

REGULAR MEETING OF THE BOARD OF DIRECTORS
Groveland Community Services District

AGENDA
June 12, 2017
10:00 a.m.

District Office
Groveland Community Services District
18966 Ferretti Road
Groveland, CA 95321

Call to Order

Pledge of Allegiance

Roll Call of Board Members

Robert Swan, President
Maureen Grierer, Vice President
John Armstrong, Director
Nicholas Stauffacher, Director
Scott Wemmer, Director

Public Comment- (3 minutes per person; estimated time required: 10 minutes total)

The public may speak on any item not on the Agenda. We want you to understand that we are listening carefully. However, no action may be taken by the Board. The Board will only hear questions, no responses or answers will be provided. Any item that requires lengthy discussion or Board action shall be submitted in writing to the District Secretary. This will enable the meeting to proceed with decorum, and to facilitate an orderly and respectful business meeting. Thank you.

1. Agenda Approval

Action Items to be Considered by the Board of Directors

2. Consent Calendar

- A. Approve Minutes from the May 8, 2017 Regular Meeting
- B. Approve Minutes from the May 15, 2017 Special Meeting
- C. Approve Minutes from the June 5, 2017 Special Meeting
- D. Waive Reading of Ordinances and Resolutions Except by Title

3. Consider for Approval Three (3) Resolutions Required by the State Water Resources Control Board (SWRCB) as Part of the Clean Water State Revolving Fund (CWSRF) Application

- A. Resolution No. 7-17 Titled: *“Resolution of the Board of Directors of the Groveland Community Services District Authorizing the General Manager to Sign and File a*

Financial Assistance Application to the State Drinking Water State Revolving Fund (DWSRF) For The Rehabilitation of Two 2.0 Million Gallon Clearwells”

- B. Resolution No. 8-17 Titled: *“A Resolution of the Board of Directors of the Groveland Community Services District Authorizing the General Manager to Sign Financing Agreement, Amendment, and Certifications for Funding Under the Drinking Water State Revolving Fund (DWSRF); Authorizing General Manager to Approve Claims for Reimbursement; Authorizing General Manager to Execute Budget and Expenditure Summary; Authorizing General Manager to Sign the Final Release Form and General Manager to Sign the Certification of Project Completion; and Pledging and Dedicating Net Water Revenues Towards Payment of DWSRF Financing”*
- C. Resolution No. 9-17 Titled: *“A Resolution of the Board of Directors of the Groveland Community Services District Stating Its Intention to be Reimbursed for Expenditures Incurred Ahead of the Approval of the Disbursement of DWSRF Construction Funds From the State Water Resources Control Board”*
- 4. **Consider for Approval Attorney Representation Agreement between Groveland CSD and Atkinson, Andelson, Loya, Rudd, & Romo**
- 5. **Consider for Approval Providing Response to Tuolumne County Community Resources Agency Requesting Hazard Mitigation Fees be Collected for Camp Tawonga Expansion Project**
- 6. **Consider for Approval FY 2017-18 District Wide Budget**
- 7. **Consider for Approval Authorizing Staff to Purchase Playground Equipment for Mary Laveroni Park**
- 8. **Consider for Approval Setting Deadline for Skate Park Repairs**
- 9. **Consider for Approval 2017 Employee Survey**
- 10. **Consider for Approval Addendum to General Manager Employment Agreement**

Information Items

- 11. **Discuss Special District Risk Management Authority (SDRMA) Board Election Material**
- 12. **Receive Report from Staff Regarding the Southside Senior Services Lease Agreement**
- 13. **Discuss 2013 Municipal Services Review**
- 14. **Update on District Grants**
- 15. **Ad Hoc Committees Reports**
 - A. **Board of Director’s Policy Manual (Director Swan)**
 - B. **Equipment Review Committee (Directors Wemmer & Armstrong)**
 - C. **Survey Committee (Directors Griefer & Armstrong)**

- D. Budget Committee (Directors Swan & Grierfer)
- E. Fire Department (Directors Armstrong & Wemmer)
- F. Drought Ordinance Revision Committee (Directors Swan & Wemmer)
- G. General Manager Recruitment Committee (Directors Swan & Grierfer)

16. Standing Committee Reports

- A. Park Committee (Directors Wemmer & Grierfer)
- B. Water Conservation (Director Swan & Stauffacher)
- C. Finance Committee (Director Swan & Director Grierfer)

17. Staff Reports

- A. General Manager's Comments
- B. Operations and Maintenance
- C. Admin/Finance
 - a. List of May Payables

18. Director Comments

19. Adjournment

ALL AGENDA MATERIAL MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

Summary of Guidelines for Public Comments at District Board Meetings

(Excerpt from Exhibit B of Policy Manual for the Board of Directors)

1. Persons wishing to speak on any Agenda Item may be asked to complete a Speaker Request Card to be given to the Board Secretary prior to the meeting, all speakers can remain anonymous.
2. The Presiding Officer will:
 - Announce the Agenda Item
 - Staff will provide a report and any associated recommended actions to be considered by the Board of Directors.
 - Members of the public will be identified by the Presiding Officer and asked to present their comments and submittals
 - The Presiding Officer will close the hearing and bring the issue back to the Directors for discussion and possible action.
3. Oral comments will typically be limited to 3 minutes and must be relevant to the Agenda Item.

California Elections Code Section 18340 states: Every person who, by threats, intimidations, or unlawful violence, willfully hinders or prevents electors from assembling in public meetings for the consideration of public questions is guilty of a misdemeanor.

California Penal Code Section 403 states: Every person who, without authority of law, willfully disrupts or breaks up any assembly or meeting that is not unlawful in its character...is guilty of a misdemeanor.

As presiding officer, the President of the Board has the authority to preserve order at all Board of Director meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal,

impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Board, and to enforce the rules of the Board.
(Sec. 6 Policy Manual for the Board of Directors)

Any person who has any questions concerning this agenda may contact the District Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

**REGULAR MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
May 8, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Robert Swan, President, Maureen Griefer, Scott Wemmer, Nick Stauffacher, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/ Board Secretary Jennifer Flores.

Call to Order

Director Swan called the meeting to order at 10:00 am.

Public Comment

None.

Agenda Approval

Director Swan requested to add "Waive Reading of Ordinances and Resolutions Except by Title" to the Consent Calendar.

Motion

Director Swan moved, seconded by Director Griefer, and the motion passed unanimously to approve the agenda as amended.

Action Items to be Considered by the Board of Directors

Administer Oath of Office to Newly Appointed Director Nicholas Stauffacher

Office Manager/Board Secretary Jennifer Flores administered the Oath of Office to Nicholas Stauffacher.

Consent Calendar

- A. Approve Minutes from the April 4, 2017 Special Meeting
- B. Approve Minutes from the April 10, 2017 Special Meeting
- C. Approve Minutes from the April 10, 2017 Regular Meeting
- D. Approve Minutes from the April 25, 2017 Special Meeting
- E. Waive Reading of Ordinances and Resolutions Except by Title.

