EPA, approximately 75 percent of water lost in a distribution system is recoverable; therefore, the District anticipates conserving approximately 63.3 ac-ft of water on an annual basis. On the customer side of the meter, the District anticipates conserving approximately 5.2 ac-ft of water, as demonstrated through leak adjustments performed by the District during calendar year 2020. An additional 20 acre feet of water will be conserved by reducing customer water consumption by 5% through accurate volumetric water pricing with new meters. By adding the total amount of water lost on the distribution side of the meter and the total amount of water lost on the customer side of the meter, the District estimates that approximately 88.5 ac-ft of water per year can be conserved once the proposed AMR Project is fully implemented.

The project is needed immediately to improve the community's water supply resiliency, reduce water consumption and reduce the amount of water diverted from the Hetch Hetchy water system. The project is needed to address an increasing water demand produced by public water system leaks that are difficult locate and becoming more frequent, and increasing customer water demand due to an influx of new property owners, proliferation of short term rentals in the Pine Mountain Lake community and with the majority of homes built in the 1970's and 1980's with plumbing systems beginning to fail frequently. Implementation of the AMI system is an innovative approach to place water conservation capabilities and demand management tactics in the pockets of our customers, on their cell phone. Staffing would be impossible at a level adequate to read all customer meters at once or continuously to find lost water during a water supply emergency, where this can be done efficiently and immediately by the AMI system.

In California, a disadvantaged community are those with an annual median household income (MHI) of less than 80 percent of the statewide annual figure. According to the U.S. Census Bureau, the average MHI for the State of California during 2015-2019 was \$75,235. During this same period, the District's average MHI was \$59,667, which is 75 percent of the statewide average. Therefore, the District is classified as a disadvantaged community. The Groveland CSD does not have sufficient additional funding to pay for the proposed AMI meter installation project.

The Groveland CSD currently manually record the customer water consumption for each active connection within their service area. To accomplish this task, water system operators drive, company trucks, to each water meter and manually record the water consumption for that month. By replacing the existing manual water meters with new AMI water meters, the amount of Greenhouse Gas emissions would drastically reduce as the proposed AMI water meters utilize existing cellular infrastructure to accomplish two-way communication of meter reading data efficiently and securely via the LTE-M cellular network.

**RESOLUTION 44-2022**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING AND SUPPORTING THE TUOLUMNE-STANISLAUS INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY IN AN APPLICATION TO THE DEPARTMENT OF WATER RESOURCES, URBAN COMMUNITY DROUGHT RELIEF GRANT PROGRAM FOR THE GROVELAND ADVANCED METERING INFRASTRUCTURE PROJECT**

**WHEREAS**, the Groveland Community Services District (herein referred to as the District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the district has identified the need to replace and upgrade the technology for its water metering systems; and

**WHEREAS**, the district has attempted for many years to secure reasonable financing for this project, titled the Groveland Advanced Metering Infrastructure Project; and

**WHEREAS**, the district is a member of the Tuolumne Stanislaus Regional Water Management Authority, who is preparing to submit an application for funding to the department of water resources under the urban communities drought relief grant program; and

**WHEREAS**, the district wishes to submit it's advanced metering infrastructure project with the package of applications being submitted by the Tuolumne Stanislaus Regional Water Management Authority.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT** to Adopt Resolution 44-2022 Authorizing and Supporting the Tuolumne-Stanislaus Integrated Regional Water Management Authority in an Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Groveland Advanced Metering Infrastructure Project.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT** this 8th day of November 2022 by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

By: \_\_\_\_\_  
Spencer Edwards, Board President

ATTEST:

By: \_\_\_\_\_  
Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on November 8, 2022.

DATED: \_\_\_\_\_



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Peter J. Kampa, General Manager

**DATE:** November 8, 2022

**SUBJECT: Agenda Item 6B: Adoption of a Resolution Authorizing Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Downtown Groveland Big Oak Flat Water System Rehabilitation Project**

### **RECOMMENDED ACTION:**

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Staff recommends the following action:

*I move to approve Resolution 45-2022 authorizing application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Downtown Groveland Big Oak Flat Water System Rehabilitation Project.*

### **BACKGROUND:**

In 2014 the district received a planning grant from the State Water Resources Control Board to evaluate the condition of its water distribution system serving downtown Groveland and Big Oak Flat. This planning feasibility study resulted in a system improvement plan to replace and upgrade much of the old, decaying, and leaking water pipes and that part of the system. Upon completion of this study, a construction application was submitted to the state water board in 2018. Engineering plans, specifications and environmental documentation has been completed and the project is shovel ready. No commitment for state funding has been offered yet.

The urban community drought relief grant program has been developed by the state department of water resources to provide communities with immediate drought relief and resilience, and to improve water conservation among other resource benefits. Staff proposes to submit the water distribution system renovation project to the urban community drought relief grant program, as a very significant water conservation and water supply reliability project for our community.

### **FINANCIAL IMPACT**

The proposed water distribution system improvements project is estimated to cost approximately \$10,500,000.00, including the furnish and installation of the proposed water infrastructure, as well as engineering, administration and construction management fees. If funding is awarded, there is no match requirements as it is 100% grant. Costs associated with preparation of the grant application will be less than \$5000 in engineering fees.

**ATTACHMENTS**

1. Project Description
2. Resolution 45-2022



## **Downtown Groveland Big Oak Flat Water System Rehabilitation Project**

The Groveland Community Services District (GCSD) provides water services to the communities of Groveland, Big Oak Flat and Pine Mountain Lake (PML). Groveland and Big Oak Flat are considered to be Severely disadvantaged communities while PML is a Disadvantaged Community. GCSD is a grantee of the Tuolumne-Stanislaus IRWM DACI Program.

GCSD provides water under Domestic Water Supply Permit No. 03-11-13P-008. GCSD primary domestic water source is the Hetch Hetchy Mountain Tunnel which is part of the Hetch Hetchy Aqueduct system. The Hetch Hetchy Aqueduct source is approved for filtration avoidance since 1993. The Mountain Tunnel is 19 miles long and has a capacity of 660 cfs.

GCSD utilizes vertical turbine pumps to draw raw filtration avoidance water from two vertical shafts tapped into the Mountain Tunnel designated as the Big Creek Station and the Second Garrotte Station. The raw water is then directed into either the Big Creek water treatment plant (WTP) or the Second Garrotte WTP where it is treatment to potable water standards and distributed throughout the Groveland CSD service area.

The Groveland CSD water distribution system was constructed in 1960 and is comprised of pipelines ranging from 2 to 6 inches. 80% of the distribution pipelines throughout the service area are asbestos cement (AC) pipelines. The Groveland CSD has actively responded to pipe bursts as the infrastructure aged. All failed pipelines have been replaced with polyvinyl chloride pipe (PVC, AWWA C-900).

Since 1960, the Groveland CSD has expanded and now serves approximately 3,256 connections throughout the communities of Groveland, Big Oak Flat and PML. There are 64 dead ends in the distribution system, but no low pressure water lines. Of the 64 dead ends, 32 of them have some sort of blow off valves. Approximately 80% of the existing connections have pressure reducing valves, and all system services are metered. The District has a water main flushing program and a valve exercising program. There are some places within the distribution system where the AWWA water-sewer main separation distances are not maintained, but the District is aware of the separation distances and tries to maintain these distances for designs on all new installations. As of today, the Groveland CSD cannot reliably meet their domestic water demands, excluding fire flow, with the existing infrastructure. The existing water mains must be upsized to handle the additional demand that is prescribed for the new and growing Groveland CSD service area. There is also growing concern with the use of AC pipelines as the main distribution lines for their service area.

The project proposes the following improvements to transition the district to AWWA standard drinking water pipelines that will allow the rural communities to efficiently distribute potable water to their customers within the Groveland CSD service area.

Groveland water distribution system improvements:

- Construct 4,995 linear feet (LF) of 6" water main on the lots to the north of Highway 120.
- Construct 160 LF of 6" water main to connect the existing water main to the new water main north of Highway 120.
- Construct 2,610 LF of 6" water main on the lots to the south of Highway 120 and along Back Street.

- Construct 1,310 LF of 6" water main along Foote Street and extending to the east.
- Construct 2 segments of water main, 440 LF and 290 LF respectively, connecting the new water main south of Highway 120 to the new water main along Foote Street.
- Construct 215 LF of 6" water main along Power House Street connecting the new water main on Back Street to the new water main along Foote Street.
- Construct 385 LF of 6" water main connecting the new water mains north of Highway 120 to the new water mains south of Highway 120.
- Construction of new gate valves, pressure reducing valves and fire hydrants along the new water mains, as needed.

Big Oak Flat water distribution system improvements:

- Replace 2,000 LF of 4" water main with 6" water main along Wards Ferry Road, including two (2) gate valves and three (3) fire hydrants.
- Replace 1,015 LF of 4" water main with 6" water main along Scofield Street including one (1) gate valve and three (3) fire hydrants.
- Replace 1,040 LF of 4" water main with 6" water main along Big Oak Road including one (1) gate valve and one (1) fire hydrant.
- Replace 320 LF of 4" water main with 6" water main along Henderson Street including one (1) gate valve and one (1) fire hydrant.
- Replace 295 LF of 4" water main with 6" water main along Black Road including one (1) gate valve and two (2) fire hydrants.
- Replace 745 LF of 4" water main with 6" water main along Harper Street.

White Gulch area water distribution system improvements:

- Replace 5,170 LF of 6" water main along White Gulch Road, near Highway 120.
- Replace 1,200 LF of 4" water main with 6" water main along Old Highway 120.
- Construction of new gate valves, pressure reducing valves and fire hydrants along the new water mains, as needed.

**RESOLUTION NO. 45-2022**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE GROVELAND-BIG OAK FLAT WATER DISTRIBUTION SYSTEM IMPROVEMENTS**

**WHEREAS**, the Groveland Community Services District (herein referred to as District or Groveland CSD) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the Groveland CSD proposes to implement a project to replace a major portion of its leaking water system to increase drought resilience through significant water loss reduction; and

**WHEREAS**, the Groveland-Big Oak Flat Water Distribution System Improvements Project is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies, and (4) increase drought resilience and immediately conserve water; and

**WHEREAS**, the Groveland CSD has the legal authority and is authorized to enter into a funding agreement with the State of California; and

**WHEREAS**, the Groveland CSD intends to apply for grant funding from the California Department of Water Resources for the Groveland-Big Oak Flat Water Distribution System Improvements Project.

**NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Groveland Community Services District, as follows:**

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80), as amended (Stats. 2022, ch. 44, § 25), the Groveland CSD General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions as necessary or appropriate to obtain grant funding.
2. The Groveland CSD General Manager or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The Groveland CSD General Manager or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

This resolution was adopted at a Regular Meeting of the Board of Directors of the Groveland CSD held on November 8, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Spencer Edwards, President

ATTEST:

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Rachel Pearlman, Board Secretary



**BOARD MEETING AGENDA SUBMITTAL**

**TO:** GCS D Board of Directors

**FROM:** Peter J. Kampa, General Manager

**DATE:** November 8, 2022

**SUBJECT:** Agenda Item 6C: Review of Proposal by the Tuolumne-Stanislaus Integrated Regional Management Authority to Submit an Application to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Regional Turf Replacement Program

**RECOMMENDED ACTION:**

Staff recommends the following action:

*I move to authorize the General Manger to submit an application Through the Tuolumne-Stanislaus Integrated Regional Management Authority to the Department of Water Resources, Urban Community Drought Relief Grant Program for the Reginal Turf Replacement Program.*

**BACKGROUND:**

The district is a member of the Tuolumne Stanislaus Regional Water Management Authority, who has voted to submit an application to the department of Water Resources for a Regional Turf Replacement Program. Attached is it copy of the draft application that further describes the project, which is a collaborative effort of the District, Twain Harte Community Services District, Count of Tuolumne, and the city of Sonora. The Tuolumne County Resource Conservation District would be the applicant to DWR, and would administer the grant if awarded.

If the application is successful and funded by the State, the District proposes to renovate the irrigation system at the Leon Rose Ballfield and Mary Laveroni Park to incorporate water saving technologies based on weather and moisture. In addition at both locations a more drought tolerant, climate appropriate type of turf will be reinstalled.

The purpose of this agenda item is to seek the concurrence of the board to submit our application to the Regional Water Management Authority, to be included in their application to the state.

The initial cost estimate for the project is as follows:

	Square Fee	Climate Appropriate Turf \$ per SF	Total Estimate
Leon Rose Ballfield	41,000	\$ 15.00	\$ 615,000.00
Mary Laveroni Park, Lower Park	31,000	\$ 15.00	\$ 465,000.00
Mary Laveroni Park, Turf to Drought Tolerant Landscape (Upper Park)	5,000	\$ 20.00	\$ 100,000.00
<b>Total</b>			<b>\$ 1,180,000.00</b>

## **FINANCIAL IMPACT**

This grant program typically requires at 25% local match, which is waived for disadvantaged communities. The department of water resources classifieds our district as a disadvantaged community and we have received the match waiver on our projects in the past. At this point the only cost associated with the application is the effort of district staff. If we are successful in receiving the funding, we expect our cost associated with the project would be covered with the grant.

## **ATTACHMENTS**

1. Turf Application

## Project Description \*

A summary description including goals and objectives.

The proposed project is a collaboration of partner agencies planning and implementing turf replacement in public parks and spaces in the Upper Tuolumne and Stanislaus River Watersheds.

The project's focus is public parks and sports fields in our IRWM Region that can be converted to drought tolerant and native landscaping or drought tolerant ground cover. The project will save an estimated 4.26 acre feet annually in water and preserve community spaces that are important to residents of all ages.

Each park or public space will have a plan developed for converting turf to either drought tolerant and native landscaping or to drought tolerant ground cover based on the utilization of those spaces. Initial coordination has identified an estimated 645,500 square feet of turf that can be converted. The planning process will include public engagement and at least one public workshop to be held by the public agency partner implementing the project. For example the Groveland Community Services District will work with a landscape architect to develop draft options for their community park and will hold a workshop where Groveland residents can engage in planning and provide input on landscape design. After the public workshops the finalized plans will include upgrading irrigation to match the types of plants and landscaping to be implemented. Sport fields will be evaluated and will have plans developed that at a minimum upgrade their irrigation systems and where possible change to drought tolerant high traffic species of ground cover. Each partner will be responsible for the implementation of the conversion at their park and the final component of the project will be the installation of educational signage at each public space. The partners in this collaboration are Tuolumne County, City of Sonora, Groveland Community Services District, Twain Harte Community Services District, and Tuolumne Utilities District.

All of the public spaces identified in this project are located in communities that are disadvantaged (DAC) and would struggle to make the proposed changes without the assistance of grant funding.

## Disadvantage Community (DAC)

Does the proposed project directly impact a disadvantage community? Is it within a Place, Tract or Block Group? or does your organization have a income survey to show DAC status? Please check all that apply. (For more information and map tool visit [http://www.water.ca.gov/irwm/grants/resources\\_dac.cfm](http://www.water.ca.gov/irwm/grants/resources_dac.cfm))

- DAC Place
- DAC Tract
- DAC Block Group
- Income Survey has been conducted.

### Proposition 1 Eligible Project Type: Storm Water Resource Management

Please check the description your Storm Water project meets. \*If your project is a Storm Water project for inclusion in the T-Stan Storm Water Project List please also complete Section 2 of this Form.

- Projects to reduce, manage, treat, or capture rainwater or stormwater
- Projects that provide multiple benefits such as water quality, water supply, flood control, or open space
- Decision support tools that evaluate the benefits and costs of multi-benefit stormwater projects
- Projects to implement a stormwater resource plan developed in accordance with Part 2.3 (commencing with Section 10560) of Division 6 including Water Code § 10562

### Purpose and Need \*

A description of the purpose and need of the Proposal Project and how it addresses the adopted IRWM Plan's goals and objectives, Program Preferences and Statewide Priorities. Additionally, if the proposed project is for Operations and Maintenance describe why grant funds would be necessary to finance the project.

The purpose of the project is to provide drought relief, water use efficiency, and improve water supply reliability to the Tuolumne Stanislaus IRWM Region. The project will save an estimated 4.26 AFY of Water and convert approximately 645,500 sf.ft. of turf to drought tolerant and native landscaping and ground cover. While water use has declined in the region with recent drought events the parks within our Region are the perfect locations to continue to make more efficient use of our limited water supply. Implementation of turf replacement at a regional scale will increase resilience to drought and improve regional water supply. The project will also increase education of climate appropriate plants and landscapes by becoming examples in public spaces with signage providing information on how to implement practices at home.

### Integrated Elements of Project \*

A description of synergies or linkages between projects that result in added value or require coordinated implementation or operation. Integration can be with current projects that are being implemented, proposed projects, existing projects, etc.

The proposed project is a collaboration of five public agency partners and meets multiple IRWM objectives.



**Cost and Schedule: Project Costs \***

Please provide all anticipated project cost.

\$4,645,000.00

**Cost and Schedule: Matching Funds \***

Potential Sources of Project Funding? (Including internal funding.) Potential Sources of Local Match? (Local match required unless project qualifies for a Disadvantaged Communities Waiver.)

Project will be implemented in DAC communities, no match identified.

**Cost and Schedule: Schedule \***

Please include a start and completion date for each project stage. Project stages include: Earliest Start Date, Conceptual, Planning, Environmental, Permitting, Design, Construction/Implementation

Start Date of Spring 2023 for Planning, Design, Environmental  
Implementation starting in Spring 2024 and completed by Fall 2025

**Cost and Schedule: Timing and Phasing**

If the proposed project(s) is part of a multi-phased project complex, provide a description that demonstrates that the proposal can operate on a standalone basis, i.e., can be fully functional without implementation of the subsequent projects.

Project is not phased all of the project partners.

**Cost and Schedule: Completed Work \***

A description of the work that has been completed or is expected to be completed prior to the grant award date. For example, if CEQA/NEPA and other environmental compliance efforts have been completed discuss the environmental determination made by the lead agency and the documents that were filed.

Initial coordination has been started.



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCS D Board of Directors

**FROM:** Peter J. Kampa, General Manager

**DATE:** November 8, 2022

**SUBJECT: Agenda Item 6D: Adoption of a Resolution Authorizing Application to the State of California for Federal Funding Under the Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program**

**RECOMMENDED ACTION:**

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Staff recommends the following action:

*I move to adopt Resolution 46-2022 to allow staff to pursue grant funding from the Department of Homeland Security – FEMA, Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program.*

**BACKGROUND:**

The Groveland CSD current programmable logic controllers (PLC), supervisory control and data acquisition (SCADA) system and cybersecurity network are old, obsolete and insecure.

PLC's are industrial computers that have been designed for the control of industrial processes such as wastewater lift stations. The current PLC's have no encryption and no password protection. The current PLC's range from 15 to 30+ years old. This makes it difficult to get replacement parts to keep systems running efficiently. More importantly the PLC's do not have any form of security to stop digital or physical threats. Anyone can access the Groveland CSD's SCADA network by getting access to a single PLC. Upgrading the SCADA network PLC would greatly enhance the reliability of our systems as well it would provide security measures that can block threats from being able to access our system, do damage to equipment, and/or potential attacks on public health.

SCADA is a software application for controlling industrial processes, which is the gathering of data, in real time, from remote locations in order to control equipment and conditions. The Groveland CSD's SCADA radios are currently CAL-AMP/DATARADIO radio's called Vipre, They are 15+ years old and utilize a single username and password to receive access. The current radio system does not offer a multi factor authentication and/or protection from brute force attacks. The replacement radios use a new Linux based operating system that use multi layered access protection as well as strong encryption for radio traffic. This would help prevent someone from intercepting a radio broadcast and accessing the SCADA network.

