



## SPECIAL MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

### SPECIAL MEETING AGENDA

October 25, 2022

10:00 a.m.

### **BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:**

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

#### **HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:**

**Computer, tablet or smartphone:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

#### **HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/ Read Aloud:** Please email your comments to [board@gcsd.org](mailto:board@gcsd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE REQUESTED TO BE DELIVERED BY EMAIL OR U.S. MAIL BY CONTACTING THE DISTRICT SECRETARY AT 209-962-7161 OR [Board@gcsd.org](mailto:Board@gcsd.org).

*Any person who has any questions concerning this agenda may contact the District Secretary.* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

**TELEPHONIC / ELECTRONIC COMMENTS:**

During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to [board@gcsd.org](mailto:board@gcsd.org), and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or [rpearlman@gcsd.org](mailto:rpearlman@gcsd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**AGENDA MATERIAL:**

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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**SPECIAL MEETING OF THE BOARD OF DIRECTORS**

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

**AGENDA**

October 25, 2022

10:00 a.m.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call of Board Members**

Spencer Edwards, President

Robert Swan, Vice President

John Armstrong, Director

Janice Kwiatkowski, Director

Nancy Mora, Director

**4. Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

A. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25 2022, through November 23, 2022, Pursuant to Brown Act Provisions

B. Waive Reading of Ordinances and Resolutions Except by Title

**5. Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Update Report, Presentations and Discussion on the Status of Current and Ongoing District Departments Including:

- a. Operations Manager
- b. Operations Department
- c. Collections & Distribution Department
- d. District Property, Easements, and Assets Department
- e. Information Technology Systems Department

B. Presentation of the 4th Quarter 2021-2022 FY Financial Statement

C. Presentation of the 1st Quarter 2022-2023 FY Financial Statement

D. Update Report on the Status of Current and Ongoing District Infrastructure Projects

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- E. Update Report on the Formation of a Tuolumne County Chapter of CSDA and Tuolumne County LAFCO Activities

## 6. Adjournment

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## **BOARD MEETING AGENDA SUBMITTAL**

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**TO:** GCSB Board of Directors

**FROM:** Jennifer Flores, Administrative Services Manager

**DATE:** October 25, 2022

**SUBJECT: Agenda Item 4A: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25, 2022 through November 23, 2022 Pursuant to Brown Act Provisions**

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**RECOMMENDED ACTION:**

*I move to approve Resolution 42-2022 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25, 2022 through November 23, 2022 Pursuant to Brown Act Provisions.*

**BACKGROUND:**

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
  - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
    - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
    - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

**FISCAL IMPACT:**

None.

**ATTACHMENTS:**

1. Resolution 42-2022

## RESOLUTION 42-2022

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD OCTOBER 25, 2022 TO NOVEMBER 23, 2022 PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

**WHEREAS**, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

**WHEREAS**, the Board of Directors does hereby find that a state of emergency remains active in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** by the Board of Directors of Groveland Community Services District, this 25th day of October 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:



APPROVE:

\_\_\_\_\_  
Spencer Edwards, Board President

ATTEST:

\_\_\_\_\_  
Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 25, 2022

DATED: \_\_\_\_\_



# Groveland CSD Department Updates

An Informational Overview of the Current State of Services Provided by GCSD  
Peter J. Kampa, GM | Groveland CSD | October 25, 2022



## Luis Melchor

Operations Manager

Grade 3 – Water Distribution Certification

Grade 2 Water Treatment Certification

Backflow Prevention General Tester

Cross Connection Control Specialist

Grade 2 - Wastewater Treatment Plant Operator

Grade 3 – Collection System Maintenance

Grade 1 – Plant Maintenance Technologist



# What Our Department Does for the Community

## WATER:

70 miles of pipeline 4" to 16"

11 Pressure Zones

5 Reservoirs and 2 Clearwells

3 - Turbine pumps 3 - Booster Pump Stations  
2 - Transfers

3 Treatment Plants - 2 Mobile Membrane Filtration Units

## Wastewater:

1 wastewater treatment plant

16 Sewer Lift Stations

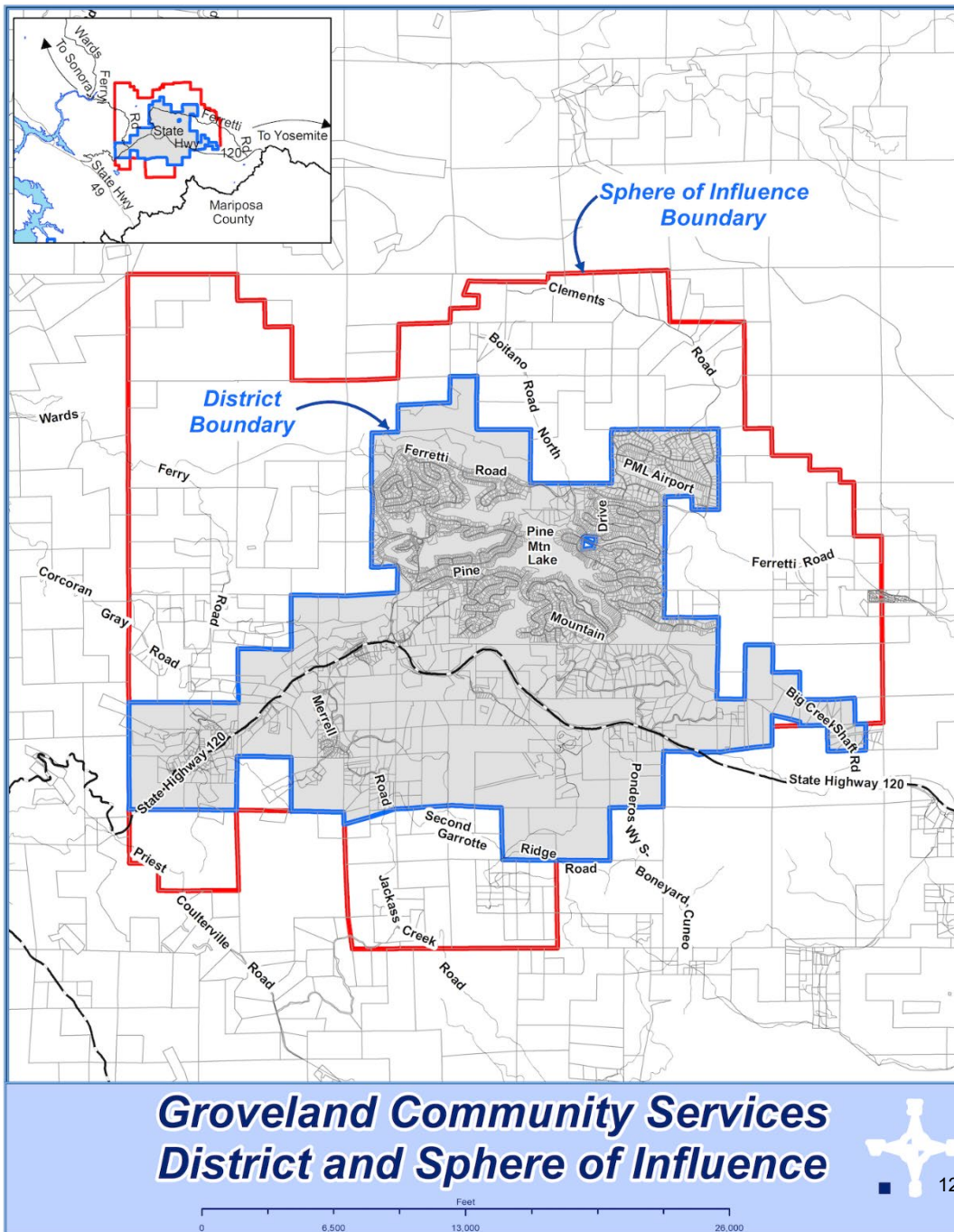
35 Miles of gravity mainline - 7 miles of pressure force mainlines

2 Recycled water reservoirs Res 1 -10 million gallons  
Res 2 – 57 million gallons

14 Acres of spray fields, 110 acres of golf course

Fire Department

Parks



# Department Challenges

- Availability
  - Lead Times
  - Obsolete Equipment/Parts
- Contractors
  - State Regulations
- Aging infrastructure
  - Poor installation
  - Encroachments
- Policies/Procedures

# Department Challenges



# Department Challenges



# Department Accomplishments

- Reliability
  - Moving from reactive to proactive
- Efficiency
- Communications



# Operations Department



**Greg Dunn**  
Chief Plant Operator  
Grade 3 Wastewater Treatment Plant Operator  
Grade D3 Water Distribution Operator  
Grade T3 Water Treatment Operator



**Anthony Trujillo**  
Operator 2



**Tony Filippi**  
Operator 17



**Steve Buie**  
Operator 1

# What Our Department Does for the Community



# Department Challenges





# Wastewater Treatment Plant Aeration Blowers



# Department Accomplishments













# Tank 2 Booster Station





ABOVE  
RESERVOIR 1  
LINER  
PROJECT

LEFT  
SOLIDS  
DRYING PAD

# Maintenance Department

## Andrew Klein – Maintenance Supervisor

- 17 Years Water/Wastewater experience
- Relocated from Santa Rosa, CA to work with the District.
- 16 Months with the District
- SWRCB Grade 4 Water Distribution
- SWRCB Grade 2 Water Treatment
- CWEA Grade 3 Collection System Maintenance
- AWWA CA-NV Backflow Prevention Assembly General Tester



# Collection and Distribution/Parks & Building Maintenance

**Andrew Marshall –  
Maintenance Lead Worker**

- 5 Years with the District and in the profession.
- SWRCB Grade 2 Water Distribution
- CWEA Grade 1 Collection System Maintenance



**Shane Sawyer –  
Collections and  
Distribution II**

- 2 Years with the District and in the profession.
- SWRCB Grade 2 Water Distribution
- SWRCB Grade 1 Treatment
- CWEA Grade 1 Collection System Maintenance.



**Al Deshaies –  
Collection and Distribution I**

- 3 Years with the District
- 40 Years experience in construction and equipment operation.



**Nathan Moffitt –  
Collections and Distribution II**

- 2 Years with the District and in the profession.
- SWRCB Water Distribution 2



# Maintenance Mechanics – Treatment Plants, Fleet & Equipment

**Matt Dickens –  
Maintenance Mechanic III**

- 15 Years with the District
- 25 Years in Mechanics profession.
- CWEA Mechanical Technologist 3
- SWRCB Grade 2 Water Distribution



**Travis Deutsch –  
Maintenance Mechanic II**

- 2 Years with the District
- CWEA Mechanical Technologist 2
- 25 Years in manufacturing of pleasure boats and farm equipment.
- Welder and fabricator.



# What Our Department Does for the Community

- We provide safe, reliable potable water to our customer's homes and provide water for fire protection.
- We maintain the sanitary sewer collection system from the home to the Wastewater Treatment Plant.
- We maintain and repair pipes, hydrants, valves, treatment plants, pumping stations, and sanitary sewer lift stations.
- We maintain water meters and read meters monthly for Utility Billing.
- We maintain the Park and District facilities.
- We maintain Fire Department and District vehicle fleet.



# Aging Infrastructure, Roots, and Leaks... all in a day's work for the Collections and Distribution crew



An aging steel pipe, coupled with some suspect pipe alignment during installation, was the cause of this water leak which was calculated at 7200 gallons per day. We were notified of the problem by a concerned citizen.

# Aging Infrastructure, Roots, and Leaks... all in a day's work for the Collections and Distribution crew



These roots were responsible for a Sanitary Sewer Overflow (SSO) into a nearby creek on Black Rd in Big Oak Flat.



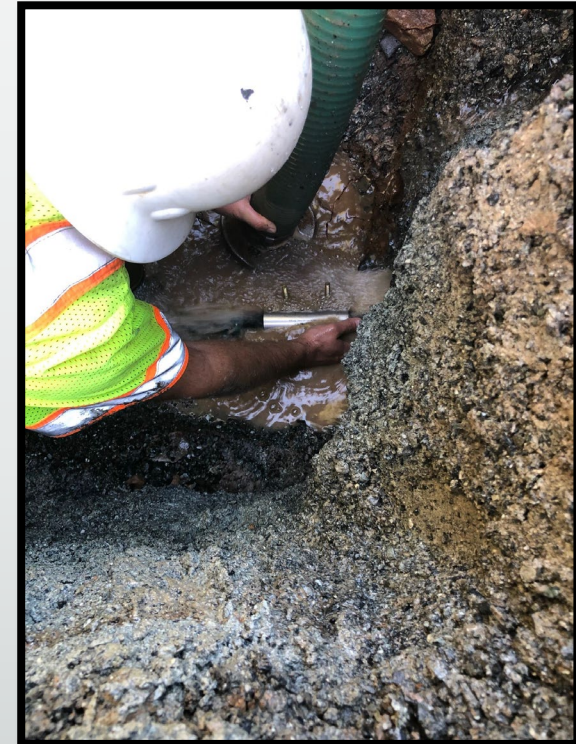
# Aging Infrastructure, Roots, and Leaks... all in a day's work for the Collections and Distribution crew



Leak caused by a contractor who was boring next to our line. It was marked out by us for their USA.



This was a repair on a line that had been previously repaired sometime in the past. While we haven't gotten completely away from the practice of crimping plastic lines, we now install a leak band over the crimp to prevent future leaks.



# Fabrication of equipment and repairs.



Aeration basin upgrades:

This was a project which was originally put out to bid and came back at nearly \$30,000. We were able to build the aerators in house, at a significant savings. We are currently working on an install date.

# Fabrication of equipment and repairs.



Our mechanic saw a need to protect the Fire Department staff from the dangers of the breathing air tank from being accidentally damaged, so he built a cage to protect it.



Damage to equipment is sometimes inevitable, but it is great to have mechanics who can rebuild and make it stronger than the original!



# Department Challenges

- Aging Infrastructure.
- Getting back to more preventative maintenance and reducing reactive maintenance.
- Attracting new employees with experience and/or certifications while addressing...
  1. Lack of housing
  2. Remote location
  3. On Call requirements (30-minute proximity to work)

# Department Accomplishments

- Implementing effective cross training of staff to fill requirements as needed.
  1. Maintenance mechanics assist with on call and Collection and Distribution repairs
  2. Collections and Distribution Lead works with our Information Technology Guru to gain knowledge of technology infrastructure.
  3. Immediate goal to get an Employee from Collections and Distribution up to speed on the AWS trailer to provide backup to Operations during the annual tunnel shutdowns.
- Implemented Cartegraph maintenance management system and working to refine data and start producing better reporting tools.
- Some significant cost savings by utilizing staff to provide fabrication and installation of items that might typically be bid out to a contractor.

# District Property, Easements, and Assets Department



## Adam Ahlswede

District Property, Easements, and Assets Manager

Grade 4 – Water Distribution Certification

Grade 2 – Water Treatment Certification

B.S. Business Management

Hire Date: 2/3/2020

Operations Supervisor, Maintenance Department

New Role: 3/1/2022

District Property, Easements, and Assets Manager



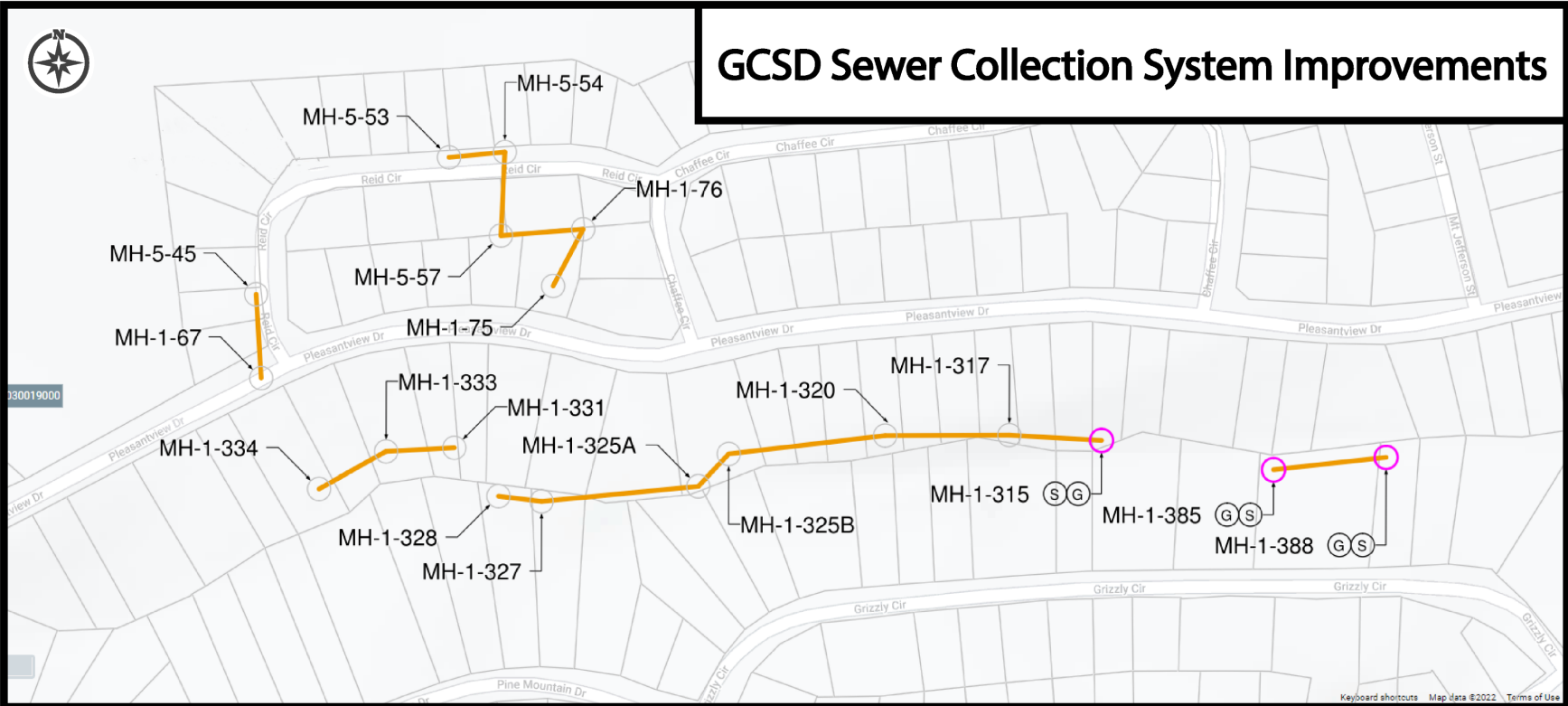
# What Our Department Does for the Community

## Property – Easements – Assets

- Fuel Reduction & Weed Abatement Management
- Road Development & Maintenance
- Encroachment Permits
- Easement Abandonments
- Easement Maintenance
- Cartegraph Development & Management
- GIS Development & Management

# Department Accomplishments

- Sewer Project
  - Property Owner Notifications
  - Contractor Engagement
- Geographic Information System (GIS) Development
  - 80% Completion on GIS Development Project with Patrick Engineering
- Cartegraph Development & Integrations
  - Go-Live
  - ESRI
  - Springbrook
  - USA North
- District Drawings
  - Entered into Contract with BMI Imaging to Digitize Aperture Cards of District Drawings
  - Review and Organization (Digital & Hard Copies)
- Encroachment Permits & Easement Abandonments
  - Developing and Streamlining Processes
  - Contractor, Surveyor, Property Owner Engagement
- Building Good Relations with County Departments
  - GIS
  - Surveyor



# GCSD Sewer Collection System Improvements

### Legend

- Pipe Replacement ----- ———
- Manhole (No Work) ----- ○
- Manhole (Work) ----- ○

### Notes

The pipe replacement work is scheduled to take place from 9/1/2022 to 10/14/2022. The manhole work will be scheduled at a later date.

# Sewer Improvement Project

Groveland CA

LD2 Consulting

Date Mon 07/11/2022

Job # GVL-111

Prepared By Les Dean

## Weather

<p>7:00 AM</p> <p><b>71°</b> ☀️</p> <p>Clear</p> <p>Wind: 7 MPH   Precipitation: 0"   Humidity: 81%</p>	<p>12:00 PM</p> <p><b>92°</b> ☀️</p> <p>Humid</p> <p>Wind: 10 MPH   Precipitation: 0"   Humidity: 53%</p>	<p>3:00 PM</p> <p><b>97°</b> ☀️</p> <p>Humid</p> <p>Wind: 7 MPH   Precipitation: 0"   Humidity: 45%</p>
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## Work Logs

Name	Description	Quantity	Total Hours	Total Hours To Date
Les Dean	Les Dean   07/11/22   03:09PM	1	4	48.5
<b>Total</b>		<b>1</b>	<b>4</b>	<b>48.5</b>

## Time Cards

Worker	Hours	Pay Type	Classification	Shift	Cost Code	Day Total	Hours To Date
Les Dean Project Manager PAYROLL ATTACHMENTS:	4	Regular Time	Project Manager			4	48.5
<b>Total</b>						<b>4</b>	<b>48.5</b>

## Materials

No entry

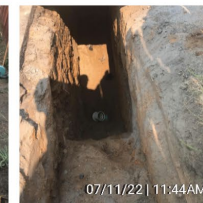
## Equipment

Equipment	Supplier/Sub	Hours In Use	Notes	Total Days On Site
Backhoe Cat 420S.		8		7
Cat30B		8		15
CatD4G		0		13
Excavator 245us.		0		21
Ford 550-1		8		21
Hitachi 135us		8		21

Loader_JohnDeere5 44E	0	20
Man Truck/F550	8	21
Parts trailer	8	7
Water Buffaloe 500gal.	8	7

## General Notes

- 9:00am onsite.  
MH37~MH38.  
170'@ 1% grade.  
Exposing location of tie in(MH37A,deleted), ex. Watermain is in the way.  
Moving tie in location d/s to get 5' horiz. separation.  
Located sewer main 9' dp.  
9:15am asked Josh to install shoring.  
11:55am first stick installed.  
1:00pm installing one more stick to complete road crossing.  
1:10pm leaving project.



## Site Safety Observations

No entry

## Quality Control Observations

No entry

## Survey

Questions	N/A	No	Yes	Description
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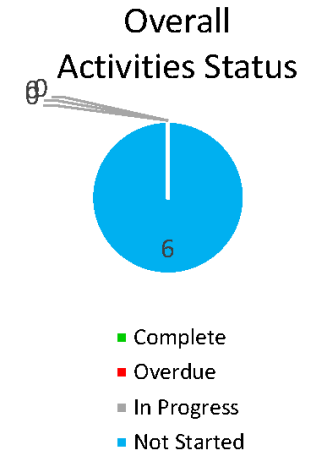
# Groveland CSD – W/SW GIS and Asset Management

Report Date: 6/10/2022

Overall Status: <span style="background-color: green; color: white;">████████</span>	Budget: <span style="background-color: green; color: white;">████████</span>	Schedule: <span style="background-color: green; color: white;">████████</span>	Scope: <span style="background-color: green; color: white;">████████</span>	Resources: <span style="background-color: green; color: white;">████████</span>
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Project Phase	Contract	Actual	Remaining
Activity 1	\$7,500	\$2,082.50	\$5,418.00
Activity 2	\$14,000	\$0	\$14,000
Activity 3	\$14,000	\$0	\$14,000
Activity 4	\$10,500	\$0	\$10,500
Activity 5	\$8,500	\$0	\$8,500
Activity 6	\$7,500	\$0	\$7,500
<b>TOTAL</b>	<b>\$62,000</b>	<b>\$2,082.50</b>	<b>\$59,917.50</b>

Deliverables/Tasks	Assigned To	Target Complete	% Complete	Billed	Paid
Activity 1: Use Case Validation & Data Model Setup	Patrick	6/20/2022	25	No	N/A
Activity 2: Data Conflation & Migration to ArcGIS	Patrick	7/11/2022	0	No	N/A
Activity 3: ArcGIS Online Configurations	Patrick	8/1/2022	0	No	N/A
Activity 4: Cartegraph Data Migration	Patrick	8/22/2022	0	No	N/A
Activity 5: Cartegraph Configurations	Patrick	9/12/2022	0	No	N/A
Activity 6: Cartegraph Data & System Sustainment	Patrick	10/17/2022	0	No	N/A



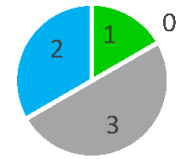
Accomplishments	Upcoming Milestones	Pending/Action Items
<ul style="list-style-type: none"> <li>ShareFile setup for project files</li> <li>Access to AGOL / user / admin privileges</li> <li>Access to Cartegraph / Test / admin user</li> </ul>		<ul style="list-style-type: none"> <li>Need to verify AGOL credits / create budgets (share AGOL credits links to Adam)</li> <li>External data source access *</li> <li>Access to CalCAD data – shapefiles – water, sewer, landbase</li> <li>Trimble Connect data sources – Sewer fgdb</li> <li>Fire hydrants, hydrant valves – Cartegraph &amp; shapefiles</li> <li>Full list of features to manage in Cartegraph</li> </ul>

Overall Status: ████████ Budget: ████████ Schedule: ████████ Scope: ████████ Resources: ████████

Project Phase	Contract	Actual	Remaining
Activity 1	\$8,074.50	\$8,074.50	\$0
Activity 2	\$13,425.00	\$13,425.00	\$0
Activity 3	\$14,937.50	\$14,937.50	\$0
Activity 4	\$9,430.00	\$9,430.00	\$0
Activity 5	\$8,633.00	\$4,375.00	\$4,258.00
Activity 6	\$7,500.00	\$0	\$7,500.00
<b>TOTAL</b>	<b>\$62,000.00</b>	<b>\$50,012.00</b>	<b>\$11,988.00</b>

Deliverables/Tasks	Assigned To	Target Complete	Task % Complete	Budget % Complete	Billed	Paid
Activity 1: Use Case Validation & Data Model Setup	Patrick	6/24/2022	100	100	Yes	Yes
Activity 2: Data Conflation & Migration to ArcGIS	Patrick	8/26/2022	100	100	Yes	Yes
Activity 3: ArcGIS Online Configurations	Patrick	8/26/2022	100	100	Yes	Partial
Activity 4: Cartegraph Data Migration	Patrick	8/26/2022	100	100	Partial	Partial
Activity 5: Cartegraph Configurations	Patrick	10/28/2022	0	0	No	N/A
Activity 6: Cartegraph Data & System Sustainment	Patrick	10/28/2022	0	0	No	N/A

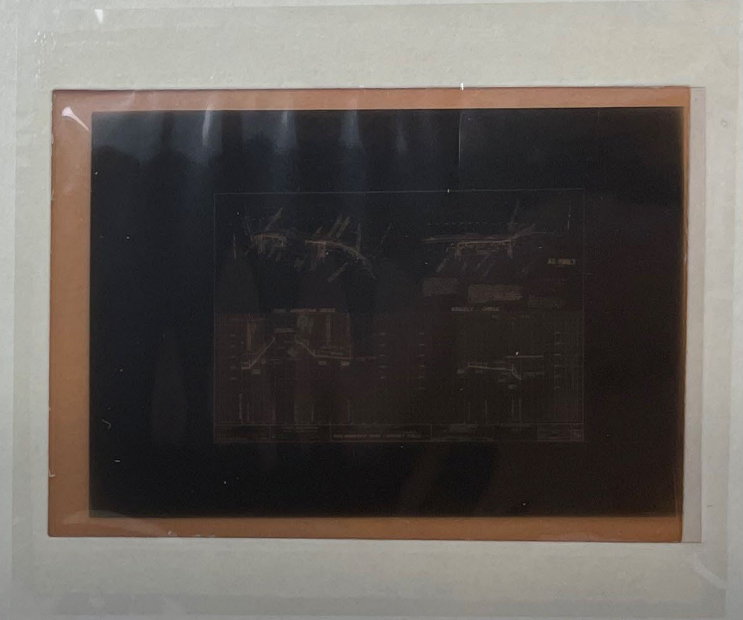
### Overall Activities Status



- Complete
- Overdue
- In Progress
- Not Started

Accomplishments	Upcoming Milestones	Pending/Action Items
<ul style="list-style-type: none"> <li>Reviewed Activities libraries and condition categories with Adam and Andy</li> <li>Attachments will be configured to sync to Cartegraph</li> <li>Completed data cleanup and conflation for water and sewer</li> <li>Created individual and combined utilities web maps</li> <li>Added PLSS grid to AGOL and maps</li> <li>Created subdivision unit layer and added attachments</li> </ul>	<ul style="list-style-type: none"> <li>Configure Field Maps app for Water and Sewer collection - Ongoing</li> <li>Configure Activities library and asset condition categories</li> <li>Export inspections and task records from Cartegraph – Cartegraph coordination</li> <li>Integrate sewer, water, parks, &amp; facilities applicable layers to Cartegraph</li> <li>Configure web maps (condensed attributes in popup) - Ongoing</li> <li>Configure web app for parcel viewer</li> </ul>	<ul style="list-style-type: none"> <li>Adam to send action items list for additional data cleanup</li> <li>Determine why elevation data did not carry over to features</li> <li>Find better imagery layer to use as basemap (Maxar?)</li> <li>Determine path forward for linking/displaying parcel maps</li> <li>Cleanup AGOL maps (remove ones not needed)</li> <li>PLSS grid attachments functionality</li> <li>View elevation (Z values) in ArcPro workflow / export elevation</li> <li>Add referenced elevation service to maps</li> </ul>

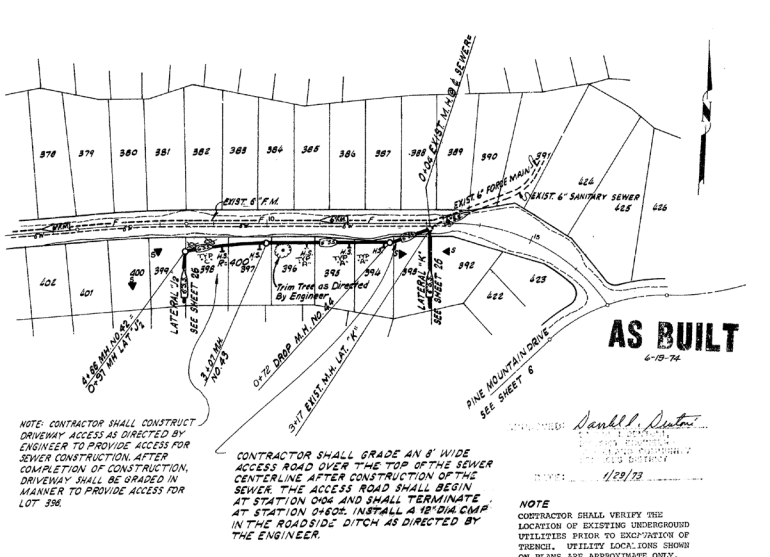
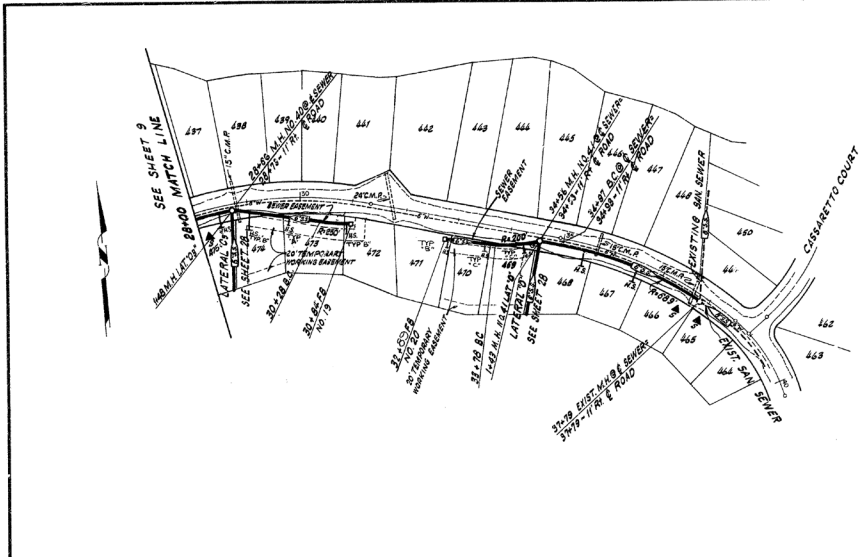
PINE MOUNTAIN LAKE  
SEWER PROJECT NO.4  
FILE NO. W.O. 1105.40  
10 of 47



184 X 1

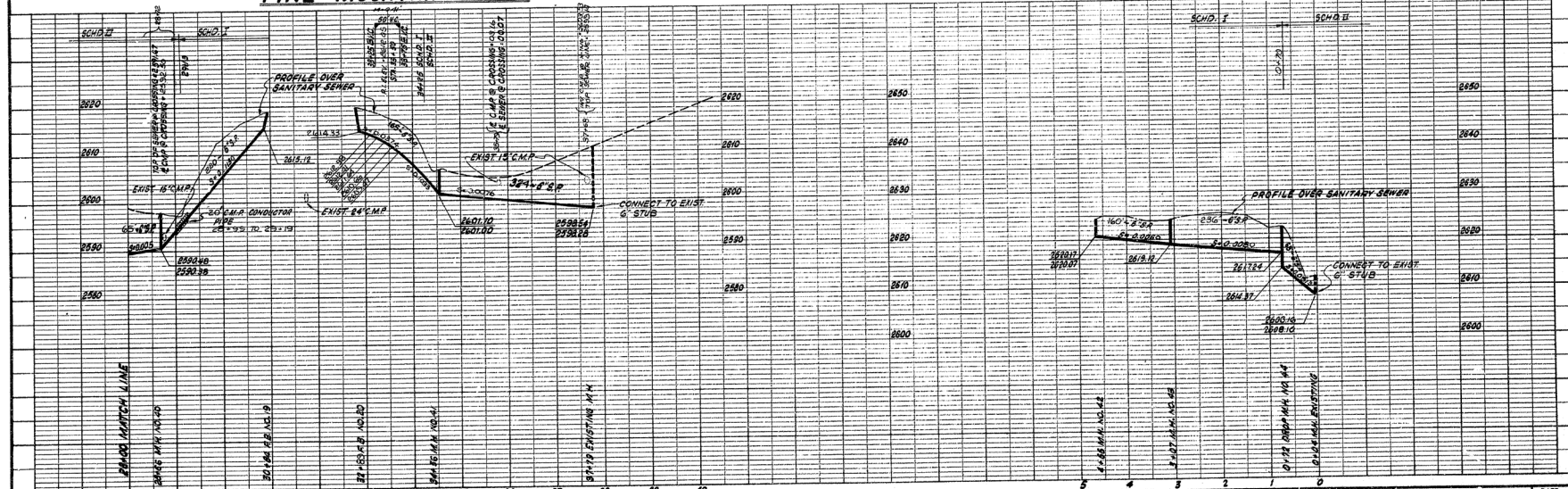


ZION, ILL. U.S.



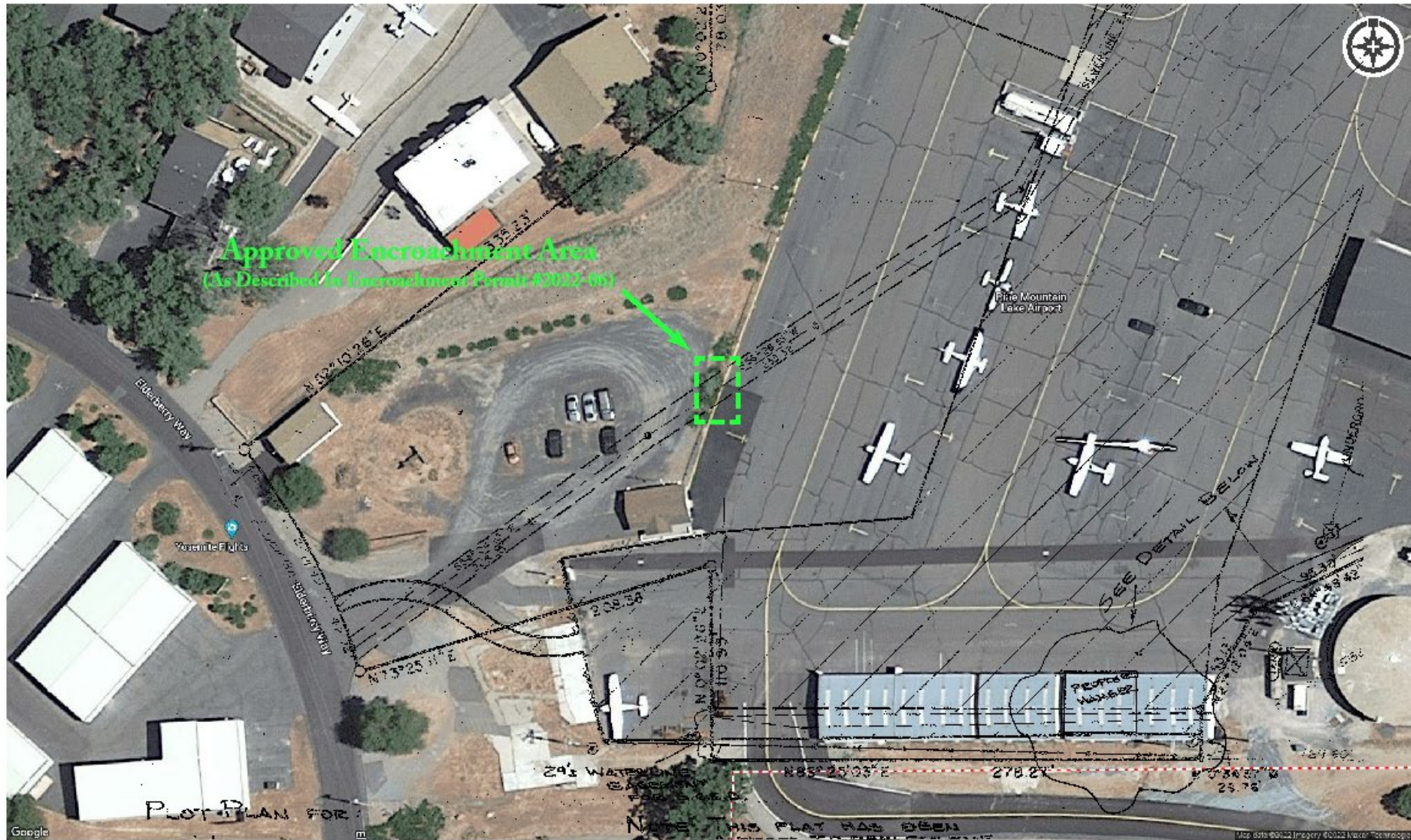
**PINE MOUNTAIN DRIVE**

**GRIZZLY CIRCLE**



PREPARED BY: DRAWN BY: SUBMITTED BY:	<b>RAYMOND VAIL &amp; ASSOCIATES</b> ENGINEERS - PLANNERS - SURVEYORS 8830 MADISON AVE. FAIR OAKS, CALIFORNIA	<b>SEWER PROJECT NO. 4</b> LOCATED IN PINE MOUNTAIN LAKE UNIT NO'S 1,2,5,7,8,8 <b>PINE MOUNTAIN DRIVE &amp; GRIZZLY CIRCLE</b> TUOLUMNE COUNTY, CALIFORNIA	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="font-size: 8px;">16-08-73</td> <td style="font-size: 8px;">CONVERTED FROM 16-08-73 TO 16-08-73</td> <td style="font-size: 8px;">K.J.F.</td> <td style="font-size: 8px;">J.F.Z.</td> </tr> <tr> <td style="font-size: 8px;">16-10-73</td> <td style="font-size: 8px;">REVISION: 16-10-73</td> <td style="font-size: 8px;">M.H.</td> <td style="font-size: 8px;">M.H.</td> </tr> <tr> <td style="font-size: 8px;">1</td> <td style="font-size: 8px;">REMOVE ALL CASE LOT #1</td> <td style="font-size: 8px;">M.H.</td> <td style="font-size: 8px;">M.H.</td> </tr> <tr> <td style="font-size: 8px;">REVISION</td> <td style="font-size: 8px;">DATE</td> <td style="font-size: 8px;">DESCRIPTION</td> <td style="font-size: 8px;">BY</td> </tr> </table>	16-08-73	CONVERTED FROM 16-08-73 TO 16-08-73	K.J.F.	J.F.Z.	16-10-73	REVISION: 16-10-73	M.H.	M.H.	1	REMOVE ALL CASE LOT #1	M.H.	M.H.	REVISION	DATE	DESCRIPTION	BY	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="font-size: 8px;">APPROVED FOR CONSTRUCTION</td> <td style="font-size: 8px;">DATE</td> </tr> <tr> <td style="font-size: 8px;">BY:</td> <td style="font-size: 8px;">DATE</td> </tr> </table>	APPROVED FOR CONSTRUCTION	DATE	BY:	DATE	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="font-size: 8px;">SURVEY:</td> <td style="font-size: 8px;">DATE</td> </tr> <tr> <td style="font-size: 8px;">PLAN:</td> <td style="font-size: 8px;">SCALE:</td> </tr> <tr> <td style="font-size: 8px;">PROFILE:</td> <td style="font-size: 8px;">HORIZONTAL 1" = 100'</td> </tr> <tr> <td style="font-size: 8px;">NO. 1108-00</td> <td style="font-size: 8px;">VERTICAL 1" = 10'</td> </tr> </table>	SURVEY:	DATE	PLAN:	SCALE:	PROFILE:	HORIZONTAL 1" = 100'	NO. 1108-00	VERTICAL 1" = 10'	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="font-size: 8px;">SHEET</td> <td style="font-size: 8px;">DATE</td> </tr> <tr> <td style="font-size: 8px; text-align: center;"><b>10</b></td> <td style="font-size: 8px; text-align: center;"><b>87</b></td> </tr> <tr> <td style="font-size: 8px;">OF</td> <td style="font-size: 8px;">CS</td> </tr> </table>	SHEET	DATE	<b>10</b>	<b>87</b>	OF	CS
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<b>10</b>	<b>87</b>																																							
OF	CS																																							





# Department Challenges

- Development and Streamlining of Processes for Managing:
  - The New Position
    - Property, Easements, and Assets
  - Easement Encroachments and PUE Abandonments
  - Records
  - Projects
- Record Management and Availability
  - Drawings
  - Easements
  - Property Descriptions
- Field Verification of Property and Easement Boundaries
- Vehicle Availability

# Information Technology Systems Department



Steve Rogers



# What Our IT Department Does for the Community

- Data
- Security (firewalls virtual and physical, web-based security, anti-virus, backups virtual and physical, surveillance systems)
- Phone Systems (Mitel, now Ring Central)
- Cellular (phone's, tablets, auto dialers)
- Network (routers, switches, Wi-Fi)
- Internet (AT&T fiber, Conifer, Starlink) AT&T is decommissioning all DSL
- Printers
- Camera Systems
- Radios (Vipre, Motorola)
- SCADA (servers, computers, remote access for tablets, PLC's and controls etc.)

# Instrumentation:



Hach PH Meter



Rosemount Flow Meter



Tigermag Remote Flow Meter



Hach Turbidimeters

- Repair and upgrades



Dell Server & Backup



SonicWALL Router

- Solar Installation



# SCADA System:



Overview

2nd Garrotte

Big Creek

PS4 / PS5

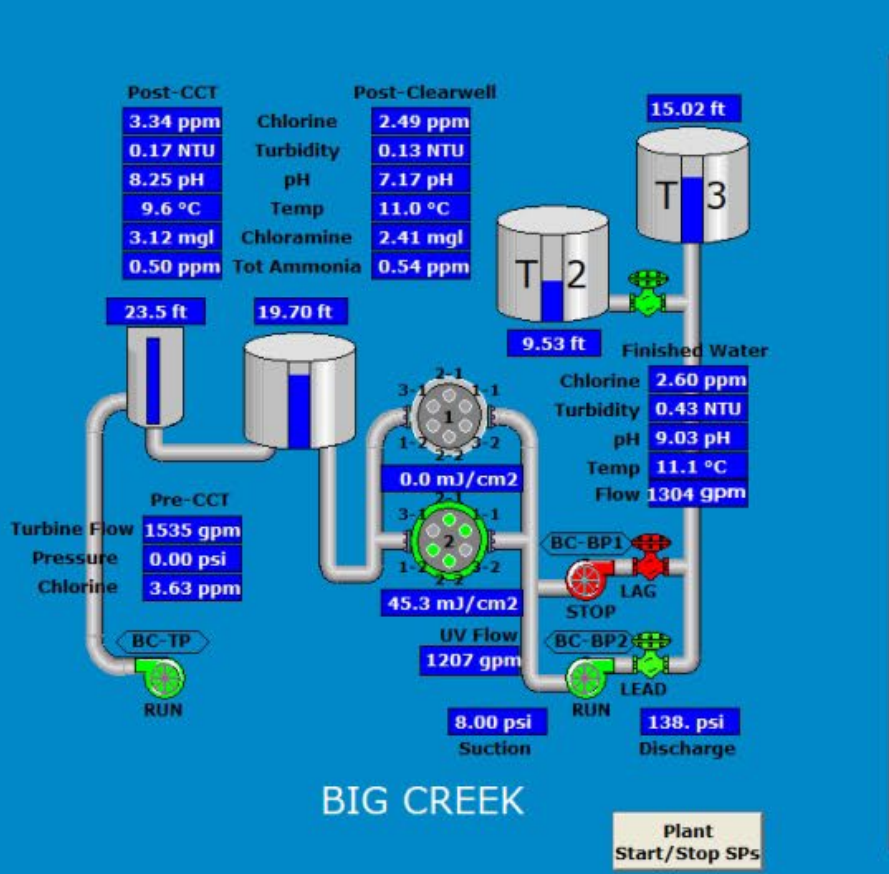
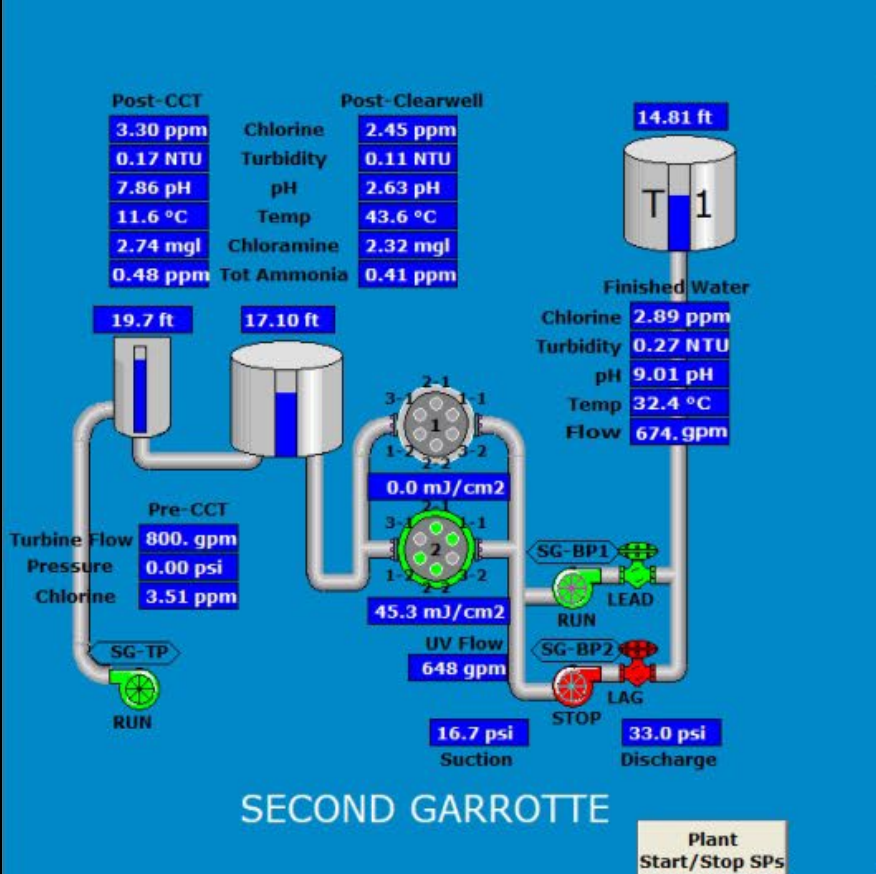
Collections

WWTP

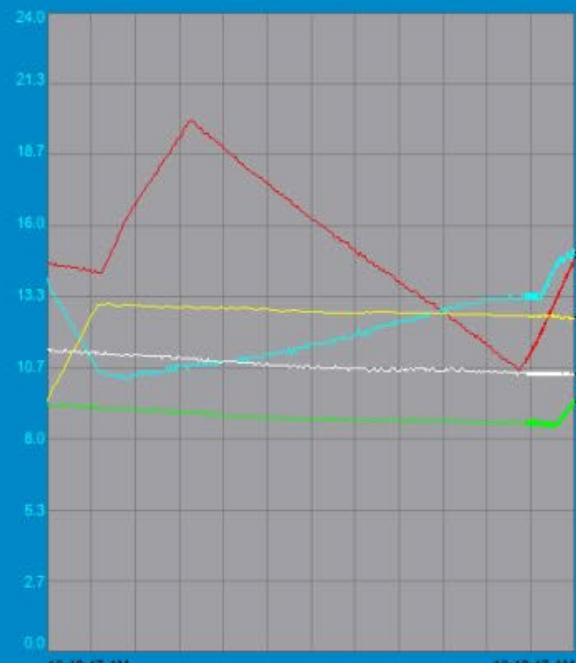
AWS

PM Comms

BWPS/PS2



TANK LEVELS Tuesday, April 5, 2022 - Wednesday, April 6, 2022



TANK 1 LEVEL	14.8 FT
TANK 2 LEVEL	9.5 FT
TANK 3 LEVEL	15.0 FT
TANK 4 LEVEL	12.6 FT
TANK 5 LEVEL	10.5 FT

Tank Alarms



- Ruckus Wi-Fi & Starlink for backup internet.



# Department Challenges

- Hardware no longer supported, little or no availability of replacement parts (PLC's OSG etc.)
- Security no longer adequate in today's environment (PLC's, SCADA radios) open transmission or weak encryption and passwords. Single layer of access security.

*October 25, 2022*  
*4<sup>th</sup> Quarter Financial Statement Memo for*  
*FY 2021-2022*

**Authored by: Jennifer Flores, Administrative Services Manager**

**WATER FUND**

**REVENUE**

Fixed rates came right in line with budgeted figure, and variable rates came in 3% over budget. Other operating revenue exceeded the entire fiscal budgeted amount by 126%. This revenue includes \$52,000 in other water sales for flow meters, \$9,000 for new meters, \$18,000 in backflow installation and testing fees, \$45,000 in late fees and penalties, \$14,000 in account transfer fees, and \$11,000 in reimbursement funds for COVID-19 related expenses. Other nonoperating revenue includes \$1,493,103 in state grant funds for the Big Creek Clearwell Project, \$11,000 in Covid relief funds, and \$6,000 in interest earned from LAIF.

**EXPENSES**

Overall, District expenses came in under or at budget with overall expenses coming in \$347,309 under budget.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$663,789 for Big Creek/Second Garrotte/Butler Way Construction Project, \$46,020 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$9,163 fund share expense for new Trimble Unit for GIS Map Surveying.

**2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$2,067 fund share expense for the Admin Parking Lot Upgrade Project, \$5,164 fund share expense for Fuel Tank Project, \$600,241 for Big Creek/Second Garrotte/Butler Way Construction Project, \$2,215 in engineering expense for generator installations, \$5,703 in engineering expense for IRWMP Emergency Generator Project, and \$104,311 for the purchase of new Kohler emergency generator for Second Garrotte.

### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$12,735 for the ballfield main line replacement, \$3,996 for the Highlands pump repair, \$2,305 fund share expense for the Admin Parking Lot Upgrade Project, \$4,425 fund share expense for Fuel Tank Project, \$25,797 for the purchase and programming of Historian Dreamworks software, \$3,796 for purchase of new turbidimeter, and \$111,665 expense for purchase of new generator for IRWMP Emergency Generator Project.

### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$1,834 fund share expense for the Admin Parking Lot Upgrade Project, \$23,892 in construction cost for the Big Creek/2G Clearwell Project, \$47,298 in engineering for the Generator Installation Project, \$11,506 for SCADA Improvements, \$3,504 fund share for purchase of new weather station, \$10,550 in engineering and application work for the grant funded Drought Resilience Project, and \$9,887 for the purchase of new analyzer for water treatment.

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	6,206
Fuel Tank Painting/Electronic Logging	84,000	9,777
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,312,844
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	9,513
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	36,853
New Trimble R2	7,500	6,738
Kohler Generator-2G (Paid in 20/21 with \$	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	3,504
Big Creek Emergency Generator-IRWMP/DWR	115,000	110,387
GCSD Fuel Reduction Grant Exp.	5,600	
<b>Unbudgeted Items</b>		
2022 Drought Resilience Project		\$ 10,550
Accuview LED UVT Analyzer		\$ 9,887
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>2,337,100</b>	<b>1,705,930</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>937,100</b>	<b>393,086</b>

**SEWER FUND**

**REVENUE**

Fixed rates came right in line with budgeted figure, and variable rates came in 2% over budget. Other operating revenue includes \$27,000 in late fees and penalties, \$21,000 for new sewer connections, and \$5,000 in reimbursement funds for COVID-19 related expenses. Other Nonoperating revenue includes \$109,000 in grants funds for the IRWM generator project, \$40,000 in grant funds for the LS#16 project, and \$7,000 in earned interest from LAIF.

## **EXPENSES**

Overall, District expenses came in under or at budget with overall expenses coming in \$220,826 under budget. Utilities is over budget by 26% due mostly to increased TPPA energy rates.

## **CAPITAL OUTLAY**

### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$14,490 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$20,226 in wastewater pump replacements, \$6,218 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$21,656 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$4,312 fund share expense for new Trimble Unit for GIS Map Surveying.

### **2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$33,039 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$22,120 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$2,684 in engineering expense for IRWMP Emergency Generator Project, \$4,734 expense for replacement cells for the chlorine generator, and \$7,208 in engineering expense for the Reservoir 1 Relining Project.

### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$26,187 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$44,672 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$180,897 in construction expense for road maintenance, \$10,200 for the purchase of two (2) new AC units, \$12,140 for the purchase and programming of Historian Dreamworks software, \$91,585 expense for the purchase of a new generator for IRWMP Emergency Generator Project, \$1,787 for purchase of new turbidimeter, and \$3,628 in engineering expense for the Reservoir 1 Relining Project.

### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$31,610 in engineering expense for the Downtown Groveland/BOF Construction Project, \$21,864 for purchase of new lift station pumps, \$7,048 in engineering for Sewer Treatment plant Improvements Project, \$8,802 in grading and culvert installation around sewer treatment plant, \$21,158 for the painting and new doors of the blower building, \$5,202 for SCADA improvements, \$2,730 in engineering for Reservoir 1 Relining Project, \$3,066 fund share for purchase of new weather station, \$4,358 purchase/replacement of Sewer Treatment Plant flow meter, and \$120,479 for the purchase of new generators for lift stations 7, 8, 13, and 9.

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
Downtown Groveland/BOF Construction	4,149,176	105,326
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	42,090
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	73,840
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	4,211
Fuel Tank Painting/Electronic Logging	57,000	6,634
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	189,699
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	4,476
STP Blower/Gen Room Rehab	45,000	31,358
SCADA Improvements	23,000	17,342
New Trimble R2	7,500	6,737
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	
WWTP Pond 1 Liner	357,000	13,566
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	3,066
WWTP Emergency Generator (IRWMP/DWR)	85,000	90,984
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
6" Sparling Tigermag		\$ 4,358
LS #7 Kohler Generator		\$ 44,723
LS #8 Kohler Generator		\$ 21,584
LS #13 Kohler Generator		\$ 21,584
LS #9 Kohler Generator		\$ 32,588
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,649,172</b>	<b>748,346</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,499,996</b>	<b>643,019</b>

## ***FIRE FUND***

### **REVENUE**

The District received 8% more in property taxes than was budgeted. Other operating revenue includes \$55,000 in Assistance by Hire (ABH) funds and 7,000 in grant funds for the CERT program. Other nonoperating revenue includes \$24,00 in grant funds for the Jones Hill Fuel Break Project, and \$5,300 in Rural Fire Capacity grant funds which covers 50% of the cost of the five (5) newly purchased radios, and \$3,000 in earned interest from LAIF.

### **EXPENSES**

The District paid \$942,055 to CAL FIRE for the Schedule A contract for the fiscal year, which is just under what was budgeted. District expenses came in under budget with overall expenses coming in \$83,761 under budget.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$46,766 for the purchase of new extrication equipment, \$13,975 for the purchase of a thermal imaging camera, and \$7,934 for the purchase of rescue struts.

#### **2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project and \$461 fund share expense for Fuel Tank Project.

#### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$205 fund share expense for the Admin Parking Lot Upgrade Project and \$395 fund share expense for Fuel Tank Project.

#### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$164 fund share expense for the Admin Parking Lot Upgrade Project and \$9,008 in airbags used for emergency extrication.



<b>FIRE CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	554
Fuel Tank Painting/Electronic Logging	7,500	873
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSO Fuel Reduction Grant Exp.	500	
<b>Unbudgeted Items</b>		
Airbags		9,008
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>143,250</b>	<b>79,110</b>

***PARKS FUND***

**REVENUE**

The District received 8% more in property tax revenue than was budgeted. Other nonoperating revenue includes \$55,000 in cell tower rent.

**EXPENSES**

District expenses came in under budget with overall expenses coming in \$20,999 under budget.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

None.

**2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project, \$461 fund share expense for Fuel Tank Project, \$45,541 in Adventure Park Improvements Project expense which is the work performed by WRT in preliminary park design and public outreach material, and \$176,432 in land purchase expense for the newly acquired 37-acre property. The purchase of the land has been submitted for reimbursement via the California Department of Parks and Recreation Per Capita Grant Program.

**3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$41 fund share expense for the Admin Parking Lot Upgrade Project, \$79 fund share expense for Fuel Tank Project, and \$22,516 in design and engineering expense for work

performed by WRT and AM Consulting for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails Program grant.

**4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital includes \$21,091 in design and engineering expense for work performed by WRT AM Consulting, and Green DOT for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails and Active Transportation Program grant.

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	111
Fuel Tank Painting/Electronic Logging	1,500	175
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	43,607
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>535,350</b>	<b>266,419</b>

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Total - District-Wide	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 3,368,882	\$ 3,367,467	\$ (1,415)	0%
Variable rates	1,521,793	1,567,591	\$ 45,798	-3%
Property taxes	1,228,991	1,323,130	\$ 94,139	-8%
Other operating revenues	139,106	285,208	\$ 146,102	-105%
Other nonoperating revenues	6,634,519	1,870,636	\$ (4,763,883)	72%
<b>Total Revenues</b>	<b>12,893,291</b>	<b>8,414,032</b>	<b>(4,479,259)</b>	
Salaries and benefits	(2,600,424)	(2,450,997)	149,427	6%
Cost of water	(220,000)	(170,736)	49,264	22%
Utilities	(308,000)	(326,216)	(18,216)	-6%
Cal Fire contract	(943,467)	(942,055)	1,412	0%
Other operating expenses	(2,010,627)	(1,521,581)	489,046	24%
Leases: prin+interest	(10,501)	(10,721)	(220)	-2%
Sewer Project Imp Loan	(105,838)	(105,838)	0	
Transfer to Pension	(271,717)	(269,535)	2,182	1%
<b>Total Expenses</b>	<b>(6,470,574)</b>	<b>(5,797,679)</b>	<b>672,895</b>	
<b>Capital outlay (fixed assets)</b>	<b>(10,564,872)</b>	<b>(2,807,609)</b>	7,757,263	73%
<b>Net profit (loss)</b>	<b>\$ (4,142,155)</b>	<b>\$ (191,256)</b>	<b>\$ 3,950,899</b>	
Debt Service Collections	935,771	944,217		
Debt Service: Prin/Interest	(810,535)	(800,605)		
	125,236	143,612		

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Water	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,644,735	\$ 1,645,349	\$ 614	0%
Variable rates	977,042	1,009,233	32,191	-3%
Other operating revenues	71,956	162,589	90,633	-126%
Other nonoperating revenues	2,149,700	1,623,700	(526,000)	24%
<b>Total Revenue</b>	<b>4,843,433</b>	<b>4,440,871</b>	<b>(402,562)</b>	
Salaries	(973,497)	(918,530)	54,967	6%
Benefits	(385,243)	(392,557)	(7,314)	-2%
Cost of water	(220,000)	(170,736)	49,264	22%
Utilities	(135,000)	(139,887)	(4,887)	-4%
Other operating expenses	(1,016,544)	(761,112)	255,432	25%
Leases	(8,264)	(8,409)	(145)	-2%
Pension Unfunded Liability	\$ (115,762)	\$ (115,771)	(9)	0%
<b>Total Expenses</b>	<b>(2,854,310)</b>	<b>(2,507,001)</b>	<b>347,309</b>	
<b>Capital outlay (Fixed assets)</b>	<b>(2,337,100)</b>	<b>(1,713,734)</b>	<b>623,366</b>	<b>27%</b>
<b>Net profit (loss)</b>	<b>\$ (347,977)</b>	<b>\$ 220,136</b>	<b>\$ 568,113</b>	
Debt Service Collections	607,417	615,937		
Debt Service Prin/Interest	(515,295)	(509,988)		
	92,122	105,949		

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Sewer	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,724,147	\$ 1,722,118	\$ (2,029)	0%
Variable rates	544,751	558,358	13,607	-2%
Other operating revenues	45,000	53,041	8,041	-18%
Other nonoperating revenues	4,247,717	154,865	(4,092,852)	96%
<b>Total Revenue</b>	<b>6,561,615</b>	<b>2,488,382</b>	<b>(4,073,233)</b>	
Salaries	(780,803)	(738,157)	42,646	5%
Benefits	(293,669)	(295,937)	(2,268)	-1%
Utilities	(100,000)	(125,926)	(25,926)	-26%
Other operating expenses	(779,254)	(572,796)	206,458	26%
Leases	(2,237)	(2,313)	(76)	-3%
Sewer Improvement Project Loan-P/I	(105,838)	(105,838)	0	0%
Pension Unfunded Liability	(78,552)	(78,559)	(7)	0%
<b>Total Expenses</b>	<b>(2,140,353)</b>	<b>(1,919,527)</b>	<b>220,826</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(7,549,172)</b>	<b>(748,346)</b>	<b>6,800,827</b>	<b>90%</b>
<b>Net profit (loss)</b>	<b>\$ (3,127,910)</b>	<b>\$ (179,491)</b>	<b>\$ 2,948,419</b>	
Debt Service Collections	328,354	328,280		
Debt Service:Prin/Interest	(295,240)	(290,618)		
	33,114	37,663		

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Total - Governmental Funds	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,228,991	1,323,130	94,139	-8%
Other operating revenues	22,150	69,578	47,428	-214%
Other nonoperating revenues	237,102	92,071	(145,031)	61%
<b>Total Revenues</b>	<b>1,488,243</b>	<b>1,484,779</b>	<b>(3,464)</b>	
Salaries and benefits	(167,212)	(105,815)	61,397	37%
Utilities	(73,000)	(60,403)	12,597	17%
Cal Fire Contract	(943,467)	(942,055)	1,412	0%
Other operating expenses	(214,829)	(187,673)	27,156	13%
Transfer to Pension/Unfunded	(77,403)	(75,205)	2,198	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
<b>Total Expenses</b>	<b>(1,642,211)</b>	<b>(1,371,151)</b>	<b>271,060</b>	
<b>Capital outlay (fixed assets)</b>	<b>(678,600)</b>	<b>(345,529)</b>	<b>333,071</b>	<b>49%</b>
<b>Net profit (loss)</b>	<b>\$ (832,568)</b>	<b>\$ (231,901)</b>	<b>\$ 600,667</b>	

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Fire	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,130,673	\$ 1,217,280	\$ 86,607	-8%
Other operating revenues	19,650	62,275	42,625	-217%
Other nonoperating revenues	3,350	34,338	\$ 30,988	-925%
<b>Total Revenues</b>	<b>1,153,673</b>	<b>1,313,893</b>	<b>160,220</b>	
Salaries and benefits	(125,557)	(74,564)	50,993	41%
Cal Fire Contract	(943,467)	(942,055)	1,412	0%
Utilities	(21,000)	(14,669)	6,331	30%
Other operating expenses	(155,698)	(132,871)	22,827	15%
Tfr. to PERS Unfunded Liability	(75,336)	<b>(73,138)</b>	\$ 2,198	3%
<b>Total Expenses</b>	<b>(1,321,058)</b>	<b>(1,237,297)</b>	<b>83,761</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(143,250)</b>	<b>(79,110)</b>	<b>\$ 64,140</b>	
<b>Net Profit (Loss)</b>	<b>\$ (310,635)</b>	<b>\$ (2,514)</b>	<b>\$ 308,121</b>	

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Parks	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 98,318	\$ 105,850	\$ 7,532	-8%
Other operating revenues	2,500	7,303	4,803	-192%
Other nonoperating revenues	233,752	57,733	(176,019)	75%
<b>Total Revenue</b>	<b>334,570</b>	<b>170,886</b>	<b>(163,684)</b>	
Salaries and benefits	(41,655)	(31,251)	10,404	25%
Utilities	(52,000)	(45,734)	6,266	12%
Other operating expenses	(59,131)	(54,802)	4,329	7%
Transfer to Pension	(2,067)	(2,067)	-	0%
<b>Total Expenses</b>	<b>(154,853)</b>	<b>(133,854)</b>	<b>20,999</b>	
<b>Capital outlay (fixed assets)</b>	<b>(535,350)</b>	<b>(266,419)</b>	<b>268,931</b>	<b>50%</b>
<b>Net Profit (Loss)</b>	<b>\$ (355,633)</b>	<b>\$ (229,387)</b>	<b>\$ 126,246</b>	



Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

ADMIN CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan) \$175,000	175,000	11,082
Fuel Tank Painting/Electronic Logging \$150,000	150,000	17,459
Admin Building Office Space Redesign \$20,000	19,900	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>344,900</b>	<b>28,541</b>

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	6,206
Fuel Tank Painting/Electronic Logging	84,000	9,777
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,312,844
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	9,513
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	36,853
New Trimble R2	7,500	6,738
Kohler Generator-2G (Paid in 20/21 with \$	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	3,504
Big Creek Emergency Generator-IRWMP/DWR	115,000	110,387
GCSD Fuel Reduction Grant Exp.	5,600	
<b>Unbudgeted Items</b>		
2022 Drought Resilience Project		\$ 10,550
Accuview LED UVT Analyzer		\$ 9,887
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>2,337,100</b>	<b>1,705,930</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>937,100</b>	<b>393,086</b>

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
Downtown Groveland/BOF Construction	4,149,176	105,326
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	42,090
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	73,840
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	4,211
Fuel Tank Painting/Electronic Logging	57,000	6,634
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	189,699
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	4,476
STP Blower/Gen Room Rehab	45,000	31,358
SCADA Improvements	23,000	17,342
New Trimble R2	7,500	6,737
Asphalt Rehabilitation	140,000	

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

Chlorine Gen Cell Tubes	4,734	
WWTP Pond 1 Liner	357,000	13,566
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	3,066
WWTP Emergency Generator (IRWMP/DWR)	85,000	90,984
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
6" Sparling Tigermag		\$ 4,358
LS #7 Kohler Generator		\$ 44,723
LS #8 Kohler Generator		\$ 21,584
LS #13 Kohler Generator		\$ 21,584
LS #9 Kohler Generator		\$ 32,588
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,649,172</b>	<b>748,346</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,499,996</b>	<b>643,019</b>

Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	554
Fuel Tank Painting/Electronic Logging	7,500	873
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSD Fuel Reduction Grant Exp.	500	
Unbudgeted Items		
Airbags		9,008
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>143,250</b>	<b>79,110</b>

Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	111
Fuel Tank Painting/Electronic Logging	1,500	175
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	43,607
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>535,350</b>	<b>266,419</b>

*October 25, 2022*  
*1<sup>st</sup> Quarter Financial Statement Memo for*  
*FY 2022-2023*

**Authored by: Jennifer Flores, Administrative Services Manager**

**WATER FUND**

**REVENUE**

Fixed rates are on track and variable rates are exceeding the budgeted figure by 13%. Other operating revenue includes \$25,000 in other water sales for flow meters, \$19,000 for new meters, \$4,000 in backflow installation and testing fees, \$11,000 in late fees and penalties, and \$5,000 in account transfer fees. Other nonoperating revenue includes \$38,000 in state grant funds for the Big Creek Clearwell Project, \$8,000 grant for IRWM Emergency Generator Project, and \$5,000 in earned interest from District's LAIF account.

**EXPENSES**

Overall, District expenses are on track with nothing notable.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$3,717 in engineering expense for the Drought Resilience Project, \$7,683 for the purchase and installation of new metal door at 2G water plant, \$7,287 in construction costs for the Big Creek/2G Clearwell Project, 47,951 for purchase of Highland Pump generator, \$12,723 fund share expense for Dreamworks Historian software purchase for SCADA improvement project, \$57,812 fund share for the purchase of a skip loader tractor, \$14,725 fund share expense for purchase of new AC/Heat unit for Operations Building, and \$8,979 for the purchase of new hot water heating element for AWS.

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Water System Rehab Planning		
2022 Groveland Drought Resiliency Project (\$8.4M Grant)	2,125,000	3,717
General Water Improvements	40,000	
Water Pump Replacements	20,000	
Treatment Plant General Improvements/Replacements	27,500	7,683
Truck # 6 Replacement	46,910	
Big Creek-2G Clearwell, Butler Way Bypass	500,000	7,287
Generator Installations	150,000	1,399
Highland Pump Kohler Generator	46,310	47,951
Pump Control and Surge Valves	32,000	
SCADA Improvements	30,000	12,723
Water Treatment Plant Flow Meters	32,500	
Big Creek WTP Asphalt Rehab	120,000	
Skip Loader Tractor	50,000	57,812
New OSG Unit @ Big Creek	55,000	
New OSG Unit @ 2G	55,000	
Chlorine analyzer for WTP x 4	25,000	
Chloramine analyzer for WTP x 4	25,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>569,572</b>	<b>10,572</b>
<b>Unbudgeted Items</b>		
Heating Element for AWS		\$ 8,979
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>3,964,792</b>	<b>172,849</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>1,339,792</b>	<b>161,845</b>

**SEWER FUND**

**REVENUE**

Fixed rates are on track and variable rates are exceeding the budgeted figure by 11%. Other operating revenue includes \$7,000 in late fees and penalties. Other non-operating revenue includes \$187,000 in grant funds for the Downtown Groveland/BOF Sewer Rehab Project, \$72,000 in grants funds for the LS #16 Rehab Project (final payment), and \$6,500 in earned interest from the District’s LAIF account.

**EXPENSES**

Overall, District expenses are on track with nothing notable.



**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$1,029,378 in construction costs for the Downtown Groveland/BOF Sewer Rehab Project, \$20,905 for the purchase of new lift station pump, \$29,913 in engineering expense for the Sewer Treatment Plant Upgrades Project, \$8,218 in engineering expense for the Emergency Generator Replacement Project, \$12,723 fund share expense for Dreamworks Historian software purchase for SCADA improvement project, \$26,507 for the purchase of new emergency generator for Lift Station 1, \$57,812 fund share expense for the purchase of new skip loader tractor, \$14,725 fund share expense for purchase of new AC/Heat unit for Operations Building, \$75,163 in construction costs for the relining of Reservoir 1, and \$17,765 for the purchase of new finish polymer injection system.

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Sewer Collection Rehab Project	4,294,176	1,029,378
Wastewater Pump Replacements	46,000	20,905
WWTP Improvements, Phase 2-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,175,556	29,913
Concrete grading by Screw Press	200,000	1,496
Vac-Tron Truck	533,075	
Generator Installations	175,000	8,218
STP Blower & Gen Room Rehab	10,000	
Asphalt Rehabilitation	184,700	
SCADA Improvements	30,000	12,723
Flow Monitoring Equipment	35,000	
LS#1 Kohler Generator	26,315	26,507
LS#7 Kohler Generator	43,300	
LS#13 Kohler Generator	31,985	
STP Polymer Pump	20,000	
Skip Loader Tractor	50,000	57,812
New OSG Pump @ STP	55,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>374,022</b>	<b>7,174</b>
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
WWTP Pond 1 Liner		\$ 75,163
Finish Polymer Injection System		\$ 17,765
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,399,129</b>	<b>1,301,779</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,003,353</b>	<b>272,402</b>

## ***FIRE FUND***

### **REVENUE**

The District has received a small check from the county; larger disbursement checks are received in December and April. Other operating revenue includes \$2,600 in earned interest from the District's LAIF account.

### **EXPENSES**

The District has not yet received an invoice from CAL FIRE. Overall, District expenses are on track with nothing notable.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$2,525 for constraint analysis report for the Fuel Reduction Project.

<b>FIRE CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Asphalt repair (driveway/employee parking area)	62,785	
SCBA Fill Station Storage Bottles	14,500	
GCSD Infrastructure Fuel Reduction Project	410,000	2,525
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>45,500</b>	<b>944</b>
<b>Unbudgeted Items</b>		
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>532,785</b>	<b>3,469</b>

## ***PARKS FUND***

### **REVENUE**

The District has received a small check from the county; larger disbursement checks are received in December and April. Other operating revenue includes \$1,200 in use fees. Other nonoperating revenue includes \$14,000 in cell tower rent.

### **EXPENSES**

Other operating expense includes \$8,500 for the loan issuance fee.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense include \$1,610 for in legal fees for the Groveland Asset Rehabilitation and Beautification Project, and \$8,541 in engineering expense for the Hetch Hetchy Railroad Trail Project.

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
General Park Upgrades	10,000	
Groveland Asset Rehabilitation and Beautification Project	1,027,145	1,610
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>9,100</b>	<b>189</b>
<b>Unbudgeted Items</b>		
Hetch Hetchy RR Trail Planning		8,541
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>1,046,245</b>	<b>10,340</b>

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Total - District-Wide	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 3,414,345	\$ 854,660	\$ (2,559,685)	75%
Variable rates	1,523,868	571,918	\$ (951,950)	62%
Property taxes	1,272,005	29	\$ (1,271,976)	100%
Other operating revenues	161,912	37,006	\$ (124,906)	77%
Other nonoperating revenues	8,800,200	334,399	\$ (8,465,801)	96%
<b>Total Revenues</b>	<b>15,172,330</b>	<b>1,798,011</b>	<b>(13,374,319)</b>	
Salaries and benefits	(2,999,621)	(687,739)	2,311,882	77%
Cost of water	(223,000)	(56,355)	166,645	75%
Utilities	(374,200)	(108,795)	265,405	71%
Cal Fire contract	(1,164,318)	-	1,164,318	100%
Other operating expenses	(2,464,073)	(619,341)	1,844,733	75%
Leases: prin+interest	(10,472)	(6,618)	3,854	37%
Sewer Project Imp Loan	(105,838)	(52,919)	52,919	
Transfer to Pension	(307,660)	(305,581)	2,079	1%
<b>Total Expenses</b>	<b>(7,649,182)</b>	<b>(1,837,347)</b>	<b>5,811,835</b>	
<b>Capital outlay (fixed assets)</b>	<b>(12,942,951)</b>	<b>(1,488,436)</b>	11,454,515	89%
<b>Net profit (loss)</b>	<b>\$ (5,419,803)</b>	<b>\$ (1,527,772)</b>	<b>\$ 3,892,031</b>	
Debt Service Collections	935,771	237,607		
Debt Service: Prin/Interest	(811,665)	(405,455)		
	124,106	(167,848)		

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Water	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,642,227	\$ 411,618	\$ (1,230,609)	75%
Variable rates	975,084	374,147	(600,937)	62%
Other operating revenues	75,162	25,557	(49,605)	66%
Other nonoperating revenues	2,743,050	52,609	(2,690,441)	98%
<b>Total Revenue</b>	<b>5,435,523</b>	<b>863,932</b>	<b>(4,571,591)</b>	
Salaries	(1,101,731)	(229,924)	871,807	79%
Benefits	(463,817)	(141,147)	322,670	70%
Cost of water	(223,000)	(56,355)	166,645	75%
Utilities	(160,000)	(45,477)	114,523	72%
Other operating expenses	(1,161,348)	(297,910)	863,438	74%
Leases	(8,260)	(5,964)	2,296	28%
Pension Unfunded Liability	\$ (130,267)	\$ (130,539)	(272)	0%
<b>Total Expenses</b>	<b>(3,248,423)</b>	<b>(907,316)</b>	<b>2,341,107</b>	
<b>Capital outlay (Fixed assets)</b>	<b>(3,964,792)</b>	<b>(172,849)</b>	<b>3,791,943</b>	<b>96%</b>
<b>Net profit (loss)</b>	<b>\$ (1,777,692)</b>	<b>\$ (216,233)</b>	<b>\$ 1,561,459</b>	
Debt Service Collections	607,417	155,527		
Debt Service Prin/Interest	(514,000)	(255,648)		
	93,417	(100,121)		

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Sewer	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,772,118	\$ 443,042	\$ (1,329,076)	75%
Variable rates	548,784	197,771	(351,013)	64%
Other operating revenues	36,750	7,493	(29,257)	80%
Other nonoperating revenues	4,639,514	266,528	(4,372,986)	94%
<b>Total Revenue</b>	<b>6,997,166</b>	<b>914,833</b>	<b>(6,082,333)</b>	
Salaries	(883,336)	(177,164)	706,172	80%
Benefits	(356,530)	(109,524)	247,006	69%
Utilities	(136,000)	(41,361)	94,639	70%
Other operating expenses	(1,009,293)	(258,609)	750,684	74%
Leases	(2,212)	(654)	1,558	70%
Sewer Improvement Project Loan-P/I	(105,838)	(52,919)	52,919	50%
Pension Unfunded Liability	(88,396)	(88,580)	(184)	0%
<b>Total Expenses</b>	<b>(2,581,605)</b>	<b>(728,810)</b>	<b>1,852,795</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(7,399,129)</b>	<b>(1,301,779)</b>	<b>6,097,350</b>	<b>82%</b>
<b>Net profit (loss)</b>	<b>\$ (2,983,568)</b>	<b>\$ (1,115,756)</b>	<b>\$ 1,867,812</b>	
Debt Service Collections	328,354	82,081		
Debt Service:Prin/Interest	(297,665)	(149,807)		
	30,689	(67,727)		

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Total - Governmental Funds	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	1,272,005	29	(1,271,976)	100%
Other operating revenues	50,000	3,956	(46,044)	92%
Other nonoperating revenues	1,417,636	15,262	(1,402,374)	99%
<b>Total Revenues</b>	<b>2,739,641</b>	<b>19,246</b>	<b>(2,720,395)</b>	
Salaries and benefits	(194,207)	(29,980)	164,227	85%
Utilities	(78,200)	(21,957)	56,243	72%
Cal Fire Contract	(1,164,318)	-	1,164,318	100%
Other operating expenses	(293,432)	(62,822)	230,610	79%
Transfer to Pension/Unfunded	(88,997)	(86,462)	2,535	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
<b>Total Expenses</b>	<b>(1,985,454)</b>	<b>(201,221)</b>	<b>1,784,233</b>	
<b>Capital outlay (fixed assets)</b>	<b>(1,579,030)</b>	<b>(13,808)</b>	<b>1,565,222</b>	99%
<b>Net profit (loss)</b>	<b>\$ (824,843)</b>	<b>\$ (195,783)</b>	<b>\$ 629,060</b>	

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Fire	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,170,246	\$ 26	\$ (1,170,220)	100%
Other operating revenues	47,000	2,622	(44,378)	94%
Other nonoperating revenues	410,000	-	\$ (410,000)	100%
<b>Total Revenues</b>	<b>1,627,246</b>	<b>2,648</b>	<b>(1,624,598)</b>	
Salaries and benefits	(145,658)	(19,709)	125,949	86%
Cal Fire Contract	(1,164,318)	0	1,164,318	100%
Utilities	(21,000)	(5,735)	15,265	73%
Other operating expenses	(239,517)	(41,472)	198,045	83%
Tfr. to PERS Unfunded Liability	(86,671)	(84,131)	\$ 2,540	3%
<b>Total Expenses</b>	<b>(1,657,164)</b>	<b>(151,046)</b>	<b>1,506,118</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(532,785)</b>	<b>(3,469)</b>	<b>\$ 529,316</b>	
<b>Net Profit (Loss)</b>	<b>\$ (562,703)</b>	<b>\$ (151,867)</b>	<b>\$ 410,836</b>	



## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Parks	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 101,759	\$ 2	\$ (101,757)	100%
Other operating revenues	3,000	1,334	(1,666)	56%
Other nonoperating revenues	1,007,636	15,262	(992,374)	98%
<b>Total Revenue</b>	<b>1,112,395</b>	<b>16,598</b>	<b>(1,095,797)</b>	
Salaries and benefits	(48,549)	(10,271)	38,278	79%
Utilities	(57,200)	(16,222)	40,978	72%
Other operating expenses	(53,915)	(21,350)	32,565	60%
Transfer to Pension	(2,326)	(2,331)	(5)	0%
<b>Total Expenses</b>	<b>(161,990)</b>	<b>(50,175)</b>	<b>111,815</b>	
<b>Capital outlay (fixed assets)</b>	<b>(1,046,245)</b>	<b>(10,340)</b>	<b>1,035,905</b>	99%
<b>Net Profit (Loss)</b>	<b>\$ (95,840)</b>	<b>\$ (43,916)</b>	<b>\$ 51,924</b>	

Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

FUND SHARE CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	110,000	10,572
Fuel Tank Painting/Electronic Logging	250,000	7,174
Admin Building Upgrade-Phase 1	20,000	
<b>Truck #8 Replacement 68/32 Split</b>	44,097	
Dump Truck & Trailer	200,000	
<b>Truck 3 replacement 68/32 Split</b>	44,097	
Truck #15 Replacement	140,000	
Tire Machine/ Balancing Machine	16,500	944
Electronic Sign Board	35,000	
Heavy Equipment & Truck Lift	50,000	
Shop Parts Washer	8,500	189
New Collection and Distribution (C&D) Truck	50,000	
Unmanned Aerial Vehicle (drone) with SAR and Infrared capabilities	30,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>998,194</b>	<b>18,879</b>

**Groveland Community Services District  
Adopted FY 2022/23 Annual Budget  
Capital Outlay**

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Water System Rehab Planning		
2022 Groveland Drought Resiliency Project (\$8.4M Grant)	2,125,000	3,717
General Water Improvements	40,000	
Water Pump Replacements	20,000	
Treatment Plant General Improvements/Replacements	27,500	7,683
Truck # 6 Replacement	46,910	
Big Creek-2G Clearwell, Butler Way Bypass	500,000	7,287
Generator Installations	150,000	1,399
Highland Pump Kohler Generator	46,310	47,951
Pump Control and Surge Valves	32,000	
SCADA Improvements	30,000	12,723
Water Treatment Plant Flow Meters	32,500	
Big Creek WTP Asphalt Rehab	120,000	
Skip Loader Tractor	50,000	57,812
New OSG Unit @ Big Creek	55,000	
New OSG Unit @ 2G	55,000	
Chlorine analyzer for WTP x 4	25,000	
Chloramine analyzer for WTP x 4	25,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>569,572</b>	<b>10,572</b>
<b>Unbudgeted Items</b>		
Heating Element for AWS		\$ 8,979
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>3,964,792</b>	<b>172,849</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>1,339,792</b>	<b>161,845</b>

**Groveland Community Services District  
Adopted FY 2022/23 Annual Budget  
Capital Outlay**

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Sewer Collection Rehab Project	4,294,176	1,029,378
Wastewater Pump Replacements	46,000	20,905
WWTP Improvements, Phase 2-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,175,556	29,913
Concrete grading by Screw Press	200,000	1,496
Vac-Tron Truck	533,075	
Generator Installations	175,000	8,218
STP Blower & Gen Room Rehab	10,000	
Asphalt Rehabilitation	184,700	
SCADA Improvements	30,000	12,723
Flow Monitoring Equipment	35,000	
LS#1 Kohler Generator	26,315	26,507
LS#7 Kohler Generator	43,300	
LS#13 Kohler Generator	31,985	
STP Polymer Pump	20,000	
Skip Loader Tractor	50,000	57,812
New OSG Pump @ STP	55,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>374,022</b>	<b>7,174</b>
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
WWTP Pond 1 Liner		\$ 75,163
Finish Polymer Injection System		\$ 17,765
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,399,129</b>	<b>1,301,779</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,003,353</b>	<b>272,402</b>

Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

FIRE CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
Asphalt repair (driveway/employee parking area)	62,785	
SCBA Fill Station Storage Bottles	14,500	
GCSO Infrastructure Fuel Reduction Project	410,000	2,525
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>45,500</b>	<b>944</b>
<b>Unbudgeted Items</b>		
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>532,785</b>	<b>3,469</b>

Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

PARK CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
General Park Upgrades	10,000	
Groveland Asset Rehabilitation and Beautification Project	1,027,145	1,610
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>9,100</b>	<b>189</b>
<b>Unbudgeted Items</b>		
Hetch Hetchy RR Trail Planning		8,541
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>1,046,245</b>	<b>10,340</b>



**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: October 25, 2022**

**SUBJECT: Agenda Item 5D: Update Report on the Status of Current and Ongoing District Infrastructure Projects**

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**Big Creek/2G Clearwell – (Under budget and nearly a year over schedule):**

Attached please find the most recent progress meeting agenda. All components of this project are completed except for minor repairs to be completed by the contractor. We have submitted a proposal to the state for a contract amendment to allow us to use the remaining funds to replace the rusted floor of Tank 5. We have negotiated a proposed change order with the contractor to perform this work.

**WWTP Pond 1 Liner – (on time and within budget):**

The failed pond liner has been removed and new liner installed. Concrete drainage improvements have been completed and the contractor will complete the fence work soon.

**WWTP Phase 1 Improvements – (On time and within budget):**

The project involves road and sludge drying bed drainage improvements, sludge drying bed and processing area improvements, and improvements to all the gravel roads including culverts for the road servicing the wastewater plant ponds 1 and two and other internal roads on the treatment plant campus. The contractor is currently completing the installation of culverts, conduits and other pipes crossing the road, as well as preparing for the final concrete pour.

**Sewer Collection System Rehabilitation – (On time and within budget):**

Attached you will find the most recent progress meeting agenda. The project is moving along nicely and on schedule with no major damages, claims, or unforeseen conditions that could cause major change orders. The contractor is keeping staff updated on their construction schedule so that we can inform the public and make sure that they have a clear construction right of way.

**Groveland Asset Rehabilitation and Beautification (Clean California Grant):**

We are in the final selection process of the restroom, which will be ordered directly by the District, manufactured by the supplier in their warehouse, delivered to the site and installed with a huge crane. We expect the restroom fabrication to be 9-12 months, with installation taking one day. Please see the attached implementation plan which describes the next steps in project implementation.

**Hetch Hetchy Railroad Trail:**

Included with this agenda item are copies of the current project location maps, initial drawings, and budget as they were submitted to the Caltrans Active Transportation Program in the funding application. We are more than thrilled to announce to the Board that the project was one of the highest ranked grant applications when the funding recommendations were published on October

20th, 2022. This project involves the complete construction of the 12 foot wide paved trail from the Leon Rose baseball field to the resilience center, and from the resilience center to Mary Laveroni Park and on to Deer Flat Rd. As you will see in the project preliminary drawings, the trail includes numerous benches, lighting along its length, three bridges crossing the creek, extensive signage for both wayfinding and interpretation. The California Transportation Commission will consider approval of their staff recommendation in early December and contracts could be executed by spring 2023.

As soon as we receive authorization to proceed from the state, we were secure proposals for the engineering and landscape design. We plan to review the draft and final design with our project partners and the park committee as they are developed. Please give thanks to Rachel and Jennifer for their unrelenting energy and diligence in leading this project to the successes it has seen. This was truly a team effort as everyone throughout the organization jumped in to keep things running smoothly as we were buried in this process. Best team ever.



**GROVELAND COMMUNITY SERVICES DISTRICT  
BIG CREEK AND SECOND GARROTTE CLEARWELLS REHABILITATION  
PROJECT**

**22<sup>nd</sup> CONSTRUCTION PROGRESS MEETING**

October 19, 2022 @ 9:00 AM

**AGENDA**

I. INTRODUCTION

II. CONSTRUCTION PROGRESS SNAPSHOT

a. Total Project Cost	\$3,118,200.00
b. Total Change Order Costs	\$109,897.81
c. Budget Spent to Date	\$3,098,386.31
d. Percentage Funding Used to Date	99.4%
e. Days for Completion	141 Working Days
f. Elapsed Days	317 Working Days (March 18, 2022)
g. Weather Days	4 Weather Day
h. Remaining Days	-172 Working Days

III. CONSTRUCTION SITE REPORTS

- a. Progress to Date
- b. Contractor (1-MONTH LOOK AHEAD)

IV. CHANGE ORDERS

- a. Fully Executed
  - i. Change Order No. 1 – Additional Structural Repairs in Big Creek Clearwell (\$33,217.80 and 8 Additional Working Days)
  - ii. Change Order No. 2 – Relocation of ARV to Adjacent Wye Fitting at Butler Way Pump Station (No Cost and 2 Additional Working Days)
  - iii. Change Order No. 3 – Installation of Insulation in Both the Big Creek and Second Garrotte New Electrical Cabinets (\$953.00 and No Working Days)
  - iv. Change Order No. 4 – Inspection Sand Blast (Time & Material) (\$46,457.90 and 4 Additional Working Days)
  - v. Change order No. 5 – Addition of Inlet ARV at Butler Way Pump Station (\$2,116.00 and 1 Working Day)

- vi. Change order No. 6 – Upgrade of Pressure Transmitter at Butler Way Pump Station (\$3,832.50 and 0 Working Day)
- vii. Change Order No. 7 – Additional Communications Between Tank1 and Butler Way Pump Station (\$5,637.45 and 1 Working Day)
- viii. Change Order No. 8 – Additional Big Creek Punch List Items (\$10,800 and 1 Working Day)
- ix. Change Order No. 9 – Additional Work at Butler Way Pump Station (Discharge Piping) (\$2,837.44 and 1 Working Day)
- x. Change Order No. 10 – Additional Work at Second Garrotte for surface preparation and coating of exterior influent/effluent pipelines (T&M) (\$7,500.00 and 3 Working Day)
- xi. Change Order No. 11 – Credits for Butler Way Pump Station (Gate Valve/Pressure Transducer) (-\$3,454.28 and 0 Working Day)

b. Denied

- i. Pending Change Order No. 1 – Oil in Tank (\$48,539.00 and 14 additional Working Days)
- ii. Pending Change Order No. 6 – Lid Pin Holes Repairs (\$14,200 and 2 additional Working Days)
- iii. Pending Change Order No. 11 – Oil Removal from Big Creek Clearwell Baffles (\$39,078.00 and 7 Working Days)
- iv. Pending Change Order No. 15 – Oil in Second Garrotte Clearwell (\$22,000 and 4 Working Days)
- v. Pending Change Order No. 16 – Oil in Second Garrotte Clearwell Baffles (\$10,600 and 2 Working Days)
- vi. Pending Change Order No. 18 – Additional Endura flex Coating Expenses (\$72,450.00 and 0 additional Working Days)

V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 44
- b. Remaining Submittals
  - i. None

VI. REVIEW RFI LOG

- a. Responded RFI's
  - i. RFI No. 1 – 37
- b. Pending RFI's

i. None

VII. CLAIMS

- a. Claim No. 1 – Oil in the Big Creek Clearwell
  - i. Responded
- b. Claim No. 2 – Additional Expenses Incurred for Big Creek Clearwell Coating
  - ii. Responded
- c. Claim No. 3 – Relocation of ARV at Butler Way Pump Station
  - iii. Claim Removed on March 12, 2021.
- d. Claim No. 4 – Mill Scale in Big Creek and CCT Tanks
  - iv. Responded
- e. Claim No. 5 – Oil Removal from Big Creek Baffles
  - v. Responded
- f. Claim No. 6 – Oil in Second Garrotte Clearwell
  - vi. Responded
- g. Claim No. 7 - Oil Removal from Second Garrotte Baffles
  - vii. Responded
- h. Claim No. 8 – Additional Expenses Incurred for Second Garrotte Clearwell Coating
  - viii. Responded
- b. Tank 5 Improvements Proposed to Remove Claims and Liquidated Damages
  - i. Next steps with Project
    - 1. \$265,000
      - a. Farr Construction to provide subcontractors name and experience
    - 2. Additional documentation being submitted
      - a. 3-month review process
        - i. Cant execute change order until State has approved the additional documentation.
      - b. Technical Memorandum and Biological Assessment submitted September 29, 2022

VIII. PAYMENT REQUESTS

- a. Processed
  - i. Disbursement Request No. 1 (\$267,200.00)
  - ii. Disbursement Request No. 2 (\$258,750.00)

- iii. Disbursement Request No. 3 (\$597,892.00)
- iv. Disbursement Request No. 4 (\$485,441.00)
- v. Disbursement Request No. 5 (\$58,082.34)
- vi. Disbursement Request No. 6 (\$35,625.00)
- vii. Disbursement Request No. 7 (\$291,650.00)
- viii. Disbursement Request No. 8 (\$326,571.00)
- ix. Disbursement Request No. 9 (\$272,175.00)
- x. Disbursement Request No. 10 (\$245,575.00)
- xi. Disbursement Request No. 11 (\$35,625.00)
- xii. Disbursement Request No. 12 (\$75,477.50)
- xiii. Disbursement Request No. 13 (\$47,847.70)
- xiv. Disbursement Request No. 14 (\$26,125.00)
- xv. Disbursement Request No. 15 (\$7,125.00)
  - 1. Once Tank 5 agreement is in place, withheld payments will be released.
    - a. Groveland CSD has been advised by their attorney to not issue any further payments summing to a total of 100% to 150% of the contractor claims until Claims No. 1 through 8 have been removed.
  - 2. Lighthouse Electrical contacted the District regarding payment that has not been issued.

IX. PROJECT SCHEDULE

- i. Butler Way Pump Station
  - 1. Sound enclosure installed
    - a. Manufacturer provided submittal package for our review and approval to alleviate defects.
      - i. Standing seam roof with gutter (Leaks in Roof)
        - 1. Weatherproof
          - a. AMCE provided response to comments 10/5/2022
      - ii. Coat exterior onsite with airless sprayer utilizing same material as factory coating and color match.

- ii. Second Garrotte
  - 1. All punch list Items addressed
    - a. Dive inspection to occur March 2023.
- iii. Big Creek
  - 1. All punch list Items addressed
    - a. Dive inspection completed July 21, 2022
      - i. Repairs will be fixed during the second year inspection.

X. SUBSTANTIAL COMPLETION

- a. As the furnish of the sound enclosure panel for the fan is out of Farr Constructions control, substantial completion was granted once the electrical work at Second Garrotte was completed, and the heater and lights were installed at the Butler Way Pump Station (March 18, 2022).
- b. Substantial completion letter
  - i. Farr Construction provided a letter stating that substantial completion was achieved on December 16, 2022.
    - 1. AM Consulting will provide a response letter.

XI. CONCERNS

- a. Project Completion Date
  - i. Liquidated Damages will be assessed per Section 005200 – Agreement Between Owner and Contractor for Construction Contract, Paragraph 4.03 (A).

XII. ADJOURN

**GROVELAND COMMUNITY SERVICES DISTRICT  
SEWER COLLECTION SYSTEM IMPROVEMENTS PROJECT  
CONSTRUCTION PROGRESS MEETING**

October 17, 2022 @ 8:30 AM

AGENDA

- I. INTRODUCTIONS
- II. CONSTRUCTION PROGRESS SNAPSHOT
  - a. Total Project Cost (Contractor) \$3,653,429.00
  - b. Total Funding Agreement (Total Project) \$5,845,568.00
  - c. Budget Spent to Date (Contractor) \$898,107.10
  - d. Budget Spent to Date (Total Project) \$1,423,308.36 (+59,758.29 CCO 3-4, 6, 8-9)
  - e. Total Project Contingency \$922,877.00
  - f. Contingency Used to Date \$89,576.47 (+59,758.29 CCO 3-4, 6, 8-9)
  - g. Percentage Funding Used to Date (Contractor) 24.6%
  - h. Percentage Funding Used to Date (Total Project) 24.3%
  - i. Percent Contingency Used to Date 9.7%
  - j. Days for Completion 348 Calendar Days (All CCO's)
  - k. Elapsed Days 126 Calendar Days
  - l. Weather Day 0 Weather Day
  - m. Remaining Days 222 Calendar Days
- III. CONSTRUCTION SITE REPORTS
  - a. Progress to Date
  - b. Contractor (1-MONTH LOOK AHEAD)
- IV. CHANGE ORDERS
  - a. Executed Change orders
    - i. Change Order No. 1 – MH-2003 to MH-2004 Trench Rock Break (T&M) (\$2,352.97 and 0 .50 calendar days) (To be included in DR No. 4)
    - ii. Change Order No. 2 – MH-101 Removal (\$2,550.00 and 0 .50 calendar days) (To be included in DR No. 4)
    - iii. Change Order No. 3 – MH-3 to MH-4 Replacement in Lieu of Spot Repair (\$38,790.00 and 3 calendar days) (Improvement Pending)
    - iv. Change Order No. 4 – MH-37 to MH-38 Improvement Revisions (-\$3,900.00 and 1 calendar day) (CIPP Improvement Pending)
    - v. Change Order No. 5 – Trash Disposal & Potholing for MH-20 to MH-21 (\$5,383.50 and 1 calendar day) (To be included in DR No. 4)

- vi. Change Order No. 6 – MH-97 to MH-97B Culvert T&M (\$6,929.52 and 1 calendar day) (To be included in DR No. 4 – School to refund costs) (Sent Contractor 8/23/22)
  - vii. Change Order No. 7 – MH-10-24 to MH-10-20 Replacement in Lieu of Spot Repair (\$79,290.00 & 2 Calendar Days) (To be included in DR No. 4)
  - viii. Change Order No. 8 – MH-123 to MH-124 (-\$8,271.00 and 1 Calendar Day) (Concrete Improvements Pending)
  - ix. Change Order No. 9 – MH-4-93 to MH-4-95, MH-4-93 to MH-4-276 & MH-4-276 to MH-4-275B Improvement Revisions (\$26,210.00 & 3 Calendar Days) (Sent Contractor 9/1/2022)
- b. Pending Change Orders
- i. Change Order No. 10 – MH-10-10 to MH-10-8 Creek Crossing/2 Lateral Improvements (Pending Materials/T&M Documents – 2 T&M Documents Received)
  - ii. Change Order No. 11 – MH-4-251 Alignment Revisions (RFI No. 2) (Pending T&M Documents)
  - iii. Change Order No. 12 – MH-97 to MH-97B Culvert T&M Paving Work (Pending T&M Documents)
  - iv. Change Order No. 13 – MH-1-325A to MH-1-324 Creek Crossing (Pending Materials/T&M Documents)
  - v. Change Order No. 14 – MH-1-315 to MH-1-320 Creek Crossing (Pending Materials/T&M Documents)
- c. Final Change Order List
- i. Budget of \$500,000 until project is completed
  - ii. Estimate approximately 1 to 1.5 million remaining at end of project
    - 1. Final Direction Received and provided to Moyle regarding material procurement and additional improvements.
    - 2. AMCE developed change order tracking list that separates out the change order costs incurred for this list and the project in general.

## V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 15.1 & 17 – 20
- b. Rejected
  - i. Submittal No. 16
- c. Remaining Submittals
  - i. Additional Requirements for Bore & Jack/Creek Crossings

VI. REVIEW RFI LOG

- a. Received/Pending RFI's
  - i. RFI No. 1 – Bore and Jack Information
    - 1. Response sent 8/9/2022
  - ii. RFI No. 2 – MH-4-251 Alignment Revisions
    - 1. Direction Provided via Email 8/17/2022
    - 2. Formal Response provided 8/25/2022
  - iii. RFI No. 3 – MH-1-325A to MH-1-324 Creek Crossing
    - 1. Formal response sent 9/15/2022
  - iv. RFI No. 4 – Reid Circle Tree
    - 1. Formal response sent 9/29/2022
  - v. RFI No. 5 – Use of Grade Rings to bring Manhole's to Grade
    - 1. Formal Response provided 10/10/2022

VII. PAYMENT REQUESTS

- a. FBA Approval (Phase 2)
  - i. Fully Executed Agreement
- b. Processed
  - i. Disbursement Request No. 1 (\$58,259.00)
    - 1. Received. (Submitted 1/28/2021)
  - ii. Disbursement Request No. 2 (\$111,500.00)
    - 1. Received. (Submitted 3/24/2021)
  - iii. Disbursement Request No. 3 (\$183,773.00)
    - 1. Received. (Submitted 7/6/2022)
  - iv. Disbursement Request No. 4 (\$1,020,392.00)
    - 1. Payment in Hand by 11/16/2022
  - v. Disbursement Request No. 5 (Pending)
    - 1. Requested documents 9/22/2022

VIII. ENCROACHMENT PERMITS

- i. CalTrans Encroachment Permits
  - 1. MH-2 to MH-3 (July 8, 2023 Expires)
    - a. Shoulder Close Permit with Flagging
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received



1. Requested Schedule to Completion update
  2. MH-48A to MH-49 (July 8, 2023 Expires)
    - a. Shoulder Close Permit
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  3. MH-17 to FB-105 (July 8, 2023 Expires)
    - a. No Traffic Control Required
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  4. MH-47 to MH-48 (March 31, 2023 Expires)
    - a. No Traffic Control Plan
    - b. Must be completed by August 31, 2022
      - i. Provide 7-day notice to CalTrans
      - ii. Requested extension 8/11/22
        1. Extending to March 31, 2022.
- ii. Tuolumne County Encroachment Permits (January 28, 2023 Expires)
1. The following sewer pipelines will be replaced/rehabilitated within the County right of way:
    - a. Anderson St/Vassar St, Big Oak Flat, CA - replacement of approximately 140 LF of sewer pipe,
    - b. School St, Big Oak Flat, CA - replacement of approximately 195 LF of sewer pipe and the addition of a new manhole,
    - c. Black Rd, Big Oak Flat, CA - cured in place pipe (CIPP) rehabilitation approximately 160 LF,
    - d. Clements Rd, Pine Mountain Lake - replacement of approximately 602 LF of sewer pipe,
    - e. Clements Rd, Pine Mountain Lake - replacement of 6 LF of cracked sewer pipe,
    - f. Clements Rd, Pine Mountain Lake - Replacement of approximately 328 LF of sewer pipe,
    - g. Catholic Cemetery St, Big Oak Flat, CA, replacement of factor tap (lateral connection),
    - h. Ponderosa Ln, Groveland CA, CIPP rehabilitation approximately 162 LF

- iii. Hetch Hetchy Encroachment Permits
  - 1. Must commence construction of Hetch Hetchy improvements within 240 days (November 6, 2022).
    - a. Notify Hetchy of start of work 10 day in advance
      - i. Work to be started on October 3, 2022
      - ii. Notice sent 9/15/2022
  - 2. Complete improvements within 365 days (March 11, 2023).
- iv. Contractor concurrence with all encroachment permits
  - 1. Sent 9/6/2022
- v. GIS Data Gathering
  - 1. Adam to train Les to use Trimble R2 unit
  - 2. Les to store unit at Adams office
    - a. Use only to gather points then return

## IX. PROJECT SCHEDULE

- i. Schedule
  - 1. 3-week look ahead (updated 9/22/2022)
    - a. Emailed update 10/12/2022
  - 2. To completion (Updated 7/20/22)
    - a. Emailed update 10/12/2022
- ii. Notices to Homeowners
  - 1. Notices to be sent out for two-month work period.
    - a. From schedule to completion
  - 2. Notices to be sent out for three work period.
    - a. Once on short schedule
  - 3. Notices to be sent out for one week work period (with exact tentative dates provided).
    - a. Door hangers to be provided to Les for placement on doors when construction is about to take place in specific areas.
- iii. Construction Staking
  - 1. All alignments have been staked for Pine Mountain Lake, Groveland and Big Oak Flat
  - 2. CCTV marked spot repairs and laterals
  - 3. PUE staking locations only for PML hardware store (Completed)
- iv. Completion Reports
  - 1. Les to develop list of completed pipelines and update weekly.

- v. Final Deliverable Dates:
  - 1. Construction Completion Date: December 31, 2024.
  - 2. Final Disbursement Date: June 30, 2025.

X. CONCERNS

- a. Pine Mountain Lake Hardware Store Sign
  - i. Adam is working with the store owner to get the sign taken down/additional construction easement.
    - 1. Adam talked with PML hardware store owner 9/19/22
  - ii. Sign should be relocated away from new sewer pipeline.
    - 1. Encroachment permit to be filed and reviewed.
  - iii. Easement Found for this location.
    - 1. Additional land to be requested from owner.
  - iv. Schedule to be provided for work to provide ample notice to the homeowner.
- b. Easement and Access Agreements
  - i. Land and Structure to gather and process
    - 1. \$2,500 to \$3,500
  - ii. Yosemite Title Company
    - 1. \$150 /hr
  - iii. County website providing access to District documented easements.
  - iv. Pine Mountain Lake, Big Oak Flat and Groveland Easements Found in District Storage.
  - v. AMCE holding off on easement letter until required
    - 1. 10' each side of pipe along centerline

XI. ADJOURN

## Groveland Asset Rehabilitation and Beautification Project – Implementation Plan

Complete **environmental** planning and **design** of the three (3) mile Hetch Hetchy Railroad trail along the historic railroad grade

1. WRT Proposal needed to prepare:
  - a. Sod removal area landscape plan, irrigation.
  - b. Shade structure and trail kiosk location(s) and layout/design
  - c. Circulation plan – sidewalks and bike facilities
  - d. Wayfinding signage and layout
2. Trail environmental (Complete)
3. Trail survey, engineering design, plans and specifications development (AM-CE, with landscape/aesthetic design input from WRT?) Brandon is securing proposals for surveying.
4. Complete engineering design (maybe survey?) for restroom retaining wall and utilities (after we ensure restroom location with WRT if needed)

**Replacement** of an undersized, non-functional public **restroom** with a new restroom in Mary Laveroni Park, sized appropriately to handle peak usage rates of 300 persons per hour, including site lighting, ADA drinking fountains and heating for winter use. Constructing a new covered transit shelter and bike facilities in Mary Laveroni Park.

1. Complete restroom specifications
2. Get input from TCTC (YARTS), Chamber
3. Place restroom order
4. GCSD install sewer/water/power connections to site (in kind) or combine with construction contract below if too much work
5. Supplier performs installation and connections to relocated utilities

**Removing** approximately 50-80 cubic yards of **debris and trash** from a GCSD property adjacent to the park allowing this new 37 acres amenity to be opened to the public. Clearing and regrading roads to make safely passable.

1. Separate small contract (and CCC crew to control cost?)

### **ANTICIPATED CONSTRUCTION CONTRACT – Assume Competitive Bid Process (Brandon)**

**[Budget \$426,600]**

1. Removing approximately 3000 square feet of irrigated turf grass
2. Demolition of old restroom (potential in-house for in kind?)
3. Construct new walkways and paths connecting and providing handicapped access to the new restrooms, bus shelter, picnic area and benches to the existing benches and playground area
4. Install 2000 square feet of drought tolerant California native plantings along walkways and paths, adjacent to the new picnic area, bus shelter and restrooms
5. Installation of an information kiosk with wayfinding signage in Mary Laveroni Park, directing pedestrians to the existing and new park recreation amenities and trails, to local downtown connections and the future pedestrian bridge planned to connect the downtown core with the future Hetch Hetchy trail in the natural area adjacent to the park. Installation of interpretive and educational signage regarding the Hetch Hetchy Railroad and Jefferson Mine.
  - Signage install could be by GCSD, CCC, Chamber or Rotary? This frees up the loan money for trail work?
6. Construction of retaining wall, backfill and compact at restroom location

### **New 37 acres (CALFIRE CREW and/or FEMA Hazard Mitigation Grant (Application in progress))**

1. Removing downed trees, overgrown brush and moving boulders to allow opening of the new 37-acre fantastic natural area to hiking, biking and future camping.
2. Need to submit an application to County to rezone the property as Public

### **GCSD and Chamber in-kind**

1. Install new planters and benches along Main Street furnishing improvements will be on local, publicly controlled property, or with agreements with private property owners. Each receptacle installed on Main Street will be painted by local artists; the purpose of which is to display the mining, California water and railroad history, as well as to depict the Yosemite National Park, National Forest and Sierra Nevada Gateway identity of Groveland.
2. Installing eight (8) new, animal resistant trash and recycling receptacles in the park and twelve (12) along the adjacent downtown Main Street.
3. Complete receptacle, bench and planter specifications
4. Caltrans and/or county encroachment permit (Brandon and Rachel) if needed
5. Get input from County? And Chamber
6. Place order
7. GCSD install trash receptacles, hopefully downtown benches and planters installed by Chamber – or could be a good job for Rotary or CCC
8. Purchase and install gate on 37 acre parcel entrance from BLM, place boulders

**Budget**

General Overhead-Related Construction Items							
1	Mobilization/Demobilization	1	LS	\$25,000.00	\$25,000	100%	\$25,000
2	Clearing and Grubbing Trail	1	LS	\$30,000.00	\$30,000	100%	\$30,000
3							
4							
5							
6							
7							
8							
9							
0							

General Construction Items							
1	Demolition and Disposal of Old Restroom	1	EA	\$35,000.00	\$35,000	100%	\$35,000
2	Public Restroom Hookups and Site Prep	1	LS	\$6,500.00	\$6,500	100%	\$6,500
3	Prefab Public Restroom Purchase and Install	1	EA	#####	\$342,768	100%	\$342,768
4	Pedestrian Paths Throughout Upper Park	500	LF	\$30.00	\$15,000	100%	\$15,000
5	Wayfinding, Interpretive and Educational Signage	1	EA	\$50,000.00	\$50,000	100%	\$50,000
6	Trailhead Information Kiosk	1	EA	\$10,000.00	\$10,000	100%	\$10,000
7	Drought Tolerant Landscaping and Drip Irrigation	2000	SF	\$25.00	\$50,000	100%	\$50,000
8	New Picnic Area with Tables and Shade Cover	1	EA	\$60,000.00	\$60,000	100%	\$60,000
9	Transit Shelter Construction With Benches	1	EA	\$12,500.00	\$12,500	100%	\$12,500
0	Purchase and Install Bicycle Parking	1	EA	\$5,000.00	\$5,000	100%	\$5,000
1	Bench Installations - Park, Downtown and Trail	16	EA	\$3,200.00	\$51,200	100%	\$51,200
2	Trash/Recycle Receptacles - Park and Trail	8	EA	\$3,500.00	\$28,000	100%	\$28,000
3	Construct Retaining Wall at Restroom	15	CY	\$3,500.00	\$52,500	100%	\$52,500
4	Backfill and Compact at Retaining Wall	1	EA	\$10,000.00	\$10,000	100%	\$10,000
5	Concrete Flatwork at Restroom	600	SF	\$30.00	\$18,000	100%	\$18,000
6	Recycling Receptacles With Artwork - Main Street	12	EA	\$2,625.00	\$31,500	100%	\$31,500
7	Trash Receptacles With Artwork - Main Street	12	EA	\$2,625.00	\$31,500	100%	\$31,500
8	Beautification Planters - Main Street	65	EA	\$1,100.00	\$71,500	100%	\$71,500
9	Vehicle Gate and Barrier Install on 37 Acres	1	EA	\$9,200.00	\$9,200	100%	\$9,200
0	Refuse Removal on 37 Acre Parcel	80	CY	\$450.00	\$36,000	100%	\$36,000

52							
	Subtotal of Construction Items:	\$981,168		\$981,168			
	Construction Item Contingencies (% of Construction Items):	20.00%	\$196,234	\$196,234			
	<b>Total (Construction Items &amp; Contingencies) cost:</b>		\$1,177,402	\$1,177,402			
<b>Project Delivery Costs:</b>							
<b>Type of Project Cost</b>							
<b>Preliminary Engineering (PE)</b>							
	Environmental Studies and Permits (PA&ED):	\$ 46,308		\$46,308			
	Plans, Specifications and Estimates (PS&E):	\$ 92,617		\$92,617			
	<b>Total PE:</b>	\$ 138,925		\$138,925		12%	25% Max
<b>Right of Way (RW)</b>							
	Right of Way Engineering:	\$ 20,000		\$20,000			
	Acquisitions and Utilities:	\$ 20,000		\$20,000			
	<b>Total RW:</b>	\$ 40,000		\$40,000			
	<b>Total Pre-Construction Costs (PE+RW):</b>	\$178,925		\$178,925			
<b>Construction Engineering (CE)</b>							
	Construction Engineering (CE):	\$ 33,200		\$33,200		3%	15% Max
	<b>Total Construction Costs:</b>	\$1,210,602		\$1,210,602			
	<b>Total Project Cost:</b>	\$1,369,527		\$1,369,527			

# Detailed Project Estimate and Total Project Costs- Cycle 6

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

## Project Information:

Agency: <span style="border: 1px solid black; padding: 2px;">Groveland Community Services District</span>	Date: <span style="border: 1px solid black; padding: 2px;">6/15/2022</span>
Project Description: This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland.	
Project Location: Groveland, California	
Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: <span style="border: 1px solid black; padding: 2px;">Manrique, Alfonso</span>	
License #: <span style="border: 1px solid black; padding: 2px;">C63673</span>	

## Project Estimate and Cost Breakdown:

Project Estimate (for Construction Items Only)						Cost Breakdown					
Item No.	Item	Quantity	Units	Unit Cost	Total Item Cost	ATP Eligible Costs/Items		ATP Ineligible Costs/Items		Corps/CCC to construct	
						%	\$	%	\$	%	\$
<b>General Overhead-Related Construction Items</b>											
1	Mobilization	1	LS	\$224,000.00	\$224,000	100%	\$224,000				
2	Traffic Control	1	LS	\$25,000.00	\$25,000	100%	\$25,000				
3	Stormwater Protection Plan	1	LS	\$15,000.00	\$15,000	100%	\$15,000				
4								100%			
5								100%			
6								100%			
7								100%			
8								100%			
9								100%			
10								100%			
<b>General Construction Items</b>											
11	Multiuse Trail Phase I (Ball Field Complex to Deer Flat)	8,017	LF	\$60.00	\$481,020	100%	\$481,020				
12	Pedestrian Bridge 1 (Between Ball Park and Resiliency Center)	40	LF	\$8,600.00	\$344,000	100%	\$344,000				
13	Pedestrian Bridge 2 (Near Utility crossing upstream from GCSD)	70	LF	\$8,600.00	\$602,000	100%	\$602,000				
14	Pedestrian Bridge 3 (@ Mary Laveroni Park)	40	LF	\$8,600.00	\$344,000	100%	\$344,000				
15	Public Information Kiosks	3	EA	\$10,000.00	\$30,000	100%	\$30,000				
16	Bench Installations	18	EA	\$3,200.00	\$57,600	100%	\$57,600				
17	Trash Receptacles	18	EA	\$1,500.00	\$27,000	100%	\$27,000				
18	Wayfinding Signage	3	EA	\$5,000.00	\$15,000	100%	\$15,000				
19	Interpretive Signage	3	EA	\$10,000.00	\$30,000	100%	\$30,000				
20	Pathway Lighting	54	EA	\$7,000.00	\$378,000	100%	\$378,000				
21	18" Drainage Culvert	20	LF	\$500.00	\$10,000	100%	\$10,000				
22	Retaining Wall	40	LF	\$1,000.00	\$40,000	100%	\$40,000				
23	Clearing, Stripping and Grubbing	1	LS	\$52,000.00	\$52,000	100%	\$52,000				
24	Erosion Control	1	LS	\$50,000.00	\$50,000	100%	\$50,000				
25	Earthwork/Grading	7,200	CY	\$45.00	\$324,000	100%	\$324,000				
26	Roadside Clearing (Tree Removal)	1	LS	\$160,000.00	\$160,000	100%	\$160,000				
27	Chainlink Fence	3,400	LF	\$30.00	\$102,000	100%	\$102,000				
28	Safety Rail	1,615	LF	\$19.00	\$30,685	100%	\$30,685				
29	Lighting-System	1	LS	\$410,000.00	\$410,000	100%	\$410,000				
30	Stripping	1	LS	\$20,000.00	\$20,000	100%	\$20,000				
31	ADA and Dog Drinking Fountains	3	EA	\$8,500.00	\$25,500	100%	\$25,500				
32	Bike Parking	3	EA	\$5,000.00	\$15,000	100%	\$15,000				
33								100%			
34								100%			
35								100%			
36								100%			
37								100%			
38								100%			
39								100%			
40								100%			
41								100%			
42								100%			
43								100%			
44								100%			
45								100%			
46								100%			
47								100%			
48								100%			
49								100%			
50								100%			
51								100%			
52								100%			
<b>Subtotal of Construction Items:</b>					<b>\$3,811,805</b>		<b>\$3,811,805</b>				
<b>Construction Item Contingencies (% of Construction Items):</b>				<b>10.00%</b>	<b>\$381,181</b>		<b>\$381,181</b>				
<b>Total (Construction Items &amp; Contingencies) cost:</b>					<b>\$4,192,986</b>		<b>\$4,192,986</b>				

## Project Delivery Costs:

Type of Project Cost	Cost \$	ATP Eligible Costs	Non-participating Costs	"PE" costs / "CON" costs
<b>Preliminary Engineering (PE)</b>				
Environmental Studies and Permits(PA&ED):	\$ 185,000	\$185,000		
Plans, Specifications and Estimates (PS&E):	\$ 390,000	\$390,000		
<b>Total PE:</b>	<b>\$ 575,000</b>	<b>\$575,000</b>		<b>14% 25% Max</b>
<b>Right of Way (RW)</b>				
Right of Way Engineering:	\$ 150,000	\$150,000		
Acquisitions and Utilities:				
<b>Total RW:</b>	<b>\$ 150,000</b>	<b>\$150,000</b>		

## Detailed Project Estimate and Total Project Costs- Cycle 6

**Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).**

### Project Information:

Agency:	Groveland Community Services District			Date:	6/15/2022
Project Description:		This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland,			
Project Location:		Groveland, California			
Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate:			Manrique, Alfonso		License #:
				C63673	
<b>Total Pre-Construction Costs (PE+RW):</b>		\$725,000	\$725,000		
<b>Construction Engineering (CE)</b>					
Construction Engineering (CE):		\$	525,000	\$525,000	
<b>Total Construction Costs:</b>		\$4,717,986	\$4,717,986		
<b>Total Project Cost:</b>		\$5,442,986	\$5,442,986		

### Documentation of Ineligible (Non-Participating) Costs:











The Engineer's logic and/or calculations for splitting costs between ATP-Eligible and Non-participating costs must be documented in this section of the Estimate form.

Separate logic is required for each item which is partly ineligible for ATP funding or is required for the construction of an ineligible item/element of the project.

