

**REGULAR MEETING OF THE BOARD OF
DIRECTORS GROVELAND COMMUNITY SERVICES
DISTRICT GROVELAND, CALIFORNIA
January 14, 2025
10:00 a.m.**

The Board of Directors of Groveland Community Services District met in regular session on the above mentioned date with Director Robert Swan Vice President, Directors John Armstrong, Spencer Edwards, and Janice Kwiatkowski being present. Also present was Board Secretary Rachel Pearlman, Administrative Services Technician II Meghan Atkins, Finance Officer Michelle Ronning, Operations Manager Luis Melchor and General Manager Peter Kampa.

Call to Order

Director Swan called the meeting to order at 10:03am.

Director Mora absent.

Approve Order of Agenda

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to approve the order of the Agenda.

Ayes: Directors Swan, Armstrong, Edwards, and Kwiatkowski

Absent: Director Mora

Public Comment

None

Director Kwiatkowski left at the meeting at 10:07am.

Director Kwiatkowski returned to the meeting at 10:10am.

Information Items

Brief reports may be provided by District staff and/or Board members as information on matters of general interest. No action will be taken by the Board during Reports, however items discussed may be recommended for discussion and action on a future agenda. Public comments will be taken after each report is provided.

Staff Reports

Fire Department Report

CERT Report

Operations Manager's Report

Administrative Services Manager's Report

General Manager's Report

Proclamations

Recognition of Luis Melchor for his 18 Years of Service to the Groveland Community Services District

Recognition of Andrew Marshall for his 7 Years of Service to the Groveland Community Services District

Consent Calendar

Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion on these items unless a member of the Board, Staff or a member of the Public requests specific items be set aside for separate discussion.

Approve Minutes from December 10, 2024, Regular Meeting

Approve Minutes from December 30, 2024, Special Meeting

Accept December 2024 Payables

Waive Reading of Ordinances and Resolutions Except by Title

Old Business

(Items tabled or carried forward from a previous meeting to be considered on this agenda. The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action)

None

Discussion and Action Items

The Board of Directors intends to consider each of the following items and may take action at this meeting. Public comment is allowed on each individual agenda item listed below, and such comment will be considered in advance of each Board action.

Adoption of a Resolution Approving the District's Revised Employee Handbook

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to adopt resolution 01-2025 Approving the District's revisions to the Employee Handbook.

Ayes: Directors Swan, Armstrong, Edwards and Kwiatkowski

Absent: Director Mora

Adoption of a Resolution Approving an Amendment to the Agreement with NBS Consulting for Additional Professional Consulting Tasks Related to Development of a Fire Services Special Tax Measure for a Future Ballot, Approval and Implementation of Development Impact Fees for Fire and Park Services, Approval and Implementation of Updated Water and Sewer Connection/Capacity Fees for New Development, and Implementation/Outreach Assistance with a New Water and Sewer Rate Schedule

Motion

It was moved by Director Edwards and seconded by Director Armstrong and the motion passed to adopt resolution 02-2025 Approving an Amendment to the Agreement with NBS Consulting for Additional Professional Consulting Tasks Related to Development of a Fire Services Special Tax Measure for a Future Ballot, Approval and Implementation of Development Impact Fees for Fire and Park Services, Approval and Implementation of Updated Water and Sewer Connection/Capacity Fees for New Development, and Implementation/Outreach Assistance with a New Water and Sewer Rate Schedule.

Ayes: Directors Swan, Armstrong, Edwards and Kwiatkowski

Absent: Director Mora

Adoption of a Resolution Extending an Agreement with Gilbert and Associates for Accounting Services for an Additional Year

Motion

It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to adopt resolution 03-2025 Extending an Agreement with Gilbert and Associates for Accounting Services for the 2025 calendar year.

Ayes: Directors Swan, Armstrong, Edwards and Kwiatkowski

Absent: Director Mora

Adoption of a Resolution of Intention to Amend the Groveland Community Services District CalPERS Retirement Contract to Provide Section 20516 (Employees Sharing Additional Cost) of a Reduction of 2.5% for Classic Local Miscellaneous Members

Motion

It was moved by Director Armstrong and seconded by Director Edwards and the motion passed to adopt Resolution 04-2025 Intention to Amend the Groveland Community Services District CalPERS Retirement Contract to Provide Section 20516 (Employees Sharing Additional Cost) of a Reduction of 2.5% for Classic Local Miscellaneous Members.

Ayes: Directors Swan, Armstrong, Edwards and Kwiatkowski

Absent: Director Mora

Adoption of a Resolution Updating Section 2.20 Longevity Pay of the Memorandum of Understanding between Groveland Community Services District and the Operating Engineers Local No. 3 for the Maintenance and Operations Unit

Motion

It was moved by Director Armstrong and seconded by Director Kwiatkowski and the motion passed to adopt Resolution 05-2025 Updating Section 2.20 Longevity Pay of the Memorandum of Understanding between Groveland Community Services District and the Operating Engineers Local No. 3 for the Maintenance and Operations Unit.

Ayes: Directors Swan, Armstrong, Edwards and Kwiatkowski

Absent: Director Mora

Adjournment

The meeting adjourned at 12:12pm.

APPROVED:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary