

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA**

**December 10, 2024**

**10:00 a.m.**

Location: 18966 Ferretti Road, Groveland CA 95321

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Nancy Mora President, Janice Kwiatkowski Vice President, Directors John Armstrong, Spencer Edwards and Robert Swan being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Technician Meghan Atkins, Operations Manager Luis Melchor and General Manager Peter Kampa.

**Call to Order**

Director Mora called the meeting to order at 10:01am.

Approval from the Board to Permit Director Kwiatkowski to Attend the Meeting Remotely Due to a "Just Cause" Situation

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed to Permit Director Kwiatkowski to Attend the Meeting Remotely Due to "Just Cause" Situation.*

*Ayes: Directors Mora, Armstrong, and Swan*

*Absent: Directors Edwards and Kwiatkowski*

**Approve Order of Agenda**

**Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed to approve the order of the Agenda.*

*Ayes: Directors Mora, Armstrong, and Swan*

*Absent: Directors Edwards and Kwiatkowski*

**Public Comment**

None

Director Edwards joined the meeting at 10:07am

Director Kwiatkowski joined the meeting from a remote location at 10:21am

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

Finance Officer Report

General Manager's Report

## **Proclamations**

Recognition of Anthony Trujillo for his 15 Years of Service to the Groveland Community Services District

Recognition of Janice Kwiatkowski for her 7 Years of Service to the Groveland Community Services District

## **Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from November 12, 2024, Regular Meeting

Approve Minutes from November 13, 2024, Special Meeting

Accept November 2024 Payables

Adoption of a Resolution Amending the District Employee Housing Rental Policy

Waive Reading of Ordinances and Resolutions Except by Title

### **Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to approve the Consent Calendar.*

## **Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None.

## **Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Amending the Purchasing Contracting and Procurement Policy Section 409.5 to Tie Bid Limits to Current State Law and Remove the Reference to Bidding for Maintenance Work

### **Motion**

*It was moved by Director Swan and seconded by Director Armstrong and the motion passed unanimously to adopt resolution 36-2024 Amending the Purchasing Contracting and Procurement Policy Section 409.5 to Tie Bid Limits to Current State Law and Remove the Reference to Bidding for Maintenance Work.*

Adoption of a Resolution Approving the Downtown Groveland/Big Oak Flat Water Distribution Improvements, Phase 1 and Authorizing the General Manager to Permit Public Bidding

### **Motion**

*It was moved by Director Edwards and seconded by Director Armstrong and the motion passed unanimously to adopt resolution 37-2024 Approving the Downtown Groveland/Big Oak Flat Water Distribution Improvements, Phase 1 and Authorizing the General Manager to Permit Public Bidding.*

Adoption of a Resolution Declaring Certain District Property Surplus and Authorizing the Sale of Equipment by Public Bidding Process Through GovDeals

### **Motion**

*It was moved by Director Mora and seconded by Director Edwards and the motion passed unanimously to adopt resolution 38-2024 Declaring Certain District Property Surplus and Authorizing the Sale of Equipment by Public Bidding Process Through GovDeals.*

Adoption of a Resolution of Intention to Approve an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Groveland Community Services District

**Motion**

*It was moved by Director Armstrong and seconded by Director Edwards and the motion passed unanimously to adopt resolution 39-2024 to Approve an Amendment to the Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Groveland Community Services District.*

Adoption of a Resolution Authorizing the General Manager to Submit an Application to FEMA Assistance to Firefighter Grant Program for the Replacement of the District's 2009 Type 1 Fire Engine

**Motion**

*It was moved by Director Armstrong and seconded by Director Swan and the motion passed unanimously to adopt resolution 40-2024 Authorizing the General Manager to Submit an Application to FEMA Assistance to Firefighter Grant Program for the Replacement of the District's 2009 Type 1 Fire Engine.*

**Closed Session**

(Public may comment on closed session item prior to Board convening into closed session)

**Conference with Legal Counsel – Existing Litigation**

Government Code Section 54956.9(d)(1)

Groveland Community Services District vs. County of Tuolumne et al. (Case No. CV66645)

**Conference with Legal Counsel – Anticipated Litigation**

Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(d)(2):  
One Case

**Public Comment:** None

**Closed session convened at 11:13am.**

**Open session reconvened at 11:46am.**

**Announcement of Action Taken in Closed Session**

Director Mora announced that there is no reportable action.

**Adjournment**

The meeting adjourned at 11:46am.

APPROVED:

  
Robert Swan, Board Chair

ATTEST:

  
Rachel Pearlman, Board Secretary