Item #:	Description of Engineer's Logic: <span style="color: red;">(See examples shown in the Instructions)</span>

# Hetch Hetchy Railroad Trail Project (HHRT)

## Groveland Community Services District

-  Hetch Hetchy Railroad Trail
-  Future Phase Hetch Hetchy Railroad Trail
-  Future Regional Trail Network
-  Creek
-  Bridge Crossing
-  HHRT Entry Point
-  Downtown Groveland
-  Future RV Park/Campground
-  Existing Dog Park/Future Sports Complex
-  Park

Existing Dog Park, Ball Field, and Future Sports Complex

In progress Resilience Center and trail connection to Ferretti Road/Pine Mountain Lake

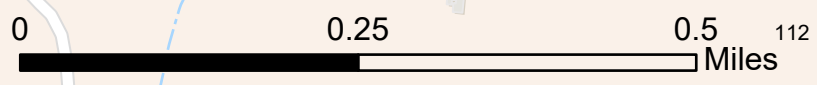
Pine Mountain Lake Main Entry

Future Vanlife, RV Park, and Campground

Possible Future Trail Connection

**Downtown Groveland**  
Community Resources, Shopping, Dining, Shops with Wi-Fi, Lodging

Future Phase of HHRT connecting to Big Oak Flat

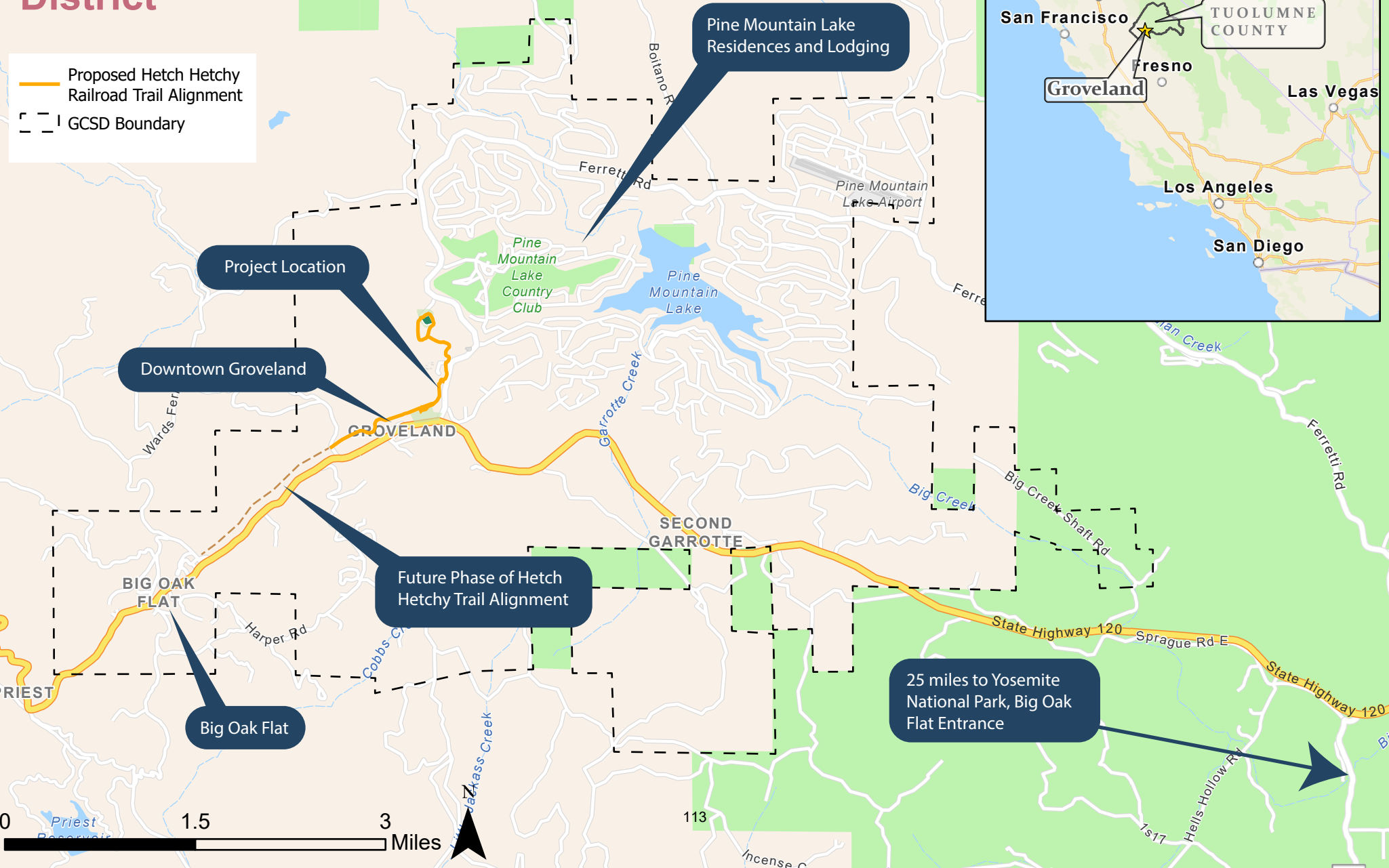




# Hetch Hetchy Railroad Trail Project (HHRT)


## Groveland Community Services District


— Proposed Hetch Hetchy Railroad Trail Alignment  
- - - GCSGD Boundary





# Hetch Hetchy Railroad Trail

## Groveland Community Services District

 Proposed Hetch Hetchy Railroad Trail

 Future Phase to Big Oak Flat

 Pedestrian/Bike Bridge

 Parcel lines showing Right-of-Way

**Future Sports Complex & Existing Ball Field and Dog Park**

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Bike Parking  
 -Trash receptacles  
 -Picnic Tables

**New Bird Watching Benches**

**New Pedestrian Bridge over Creek**

**Resilience Center**

**Connection path to Resilience Center**

**GCSO Offices**  
 -New Bike Parking  
 -New Water Fountain

**New Pedestrian Bridge**  
 Connection to Mary Laveroni Park and Downtown Groveland







**New Pedestrian Bridge over Creek**

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Bike parking  
 -Trash receptacles  
 -Interpretive signage

**New Paved Shared Use Path (width = 12 feet)**

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Trash receptacles

**Trail Amenities to be Included:**

-  Bicycle Parking
-  Drinking Fountain
-  Trailhead Kiosk & Wayfinding Signage
-  New Trash Bins (18 total new bins)
-  Bird Watching & Trail Benches (18 total new benches)
-  Pathway Lighting (54 total light fixtures)








**Future Phase to Big Oak Flat**

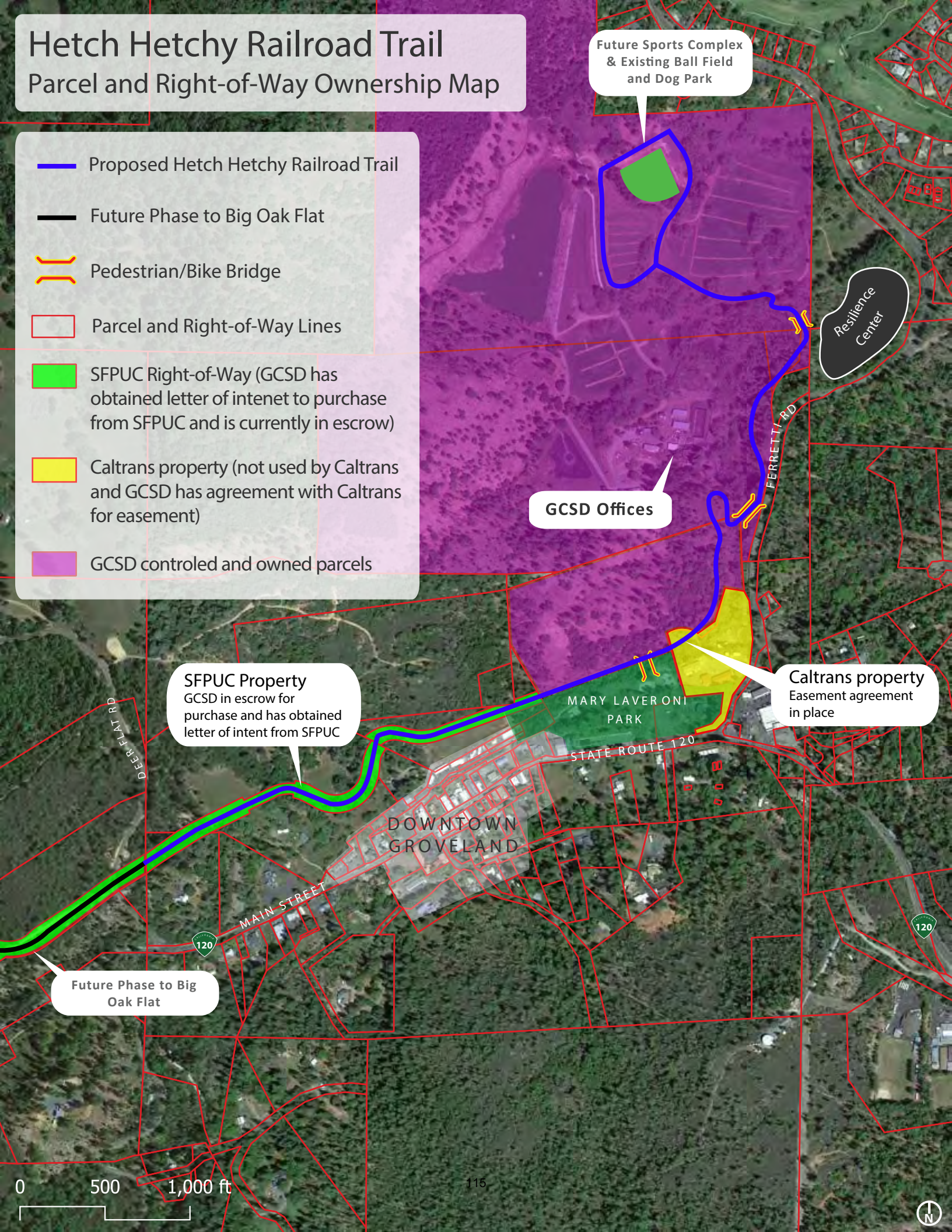
0 500 1,000 ft



# Hetch Hetchy Railroad Trail

## Parcel and Right-of-Way Ownership Map

-  Proposed Hetch Hetchy Railroad Trail
-  Future Phase to Big Oak Flat
-  Pedestrian/Bike Bridge
-  Parcel and Right-of-Way Lines
-  SFPUC Right-of-Way (GCSD has obtained letter of intent to purchase from SFPUC and is currently in escrow)
-  Caltrans property (not used by Caltrans and GCSD has agreement with Caltrans for easement)
-  GCSD controled and owned parcels



Future Sports Complex & Existing Ball Field and Dog Park

Resilience Center

GCSD Offices

SFPUC Property  
GCSD in escrow for purchase and has obtained letter of intent from SFPUC

Caltrans property  
Easement agreement in place

Future Phase to Big Oak Flat

0 500 1,000 ft



# Existing Conditions



# Proposed Design

Mary Laveroni Park

North

↑  
to the  
GCSD Offices &  
Resilience Center

↓  
to Deer Flat Road

**Class 1 Multi-Use Path**  
**Width : 12 ft**

# EXISTING CONDITIONS - MIDDLE BRIDGE



*Location of middle pedestrian bridge beneath the GCSO office. A clear-span bridge (approx. 70 feet) with concrete abutments will be needed in approximately the location of the water and sewer crossing the creek. The bridge would also protect the exposed sewer/water pipes.*

# EXAMPLE BRIDGE RENDERING

## RENDERING OF MIDDLE BRIDGE



# EXISTING CONDITIONS

## EXISTING CONDITIONS - MARY LAVERONI PARK TRAILHEAD KIOSK



*Location of trailhead kiosk and HHRT entrance at Mary Laveroni Park near the western pedestrian bridge.*



# EXAMPLE KIOSK RENDERING

## MARY LAVERONI PARK TRAILHEAD

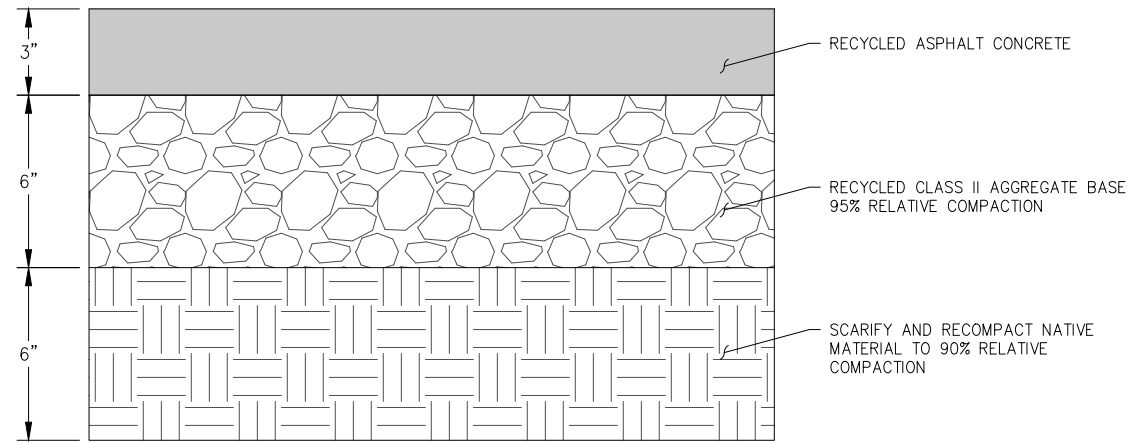


**Groveland CSD**  
**Hetch Hetchy Railroad Trail Project**  
**Design Standards**

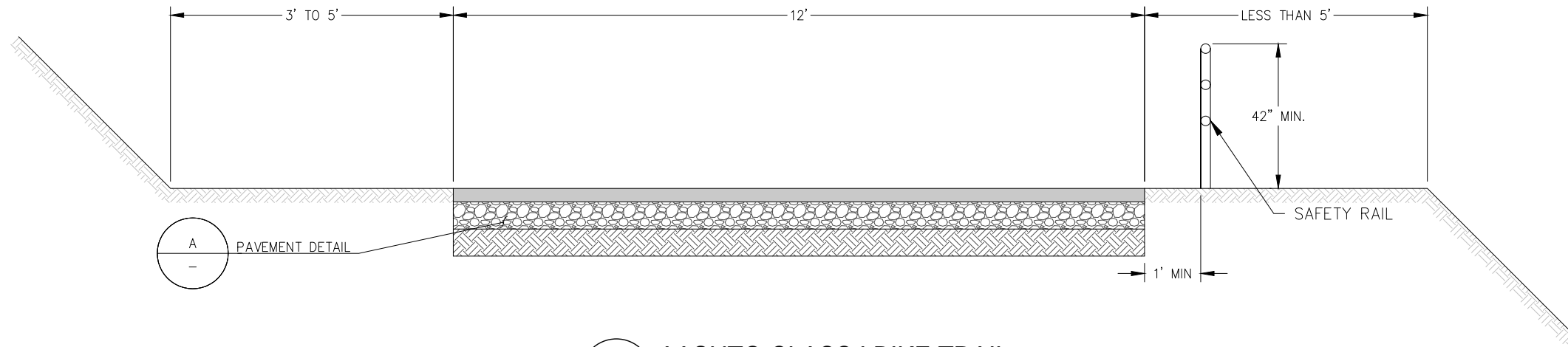
The park trails being proposed for the above referenced project were designed in accordance with AASHTO standards. The proposed park trail will be classified as a Class I multipurpose bike/pedestrian trail. Please see attached figure for specific design criteria that were utilized.

**CONSTRUCTION NOTES**

1. MULTIPURPOSE BIKE/PEDESTRIAN PATH, PER AASHTO STANDARDS, ARE RECOMMENDED TO BE 11' TO 14' WIDE.
  - 1.1. FOR THIS REASON, THE WIDTH OF PAVEMENT HAS BEEN SELECTED TO BE 12'.
2. PROPOSED ALIGNMENT WILL UTILIZE A MAXIMUM OF A 5% RUNNING SLOPE, WHERE FEASIBLE.
  - 2.1. IN AREAS WHERE RUNNING SLOPE EXCEED 5%, BUT NO HIGHER THAN 12%, REST LANDINGS WILL BE PROVIDED.
3. BIKE PATH SHALL UTILIZE A 2% MAXIMUM CROSS SLOPE.
  - 3.1. MINIMUM TRANSITION LENGTH OF 5' FOR EACH 1% CHANGE IN CROSS SLOPE.
4. SHOULDERS SHALL BE 5' WIDE WHERE FEASIBLE, BUT NO LESS THAN 3' WIDE.
  - 4.1. MAXIMUM CROSS-SLOPE OF 1V:6H.
5. AASHTO STANDARDS REQUIRE A MINIMUM PAVEMENT DEPTH OF 6", INCLUSIVE OF PAVEMENT AND AGGREGATE BASE:
  - 5.1. FOR THIS REASON 3" RECYCLED ASPHALT WILL BE PLACED ON TOP OF 6" OF CLASS II RECYCLED AGGREGATED BASE.



**A PAVEMENT DETAIL**  
SCALE: N.T.S.

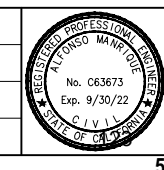


**A AASHTO CLASS I BIKE TRAIL**  
SCALE: N.T.S.

REV	DATE	DESCRIPTION	APPR

**VERIFY SCALES**  
BAR IS ONE INCH ON ORIGINAL DRAWING  
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

DESIGNED BY <b>XX</b>	PROJECT ENGINEER <b>ALFONSO MANRIQUE</b>
DRAWN BY <b>XX</b>	REG NUMBER <b>C63673</b> EXP DATE <b>09/30/22</b>
CHECKED BY <b>AM</b>	PROJECT NUMBER
DATE <b>4/7/2022</b>	CADD STANDARDS



**cm Consulting Engineers**  
5150 N. SIXTH ST SUITE 124, FRESNO, CA  
P.559.473.1371 F.559.513.8449

**GROVELAND CSD**  
**PARK TRAILS IMPROVEMENTS PROJECT**  
**CLASS I MULTIPURPOSE BIKE TRAIL DESIGN STANDARDS**

DRAWING <b>C-01</b>
SHEET <b>1</b>
OF 1 SHEETS



**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: October 25, 2022**

**SUBJECT: Agenda Item 5E: Update Report on the Formation of a Tuolumne County Chapter of CSDA and Tuolumne County LAFCO Activities**

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### **TUOLUMNE COUNTY LAFCO**

In early 2020, the independent special districts of Tuolumne County voted to create two special district seats on the Tuolumne County Local Agency Formation Commission (LAFCO). The Commission is now made up as follows:

- 2 Commissioners appointed from the County Board of Supervisors
- 2 Commissioners appointed from the Sonora City Council
- 2 Commissioners appointed from special district
- 1 Commissioner appointed at large (public member)

In creating the two seats, the special districts agreed that one of its commission seats would rotate starting with TUD, then GCSB, then THCSB. The second seat was open to appointment from any of the special districts. Currently the special district commissioners are David Boatright (TUD) and John Ferriani (Tuolumne Sanitary District). We are currently waiting for clarification from the LAFCO executive officer, Quincy Yaley regarding the timeline and schedule for elections, as one of the two seats has undoubtedly expired.

LAFCO has held very few meetings over the past two years, with its only action items recently approving the fiscal year budget. At their October meeting, a comprehensive presentation covering the roles and responsibilities of LAFCO was provided by an attorney specializing in LAFCO matters. Commissioners asked solid questions and I believe the discussion to be “eye-opening” for those new commissioners. During public comment, I asked the following questions:

1. Realizing that a special district has no land uses authority and cannot be designated a lead agency, how would an agreement work with a special district and county related to land use within the district’s sphere? For example, if a development project is proposed in a district’s SOI and will need and have an impact on district services, ie fire services, can and should the district and county agree in advance that annexation is required, or how services are to be provided?
  - a. The answer was absolutely yes, that advance coordination and agreement between the district and county is critical to avoid conflict, liability and stressed services.
2. Can you elaborate on when is a Municipal Service Review (MSR) is recommended for countywide services provided by multiple agencies such as fire? Recent training provided by CALAFCO-U on MSR for fire is squarely focused on the commission measuring detailed performance factors; financial, operational, administrative, etc

- a. The presenter recommended that TC LAFCO consider the completion of an MSR for fire if there is concern or controversy over the level of service being provided by the various agencies, to determine if reorganizations such as consolidation or annexations are necessary.

Also on the LAFCO agenda recently has been the consideration of the formation of the Tuolumne Community Services District, located in the community of Tuolumne. This new CSD is proposed to include consolidation of the Tuolumne Sanitary District, Park and Recreation District, and lighting district. Additionally, the new CSD is proposing to provide libraries, graffiti abatement, community facilities, snow removal, financing for an area planning commission and municipal advisory council. It is unclear exactly when LAFCO will conduct the proceedings to form the new CSD.

Your General Manager will be meeting with LAFCO EO Quincy Yaley in early November to discuss our previously submitted application for annexation of the Airport Estates subdivision, the process for consolidation of the Groveland Lighting District with GCSD, and the necessary rezoning of the newly acquired 37 acre park parcel from Residential to Public zoning.

#### **TUOLUMNE COUNTY CHAPTER OF CSDA**

In 2022, eight districts in Tuolumne County voted to form the Tuolumne County Chapter of CSDA. All that remains is the scheduling of our inaugural meeting to appoint chapter officers and adopt the bylaws and CSDA Chapter Affiliation Agreement. We are working with the COA's office to schedule the meeting in November or December in the County Supervisors chambers.



## SPECIAL MEETING OF THE BOARD OF DIRECTORS

District Office, 18966 Ferretti Road

Groveland, CA 95321

(209) 962-7161 [www.gcsd.org](http://www.gcsd.org)

### SPECIAL MEETING AGENDA

October 25, 2022

10:00 a.m.

### **BOARD MEMBERS AND PUBLIC MAY ATTEND IN PERSON AT DISTRICT OFFICE OR VIA VIDEO CONFERENCE AS DETAILED BELOW:**

Under the Governor's Executive Order N-25-20 and Order N-29-20, members of the Board of Directors can participate by videoconference or teleconference. Accessibility Requirements, if you need swift special assistance during the Board meeting, please call (209) 962-7161. The District office is open to the public at this time from 9am to 4:30pm Monday through Thursday and 9am to 4pm on Friday (Closed between 12pm-2pm). All members of the public seeking to observe and/or to address the GCSB Board may participate in the meeting telephonically or otherwise electronically in the manner described below:

#### **HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:**

**Computer, tablet or smartphone:** Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/7688070165> using a computer with internet access that meets Zoom's system requirements

**Telephone:** Listen to the meeting live by calling Zoom at (253) 215-8782 or (301) 715-8592. Enter the Meeting ID# 279-281-953 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 279-281-953.

#### **HOW TO SUBMIT PUBLIC COMMENTS:**

**Written/ Read Aloud:** Please email your comments to [board@gcsd.org](mailto:board@gcsd.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSB.ORG](http://WWW.GCSB.ORG) OR MAY BE REQUESTED TO BE DELIVERED BY EMAIL OR U.S. MAIL BY CONTACTING THE DISTRICT SECRETARY AT 209-962-7161 OR [Board@gcsd.org](mailto:Board@gcsd.org).

*Any person who has any questions concerning this agenda may contact the District Secretary.* In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District at 209-962-7161. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28FR35.102-35.104 ADA Title 11)

**TELEPHONIC / ELECTRONIC COMMENTS:**

During the meeting, the Board President or designee will announce the opportunity to make public comments by voice and in writing, and identify the cut off time for submission of written comments. Comments can be emailed in advance of the Board meeting and up to the time of Board consideration of the item during the meeting. Send email to [board@gcsd.org](mailto:board@gcsd.org), and write "Public Comment" in the subject line. Once you have joined the Board meeting online using Zoom, public comments can also be submitted using the Chat function while in the Zoom Meeting. In the body of the email or Chat, include the agenda item number and its title, as well as your comments. The Board President will also public comment to be made verbally prior to consideration of each agenda item, and will explain the procedure for making verbal comments during the meeting. Once the public comment period is closed, comments timely received in advance of consideration of the agenda item will be read aloud prior to Board action on the matter. Comments received after the close of the public comment period will be added to the record after the meeting.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Rachel Pearlman, Board Secretary, at least 48 hours before a regular meeting at (209) 962-7161 or [rpearlman@gcsd.org](mailto:rpearlman@gcsd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**AGENDA MATERIAL:**

Physical copies of agenda material will not be available at the meeting. All agenda material can be accessed on the District Board Meeting Webpage at <https://www.gcsd.org/board-meetings-meeting-documents>. Physical copies can be obtained through the District office once made available.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.gcsd.org> as the place for making those public records available for inspection. The documents may also be obtained by calling the District office.

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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**AGENDA**

October 25, 2022

10:00 a.m.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call of Board Members**

Spencer Edwards, President

Robert Swan, Vice President

John Armstrong, Director

Janice Kwiatkowski, Director

Nancy Mora, Director

**4. Consent Calendar**

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

A. Adoption of a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor's Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25 2022, through November 23, 2022, Pursuant to Brown Act Provisions

B. Waive Reading of Ordinances and Resolutions Except by Title

**5. Discussion and Action Items**

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

A. Update Report, Presentations and Discussion on the Status of Current and Ongoing District Departments Including:

- a. Operations Manager
- b. Operations Department
- c. Collections & Distribution Department
- d. District Property, Easements, and Assets Department
- e. Information Technology Systems Department

B. Presentation of the 4th Quarter 2021-2022 FY Financial Statement

C. Presentation of the 1st Quarter 2022-2023 FY Financial Statement

D. Update Report on the Status of Current and Ongoing District Infrastructure Projects

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE REQUESTED TO BE DELIVERED BY EMAIL OR U.S. MAIL BY CONTACTING THE DISTRICT SECRETARY AT 209-962-7161 OR [Board@gcsd.org](mailto:Board@gcsd.org).

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- E. Update Report on the Formation of a Tuolumne County Chapter of CSDA and Tuolumne County LAFCO Activities

## 6. Adjournment

ALL AGENDA MATERIAL ARE AVAILABLE ON THE DISTRICT WEBSITE AT [WWW.GCSD.ORG](http://WWW.GCSD.ORG) OR MAY BE INSPECTED IN THE GROVELAND COMMUNITY SERVICES DISTRICT OFFICE AT 18966 FERRETTI ROAD, GROVELAND, CALIFORNIA

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**TO:** GCSB Board of Directors

**FROM:** Jennifer Flores, Administrative Services Manager

**DATE:** October 25, 2022

**SUBJECT:** Agenda Item 4A: Adoption of a Resolution Proclaiming A Local Emergency Persists, Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25, 2022 through November 23, 2022 Pursuant to Brown Act Provisions

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**RECOMMENDED ACTION:**

*I move to approve Resolution 42-2022 Ratifying the Proclamation of a State of Emergency by Governor’s Executive Order N-25-20 and Order N-29-20, and Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Groveland Community Services District for the Period of October 25, 2022 through November 23, 2022 Pursuant to Brown Act Provisions.*

**BACKGROUND:**

In March of 2020, the Governor issued Executive Order N-29-20 (“Order”) suspending portions of the Brown Act and allowing public meetings to occur virtually. That included restricting the public to attend the meetings virtually without a physical location. The Governor’s Order expired on September 30, 2021.

On September 16, 2021 the Governor signed AB 361 that amends the Brown Act teleconferencing requirements to allow a public agency, during a declared emergency (such as the current pandemic), the option of holding meetings remotely without following the current teleconferencing requirements in the Brown Act and restricting the public’s access to telephone or video conference. However, it establishes procedural hurdles that must be followed and maintained during the election to meet remotely.

Following are requirements for invoking AB 361 the first time that a public agency does so:

1. There must be a “proclaimed state of emergency,” *as there is currently, in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and*
2. One of the following three circumstances must exist:

- a. State or local officials have imposed or recommended measures to promote social distancing, *which also currently exist in California in light of the COVID-19 pandemic*;
- b. The meeting is held to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to health or safety of attendees; or
- c. The majority of the legislative body has voted that, as a result of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

If a public agency wishes to consider invoking AB 361 for subsequent meetings, the following is required for those subsequent meetings:

1. The proclaimed state of emergency must remain active; or
2. State or local officials have imposed or recommended measures to promote social distancing; and
3. Not later than 30 days after teleconferencing for the first time under the AB 361 rules, and every 30 days thereafter, the Legislative body shall make the following findings by majority vote:
  - The legislative body has reconsidered the circumstances of emergency, and at least one of the following circumstances exist:
    - a. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
    - b. State or local officials continue to impose or recommend measures to promote social distancing.

The requirement that a Legislative body must make one of the two findings listed directly above by majority vote every 30 days to continue to invoke AB 361, will result in the need to hold special Board meetings prior to some of the regularly scheduled monthly meetings as they will fall outside the 30-day window.

**FISCAL IMPACT:**

None.

**ATTACHMENTS:**

1. Resolution 42-2022

## RESOLUTION 42-2022

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S EXECUTIVE ORDER N-25-20 AND ORDER N-29-20, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE GROVELAND COMMUNITY SERVICES DISTRICT FOR THE PERIOD OCTOBER 25, 2022 TO NOVEMBER 23, 2022 PURSUANT TO BROWN ACT PROVISIONS

**WHEREAS**, the Groveland Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Groveland Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, Number 13-2021 on March 31, 2021, finding that the requisite conditions exist for the legislative bodies of Groveland Community Services District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, emergency conditions persist in the District, specifically, a state of emergency remains active in that the Governor's State of Emergency Declaration, issued on March 4, 2020, has not been lifted; and

**WHEREAS**, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic; and

**WHEREAS**, the Board of Directors does hereby find that a state of emergency remains active in that the Governor’s State of Emergency Declaration, issued on March 4, 2020, has not been lifted, and, the state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and re-ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board of Directors does hereby find that the legislative bodies of Groveland Community Services District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, the District has taken measures to ensure the public has ease of access to teleconference meetings of the Board of Directors by including detailed instructions on how to observe and participate and the direct meeting link on published agendas as well as detailed instructions for public comment submission.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF GROVELAND COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Persists. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency persists throughout the District, and state and local officials have recommended social distancing in light of the ongoing Covid-19 pandemic.

Section 3. Re-ratification of Governor’s Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California’s Proclamation of State of Emergency, effective as of its issuance date of October 12, 2021

Section 4. Remote Teleconference Meetings. The GENERAL MANAGER and legislative bodies of Groveland Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 10, 2021 or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Groveland Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** by the Board of Directors of Groveland Community Services District, this 25th day of October 2022, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

APPROVE:

\_\_\_\_\_  
Spencer Edwards, Board President

ATTEST:

\_\_\_\_\_  
Rachel Pearlman, Board Secretary

**CERTIFICATE OF SECRETARY**

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on October 25, 2022

DATED: \_\_\_\_\_

*October 25, 2022*  
*4<sup>th</sup> Quarter Financial Statement Memo for*  
*FY 2021-2022*

**Authored by: Jennifer Flores, Administrative Services Manager**

**WATER FUND**

**REVENUE**

Fixed rates came right in line with budgeted figure, and variable rates came in 3% over budget. Other operating revenue exceeded the entire fiscal budgeted amount by 126%. This revenue includes \$52,000 in other water sales for flow meters, \$9,000 for new meters, \$18,000 in backflow installation and testing fees, \$45,000 in late fees and penalties, \$14,000 in account transfer fees, and \$11,000 in reimbursement funds for COVID-19 related expenses. Other nonoperating revenue includes \$1,493,103 in state grant funds for the Big Creek Clearwell Project, \$11,000 in Covid relief funds, and \$6,000 in interest earned from LAIF.

**EXPENSES**

Overall, District expenses came in under or at budget with overall expenses coming in \$347,309 under budget.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$663,789 for Big Creek/Second Garrotte/Butler Way Construction Project, \$46,020 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$9,163 fund share expense for new Trimble Unit for GIS Map Surveying.

**2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$2,067 fund share expense for the Admin Parking Lot Upgrade Project, \$5,164 fund share expense for Fuel Tank Project, \$600,241 for Big Creek/Second Garrotte/Butler Way Construction Project, \$2,215 in engineering expense for generator installations, \$5,703 in engineering expense for IRWMP Emergency Generator Project, and \$104,311 for the purchase of new Kohler emergency generator for Second Garrotte.

### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$12,735 for the ballfield main line replacement, \$3,996 for the Highlands pump repair, \$2,305 fund share expense for the Admin Parking Lot Upgrade Project, \$4,425 fund share expense for Fuel Tank Project, \$25,797 for the purchase and programming of Historian Dreamworks software, \$3,796 for purchase of new turbidimeter, and \$111,665 expense for purchase of new generator for IRWMP Emergency Generator Project.

### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$1,834 fund share expense for the Admin Parking Lot Upgrade Project, \$23,892 in construction cost for the Big Creek/2G Clearwell Project, \$47,298 in engineering for the Generator Installation Project, \$11,506 for SCADA Improvements, \$3,504 fund share for purchase of new weather station, \$10,550 in engineering and application work for the grant funded Drought Resilience Project, and \$9,887 for the purchase of new analyzer for water treatment.



<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	6,206
Fuel Tank Painting/Electronic Logging	84,000	9,777
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,312,844
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	9,513
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	36,853
New Trimble R2	7,500	6,738
Kohler Generator-2G (Paid in 20/21 with \$	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	3,504
Big Creek Emergency Generator-IRWMP/DWR	115,000	110,387
GCSD Fuel Reduction Grant Exp.	5,600	
<b>Unbudgeted Items</b>		
2022 Drought Resilience Project		\$ 10,550
Accuview LED UVT Analyzer		\$ 9,887
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>2,337,100</b>	<b>1,705,930</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>937,100</b>	<b>393,086</b>

## **SEWER FUND**

### **REVENUE**

Fixed rates came right in line with budgeted figure, and variable rates came in 2% over budget. Other operating revenue includes \$27,000 in late fees and penalties, \$21,000 for new sewer connections, and \$5,000 in reimbursement funds for COVID-19 related expenses. Other Nonoperating revenue includes \$109,000 in grants funds for the IRWM generator project, \$40,000 in grant funds for the LS#16 project, and \$7,000 in earned interest from LAIF.

## **EXPENSES**

Overall, District expenses came in under or at budget with overall expenses coming in \$220,826 under budget. Utilities is over budget by 26% due mostly to increased TPPA energy rates.

## **CAPITAL OUTLAY**

### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$14,490 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$20,226 in wastewater pump replacements, \$6,218 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$21,656 fund share expense for the two new truck purchases, \$22,810 fund share expense for the purchase of new dump truck equipment trailer, and \$4,312 fund share expense for new Trimble Unit for GIS Map Surveying.

### **2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$33,039 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$22,120 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$2,684 in engineering expense for IRWMP Emergency Generator Project, \$4,734 expense for replacement cells for the chlorine generator, and \$7,208 in engineering expense for the Reservoir 1 Relining Project.

### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$26,187 in engineering expense for Downtown Groveland/BOF Sewer Rehabilitation Construction Project, \$44,672 in engineering expense for the Wastewater Treatment Plant Improvement Project, \$180,897 in construction expense for road maintenance, \$10,200 for the purchase of two (2) new AC units, \$12,140 for the purchase and programming of Historian Dreamworks software, \$91,585 expense for the purchase of a new generator for IRWMP Emergency Generator Project, \$1,787 for purchase of new turbidimeter, and \$3,628 in engineering expense for the Reservoir 1 Relining Project.

### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$31,610 in engineering expense for the Downtown Groveland/BOF Construction Project, \$21,864 for purchase of new lift station pumps, \$7,048 in engineering for Sewer Treatment plant Improvements Project, \$8,802 in grading and culvert installation around sewer treatment plant, \$21,158 for the painting and new doors of the blower building, \$5,202 for SCADA improvements, \$2,730 in engineering for Reservoir 1 Relining Project, \$3,066 fund share for purchase of new weather station, \$4,358 purchase/replacement of Sewer Treatment Plant flow meter, and \$120,479 for the purchase of new generators for lift stations 7, 8, 13, and 9.

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
Downtown Groveland/BOF Construction	4,149,176	105,326
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	42,090
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	73,840
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	4,211
Fuel Tank Painting/Electronic Logging	57,000	6,634
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	189,699
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	4,476
STP Blower/Gen Room Rehab	45,000	31,358
SCADA Improvements	23,000	17,342
New Trimble R2	7,500	6,737
Asphalt Rehabilitation	140,000	
Chlorine Gen Cell Tubes	4,734	
WWTP Pond 1 Liner	357,000	13,566
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	3,066
WWTP Emergency Generator (IRWMP/DWR)	85,000	90,984
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
6" Sparling Tigermag		\$ 4,358
LS #7 Kohler Generator		\$ 44,723
LS #8 Kohler Generator		\$ 21,584
LS #13 Kohler Generator		\$ 21,584
LS #9 Kohler Generator		\$ 32,588
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,649,172</b>	<b>748,346</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,499,996</b>	<b>643,019</b>

## **FIRE FUND**

### **REVENUE**

The District received 8% more in property taxes than was budgeted. Other operating revenue includes \$55,000 in Assistance by Hire (ABH) funds and 7,000 in grant funds for the CERT program. Other nonoperating revenue includes \$24,00 in grant funds for the Jones Hill Fuel Break Project, and \$5,300 in Rural Fire Capacity grant funds which covers 50% of the cost of the five (5) newly purchased radios, and \$3,000 in earned interest from LAIF.

### **EXPENSES**

The District paid \$942,055 to CAL FIRE for the Schedule A contract for the fiscal year, which is just under what was budgeted. District expenses came in under budget with overall expenses coming in \$83,761 under budget.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$46,766 for the purchase of new extrication equipment, \$13,975 for the purchase of a thermal imaging camera, and \$7,934 for the purchase of rescue struts.

#### **2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project and \$461 fund share expense for Fuel Tank Project.

#### **3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$205 fund share expense for the Admin Parking Lot Upgrade Project and \$395 fund share expense for Fuel Tank Project.

#### **4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital expense includes \$164 fund share expense for the Admin Parking Lot Upgrade Project and \$9,008 in airbags used for emergency extrication.

<b>FIRE CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	554
Fuel Tank Painting/Electronic Logging	7,500	873
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSO Fuel Reduction Grant Exp.	500	
<b>Unbudgeted Items</b>		
Airbags		9,008
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>143,250</b>	<b>79,110</b>

***PARKS FUND***

**REVENUE**

The District received 8% more in property tax revenue than was budgeted. Other nonoperating revenue includes \$55,000 in cell tower rent.

**EXPENSES**

District expenses came in under budget with overall expenses coming in \$20,999 under budget.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

None.

**2<sup>nd</sup> Quarter**

2<sup>nd</sup> quarter capital expense includes \$185 fund share expense for the Admin Parking Lot Upgrade Project, \$461 fund share expense for Fuel Tank Project, \$45,541 in Adventure Park Improvements Project expense which is the work performed by WRT in preliminary park design and public outreach material, and \$176,432 in land purchase expense for the newly acquired 37-acre property. The purchase of the land has been submitted for reimbursement via the California Department of Parks and Recreation Per Capita Grant Program.

**3<sup>rd</sup> Quarter**

3<sup>rd</sup> quarter capital expense includes \$41 fund share expense for the Admin Parking Lot Upgrade Project, \$79 fund share expense for Fuel Tank Project, and \$22,516 in design and engineering expense for work

performed by WRT and AM Consulting for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails Program grant.

**4<sup>th</sup> Quarter**

4<sup>th</sup> quarter capital includes \$21,091 in design and engineering expense for work performed by WRT AM Consulting, and Green DOT for trail map, renderings, trail alignment, cost estimate, project scope, and other related work for the submission of a grant application for the Recreational Trails and Active Transportation Program grant.

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	111
Fuel Tank Painting/Electronic Logging	1,500	175
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	43,607
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>535,350</b>	<b>266,419</b>

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Total - District-Wide	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 3,368,882	\$ 3,367,467	\$ (1,415)	0%
Variable rates	1,521,793	1,567,591	\$ 45,798	-3%
Property taxes	1,228,991	1,323,130	\$ 94,139	-8%
Other operating revenues	139,106	285,208	\$ 146,102	-105%
Other nonoperating revenues	6,634,519	1,870,636	\$ (4,763,883)	72%
<b>Total Revenues</b>	<b>12,893,291</b>	<b>8,414,032</b>	<b>(4,479,259)</b>	
Salaries and benefits	(2,600,424)	(2,450,997)	149,427	6%
Cost of water	(220,000)	(170,736)	49,264	22%
Utilities	(308,000)	(326,216)	(18,216)	-6%
Cal Fire contract	(943,467)	(942,055)	1,412	0%
Other operating expenses	(2,010,627)	(1,521,581)	489,046	24%
Leases: prin+interest	(10,501)	(10,721)	(220)	-2%
Sewer Project Imp Loan	(105,838)	(105,838)	0	
Transfer to Pension	(271,717)	(269,535)	2,182	1%
<b>Total Expenses</b>	<b>(6,470,574)</b>	<b>(5,797,679)</b>	<b>672,895</b>	
<b>Capital outlay (fixed assets)</b>	<b>(10,564,872)</b>	<b>(2,807,609)</b>	7,757,263	73%
<b>Net profit (loss)</b>	<b>\$ (4,142,155)</b>	<b>\$ (191,256)</b>	<b>\$ 3,950,899</b>	
Debt Service Collections	935,771	944,217		
Debt Service: Prin/Interest	(810,535)	(800,605)		
	125,236	143,612		

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Water	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,644,735	\$ 1,645,349	\$ 614	0%
Variable rates	977,042	1,009,233	32,191	-3%
Other operating revenues	71,956	162,589	90,633	-126%
Other nonoperating revenues	2,149,700	1,623,700	(526,000)	24%
<b>Total Revenue</b>	<b>4,843,433</b>	<b>4,440,871</b>	<b>(402,562)</b>	
Salaries	(973,497)	(918,530)	54,967	6%
Benefits	(385,243)	(392,557)	(7,314)	-2%
Cost of water	(220,000)	(170,736)	49,264	22%
Utilities	(135,000)	(139,887)	(4,887)	-4%
Other operating expenses	(1,016,544)	(761,112)	255,432	25%
Leases	(8,264)	(8,409)	(145)	-2%
Pension Unfunded Liability	\$ (115,762)	\$ (115,771)	(9)	0%
<b>Total Expenses</b>	<b>(2,854,310)</b>	<b>(2,507,001)</b>	<b>347,309</b>	
<b>Capital outlay (Fixed assets)</b>	<b>(2,337,100)</b>	<b>(1,713,734)</b>	<b>623,366</b>	<b>27%</b>
<b>Net profit (loss)</b>	<b>\$ (347,977)</b>	<b>\$ 220,136</b>	<b>\$ 568,113</b>	
Debt Service Collections	607,417	615,937		
Debt Service Prin/Interest	(515,295)	(509,988)		
	92,122	105,949		



## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Sewer	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,724,147	\$ 1,722,118	\$ (2,029)	0%
Variable rates	544,751	558,358	13,607	-2%
Other operating revenues	45,000	53,041	8,041	-18%
Other nonoperating revenues	4,247,717	154,865	(4,092,852)	96%
<b>Total Revenue</b>	<b>6,561,615</b>	<b>2,488,382</b>	<b>(4,073,233)</b>	
Salaries	(780,803)	(738,157)	42,646	5%
Benefits	(293,669)	(295,937)	(2,268)	-1%
Utilities	(100,000)	(125,926)	(25,926)	-26%
Other operating expenses	(779,254)	(572,796)	206,458	26%
Leases	(2,237)	(2,313)	(76)	-3%
Sewer Improvement Project Loan-P/I	(105,838)	(105,838)	0	0%
Pension Unfunded Liability	(78,552)	(78,559)	(7)	0%
<b>Total Expenses</b>	<b>(2,140,353)</b>	<b>(1,919,527)</b>	<b>220,826</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(7,549,172)</b>	<b>(748,346)</b>	<b>6,800,827</b>	<b>90%</b>
<b>Net profit (loss)</b>	<b>\$ (3,127,910)</b>	<b>\$ (179,491)</b>	<b>\$ 2,948,419</b>	
Debt Service Collections	328,354	328,280		
Debt Service:Prin/Interest	(295,240)	(290,618)		
	33,114	37,663		

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Total - Governmental Funds	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,228,991	1,323,130	94,139	-8%
Other operating revenues	22,150	69,578	47,428	-214%
Other nonoperating revenues	237,102	92,071	(145,031)	61%
<b>Total Revenues</b>	<b>1,488,243</b>	<b>1,484,779</b>	<b>(3,464)</b>	
Salaries and benefits	(167,212)	(105,815)	61,397	37%
Utilities	(73,000)	(60,403)	12,597	17%
Cal Fire Contract	(943,467)	(942,055)	1,412	0%
Other operating expenses	(214,829)	(187,673)	27,156	13%
Transfer to Pension/Unfunded	(77,403)	(75,205)	2,198	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
<b>Total Expenses</b>	<b>(1,642,211)</b>	<b>(1,371,151)</b>	<b>271,060</b>	
<b>Capital outlay (fixed assets)</b>	<b>(678,600)</b>	<b>(345,529)</b>	<b>333,071</b>	49%
<b>Net profit (loss)</b>	<b>\$ (832,568)</b>	<b>\$ (231,901)</b>	<b>\$ 600,667</b>	

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Fire	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,130,673	\$ 1,217,280	\$ 86,607	-8%
Other operating revenues	19,650	62,275	42,625	-217%
Other nonoperating revenues	3,350	34,338	\$ 30,988	-925%
<b>Total Revenues</b>	<b>1,153,673</b>	<b>1,313,893</b>	<b>160,220</b>	
Salaries and benefits	(125,557)	(74,564)	50,993	41%
Cal Fire Contract	(943,467)	(942,055)	1,412	0%
Utilities	(21,000)	(14,669)	6,331	30%
Other operating expenses	(155,698)	(132,871)	22,827	15%
Tfr. to PERS Unfunded Liability	(75,336)	<b>(73,138)</b>	\$ 2,198	3%
<b>Total Expenses</b>	<b>(1,321,058)</b>	<b>(1,237,297)</b>	<b>83,761</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(143,250)</b>	<b>(79,110)</b>	<b>\$ 64,140</b>	
<b>Net Profit (Loss)</b>	<b>\$ (310,635)</b>	<b>\$ (2,514)</b>	<b>\$ 308,121</b>	

## Budget to Actual 4th Quarter Report

### *Groveland Community Services District*

For 4th Quarter Ended June, 2022

Parks	2021/22 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 98,318	\$ 105,850	\$ 7,532	-8%
Other operating revenues	2,500	7,303	4,803	-192%
Other nonoperating revenues	233,752	57,733	(176,019)	75%
<b>Total Revenue</b>	<b>334,570</b>	<b>170,886</b>	<b>(163,684)</b>	
Salaries and benefits	(41,655)	(31,251)	10,404	25%
Utilities	(52,000)	(45,734)	6,266	12%
Other operating expenses	(59,131)	(54,802)	4,329	7%
Transfer to Pension	(2,067)	(2,067)	-	0%
<b>Total Expenses</b>	<b>(154,853)</b>	<b>(133,854)</b>	<b>20,999</b>	
<b>Capital outlay (fixed assets)</b>	<b>(535,350)</b>	<b>(266,419)</b>	<b>268,931</b>	<b>50%</b>
<b>Net Profit (Loss)</b>	<b>\$ (355,633)</b>	<b>\$ (229,387)</b>	<b>\$ 126,246</b>	

Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

ADMIN CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan) \$175,000	175,000	11,082
Fuel Tank Painting/Electronic Logging \$150,000	150,000	17,459
Admin Building Office Space Redesign \$20,000	19,900	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>344,900</b>	<b>28,541</b>

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021/22 YTD Spent</b>
General Water Distribution Improv.	40,000	12,735
Water Pump Replacements	20,000	
Admin Parking Lot Upgrade (5 Yr Plan)	98,000	6,206
Fuel Tank Painting/Electronic Logging	84,000	9,777
Treatment Plant General Improvements/Replacements	25,000	
2021 Chevy Silverado	40,000	
2021 Chevy Silverado	27,200	
Big Creek-2G Clearwell, Butler Way Bypass	1,400,000	1,312,844
2021 Chevy Silverado	20,400	23,010
2021 Chevy Silverado - IT/Instrumentation Tech Truck	27,200	23,010
Dump Truck & Trailer	124,000	22,810
Admin Office Remodel	11,200	
Truck #3 Replacement	27,200	
Generator Installations	80,000	9,513
Pump Control and Surge Valves	35,000	
SCADA Improvements	36,000	36,853
New Trimble R2	7,500	6,738
Kohler Generator-2G (Paid in 20/21 with \$	107,000	104,311
Hach Lab Turbidimeter	3,800	3,796
Weather Station/Micro Server	3,000	3,504
Big Creek Emergency Generator-IRWMP/DWR	115,000	110,387
GCSD Fuel Reduction Grant Exp.	5,600	
<b>Unbudgeted Items</b>		
2022 Drought Resilience Project		\$ 10,550
Accuview LED UVT Analyzer		\$ 9,887
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>2,337,100</b>	<b>1,705,930</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>937,100</b>	<b>393,086</b>

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

SEWER CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021/22 YTD Spent
Downtown Groveland/BOF Construction	4,149,176	105,326
General Sewer Improvements	40,000	
Wastewater Pump Replacements	46,000	42,090
Sewer Imp-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,300,000	73,840
Admin Parking Lot Upgrade (5 Yr Plan)	66,500	4,211
Fuel Tank Painting/Electronic Logging	57,000	6,634
Concrete grading by Screw Press	200,000	
Road Maintenance	200,000	189,699
2021 Chevy Silverado	12,800	
2021 Chevy Colorado	9,600	10,828
2021 Chevy Colorado	12,800	10,828
Vac-Con Truck	533,075	
Dump truck & Trailer	76,000	10,734
Admin Office Remodel	7,600	
Truck #3 Replacement	12,800	
Generator Installations	120,000	4,476
STP Blower/Gen Room Rehab	45,000	31,358
SCADA Improvements	23,000	17,342
New Trimble R2	7,500	6,737
Asphalt Rehabilitation	140,000	

**Groveland Community Services District  
Adopted FY 2021/22 Annual Budget  
Capital Outlay**

Chlorine Gen Cell Tubes	4,734	
WWTP Pond 1 Liner	357,000	13,566
Hach Lab Turbidimeter	1,787	1,787
Weather Station/Micro Server	3,000	3,066
WWTP Emergency Generator (IRWMP/DWR)	85,000	90,984
GCSD Fuel Reduction Grant Exp.	3,800	
Flow Monitoring Equipment	35,000	
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
6" Sparling Tigermag		\$ 4,358
LS #7 Kohler Generator		\$ 44,723
LS #8 Kohler Generator		\$ 21,584
LS #13 Kohler Generator		\$ 21,584
LS #9 Kohler Generator		\$ 32,588
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,649,172</b>	<b>748,346</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,499,996</b>	<b>643,019</b>



Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

FIRE CAPITAL OUTLAY		
CIP Project	2021-22 Adopted	2021-22 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	8,750	554
Fuel Tank Painting/Electronic Logging	7,500	873
Asphalt repair (driveway/employee parking area)	56,000	
Extrication Equipment	47,000	46,766
Thermal Imaging Camera	14,000	13,975
Rescue Struts	8,500	7,934
Admin Office Remodel	1,000	
GCSD Fuel Reduction Grant Exp.	500	
Unbudgeted Items		
Airbags		9,008
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>143,250</b>	<b>79,110</b>

Groveland Community Services District  
 Adopted FY 2021/22 Annual Budget  
 Capital Outlay

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2021-22 Adopted</b>	<b>2021-22 YTD Spent</b>
Admin Parking Lot Upgrade (5 Yr Plan)	1,750	111
Fuel Tank Painting/Electronic Logging	1,500	175
General Park Upgrades	10,000	
Parking Lot Repairs	79,000	
Mary Laveroni Park Improvements Project	155,000	45,596
Park 37 Acre Parcel	187,800	176,932
Hetch Hetchy RR Trail Planning	100,000	43,607
Admin Office Remodel	200	
GCSD Fuel Reduction Grant Exp.	100	
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>535,350</b>	<b>266,419</b>

*October 25, 2022*  
*1<sup>st</sup> Quarter Financial Statement Memo for*  
*FY 2022-2023*

**Authored by: Jennifer Flores, Administrative Services Manager**

**WATER FUND**

**REVENUE**

Fixed rates are on track and variable rates are exceeding the budgeted figure by 13%. Other operating revenue includes \$25,000 in other water sales for flow meters, \$19,000 for new meters, \$4,000 in backflow installation and testing fees, \$11,000 in late fees and penalties, and \$5,000 in account transfer fees. Other nonoperating revenue includes \$38,000 in state grant funds for the Big Creek Clearwell Project, \$8,000 grant for IRWM Emergency Generator Project, and \$5,000 in earned interest from District's LAIF account.

**EXPENSES**

Overall, District expenses are on track with nothing notable.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$3,717 in engineering expense for the Drought Resilience Project, \$7,683 for the purchase and installation of new metal door at 2G water plant, \$7,287 in construction costs for the Big Creek/2G Clearwell Project, 47,951 for purchase of Highland Pump generator, \$12,723 fund share expense for Dreamworks Historian software purchase for SCADA improvement project, \$57,812 fund share for the purchase of a skip loader tractor, \$14,725 fund share expense for purchase of new AC/Heat unit for Operations Building, and \$8,979 for the purchase of new hot water heating element for AWS.

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Water System Rehab Planning		
2022 Groveland Drought Resiliency Project (\$8.4M Grant)	2,125,000	3,717
General Water Improvements	40,000	
Water Pump Replacements	20,000	
Treatment Plant General Improvements/Replacements	27,500	7,683
Truck # 6 Replacement	46,910	
Big Creek-2G Clearwell, Butler Way Bypass	500,000	7,287
Generator Installations	150,000	1,399
Highland Pump Kohler Generator	46,310	47,951
Pump Control and Surge Valves	32,000	
SCADA Improvements	30,000	12,723
Water Treatment Plant Flow Meters	32,500	
Big Creek WTP Asphalt Rehab	120,000	
Skip Loader Tractor	50,000	57,812
New OSG Unit @ Big Creek	55,000	
New OSG Unit @ 2G	55,000	
Chlorine analyzer for WTP x 4	25,000	
Chloramine analyzer for WTP x 4	25,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>569,572</b>	<b>10,572</b>
<b>Unbudgeted Items</b>		
Heating Element for AWS		\$ 8,979
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>3,964,792</b>	<b>172,849</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>1,339,792</b>	<b>161,845</b>

## **SEWER FUND**

### **REVENUE**

Fixed rates are on track and variable rates are exceeding the budgeted figure by 11%. Other operating revenue includes \$7,000 in late fees and penalties. Other non-operating revenue includes \$187,000 in grant funds for the Downtown Groveland/BOF Sewer Rehab Project, \$72,000 in grants funds for the LS #16 Rehab Project (final payment), and \$6,500 in earned interest from the District's LAIF account.

### **EXPENSES**

Overall, District expenses are on track with nothing notable.

**CAPITAL OUTLAY**

**1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$1,029,378 in construction costs for the Downtown Groveland/BOF Sewer Rehab Project, \$20,905 for the purchase of new lift station pump, \$29,913 in engineering expense for the Sewer Treatment Plant Upgrades Project, \$8,218 in engineering expense for the Emergency Generator Replacement Project, \$12,723 fund share expense for Dreamworks Historian software purchase for SCADA improvement project, \$26,507 for the purchase of new emergency generator for Lift Station 1, \$57,812 fund share expense for the purchase of new skip loader tractor, \$14,725 fund share expense for purchase of new AC/Heat unit for Operations Building, \$75,163 in construction costs for the relining of Reservoir 1, and \$17,765 for the purchase of new finish polymer injection system.

SEWER CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
Downtown Groveland/BOF Sewer Collection Rehab Project	4,294,176	1,029,378
Wastewater Pump Replacements	46,000	20,905
WWTP Improvements, Phase 2-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,175,556	29,913
Concrete grading by Screw Press	200,000	1,496
Vac-Tron Truck	533,075	
Generator Installations	175,000	8,218
STP Blower & Gen Room Rehab	10,000	
Asphalt Rehabilitation	184,700	
SCADA Improvements	30,000	12,723
Flow Monitoring Equipment	35,000	
LS#1 Kohler Generator	26,315	26,507
LS#7 Kohler Generator	43,300	
LS#13 Kohler Generator	31,985	
STP Polymer Pump	20,000	
Skip Loader Tractor	50,000	57,812
New OSG Pump @ STP	55,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>374,022</b>	<b>7,174</b>
Annual Sewer Reserve - Set Aside	100,000	
Unbudgeted Items		
WWTP Pond 1 Liner		\$ 75,163
Finish Polymer Injection System		\$ 17,765
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,399,129</b>	<b>1,301,779</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,003,353</b>	<b>272,402</b>

## ***FIRE FUND***

### **REVENUE**

The District has received a small check from the county; larger disbursement checks are received in December and April. Other operating revenue includes \$2,600 in earned interest from the District's LAIF account.

### **EXPENSES**

The District has not yet received an invoice from CAL FIRE. Overall, District expenses are on track with nothing notable.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense includes \$2,525 for constraint analysis report for the Fuel Reduction Project.

<b>FIRE CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Asphalt repair (driveway/employee parking area)	62,785	
SCBA Fill Station Storage Bottles	14,500	
GCSD Infrastructure Fuel Reduction Project	410,000	2,525
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>45,500</b>	<b>944</b>
<b>Unbudgeted Items</b>		
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>532,785</b>	<b>3,469</b>

## ***PARKS FUND***

### **REVENUE**

The District has received a small check from the county; larger disbursement checks are received in December and April. Other operating revenue includes \$1,200 in use fees. Other nonoperating revenue includes \$14,000 in cell tower rent.

### **EXPENSES**

Other operating expense includes \$8,500 for the loan issuance fee.

### **CAPITAL OUTLAY**

#### **1<sup>st</sup> Quarter**

1<sup>st</sup> quarter capital expense include \$1,610 for in legal fees for the Groveland Asset Rehabilitation and Beautification Project, and \$8,541 in engineering expense for the Hetch Hetchy Railroad Trail Project.

<b>PARK CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
General Park Upgrades	10,000	
Groveland Asset Rehabilitation and Beautification Project	1,027,145	1,610
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>9,100</b>	<b>189</b>
<b>Unbudgeted Items</b>		
Hetch Hetchy RR Trail Planning		8,541
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>1,046,245</b>	<b>10,340</b>

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Total - District-Wide	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Fixed rates	\$ 3,414,345	\$ 854,660	\$ (2,559,685)	75%
Variable rates	1,523,868	571,918	\$ (951,950)	62%
Property taxes	1,272,005	29	\$ (1,271,976)	100%
Other operating revenues	161,912	37,006	\$ (124,906)	77%
Other nonoperating revenues	8,800,200	334,399	\$ (8,465,801)	96%
<b>Total Revenues</b>	<b>15,172,330</b>	<b>1,798,011</b>	<b>(13,374,319)</b>	
Salaries and benefits	(2,999,621)	(687,739)	2,311,882	77%
Cost of water	(223,000)	(56,355)	166,645	75%
Utilities	(374,200)	(108,795)	265,405	71%
Cal Fire contract	(1,164,318)	-	1,164,318	100%
Other operating expenses	(2,464,073)	(619,341)	1,844,733	75%
Leases: prin+interest	(10,472)	(6,618)	3,854	37%
Sewer Project Imp Loan	(105,838)	(52,919)	52,919	
Transfer to Pension	(307,660)	(305,581)	2,079	1%
<b>Total Expenses</b>	<b>(7,649,182)</b>	<b>(1,837,347)</b>	<b>5,811,835</b>	
<b>Capital outlay (fixed assets)</b>	<b>(12,942,951)</b>	<b>(1,488,436)</b>	11,454,515	89%
<b>Net profit (loss)</b>	<b>\$ (5,419,803)</b>	<b>\$ (1,527,772)</b>	<b>\$ 3,892,031</b>	
Debt Service Collections	935,771	237,607		
Debt Service: Prin/Interest	(811,665)	(405,455)		
	124,106	(167,848)		



## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Water	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Fixed rates	\$ 1,642,227	\$ 411,618	\$ (1,230,609)	75%
Variable rates	975,084	374,147	(600,937)	62%
Other operating revenues	75,162	25,557	(49,605)	66%
Other nonoperating revenues	2,743,050	52,609	(2,690,441)	98%
<b>Total Revenue</b>	<b>5,435,523</b>	<b>863,932</b>	<b>(4,571,591)</b>	
Salaries	(1,101,731)	(229,924)	871,807	79%
Benefits	(463,817)	(141,147)	322,670	70%
Cost of water	(223,000)	(56,355)	166,645	75%
Utilities	(160,000)	(45,477)	114,523	72%
Other operating expenses	(1,161,348)	(297,910)	863,438	74%
Leases	(8,260)	(5,964)	2,296	28%
Pension Unfunded Liability	\$ (130,267)	\$ (130,539)	(272)	0%
<b>Total Expenses</b>	<b>(3,248,423)</b>	<b>(907,316)</b>	<b>2,341,107</b>	
<b>Capital outlay (Fixed assets)</b>	<b>(3,964,792)</b>	<b>(172,849)</b>	<b>3,791,943</b>	<b>96%</b>
<b>Net profit (loss)</b>	<b>\$ (1,777,692)</b>	<b>\$ (216,233)</b>	<b>\$ 1,561,459</b>	
Debt Service Collections	607,417	155,527		
Debt Service Prin/Interest	(514,000)	(255,648)		
	93,417	(100,121)		

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Sewer	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Fixed rates	\$ 1,772,118	\$ 443,042	\$ (1,329,076)	75%
Variable rates	548,784	197,771	(351,013)	64%
Other operating revenues	36,750	7,493	(29,257)	80%
Other nonoperating revenues	4,639,514	266,528	(4,372,986)	94%
<b>Total Revenue</b>	<b>6,997,166</b>	<b>914,833</b>	<b>(6,082,333)</b>	
Salaries	(883,336)	(177,164)	706,172	80%
Benefits	(356,530)	(109,524)	247,006	69%
Utilities	(136,000)	(41,361)	94,639	70%
Other operating expenses	(1,009,293)	(258,609)	750,684	74%
Leases	(2,212)	(654)	1,558	70%
Sewer Improvement Project Loan-P/I	(105,838)	(52,919)	52,919	50%
Pension Unfunded Liability	(88,396)	(88,580)	(184)	0%
<b>Total Expenses</b>	<b>(2,581,605)</b>	<b>(728,810)</b>	<b>1,852,795</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(7,399,129)</b>	<b>(1,301,779)</b>	<b>6,097,350</b>	<b>82%</b>
<b>Net profit (loss)</b>	<b>\$ (2,983,568)</b>	<b>\$ (1,115,756)</b>	<b>\$ 1,867,812</b>	
Debt Service Collections	328,354	82,081		
Debt Service:Prin/Interest	(297,665)	(149,807)		
	30,689	(67,727)		

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Total - Governmental Funds	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	1,272,005	29	(1,271,976)	100%
Other operating revenues	50,000	3,956	(46,044)	92%
Other nonoperating revenues	1,417,636	15,262	(1,402,374)	99%
<b>Total Revenues</b>	<b>2,739,641</b>	<b>19,246</b>	<b>(2,720,395)</b>	
Salaries and benefits	(194,207)	(29,980)	164,227	85%
Utilities	(78,200)	(21,957)	56,243	72%
Cal Fire Contract	(1,164,318)	-	1,164,318	100%
Other operating expenses	(293,432)	(62,822)	230,610	79%
Transfer to Pension/Unfunded	(88,997)	(86,462)	2,535	3%
Non-Operating Exp.-Jones Hill	(166,300)		166,300	100%
<b>Total Expenses</b>	<b>(1,985,454)</b>	<b>(201,221)</b>	<b>1,784,233</b>	
<b>Capital outlay (fixed assets)</b>	<b>(1,579,030)</b>	<b>(13,808)</b>	<b>1,565,222</b>	99%
<b>Net profit (loss)</b>	<b>\$ (824,843)</b>	<b>\$ (195,783)</b>	<b>\$ 629,060</b>	

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Fire	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget- Remaining \$	CY Actual Vs. CY Budget- Remaining%
Property taxes	\$ 1,170,246	\$ 26	\$ (1,170,220)	100%
Other operating revenues	47,000	2,622	(44,378)	94%
Other nonoperating revenues	410,000	-	\$ (410,000)	100%
<b>Total Revenues</b>	<b>1,627,246</b>	<b>2,648</b>	<b>(1,624,598)</b>	
Salaries and benefits	(145,658)	(19,709)	125,949	86%
Cal Fire Contract	(1,164,318)	0	1,164,318	100%
Utilities	(21,000)	(5,735)	15,265	73%
Other operating expenses	(239,517)	(41,472)	198,045	83%
Tfr. to PERS Unfunded Liability	(86,671)	(84,131)	\$ 2,540	3%
<b>Total Expenses</b>	<b>(1,657,164)</b>	<b>(151,046)</b>	<b>1,506,118</b>	
<b>Capital Outlay (fixed assets)</b>	<b>(532,785)</b>	<b>(3,469)</b>	<b>\$ 529,316</b>	
<b>Net Profit (Loss)</b>	<b>\$ (562,703)</b>	<b>\$ (151,867)</b>	<b>\$ 410,836</b>	

## Budget to Actual 1st Quarter Report

### *Groveland Community Services District*

For 1st Quarter Ended Sept., 2022

Parks	2022/23 Annual Budget	Year-to-date Actuals	CY Actual Vs. CY Budget-Remaining \$	CY Actual Vs. CY Budget-Remaining%
Property taxes	\$ 101,759	\$ 2	\$ (101,757)	100%
Other operating revenues	3,000	1,334	(1,666)	56%
Other nonoperating revenues	1,007,636	15,262	(992,374)	98%
<b>Total Revenue</b>	<b>1,112,395</b>	<b>16,598</b>	<b>(1,095,797)</b>	
Salaries and benefits	(48,549)	(10,271)	38,278	79%
Utilities	(57,200)	(16,222)	40,978	72%
Other operating expenses	(53,915)	(21,350)	32,565	60%
Transfer to Pension	(2,326)	(2,331)	(5)	0%
<b>Total Expenses</b>	<b>(161,990)</b>	<b>(50,175)</b>	<b>111,815</b>	
<b>Capital outlay (fixed assets)</b>	<b>(1,046,245)</b>	<b>(10,340)</b>	<b>1,035,905</b>	99%
<b>Net Profit (Loss)</b>	<b>\$ (95,840)</b>	<b>\$ (43,916)</b>	<b>\$ 51,924</b>	

Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

FUND SHARE CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
Admin Parking Lot Upgrade (5 Yr Plan)	110,000	10,572
Fuel Tank Painting/Electronic Logging	250,000	7,174
Admin Building Upgrade-Phase 1	20,000	
<b>Truck #8 Replacement 68/32 Split</b>	44,097	
Dump Truck & Trailer	200,000	
<b>Truck 3 replacement 68/32 Split</b>	44,097	
Truck #15 Replacement	140,000	
Tire Machine/ Balancing Machine	16,500	944
Electronic Sign Board	35,000	
Heavy Equipment & Truck Lift	50,000	
Shop Parts Washer	8,500	189
New Collection and Distribution (C&D) Truck	50,000	
Unmanned Aerial Vehicle (drone) with SAR and Infrared capabilities	30,000	
<b>TOTAL CAPITAL OUTLAY</b>	<b>998,194</b>	<b>18,879</b>

**Groveland Community Services District  
Adopted FY 2022/23 Annual Budget  
Capital Outlay**

<b>WATER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Water System Rehab Planning		
2022 Groveland Drought Resiliency Project (\$8.4M Grant)	2,125,000	3,717
General Water Improvements	40,000	
Water Pump Replacements	20,000	
Treatment Plant General Improvements/Replacements	27,500	7,683
Truck # 6 Replacement	46,910	
Big Creek-2G Clearwell, Butler Way Bypass	500,000	7,287
Generator Installations	150,000	1,399
Highland Pump Kohler Generator	46,310	47,951
Pump Control and Surge Valves	32,000	
SCADA Improvements	30,000	12,723
Water Treatment Plant Flow Meters	32,500	
Big Creek WTP Asphalt Rehab	120,000	
Skip Loader Tractor	50,000	57,812
New OSG Unit @ Big Creek	55,000	
New OSG Unit @ 2G	55,000	
Chlorine analyzer for WTP x 4	25,000	
Chloramine analyzer for WTP x 4	25,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>569,572</b>	<b>10,572</b>
<b>Unbudgeted Items</b>		
Heating Element for AWS		\$ 8,979
<b>TOTAL WATER CAPITAL OUTLAY</b>	<b>3,964,792</b>	<b>172,849</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>1,339,792</b>	<b>161,845</b>

**Groveland Community Services District  
Adopted FY 2022/23 Annual Budget  
Capital Outlay**

<b>SEWER CAPITAL OUTLAY</b>		
<b>CIP Project</b>	<b>2022-23 Adopted</b>	<b>2022/23 YTD Spent</b>
Downtown Groveland/BOF Sewer Collection Rehab Project	4,294,176	1,029,378
Wastewater Pump Replacements	46,000	20,905
WWTP Improvements, Phase 2-Headworks, LS2, Irrigation, Sludge Pump, Influent Pump	1,175,556	29,913
Concrete grading by Screw Press	200,000	1,496
Vac-Tron Truck	533,075	
Generator Installations	175,000	8,218
STP Blower & Gen Room Rehab	10,000	
Asphalt Rehabilitation	184,700	
SCADA Improvements	30,000	12,723
Flow Monitoring Equipment	35,000	
LS#1 Kohler Generator	26,315	26,507
LS#7 Kohler Generator	43,300	
LS#13 Kohler Generator	31,985	
STP Polymer Pump	20,000	
Skip Loader Tractor	50,000	57,812
New OSG Pump @ STP	55,000	
New AC/Heater Unit for Operations Building	15,000	14,725
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>374,022</b>	<b>7,174</b>
Annual Sewer Reserve - Set Aside	100,000	
<b>Unbudgeted Items</b>		
WWTP Pond 1 Liner		\$ 75,163
Finish Polymer Injection System		\$ 17,765
<b>TOTAL SEWER CAPITAL OUTLAY</b>	<b>7,399,129</b>	<b>1,301,779</b>
<b>TOTAL CAPITAL OUTLAY (LESS GRANT PROJECTS)</b>	<b>3,003,353</b>	<b>272,402</b>



Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

FIRE CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
Asphalt repair (driveway/employee parking area)	62,785	
SCBA Fill Station Storage Bottles	14,500	
GCSO Infrastructure Fuel Reduction Project	410,000	2,525
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>45,500</b>	<b>944</b>
<b>Unbudgeted Items</b>		
<b>TOTAL FIRE CAPITAL OUTLAY</b>	<b>532,785</b>	<b>3,469</b>

Groveland Community Services District  
 Adopted FY 2022/23 Annual Budget  
 Capital Outlay

PARK CAPITAL OUTLAY		
CIP Project	2022-23 Adopted	2022/23 YTD Spent
General Park Upgrades	10,000	
Groveland Asset Rehabilitation and Beautification Project	1,027,145	1,610
<b>FUND SHARE CAPITAL OUTLAY</b>	<b>9,100</b>	<b>189</b>
<b>Unbudgeted Items</b>		
Hetch Hetchy RR Trail Planning		8,541
<b>TOTAL PARK CAPITAL OUTLAY</b>	<b>1,046,245</b>	<b>10,340</b>



**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: October 25, 2022**

**SUBJECT: Agenda Item 5D: Update Report on the Status of Current and Ongoing District Infrastructure Projects**

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**Big Creek/2G Clearwell – (Under budget and nearly a year over schedule):**

Attached please find the most recent progress meeting agenda. All components of this project are completed except for minor repairs to be completed by the contractor. We have submitted a proposal to the state for a contract amendment to allow us to use the remaining funds to replace the rusted floor of Tank 5. We have negotiated a proposed change order with the contractor to perform this work.

**WWTP Pond 1 Liner – (on time and within budget):**

The failed pond liner has been removed and new liner installed. Concrete drainage improvements have been completed and the contractor will complete the fence work soon.

**WWTP Phase 1 Improvements – (On time and within budget):**

The project involves road and sludge drying bed drainage improvements, sludge drying bed and processing area improvements, and improvements to all the gravel roads including culverts for the road servicing the wastewater plant ponds 1 and two and other internal roads on the treatment plant campus. the contractor is currently completing the installation of culverts, conduits and other pipes crossing the road, as well as preparing for the final concrete pour.

**Sewer Collection System Rehabilitation – (On time and within budget):**

Attached you will find the most recent progress meeting agenda. The project is moving along nicely and on schedule with no major damages, claims, or unforeseen conditions that could cause major change orders. The contractor is keeping staff updated on their construction schedule so that we can inform the public and make sure that they have a clear construction right of way.

**Groveland Asset Rehabilitation and Beautification (Clean California Grant):**

We are in the final selection process of the restroom, which will be ordered directly by the District, manufactured by the supplier in their warehouse, delivered to the site and installed with a huge crane. We expect the restroom fabrication to be 9-12 months, with installation taking one day. Please see the attached implementation plan which describes the next steps in project implementation.

**Hetch Hetchy Railroad Trail:**

Included with this agenda item are copies of the current project location maps, initial drawings, and budget as they were submitted to the Caltrans Active Transportation Program in the funding application. We are more than thrilled to announce to the Board that the project was one of the highest ranked grant applications when the funding recommendations were published on October

20th, 2022. This project involves the complete construction of the 12 foot wide paved trail from the Leon Rose baseball field to the resilience center, and from the resilience center to Mary Laveroni Park and on to Deer Flat Rd. As you will see in the project preliminary drawings, the trail includes numerous benches, lighting along its length, three bridges crossing the creek, extensive signage for both wayfinding and interpretation. The California Transportation Commission will consider approval of their staff recommendation in early December and contracts could be executed by spring 2023.

As soon as we receive authorization to proceed from the state, we were secure proposals for the engineering and landscape design. We plan to review the draft and final design with our project partners and the park committee as they are developed. Please give thanks to Rachel and Jennifer for their unrelenting energy and diligence in leading this project to the successes it has seen. This was truly a team effort as everyone throughout the organization jumped in to keep things running smoothly as we were buried in this process. Best team ever.

**GROVELAND COMMUNITY SERVICES DISTRICT  
BIG CREEK AND SECOND GARROTTE CLEARWELLS REHABILITATION  
PROJECT**

**22<sup>nd</sup> CONSTRUCTION PROGRESS MEETING**

October 19, 2022 @ 9:00 AM

**AGENDA**

I. INTRODUCTION

II. CONSTRUCTION PROGRESS SNAPSHOT

a. Total Project Cost	\$3,118,200.00
b. Total Change Order Costs	\$109,897.81
c. Budget Spent to Date	\$3,098,386.31
d. Percentage Funding Used to Date	99.4%
e. Days for Completion	141 Working Days
f. Elapsed Days	317 Working Days (March 18, 2022)
g. Weather Days	4 Weather Day
h. Remaining Days	-172 Working Days

III. CONSTRUCTION SITE REPORTS

- a. Progress to Date
- b. Contractor (1-MONTH LOOK AHEAD)

IV. CHANGE ORDERS

- a. Fully Executed
  - i. Change Order No. 1 – Additional Structural Repairs in Big Creek Clearwell (\$33,217.80 and 8 Additional Working Days)
  - ii. Change Order No. 2 – Relocation of ARV to Adjacent Wye Fitting at Butler Way Pump Station (No Cost and 2 Additional Working Days)
  - iii. Change Order No. 3 – Installation of Insulation in Both the Big Creek and Second Garrotte New Electrical Cabinets (\$953.00 and No Working Days)
  - iv. Change Order No. 4 – Inspection Sand Blast (Time & Material) (\$46,457.90 and 4 Additional Working Days)
  - v. Change order No. 5 – Addition of Inlet ARV at Butler Way Pump Station (\$2,116.00 and 1 Working Day)

- vi. Change order No. 6 – Upgrade of Pressure Transmitter at Butler Way Pump Station (\$3,832.50 and 0 Working Day)
- vii. Change Order No. 7 – Additional Communications Between Tank1 and Butler Way Pump Station (\$5,637.45 and 1 Working Day)
- viii. Change Order No. 8 – Additional Big Creek Punch List Items (\$10,800 and 1 Working Day)
- ix. Change Order No. 9 – Additional Work at Butler Way Pump Station (Discharge Piping) (\$2,837.44 and 1 Working Day)
- x. Change Order No. 10 – Additional Work at Second Garrotte for surface preparation and coating of exterior influent/effluent pipelines (T&M) (\$7,500.00 and 3 Working Day)
- xi. Change Order No. 11 – Credits for Butler Way Pump Station (Gate Valve/Pressure Transducer) (-\$3,454.28 and 0 Working Day)

b. Denied

- i. Pending Change Order No. 1 – Oil in Tank (\$48,539.00 and 14 additional Working Days)
- ii. Pending Change Order No. 6 – Lid Pin Holes Repairs (\$14,200 and 2 additional Working Days)
- iii. Pending Change Order No. 11 – Oil Removal from Big Creek Clearwell Baffles (\$39,078.00 and 7 Working Days)
- iv. Pending Change Order No. 15 – Oil in Second Garrotte Clearwell (\$22,000 and 4 Working Days)
- v. Pending Change Order No. 16 – Oil in Second Garrotte Clearwell Baffles (\$10,600 and 2 Working Days)
- vi. Pending Change Order No. 18 – Additional Endura flex Coating Expenses (\$72,450.00 and 0 additional Working Days)

V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 44
- b. Remaining Submittals
  - i. None

VI. REVIEW RFI LOG

- a. Responded RFI's
  - i. RFI No. 1 – 37
- b. Pending RFI's

i. None

VII. CLAIMS

- a. Claim No. 1 – Oil in the Big Creek Clearwell
  - i. Responded
- b. Claim No. 2 – Additional Expenses Incurred for Big Creek Clearwell Coating
  - ii. Responded
- c. Claim No. 3 – Relocation of ARV at Butler Way Pump Station
  - iii. Claim Removed on March 12, 2021.
- d. Claim No. 4 – Mill Scale in Big Creek and CCT Tanks
  - iv. Responded
- e. Claim No. 5 – Oil Removal from Big Creek Baffles
  - v. Responded
- f. Claim No. 6 – Oil in Second Garrotte Clearwell
  - vi. Responded
- g. Claim No. 7 - Oil Removal from Second Garrotte Baffles
  - vii. Responded
- h. Claim No. 8 – Additional Expenses Incurred for Second Garrotte Clearwell Coating
  - viii. Responded
- b. Tank 5 Improvements Proposed to Remove Claims and Liquidated Damages
  - i. Next steps with Project
    - 1. \$265,000
      - a. Farr Construction to provide subcontractors name and experience
    - 2. Additional documentation being submitted
      - a. 3-month review process
        - i. Cant execute change order until State has approved the additional documentation.
      - b. Technical Memorandum and Biological Assessment submitted September 29, 2022

VIII. PAYMENT REQUESTS

- a. Processed
  - i. Disbursement Request No. 1 (\$267,200.00)
  - ii. Disbursement Request No. 2 (\$258,750.00)

- iii. Disbursement Request No. 3 (\$597,892.00)
- iv. Disbursement Request No. 4 (\$485,441.00)
- v. Disbursement Request No. 5 (\$58,082.34)
- vi. Disbursement Request No. 6 (\$35,625.00)
- vii. Disbursement Request No. 7 (\$291,650.00)
- viii. Disbursement Request No. 8 (\$326,571.00)
- ix. Disbursement Request No. 9 (\$272,175.00)
- x. Disbursement Request No. 10 (\$245,575.00)
- xi. Disbursement Request No. 11 (\$35,625.00)
- xii. Disbursement Request No. 12 (\$75,477.50)
- xiii. Disbursement Request No. 13 (\$47,847.70)
- xiv. Disbursement Request No. 14 (\$26,125.00)
- xv. Disbursement Request No. 15 (\$7,125.00)
  - 1. Once Tank 5 agreement is in place, withheld payments will be released.
    - a. Groveland CSD has been advised by their attorney to not issue any further payments summing to a total of 100% to 150% of the contractor claims until Claims No. 1 through 8 have been removed.
  - 2. Lighthouse Electrical contacted the District regarding payment that has not been issued.

IX. PROJECT SCHEDULE

- i. Butler Way Pump Station
  - 1. Sound enclosure installed
    - a. Manufacturer provided submittal package for our review and approval to alleviate defects.
      - i. Standing seam roof with gutter (Leaks in Roof)
        - 1. Weatherproof
          - a. AMCE provided response to comments 10/5/2022
      - ii. Coat exterior onsite with airless sprayer utilizing same material as factory coating and color match.



- ii. Second Garrotte
  - 1. All punch list Items addressed
    - a. Dive inspection to occur March 2023.
- iii. Big Creek
  - 1. All punch list Items addressed
    - a. Dive inspection completed July 21, 2022
      - i. Repairs will be fixed during the second year inspection.

X. SUBSTANTIAL COMPLETION

- a. As the furnish of the sound enclosure panel for the fan is out of Farr Constructions control, substantial completion was granted once the electrical work at Second Garrotte was completed, and the heater and lights were installed at the Butler Way Pump Station (March 18, 2022).
- b. Substantial completion letter
  - i. Farr Construction provided a letter stating that substantial completion was achieved on December 16, 2022.
    - 1. AM Consulting will provide a response letter.

XI. CONCERNS

- a. Project Completion Date
  - i. Liquidated Damages will be assessed per Section 005200 – Agreement Between Owner and Contractor for Construction Contract, Paragraph 4.03 (A).

XII. ADJOURN

**GROVELAND COMMUNITY SERVICES DISTRICT  
SEWER COLLECTION SYSTEM IMPROVEMENTS PROJECT  
CONSTRUCTION PROGRESS MEETING**

October 17, 2022 @ 8:30 AM

AGENDA

- I. INTRODUCTIONS
- II. CONSTRUCTION PROGRESS SNAPSHOT
  - a. Total Project Cost (Contractor) \$3,653,429.00
  - b. Total Funding Agreement (Total Project) \$5,845,568.00
  - c. Budget Spent to Date (Contractor) \$898,107.10
  - d. Budget Spent to Date (Total Project) \$1,423,308.36 (+59,758.29 CCO 3-4, 6, 8-9)
  - e. Total Project Contingency \$922,877.00
  - f. Contingency Used to Date \$89,576.47 (+59,758.29 CCO 3-4, 6, 8-9)
  - g. Percentage Funding Used to Date (Contractor) 24.6%
  - h. Percentage Funding Used to Date (Total Project) 24.3%
  - i. Percent Contingency Used to Date 9.7%
  - j. Days for Completion 348 Calendar Days (All CCO's)
  - k. Elapsed Days 126 Calendar Days
  - l. Weather Day 0 Weather Day
  - m. Remaining Days 222 Calendar Days
- III. CONSTRUCTION SITE REPORTS
  - a. Progress to Date
  - b. Contractor (1-MONTH LOOK AHEAD)
- IV. CHANGE ORDERS
  - a. Executed Change orders
    - i. Change Order No. 1 – MH-2003 to MH-2004 Trench Rock Break (T&M) (\$2,352.97 and 0 .50 calendar days) (To be included in DR No. 4)
    - ii. Change Order No. 2 – MH-101 Removal (\$2,550.00 and 0 .50 calendar days) (To be included in DR No. 4)
    - iii. Change Order No. 3 – MH-3 to MH-4 Replacement in Lieu of Spot Repair (\$38,790.00 and 3 calendar days) (Improvement Pending)
    - iv. Change Order No. 4 – MH-37 to MH-38 Improvement Revisions (-\$3,900.00 and 1 calendar day) (CIPP Improvement Pending)
    - v. Change Order No. 5 – Trash Disposal & Potholing for MH-20 to MH-21 (\$5,383.50 and 1 calendar day) (To be included in DR No. 4)

- vi. Change Order No. 6 – MH-97 to MH-97B Culvert T&M (\$6,929.52 and 1 calendar day) (To be included in DR No. 4 – School to refund costs) (Sent Contractor 8/23/22)
  - vii. Change Order No. 7 – MH-10-24 to MH-10-20 Replacement in Lieu of Spot Repair (\$79,290.00 & 2 Calendar Days) (To be included in DR No. 4)
  - viii. Change Order No. 8 – MH-123 to MH-124 (-\$8,271.00 and 1 Calendar Day) (Concrete Improvements Pending)
  - ix. Change Order No. 9 – MH-4-93 to MH-4-95, MH-4-93 to MH-4-276 & MH-4-276 to MH-4-275B Improvement Revisions (\$26,210.00 & 3 Calendar Days) (Sent Contractor 9/1/2022)
- b. Pending Change Orders
- i. Change Order No. 10 – MH-10-10 to MH-10-8 Creek Crossing/2 Lateral Improvements (Pending Materials/T&M Documents – 2 T&M Documents Received)
  - ii. Change Order No. 11 – MH-4-251 Alignment Revisions (RFI No. 2) (Pending T&M Documents)
  - iii. Change Order No. 12 – MH-97 to MH-97B Culvert T&M Paving Work (Pending T&M Documents)
  - iv. Change Order No. 13 – MH-1-325A to MH-1-324 Creek Crossing (Pending Materials/T&M Documents)
  - v. Change Order No. 14 – MH-1-315 to MH-1-320 Creek Crossing (Pending Materials/T&M Documents)
- c. Final Change Order List
- i. Budget of \$500,000 until project is completed
  - ii. Estimate approximately 1 to 1.5 million remaining at end of project
    - 1. Final Direction Received and provided to Moyle regarding material procurement and additional improvements.
    - 2. AMCE developed change order tracking list that separates out the change order costs incurred for this list and the project in general.

## V. SUBMITTAL REVIEW

- a. Approved Submittals
  - i. Submittal No. 1 – 15.1 & 17 – 20
- b. Rejected
  - i. Submittal No. 16
- c. Remaining Submittals
  - i. Additional Requirements for Bore & Jack/Creek Crossings

VI. REVIEW RFI LOG

- a. Received/Pending RFI's
  - i. RFI No. 1 – Bore and Jack Information
    - 1. Response sent 8/9/2022
  - ii. RFI No. 2 – MH-4-251 Alignment Revisions
    - 1. Direction Provided via Email 8/17/2022
    - 2. Formal Response provided 8/25/2022
  - iii. RFI No. 3 – MH-1-325A to MH-1-324 Creek Crossing
    - 1. Formal response sent 9/15/2022
  - iv. RFI No. 4 – Reid Circle Tree
    - 1. Formal response sent 9/29/2022
  - v. RFI No. 5 – Use of Grade Rings to bring Manhole's to Grade
    - 1. Formal Response provided 10/10/2022

VII. PAYMENT REQUESTS

- a. FBA Approval (Phase 2)
  - i. Fully Executed Agreement
- b. Processed
  - i. Disbursement Request No. 1 (\$58,259.00)
    - 1. Received. (Submitted 1/28/2021)
  - ii. Disbursement Request No. 2 (\$111,500.00)
    - 1. Received. (Submitted 3/24/2021)
  - iii. Disbursement Request No. 3 (\$183,773.00)
    - 1. Received. (Submitted 7/6/2022)
  - iv. Disbursement Request No. 4 (\$1,020,392.00)
    - 1. Payment in Hand by 11/16/2022
  - v. Disbursement Request No. 5 (Pending)
    - 1. Requested documents 9/22/2022

VIII. ENCROACHMENT PERMITS

- i. CalTrans Encroachment Permits
  - 1. MH-2 to MH-3 (July 8, 2023 Expires)
    - a. Shoulder Close Permit with Flagging
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received

1. Requested Schedule to Completion update
  2. MH-48A to MH-49 (July 8, 2023 Expires)
    - a. Shoulder Close Permit
    - b. Traffic control plan completed
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  3. MH-17 to FB-105 (July 8, 2023 Expires)
    - a. No Traffic Control Required
      - i. AMCE/Contractor Permit Received
        1. Requested Schedule to Completion update
  4. MH-47 to MH-48 (March 31, 2023 Expires)
    - a. No Traffic Control Plan
    - b. Must be completed by August 31, 2022
      - i. Provide 7-day notice to CalTrans
      - ii. Requested extension 8/11/22
        1. Extending to March 31, 2022.
- ii. Tuolumne County Encroachment Permits (January 28, 2023 Expires)
1. The following sewer pipelines will be replaced/rehabilitated within the County right of way:
    - a. Anderson St/Vassar St, Big Oak Flat, CA - replacement of approximately 140 LF of sewer pipe,
    - b. School St, Big Oak Flat, CA - replacement of approximately 195 LF of sewer pipe and the addition of a new manhole,
    - c. Black Rd, Big Oak Flat, CA - cured in place pipe (CIPP) rehabilitation approximately 160 LF,
    - d. Clements Rd, Pine Mountain Lake - replacement of approximately 602 LF of sewer pipe,
    - e. Clements Rd, Pine Mountain Lake - replacement of 6 LF of cracked sewer pipe,
    - f. Clements Rd, Pine Mountain Lake - Replacement of approximately 328 LF of sewer pipe,
    - g. Catholic Cemetery St, Big Oak Flat, CA, replacement of factor tap (lateral connection),
    - h. Ponderosa Ln, Groveland CA, CIPP rehabilitation approximately 162 LF

- iii. Hetch Hetchy Encroachment Permits
  - 1. Must commence construction of Hetch Hetchy improvements within 240 days (November 6, 2022).
    - a. Notify Hetchy of start of work 10 day in advance
      - i. Work to be started on October 3, 2022
      - ii. Notice sent 9/15/2022
  - 2. Complete improvements within 365 days (March 11, 2023).
- iv. Contractor concurrence with all encroachment permits
  - 1. Sent 9/6/2022
- v. GIS Data Gathering
  - 1. Adam to train Les to use Trimble R2 unit
  - 2. Les to store unit at Adams office
    - a. Use only to gather points then return

## IX. PROJECT SCHEDULE

- i. Schedule
  - 1. 3-week look ahead (updated 9/22/2022)
    - a. Emailed update 10/12/2022
  - 2. To completion (Updated 7/20/22)
    - a. Emailed update 10/12/2022
- ii. Notices to Homeowners
  - 1. Notices to be sent out for two-month work period.
    - a. From schedule to completion
  - 2. Notices to be sent out for three work period.
    - a. Once on short schedule
  - 3. Notices to be sent out for one week work period (with exact tentative dates provided).
    - a. Door hangers to be provided to Les for placement on doors when construction is about to take place in specific areas.
- iii. Construction Staking
  - 1. All alignments have been staked for Pine Mountain Lake, Groveland and Big Oak Flat
  - 2. CCTV marked spot repairs and laterals
  - 3. PUE staking locations only for PML hardware store (Completed)
- iv. Completion Reports
  - 1. Les to develop list of completed pipelines and update weekly.

- v. Final Deliverable Dates:
  - 1. Construction Completion Date: December 31, 2024.
  - 2. Final Disbursement Date: June 30, 2025.

X. CONCERNS

- a. Pine Mountain Lake Hardware Store Sign
  - i. Adam is working with the store owner to get the sign taken down/additional construction easement.
    - 1. Adam talked with PML hardware store owner 9/19/22
  - ii. Sign should be relocated away from new sewer pipeline.
    - 1. Encroachment permit to be filed and reviewed.
  - iii. Easement Found for this location.
    - 1. Additional land to be requested from owner.
  - iv. Schedule to be provided for work to provide ample notice to the homeowner.
- b. Easement and Access Agreements
  - i. Land and Structure to gather and process
    - 1. \$2,500 to \$3,500
  - ii. Yosemite Title Company
    - 1. \$150 /hr
  - iii. County website providing access to District documented easements.
  - iv. Pine Mountain Lake, Big Oak Flat and Groveland Easements Found in District Storage.
  - v. AMCE holding off on easement letter until required
    - 1. 10' each side of pipe along centerline

XI. ADJOURN

## Groveland Asset Rehabilitation and Beautification Project – Implementation Plan

Complete **environmental** planning and **design** of the three (3) mile Hetch Hetchy Railroad trail along the historic railroad grade

1. WRT Proposal needed to prepare:
  - a. Sod removal area landscape plan, irrigation.
  - b. Shade structure and trail kiosk location(s) and layout/design
  - c. Circulation plan – sidewalks and bike facilities
  - d. Wayfinding signage and layout
2. Trail environmental (Complete)
3. Trail survey, engineering design, plans and specifications development (AM-CE, with landscape/aesthetic design input from WRT?) Brandon is securing proposals for surveying.
4. Complete engineering design (maybe survey?) for restroom retaining wall and utilities (after we ensure restroom location with WRT if needed)

**Replacement** of an undersized, non-functional public **restroom** with a new restroom in Mary Laveroni Park, sized appropriately to handle peak usage rates of 300 persons per hour, including site lighting, ADA drinking fountains and heating for winter use. Constructing a new covered transit shelter and bike facilities in Mary Laveroni Park.

1. Complete restroom specifications
2. Get input from TCTC (YARTS), Chamber
3. Place restroom order
4. GCSD install sewer/water/power connections to site (in kind) or combine with construction contract below if too much work
5. Supplier performs installation and connections to relocated utilities

**Removing** approximately 50-80 cubic yards of **debris and trash** from a GCSD property adjacent to the park allowing this new 37 acres amenity to be opened to the public. Clearing and regrading roads to make safely passable.

1. Separate small contract (and CCC crew to control cost?)

### **ANTICIPATED CONSTRUCTION CONTRACT – Assume Competitive Bid Process (Brandon)**

**[Budget \$426,600]**

1. Removing approximately 3000 square feet of irrigated turf grass
2. Demolition of old restroom (potential in-house for in kind?)
3. Construct new walkways and paths connecting and providing handicapped access to the new restrooms, bus shelter, picnic area and benches to the existing benches and playground area
4. Install 2000 square feet of drought tolerant California native plantings along walkways and paths, adjacent to the new picnic area, bus shelter and restrooms
5. Installation of an information kiosk with wayfinding signage in Mary Laveroni Park, directing pedestrians to the existing and new park recreation amenities and trails, to local downtown connections and the future pedestrian bridge planned to connect the downtown core with the future Hetch Hetchy trail in the natural area adjacent to the park. Installation of interpretive and educational signage regarding the Hetch Hetchy Railroad and Jefferson Mine.
  - Signage install could be by GCSD, CCC, Chamber or Rotary? This frees up the loan money for trail work?
6. Construction of retaining wall, backfill and compact at restroom location

### **New 37 acres (CALFIRE CREW and/or FEMA Hazard Mitigation Grant (Application in progress))**

1. Removing downed trees, overgrown brush and moving boulders to allow opening of the new 37-acre fantastic natural area to hiking, biking and future camping.
2. Need to submit an application to County to rezone the property as Public

### **GCSD and Chamber in-kind**



1. Install new planters and benches along Main Street furnishing improvements will be on local, publicly controlled property, or with agreements with private property owners. Each receptacle installed on Main Street will be painted by local artists; the purpose of which is to display the mining, California water and railroad history, as well as to depict the Yosemite National Park, National Forest and Sierra Nevada Gateway identity of Groveland.
2. Installing eight (8) new, animal resistant trash and recycling receptacles in the park and twelve (12) along the adjacent downtown Main Street.
3. Complete receptacle, bench and planter specifications
4. Caltrans and/or county encroachment permit (Brandon and Rachel) if needed
5. Get input from County? And Chamber
6. Place order
7. GCSD install trash receptacles, hopefully downtown benches and planters installed by Chamber – or could be a good job for Rotary or CCC
8. Purchase and install gate on 37 acre parcel entrance from BLM, place boulders

**Budget**

General Overhead-Related Construction Items							
1	Mobilization/Demobilization	1	LS	\$25,000.00	\$25,000	100%	\$25,000
2	Clearing and Grubbing Trail	1	LS	\$30,000.00	\$30,000	100%	\$30,000
3							
4							
5							
6							
7							
8							
9							
0							

General Construction Items							
1	Demolition and Disposal of Old Restroom	1	EA	\$35,000.00	\$35,000	100%	\$35,000
2	Public Restroom Hookups and Site Prep	1	LS	\$6,500.00	\$6,500	100%	\$6,500
3	Prefab Public Restroom Purchase and Install	1	EA	#####	\$342,768	100%	\$342,768
4	Pedestrian Paths Throughout Upper Park	500	LF	\$30.00	\$15,000	100%	\$15,000
5	Wayfinding, Interpretive and Educational Signage	1	EA	\$50,000.00	\$50,000	100%	\$50,000
6	Trailhead Information Kiosk	1	EA	\$10,000.00	\$10,000	100%	\$10,000
7	Drought Tolerant Landscaping and Drip Irrigation	2000	SF	\$25.00	\$50,000	100%	\$50,000
8	New Picnic Area with Tables and Shade Cover	1	EA	\$60,000.00	\$60,000	100%	\$60,000
9	Transit Shelter Construction With Benches	1	EA	\$12,500.00	\$12,500	100%	\$12,500
0	Purchase and Install Bicycle Parking	1	EA	\$5,000.00	\$5,000	100%	\$5,000
1	Bench Installations - Park, Downtown and Trail	16	EA	\$3,200.00	\$51,200	100%	\$51,200
2	Trash/Recycle Receptacles - Park and Trail	8	EA	\$3,500.00	\$28,000	100%	\$28,000
3	Construct Retaining Wall at Restroom	15	CY	\$3,500.00	\$52,500	100%	\$52,500
4	Backfill and Compact at Retaining Wall	1	EA	\$10,000.00	\$10,000	100%	\$10,000
5	Concrete Flatwork at Restroom	600	SF	\$30.00	\$18,000	100%	\$18,000
6	Recycling Receptacles With Artwork - Main Street	12	EA	\$2,625.00	\$31,500	100%	\$31,500
7	Trash Receptacles With Artwork - Main Street	12	EA	\$2,625.00	\$31,500	100%	\$31,500
8	Beautification Planters - Main Street	65	EA	\$1,100.00	\$71,500	100%	\$71,500
9	Vehicle Gate and Barrier Install on 37 Acres	1	EA	\$9,200.00	\$9,200	100%	\$9,200
0	Refuse Removal on 37 Acre Parcel	80	CY	\$450.00	\$36,000	100%	\$36,000

52							
	Subtotal of Construction Items:	\$981,168		\$981,168			
	Construction Item Contingencies (% of Construction Items):	20.00%	\$196,234	\$196,234			
	<b>Total (Construction Items &amp; Contingencies) cost:</b>		\$1,177,402	\$1,177,402			
<b>Project Delivery Costs:</b>							
	Type of Project Cost	Cost \$					
	<b>Preliminary Engineering (PE)</b>						
	Environmental Studies and Permits (PA&ED):	\$ 46,308		\$46,308			
	Plans, Specifications and Estimates (PS&E):	\$ 92,617		\$92,617			
	<b>Total PE:</b>	\$ 138,925		\$138,925		12%	25% Max
	<b>Right of Way (RW)</b>						
	Right of Way Engineering:	\$ 20,000		\$20,000			
	Acquisitions and Utilities:	\$ 20,000		\$20,000			
	<b>Total RW:</b>	\$ 40,000		\$40,000			
	<b>Total Pre-Construction Costs (PE+RW):</b>	\$178,925		\$178,925			
	<b>Construction Engineering (CE)</b>						
	Construction Engineering (CE):	\$ 33,200		\$33,200		3%	15% Max
	<b>Total Construction Costs:</b>	\$1,210,602		\$1,210,602			
	<b>Total Project Cost:</b>						
		\$1,369,527		\$1,369,527			

# Detailed Project Estimate and Total Project Costs- Cycle 6

Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).

