

**Groveland Community Services District  
Fire Department / CALFIRE**

18966 Ferretti Road Groveland, CA 95321

Staff Report  
June 12, 2017

To: Board of Directors  
From: Paul Avila, Assistant Chief  
By: Jude R. Acosta, Battalion Chief  
Subject: Monthly Activity Report – May 1, 2017 to June 4, 2017

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**Operations:**

The Groveland Fire Department is currently participating in the Tuolumne County Fire and EMS Study produced by Matrix Consulting Group. Staff has completed interviews and provided data ensuring we have an opportunity to present input into the study and share thoughts and ideas about how our fire department operates. This study will share where the department functions well and where improvement opportunities exist. Results from the study should be completed by mid-Summer.

**Fuel Reduction:**

Baseline Camp fire crews continue to work on the Smith Station Road Shaded Fuel Break. They are cutting, chipping brush, trees and slash debris to reduce fuels along the main county road. The pictures below illustrate the amount of fuel being removed and chipped with the Track Chipper. The project is managed by representatives of the Yosemite Foothills Fire Safe Council. Funding is being provided by a US Forest Service Stevens Grant.



Fire Chiefs Report  
June 12, 2017  
Page 2 of 2

Apparatus and Equipment:

All equipment is in service and available

Training:

In addition to our monthly Emergency Medical Technician (EMT) curriculum and engine company performance standards, Battalion personnel received the following specialized training:

- SCBA
- Pumping Evolutions
- Water Supply
- Hurst Tools
- 24' Ladder Evolutions
- Area Orientation



# RESPONSE ACTIVITY TALLY REPORT

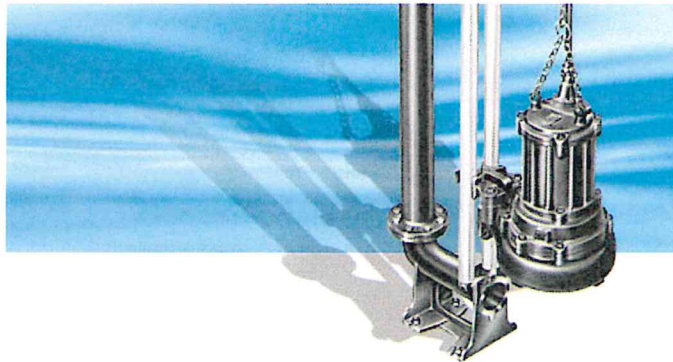
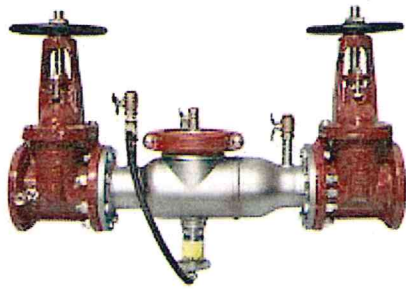
55045

GROVELAND CSD

Alarm Date From: 5/1/2017 To: 6/4/2017

Report Date 6/6/2017

INCIDENT TYPE	INCIDENT TYPE DESCRIPTION	INCIDENT COUNT
<b>GCS</b>		
321	EMS call, excluding vehicle accident with injury	25
324	Motor vehicle accident with no injuries	1
550	Public service assistance, other	3
551	Assist police or other governmental agency	7
700	False alarm or false call, other	2
	<b>Subtotal</b>	<b>38</b>
<b>GRV</b>		
321	EMS call, excluding vehicle accident with injury	7
	<b>Subtotal</b>	<b>7</b>
<b>FDID 55045</b>	<b>GROVELAND CSD</b>	<b>Grand Total 45</b>



## Monthly O&M Report for May

### Water Breaks or Repairs

- Replaced broken sand separator at unit 13 lot 211



## Sewer Line Breaks or Repairs

- None for the month

## Customer Service

### Service request

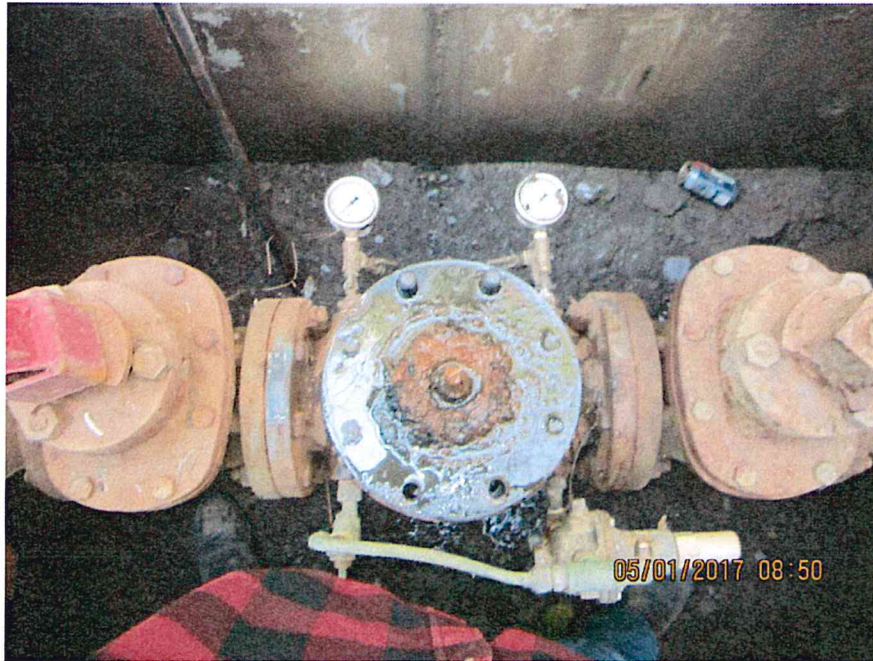
- 2 new water meter installation
- 12 customer complaints
- 1 check/ repair meter
- 4 Req. to Engineering Dept.
- 0 Inspect Sewer Connect
- 18 lock offs
- 4 Color Taste-quality. All resolved
- 1 Meter Change Out
- 0 Pull Meter
- 0 Read / Quote
- 19 Re-Read new meter reader
- 6 Read Tenant out
- 1 Turn off Meter
- 17 Turn on meter
- 11 Test meter
- 0 Winterize Meter
- Delivered Board Packets
- Marked multiple USA throughout the District

### On Call-

- 4 Call out's
- 3 Water related
- 1 Sewer related

### Water-

- Read all District Water Meters
- Monthly lock offs
- Diagnosed problem with Cla-Val on Powder House Rd and across from Elder Ln. had to rebuild PRV on Powder House and the CRL on the one across from Elder Ln. Checked PSI throughout town on multiple occasions



- Tried to locate small leak ( on PO side)
- Tried to install new thinner Gaskets on the pressure sustaining valve at Tank 3 ( need to shut down St) and pull back apart
- Possible water break unit 4 lot 28 ( Po side)
- Possible water leak at unit 1 lot 499( Po side)
- Possible water break unit 3 lot 50( Po side)
- Diagnosed lime pump problems at 2G( fitting leaking and pump needs rebuilt so ordered parts)
- Diagnosed problems with 2G Turbine ARV and check valve. Took down information to order new or rebuild parts.
- Saw cut asphalt and dug up Distribution line at Tank 2 and got Pipe size OD for upcoming Booster pump upgrade
- Installed new meter box and lid for property on Hwy 120
- Sampled Tank 4, 5 and flushed water in Tank 5 service area
- Installed auto flusher on Merrell Rd, Yorkshire and Elderberry
- Installed and tested new backflow at Stan's Que
- Went to Valenta Ct and checked on a flooded basement (PO irrigations was broken and flooding her basement)
- Dug up and got OD of pipe for water line relocation next to the Fire House. Installed steel plates and secured for the night

