

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
May 12, 2020  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met via zoom in regular session on the above mentioned date with Directors Janice Kwiatkowski, President, Nancy Mora, Vice President, Robert Swan, John Armstrong, and Spencer Edwards being present. Also present was Administrative Services Manager Jennifer Flores, Administrative Services Technician II Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Kwiatkowski called the meeting to order at 10:04am.

**Approve Order of Agenda**

Motion

*Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve the order of the agenda by roll call.*

**Public Comment**

A member of the public made a comment regarding an email that he submitted about Item 6H.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**A. Staff Reports**

- i. Fire Department Report
- ii. General Manager's Report
- iii. Operations Manager's Report
- iv. Administrative Services Manager's Report

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

- A. Approve Minutes from the April 14, 2020 Regular Meeting
- B. Approve Minutes from the April 28, 2020 Special Meeting
- C. Approve Minutes from May 5, 2020 Special Meetings
- D. Accept April 2020 Payables
- E. Adoption of Resolution 23-2020, Awarding a Contract to R&R Mountain Enterprises to Provide On Call Emergency, Small Capital Improvement and Maintenance Services
- F. Waive Reading of Ordinances and Resolutions Except by Title

Motion

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to approve the consent calendar by roll call.*

## Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

- A. None.

## Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

- A. Adoption of Resolution 24-2020, Approving and Accepting the Updated Groveland Fire Master Plan Update Prepared by Citygate Associates

### Motion

*Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve Resolution 24-2020 Approving and Accepting the Updated Groveland Fire Master Plan Update Prepared by Citygate Associates by roll call.*

- B. Consideration of Approval of Application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program Funded by FEMA to Increase District Fire Department Staffing at the Groveland Fire Station to a Minimum of Three Persons Daily

### Motion

*Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve of Application to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program Funded by FEMA to Increase District Fire Department Staffing at the Groveland Fire Station to a Minimum of Three Persons Daily by roll call.*

- C. Consideration of Approval of Application to the California Department of Forestry and Fire Protection, Volunteer Fire Assistance Program (VFA) for the Purchase of Additional Training, Safety, Communication and Firefighting Equipment

### Motion

*Director Armstrong moved, seconded by Director Edwards and the motion passed unanimously to approve of Application for the CAL FIRE Volunteer Assistance Grant and to allow the General Manager to sign any subsequent documentation for the application by roll call.*

- D. Adoption of Resolution 25-2020, Approving a Schedule A and Amador Contract with CAL FIRE for the Fiscal Years 2020/21 through 2022/23 for Fire Protection and Emergency Response Services

### Motion

*Director Armstrong moved, seconded by Director Swan and the motion passed unanimously to approve Resolution 25-2020, Approving a Schedule A and Amador Contract with CAL FIRE for the Fiscal Years 2020/21 through 2022/23 for Fire Protection and Emergency Response Services by roll call.*



- E. Consideration of Approval of the Issuance of a Request for Proposals for the Completion of a Development Impact Fee Study for District Water, Wastewater, Fire and Park Services

Motion

Director Armstrong moved, seconded by Director Edwards and the motion passed to approve of the Issuance of a Request for Proposals for the Completion of a Development Impact Fee Study for District Water, Wastewater, Fire and Park Services by roll call.

- F. Adoption of Resolution 26-2020, Designating the Applicant's (District's) Agent for Agreements and Related Matters During Emergencies; Cal OES 130 Non- State Agencies

Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve Resolution 26-2020, Designating the Applicant's (District's) Agents for Agreements and Related Matters During Emergencies; Cal OES 130 Non- State Agencies by roll call.

- G. Review and Direction to Staff Regarding the Preliminary Draft Budget for FY 2020-2021

A public hearing was scheduled for June 23, 2020 to Adopt Budget for FY 2020-2021

- H. Consideration of Approval of Application to International Mountain Bicycling Association (IMBA) for Funding for Planning Activities Related to the GCSD Hetch Hetchy Railroad Grade Trail Project

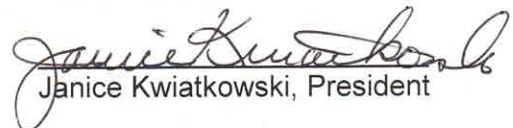
Motion

Director Swan moved, seconded by Director Armstrong and the motion passed unanimously to approve of Application to International Mountain Bicycling Association (IMBA) for Funding for Planning Activities Related to the GCSD Hetch Hetchy Railroad Grade Trail Project by roll call.

**Adjournment**

Meeting adjourned at 12:41pm.

APPROVED:

  
Janice Kwiatkowski, President

ATTEST:

  
Jennifer L. Flores, Board Secretary