## Project Information:

Agency: <u>Groveland Community Services District</u>	Date: <u>6/15/2022</u>
Project Description: This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland.	
Project Location: <u>Groveland, California</u>	
Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate: <u>Manrique, Alfonso</u>	
License #: <u>C63673</u>	

## Project Estimate and Cost Breakdown:

Project Estimate (for Construction Items Only)						Cost Breakdown					
Item No.	Item	Quantity	Units	Unit Cost	Total Item Cost	ATP Eligible Costs/Items		ATP Ineligible Costs/Items		Corps/CCC to construct	
						%	\$	%	\$	%	\$
<b>General Overhead-Related Construction Items</b>											
1	Mobilization	1	LS	\$224,000.00	\$224,000	100%	\$224,000				
2	Traffic Control	1	LS	\$25,000.00	\$25,000	100%	\$25,000				
3	Stormwater Protection Plan	1	LS	\$15,000.00	\$15,000	100%	\$15,000				
4								100%			
5								100%			
6								100%			
7								100%			
8								100%			
9								100%			
10								100%			
<b>General Construction Items</b>											
11	Multiuse Trail Phase I (Ball Field Complex to Deer Flat)	8,017	LF	\$60.00	\$481,020	100%	\$481,020				
12	Pedestrian Bridge 1 (Between Ball Park and Resiliency Center)	40	LF	\$8,600.00	\$344,000	100%	\$344,000				
13	Pedestrian Bridge 2 (Near Utility crossing upstream from GCSD)	70	LF	\$8,600.00	\$602,000	100%	\$602,000				
14	Pedestrian Bridge 3 (@ Mary Laveroni Park)	40	LF	\$8,600.00	\$344,000	100%	\$344,000				
15	Public Information Kiosks	3	EA	\$10,000.00	\$30,000	100%	\$30,000				
16	Bench Installations	18	EA	\$3,200.00	\$57,600	100%	\$57,600				
17	Trash Receptacles	18	EA	\$1,500.00	\$27,000	100%	\$27,000				
18	Wayfinding Signage	3	EA	\$5,000.00	\$15,000	100%	\$15,000				
19	Interpretive Signage	3	EA	\$10,000.00	\$30,000	100%	\$30,000				
20	Pathway Lighting	54	EA	\$7,000.00	\$378,000	100%	\$378,000				
21	18" Drainage Culvert	20	LF	\$500.00	\$10,000	100%	\$10,000				
22	Retaining Wall	40	LF	\$1,000.00	\$40,000	100%	\$40,000				
23	Clearing, Stripping and Grubbing	1	LS	\$52,000.00	\$52,000	100%	\$52,000				
24	Erosion Control	1	LS	\$50,000.00	\$50,000	100%	\$50,000				
25	Earthwork/Grading	7,200	CY	\$45.00	\$324,000	100%	\$324,000				
26	Roadside Clearing (Tree Removal)	1	LS	\$160,000.00	\$160,000	100%	\$160,000				
27	Chainlink Fence	3,400	LF	\$30.00	\$102,000	100%	\$102,000				
28	Safety Rail	1,615	LF	\$19.00	\$30,685	100%	\$30,685				
29	Lighting-System	1	LS	\$410,000.00	\$410,000	100%	\$410,000				
30	Stripping	1	LS	\$20,000.00	\$20,000	100%	\$20,000				
31	ADA and Dog Drinking Fountains	3	EA	\$8,500.00	\$25,500	100%	\$25,500				
32	Bike Parking	3	EA	\$5,000.00	\$15,000	100%	\$15,000				
33								100%			
34								100%			
35								100%			
36								100%			
37								100%			
38								100%			
39								100%			
40								100%			
41								100%			
42								100%			
43								100%			
44								100%			
45								100%			
46								100%			
47								100%			
48								100%			
49								100%			
50								100%			
51								100%			
52								100%			
<b>Subtotal of Construction Items:</b>					<b>\$3,811,805</b>		<b>\$3,811,805</b>				
Construction Item Contingencies (% of Construction Items):				<b>10.00%</b>	<b>\$381,181</b>		<b>\$381,181</b>				
<b>Total (Construction Items &amp; Contingencies) cost:</b>					<b>\$4,192,986</b>		<b>\$4,192,986</b>				

## Project Delivery Costs:

Type of Project Cost	Cost \$	ATP Eligible Costs	Non-participating Costs	
<b>Preliminary Engineering (PE)</b>				
Environmental Studies and Permits(PA&ED):	\$ 185,000	\$185,000		
Plans, Specifications and Estimates (PS&E):	\$ 390,000	\$390,000		"PE" costs / "CON" costs
<b>Total PE:</b>	<b>\$ 575,000</b>	<b>\$575,000</b>		<b>14%</b> <b>25% Max</b>
<b>Right of Way (RW)</b>				
Right of Way Engineering:	\$ 150,000	\$150,000		
Acquisitions and Utilities:				
<b>Total RW:</b>	<b>\$ 150,000</b>	<b>\$150,000</b>		

## Detailed Project Estimate and Total Project Costs- Cycle 6

**Important: Read the Instructions in the first sheet (tab) before entering data. Do not enter data in shaded fields (with formulas).**

### Project Information:

Agency:	Groveland Community Services District		Date:	6/15/2022
Project Description:		This project will develop Phases I and II of the Hetch Hetchy Railroad Trail Project (HHRT) located in Groveland,		
Project Location:		Groveland, California		
Licensed Engineer in responsible charge of preparing or reviewing this PSR-Equivalent Cost Estimate:		Manrique, Alfonso		License #:
		C63673		
<b>Total Pre-Construction Costs (PE+RW):</b>		\$725,000	\$725,000	
<b>Construction Engineering (CE)</b>				
Construction Engineering (CE):		\$	525,000	\$525,000
				13%
				15% Max
<b>Total Construction Costs:</b>		\$4,717,986	\$4,717,986	
			ATP Eligible Costs	Non-participating Costs
<b>Total Project Cost:</b>		\$5,442,986	\$5,442,986	

### Documentation of Ineligible (Non-Participating) Costs:

The Engineer's logic and/or calculations for splitting costs between ATP-Eligible and Non-participating costs must be documented in this section of the Estimate form.











Separate logic is required for each item which is partly ineligible for ATP funding or is required for the construction of an ineligible item/element of the project.

Item #:	Description of Engineer's Logic: <span style="color: red;">(See examples shown in the Instructions)</span>

# Hetch Hetchy Railroad Trail Project (HHRT)

Groveland Community Services District

Pine Mountain Lake

-  Hetch Hetchy Railroad Trail
-  Future Phase Hetch Hetchy Railroad Trail
-  Future Regional Trail Network
-  Creek
-  Bridge Crossing
-  HHRT Entry Point
-  Downtown Groveland
-  Future RV Park/Campground
-  Existing Dog Park/Future Sports Complex
-  Park

Existing Dog Park, Ball Field, and Future Sports Complex

In progress Resilience Center and trail connection to Ferretti Road/Pine Mountain Lake

Pine Mountain Lake Main Entry

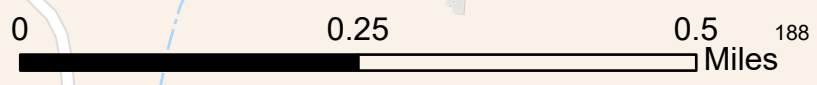
Future Vanlife, RV Park, and Campground

Possible Future Trail Connection

**Downtown Groveland**  
Community Resources, Shopping, Dining, Shops with Wi-Fi, Lodging

Future Phase of HHRT connecting to Big Oak Flat

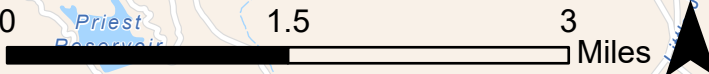
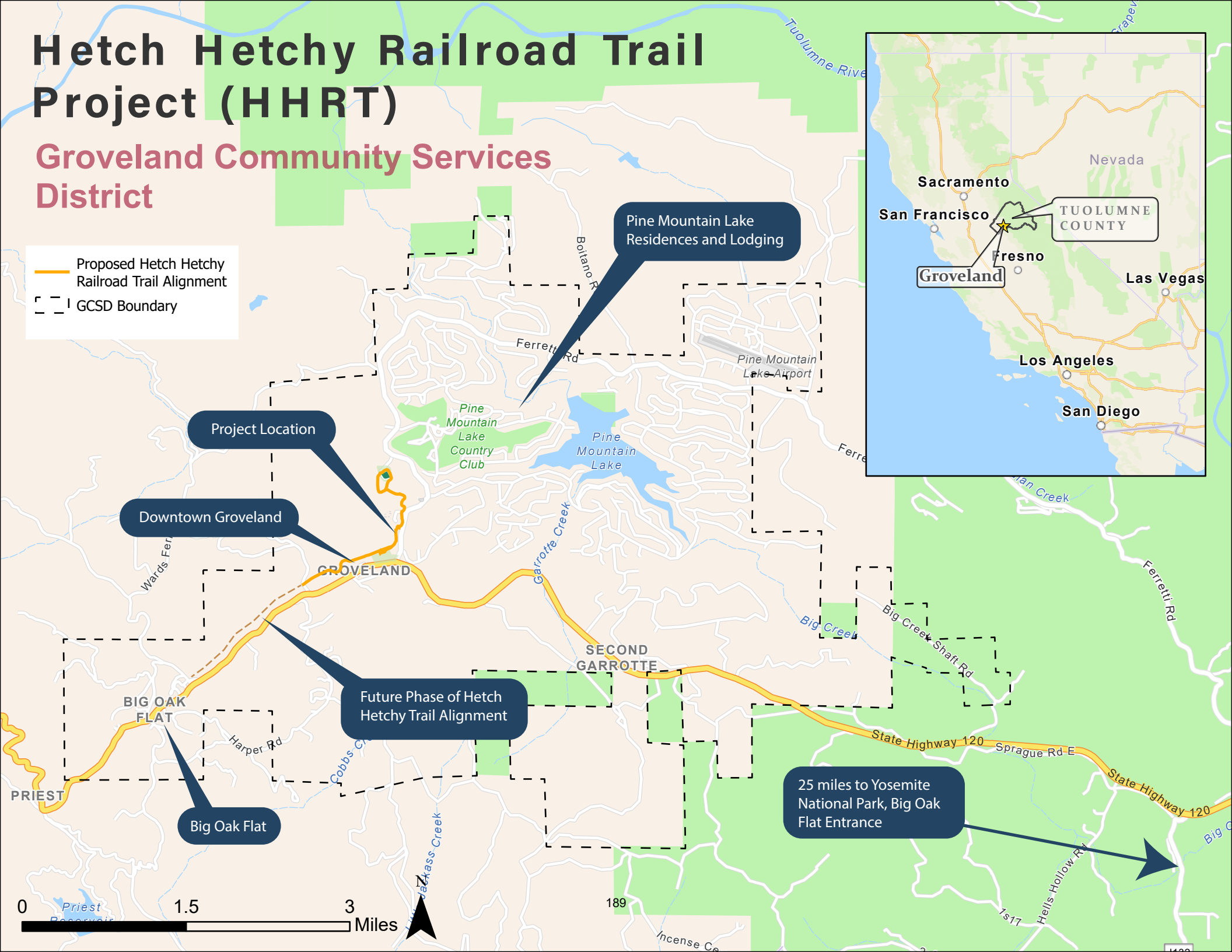
Groveland



# Hetch Hetchy Railroad Trail Project (HHRT)


## Groveland Community Services District


Proposed Hetch Hetchy Railroad Trail Alignment  
GCS D Boundary





# Hetch Hetchy Railroad Trail

## Groveland Community Services District

 Proposed Hetch Hetchy Railroad Trail

 Future Phase to Big Oak Flat

 Pedestrian/Bike Bridge

 Parcel lines showing Right-of-Way

**Future Sports Complex & Existing Ball Field and Dog Park**

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Bike Parking  
 -Trash receptacles  
 -Picnic Tables

**New Bird Watching Benches**

**New Pedestrian Bridge over Creek**

**Connection path to Resilience Center**

**GCSO Offices**  
 -New Bike Parking  
 -New Water Fountain

**New Pedestrian Bridge**  
 Connection to Mary Lavoroni Park and Downtown Groveland







**New Pedestrian Bridge over Creek**

**New Paved Shared Use Path (width = 12 feet)**

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Bike parking  
 -Trash receptacles  
 -Interpretive signage

**New Trailhead Amenities**  
 -Trailhead kiosk  
 -Wayfinding signage  
 -Trash receptacles

### Trail Amenities to be Included:

-  Bicycle Parking
-  Drinking Fountain
-  Trailhead Kiosk & Wayfinding Signage
-  New Trash Bins (18 total new bins)
-  Bird Watching & Trail Benches (18 total new benches)
-  Pathway Lighting (54 total light fixtures)

**Future Phase to Big Oak Flat**








0 500 1,000 ft

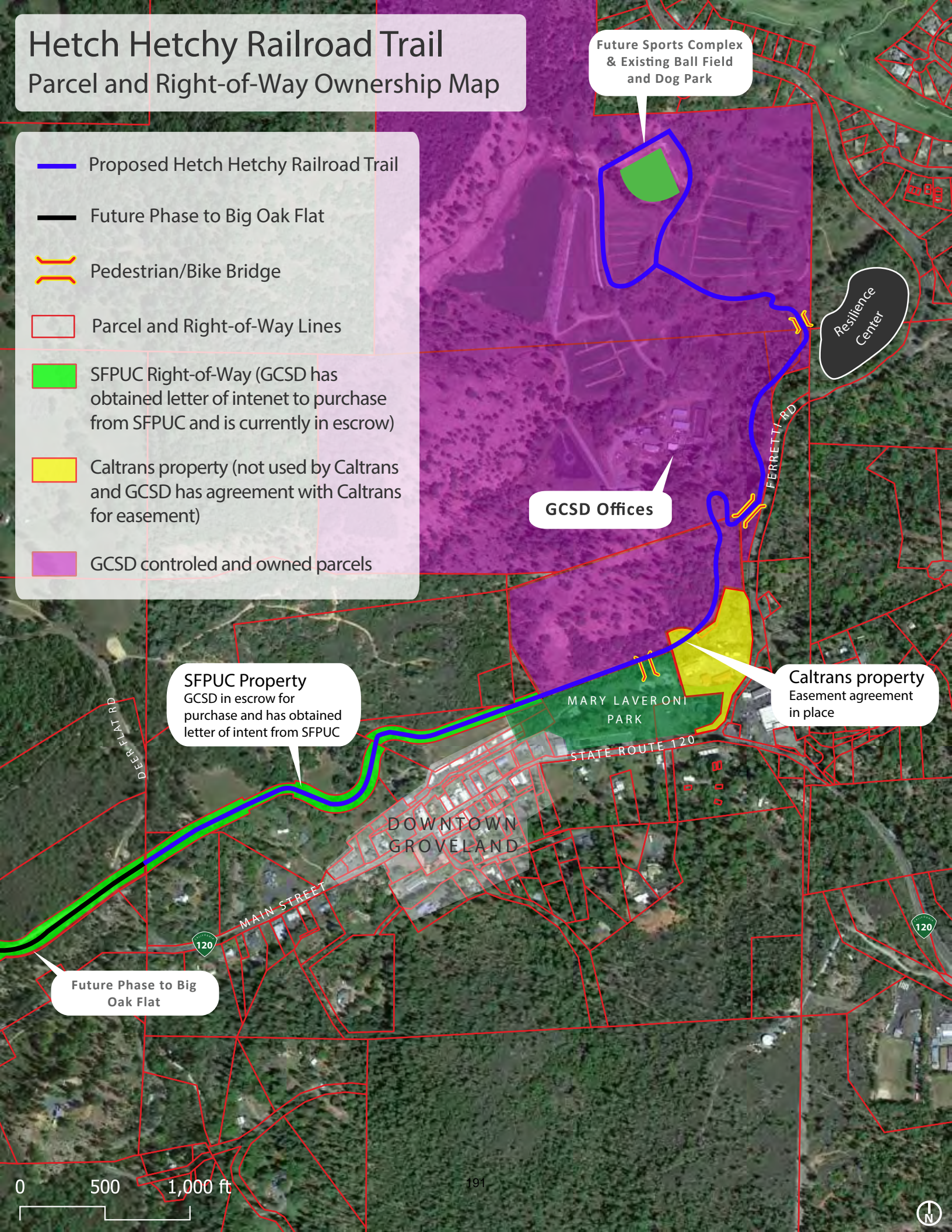
190



# Hetch Hetchy Railroad Trail

## Parcel and Right-of-Way Ownership Map

-  Proposed Hetch Hetchy Railroad Trail
-  Future Phase to Big Oak Flat
-  Pedestrian/Bike Bridge
-  Parcel and Right-of-Way Lines
-  SFPUC Right-of-Way (GCSD has obtained letter of intent to purchase from SFPUC and is currently in escrow)
-  Caltrans property (not used by Caltrans and GCSD has agreement with Caltrans for easement)
-  GCSD controled and owned parcels



Future Sports Complex & Existing Ball Field and Dog Park

Resilience Center

GCSD Offices

SFPUC Property  
GCSD in escrow for purchase and has obtained letter of intent from SFPUC

Caltrans property  
Easement agreement in place

Future Phase to Big Oak Flat

0 500 1,000 ft



# Existing Conditions





# Proposed Design

Mary Laveroni Park

North

↑  
to the  
GCSD Offices &  
Resilience Center

↓  
to Deer Flat Road

**Class 1 Multi-Use Path**  
**Width : 12 ft**

# EXISTING CONDITIONS - MIDDLE BRIDGE



*Location of middle pedestrian bridge beneath the GCSD office. A clear-span bridge (approx. 70 feet) with concrete abutments will be needed in approximately the location of the water and sewer crossing the creek. The bridge would also protect the exposed sewer/water pipes.*

# EXAMPLE BRIDGE RENDERING

## RENDERING OF MIDDLE BRIDGE



# EXISTING CONDITIONS

## EXISTING CONDITIONS - MARY LAVERONI PARK TRAILHEAD KIOSK



*Location of trailhead kiosk and HHRT entrance at Mary Laveroni Park near the western pedestrian bridge.*

# EXAMPLE KIOSK RENDERING

## MARY LAVERONI PARK TRAILHEAD

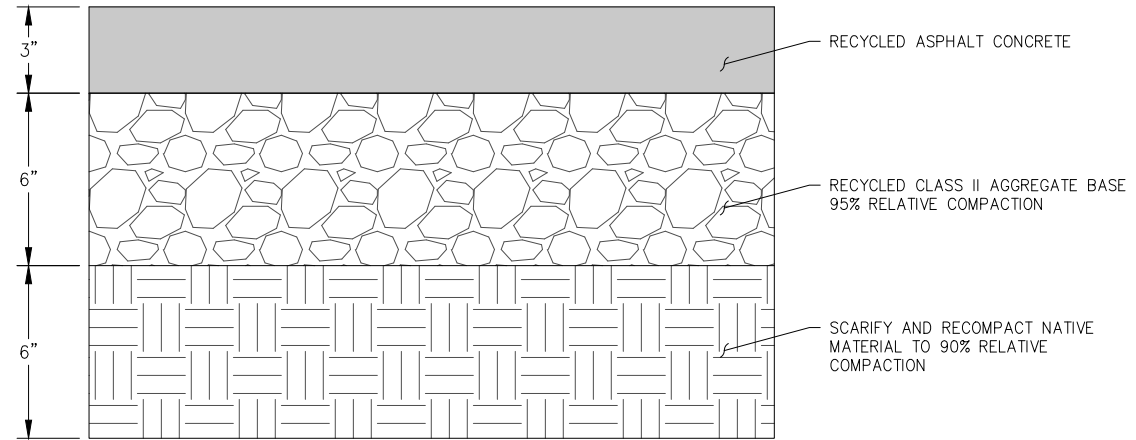


**Groveland CSD**  
**Hetch Hetchy Railroad Trail Project**  
**Design Standards**

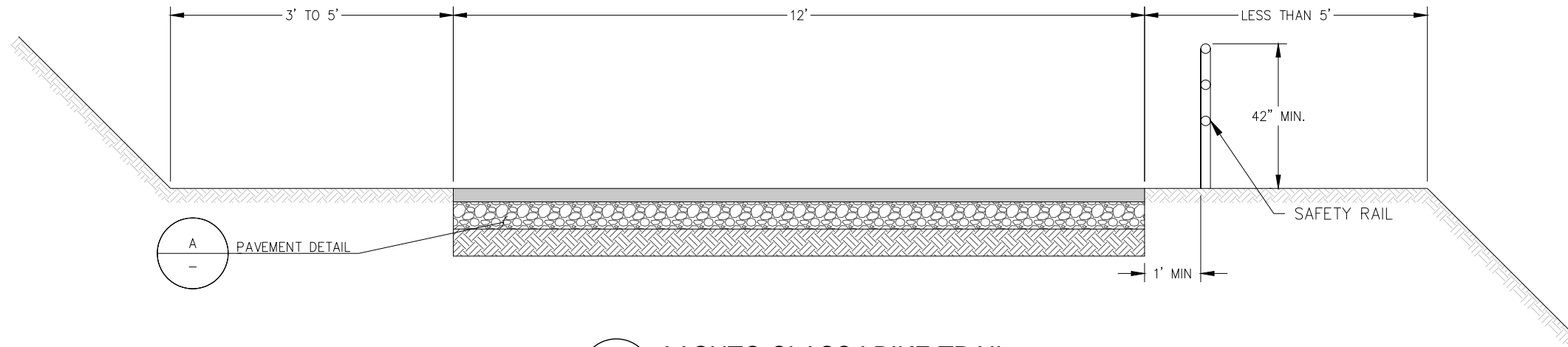
The park trails being proposed for the above referenced project were designed in accordance with AASHTO standards. The proposed park trail will be classified as a Class I multipurpose bike/pedestrian trail. Please see attached figure for specific design criteria that were utilized.

**CONSTRUCTION NOTES**

1. MULTIPURPOSE BIKE/PEDESTRIAN PATH, PER AASHTO STANDARDS, ARE RECOMMENDED TO BE 11' TO 14' WIDE.
  - 1.1. FOR THIS REASON, THE WIDTH OF PAVEMENT HAS BEEN SELECTED TO BE 12'.
2. PROPOSED ALIGNMENT WILL UTILIZE A MAXIMUM OF A 5% RUNNING SLOPE, WHERE FEASIBLE.
  - 2.1. IN AREAS WHERE RUNNING SLOPE EXCEED 5%, BUT NO HIGHER THAN 12%, REST LANDINGS WILL BE PROVIDED.
3. BIKE PATH SHALL UTILIZE A 2% MAXIMUM CROSS SLOPE.
  - 3.1. MINIMUM TRANSITION LENGTH OF 5' FOR EACH 1% CHANGE IN CROSS SLOPE.
4. SHOULDERS SHALL BE 5' WIDE WHERE FEASIBLE, BUT NO LESS THAN 3' WIDE.
  - 4.1. MAXIMUM CROSS-SLOPE OF 1V:6H.
5. AASHTO STANDARDS REQUIRE A MINIMUM PAVEMENT DEPTH OF 6", INCLUSIVE OF PAVEMENT AND AGGREGATE BASE:
  - 5.1. FOR THIS REASON 3" RECYCLED ASPHALT WILL BE PLACED ON TOP OF 6" OF CLASS II RECYCLED AGGREGATED BASE.



**A PAVEMENT DETAIL**  
SCALE: N.T.S.

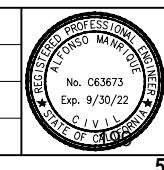


**A AASHTO CLASS I BIKE TRAIL**  
SCALE: N.T.S.

REV	DATE	DESCRIPTION	APPR

**VERIFY SCALES**  
BAR IS ONE INCH ON ORIGINAL DRAWING  
IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY

DESIGNED BY <b>XX</b>	PROJECT ENGINEER <b>ALFONSO MANRIQUE</b>
DRAWN BY <b>XX</b>	REG NUMBER <b>C63673</b> EXP DATE <b>09/30/22</b>
CHECKED BY <b>AM</b>	PROJECT NUMBER
DATE <b>4/7/2022</b>	CADD STANDARDS



**cm Consulting Engineers**  
5150 N. SIXTH ST SUITE 124, FRESNO, CA  
P.559.473.1371 F.559.513.8449

**GROVELAND CSD**  
**PARK TRAILS IMPROVEMENTS PROJECT**  
**CLASS I MULTIPURPOSE BIKE TRAIL DESIGN STANDARDS**

DRAWING <b>C-01</b>
SHEET <b>1</b>
OF 1 SHEETS



## **BOARD MEETING AGENDA SUBMITTAL**

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**TO: GCSB Board of Directors**

**FROM: Peter Kampa, General Manager**

**DATE: October 25, 2022**

**SUBJECT: Agenda Item 5E: Update Report on the Formation of a Tuolumne County Chapter of CSDA and Tuolumne County LAFCO Activities**

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### **TUOLUMNE COUNTY LAFCO**

In early 2020, the independent special districts of Tuolumne County voted to create two special district seats on the Tuolumne County Local Agency Formation Commission (LAFCO). The Commission is now made up as follows:

- 2 Commissioners appointed from the County Board of Supervisors
- 2 Commissioners appointed from the Sonora City Council
- 2 Commissioners appointed from special district
- 1 Commissioner appointed at large (public member)

In creating the two seats, the special districts agreed that one of its commission seats would rotate starting with TUD, then GCSB, then THCSB. The second seat was open to appointment from any of the special districts. Currently the special district commissioners are David Boatright (TUD) and John Ferriani (Tuolumne Sanitary District). We are currently waiting for clarification from the LAFCO executive officer, Quincy Yaley regarding the timeline and schedule for elections, as one of the two seats has undoubtedly expired.

LAFCO has held very few meetings over the past two years, with its only action items recently approving the fiscal year budget. At their October meeting, a comprehensive presentation covering the roles and responsibilities of LAFCO was provided by an attorney specializing in LAFCO matters. Commissioners asked solid questions and I believe the discussion to be “eye-opening” for those new commissioners. During public comment, I asked the following questions:

1. Realizing that a special district has no land uses authority and cannot be designated a lead agency, how would an agreement work with a special district and county related to land use within the district’s sphere? For example, if a development project is proposed in a district’s SOI and will need and have an impact on district services, ie fire services, can and should the district and county agree in advance that annexation is required, or how services are to be provided?
  - a. The answer was absolutely yes, that advance coordination and agreement between the district and county is critical to avoid conflict, liability and stressed services.
2. Can you elaborate on when is a Municipal Service Review (MSR) is recommended for countywide services provided by multiple agencies such as fire? Recent training provided by CALAFCO-U on MSR for fire is squarely focused on the commission measuring detailed performance factors; financial, operational, administrative, etc



- a. The presenter recommended that TC LAFCO consider the completion of an MSR for fire if there is concern or controversy over the level of service being provided by the various agencies, to determine if reorganizations such as consolidation or annexations are necessary.

Also on the LAFCO agenda recently has been the consideration of the formation of the Tuolumne Community Services District, located in the community of Tuolumne. This new CSD is proposed to include consolidation of the Tuolumne Sanitary District, Park and Recreation District, and lighting district. Additionally, the new CSD is proposing to provide libraries, graffiti abatement, community facilities, snow removal, financing for an area planning commission and municipal advisory council. It is unclear exactly when LAFCO will conduct the proceedings to form the new CSD.

Your General Manager will be meeting with LAFCO EO Quincy Yaley in early November to discuss our previously submitted application for annexation of the Airport Estates subdivision, the process for consolidation of the Groveland Lighting District with GCSD, and the necessary rezoning of the newly acquired 37 acre park parcel from Residential to Public zoning.

#### **TUOLUMNE COUNTY CHAPTER OF CSDA**

In 2022, eight districts in Tuolumne County voted to form the Tuolumne County Chapter of CSDA. All that remains is the scheduling of our inaugural meeting to appoint chapter officers and adopt the bylaws and CSDA Chapter Affiliation Agreement. We are working with the COA's office to schedule the meeting in November or December in the County Supervisors chambers.