

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
February 11, 2025
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Robert Swan Vice President, John Armstrong, and Janice Kwiatkowski being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Technician II Meghan Atkins, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

Call to Order

Director Mora called the meeting to order at 10:01am.

Director Edwards absent.

Approve Order of Agenda

Motion

It was moved by Director Armstrong and seconded by Director Swan and the motion passed to approve the order of the Agenda.

Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski

Absent: Director Edwards

Public Comment

None

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

Proclamations

Recognition of Jennifer Donabedian for her 14 Years of Service to the Groveland Community Services District

Recognition of Adam Ahlswede for his 5 Years of Service to the Groveland Community Services District

Recognition of Nancy Mora for her 7 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from January 9, 2025, Regular Meeting

Accept January 2025 Payables

Notice of the Filing of the Mary Laveroni Park Improvements Project (REBID) Notice of Completion with the County of Tuolumne

Notice of the Filing of the Hardrock Groundwater Test Well Project Notice of Completion with the County of Tuolumne

Waive Reading of Ordinances and Resolutions Except by Title

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Board Discussion and Support for the District to Assist the Project Managers of the Tuolumne County FireSafe Council in Implementation of the Defensible Space for Seniors and Disabled in Tuolumne County project

Motion

It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to direct staff to assist the project managers of the Tuolumne County FireSafe Council in Implementation of the Defensible Space for Seniors and Disabled in Tuolumne County project.

Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski

Absent: Director Edwards

Board Review and Discussion Pertaining to the District's Response to the Tuolumne County Planning Commission Regarding the Tiny House Village Project

Motion

Discussion item only, no action taken.

The meeting convened into a break at 12:30pm.

The meeting reconvened at 12:35pm.

Adoption of a Resolution Approving a Revised and Updated District Organizational Chart to Reflect the Addition of an Executive Assistant Position

Motion

It was moved by Director Swan and seconded by Director Armstrong and the motion passed to adopt Resolution 06-2025 Approving a Revised and Updated District Organizational Chart to Reflect the Addition of an Executive Assistant Position.

Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski

Absent: Director Edwards

Adoption of a Resolution Amending the District's Salary Schedule as Recommended in the Total Compensation Analysis Report Prepared by Bryce Consulting Inc., With Salary Adjustments Effective for the Pay Period Beginning March 7, 2025

Motion

It was moved by Director Kwiatkowski and seconded by Director Armstrong and the motion passed to adopt Resolution 07-2025 Amending the District's Salary Schedule as Recommended in the Total Compensation Analysis Report Prepared by Bryce Consulting Inc., With Salary Adjustments Effective for the Pay Period Beginning March 7, 2025.

Ayes: Directors Mora, Swan, Armstrong, and Kwiatkowski

Absent: Director Edwards

Adjournment

The meeting adjourned at 12:46pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary