

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA**

**May 9, 2023  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above-mentioned date with Directors Nancy Mora President, Spencer Edwards, John Armstrong and Robert Swan being present. Also present was Administrative Services Manager Jennifer Donabedian, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:00am.

Director Kwiatkowski is absent.

**Approve Order of Agenda**

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed to approve the order of the agenda.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

**Public Comment**

None

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

**Proclamations**

Recognition of Peter Kampa for his 4 Years of Service to the Groveland Community Services District

Recognition of Meghan Orsetti for her 4 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the April 11, 2023 Regular Meeting

Accept April 2023 Payables

Adoption of a Resolution Rescinding Declaration of Stage 2 and Implementing Stage 1 of the District's Water Shortage Contingency Plan Per Executive Order (N-5-23)

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed to approve the consent calendar.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

**Old Business**

*(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)*

None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Amending and Updating District Salary Schedule to Include Board Member Compensation

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to approve Resolution 23-2023 Amending and Updating District Salary Schedule to Include Board Member Compensation.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

Discussion Regarding the Potential to Enter into a Master Agreement with Tuolumne County Transportation Council for the Purpose of Accessing Caltrans Active Transportation Program Grant Funding for the Hetch Hetchy Railroad Trail Project

**Motion**

*It was moved by Director Armstrong and seconded by Edwards to direct staff to develop an agreement with the Tuolumne County Transportation Council (TCTC) to serve as the implementing agency for the Hetch Hetchy Railroad Trail Project under their Caltrans Master Funding Agreement to access Active Transportation Program Grant Funding.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

Adoption of a Resolution Prohibiting the Abandonment of District Public Utility Easements

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to adopt Resolution 24-2023 prohibiting the abandonment of District Public Utility Easements.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

Adoption of a Resolution Accepting Grant from the County of Tuolumne of the Sewer and Water Infrastructure at the Groveland Community Resilience Center

**Motion**

It was moved by Director Swan and seconded by Director Armstrong and the motion passed to adopt Resolution 25-2023 accepting Grant from the County of Tuolumne of the Sewer and Water Infrastructure at the Groveland Community Resilience Center.

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

Adoption of a Resolution Authorizing the General Manager to Enter into a Memorandum of Understanding with Tuolumne Stanislaus Integrated Regional Water Management Authority to Coordinate and Implement the Installation of a Water Fill Station Located at the Groveland Community Services District

**Motion**

*It was moved by Director Swan and seconded by Director Edwards and the motion passed to adopt Resolution 26-2023 authorizing the General Manager to enter into a Memorandum of Understanding with Tuolumne Stanislaus Integrated Regional Water Management Authority to coordinate and implement the installation of a Water Fill Station located at the Groveland Community Services District office.*

*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

Adoption of a Resolution Approving Addendum to Professional Services Agreement with NBS Consulting for the Purpose of Updating the District Impact Fee Study to be in Compliance with AB 602

**Motion**

*It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to adopt Resolution 27-2023 approving addendum to Professional Services Agreement with NBS Consulting for the purpose of updating the District Impact Fee Study to be in Compliance with AB 602.*


*Ayes: Directors Mora, Armstrong, Edwards, and Swan*

*Absent: Director Kwiatkowski*

**Adjournment**

The meeting adjourned at 1:37pm.

APPROVE:

  
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Janice Kwiatkowski, Board Vice President

ATTEST:

  
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Rachel Pearlman, Board Secretary