Cybersecurity is a layer of defense against an exterior threat that is attempting to access a secure network. The Groveland CSD's current cybersecurity does not meet the U.S. Department of Defense (DOD) requirements. The Laser-Fische software, the proposed new cybersecurity, is a software as a service solution that meets or exceeds the DOD regulations for security. This would allow staff to secure every form of digital information that Groveland CSD utilizes, at the highest level of security available.

**DISCUSSION:**

The adoption of this resolution will allow staff to pursue grant funding from the Department of Homeland Security – FEMA, Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program. The proposed Project will include the upgrade of the existing PLC’s, SCADA system and cybersecurity network to better protect the Groveland CSD infrastructure from exterior threats.

**FINANCIAL IMPACT**

The cost to prepare and submit the grant application will be less than \$2000 in engineering costs. There may be a 10% match requirement when the state program is developed. .

**ATTACHMENTS**

1. Resolution 46-2022

**RESOLUTION 46-2022**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING APPLICATION TO THE STATE OF CALIFORNIA FOR FEDERAL FUNDING UNDER THE FISCAL YEAR (FY) 2022 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM**

**WHEREAS**, the Groveland Community Services District (herein referred to as the District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District has the authority to construct, operate and maintain the District owned facilities; and

**WHEREAS**, the District needs to complete upgrades to their programable logic controllers (PLC), supervisory control and data acquisition (SCADA) system and cybersecurity network; and

**WHEREAS**, the Department of Homeland Security - FEMA is accepting applications for the Fiscal Year (FY) 2022 State and Local Cybersecurity Grant Program; and

**WHEREAS**, the Groveland CSD desires to participate in this grant program to the greatest extent possible as a means of providing needed infrastructure acquisitions, improvements and enhancements for the PLC, SCADA and cybersecurity networks; and

NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve as follows:

1. Authorize Staff to submit the submit a grant application with the Department of Homeland Security – FEMA for improvements to the PLC, SCADA and cybersecurity networks.
2. The Board of Directors demonstrates its support for the submittal of a grant application to the Department of Homeland Security - FEMA for improvements to the Groveland Community Services District PLC, SCADA system and cybersecurity networks.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on November 8, 2022, by the following vote:

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT** this 8th day of November 2022 by the following vote:

AYES:

NOES:

ABSENT:

APPROVE:

By: \_\_\_\_\_  
Spencer Edwards, Board President

ATTEST:

By: \_\_\_\_\_  
Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on November 8, 2022.

DATED: \_\_\_\_\_



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: November 8, 2022**

**SUBJECT: Agenda Item 6E Adoption of a Resolution of the Board of Directors of the Groveland Community Services District Authorizing the Award of the Emergency Generator Replacement Project (REBID) to the Lowest Responsive Bidder and to Authorize the General Manager to Sign an Agreement on Behalf of the District**

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### **RECOMMENDED ACTION:**

I move to adopt Resolution 47-2022 authorize the award of the Emergency Generator Replacement Project (REBID) Construction Contract to Day Generator Service, Inc for a bid amount of \$659,526.00. and to authorize the General Manager to sign Contract Documents on behalf of the District.

### **BACKGROUND:**

The Groveland Community Service District (Groveland CSD) utilize diesel generators to power the wastewater treatment facility, water treatment plants, sewer lift stations, water distribution booster pump stations and other essential District owned facilities during extended power outages. It is the responsibility of the Groveland CSD to ensure that the emergency generators stationed at these essential District owned facilities are maintained and function properly to ensure operations are not interrupted during extended power outages. In particular, the Groveland CSD is responsible for maintaining the emergency generators at the following sites:

- |  |  |
|--|--|
| 1. Highlands Booster Pump Station                  | 6. Lift Station No. 13                       |
| 2. Groveland CSD Office/Wastewater Treatment Plant | 7. Lift Station No. 2                        |
| 3. Lift Station No. 7                              | 8. Lift Station No. 1                        |
| 4. Lift Station No. 9                              | 9. Big Creek Water Treatment Facility        |
| 5. Lift Station No. 8                              | 10. Second Garrotte Water Treatment Facility |

The typical life span of an emergency generator is approximately 20 to 40 years depending on the level of maintenance and exercising that occurs.

The emergency generator located at the Groveland CSD Big Creek water treatment facility was undersized and as a repercussion, was unable to power all of the infrastructure at the facility. For this reason, this generator is being upsized to be capable of meeting the facilities prescribed power demands.

The emergency generator located at the Groveland CSD Second Garrotte water treatment facility is old, outdated and has reached the end of its useful life. The emergency generator was installed when the treatment facility was constructed and is in need of replacement. This is an essential piece

of infrastructure to the Groveland CSD potable water system and must maintain constant operation during extended outages to the grid.