## Sewer-

- Weekly Preventative Maintenance Check (PMCS) and Generators Checks at all Lift Stations
- Loaded Bio Solids for Synagrow to haul off property
- Replaced LS 8 pump number 1
- Repaired sausage press at STP headworks (blown Fuse)
- Sprayed weeds around lower park Lift station #6, 7, 8, 9 and 10
- Cleaned the pressure transducers and floats as needed at all Lift Stations
- Did odor control at all Lift Stations as needed
- Chemically cleaned various sewer gravity lines throughout the District.
- Hydro-Flushed various sewer gravity lines throughout the District
- Ran the Screw press to waste from the Digester
- Emptied drying beds
- Moved a pallet of salt to the STP OSG room
- Sprayed down and cleaned roto room daily
- Ran new conduit and wired in new flow meter on STP Irrigation pump
- Worked on LS 3, 4, and 5 gravity manhole inspections
- Measured and checked sink hole on Clements Rd due to possible sewer line
- Set up Rain-4-Rent on Res. two for irrigation of spray fields while running water to PML
- Put gasket around Manhole on Tanahill
- Ls 5 pump problem both 1&2 were clogged with debris had to pull each pump and reset multiple times to clean out debris

## Vehicle Maintenance-

- Did weekly checks on standby Generators at Tank 2, 5, Fire House and shop
- Did 90 bits on Engine 781 and 787
- Replaced Truck 10 radiator (still waiting for new inner cooler) decided to put back in old until new ones comes in off back order.
- Checked out Kubota Tractor due to radiator leak. Found blown hose ordered parts and serviced( oil change air filters and radiator hose )
- Diagnosed leak on Engine 787 found leak on the input and output shaft on main pump and transfer case( repaired)
- Cleaned and put new suction hoses on the Vac-Truck
- Serviced LS 1,2 and 3 Generator
- Filled Ls 16 Generator with fuel

## Buildings & Grounds-

- Replaced lights in Engine bay of Fire Department

- Blew off Admin/District Driveway and Entrance
- Sprayed weeds and mowed around District yard and facilities
- Cleaned shop / work bench and put away tools
- Cleaned employee entrance
- Cleaned up around Maintenance shop
- Checked lower Park restrooms for leaking toilet needs rebuild kit (ordered)
- Diagnose fuel tank camera. Found bad cable so redirected other camera to point at fuel tanks until cable is replaced
- Weed eat and sprayed weeds around Tank 2, Ls 6, 7, 8, 9, 10, 16, 11, 12, 13, 14, 15, 1 2, lower park, BCTP and 2G
- Cleaned up Ball Field ( picked up trash and blew off)
- Did ground maintenance around the upper/ lower park and skate park
- Demo playground at the ball field
- Worked on cleaning out and painted old engineering office
- Worked with Dick Todd on surveying the Park for county lease agreement
- Installed shade canopy in the lower park and cleaned up area for the car show and flea market on Saturday /Sunday

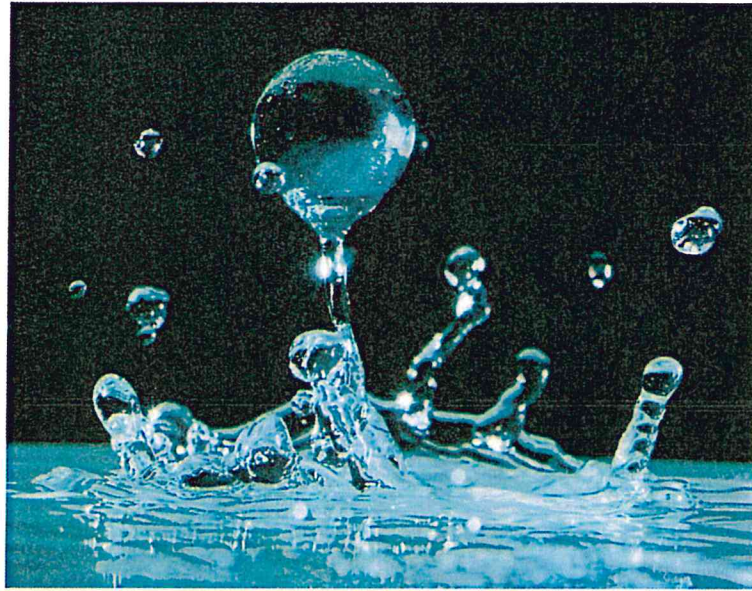
### Safety & Training-

- Weekly safety meetings
- Weekly vehicle checks
- 3 employees in Traci for a 3 day Water Treatment Class
- 3 employees took Water Treatment test in Sacramento
- 2 employees in Madera attending a C.A.R.B class

