

**REGULAR MEETING OF THE BOARD OF  
DIRECTORS GROVELAND COMMUNITY SERVICES  
DISTRICT GROVELAND, CALIFORNIA  
December 13, 2022  
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Directors Spencer Edwards President, Robert Swan Vice President, Janice Kwiatkowski, and Nancy Mora being present. Also present was Administrative Services Manager Jennifer Flores, Board Secretary Rachel Pearlman, Operations Manager Luis Melchor, and General Manager Pete Kampa.

**Call to Order**

Director Swan called the meeting to order at 10:11am.

Directors Armstrong absent.

**Approve Order of Agenda**

**Motion**

*Director Swan moved, seconded by Director Mora, and the motion passed by roll call to approve the order of the agenda.*

*Ayes: Director Edwards, Swan, Kwiatkowski, and Mora*

*Absent: Director Armstrong*

**Public Comment**

None.

**Information Items**

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

**Staff Reports**

Fire Department Report

CERT Report

General Manager's Report

Operations Manager's Report

Administrative Services Manager's Report

**Proclamations**

Recognition of Anthony Trujillo for his 13 Years of Service to the Groveland Community Services District

Recognition of Steve Buie for his 3 Years of Service to the Groveland Community Services District

**Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from the November 8, 2022, Regular Meeting

Approve Minutes from the December 8, 2022, Special Meeting

Accept November 2022 Payables

Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of December 13, 2022, through January 10, 2023, Pursuant to Brown Act Provisions

Waive Reading of Ordinances and Resolutions Except by Title

**Motion**

*Director Swan moved, seconded by Director Edwards and the motion passed by roll call to approve the consent calendar.*

*Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora*

*Absent: Director Armstrong*

**Old Business**

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action).  
None.

**Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Administer Oath of Office to Newly Appointed as if Elected Board Members

**Motion**

*No action required*

*Presentation of the District's Audited Financial Statements for Fiscal Year 2021/22 by Gilbert and Associates*

**Motion**

*Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to accept the FY 2021/2022 Audited Financial Statements.*

*Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora*

*Absent: Director Armstrong*

Adoption of a Resolution Establishing an Account with the California Class Joint Powers Authority Investment Pool

**Motion**

*Director Swan moved, seconded by Director Kwiatkowski and the motion passed by roll call to approve Resolution 50-2022 establishing an account with the California Class Joint Powers Authority Investment Pool and to authorize the General Manager to sign related documents.*

*Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora*

*Absent: Director Armstrong*

Adoption of a Resolution Awarding a Contract to Crook Logging for the District Infrastructure Fuels Reduction Project

**Motion**

*Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to approve Resolution 51-2022 awarding a contract to Crook Logging in the amount of \$2,525 per acre treated not to exceed \$300,475 for the District Infrastructure Fuels Reduction Project.*

*Ayes: Directors Edwards, Swan, Kwiatkowski, and Mora*

*Absent: Director Armstrong*

Discussion and Action Related to the Election of Board Officers for Calendar Year 2023  
Absent: Director Armstrong

**Motion**

*Director Kwiatkowski moved, seconded by Director Swan and the motion passed by roll call to elect Director Mora to serve as the Board President for calendar year 2023.*

*Ayes: Directors Edwards, Swan, Kwiatkowski*

*Absent: Director Armstrong*

*Abstain: Director Mora*

**Motion**

*Director Kwiatkowski moved, seconded by Director Edwards and the motion passed by roll call to elect Director Kwiatkowski to serve as the Board Vice President for calendar year 2023.*

*Ayes: Directors Edwards, Swan, Kwiatkowski*

*Absent: Director Armstrong*

*Abstain: Director Kwiatkowski*

**Motion**

*Director Edwards moved, seconded by Director Mora and the motion passed by roll call to nominate Rachel Pearlman to serve as the Board Secretary for calendar year 2023.*

*Ayes: Directors Edwards, Swan, Kwiatkowski*

*Absent: Director Armstrong*

**Adjournment**

Meeting adjourned at 12:42pm.

APPROVED:

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Nancy Mora, Board President

ATTEST:

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Rachel Pearlman, Board Secretary