The Groveland CSD Office/wastewater treatment facility are powered using the same emergency generator during extended power outages. This emergency generator is old, outdated, has reached the end of its useful life and is in need of replacement. This is an essential piece of infrastructure to the Groveland CSD wastewater system and operation facilities.

The Highlands Booster Pump Station distributes potable water to the Groveland area. In the event of a loss of power, water service would be interrupted and reduced pressure in the system could lead to contamination from backflow into the aging distribution system. By installing a generator at the Highlands Booster Pump Station, it will allow GCSD to continue to provide water to disadvantaged residents in Groveland during a power outage.

During a power loss event, lift stations 1, 2, 7, 8, 9 and 13 would be at an extreme risk of overflowing and contaminating the lake. The lake acts as a secondary source of drinking water for the District, along with providing recreational opportunities to residents. Overflowing lift stations would also expose members of the community to untreated wastewater. By installing generators at these various essential lift stations, it will allow the District to maintain sewer service during power outages and will protect the secondary water source for the District and its residents.

**DISCUSSION:**

A total of five bids were received at the GCSD District office on November 3, 2022. The low bid was submitted by Day Generator Service, Inc. in the amount of \$659,526.00. The bid results were as listed:

<u>Contractor</u>	<u>Total Bid</u>
Day Generator Service, Inc.	\$659,526.00
PC, Inc	\$770,744.00
Industrial Electric Company	\$1,054,085.00
California Building Evaluation	\$1,078,785.00
KW Emerson, Inc.	\$1,107,196

**FISCAL IMPACT:**

Construction costs for the Emergency Generator Replacement Project are estimated to cost approximately \$675,000.00. The costs for the proposed Project will be covered in part by a Community Power Resiliency grant, United States Department of Agriculture (USDA) grant and Integrated Regional Water Management Plan (IRWMP).

**ATTACHMENTS:**

1. Resolution 47-2022
2. Bid Tabulation
3. Project Costs if Awarded to Day Generator Service, Inc.
4. Notice of Award
5. Agreement

## RESOLUTION 47-2022

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE AWARD OF THE EMERGENCY GENERATOR REPLACEMENT PROJECT (REBID) TO THE LOWEST RESPONSIVE BIDDER AND TO AUTHORIZE THE GENERAL MANAGER TO SIGN AN AGREEMENT ON BEHALF OF THE DISTRICT**

**WHEREAS**, the Groveland Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

**WHEREAS**, the District has the authority to construct, operate and maintain District owned facilities; and

**WHEREAS**, the District needs replace/install new emergency generators at essential district owned facilities; and

**WHEREAS**, grant funding was received from the Community Power Resiliency program, United States Department of Agriculture (USDA) and Integrated Regional Water Management Plan (IRWMP) for the furnish and installation of the proposed generators; and

**WHEREAS**, AM Consulting Engineers prepared plans and specifications for the Emergency Generator Replacement Project (REBID); and

**WHEREAS**, the Project was advertised on October 13, 2022 in the Union Democrat; and

**WHEREAS**, a pre-bid meeting was held on November 18, 2022 where five (5) contractors attended; and

**WHEREAS**, the bids received were publicly opened and read on November 3, 2022; and

**WHEREAS**, the District has the authority to reject any and all bids, or to award the contract to the lowest responsive bidder; and

**WHEREAS**, Day Generator Service, Inc., bid dated November 3, 2022 is included herein for reference and we are to be included in the contract documents as detailed in the project specifications.



NOW THEREFORE BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY approve as follows:

1. The General Manager is authorized to issue Notice of Award to the lowest bidder Day Generator Service, Inc.
2. The General Manager is authorized to execute the construction contract to the lowest bidder Day Generator Service, Inc. in the amount of \$659,526.00 after the Contractor's Performance and Payment Bonds are received.
3. The General Manager is authorized to negotiate Construction Change Orders (CCO) in an amount not to exceed a 15% increase in the original bid and contract amount.
4. The General Manager is authorized to negotiate deductive (cost) change order that result in a comparable work product.
5. The General Manager is authorized to negotiate a construction start date and issue the Notice to Proceed to the Contractor in accordance with the Project Plans and Specifications.
6. The General Manager is authorized to approve and process Contractor payments within the cost limitations stated herein, in accordance with the Project Plans and Specifications.
7. The General Manager is authorized to file the Project Notice of Completion in accordance with the Plans and Specifications.

**WHEREFORE**, this Resolution is passed and adopted by the Board of Directors of the Groveland Community Services District on November 8, 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Rachel Pearlman, Board Secretary

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Janice Kwiatkowski, President - Board of Directors

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on November 8, 2022.