### Major Projects or Normal Preventative Maintenance-

- Worked with engineer and Land and Structure on Big oak/ Groveland water and sewer upgrade
  - Measured, marked and saw cut asphalt from past water breaks
  - Met with Dan from Evoqua Water Technologies LLC about possible VFD installation on Clarifier Flights. Put together parts list for new chain and sprockets
  - Worked with CCTV crew on the Lift Station 1 and 2 gravity lines
  - Measured and put together parts list for AWS upgrade (putting all equipment in the ground )
  - Worked on tearing out Operations building flooring
  - Worked with District engineer on upcoming flume project
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# ACCOUNTS PAYABLE CHECK LISTING

May, 2017

Fiscal Year 16/17

Board Approval \_\_\_\_\_

# Bank Reconciliation

## Checks by Date

User: dpercoco  
Printed: 06/08/2017 - 9:21AM  
Cleared and Not Cleared Checks



Check No	Check Date	Name	Comment	Module	Clear Date	Amount
15395	5/4/2017	Atkinson, Andelson, Loya, Rudd & Ror		AP		200.00
15396	5/4/2017	Bartle Wells Associates		AP		5,127.72
15397	5/4/2017	BHI Managment Consulting		AP		2,750.00
15398	5/4/2017	Carbon Copy Inc.		AP		92.90
15399	5/4/2017	CV Industrial Corp		AP		344.45
15400	5/4/2017	Dataprose Inc.		AP		1,947.44
15401	5/4/2017	Dan & Sherry Davenport		AP		72.32
15402	5/4/2017	Water Technologies INC De Nora		AP		21.06
15403	5/4/2017	Department of Forestry & Fire Protectic		AP		325,121.99
15404	5/4/2017	Ferguson Enterprises Inc. #1423		AP		903.55
15405	5/4/2017	Germano & Bobbie Foschi		AP		4.42
15406	5/4/2017	GCSO		AP		2,321.28
15407	5/4/2017	General Plumbing Supply		AP		781.28
15408	5/4/2017	General Supply Co		AP		134.81
15409	5/4/2017	Betty Grayson		AP		43.47
15410	5/4/2017	GreatAmerica Financial Services		AP		186.36
15411	5/4/2017	Hach		AP		1,986.33
15412	5/4/2017	Hi-Tech E V S, Inc		AP		843.00
15413	5/4/2017	Jorgensen & Sons, Inc.		AP		1,314.78
15414	5/4/2017	Kimball Midwest		AP		211.79
15415	5/4/2017	Wyatt Livingston		AP		57.11
15416	5/4/2017	Luis Melchor		AP		194.41
15417	5/4/2017	MetLife Small Business Center		AP		200.13
15418	5/4/2017	Microsoft		AP		100.00
15419	5/4/2017	Mountain Oasis Water Systems		AP		123.00
15420	5/4/2017	Mountain Valley Environmental Service		AP		5,000.00
15421	5/4/2017	Nationwide Long Distance Service, Inc.		AP		9.52
15422	5/4/2017	Neumiller & Beardslee		AP		276.00
15423	5/4/2017	Ronald Percoco		AP		2,135.00
15424	5/4/2017	PLIC-SBD Grand Island		AP		2,033.51
15425	5/4/2017	Potable Divers, Inc.		AP		2,000.00
15426	5/4/2017	Rush Advertising Specialties		AP		1,436.28
15427	5/4/2017	Eva Sheldon		AP		35.03
15428	5/4/2017	Janice & Carol Simpson		AP		144.15
15429	5/4/2017	Elaine Sison-Lebrilla		AP		19.83
15430	5/4/2017	Sonora Ford		AP		1,012.03
15431	5/4/2017	Sonora Regional Medical Center		AP		324.00
15432	5/4/2017	Standard Insurance Co		AP		483.93
15433	5/4/2017	Jonathan Sterling		AP		42.00
15434	5/4/2017	Steve's Chevrolet		AP		390.02
15435	5/4/2017	Virginia Tallman		AP		143.85
15436	5/4/2017	Usa Blue Book		AP		993.14
15437	5/4/2017	Verizon Wireless 5298		AP		244.06
15438	5/4/2017	VSP		AP		424.65
15439	5/4/2017	Wells Fargo Bank, N.A.		AP		359.29
114837	5/11/2017	Operating Engineers Local #3		AP	5/31/2017	282.48