Motion

Director Armstrong moved, seconded by Director Griefer, and the motion passed unanimously to approve the Consent Calendar.

Consider for Approval Matching Sonora Area Foundation Grant of \$17,000 for the Surfacing Material for the New Playground in Mary Laveroni Park

Ms. Flores presented the item to the Board. She stated that the poured in place surfacing material for the playground received a partial grant of \$17,000 from the Sonora Area Foundation with the condition that the District would match the additional \$17,000 needed to complete the project. A long discussion ensued between the Board, a member of the public, and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to approve Matching Sonora Area Foundation Grant of \$17,000 for the Surfacing Material for the New Playground in Mary Laveroni Park.

Consider for Approval Contracted Controller and Accounting Services Agreement Between Groveland Community Services District and Gilbert Associates, Inc.

Ms. Flores presented the item to the Board. She stated that the Board annually approves the agreement with Gilbert and Associates. This year the agreement has been extended until 2019, and the terms and pricing remain the same.

Director Griefer requested that names of signers be printed below the signature line due to the fact that most signatures are difficult to read. She further requested under *Section R: Litigation*, that the hourly rates be specified.

Motion

Director Armstrong moved, seconded by Director Swan, and the motion passed unanimously to approve the Contracted Controller and Accounting Services Agreement Between the Groveland Community Services District and Gilbert Associates, Inc. with the requested changes made.

Consider for Approval Rejecting Bids Received for the Big Creek Clearwell Project as the Potential of the Project being Covered by Grant Funds has been Raised

General Manager Jon Sterling presented the item to the Board. He stated that the District previously was informed that this project was not eligible for grant funding as Pine Mountain Lake exceeded the median household income requirement. This has since changed, and the State is now grouping Pine Mountain Lake and Groveland together which brings the median household income down to meet the grant eligibility requirements. He recommendation that the Board reject the bids, and apply to secure the grant funding. A long discussion ensued between the Board, a member of the public and staff.

Motion

Director Armstrong moved, seconded by Director Swan, and the motion passed unanimously to Reject the Bids Received for the Big Creek Clearwell Coating Project Due to the Possibility of Grant Funds and Instruct Staff to Apply for Grant Funds from the State Revolving Fund for the Rehabilitation of the Big Creek and Second Garrote Clearwells.

Consider for Approval Resolution 3-17, A Resolution of the Board of Directors of the Groveland Community Services District Accepting the Construction Improvements for the Lift Station #16 Rehabilitation and Authorizing the General Manager to File a Notice of Completion with the County of Tuolumne's Recorders' Office

Mr. Sterling presented the item to the Board. He stated RTC Construction has finished the project and commended the work performed on the project. He discussed the challenges faced with receiving grant funding through the Integrated Regional Water Management Authority, as reimbursement can take up to six months or longer. A brief discussion ensued between the Board and staff.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to Approve Resolution 3-17, A Resolution of the Board of Directors of the Groveland Community Services District Accepting the Construction Improvements for the Lift Station #16 Rehabilitation

and Authorizing the General Manager to File a Notice of Completion with the County of Tuolumne's Recorders' Office.

Consider for Approval FY 2017-18 District Wide Budget

Mr. Sterling presented the item to the Board. He stated the budget was distributed at the last regular meeting as an informational item. He further stated that the Board does not have to approve the budget today, to allow time for newly appointed Director Stauffacher to review.

Motion

Director Wemmer moved, seconded by Director Armstrong, and the motion passed unanimously to table the FY 2017-18 District Wide Budget until the June 12, 2017 Regular Meeting.

Receive Update on General Manager Recruitment and Consider the Continued Use of BHI Management Consulting Firm

Mr. Sterling presented the item to the Board. He stated a progress report and summary has been received from BHI, and was included with the submittal. He further stated that GM Recruitment Committee has had discussions regarding their concerns on the remaining budget allotted for the project. A discussion ensued between the Board, staff, and member of the public. The Board directed a letter be sent on behalf of the committee to Mr. Ives requesting the following:

The Board instructed staff to contact BHI and request the following:

- The Board requests a candidate list to date.
- The Board requests copies of work product to date.
- Clarification of his plans going forward.
- To further breakdown invoices to include specifics
- Document hours-What is the hourly rate?
- Will an Ad be placed in the Union Democrat?

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to Authorize the GM Recruitment Committee to Contact BHI with an Explanatory Letter of the Board's Position, and What the Board Expects from BHI; The Board Authorizes Staff to Withhold Further Progress Payments on Invoices Until a Response of the Letter is Received, in Addition to Clarification of Invoices.

Consider for Approval Appointing New Board Vice President

Motion

Director Stauffacher moved, seconded by Director Wemmer, and the motion passed to Appoint Director Grier as Vice President.

Ayes: Directors Swan, Stauffacher, Wemmer, and Armstrong

Abstain: Director Grier

Information Items

Discuss Upcoming SFPUC 100 Day Outage Scheduled to Begin November 1, 2018 and Update on AWS and Tank 2 Project

Mr. Sterling presented the item to the Board. He stated The City and County of San Francisco has developed a 10 year plan to address the failing infrastructure of the Hetch Hetchy Mountain

Tunnel. The rehabilitation will cause significant outages to the District, and SFPUC has sent notification that November 1, 2018 will be the first of a 100 day shut down. He further explained additional steps staff is making to prepare for the outage, and his ideas for an alternative ground water source. A brief discussion ensued between the Board, staff, and a member of the public.

Review and Discuss CAL FIRE Contract Update

Mr. Sterling presented the draft agreement to the Board. He further mentioned that CAL FIRE agreements are presented as a "worst case scenario", and figures are forecasted using highest paid staffing. Chief Avila will make the presentation to the full Board at the June regular meeting. A brief discussion ensued between the Board, staff, and a member of the public.

Update on District Grants

Ms. Flores presented the item to the Board. She stated the survey work for the Big Oak Flat/Downtown Groveland Water Distribution Project survey work has been completed, however Big Oak Flat has been a challenge due to the lack of valves that were not originally installed.

KaBOOM Grant: Staff along with the Park Committee will start planning for the fundraiser.

Diversion Flume Grant: The process is moving quickly, and the survey work has been completed. Scope of work is expected to be complete and available this month.

Update on IRWMP

Ms. Flores presented the update from the Water Advisory Committee.

Update on Sewer Rate Study

Mr. Sterling presented the item to the Board. He stated the consultants have prepared the scenarios the Board requested. He further stated the numbers for capital improvements are lower than what staff had anticipated. The total Improvement needs for the District are around 63 million dollars to perform the needed upgrades to the Sewer Collection System. A conference call is scheduled for May 9th, to further discuss the affordability index.

Ad Hoc Committees Reports

- A. **Board of Director's Policy Manual (Director Swan)**
No report.
- B. **Equipment Review Committee (Directors Wemmer & Armstrong)**
No report. Meeting scheduled 5/11 at 9:00 am.
- C. **Survey Committee (Directors Grierfer & Armstrong)**
Meeting will be scheduled on 5/11 at 8:00 am.
- D. **Budget Committee (Directors Swan & Grierfer)**
No report.
- E. **Fire Department (Directors Armstrong & Wemmer)**
Meeting will take place on 5/11 at 10:00 am.
- F. **Drought Ordinance Revision Committee (Directors Swan & Wemmer)**
Director Swan stated the committee met, and a draft has been started.
- G. **General Manager Recruitment Committee (Directors Swan & Grierfer)**
Item was discussed in the Action item.

Standing Committee Reports

- A. **Park Committee (Directors Wemmer & Grierfer)**
Director Wemmer presented to the Board. He stated the committee discussed the Dog Park, which was not on the Agenda at its last meeting, and therefore will not

discuss the item with the full Board. To be in compliance with the Brown Act, the committee will include an "Any other park related items" line on agendas going forward to cover issues brought by members of the public.

Mr. Sterling stated that if a repair is not made soon, the Skate Park will need to be closed due to liability issues.

B. Water Conservation (Director Swan & Stauffacher)

Director Stauffacher was appointed to the committee. Mr. Sterling stated the District is at 15% overall water conservation compared to the same time period of 2013. The month of April had an overall 41% conservation rate.

C. Finance Committee (Director Swan & Director Grier)

Director Swan stated the committee met.

Staff Reports

A. General Manager's Comments

Mr. Sterling stated that SFPUC has disclosed that the worst section of the Mountain Tunnel is between Big Creek and Second Garrote. He further stated a 4 inch main line break occurred in downtown on Ponderosa St.

B. Operations and Maintenance

Mr. Sterling stated that both departments are fully staffed; he said the crew is green, but he is happy with the work being produced.

C. Admin/Finance

a. List of April Payables

Ms. Flores presented the 3rd Quarter Financials to the Board. She discussed the revisions made through the Finance Committee, and discussed specific increases in each fund. She further stated that will be attending a Biomass Facility workshop along with the Operations and Maintenance Manager on May 16 & 17th. Additionally, she thanked the Board for their support in the Grant match for the playground project.

Director Comments

Director Armstrong welcomed Director Stauffacher to the Board, and thanked staff for their continued effort in grant preparation.

Director Wemmer congratulated and welcomed Director Stauffacher, and congratulated Director Grier on her appointment to Vice President.

Director Grier welcomed Director Stauffacher.

Director Swan asked staff for clarification on the correspondence received from the County in response to the allocation of property taxes.

Adjournment

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed unanimously to adjourn the meeting at 1:07 pm.

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

DRAFT

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
May 15, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Maureen Griefer, Vice President, Scott Wemmer, and John Armstrong being present. Also present was General Manager Jon Sterling and Office Manager/Board Secretary Jennifer Flores.

Director Swan called the meeting to order at 10:00 am.

Director Stauffacher was absent.

Agenda Approval

Director Swan requested that Resolutions be referred to by number and title only.

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the agenda and to Refer to Resolutions by Number and Title Only.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

Action Items to be Considered by the Board of Directors

Consider for Approval Three (3) Resolutions Required by the State Water Resources Control Board (SWRCB) as Part of the Clean Water State Revolving Fund (CWSRF) Application

Director Swan stated that the resolutions authorize the General Manager to submit applications to the Water Resource Control Board.

Mr. Sterling stated that the resolutions are specifically for the Downtown Groveland Big Oak Flat Sewer Collection System Improvement Project. A brief discussion ensued between the Board and staff.

- A. Resolution No. 4-17 Titled: *"Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Authorizing the General Manager to Sign and File a Financial Assistance Application to the State Clean Water State Revolving Fund (CWSRF) for the Design and Construction of Sewer Collection System Improvements."*

Motion

Director Swan moved seconded by Director Armstrong, and the motion passed to Adopt Resolution 4-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Authorizing the General Manager to Sign and File a Financial Assistance Application to the State Clean Water State Revolving Fund (CWSRF) for the Design and Construction of the Sewer Collection System Improvements.

Ayes: Directors Swan, Griefer, Wemmer and Armstrong

Absent: Director Stauffacher

- B. Resolution No. 5-17 Titled: "A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Stating Its Intention to be Reimbursed for Expenditures Incurred Ahead of the Approval of the Disbursement of CWSRF Construction Funds from the State Water Resources Control Board."

Motion

Director Wemmer moved, seconded by Director Armstrong, and the motion passed to Adopt Resolution 5-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Stating Its Intention to be Reimbursed for the Expenditures Incurred Ahead of the Approval of the Disbursement of CWSRF Construction Funds from the State Water Resources Control Board."

- C. Resolution No. 6-17 titled: "A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Pledging and Dedicating Net Sewer Revenues Towards Payment of Clean Water State Revolving Fund (CWSRF) Financing."

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to Adopt Resolution 6-17, A Resolution of the Board of Directors of the Groveland Community Services District (GCSD) Pledging and Dedication Net Sewer Revenues towards Payment of Clean Water Sate Revolving Fund (CWSRF) Funding.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

Consider for Approval Request from Tuolumne County for Hazardous Tree Removal

Mr. Sterling presented the item to the Board. He stated that the County along with the Office of Emergency Services have been removing hazardous trees throughout the community. Work on District property is planned the week of May 22nd, and in order for the County to be able to perform the work, the County is requiring the District to sign a Hold Harmless Agreement. A brief discussion ensued between the Board and staff.

Motion

Director Armstrong moved, seconded by Director Griefer, and the motion passed to Authorize the General Manager to Sign the Right of Entry and Hold Harmless Permit with the County of Tuolumne for Hazardous Tree Removal.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

Discuss BHI Consulting Response to the Board's Requests and Direction Regarding the General Manager Recruitment Process; Consider Issuing Response to BHI Consulting

Mr. Sterling presented the item to the Board. He asked the Board if they would like to advertise locally for the General Manager position and extend the application deadline to July. A long discussion ensued between the Board and staff.

The Board directed the General Manager to pay the April invoice, to leave the closing date for applications the same for the time being, and to schedule a teleconference to review the applicant pool with the full Board in closed session on June 5, 2017 at 10:00 am.

Staff Comments

Ms. Flores announced staff member Lindsay Northrop will be leaving the District, and Amanda Livingston will be promoted to Administrative Services Technician. The District has published the Office Clerk position in the Union Democrat.

Director Comments

Director Swan stated he read the Government Code and discovered that the District can develop a Restricted Reserve for Capital Improvements and it takes a 4/5th vote to adopt.

Adjournment

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to adjourn the meeting at 10:40 am.

Ayes: Directors Swan, Griefer, Wemmer, and Armstrong

Absent: Director Stauffacher

APPROVED:

Robert Swan, President

ATTEST:

Jennifer Flores, Board Secretary

**SPECIAL MEETING OF THE BOARD OF DIRECTORS
GROVELAND COMMUNITY SERVICES DISTRICT
GROVELAND, CALIFORNIA
June 5, 2017
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in special session on the above mentioned date with Directors Robert Swan, President, Maureen Grier, Vice President, John Armstrong, and Nicholas Stauffacher being present.

Director Swan called the meeting to order at 10:00 am.

Director Wemmer was absent.

Agenda Approval

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to approve the agenda as written.

Ayes: Directors Swan, Grier, Armstrong, and Stauffacher

Absent: Director Wemmer

The Board convened into Closed Session at 10:02am.

Closed Session

- A. Public Employee Appointment (Pursuant to Govt. Code Sec. 54957)
Title: General Manager

The Board reconvened into open session at 11:58am.

Announcement Out of Closed Session

None.

Adjournment

Motion

Director Swan moved, seconded by Director Armstrong, and the motion passed to adjourn the meeting at 11:58 am.

Ayes: Directors Swan, Grier, Armstrong, and Stauffacher

Absent: Director Wemmer

APPROVED:

ATTEST:

Robert Swan, President

Jennifer Flores, Board Secretary

STAFF REPORT

AGENDA ITEM: Adopt three Resolutions required by the State Water Resources Control Board as part of the DWSRF application

MEETING DATE: June 12th, 2017

PREPARED BY: Alfonso Manrique, District Engineer

RECOMMENDATION:

Board of Directors to adopt three resolutions required by the State Water Resources Control Board (SWRCB) as part of the Drinking Water State Revolving Fund (DWSRF) Application.

BACKGROUND:

The District is applying to the SWRCB DWSRF to fund the rehabilitation of the District's clearwells at Big Creek and Second Garrotte. The SWRCB requires that the applicant's Governing Board adopt three resolutions. The resolutions are as follows:

- ❖ A Resolution authorizing the General Manager to sign and file a financial assistance application to the DWSRF for the rehabilitation of two 2.0 million gallon clearwells at Big Creek and Second Garrotte.
- ❖ A resolution authorizing the General Manager to sign the financing agreement, amendments, and certifications for funding, to approve claims for reimbursement, to execute budget and expenditure summary, to sign final release form and to sign certification of the project completion, and pledging and dedicating net water revenues to pay DWSRF financing.
- ❖ A Resolution stating the Board's intention to be reimbursed for expenditures incurred ahead of the approval of the disbursement of DWSRF construction funds.

DISCUSSION:

The adoption of these three resolutions is a requirement to complete the DWSRF Construction application. Once the application is submitted the SWRCB will determine the project's eligibility for funding.

Once approved, the SWRCB will begin drafting a financing agreement which may take up to a year to complete. SWRCB staff have not indicated how much of the project will be grant funded. However, the current intended use plan for the DWSRF indicates that the District should be eligible for up to \$6 million in grant. If there is a loan component, the District will reimburse the SWRCB using net revenues from the sewer fund.

FISCAL IMPACT:

The adoption of these Resolutions has no Fiscal Impact.

ATTACHMENTS:

1. Resolution No. 7-17 titled: *"RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION TO THE STATE DRINKING WATER STATE REVOLVING FUND (DWSRF) FOR THE REHABILITATION OF TWO 2.0 MILLION GALLON CLEARWELLS."*
2. Resolution No. 8-17 titled: *"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN FINANCING AGREEMENT, AMENDMENT, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING GENERAL MANAGER TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING GENERAL MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING GENERAL MANAGER TO SIGN THE FINAL RELEASE FORM AND GENERAL MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES TOWARDS PAYMENT OF DWSRF FINANCING."*
3. Resolution No. 9-17 titled: *"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT STATING ITS INTENTION TO BE REIMBURSED FOR EXPENDITURES INCURRED AHEAD OF THE APPROVAL OF THE DISBURSEMENT OF DWSRF CONSTRUCTION FUNDS FROM THE STATE WATER RESOURCES CONTROL BOARD."*

RESOLUTION NO. 7-17

RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN AND FILE A FINANCIAL ASSISTANCE APPLICATION TO THE STATE DRINKING WATER STATE REVOLVING FUND (DWSRF) FOR THE REHABILITATION OF TWO 2.0 MILLION GALLON CLEARWELLS

WHEREAS, the Groveland Community Services District (CGSD) has the authority to construct, operate and maintain its water system; and

WHEREAS, the GCSO desires to enhance the provision and protection of the drinking water supplied to the consumers of the GCSO; and

WHEREAS, the GCSO existing 2.0 million gallon clearwells are showing signs of widespread corrosion and are in need of structural repairs; and

WHEREAS, GCSO is seeking financing from the State Water Resources Control Board DWSRF to apply a new coating to the steel tank surfaces and make necessary structural repairs.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the GCSO hereby resolves as follows:

1. The General Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the rehabilitation of two 2.0 million gallon clearwells(the "Project").
2. This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.
3. The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

Passed and adopted this 12th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Robert Swan, Board President of the GCSO

ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the Board of Directors of the GCSO this 12th day of June,2017.

Jennifer L. Flores, Board Secretary of the GCSD

RESOLUTION NO. 8-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO SIGN FINANCING AGREEMENT, AMENDMENT, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF); AUTHORIZING GENERAL MANAGER TO APPROVE CLAIMS FOR REIMBURSEMENT; AUTHORIZING GENERAL MANAGER TO EXECUTE BUDGET AND EXPENDITURE SUMMARY; AUTHORIZING GENERAL MANAGER TO SIGN THE FINAL RELEASE FORM AND GENERAL MANAGER TO SIGN THE CERTIFICATION OF PROJECT COMPLETION; AND PLEDGING AND DEDICATING NET WATER REVENUES TOWARDS PAYMENT OF DWSRF FINANCING

WHEREAS, the Groveland Community Services District (GCSD) obtains most of its water supply from the Mountain Tunnel which is part of the Hetch Hetchy Aqueduct system; and

WHEREAS, GCSD pumps water from two vertical shafts tapped into Mountain Tunnel designated as the Big Creek Station and the Second Garrotte Station; and

WHEREAS, each pumping station lifts water from the Mountain Tunnel into a 2.0 million gallon clearwell; and

WHEREAS, each clearwell provides chlorination of the water supply before it is delivered to customers; and

WHEREAS, an April 2016 inspection of the interior of each clearwell showed signs of widespread corrosion and that some of the steel members needed to be replaced; and

WHEREAS, in order to maintain the structural integrity of the clearwells and to provide adequate disinfection in the long-term, the clearwells must be rehabilitated; and

WHEREAS, rehabilitation work would include removing the existing epoxy coating and applying a new coating to the steel tank surfaces; and

WHEREAS, a condition assessment of the interior of each clearwell will determine the number of structural members that need to be replaced.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the GCSD hereby resolves as follows:

1. The General Manager is hereby authorized and directed to sign and file, for and on behalf of the GCSD a financial assistance application for a financing agreement from the State Water Resources Control Board for the Project;
2. The General Manager or designee is hereby authorized to sign the DWSRF program financing agreement for the Project and any amendments thereto, and provide the assurances, certifications and commitments required therefor;
3. The General Manager or designee is hereby authorized to represent the GCSD is carrying out the GCSD's responsibilities under the financing agreement, including approving and submitting disbursement requests (including Claims for Reimbursement) or other required documentation, compliance with applicable state and federal laws, and making any other necessary certifications;

4. The GCSD does hereby dedicate and pledge its net water revenues and its water enterprise fund to payment of the DWSRF financing for the Project. The GCSD commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the GCSD has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement(s) are outstanding, the GCSD pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action necessary. So long as the financing agreement(s) are outstanding, the GCSD commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s). If for any reason, the said source of revenues proves insufficient to satisfy the debt service of the DWSRF obligation, sufficient funds shall be raised through increased water rates, user charges, or assessments or any other legal means available to meet the DWSRF obligation and to operate and maintain the project; and
5. The authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date of this Resolution are hereby ratified and affirmed. The State Water Resources Control Board is authorized to rely upon this Resolution until written notice to the contrary, executed by each of the undersigned, is received by the State Water Resources Control Board. The State Water Resources Control Board shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation documents of the GCSD or in any other document.

Passed and adopted this 12th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Robert Swan, Board President of the GCSD

ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the Board of Directors of the GCSD this 12th day of June, 2017.

Jennifer L. Flores, Board Secretary of the GCSD

RESOLUTION NO. 9-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT STATING ITS INTENTION TO BE REIMBURSED FOR EXPENDITURES INCURRED AHEAD OF THE APPROVAL OF THE DISBURSEMENT OF DWSRF CONSTRUCTION FUNDS FROM THE STATE WATER RESOURCES CONTROL BOARD

WHEREAS, the Groveland Community Services District (the "Agency") desires to finance the costs of rehabilitating the interior of two 2.0 million gallon clearwell and repairs relating to the clearwells structural integrity (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and

WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Groveland Community Services District hereby resolves as follows:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$2,450,000.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All the recitals in this Resolution are true and correct and this Agency so finds, determines and represents.

Passed and adopted this 12th day of June, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Robert Swan, Board President of the GCSD

ATTEST:

I, hereby certify that the foregoing resolution was regularly introduced, passed and adopted at a Regular Meeting of the Board of Directors of the GCSD this 12th day of June, 2017.

Jennifer L. Flores, Board Secretary of the GCSD

AGENDA SUBMITTAL

TO: GCSD Board of Directors
FROM: GCSD Staff
DATE: June 12, 2017
SUBJECT: Consider for Approval Attorney Representation Agreement between Groveland CSD and Atkinson, Andelson, Loya, Rudd, & Romo

SUMMARY

Kevin R. Dale partner at Atkinson, Andelson, Loya, Rudd, & Romo has represented the District for the last four years in matters pertaining to employment law. Mr. Dale's services have been extremely professional and timely. He has also gained very valuable institutional knowledge regarding the District's employment matters.

The new proposed contract does have a \$15/hr increase for Partners/Senior Counsel. In the last four years, the hourly price for Partners/Senior Counsel has increased by a total of \$35/hr.

Staff recommends that the Board approve the new annual contract.

ATTACHMENTS

1. Proposed Attorney Representation Agreement between Groveland Community Services District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo.

RECOMMENDED ACTION

Approve Attorney Representation Agreement between Groveland Community Services District and the law firm of Atkinson, Andelson, Loya, Ruud & Romo and Authorize the General Manager to sign agreement

ATTORNEY REPRESENTATION AGREEMENT

I. PARTIES

This Attorney Representation Agreement ("Agreement") is entered into by and between the law firm of ATKINSON, ANDELSON, LOYA, RUUD & ROMO, a professional corporation, hereinafter referred to as "Attorney" or the "Law Firm" and the GROVELAND COMMUNITY SERVICES DISTRICT, hereinafter referred to as "Client."

II. PURPOSE

Client desires to retain and engage Law Firm to provide legal services and consultation relating to employment law, labor relations, and general matters. Law Firm accepts this engagement on the terms and conditions contained in this Agreement.

III. TERMS AND CONDITIONS

A. Fees for Services

1. Hourly Rate Services

Client agrees to pay the Law Firm at the following standard hourly rates:

Partners/Senior Counsel: \$265.00

Associates (depending on years of professional experience): \$235.00 - \$255.00

Paralegals: \$185.00

2. Costs and Expenses

The Law Firm will charge Client for telephone charges (\$.07 per minute), incoming and outgoing faxes (\$1.00 per page), photocopies (\$.20 per page), mailing fees, messenger services, computer database (e.g. Westlaw) searches (billed at vendor's standard retail rate), word processing (\$40.00 per hour), and travel expenses including mileage at IRS rate, parking, meals, and lodging.

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm's representation of Client are not included and are charged separately. These include, but are not limited to, deposition and court reporter fees, transcript costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of Client; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of Client with Client's prior approval in the event a particular cost item exceeds \$2,000.00 in amount, and without the prior approval of Client in the event a particular cost item totals \$2,000.00 or less.

B. Billing Practices

1. A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to Client on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from Client by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of Client in the Law Firm's Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's General Account to the extent of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

2. Hourly rate services shall be charged to Client at a minimum increment of one-tenth hour, including reasonable travel time billed portal-to-portal. When time spent by Attorney on a particular service exceeds one-tenth hour, the charge will be rounded up to the next one-tenth hour increment.

3. Client agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement.

C. Termination of Representation

Client has the right, at any time, and either with or without good cause, to discharge the Law Firm as its attorneys. In the event of such a discharge of the Law Firm by Client, however, any and all unpaid attorneys' fees and costs owing to the Firm by Client shall be immediately due and payable.

The Law Firm reserves the right to discontinue the performance of legal services on behalf of Client on a particular matter upon the occurrence of anyone or more of the following events:

1. Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;

2. Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

3. Upon a failure of Client to perform any of Client's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill; or,

4. Upon failure to cooperate with Law Firm as described in paragraph E.

In the event that the Law Firm ceases to perform legal services for Client, Client agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advanced. Further,

the Client agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, Client will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

D. Possible Third Party Conflicts

The Firm has a number of attorneys. The Firm may currently or in the future represent one or more other clients in matters involving Client. The Firm undertakes this engagement on the condition that the Firm may represent another client in a matter in which the Firm does not represent Client, even if the interests of the other client are adverse to those of Client (including appearance on behalf of another client adverse to Client in litigation or arbitration), provided the other matter is not substantially related to the Firm's representation of Client and in the course of representing Client attorneys of the Firm have not obtained confidential information of Client material to the representation of the other client ("Permitted Adverse Representation"). Client's consent to this arrangement is required because of its possible adverse effects on performance of the Firm's duties as attorneys to remain loyal and available to those other clients and to render legal services with vigor and competence. Also, if an attorney does not continue an engagement or must withdraw therefrom, the client may incur delay, prejudice or additional cost such as acquainting new counsel for the matter. Client agrees not to seek to disqualify the Firm from representing such other client in any Permitted Adverse Representation.

E. Client Cooperation

Client understands and agrees that, in order for the Law Firm to represent Client effectively, it is necessary for Client to assist and cooperate with the Law Firm during this engagement. Client agrees to: (1) make its employees and officials available to discuss issues as they arise; (2) attend and participate in meetings, preparation sessions and court proceedings, review drafts of documents, and perform other activities in connection with the representation; and (3) provide complete and accurate information and documents to us on a timely basis. Noncooperation will be grounds for the Law Firm's withdrawal from representing Client on a particular matter. It is essential that Client and the Law Firm maintain open communications.

F. Arbitration: Waiver of Jury Trial

The parties agree that all disputes which arise between the Client and the Law Firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. Each side shall bear their own costs and attorneys' fees. The parties agree to waive their right to a jury trial and to an appeal.

G. Protection of Client Confidences - High Tech Communication Devices

The Law Firm is aware of its important obligation to preserve the secrets and confidences of its clients which it holds in precious trust for them. To that end it is important that Client and the Law Firm agree from the outset what kinds of communications technology the Law Firm should employ in the course of representing Client. For example, the exchange of documents and other information using email or other types of electronic communications involves some risk that information will be retrieved by third parties with no right to see it. Even the use of

facsimile machines can cause problems if documents are sent to numbers where the documents sit in open view.

Therefore, Client should only provide the Law Firm with cellular numbers, facsimile numbers and email addresses which are acceptable to Client for receiving confidential communications from the Law Firm. Client agrees that the Law Firm may use any of the cellular numbers, facsimile numbers and email addresses other than those which you specify in writing that the Law Firm should not use.

H. Document Retention and Destruction

After a file on a matter is closed, Client has a right to request the Law Firm to return the file to Client. Absent such a request, the Law Firm shall retain the file on Client's behalf for a period of five (5) years. Following this period of time, the Law Firm will destroy such files.

I. Miscellaneous

1. Law Firm and Client agree that the Law Firm, while engaged in carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of Client.
2. The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

J. Entire Agreement

This Agreement represents the entire agreement between Client and the Law Firm unless a particular matter is covered by a separate written agreement. By execution of this Agreement, Client certifies that it has carefully reviewed and understands the contents of this Agreement and agrees to be bound by all of its terms and conditions. Furthermore, Client acknowledges that the Law Firm has made no representations or guarantees regarding the outcome, or the time necessary to complete or resolve a particular matter. No change or waiver of any of the provisions of this Agreement will be binding on either Client or the Law Firm unless the change is in writing and signed by both Client and the Law Firm.

IV. DURATION

This Agreement shall commence on July 1, 2017. The attorney-client relationship between the Firm and Client will cease at the conclusion of the matter(s) specified above. If the Firm is not asked by Client to provide advice for a period of one (1) year from the last date the Firm provided such advice, both Client and the Firm agree that the attorney-client relationship

terminated on the last date the Firm provided advice without further action or notice by either party.

“Law Firm”

ATKINSON, ANDELSON, LOYA, RUUD &
ROMO

Dated: _____

By: _____
Kevin R. Dale, Partner

“Client”

GROVELAND COMMUNITY SERVICES
DISTRICT

Dated: _____

By: _____
Jon Sterling, General Manager

AGENDA SUBMITTAL

TO: GCSB Board of Directors
FROM: GCSB Staff
DATE: June 12, 2017
SUBJECT: Consider for Approval Providing Response to Tuolumne County
Community Resources Agency Requesting Hazard Mitigation Fees be
Collected for Camp Tawonga Expansion Project

SUMMARY

The District received information from the Tuolumne County Community Resources Agency (TCCRA) regarding the expansion of Camp Tawonga located on Mather Road. The TCCRA is soliciting comments regarding the expansion project from local agencies.

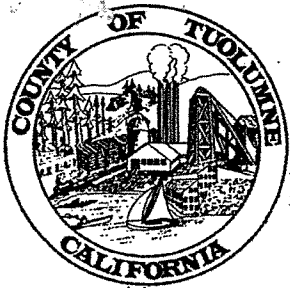
As is reflected in the document, the proposed expansion is quite significant with the addition of at least 55 new buildings. Being as this camp is within the District's service area for fire protection and emergency response, staff recommends that the District issue comments specific to the collection hazard mitigation fees to cover the additional expense this development could have on the District.

Attachments:

1. Tuolumne County Community Resources Agency Document

Recommended Action

Direct staff to submit comments regarding Camp Tawonga expansion project to the TCCRA specific to the collection of hazard mitigation fees



COMMUNITY RESOURCES AGENCY

David Gonzalves, CBC
Director

Administration - Building - County Surveyor - Engineering - Environmental Health - Fleet Services - GIS - Housing - Planning - Roads - Solid Waste

Date: May 25, 2017

To: Advisory Agencies

From: Tuolumne County Community Resources Agency

RE: Tawonga Community Corporation, Conditional Use Permit CUP17-008
Assessor's Parcel Number: 68-040-18
Assessment Number: 68-040-018

48 Yaney Avenue, Sonoma
Mailing: 2 S. Green Street
Sonoma, CA 9537
(209) 533-563
(209) 536-1622 (Flee
(209) 533-5616 (fax
(209) 533-5909 (fax - EHI
(209) 588-9064 (fax - Flee
(209) 533-5698 (fax - Road
www.tuolumnecounty.ca.gov

The Community Resources Agency thanks you for your participation in the land development process in Tuolumne County. We value your comments and look forward to your continued participation in our planning process that provides information on your requirements and concerns to the applicant. Early involvement on your part can eliminate or minimize problems that could arise later. Once again, we request your comments on this project. If you require additional information to complete your review, please contact the Project Planner at your earliest convenience so that we can obtain the information for you.

We have received an application from the Tawonga Jewish Community Corporation for a Master Plan for Camp Tawonga. The project proposes new infrastructure and the upgrading and expansion of existing facilities, which will be phased over the next 10 to 20 years, a 12% increase in daily capacity and an expansion of activities beyond the summer season. No development is proposed on the south side of the Middle Fork Tuolumne River, however a pedestrian and ATV capable foot bridge is planned to replace the vehicular bridge across the Middle Fork Tuolumne River that was destroyed in a flood incident in the 1970's. The old bridge abutments are still in place and will not be re-used in a new design.

Projects	
New Construction	Upgrades
Teen Village (1)	Upgrades in Infrastructure (1,2,3)
Girls Village (1)	Underground Powerlines (1)
Boys Village (1)	Farm and Garden (1)
Amphitheater(1)	Dining Hall (1)
Health Center (1)	Pool Area (3)
Office (2)	
Meadow Village (2)	
Arts and Crafts (2)	
Caretaker's Housing (2)	
Shop Building relocation (2)	
Golden Triangle Housing (2)	
Solar PV Array (2)	
Wood Shop (2)	
Meadow Village (3)	
Bridge to Jordan(3)	
Wilderness Village(3)	

(1)= Phase 1 Construction from 2017-2021 (2)= Phase 2 Construction from 2022 to 2026 (3)= Phase 3 Construction from 2027 to 2037

RECEIVED
JUN 01 2017

BY:

The project site is a 160± acre parcel zoned K (Recreation) and O (Open Space) under Title 17 of the Tuolumne County Ordinance Code. The project is located at 31201 Mather Road, Groveland. A portion of Section 13, Township 1 South, Range 18 East. Assessor's Parcel Number 68-040-18. Supervisorial District Number 4.