DATED: \_\_\_\_\_

**Bid Summary**  
**Groveland Community Services District**  
**Emergency Generator Replacement Project**

Engineer's Estimate    Day Generator Service, Inc.    PC, Inc    Industrial Electric Company    California Building Evaluation    K.W. Emerson

Bid Item No.	Bid Item	Quantity	Unit	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$66,000	\$66,000	\$50,000	\$50,000	\$28,466	\$28,466	\$15,275	\$15,275	\$72,450	\$72,450	\$24,162	\$24,162
2	Highlands Booster Pump Station Improvements	1	LS	\$51,000	\$51,000	\$56,779	\$56,779	\$65,755	\$65,755	\$84,915	\$84,915	\$56,350	\$56,350	\$107,228	\$107,228
3	Groveland CSD Office Improvements	1	LS	\$81,000	\$81,000	\$94,243	\$94,243	\$32,915	\$32,915	\$217,975	\$217,975	\$139,437	\$139,437	\$239,994	\$239,994
4	Lift Station 7 Improvements	1	LS	\$30,000	\$30,000	\$32,544	\$32,544	\$44,090	\$44,090	\$32,210	\$32,210	\$30,475	\$30,475	\$58,533	\$58,533
5	Lift Station 9 Improvements	1	LS	\$20,000	\$20,000	\$23,748	\$23,748	\$46,148	\$46,148	\$71,710	\$71,710	\$19,550	\$19,550	\$66,033	\$66,033
6	Lift Station 8 Improvements	1	LS	\$20,000	\$20,000	\$23,748	\$23,748	\$44,637	\$44,637	\$35,120	\$35,120	\$19,147	\$19,147	\$54,810	\$54,810
7	Lift Station 13 Improvements	1	LS	\$81,000	\$81,000	\$80,594	\$80,594	\$63,886	\$63,886	\$114,050	\$114,050	\$185,380	\$185,380	\$108,583	\$108,583
8	Lift Station 2 Improvements	1	LS	\$35,000	\$35,000	\$23,689	\$23,689	\$39,315	\$39,315	\$38,075	\$38,075	\$39,273	\$39,273	\$43,547	\$43,547
9	Lift Station 1 Improvements	1	LS	\$20,000	\$20,000	\$15,662	\$15,662	\$46,378	\$46,378	\$39,950	\$39,950	\$22,310	\$22,310	\$43,514	\$43,514
10	Big Creek Water Treatment Plant Improvements	1	LS	\$62,000	\$62,000	\$61,310	\$61,310	\$74,387	\$74,387	\$115,730	\$115,730	\$69,748	\$69,748	\$97,854	\$97,854
11	Second Garrotte Water Treatment Plant Improvements	1	LS	\$80,000	\$80,000	\$79,159	\$79,159	\$110,168	\$110,168	\$125,910	\$125,910	\$92,000	\$92,000	\$97,184	\$97,184
12	Excavation Through Rock (Crew of 3)	5	Hrs	\$800	\$4,000	\$450	\$2,250	\$600	\$3,000	\$749	\$3,745	\$431	\$2,155	\$682	\$3,412
<b>Total Base Bid Price</b>					<b>\$550,000</b>	-	<b>\$543,726</b>	-	<b>\$599,145</b>	-	<b>\$894,665</b>	-	<b>\$748,275</b>	-	<b>\$944,854</b>
<b>Bid Additive Items</b>															
1	Replacement of Conductors for Second Garrotte Generator Connection to ATS	70	LF	\$215	\$15,050	\$140	\$9,800	\$21,599	\$21,599	\$245	\$17,180	\$299	\$20,930	\$430	\$30,080
2	District Office Generator Fuel Distribution Improvements	1	LS	\$45,000	\$45,000	\$35,000	\$35,000	\$50,000	\$50,000	\$19,180	\$19,180	\$141,680	\$141,680	\$48,192	\$48,192
3	Lift Station No. 13 Modular Retaining Wall and Drainage Improvements	1	LS	\$80,000	\$80,000	\$71,000	\$71,000	\$100,000	\$100,000	\$123,060	\$123,060	\$167,900	\$167,900	\$84,070	\$84,070
<b>Total Bid Additive Price</b>					<b>\$140,050</b>	-	<b>\$115,800</b>	-	<b>\$171,599</b>	-	<b>\$159,420</b>	-	<b>\$330,510</b>	-	<b>\$162,342</b>
<b>Total Base Bid Plus Additive Price</b>					<b>\$690,050</b>	-	<b>\$659,526</b>	-	<b>\$770,744</b>	-	<b>\$1,054,085</b>	-	<b>\$1,078,785</b>	-	<b>\$1,107,196</b>

**Groveland Community Services District  
Emergency Generator Replacement Project  
Construction Costs**

**Day Generator Service, Inc.**

<b>Bid Item No</b>	<b>Bid Item</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Cost</b>
1	Mobilization, Demobilization, Bonds and Insurance	1	LS	\$50,000	\$50,000
2	Highlands Booster Pump Station Improvements	1	LS	\$56,779	\$56,779
3	Groveland CSD Office Improvements	1	LS	\$94,243	\$94,243
4	Lift Station 7 Improvements	1	LS	\$32,544	\$32,544
5	Lift Station 9 Improvements	1	LS	\$23,748	\$23,748
6	Lift Station 8 Improvements	1	LS	\$23,748	\$23,748
7	Lift Station 13 Improvements	1	LS	\$80,594	\$80,594
8	Lift Station 2 Improvements	1	LS	\$23,689	\$23,689
9	Lift Station 1 Improvements	1	LS	\$15,662	\$15,662
10	Big Creek Water Treatment Plant Improvements	1	LS	\$61,310	\$61,310
11	Second Garrotte Water Treatment Plant Improvements	1	LS	\$79,159	\$79,159
12	Excavation Through Rock (Crew of 3)	5	Hrs	\$450	\$2,250
<b>Total Base Bid Price</b>				-	<b>\$543,726</b>
<b>Bid Additive Items</b>					
1	Replacement of Conductors for Second Garrotte Generator Connection to ATS	70	LF	\$140	\$9,800
2	District Office Generator Fuel Distribution Improvements	1	LS	\$35,000	\$35,000
3	Lift Station No. 13 Modular Retaining Wall and Drainage Improvements	1	LS	\$71,000	\$71,000
<b>Total Bid Additive Price</b>				-	<b>\$115,800</b>
<b>Total Base Bid Plus Additive Price</b>				-	<b>\$659,526</b>

**SECTION 005100  
NOTICE OF AWARD**

Date: November 8, 2022

Project: EMERGENCY GENERATOR REPLACEMENT PROJECT (REBID)	
Owner: GCSD	Owner's Contract No.:
Contract: EMERGENCY GENERATOR REPLACEMENT PROJECT (REBID)	Engineer's Project No.:
Bidder: Day Generator Service, Inc.	
Bidder's Address: P.O. Box 1868, Brentwood, CA, 94513	

You are notified that your Bid dated November 3, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for Emergency Generator Replacement Project (REBID) (Project).

The Contract Price of your Contract is six hundred fifty-nine thousand five hundred twenty-six Dollars (\$659,526.00)

One copy of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

Sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within 15 days of the date you receive this Notice of Award.

1. Deliver to the Owner three (3) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security Bonds as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent: None

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

\_\_\_\_\_  
Owner  
By: \_\_\_\_\_  
Authorized Signature  
\_\_\_\_\_  
Title

Copy to Engineer

END OF SECTION

**SECTION 005200**  
**AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR CONSTRUCTION CONTRACT**

THIS AGREEMENT is by and between Groveland Community Services District (GCSD) ('Owner') and Day Generator Service, Inc ('Contractor'). Owner and contractor hereby agree as follows:

**ARTICLE 1 - WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as the replacement of emergency generators, as well as various site improvements at the following locations throughout the Groveland CSD service area:

- |                                   |  |
|-----------------------------------|--|
| A. Highlands Booster Pump Station | F. Lift Station No. 13                   |
| B. Groveland CSD Office           | G. Lift Station No. 2                    |
| C. Lift Station No. 7             | H. Lift Station No. 1                    |
| D. Lift Station No. 9             | I. Big Creek Water Treatment Plant       |
| E. Lift Station No. 8             | J. Second Garrotte Water Treatment Plant |

1.02 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: Emergency Generator Replacement Project (REBID).

**ARTICLE 2 - ENGINEER**

2.01 The Engineer for this Project is AM CONSULTING ENGINEERS, INC. (Engineer), which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 3 - CONTRACT TIMES**

3.01 Time of the Essence

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Days to Achieve Substantial Completion and Final Payment*

- A. The Work will be substantially completed within one hundred five (105) working days after the date when the Contract Times commence to run as provided in Paragraph 2.03 of the General Conditions and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions within one hundred twenty-five (125) working days after the date when the Contract Times commence to run.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$1,000 for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by

Owner, Contractor shall pay Owner \$250 for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

#### **ARTICLE 5 – CONTRACT PRICE**

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, below:
- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

#### **ARTICLE 6 – PAYMENT PROCEDURES**

##### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

##### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 20<sup>th</sup> day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.
  - a. 95 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
  - b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

##### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

#### **ARTICLE 7 – INTEREST**

- 7.01 All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0.1 percent per annum.

#### **ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS**

- 8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified in Paragraph SC-4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph SC-4.06 of the Supplementary Conditions as containing reliable "technical data."
- E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

**ARTICLE 9 – CONTRACT DOCUMENTS**

9.01 *Contents*

- A. The Contract Documents consist of the following:
  - 1. This Agreement.
  - 2. Performance bond.
  - 3. Payment bond.
  - 4. General Conditions.
  - 5. Supplementary Conditions.
  - 6. Technical Specifications.
  - 7. Drawings
  - 8. Addenda (numbers 1 to 2, inclusive).
  - 9. Exhibits to this Agreement (enumerated as follows):
    - a. Contractor's Bid.

- b. Documentation submitted by Contractor prior to Notice of Award.
10. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
- a. Notice to Proceed.
  - b. Work Change Directives.
  - c. Change Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

**ARTICLE 10 – MISCELLANEOUS**

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor’s Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
  - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and



4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on November 8, 2022 (which is the Effective Date of the Agreement).

OWNER:

CONTRACTOR

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address for giving notices:

Attest: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

License No.: \_\_\_\_\_

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

(Where applicable)

Agent for service of process:  
\_\_\_\_\_