



BOARD MEETING AGENDA SUBMITTAL

TO: GCSB Board of Directors

FROM: Peter Kampa, General Manager

DATE: May 14, 2024

SUBJECT: Agenda Item 6E: Adoption of a Resolution Designating the Fire Department Kitchen Remodel and Related Expenditures Eligible for Reimbursement from Future Impact Fee Collections

RECOMMENDED ACTION:

I move to adopt Resolution 09-2024 designating the Fire Department Kitchen Remodel and Related Expenditures Eligible for Reimbursement from Future Impact Fee Collections.

BACKGROUND:

The district is in the process of adopting development impact fees related to its fire and park services. Once these fees are adopted by our board, and also adopted by the county Board of Supervisors, they will be charged by the county at the time each building permit is issued. The funds collected will then be transmitted from the county to the district, pursuant to a impact fee collection agreement.

The purpose of this resolution is to recognize that certain budgeted improvements for the 2023/24 fiscal year are intended to expand the fire station's kitchen common area, due partially to the increase in staffing by having the County Fire engine Co-located in our station. The increase of one additional engine and staffing was needed to offset the impact of new development, and to ensure that we could achieve our adopted emergency response time standards going forward. Therefore, the kitchen expansion project is related to new development, and its expense is eligible to be reimbursed with impact fees to be collected in the future. The attached resolution will document this financial plan.

ATTACHMENTS:

1. Resolution 09-2024

RESOLUTION NO. 09-2020

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT DESIGNATING THE FIRE DEPARTMENT KITCHEN REMODEL AND RELATED EXPENDITURES ELIGIBLE FOR REIMBURSEMENT FROM FUTURE IMPACT FEE COLLECTIONS

WHEREAS, the Groveland Community Services District (“District”) is a community services district duly organized and existing under the Community Services District Act (Government Code section 61000 et seq.); and

WHEREAS, the District plans to adopt a Fire Impact Fee to help offset and mitigate the impacts of new development, in accordance with the Mitigation Fee Act (Government Code, § 66000 et seq.) ("Fire Impact Fee"); and

WHEREAS, as a result of residential and commercial growth and development in the area, the District has contracted with Tuolumne County in the colocation of an additional fire engine and staff at its Station 78; and

WHEREAS, the increased occupancy at Station 78 exceeds that of the existing space and needs to be improved to accommodate the increased capacity need; and

WHEREAS, upgrades to Station 78, including the planned kitchen remodel project, are contemplated as eligible expenditures under the District’s Fire Impact Fee program; and

WHEREAS, the District intends to use the District’s Fire Fund to pay for the kitchen remodel project and reimburse the Fire Fund upon future receipt of Fire Impact Fees; and

WHEREAS, to accomplish and properly document the advance against future collections of the Fire Impact Fee, the District has prepared this Resolution.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. Expenditures for the kitchen remodel project from the District’s Fire Fund shall be eligible for reimbursement from future receipt of Fire Impact Fees, subject to the requirements of the Mitigation Fee Act (Government Code, § 66000 et seq.). Expenditures for the kitchen remodel project shall be in accordance with the budget allocated for the project. Reimbursement to the Fire Fund shall occur at such time that there are sufficient funds in the Fire Impact Fee account.
2. The officers and staff of the District are hereby authorized and directed, for and in the name of the District, to take any and all actions which they, or any of them, may deem necessary or advisable in order to consummate the reimbursement described herein.

PASSED, APPROVED AND ADOPTED AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GROVELAND COMMUNITY SERVICES DISTRICT ON THE 14th DAY OF MAY 2024, BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVE:

Nancy Mora, Board President

ATTEST:

Rachel Pearlman, Board Secretary

CERTIFICATE OF SECRETARY

I, Rachel Pearlman, the duly appointed and acting Secretary of the Board of Directors of the Groveland Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Groveland Community Services District, duly called and held on May 14, 2024.

DATED: _____