Access: Forest Route 1S27/Evergreen Road and Mather Road Cul-de-Sac: No

Sewage Disposal Method: On-site sewage treatment and disposal system

Water Source: Private well

Fire Hazard Rating: Very High

Additional Information:

- 1. The existing O (Open Space) zoning is located 150 feet from the centerline of the Middle Fork of the Tuolumne River. Additionally, there is existing O zoning 75 feet from the center line of a second drainage on the project site. There are 9.71± acres of Open Space in the northwest portion of the property.

Any comments for this project should be submitted no later than **Thursday, June 8, 2017.**

Signed: _____
Daniel Van Essen, Planner
(209) 533-5633
DVanEssen@co.tuolumne.ca.us

AGENCY: _____

COMMENTS: _____

Please indicate below if you wish to be notified of public hearings scheduled for this project or if you wish to receive notification of the availability of the environmental document prepared for this project. **If you do not indicate your preference, we will assume you do not want notification of the hearings or the environmental document.**

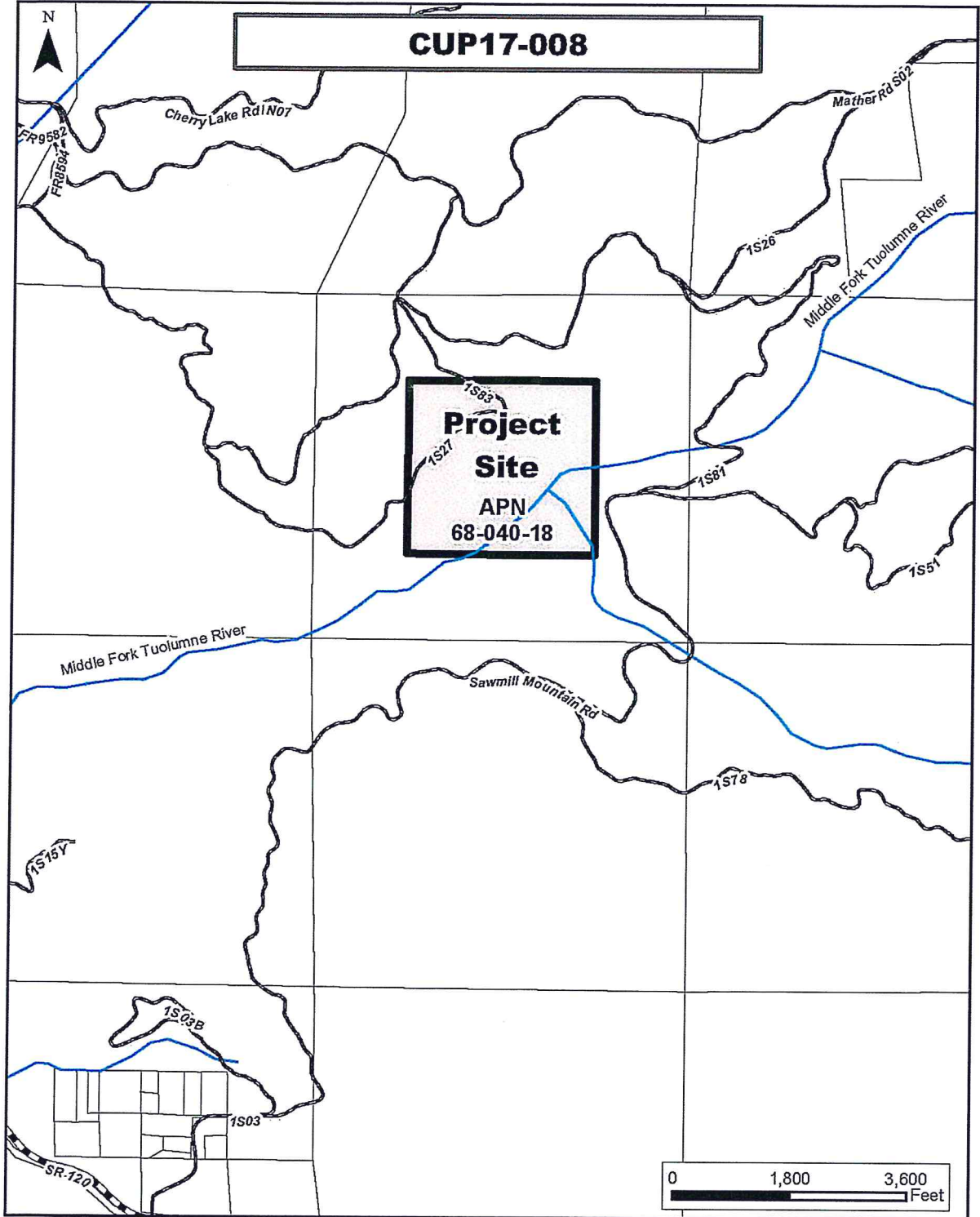
Public Hearing Notification Yes No

Notification of availability of the environmental document Yes No

Signed by: _____

Agency: _____

Date: _____

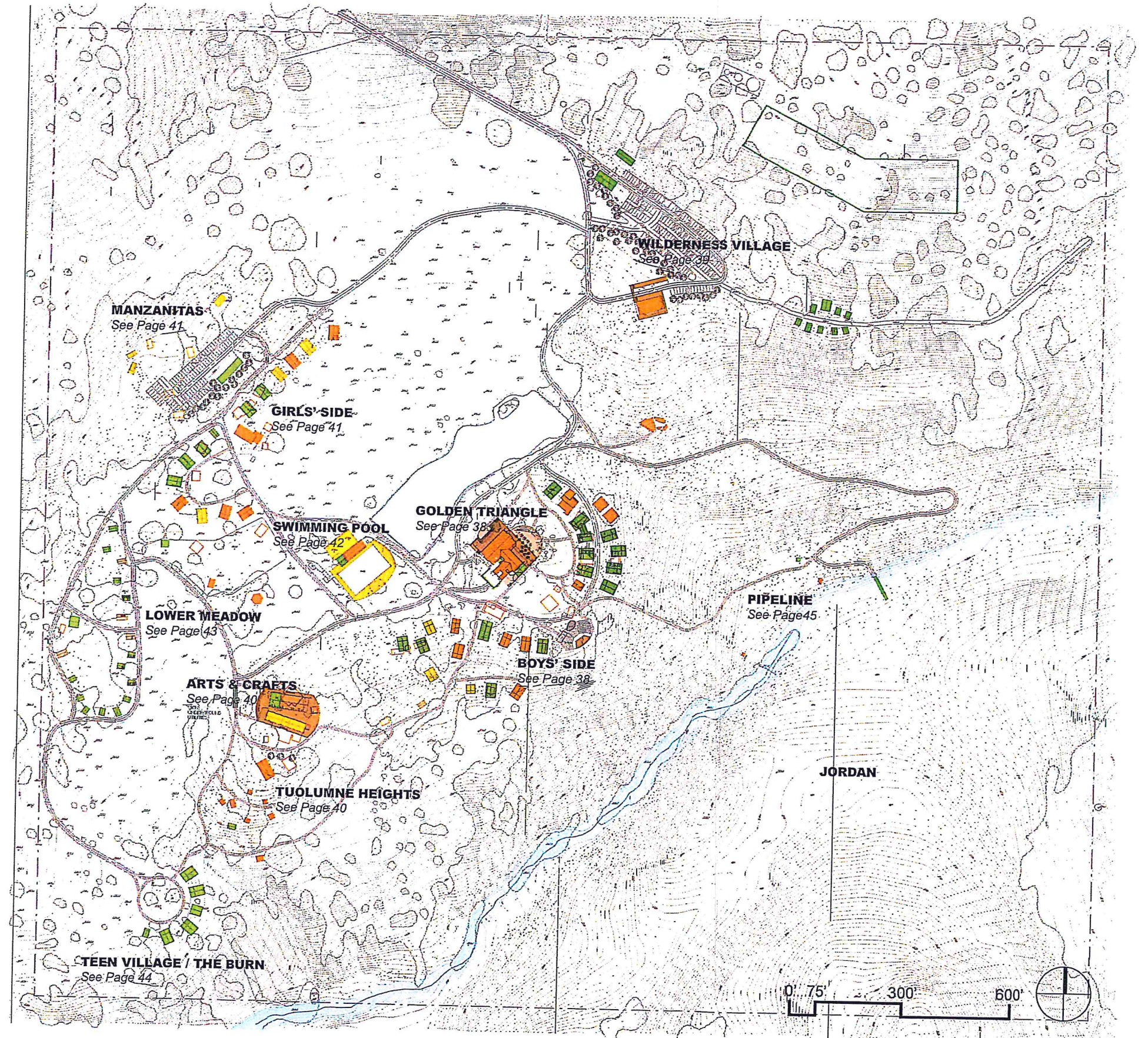


SITE PLAN OVERVIEW: SUMMARY

SCALE 1" = 300'

- NEW BUILDING
- UPGRADED BUILDING
- EXISTING BUILDING TO REMAIN
- RELOCATED BUILDING, NEW LOCATION
- RELOCATED BUILDING, PREVIOUS LOCATION
- DEMOLISHED BUILDING

This map is an overview of the development proposed in this master plan report. This summary gives a sense of scale and quantity of buildings to be upgraded and added To camp. The referenced pages refer to the specific plans of the noted areas that follow in the report.



AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: GCSO Staff

DATE: June 12, 2017

SUBJECT: Consider for Approval Authorizing Staff to Purchase Playground Equipment for Mary Laveroni Park

SUMMARY

The District has received a final quote for the playground equipment for Mary Laveroni Park. As a requirement of the KaBOOM! grant, the quote reflects \$15,000 subtracted from the total purchase price to represent the grant contribution.

The Board approved \$25,000 for the playground project in its FY 2016-17 budget. Staff needs to issue a check to NSP3 before June 30th in order for the funds to be expensed in the 16-17 fiscal year. The remaining balance of \$9,035.98 will be paid out of the 17-18 fiscal year.

The project is on track to be completed by the end of August, with the community build date scheduled for August 26th. The fundraiser BBQ to help raise additional funds for the project is scheduled for July 15th and flyers for this event are now being distributed. All funds raised at this event will be deposited into the District's Government Fund.

Attachments:

1. NSP3 Quote for Mary Laveroni Playground Equipment

Recommended Action

Authorize and Direct Staff to Purchase Playground Equipment for Mary Laveroni Park

QUOTE



Corporate Office
1555 Tahoe Court
Redding, CA 96003
Tax ID#: 72-1545106

Main#: (877) 473-7619
Fax#: (530) 246-0518

QUOTE TO:

Groveland Community Services District
Jennifer Flores
18966 Ferretti Rd
Groveland CA 95321

DATE: 6/5/2017

QUOTE #: 17-2420

Main #: 209-962-7161 ext 26
Fax #: 209-962-4943
Email: jflores@gcsd.org

REP: Gary@nsp3.com

PROJECT: Mary Laveroni Community Park

TERMS: Net 30

QTY	VENDOR	MODEL#	DESCRIPTION	RATE	TOTAL
1	Playworld	Challenger	Challengers Custom Design #164577A	42,048.00	42,048.00T
		Discount	NSP3 Discount	-6,000.00	-6,000.00
		Discount	KaBoom Discount	-9,000.00	-9,000.00
		PSI Freight	PSI Freight - NSP00768	5,027.00	5,027.00
		Equip Only Offloading	Equipment only. Installation to be supplied by others. Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more is recommended.		

QUOTE GOOD FOR 30 DAYS

SUBTOTAL	\$32,075.00
SALES TAX (7.25%)	\$1,960.98
TOTAL	\$34,035.98

Representative Authorized to Order: _____

Date: _____

SIGNED QUOTE REQUIRED TO ORDER

ORDER/DELIVERY INFORMATION: (Unless otherwise specified)

Offloading and installation are customer's responsibility. Please consult your sales representative for shipping and delivery time line. Time line will depend on equipment ordered. Please schedule delivery time with commercial freight company. NSP3 will provide name and phone number of freight company.

AGENDA SUBMITTAL

TO: GCSD Board of Directors

FROM: Survey Committee

DATE: June 12, 2017

SUBJECT: Consider for Approval 2017 Employee Survey

WILL BE DISTRIBUTED AT MONDAY'S MEETING.

AGENDA SUBMITTAL

TO: GCSO Board of Directors

FROM: GCSO Staff

DATE: June 12, 2017

SUBJECT: Consider for Approval Addendum to General Manager Employment Agreement

SUMMARY

The existing General Manager Employment Agreement expires September 30, 2017. Due to District operational circumstances that have changed since the agreement was executed on September 12, 2016, the General Manager's contract term is being extended to December 31, 2017.

Attached is the Addendum extending the contract term to December 31, 2017.

Attached:

1. Addendum to General Manager Employment Agreement

Recommended Action

Approve Addendum to General Manager Employment Agreement

ADDENDUM TO GENERAL MANAGER EMPLOYMENT AGREEMENT

This Addendum amends the General Manager Employment Agreement, which was entered into on September 12, 2016. All terms of the underlying Employment Agreement shall remain in effect except as modified below.

Section 3, Term, is hereby modified by extending the term out to December 31, 2017.

All other terms and conditions of the Employment Agreement shall remain unchanged and in full force and effect.

Date: _____

Date: _____

Jon Sterling
General Manager

Robert Swan
Board President