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
114838	5/11/2017	US Treasury		AP	5/31/2017	184.25
901728	5/11/2017	Dept of Child Support Services		AP	5/31/2017	205.03
901729	5/11/2017	EDD - Electronic		AP	5/31/2017	1,457.45
901730	5/11/2017	Federal EFTPS		AP	5/31/2017	9,827.52
901731	5/11/2017	Pers - Electronic		AP	5/31/2017	5,734.75
901732	5/11/2017	TD Ameritrade Trust Co.		AP	5/31/2017	800.00
114814	5/12/2017	Jonathan Sterling		PR	5/31/2017	2,955.23
102	5/17/2017	Deluxe Business Checks & Sol		AP		494.19
15440	5/19/2017	Accela, Inc. #774375		AP		867.55
15441	5/19/2017	Anthem Blue Cross		AP		780.30
15442	5/19/2017	Aqua Labs		AP		4,900.00
15443	5/19/2017	Aqua Sierra Controls Inc.		AP		3,977.91
15444	5/19/2017	Arrow Glass		AP		320.87
15445	5/19/2017	AT&T		AP		2,009.91
15446	5/19/2017	AT&T Long Distance		AP		388.43
15447	5/19/2017	Bartle Wells Associates		AP		2,345.00
15448	5/19/2017	W. H. Breshears		AP		2,495.62
15449	5/19/2017	Central California Generator, LLC		AP		107.51
15450	5/19/2017	CMRS-FP		AP		1,200.00
15451	5/19/2017	CSDA		AP		225.00
15452	5/19/2017	Curtis & Sons		AP		745.39
15453	5/19/2017	CV Industrial Corp		AP		1,567.84
15454	5/19/2017	CWEA		AP		88.00
15455	5/19/2017	Drugtech Toxicology Services, LLC		AP		108.00
15456	5/19/2017	Dwyer Instruments, Inc.		AP		811.56
15457	5/19/2017	Theo Edwards		AP		765.00
15458	5/19/2017	GCSD Petty Cash		AP		59.51
15459	5/19/2017	General Supply Co		AP		321.27
15460	5/19/2017	GHX Industrial, LLC Dept 207		AP		3,077.05
15461	5/19/2017	Gilbert Associates, Inc.		AP		3,100.00
15462	5/19/2017	Shelija Guberman		AP		130.16
15463	5/19/2017	Hach		AP		836.79
15464	5/19/2017	IBS of Sacramento V alley		AP		479.62
15465	5/19/2017	Integra Chemical Co.		AP		3,191.45
15466	5/19/2017	J.S. West Propane Gas		AP		267.99
15467	5/19/2017	Garton Tractor Inc.		AP		239.12
15468	5/19/2017	KC Auto Parts		AP		36.38
15469	5/19/2017	KC Courier, LLC		AP		309.00
15470	5/19/2017	Land & Structure		AP		11,401.25
15471	5/19/2017	Lowe's Companies, Inc.		AP		227.20
15472	5/19/2017	Sherry Mangini		AP		1,297.80
15473	5/19/2017	Terry & Lucia Michaud		AP		139.47
15474	5/19/2017	Moore Bros. Savenger Co., Inc.		AP		1,839.86
15475	5/19/2017	Mother Lode Answering Service		AP		156.00
15476	5/19/2017	O'Reilly Auto Parts		AP		32.52
15477	5/19/2017	PG&E		AP		733.61
15478	5/19/2017	PML Hardware & Supply Inc.		AP		441.66
15479	5/19/2017	Rabobank Visa Card		AP		2,892.17
15480	5/19/2017	Safe-t-lite		AP		268.60
15481	5/19/2017	San Francisco Public Utilities Commissi		AP		9,102.90
15482	5/19/2017	SDRMA		AP		370.50
15483	5/19/2017	Staples		AP		269.34
15484	5/19/2017	Steve's Chevrolet		AP		408.10
15485	5/19/2017	SWRCB		AP		80.00
15486	5/19/2017	Joseph & Evelyn Taverna		AP		123.15
15487	5/19/2017	Tuo. Co. Public Power Agency		AP		13,751.95

Check No	Check Date	Name	Comment	Module	Clear Date	Amount
15488	5/19/2017	Two Guys Pizza		AP		53.64
15489	5/19/2017	Verizon Wireless	7706	AP		153.67
15490	5/19/2017	Zee Medical Service Co		AP		350.01
114839	5/19/2017	Lindsay Northrop		PR	5/31/2017	2,029.99
114858	5/23/2017	Operating Engineers Local #3		AP		282.48
901733	5/23/2017	Dept of Child Support Services		AP	5/31/2017	205.03
901734	5/23/2017	EDD - Electronic		AP	5/31/2017	1,646.65
901735	5/23/2017	Federal EFTPS		AP	5/31/2017	10,415.33
901736	5/23/2017	Pers - Electronic		AP	5/31/2017	5,981.86
901737	5/23/2017	TD Ameritrade Trust Co.		AP	5/31/2017	800.00
15491	5/26/2017	AM Consulting Engineers, Inc.		AP		17,495.00
15492	5/26/2017	Atkinson, Andelson, Loya, Rudd & Ror		AP		600.00
15493	5/26/2017	Blue Shield of California		AP		16,299.52
15494	5/26/2017	Carbon Copy Inc.		AP		76.38
15495	5/26/2017	Don Pedro Pump		AP		7,192.60
15496	5/26/2017	Hach		AP		493.66
15497	5/26/2017	Hopkins Technical Products		AP		842.23
15498	5/26/2017	J.S. West Propane Gas		AP		335.80
15499	5/26/2017	Luis Melchor		AP		104.86
15500	5/26/2017	MetLife Small Business Center		AP		188.73
15501	5/26/2017	Microsoft		AP		100.00
15502	5/26/2017	Neumiller & Beardslee		AP		6,749.00
15503	5/26/2017	PLIC-SBD Grand Island		AP		2,265.99
15504	5/26/2017	Steve Steward		AP		183.19
15505	5/26/2017	SWRCB		AP		170.00
15506	5/26/2017	Telstar Instruments, Inc.		AP		276.00
15507	5/26/2017	Tuolumne County Recorder		AP		96.00
15508	5/26/2017	Univar Usa Inc.		AP		7,909.38
15509	5/26/2017	Usa Blue Book		AP		105.04
15510	5/26/2017	VSP		AP		402.30
15511	5/26/2017	Wells Fargo Bank, N.A.		AP		359.29
114840	5/26/2017	Jonathan Sterling		PR	5/31/2017	2,955.22
Total Check Count:						134
Total Check Amount:						550,937.95
ACH Payroll						42,733.96
Total May A/P						\$593,671.91

## Legal Fees

79-015	<u>CK#</u>	<u>Atkinson</u>	<u>CK#</u>	<u>Neumiller</u>
July	14604	\$ 7,200.00	14614	\$ 2,293.00
August	14681	\$ 1,875.00	14701	\$ 2,749.00
September	14826	\$ 775.00	14809	\$ 4,064.92
October	14902	\$ 600.00	14892	\$ 1,426.00
November		\$ -		\$ -
December	15090	\$ 5,670.00	15141	\$ 1,792.00
January	15174	\$ 6,720.00	15231	\$ 299.00
February	15251	\$ 350.00	15307	\$ 1,863.00
March	15395	\$ 200.00	15422	\$ 276.00
April	15492	\$ 600.00	15502	\$ 6,749.00
May				
June				

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**Total** \$ 23,990.00 \$ 21,511.92

**Legal Fee Total** \$ 45,501.92